The Board of Education of School District No. 61 (Greater Victoria)
Combined Education Policy and Directions and
Operations Policy and Planning Committee Meeting
AGENDA
Monday, November 16, 2026, 6:30 p.m.
Tolmie Boardroom, 556 Boleskine Road
Broadcasted via YouTube
https://bit.ly/3czx8bA
Chairperson: Trustee Education Policy, Trustee Operations Policy

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A. COMMENCEMENT OF MEETING

A.1. Acknowledgement of Traditional Territories

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2. Approval of the Combined Education Policy and Directions and Operations Policy and Planning Committees meeting agenda

Recommended Motion:
That the November 16, 2026 Combined Education Policy and Directions and Operations Policy and Planning Committees meeting agenda be approved.

A.3. Sub-Committee Trustee Assignments – Chair Whiteaker

B. EDUCATION POLICY AND DIRECTIONS COMMITTEE

B.1. Election of Chair of the Education Policy and Directions Committee

a. Election of Chair

b. Motion to Destroy Election Ballots

Recommended Motion:
That the election ballots be destroyed.

B.2. Approval of the Minutes

Recommended Motion:
That the October 13, 2026 Combined Education Policy and Directions Committee and Operations Policy and Planning Committee meeting minutes as they pertain to Education Policy and Directions Committee, be approved.

B.3. Business Arising from Minutes

C. PRESENTATIONS TO THE COMMITTEE

D. NEW BUSINESS

D.1. Be Seen, Be Safe and Let's Get Visible Day – Superintendent Whitten and Deputy Superintendent Aerts. Marigold Elementary School Principal Tim Murphy and South Park Elementary School Vice-Principal Mindy Myttenar

E. NOTICE OF MOTION

F. GENERAL ANNOUNCEMENTS

G. OPERATIONS POLICY AND PLANNING COMMITTEE

G.1. Election of Chair of the Operations Policy and Planning Committee

a. Election of Chair

b. Motion to Destroy Election Ballots

Recommended Motion:
That the election ballots be destroyed.

G.2. Approval of the Minutes

Recommended Motion:
That the October 13, 2026 Combined Education Policy and Directions Committee and Operations Policy and Planning Committee meeting minutes as they pertain to Operations Policy and Planning Committee, be approved.

G.3. Business Arising from Minutes

H. PRESENTATIONS TO THE COMMITTEE

a. Friends of Vic High – Carrie Peter

b. Friends of Vic High – Angela Carmichael

c. Friends of Vic High – Alex Niketas

I. SUPERINTENDENT'S REPORT

J. PERSONNEL ITEMS

K. FINANCE AND LEGAL AFFAIRS

L. FACILITIES PLANNING

M. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

N. NEW BUSINESS

N.1. Revised Policy 3324 The Environment

Recommended Motion:
That the Board of Education of School District No.61 (Greater Victoria) approve revised Policy 3324 The Environment.

O. NOTICE OF MOTION

P. GENERAL ANNOUNCEMENTS

Q. ADJOURNMENT

Recommended Motion:
That the meeting be adjourned.

Note: This meeting is being audio and video recorded. The video can be viewed on the District website.

The Board of Education of School District No. 61 (Greater Victoria)
Combined Education Policy and Directions and
Operations Policy and Planning Committee Meeting
MINUTES
Tuesday, October 13, 2026, 6:30 p.m.
Via Zoom

Trustees Present:	**Education Policy and Directions Committee members:** Emily Mahbobi (Chair), Natalie Baillaut, Mavis David, Nicole Duncan (Ex Officio), Diane McNally **Operations Policy and Planning Committee members:** Rob Paynter (Chair), Angela Carmichael, Karin Kwan
Administration:	Scot Hooker, Interim Secretary-Treasurer
Songhees Nation:	Anevay Belliveau, Student Success Manager
Partners:	Shawna Abbott, CUPE 947, Norman Isaac, CUPE 382, Chris Clarke, GVTA, Nellie Lamb, GVTA, Kendall Salahub, VCPAC

A. COMMENCEMENT OF MEETING

A.1. Acknowledgement of Traditional Territories

Chair Mahbobi recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2. Approval of the Combined Education Policy and Directions and Operations Policy and Planning Committees meeting agenda

Moved by Trustee David

That the October 13, 2026 Combined Education Policy and Directions and Operations Policy and Planning Committees meeting agenda be approved.

Motion Carried Unanimously

B. EDUCATION POLICY AND DIRECTIONS COMMITTEE

B.1. Approval of the Minutes

Moved by Trustee Baillaut

That the September 14, 2026 Education Policy and Directions Committee meeting minutes be approved.

Motion Carried Unanimously

B.2. Business Arising from Minutes

None.

C. PRESENTATIONS TO THE COMMITTEE

None.

D. NEW BUSINESS

D.1. Revised Draft Policy 5145

The motion was discussed by Trustees, Rightsholders and Partners.

Moved by Trustee Baillaut

That the Board of Education of School District No.61 (Greater Victoria) approve Revised Draft Policy 5145 Police Questioning of Students in School.

Motion Carried Unanimously

D.2. Policy 1300 Acceptable Use of Technology and Regulation 1300.3 Student Acceptable Use of Digital Technology

The motion was discussed by Trustees and Partners.

Moved by Trustee Baillaut

That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent or delegate to review Policy 1300 and Regulation 1300.3 and to recommend changes to support students to use their own devices to access educational materials at school by the December 2026 Board meeting.

Motion Carried Unanimously

E. NOTICE OF MOTION

None.

F. GENERAL ANNOUNCEMENTS

None.

G. OPERATIONS POLICY AND PLANNING COMMITTEE

G.1. Approval of the Minutes

Moved by Trustee Carmichael

That the September 21, 2026 Operations Policy and Planning Committee meeting minutes be approved.

Motion Carried Unanimously

G.2. Business Arising from Minutes

None.

H. PRESENTATIONS TO THE COMMITTEE

None.

I. SUPERINTENDENT'S REPORT

None.

J. PERSONNEL ITEMS

None.

K. FINANCE AND LEGAL AFFAIRS

None.

L. FACILITIES PLANNING

None.

M. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

None.

N. NEW BUSINESS

N.1. Budget Transparency

The motion was discussed by Trustees, Rightsholders and Partners.

Moved by Trustee Duncan

That the Board of Education of School District No.61 (Greater Victoria) amend Policy 3501 Annual Operating Budget by adding the following statement: School annual operating budgets will be made available upon request without the need to submit a request for information under the Freedom of Information and Protection of Privacy Act.

Motion Carried

For (3): Trustees Carmichael, Duncan, Kwan
Abstain (1): Trustee Paynter

The motion was discussed by Trustees, Rightsholders and Partners.

Moved by Trustee Kwan

That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent or designate to amend Administrative Procedure 3501: Annual Operating Budget to ensure that the annual budget development process includes meaningful consultation with the District's Partners Table and the public, including at least one publicly advertised town hall and one Partners Table meeting; that the District form a Budget Advisory Committee to review and make recommendations on the proposed budget; that relevant budget information be made available in advance of consultation; and that a summary of feedback received through the consultation process be published and provided to the Board prior to final budget deliberations.

Amendment

Moved by Trustee Paynter

That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent or designate to amend Administrative Procedure 3501: Annual Operating Budget to ensure that the annual budget development process includes meaningful consultation with Songhees and Esquimalt Nations and the IEC, the District's Partners Table and the public, including at least one publicly advertised town hall and one Partners Table meeting; that the District form a Budget Advisory Committee to review and make recommendations on the proposed budget; that relevant budget information be made available in advance of consultation; and that a summary of feedback received through the consultation process be published and provided to the Board prior to final budget deliberations.

Motion Carried Unanimously

Moved by Trustee Kwan

That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent or designate to amend Administrative Procedure 3501: Annual Operating Budget to ensure that the annual budget development process includes meaningful consultation with Songhees and Esquimalt Nations and the IEC, the District's Partners Table and the public, including at least one publicly advertised town hall and one Partners Table meeting; that the District form a Budget Advisory Committee to review and make recommendations on the proposed budget; that relevant budget information be made available in advance of consultation; and that a summary of feedback received through the consultation process be published and provided to the Board prior to final budget deliberations.

Motion Carried Unanimously

N.2. Climate: Waste Management and Procurement

The motion was discussed by Trustees and Partners.

Moved by Trustee Kwan

That the Board of Education of School District No.61 (Greater Victoria) make the following amendments to Policy 4216.22 Energy, Environment and Climate Change:

POLICY 4216.22 ENERGY, ENVIRONMENT AND CLIMATE CHANGE

The Board of Education takes it as its responsibility to ensure that every effort is made to conserve energy and resources in order to reduce the District's carbon foot print. This requires an ongoing, integrated and systematic approach to energy management, including assessing performance, setting measurable goals, ~~creating~~ updating and being accountable to a Climate Action Plan, and tracking and communicating results.

Greenhouse emission reduction is the joint responsibility of the trustees, administrators, staff, and students. Every employee is expected to be cognizant of their energy use and contribute to energy efficiencies.

In concert with the Facilities department, it will be the school-based principal's responsibility to ensure the judicious use of resources and the school's various energy systems in order that energy efficiency is maintained on a daily basis.

The Board of Education will endeavor to comply with and, where practicable, exceed all applicable legislation, regulations and codes of practice.

Our Guiding Principles:

1. To integrate environmentally sustainable considerations into all our business decisions.
2. To ensure staff, students, and parents are fully aware of our policy, actions and results.
3. To make suppliers and clients aware of our policy and encourage them to adopt sound sustainable environmental management practices.
4. To review, report and continually strive to improve our environmental sustainability performance.

Greater Victoria School District
Adopted: October 20, 2008

Motion Carried Unanimously

The motion was discussed by Trustees and Partners.

Moved by Trustee Paynter

That the Board of Education of School District No.61 (Greater Victoria) make the following amendments to Policy 3324 The Environment:

POLICY 3324 THE ENVIRONMENT

Rationale

As of August 2026, Policy 3324 has not been updated since 1990. In that time, the climate crisis has become a reality due to emissions of greenhouse gases. The Board of School Trustees recognizes the importance of taking serious climate action which includes: reducing actual greenhouse emissions, ensuring School District Policy and practice adhere to local environmental bylaws, and being a leader in the Greater Victoria community and the broader community of BC school districts.

The Board of School Trustees believes that the maintenance of our environment is necessary to the quality of our lives. Further, it believes that the district and its schools have the responsibility of fostering and reinforcing positive environmental concepts, concepts that will enhance the relationship between living things and their natural and built surroundings.

The introduction of these concepts must begin early in the life of each child in order to develop a responsible environmental ethic which will be sustained throughout life.

Policy

A. ENVIRONMENTAL PRACTICES

1. Purchasing

a. ~~Where feasible, and a~~At all School District 61 work sites, products shall be purchased that are manufactured from recycled materials. Paper must be 100% post-consumer recycled or FSC-certified (Forest Stewardship Council) recycled. Electronics must be ENERGY STAR, EPEAT (Electronic Product Environmental Assessment Tool), or equivalent certified when replaced.

b. The purchase of single-use plastic items is prohibited at all School District 61 work sites, except where required for accessibility, health, or safety purposes. The purchase of the following items is prohibited without exception: single-use plastic cutlery, straws, and cups; single-use or plastic promotional items/swag.

c. ~~b.~~ Where products are similar in function, the following criteria will be prioritized in purchasing, in order of importance, (1) not burning fossil fuels in any aspect of daily function, (2) locally manufactured and/or sold, (3) made of renewable non-plastic materials, and (4) energy efficiency ~~that is the least~~

~~harmful to the environment shall be purchased.~~

2. Waste Management

a. The district shall substantially reduce paper waste.

b. The district shall foster environmental practices based on the concepts: reduce, reuse, recycle.

c.~~Where feasible, waste products shall be recycled.~~ The District shall implement a full recycling and composting system at all School District 61 work sites. The program shall include outreach and educational materials to ensure its proper use. The District commits to ending the practice of sending recyclable and compostable materials to the landfill in the 2027-2028 school year budget.

d. The district shall encourage ~~the participation of staff,~~ students and parents ~~in~~ to use the recycling program. The program shall be implemented by custodial staff and will not rely on custodial, teacher, educational assistant (EA), principal or vice-principal, parent, or student volunteers.

3. Facilities Management

a. The district shall practice energy conservation in the operation of all facilities and equipment.

b. The district shall use, ~~where feasible,~~ environmentally friendly products for all facilities, equipment, and grounds. This means selecting the option with the lowest lifecycle greenhouse gas emissions and lowest amount of waste during operation and at end-of-life.

c. As of the 2027-2028 school year, the district shall no longer approve plans to install gas boilers in new buildings. Where the Ministry of Education will fund retrofitting or upgrading existing school heat systems, the District commits to phasing out existing gas boilers as they come to their end-of-life and replacing them with electric heating and cooling systems.

d. The District commits to reviewing and updating their Climate Action Plan annually with input from GVTA, CUPE 947, CUPE 382, parents, and students. The district will publish an annual report which evaluates progress towards the Climate Action Plan objectives, commitments, and annual district greenhouse gas emissions. The district will use a consistent methodology for measuring and reporting greenhouse gas emissions.

4. Transportation

A. By June 2028, the district shall ensure that each school site has covered and secure bike storage.

B. ENVIRONMENTAL EDUCATION

1. Integrated Environmental Studies

a. The district shall foster the use of an environmental theme, at every level, as a focus for integrating existing curriculum.

b. The district shall encourage inclusion of environmental education resources in school library/resource centres.

2. Environmental Studies

a. The District shall encourage the inclusion of Ministry of Education and locally developed Environmental Studies course and/or units in the program offerings of schools.

3. Environmental Field Trip Sites

a. The district shall support learning activities that utilize a wide range of appropriate environmental field trips.

C. ENVIRONMENTAL MANAGEMENT

1. The district ~~encourages~~ will consider~~ation of~~ environmental impact in the planning of all operational and educational programs.
2. The district encourages school-based leadership in environmental education at each school.
3. The district shall respond to identified environmental education needs as resources permit, including such measures as:
   a. providing appropriate environmental resources to schools;
   b. providing instructional assistance and in-service to school personnel;
   c. coordinating appropriate community-district environmental initiatives.

4. The district will endeavour to work with community and government agencies in supporting good environmental practices.

Greater Victoria School District
Adopted: May 28, 1990

Moved by Trustee Kwan

That the motion "That the Board of Education of School District No.61 (Greater Victoria) make the following amendments to Policy 3324 The Environment:

POLICY 3324 THE ENVIRONMENT

Rationale

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actual greenhouse emissions, ensuring School District Policy and practice adhere to local environmental bylaws, and being a leader in the Greater Victoria community and the broader community of BC school districts.

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c. ~~b.~~ Where products are similar in function, the following criteria will be prioritized in purchasing, in order of importance, (1) not burning fossil fuels in any aspect of daily function, (2) locally manufactured and/or sold, (3) made of renewable non-plastic materials, and (4) energy efficiency ~~that is the least harmful to the environment shall be purchased.~~

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4. The district ~~encourages~~ will consider~~ation of~~ environmental impact in the planning of all operational and educational programs.
5. The district encourages school-based leadership in environmental education at each school.
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   b. providing instructional assistance and in-service to school personnel;
   c. coordinating appropriate community-district environmental initiatives.

4. The district will endeavour to work with community and government agencies in supporting good environmental practices.

Greater Victoria School District
Adopted: May 28, 1990" be referred to the November 16th, 2026 Operations Policy and Planning Committee Meeting.

Motion Carried Unanimously

O. NOTICE OF MOTION

None.

P. GENERAL ANNOUNCEMENTS

None.

Q. ADJOURNMENT

Moved by Trustee Kwan

That the meeting adjourn.

Motion Carried Unanimously

The meeting adjourned at 7:41 p.m.

DRAFT

Greater VICTORIA School District

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4162 Fax (250) 475-4112

Office of the Superintendent

Deb Whitten – Superintendent

TO: Joint Education Policy and Directions and Operations Policy and Planning Committee Meeting

FROM: Deb Whitten, Superintendent and Tom Aerts, Deputy Superintendent

RE: Be Seen, Be Safe and Let's Get Visible Day

DATE: November 16, 2026

As a result of the adoption of the permanent year-round daylight-saving time, The Greater Victoria School District is helping students, families, and staff get to school safely during the fall and winter months.

On November 1, 2026, when previously clocks would have been turned back an hour, no change was made.

Darker mornings mean it's important to remind students, families, teachers, and staff of simple ways to stay visible and safe while walking, cycling, rolling, taking transit, or diving to school.

The District Leadership Meeting in August 2026 kicked off the Greater Victoria School District's Be Seen, Be Safe campaign. At the meeting, school Principals and Vice-Principals were provided with materials to promote visibility and road safety for all road users. This included packages of informative posters suitable for elementary, middle, and secondary. As well, the District provided reflective tags for students' backpacks and jackets, and new high visibility vests for crossing guards and staff supervisors. A digital toolkit was also shared after the meeting which included text and graphics for school newsletters, websites, and social media accounts. Materials were created with the Greater Victoria School District brand and logo, and used the Be Seen, Be Safe campaign slogan.

In addition, the Capital Regional District invited Island school districts to participate in Let's Get Visible Day, another opportunity to promote visibility and safety on roads and trails. The Greater Victoria School District, Sooke School District, and Saanich School District collectively chose Friday, November 6 as a strategic choice to showcase the lower Island school districts' commitment to the day and to ensure a multi-layered approach to communication and promotion of the initiative. The timing of this day also coincided with the week of what would have been the "fall back" time change.

Let's Get Visible Day encouraged students and staff to wear bright, neon, reflective, and/or sparkly outfits to school to support awareness in a fun and engaging way, much like school spirit days. School office staff supported the promotion of the day by posting CRD-provided posters at schools and adding the day to their school calendars and newsletters. Many administrators submitted photos of their staff and students in bright outfits to use on the Greater Victoria School District social media pages.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

To promote the day, the Greater Victoria School District met with crossing guards from three different elementary schools leading up to Let's Get Visible Day. The crossing guards were celebrated on the District's social media pages during the week prior which included messaging about Let's Get Visible Day. Media were invited to attend, and the Times Colonist and CBC covered the story to further promote safety, Let's Get Visible Day, and the great work of crossing guards.

Road safety communications will continue to be promoted by the District throughout the fall and winter months.

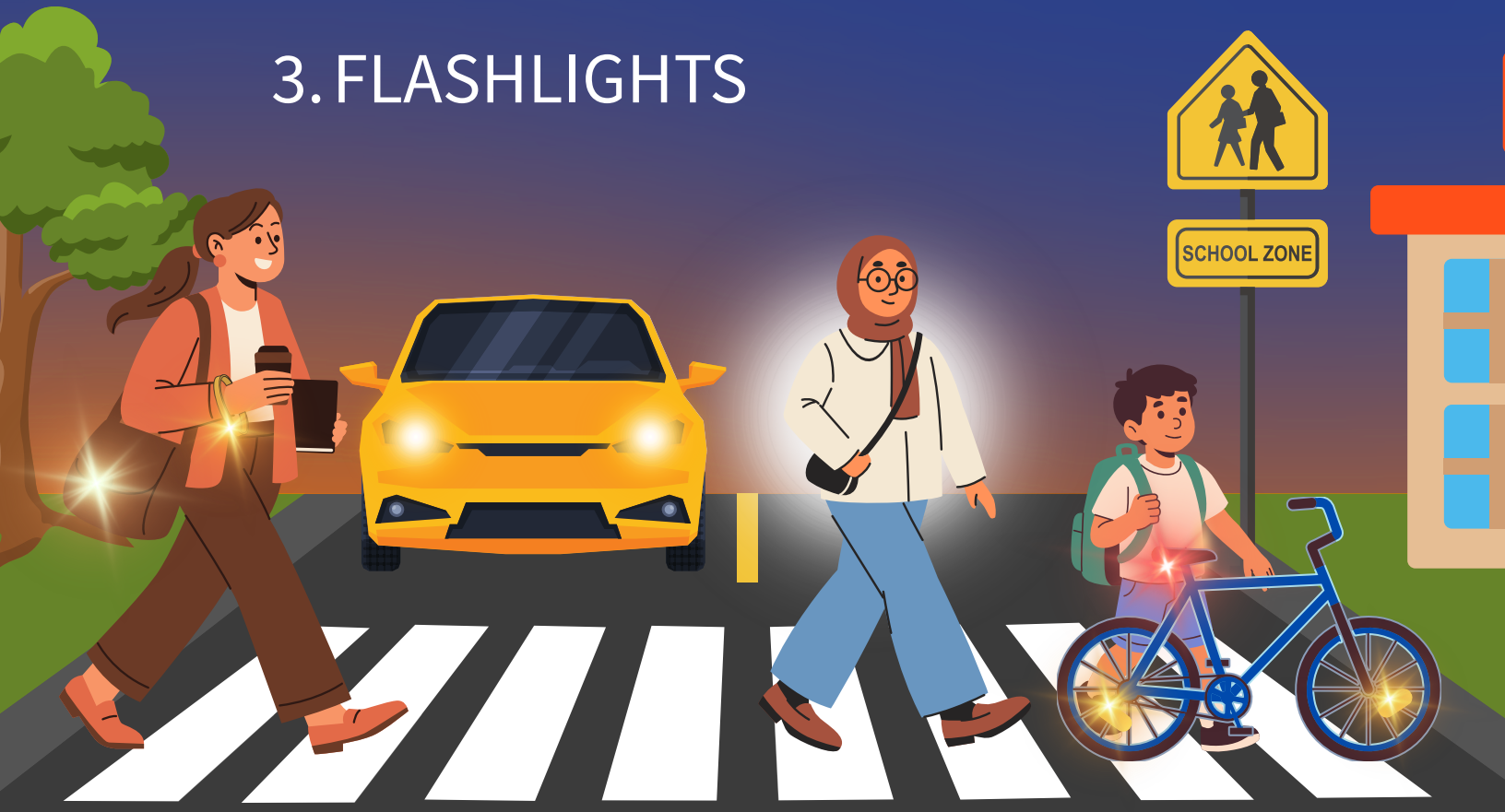
We are thankful to all of the staff, parents and community members who support safe transport to and from school.

Greater VICTORIA School District

BE SEEN, BE SAFE

DARKER MORNINGS CALL FOR:

1. LIGHT COLOURED CLOTHING
2. REFLECTIVE GEAR
3. FLASHLIGHTS



www.sd61.bc.ca

@sd61schools

Greater VICTORIA School District

SAFETY TIPS

FOR GETTING TO SCHOOL:



BE SEEN

Wear reflective clothing, carry a flashlight, and stick to well-lit areas so all road users can see you.

FOLLOW ROAD RULES

Use sidewalks and crosswalks, looking both ways and making eye contact with drivers before leaving the curb.

STAY ALERT

Be aware of your surroundings and avoid using your phone or wearing both earbuds while walking.

WALK IN GROUPS

Walk with a friend and let an adult know your route and expected arrival time.

www.sd61.bc.ca

@sd61schools









Let's Get Visible Day!

November 6, 2026

During this dark time of the year,
dress up in your lightest, brightest,
most sparkly, reflective, or light up clothing -
or all of the above!

Let's Get Visible Day, celebrates and
practices the importance of being safe
on roads and trails during
darker morning commutes.









The Board of Education of School District No. 61 (Greater Victoria)
Combined Education Policy and Directions and
Operations Policy and Planning Committee Meeting
MINUTES
Tuesday, October 13, 2026, 6:30 p.m.
Via Zoom

Trustees Present:	**Education Policy and Directions Committee members:** Emily Mahbobi (Chair), Natalie Baillaut, Mavis David, Nicole Duncan (Ex Officio), Diane McNally **Operations Policy and Planning Committee members:** Rob Paynter (Chair), Angela Carmichael, Karin Kwan
Administration:	Scot Hooker, Interim Secretary-Treasurer
Songhees Nation:	Anevay Belliveau, Student Success Manager
Partners:	Shawna Abbott, CUPE 947, Norman Isaac, CUPE 382, Chris Clarke, GVTA, Nellie Lamb, GVTA, Kendall Salahub, VCPAC

A. COMMENCEMENT OF MEETING

A.1. Acknowledgement of Traditional Territories

Chair Mahbobi recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2. Approval of the Combined Education Policy and Directions and Operations Policy and Planning Committees meeting agenda

Moved by Trustee David

That the October 13, 2026 Combined Education Policy and Directions and Operations Policy and Planning Committees meeting agenda be approved.

Motion Carried Unanimously

B. EDUCATION POLICY AND DIRECTIONS COMMITTEE

B.1. Approval of the Minutes

Moved by Trustee Baillaut

That the September 14, 2026 Education Policy and Directions Committee meeting minutes be approved.

Motion Carried Unanimously

B.2. Business Arising from Minutes

None.

C. PRESENTATIONS TO THE COMMITTEE

None.

D. NEW BUSINESS

D.1. Revised Draft Policy 5145

The motion was discussed by Trustees, Rightsholders and Partners.

Moved by Trustee Baillaut

That the Board of Education of School District No.61 (Greater Victoria) approve Revised Draft Policy 5145 Police Questioning of Students in School.

Motion Carried Unanimously

D.2. Policy 1300 Acceptable Use of Technology and Regulation 1300.3 Student Acceptable Use of Digital Technology

The motion was discussed by Trustees and Partners.

Moved by Trustee Baillaut

That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent or delegate to review Policy 1300 and Regulation 1300.3 and to recommend changes to support students to use their own devices to access educational materials at school by the December 2026 Board meeting.

Motion Carried Unanimously

E. NOTICE OF MOTION

None.

F. GENERAL ANNOUNCEMENTS

None.

G. OPERATIONS POLICY AND PLANNING COMMITTEE

G.1. Approval of the Minutes

Moved by Trustee Carmichael

That the September 21, 2026 Operations Policy and Planning Committee meeting minutes be approved.

Motion Carried Unanimously

G.2. Business Arising from Minutes

None.

H. PRESENTATIONS TO THE COMMITTEE

None.

I. SUPERINTENDENT'S REPORT

None.

J. PERSONNEL ITEMS

None.

K. FINANCE AND LEGAL AFFAIRS

None.

L. FACILITIES PLANNING

None.

M. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

None.

N. NEW BUSINESS

N.1. Budget Transparency

The motion was discussed by Trustees, Rightsholders and Partners.

Moved by Trustee Duncan

That the Board of Education of School District No.61 (Greater Victoria) amend Policy 3501 Annual Operating Budget by adding the following statement: School annual operating budgets will be made available upon request without the need to submit a request for information under the Freedom of Information and Protection of Privacy Act.

Motion Carried

For (3): Trustees Carmichael, Duncan, Kwan
Abstain (1): Trustee Paynter

The motion was discussed by Trustees, Rightsholders and Partners.

Moved by Trustee Kwan

That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent or designate to amend Administrative Procedure 3501: Annual Operating Budget to ensure that the annual budget development process includes meaningful consultation with the District's Partners Table and the public, including at least one publicly advertised town hall and one Partners Table meeting; that the District form a Budget Advisory Committee to review and make recommendations on the proposed budget; that relevant budget information be made available in advance of consultation; and that a summary of feedback received through the consultation process be published and provided to the Board prior to final budget deliberations.

Amendment

Moved by Trustee Paynter

That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent or designate to amend Administrative Procedure 3501: Annual Operating Budget to ensure that the annual budget development process includes meaningful consultation with Songhees and Esquimalt Nations and the IEC, the District's Partners Table and the public, including at least one publicly advertised town hall and one Partners Table meeting; that the District form a Budget Advisory Committee to review and make recommendations on the proposed budget; that relevant budget information be made available in advance of consultation; and that a summary of feedback received through the consultation process be published and provided to the Board prior to final budget deliberations.

Motion Carried Unanimously

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Motion Carried Unanimously

N.2. Climate: Waste Management and Procurement

The motion was discussed by Trustees and Partners.

Moved by Trustee Kwan

That the Board of Education of School District No.61 (Greater Victoria) make the following amendments to Policy 4216.22 Energy, Environment and Climate Change:

POLICY 4216.22 ENERGY, ENVIRONMENT AND CLIMATE CHANGE

The Board of Education takes it as its responsibility to ensure that every effort is made to conserve energy and resources in order to reduce the District's carbon foot print. This requires an ongoing, integrated and systematic approach to energy management, including assessing performance, setting measurable goals, ~~creating~~ updating and being accountable to a Climate Action Plan, and tracking and communicating results.

Greenhouse emission reduction is the joint responsibility of the trustees, administrators, staff, and students. Every employee is expected to be cognizant of their energy use and contribute to energy efficiencies.

In concert with the Facilities department, it will be the school-based principal's responsibility to ensure the judicious use of resources and the school's various energy systems in order that energy efficiency is maintained on a daily basis.

The Board of Education will endeavor to comply with and, where practicable, exceed all applicable legislation, regulations and codes of practice.

Our Guiding Principles:

1. To integrate environmentally sustainable considerations into all our business decisions.
2. To ensure staff, students, and parents are fully aware of our policy, actions and results.
3. To make suppliers and clients aware of our policy and encourage them to adopt sound sustainable environmental management practices.
4. To review, report and continually strive to improve our environmental sustainability performance.

Greater Victoria School District
Adopted: October 20, 2008

Motion Carried Unanimously

The motion was discussed by Trustees and Partners.

Moved by Trustee Paynter

That the Board of Education of School District No.61 (Greater Victoria) make the following amendments to Policy 3324 The Environment:

POLICY 3324 THE ENVIRONMENT

Rationale

As of August 2026, Policy 3324 has not been updated since 1990. In that time, the climate crisis has become a reality due to emissions of greenhouse gases. The Board of School Trustees recognizes the importance of taking serious climate action which includes: reducing actual greenhouse emissions, ensuring School District Policy and practice adhere to local environmental bylaws, and being a leader in the Greater Victoria community and the broader community of BC school districts.

The Board of School Trustees believes that the maintenance of our environment is necessary to the quality of our lives. Further, it believes that the district and its schools have the responsibility of fostering and reinforcing positive environmental concepts, concepts that will enhance the relationship between living things and their natural and built surroundings.

The introduction of these concepts must begin early in the life of each child in order to develop a responsible environmental ethic which will be sustained throughout life.

Policy

A. ENVIRONMENTAL PRACTICES

1. Purchasing

a. ~~Where feasible, and a~~At all School District 61 work sites, products shall be purchased that are manufactured from recycled materials. Paper must be 100% post-consumer recycled or FSC-certified (Forest Stewardship Council) recycled. Electronics must be ENERGY STAR, EPEAT (Electronic Product Environmental Assessment Tool), or equivalent certified when replaced.

b. The purchase of single-use plastic items is prohibited at all School District 61 work sites, except where required for accessibility, health, or safety purposes. The purchase of the following items is prohibited without exception: single-use plastic cutlery, straws, and cups; single-use or plastic promotional items/swag.

c. ~~b.~~ Where products are similar in function, the following criteria will be prioritized in purchasing, in order of importance, (1) not burning fossil fuels in any aspect of daily function, (2) locally manufactured and/or sold, (3) made of renewable non-plastic materials, and (4) energy efficiency ~~that is the least~~

~~harmful to the environment shall be purchased.~~

2. Waste Management

a. The district shall substantially reduce paper waste.

b. The district shall foster environmental practices based on the concepts: reduce, reuse, recycle.

c.~~Where feasible, waste products shall be recycled.~~ The District shall implement a full recycling and composting system at all School District 61 work sites. The program shall include outreach and educational materials to ensure its proper use. The District commits to ending the practice of sending recyclable and compostable materials to the landfill in the 2027-2028 school year budget.

d. The district shall encourage ~~the participation of staff,~~ students and parents ~~in~~ to use the recycling program. The program shall be implemented by custodial staff and will not rely on custodial, teacher, educational assistant (EA), principal or vice-principal, parent, or student volunteers.

3. Facilities Management

a. The district shall practice energy conservation in the operation of all facilities and equipment.

b. The district shall use, ~~where feasible,~~ environmentally friendly products for all facilities, equipment, and grounds. This means selecting the option with the lowest lifecycle greenhouse gas emissions and lowest amount of waste during operation and at end-of-life.

c. As of the 2027-2028 school year, the district shall no longer approve plans to install gas boilers in new buildings. Where the Ministry of Education will fund retrofitting or upgrading existing school heat systems, the District commits to phasing out existing gas boilers as they come to their end-of-life and replacing them with electric heating and cooling systems.

d. The District commits to reviewing and updating their Climate Action Plan annually with input from GVTA, CUPE 947, CUPE 382, parents, and students. The district will publish an annual report which evaluates progress towards the Climate Action Plan objectives, commitments, and annual district greenhouse gas emissions. The district will use a consistent methodology for measuring and reporting greenhouse gas emissions.

4. Transportation

A. By June 2028, the district shall ensure that each school site has covered and secure bike storage.

B. ENVIRONMENTAL EDUCATION

1. Integrated Environmental Studies

a. The district shall foster the use of an environmental theme, at every level, as a focus for integrating existing curriculum.

b. The district shall encourage inclusion of environmental education resources in school library/resource centres.

2. Environmental Studies

a. The District shall encourage the inclusion of Ministry of Education and locally developed Environmental Studies course and/or units in the program offerings of schools.

3. Environmental Field Trip Sites

a. The district shall support learning activities that utilize a wide range of appropriate environmental field trips.

C. ENVIRONMENTAL MANAGEMENT

1. The district ~~encourages~~ will consider~~ation of~~ environmental impact in the planning of all operational and educational programs.
2. The district encourages school-based leadership in environmental education at each school.
3. The district shall respond to identified environmental education needs as resources permit, including such measures as:
   a. providing appropriate environmental resources to schools;
   b. providing instructional assistance and in-service to school personnel;
   c. coordinating appropriate community-district environmental initiatives.

4. The district will endeavour to work with community and government agencies in supporting good environmental practices.

Greater Victoria School District
Adopted: May 28, 1990

Moved by Trustee Kwan

That the motion “That the Board of Education of School District No.61 (Greater Victoria) make the following amendments to Policy 3324 The Environment:

POLICY 3324 THE ENVIRONMENT

Rationale

As of August 2026, Policy 3324 has not been updated since 1990. In that time, the climate crisis has become a reality due to emissions of greenhouse gases. The Board of School Trustees recognizes the importance of taking serious climate action which includes: reducing

actual greenhouse emissions, ensuring School District Policy and practice adhere to local environmental bylaws, and being a leader in the Greater Victoria community and the broader community of BC school districts.

The Board of School Trustees believes that the maintenance of our environment is necessary to the quality of our lives. Further, it believes that the district and its schools have the responsibility of fostering and reinforcing positive environmental concepts, concepts that will enhance the relationship between living things and their natural and built surroundings.

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c. ~~b.~~ Where products are similar in function, the following criteria will be prioritized in purchasing, in order of importance, (1) not burning fossil fuels in any aspect of daily function, (2) locally manufactured and/or sold, (3) made of renewable non-plastic materials, and (4) energy efficiency ~~that is the least harmful to the environment shall be purchased.~~

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D. ENVIRONMENTAL MANAGEMENT

4. The district ~~encourages~~ will consider~~ation of~~ environmental impact in the planning of all operational and educational programs.
5. The district encourages school-based leadership in environmental education at each school.
6. The district shall respond to identified environmental education needs as resources permit, including such measures as:
   a. providing appropriate environmental resources to schools;
   b. providing instructional assistance and in-service to school personnel;
   c. coordinating appropriate community-district environmental initiatives.

4. The district will endeavour to work with community and government agencies in supporting good environmental practices.

Greater Victoria School District
Adopted: May 28, 1990" be referred to the November 16th, 2026 Operations Policy and Planning Committee Meeting.

Motion Carried Unanimously

O. NOTICE OF MOTION

None.

P. GENERAL ANNOUNCEMENTS

None.

Q. ADJOURNMENT

Moved by Trustee Kwan

That the meeting adjourn.

Motion Carried Unanimously

The meeting adjourned at 7:41 p.m.

DRAFT

Why Trustees Should Vote Against Bylaw 26-01:

"The Board of Education of School District No. 61 (Greater Victoria) Caledonia Truck Turnaround Disposal (Right-of-Way) of Real Property Bylaw 26-01."

The motion may seem like a simple "housekeeping" task, but what has been swept under the rug?

Presented by Friends of Vic High, November, 2026

Bylaw 26-01 Explained

Bylaw 26-01 is an amendment to Statutory Right of Way CA9436385 (“the SRW”) and Covenant CA9436386. The City of Victoria (“the City”) negotiated the SRW (described as a “truck turnaround”) and Covenant in 2021 when the property that contains the SRW was *still owned* by the Provincial Rental Housing Corporation (PRHC) in partnership with BC Housing.

Soon after the City negotiated the SRW, **the School District** (“the District”) **purchased the PRHC/BC Housing lot**. The lot is located on the southwest corner of Victoria High School (“Vic High”) grounds and was included in a 62-year lease of over two acres of Vic High land to the Capital Region Housing Corporation (CRHC). The CRHC has constructed a housing project on the leased land.

The CRHC project has encroached on the SRW. To rectify this problem, the City and CRHC are seeking an amendment to the SRW through Bylaw 26-01.

Proposed Changes to the SRW

Bylaw 26-01 is an amendment to the SRW that results in a new, reduced SRW (“proposed SRW”) and a disposal of land (“proposed disposal”).

On the right, the SRW is outlined in red, the *proposed* SRW in blue, and the proposed disposal in yellow. All outlines are approximate.

Under Bylaw 26-01, the *proposed* SRW is still in favour of the City, but the proposed disposal, outlined in yellow, is to be added to the existing CRHC lease.

This image (in black and white) is on p.229 of the June 15th agenda, linked here.



The Board is *Not* Required to Approve Bylaw 26-01

On June 15th, 2026, Secretary-Treasurer Katrina Stride ("S-T Stride") told the previous Board they were "required to approve" Bylaw 26-01, detailed on p.225 of the June 15th, 2026 agenda, linked here.

Although an amendment to the SRW is needed because the CRHC construction encroaches on the SRW, the Board is *not* required to approve Bylaw 26-01 *as it is currently written*.

The previous Board did ***not*** carry the motion due to concerns about the "contentious" history behind Vic High land transactions. They did not have time to address these concerns.

This Board has an unprecedented opportunity to investigate the undisclosed history of transactions behind this motion and expose unfair and, possibly, illegal practices. It's time to protect the educational assets—and rights—of SD61 students.

Pressure on the District to Buy the PRHC/BC Housing Land: 2018 Letter of Intent (LOI)

In **September 2018**, unknown to the public, and *against Ministerial Order 193-08* (see Appendix B), the intent to lease over two acres of Vic High land to the CRHC was already being finalized.

The excerpt on the next slide is from the 2018 Letter of Intent (LOI) between the City, CRHC and District (received through FOI and linked here).

The text underlined in red reveals the District was under pressure to purchase the PRHC/BC Housing land for the CRHC's use, ***not student use.***

The text underlined in blue reveals that without access to the PRHC/BC Housing land, ***the CRHC would have to alter the design of their project.***

Excerpt from the 2018 Letter of Intent (LOI)

B. **Development of Sale or Land Exchange for Parcel 1209-15.** SD 61 and Provincial Rental Housing Corporation (PRHC), subject to Board approval, will pursue discussions in support of a land exchange agreement, outright sale or other in kind value exchange for parcel 1209-15 North Park Street (the "PRHC Lands") to facilitate PRHC participation in the redevelopment by transferring its property to SD61, and SD61 acknowledges that it is PRHC's objective to increase the number of affordable housing units and/or affordability through both redevelopment and any related transaction with PRHC. By facilitating a transfer of ownership of the PRHC Lands to SD61, SD 61 as the eventual owner of all of the Development Parcels lying between Grant Street and North Park Street would then agree to a lease the said parcels to CRHC for the Caledonia Redevelopment for a term of no less than 60 years. If SD 61 is unable to acquire the PRHC Lands, SD 61 and CRHC agree to consider options to alter the design of the development to exclude the PRHC Lands from the Development Parcels.

Pressure on the District to Buy PRHC/BC Housing Land: 2019 Letter of Authorization (LOA)

Pressure to purchase land **for the CRHC's use** continued. Below is an excerpt from the 2019 Letter of Authorization (LOA) between the City, CRHC and District (received through FOI and linked here).

A sale or transfer agreement by BC Housing (Provincial Rental Housing Corporation) in favour of SD 61 respecting the parcel shown on Schedule A located at 1209-15 North Park Street, facilitating the desire of SD61 to become the owner of all of the parcels in the Caledonia Redevelopment lying between Grant Street and North Park Street (the "New Housing Parcels"), which it is agreed will be leased to CRHC for a 60-year term for purposes of developing affordable housing thereon.

The District Was Broke

In 2021, due to fiscal mismanagement, the District was not in a position to purchase the PRHC/BC Housing lot.

The excerpt on the right is from an internal report, linked here (see pp. 69-76) about the **mismanagement of upgrades to Burnside School from 2016-2019.** Foolishly, staff did *not* negotiate a funding contract with the Ministry of Education for Burnside. They went millions over budget using local capital and spent more than $2M without Board approval, leaving the Board with deficits.

Summary of Expenses

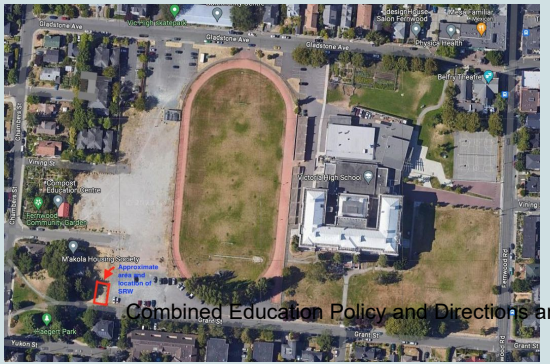
Fiscal Year	Expensed (Board Informed)	Expensed (Board Not Informed)	Total
16/17	1,239,133	0	1,239,133
17/18	1,273,589	0	1,273,589
18/19	3,587,278	2,011,936	5,599,214
Total	**6,100,000**	**2,011,936**	**8,111,936**

The Sudden, Questionable Need for a “Truck Turnaround”

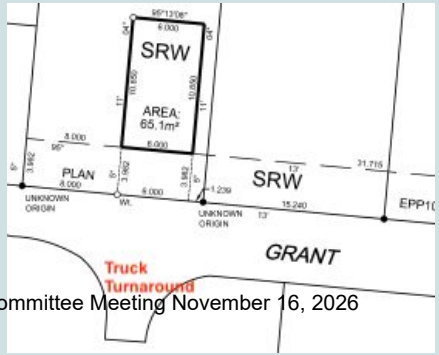
In 2021, the City negotiated the SRW (described as a “truck turnaround”) on the PRHC/BC Housing property they wanted the District to buy.

The sudden need for a truck turnaround beside a vacated school with a “gravel parking lot” is questionable, as this pre-seismic upgrade photo on the left shows. The claim is especially questionable because, as the image on the right shows, *the bottom of Grant St already had a truck turnaround* (see p.251 of the June 15th agenda, linked here).

Why do you think the City negotiated the SRW?



Google Maps pre-seismic upgrade



June 15th agenda (p.251)

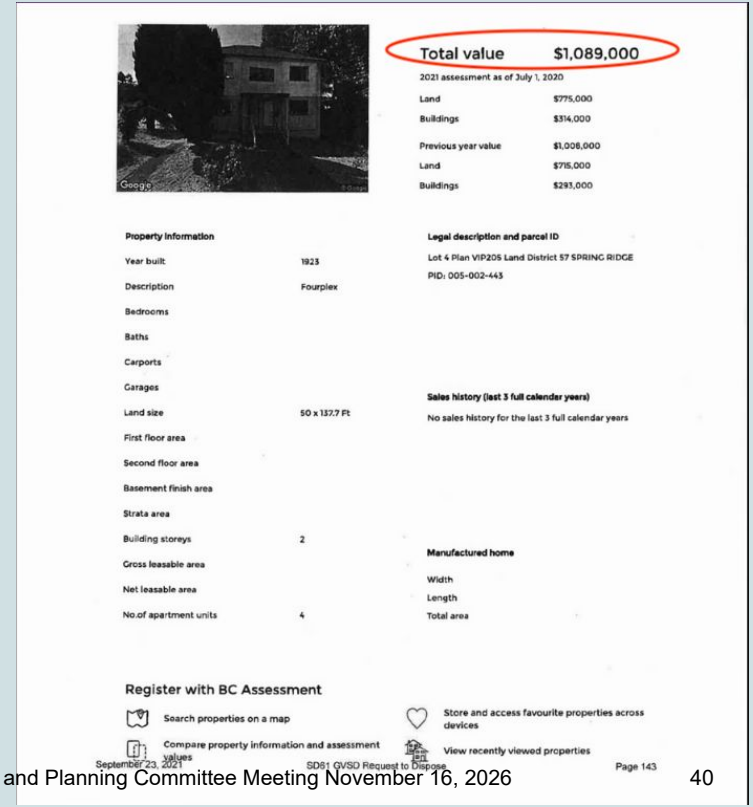
The Undisclosed Price Tag on the PRHC/BC Housing Lot

Despite being broke, some time following the City's establishment of the SRW in 2021, the District *bought* the PRHC/BC Housing lot.

S-T Stride's June 15th memo to the Board says, "the District acquired an additional parcel from BC Housing in order to assemble a contiguous site for redevelopment" (June 15th Agenda, p.1).

S-T Stride did not mention the Board paid $1.089M for the PRHC/BC Housing lot.

The document on the right, linked here and received through FOI, is a record of the lot's value in 2021, according to BC Assessment.



Total value $1,089,000

2021 assessment as of July 1, 2020

Land	$775,000
Buildings	$314,000
Previous year value	$1,008,000
Land	$715,000
Buildings	$293,000

Property information

Year built	1923
Description	Fourplex
Bedrooms	
Baths	
Carports	
Garages	
Land size	50 x 137.7 Ft
First floor area	
Second floor area	
Basement finish area	
Strata area	
Building storeys	2
Gross leasable area	
Net leasable area	
No.of apartment units	4

Legal description and parcel ID

Lot 4 Plan VIP205 Land District 57 SPRING RIDGE
PID: 005-002-445

Sales history (last 3 full calendar years)

No sales history for the last 3 full calendar years

Manufactured home

Width
Length
Total area

Register with BC Assessment

Search properties on a map
Store and access favourite properties across devices
Compare property information and assessment values
View recently viewed properties

September 23, 2021 SD81 GVSD Request to Dispose Page 143

Where Did the Money Come From?

In a response to an FOI request, linked here, S-T Stride admitted the District used proceeds from the CRHC lease to pay for the $1.089M purchase of the PRHC/BC Housing lot, referred to below as “North Park”:

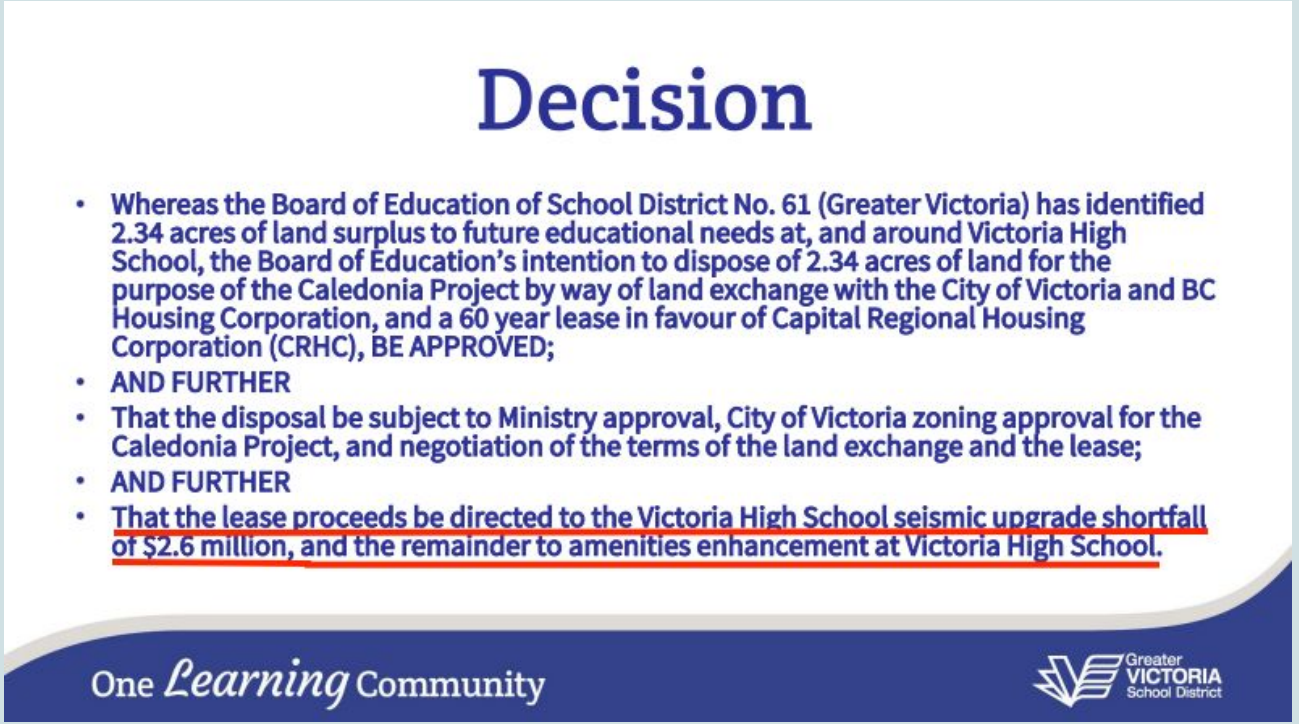
Answer 1 (Secretary-Treasurer Stride):

Here is the breakdown of the proceeds received from the Caledonia agreement:

Caledonia Proceeds	$4,300,001
Interest Income	2,086
Capital Contribution Vic High	(2,600,000)
Purchase of North Park	(1,089,000)
Vic High Amenities	(557,564)
GST Land Exchange	(55,523)
Balance	$0

What Trustees and the Public Were Told

At the November 25th, 2019 Board meeting, staff presented the rationale for the disposal of Vic High land, linked here. On the right, the final slide confirms that both trustees and the public were told remaining CRHC proceeds would be reserved for Vic High amenities (not more land for the CRHC).



A Bad Deal

The purchase of the BC Housing parcel left the District with only $3.2M—not $4.3M—in compensation for the lease of over two acres of Vic High land *for 62 years*.

Out of the remaining $3.2M, the District still had to pay for the $2.6M shortfall for Vic High's seismic upgrade—the questionable base rationale for the CRHC lease—which left the District with approximately $611,000 for a 62-year lease of over two acres of Vic High land. After taxes on the land transactions, there was only $557,564 for amenities, not $1.5M - $1.9M, as publicly promoted in the Amenities Survey.

Vic High made more revenue for the District when the "gravel parking lot" was rented to movie companies (document linked here).

(The financial story behind the Vic High land deals is actually much more complicated, but with time limitations, this presentation is focused on the issue of the SRW and undisclosed purchase of the PRHC/BC Housing lot.)

What the Board Should Be Asking: Question #1

While these numbers point to more fiscal mismanagement, **the Board should be asking some important questions about student educational rights.** In 2019, the District claimed that over two acres of Vic High land would be leased to the CRHC to offset a $2.6M shortfall due to the cost of Vic High's seismic upgrade.

Question #1:

Why was Vic High forced into a lease valued at $4.3M rather than $2.6M if a $2.6M shortfall was the rationale for the lease? Was Vic High forced to give up more land than necessary *because the CRHC wanted the extra land*?

What the Board Should Be Asking: Question #2

The District told the public that proceeds in excess of the $2.6M would be spent on Vic High amenities, but documents reveal that **two thirds of remaining proceeds** were used to **buy more land—the PRHC/BC Housing land—for the CRHC's immediate use.**

Question #2:

Was the Amenities Survey a sham process? The Amenities Survey, conducted in late 2019/early 2020 and linked here, was based on the claim that $1.5M - $1.9M of lease proceeds would be spent on Vic High amenities. The Recommendations Report, linked here, identified a total of $1.08M in recommended amenities (with approx. $500K remaining). **This amount matches the cost of the PRHC/BC Housing parcel, which suggests the Amenities Survey was used as a cover to avoid making public the intended use of the $1.08M.**





What the Board Should Be Asking: Question #3

The *School Act*, chapter 61, sections 114(1) and 116(2), linked here, state that a Board may acquire land for educational purposes or for the purpose of developing and maintaining facilities for joint Board and community use. **The purchase of the PRHC/BC Housing lot does not satisfy these criteria.**

Question #3:

Why did the District buy the PRHC/BC Housing lot—*using lease proceeds received from the CRHC*—and immediately add it to the area to be leased to the CRHC?
Did this transaction violate the *School Act* and student rights?

See Appendices A, B, C and D for more information about the laws and regulations governing the acquisition and disposal of public school land.

VOTE NO!

The parcel of land that Bylaw 26-01 brings into question may be small, but the motion represents a troublesome accumulation of unexamined transactions that have been *swept under the rug*. These transactions need fresh scrutiny and remedial action.

This Board has an opportunity to demand proper procedures and fair compensation for land transactions to protect the assets and educational rights of students.

Vote NO!

Appendix A: Sections 114(1) and 116(2) of the School Act

SCHOOL ACT

[SBC 1989] CHAPTER 61

Part 7 — School Property

Division 1 — Acquisition and Disposal of Land and Improvements

Acquisition and disposal of land

114. (1) A board may, for educational purposes, including the provision of housing accommodation for students or employees, board offices and outdoor activities or for the purposes of section 116 (2),

(a) acquire and hold land or improvements, or both, within its school district,

(b) with the approval of the minister, acquire and hold land or improvements, or both, in another school district, and

(c) expropriate land or improvements, or both, within its school district.

(2) Subject to the orders of the minister, the board may, with the approval of the minister, dispose of land or improvements, or both.

Historical Note(s): 1989-61-114.

Sites

116. (1) The construction by a board of a new building shall not be commenced unless

(a) title to the site for the new building is held by the board, or

(b) use of the site is approved by the minister.

(2) A board, with the minister's prior approval, may enter into an agreement with municipalities or regional districts that are located in or located in part of the school district or with other persons for the purposes of

(a) constructing, maintaining, operating or using jointly, or

(b) contributing to the cost of the construction, maintenance or operation of

facilities for joint board and community use.

(3) If an agreement has been entered into under subsection (2), expenses of the board for the maintenance or operation of the facilities form part of the operating expenses of the board, except that portion of the expenses that apply to community use, which shall be accounted for through a trust fund established under section 170 (3).

Historical Note(s): 1989-61-116.

Appendix B: Ministerial Order 193-08

Ministerial Order 193-08 (“the Order”), linked here, outlines the conditions under which a Board may dispose of public school land. The Order is supported by an Information Checklist, linked here and a Q&A, linked here.

Question 10 from the Q&A: “What are the steps in the approval process? **Answer: “**A board of education must make a formal request to the Minister of Education for approval to dispose of a property by sale, exchange or lease of 10 years of more … That request must address the following issues [such as]”:

- Description of exceptional circumstances compelling the board to request ministerial approval for the disposal of the property
- Confirmation that the property will not be required for future educational purposes, including K-12 programming and new educational initiatives, such as early learning programs.
- Description of broad consultation that was undertaken with respect to the proposed disposal
- Description of how the property was first acquired for educational purposes by the board

Question 11 from the Q&A: “When do you ask for the Minister’s approval, before or after consultation?” **Answer:** “Broad consultation with respect to the disposition of a particular school property must be completed prior to requesting the Minister’s approval.”

Question 12 from the Q&A: “Is a board of education able to enter into an agreement–to-sell prior to receiving Ministerial approval?” **Answer:** “No. Ministerial approval is required before entering into any such agreements for the sale, exchange or lease of 10 years of more of school property, except where the purchaser is another board of education or an independent school authority.”

Appendix C: Section 65(5) of the School Act

SCHOOL ACT

[RSBC 1996] CHAPTER 412

Part 6 — Boards of Education

Division 1 — Corporate Status and Meetings

Board is a corporation

65 (1) The trustees elected or appointed under this Act for each school district and their successors in office constitute a board of education for the district and are continued as a corporation under the name of "The Board of Education of School District No. 5 (Southeast Kootenay)", or as the case may be.

(1.1) A board is responsible for the improvement of student achievement in the school district.

(2) A board may

(a) establish committees and specify the functions and duties of those committees,

(b) establish a district advisory council comprised of persons representing parents' advisory councils and other organizations in the community, and

(c) delegate specific and general administrative and management duties to one or more of its employees.

(3) Committees of trustees or individual trustees may not exercise the rights, duties and powers of the board.

(4) Unless expressly required to be exercised by bylaw, all powers of a board may be exercised by bylaw or by resolution.

(5) A board may exercise a power with respect to the acquisition or disposal of property owned or administered by the board only by bylaw.

Appendix D: School District 61 Regulation 7110

REGULATION 7110

DISPOSAL OF REAL PROPERTY

The Greater Victoria Board of Education has the responsibility for the disposal of its real property, defined as lands, buildings and leases of ten years or more. Prior to offering real property for disposal, the Board of Education shall complete a consultation process in accordance with Policy and Regulation 1163, 'Consultation'. The following specific conditions apply to any consultation process with respect to all sales and long-term (ten years or more) leases of real property:

The Greater Victoria Board of Education shall consult with local governments, community organizations, neighbours adjacent to the property and the public and:

- shall give notice to existing tenants, licensees and other user groups.
- shall provide public notice (such as newspaper ads, open houses, District website, etc.)

As part of the consultation process, the Board of Education shall provide:

- reasons for sale of the property.
- use of the proceeds of disposal.
- projected enrolment in the District.
- impact on District education programs.
- impact on community use of school buildings.

The Greater Victoria Board of Education will ensure that:

- all sales are approved by School District 61 Bylaw in accordance with s.65(5) of the School Act and Ministerial Order M193/08.
- all leases are approved through bylaw as they are considered dispositions of interest in land.
- the Minister of Education is informed, in accordance with School Act, 96(3).

Easements are not subject to this Regulation.

Linked References in Order of Slides

Slides 3&4 June 15th, 2026 Agenda (Bylaw 26-01 pp. 223-251): https://www.sd61.bc.ca/wp-content/uploads/sites/91/2026/06/1.-Board-of-Education-Meeting-June-15-2026.pdf

Slides 5&6 Letter of Intent (LOI): https://drive.google.com/file/d/1I0QHLuVlJ9jp1_4RVas54mZJx0wJeRJe/view?usp=sharing

Slide 7 Letter of Authorization (LOA): https://drive.google.com/file/d/1_2rxTHiCbE8PPNbOwtevZcHNCsCijhKf/view?usp=sharing

Slide 8 Burnside Report Part 2 (pp. 69-76 of January 17, 2022 agenda):https://www.sd61.bc.ca/wp-content/uploads/sites/91/2022/01/JANUARY-17-2022-PACKUP-OPPS.pdf

Slide 9 Truck Turnaround on Grant St, June 15th, 2026 Agenda (p. 251)): https://www.sd61.bc.ca/wp-content/uploads/sites/91/2026/06/1.-Board-of-Education-Meeting-June-15-2026.pdf

Slide 10 Assessment of PRHC/BC Housing lot: https://drive.google.com/file/d/18yRTIwJMw1XEBVkGeTpljxcRPPHoizOj/view?usp=sharing

Slide 11 Breakdown of use of CRHC proceeds: https://drive.google.com/file/d/1aRcoyZ8HDNPcMGpKKNKZ3eWAaqPgQPek/view?usp=sharing

Slide 12 November 25th, 2019 Presentation: https://www.sd61.bc.ca/wp-content/uploads/sites/91/2019/11/Vic-High-Land-Disposal-Board-Presentation-OPEN-DRAFT-2019-11-25.pdf

Slide 13 "Gravel Parking Lot" Revenue/More Questions: https://drive.google.com/file/d/1VLIiXI0YTOjk7OPwpOolu93kyX4xCJvr/view?usp=sharing

Slide 15 (a) Amenities Survey: https://drive.google.com/file/d/1NV15jjq7vRaG24VT2QGuONALR80zQ0_N/view?usp=sharing
(b) Amenities Recommendations Report:
https://www.sd61.bc.ca/wp-content/uploads/sites/91/2020/03/VICTORIA-HIGH-ENHANCEMENTS-AND-AMENITIES-RECOMMENDATIONS-Approved-1-5-Handout-Reg-Open-2020-03-09-E1c.pdf

Slide 16 Sections 114(1) and 116(2) of the School Act: School Act

Slide 18 Appendix A Sections 114(1) and 116(2) of the School Act: School Act

Slide 19 (a) Ministerial Order 193-08: https://www.bclaws.gov.bc.ca/civix/document/id/mo/hmo/m0193_2008
(b) Information Checklist: https://www2.gov.bc.ca/assets/gov/education/administration/resource-management/capital-planning/real_property_disposal_information_checklist.pdf
(c) Ministerial Order 193-08 Q&A: https://drive.google.com/file/d/1Z8YpjYiv4bOPHaaLf2KKZa6kfGO0wiyW/view?usp=sharing

Slide 20 Section 65(5) of the School Act: School Act

Slide 21 School District 61 Regulation 7110: https://www.sd61.bc.ca/our-district/documents/name/regulation-7110-disposal-of-real-property/

POLICY 3324

THE ENVIRONMENT

Rationale

The Board of School Trustees believes that the maintenance of our environment is necessary to the quality of our lives. Further, it believes that the district and its schools have the responsibility of fostering and reinforcing positive environmental concepts, concepts that will enhance the relationship between living things and their natural and built surroundings.

The introduction of these concepts must begin early in the life of each child in order to develop a responsible environmental ethic which will be sustained throughout life.

Policy

A. ENVIRONMENTAL PRACTICES

1. Purchasing
   a. Where feasible, products shall be purchased that are manufactured from recycled materials.
   b. Where products are similar in function, the one that is the least harmful to the environment shall be purchased.

2. Waste Management
   a. The district shall substantially reduce paper waste.
   b. The district shall foster environmental practices based on the concepts: reduce, reuse, recycle.
   c. Where feasible, waste products shall be recycled.
   d. The district shall encourage the participation of staff, students and parents in the recycling program.

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3. Facilities Management
    a. The district shall practice energy conservation in the operation of all facilities and equipment.
    b. The district shall use, where feasible, environmentally friendly products for all facilities, equipment and grounds.

B. ENVIRONMENTAL EDUCATION

1. Integrated Environmental Studies
    a. The district shall foster the use of an environmental theme, at every level, as a focus for integrating existing curriculum.
    b. The district shall encourage inclusion of environmental education resources in school library/resource centres.

2. Environmental Studies
    a. The District shall encourage the inclusion of Ministry of Education and locally developed Environmental Studies course and/or units in the program offerings of schools.

3. Environmental Field Trip Sites
    a. The district shall support learning activities that utilize a wide range of appropriate environmental field trips.

C. ENVIRONMENTAL MANAGEMENT

1. The district encourages consideration of environmental impact in the planning of all operational and educational programs.

2. The district encourages school-based leadership in environmental education at each school.

3. The district shall respond to identified environmental education needs as resources permit, including such measures as:
    a. providing appropriate environmental resources to schools;
    b. providing instructional assistance and in-service to school personnel;
    c. coordinating appropriate community-district environmental initiatives.

4. The district will endeavour to work with community and government agencies in supporting good environmental practices.

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Adopted: May 28, 1990

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POLICY 3324

THE ENVIRONMENT

Rationale

As of August 2026, Policy 3324 has not been updated since 1990. In that time, the climate crisis has become a reality due to emissions of greenhouse gases. The Board of School Trustees recognizes the importance of taking serious climate action which includes: reducing actual greenhouse emissions, ensuring School District Policy and practice adhere to local environmental bylaws, and being a leader in the Greater Victoria community and the broader community of BC school districts.

The Board of School Trustees believes that the maintenance of our environment is necessary to the quality of our lives. Further, it believes that the district and its schools have the responsibility of fostering and reinforcing positive environmental concepts, concepts that will enhance the relationship between living things and their natural and built surroundings.

The introduction of these concepts must begin early in the life of each child in order to develop a responsible environmental ethic which will be sustained throughout life.

Policy

A. ENVIRONMENTAL PRACTICES

1. Purchasing
   a. ~~Where feasible~~, At all School District 61 work sites, products shall be purchased that are manufactured from recycled materials. Paper must be 100% post-consumer recycled or FSC-certified (Forest Stewardship Council) recycled. Electronics must be ENERGY STAR,

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EPEAT (Electronic Product Environmental Assessment Tool), or equivalent certified when replaced.

b. The purchase of single-use plastic items is prohibited at all School District 61 work sites, except where required for accessibility, health, or safety purposes. The purchase of the following items is prohibited without exception: single-use plastic cutlery, straws, and cups; single-use or plastic promotional items/swag.

~~b~~c. Where products are similar in function, the following criteria will be prioritized in purchasing, in order of importance, (1) not burning fossil fuels in any aspect of daily function, (2) locally manufactured and/or sold, (3) made of renewable non-plastic materials, and (4) energy efficiency. ~~that is the least harmful to the environment shall be purchased.~~

2. Waste Management
   a. The district shall substantially reduce paper waste.
   b. The district shall foster environmental practices based on the concepts: reduce, reuse, recycle.
   c. ~~Where feasible, waste products shall be recycled.~~ The District shall implement a full recycling and composting system at all School District 61 work sites. The program shall include outreach and educational materials to ensure its proper use. The District commits to ending the practice of sending recyclable and compostable materials to the landfill in the 2027-2028 school year budget.
   d. The district shall encourage ~~the participation of staff~~, students and parents ~~in~~ to use the recycling program. The program shall be implemented by custodial staff and will not rely on custodial, teacher, educational assistant (EA), principal or vice-principal, parent, or student volunteers.

3. Facilities Management
   a. The district shall practice energy conservation in the operation of all facilities and equipment.
   b. The district shall use, ~~where feasible~~, environmentally friendly products for all facilities, equipment and grounds. This means selecting the option with the lowest lifecycle greenhouse gas emissions and lowest amount of waste during operation and at end-of-life.
   c. As of the 2027-2028 school year, the district shall no longer approve plans to install gas boilers in new buildings. Where the Ministry of Education will fund retrofitting or upgrading existing school heat systems, the District commits to phasing out existing gas

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boilers as they come to their end-of-life and replacing them with electric heating and cooling systems.

d. The District commits to reviewing and updating their Climate Action Plan annually with input from GVTA, CUPE 947, CUPE 382, parents, and students. The district will publish an annual report which evaluates progress towards the Climate Action Plan objectives, commitments, and annual district greenhouse gas emissions. The district will use a consistent methodology for measuring and reporting greenhouse gas emissions.

4. Transportation

a. By June 2028, the district shall ensure that each school site has covered and secure bike storage.

B. ENVIRONMENTAL EDUCATION

1. Integrated Environmental Studies
   a. The district shall foster the use of an environmental theme, at every level, as a focus for integrating existing curriculum.
   b. The district shall encourage inclusion of environmental education resources in school library/resource centres.

2. Environmental Studies
   a. The District shall encourage the inclusion of Ministry of Education and locally developed Environmental Studies course and/or units in the program offerings of schools.

3. Environmental Field Trip Sites
   a. The district shall support learning activities that utilize a wide range of appropriate environmental field trips.

C. ENVIRONMENTAL MANAGEMENT

1. The district ~~encourages~~ will consider~~ation of~~ environmental impact in the planning of all operational and educational programs.

2. The district encourages school-based leadership in environmental education at each school.

3. The district shall respond to identified environmental education needs as resources permit, including such measures as:
   a. providing appropriate environmental resources to schools;

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b. providing instructional assistance and in-service to school personnel;
c. coordinating appropriate community-district environmental initiatives.

4. The district will endeavour to work with community and government agencies in supporting good environmental practices.

Greater Victoria School District

Adopted: May 28, 1990

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