The Board of Education of School District No. 61 (Greater Victoria)
Regular Board Meeting
AGENDA
Monday, November 23, 2026, 6:30 p.m.
Tolmie Boardroom, 556 Boleskine Road
Broadcasted via YouTube
https://bit.ly/3czx8bA

A. COMMENCEMENT OF MEETING

This meeting is being audio and video recorded. The video can be viewed on the District website.

A.1. Acknowledgement of Traditional Territories

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A.2. Approval of the Agenda

Recommended Motion:
That the November 23, 2026 agenda be approved.

A.3. Approval of the Minutes

a. Approval of October 19, 2026 Regular Board Meeting Minutes

Recommended Motion:
That the October 19, 2026 Regular Board Meeting minutes be approved.

b. Approval of November 2, 2026 Inaugural Board Meeting Minutes

Recommended Motion:
That the November 2, 2026 Inaugural Board Meeting minutes be approved.

A.4. Business Arising from the Minutes

A.5. Community Presentations

a. Oak Bay Secondary, 2026 Colonist Cup Champions – Deputy Superintendent Aerts, Coach and Athletic Director Rich Fast and Coach Will Moore

b. Vic High Secondary, 2026 Colonist Shield Recipients – Deputy Superintendent Aerts, Coach Jeff Schafer, Athletic Director Matt Philips and Vice-Principal Madeleine Challies

c. Friends of Vic High – Carrie Peter

d. Friends of Vic High – Angela Carmichael

e. Friends of Vic High – Alex Niketas

B. CORRESPONDENCE

B.1. November 13, 2026 SD61 Community Member Glenn Moore to Chair Whiteaker – Lake Hill Elementary School Remembrance Day Service

B.2. November 16, 2026 CHART Lab Team to Chair Whiteaker – Social Connection Toolkit Webinar

C. TRUSTEE REPORTS

C.1. Chair's Report

a. Chair's Report

D. BOARD COMMITTEE REPORTS

D.1. Education Policy and Directions Committee

a. Draft minutes from the November 16, 2026 meeting – information only

b. Recommended motions from the November 16, 2026 meeting:

Recommended Motion:
That the Board of Education of School District No.61 (Greater Victoria) refer Policy 1300 and Regulation 1300.3 to the Policy Sub-Committee to review and that the deadline to report back be extended to the February 2027 Board meeting.

D.2. Operations Policy and Planning Committee

a. Draft minutes from the November 16, 2026 meeting – information only

b. Recommended motions from the November 16, 2026 meeting:

Recommended Motion:
That the Board of Education of School District No.61 (Greater Victoria) refer Policy 3501 Annual Operating Budget to the Audit Sub-Committee for review and return to the Board of Education.

Recommended Motion:
That the Board of Education of School District No.61 (Greater Victoria) make the following amendment to Policy 3324 The Environment:
3. Facilities Management
d. The District commits to reviewing and updating their Climate Action Plan annually with input from GVTA, CUPE 947, CUPE 382, parents, and students. The district will publish an annual report which evaluates progress towards the Climate Action Plan objectives, commitments, and annual district greenhouse gas emissions. The district will use a consistent methodology for measuring and reporting greenhouse gas emissions.

Recommended Motion:
That the Board of Education of School District No.61 (Greater Victoria) establish a Climate Action Committee to replace the Climate Action Working Group and that a draft Terms of Reference be created.

Recommended Motion:
That the Board of Education of School District No.61 (Greater Victoria) refer Policy 3324 The Environment and Policy 4216.22 Energy, Environment and Climate Change to the Climate Action Committee.

E. DISTRICT LEADERSHIP TEAM REPORTS

E.1. Superintendent's Report

a. Monthly Report

b. Annual Board Reporting 2026-2027

E.2. Secretary-Treasurer's Report

a. 2027-2028 Budget Development Process

Recommended Motion:
That the Board of Education of School District No.61 (Greater Victoria) direct the Audit Sub-Committee to review the 2026-2027 Budget Development Process and provide recommendations for the 2027-2028 Budget Development Process at the December 14, 2026 General Meeting of the Board.

b. September 2026 Quarterly Financial Report

Recommended Motion:
That the Board of Education of School District No.61 (Greater Victoria) accept the September 2026 Quarterly Financial Report.

F. QUESTION PERIOD (15 minutes total)

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

G.1. Record of Special In-Camera Board of Education Meeting – October 1, 2026

G.2. Record of Special In-Camera Board of Education Meeting – October 19, 2026

G.3. Record of In-Camera Board of Education Meeting – October 19, 2026

G.4. Record of Special In-Camera Board of Education Meeting – October 30, 2026

G.5. Record of Special In-Camera Board of Education Meeting – November 16, 2026

H. NEW BUSINESS/NOTICE OF MOTION

H.1. New Business

a. Risk Management and Business Continuity

Recommended Motion:
That the Board of Education of School District No.61 (Greater Victoria) refer the matter of ongoing risk management and business continuity to the Policy Sub-Committee for consideration and recommendations to the Board, including:

1. Continuity of leadership, including succession and delegation of authority when senior district administrators are unavailable;
2. Secure access to and recovery of critical district systems, information and records;
3. Independent external technical support and emergency access arrangements;
4. Regular review and testing of business continuity arrangements; and
5. Any necessary updates to related district policies and administrative procedures.

b. External Emergency IT Assistance

Recommended Motion:
That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent to review existing arrangements for external emergency IT assistance and address any identified gaps, ensuring that:

1. A designated external service provider can access and recover critical

district systems when key personnel are unavailable; and

2. A process is in place for the Board Chair or designate to request emergency assistance.

AND FURTHER,

That the Superintendent will report to the Board on these arrangements and any actions taken by the January 2027 Board Meeting.

c. Temporary Hiring and Appointment Freeze

Recommended Motion:
That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent to implement a temporary hiring and appointment freeze for all exempt and excluded staff, effective immediately through June 30, 2027, unless otherwise directed by the Board;

AND FURTHER,

that any requests for exceptions based on operational necessity be brought to the Board for consideration and approval.

d. Minister of Education and Child Care

Recommended Motion:
That the Board of Education of School District No.61 (Greater Victoria) instruct the Chair to write a letter to the new Minister of Education and Child Care and request a meeting.

e. BC Transit and Unifor

Recommended Motion:
That the Board of Education of School District No.61 (Greater Victoria) instruct the Chair to write a letter to BC Transit and Unifor regarding the on-going job action and impact on staff and students.

H.2. Notice of Motions

I. ADJOURNMENT

Recommended Motion:
That the Board of Education adjourn the meeting.

The Board of Education of School District No. 61 (Greater Victoria)

Regular Board Meeting

MINUTES

Monday, October 19, 2026, 6:30 p.m.

Via Zoom

Trustees:	Nicole Duncan, Board Chair, Karin Kwan, Vice-Chair, Angela Carmichael, Mavis David, Diane McNally, Rob Paynter
Trustee Regrets:	Natalie Baillaut, Derek Gagnon, Emily Mahbobi
Administration:	Scot Hooker, Acting Secretary-Treasurer
Songhees Nation:	Anevay Quocksister, Student Success Manager
Partners:	Shawna Abbott, CUPE 947, Kaitlyn Schafer, GVTA

A. COMMENCEMENT OF MEETING

The meeting began at 6:30 p.m.

A.1. Acknowledgement of Traditional Territories

Chair Duncan recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A.2. Approval of the Agenda

Moved by Trustee David
Seconded by Trustee Carmichael

That the October 19, 2026 agenda be approved.

Amendment

Moved by Trustee Kwan
Seconded by Trustee Mc Nally

Add a motion under H.1. New Business.

Motion Carried Unanimously

Moved by Trustee David
Seconded by Trustee Carmichael

That the October 19, 2026 agenda be approved, as amended.

Motion Carried Unanimously

A.3. Approval of the Minutes

Moved by Trustee Kwan
Seconded by Trustee Carmichael

That the September 28, 2026 Regular Board Meeting minutes be approved.

Motion Carried Unanimously

A.4. Business Arising from the Minutes

None.

A.5. Community Presentations

None.

B. CORRESPONDENCE

None.

C. TRUSTEE REPORTS

C.1. Chair's Report

None.

D. BOARD COMMITTEE REPORTS

D.1. Combined Education Policy and Directions Committee and Operations Policy and Planning Committee

a. Draft minutes from the October 13, 2026 meeting – information only

b. Recommended motions from the October 13, 2026 meeting.

Moved by Trustee Carmichael
Seconded by Trustee McNally

The following motions were moved as a group.

Revised Draft Policy 5145

DRAFT

That the Board of Education of School District No.61 (Greater Victoria) approve Revised Draft Policy 5145 Police Questioning of Students in School.

Policy 1300 Acceptable Use of Technology and Regulation 1300.3 Student Acceptable Use of Digital Technology

That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent or delegate to review Policy 1300 and Regulation 1300.3 and to recommend changes to support students to use their own devices to access educational materials at school by the December 2026 Board meeting.

Budget Transparency

That the Board of Education of School District No.61 (Greater Victoria) amend Policy 3501 Annual Operating Budget by adding the following statement: School annual operating budgets will be made available upon request without the need to submit a request for information under the Freedom of Information and Protection of Privacy Act.

That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent or designate to amend Administrative Procedure 3501: Annual Operating Budget to ensure that the annual budget development process includes meaningful consultation with Songhees and Esquimalt Nations and the IEC, the District's Partners Table and the public, including at least one publicly advertised town hall and one Partners Table meeting; that the District form a Budget Advisory Committee to review and make recommendations on the proposed budget; that relevant budget information be made available in advance of consultation; and that a summary of feedback received through the consultation process be published and provided to the Board prior to final budget deliberations.

Climate: Waste Management and Procurement

That the Board of Education of School District No.61 (Greater Victoria) make the following amendments to Policy 4216.22 Energy, Environment and Climate Change:

POLICY 4216.22 ENERGY, ENVIRONMENT AND CLIMATE CHANGE

The Board of Education takes it as its responsibility to ensure that every effort is made to conserve energy and resources in order to reduce the District's carbon foot print. This requires an ongoing, integrated and systematic approach to energy management, including assessing performance, setting measurable goals, ~~creating~~ updating and being accountable to a Climate Action Plan, and tracking and communicating results.

Greenhouse emission reduction is the joint responsibility of the trustees, administrators, staff, and students. Every employee is expected to be cognizant of their energy use and contribute to energy efficiencies.

In concert with the Facilities department, it will be the school-based principal's responsibility to ensure the judicious use of resources and the school's various energy systems in order that energy efficiency is maintained on a daily basis.

The Board of Education will endeavor to comply with and, where practicable, exceed all applicable legislation, regulations and codes of practice.

Our Guiding Principles:
1. To integrate environmentally sustainable considerations into all our business decisions.
2. To ensure staff, students, and parents are fully aware of our policy, actions and results.
3. To make suppliers and clients aware of our policy and encourage them to adopt sound sustainable environmental management practices.
4. To review, report and continually strive to improve our environmental sustainability performance.

Greater Victoria School District
Adopted: October 20, 2008

Motion Carried Unanimously

E. DISTRICT LEADERSHIP TEAM REPORTS

E.1. Superintendent's Report

None.

E.2. Secretary-Treasurer's Report

a. 2026-2027 Student Enrollment Report

Acting Secretary-Treasurer Hooker provided the 2026-2027 Student Enrollment Report for information.

F. QUESTION PERIOD

None.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

G.1. Record of Special In-Camera Board of Education Meeting – October 1, 2026

That the Board of Education of Greater Victoria School District (No. 61) confirm Cindy Romphf's appointment for the purposes of taking a minute and recording the decisions of the Board at the September 28, 2026 Board meeting; AND FURTHER That the Board ratify and affirm that appointment and all motions passed and adopted by the Board at the September 28, 2026 Board meeting.

Motion Carried Unanimously

H. NEW BUSINESS/NOTICE OF MOTION

H.1. New Business

Moved by Trustee Kwan
Seconded by Trustee Paynter

The Board congratulates the community partners who were instrumental in bringing the Spectrum turf field to completion. The Board recommends incoming Trustees engage with community partners to ensure fair and equitable field access.

Motion Carried Unanimously

H.2. Notice of Motions

None.

I. ADJOURNMENT

Moved by Trustee David
Seconded by Trustee Carmichael

That the Board of Education adjourn the meeting.

Motion Carried Unanimously

The meeting was adjourned at 6:42 p.m.

_____ _____

Chair Secretary-Treasurer

DRAFT

The Board of Education of School District No. 61 (Greater Victoria)

Inaugural Board Meeting

Monday, November 2, 2026 @ 6:30 p.m.
Tolmie Boardroom, 556 Boleskine Road

INAUGURAL BOARD MEETING MINUTES

Present
Trustees: Chésa Abma-Slade, Trevor Barry, Maiya Beech, Alexandra Bomphray, Tracy Humphreys, Andrea Mears, John Rice, Ann Whiteaker

Administration: Joan Axford, Acting Secretary-Treasurer; Sean McCartney, Director of Instruction, David Hovis, Director of Instruction, Kelsey Moore, Communications Specialist

Regrets: Trustee Andrew Gage

The meeting was called to order at 6:30pm.

1. Territorial Acknowledgement and Welcome

Sean McCartney, Director of Instruction and Inclusive Learning, Councillor Alicia Thomas, Esquimalt Nation, and Phillip George, Songhees Nation, delivered the Territorial Acknowledgement and Welcome.

2. Introduction of the Students' Drum Circle

David Hovis, Director of Instruction and Inclusive Learning, introduced the students' Drum Circle. Students representing the following schools, Doncaster, Craigflower, and Tillicum Elementary, Glanford and Shoreline Middle, Esquimalt, Lambrick Park, Reynolds and Spectrum Secondary, and SJ Burnside Education Centre.

3. Students' Drum Circle

Kolette Kristante, Michelle Newman-Bennett, Rachel Trebilco, students Dakota R. (SJ Burnside) and James led the students in the performing a selection of Indigenous music. Director Hovis thanked the students for their performance and were presented with gifts of appreciation.

4. Call to Order

Acting Secretary-Treasurer Joan Axford called the meeting to order at 6:58 p.m.

5. Trustee Election Report

Acting Secretary Treasurer Axford reported that local Municipal Elections were held on October 17, 2026 and that there were 24 candidates who ran in the election. The nine Trustees elected to the Board of Education for the term of office to expire in the Fall of 2030 are: Chésa Abma-Slade, Trevor Barry, Maiya Beech, Alexandra Bomphray, Andrew Gage, Tracy Humphreys, Andrea Mears, John Rice, Ann Whiteaker.

DRAFT

6. Swearing-In Ceremony - Oath of Office

Acting Secretary-Treasurer Axford introduced Honorable Judge, Paul Pearson, who administered the Oath of Office to the Trustees in accordance with the *School Act*. The newly elected Trustees made their declaration by affirming the Oath individually and affixing their signatures as required. Trustee Andrew Gage made arrangements for their Oath of Office to be completed within the time period outlined in the *School Act*.

7. Appointment of Scrutineers

Acting Secretary-Treasurer Axford introduced the Scrutineers, Directors of Instruction, David Hovis and Sean McCartney.

8. Election of Chair

Acting Secretary-Treasurer Axford called for nominations of Chair of the Board of Education for the term of one year ending in November 2027. Nominations were received for Trustees Trevor Barry who declined the nomination, and Ann Whiteaker, who accepted the nomination, and was declared Chair of the Board of Education by acclamation.

Acting Secretary-Treasurer Axford invited Chair Whiteaker to preside over the remainder of the meeting.

Chair Whiteaker thanked families and friends of the Trustees for their support. Thanked her Trustee colleagues. Chair Whiteaker also thanked all those candidates who ran as Trustees. Chair Whiteaker shared that the new Board provides hope, and as equals will share in successes and failures as a Board together. Must be patient and have difficult conversations, and most importantly have a duty to each other and remember that the work is about the students and their future to improve learning environments. Chair Whiteaker and Trustees look forward to their work together over the next four years.

9. Election of Vice-Chair

Chair Whiteaker called for nominations for the Vice-Chair of the Board of Education for the term of one year ending November 2027. Nomination was received for Trustees Tracy Humphreys who accepted the nomination, Andrea Mears and John Rice, both declined the nomination, Trustee Humphreys was declared Vice-Chair of the Board of Education by acclamation.

10. Election of the British Columbia Public School Employers' Association Representative

Chair Whiteaker called for nominations for the British Columbia Public School Employers' Association (BCPSEA) Representative for the term of one year ending November 2027. Nominations were received for Trustees Abma-Slade, Gage and Mears. Trustee Gage accepted the nomination in absentia via Chair Whiteaker, Trustees Abma-Slade and Mears declined the nomination. Trustee Gage was declared the BCPSEA representative by acclamation.

11. Election of the British Columbia School Trustees Association Provincial Councilor

Chair Whiteaker called for nominations for the British Columbia School Trustees Association (BCSTA) Provincial Councilor for the term of one year ending November 2027. Nominations were received for Trustees Abma-Slade, Barry, Bomphray, and Rice, who all accepted the nomination. Trustee Mears declined the nomination. A ballot vote was taken and Trustee Abma-Slade was declared the BCSTA Provincial Councilor.

12. Motion to Destroy Ballots

It was moved by Trustee Barry and seconded by Trustee Rice:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Acting Secretary-Treasurer to destroy the ballots.

Motion Carried Unanimously

DRAFT

12a. Amend Motion to Postpone the November 9, 2026 Education Policy and Directions Committee

It was moved by Trustee Humphreys and seconded by Trustee Abma-Slade

That the Board of Education of SD61 (Greater Victoria) postpone the November 9, 2026 Education Policy and Directions Committee meeting until November 16, 2026 to be combined with the Operations Policy and Planning Committee meeting.

Rationale:

1) Other than myself, the entire Board is new to this role and will participate in Board Orientation on November 12, 2026. Postponing the Ed Policy meeting allows the new Board the time of one week to learn together prior to jumping into the role.
2) Combining Ed Policy and OPPS meeting also allows the Trustees to be assigned to standing committees and choose the committee chairs and participate in their first committee meetings together.

Motion Carried Unanimously

13. Adjournment

It was moved by Trustee Rice and seconded by Trustee Mears:

That the meeting be adjourned.

Motion Carried Unanimously

The meeting adjourned at 7:28 pm.

_____ _____

Chair Secretary-Treasurer

DRAFT

Vote No to Bylaw 26-01
Then Investigate, Educate and Negotiate

“The Board of Education of School District No. 61 (Greater Victoria) Caledonia Truck Turnaround Disposal (Right-of-Way) of Real Property Bylaw 26-01.”

Presented by Friends of Vic High, November 23rd, 2026

Summary of FRIENDS OF VIC HIGH November 16th Presentation

On November 16th, 2026, Friends of Vic High (FOVH) asked the Board to vote against Bylaw 26-01 *as it is currently written*. Our team presented evidence of mismanagement, as well as unfair, and possibly, illegal practices associated with the disposal of over two acres of Vic High land. Evidence includes the following:

- Pressure on the District to purchase the former BC Housing lot, captured in the Letter of Intent and Letter of Authorization
- Financial mismanagement of Burnside upgrades that left the District with deficits
- An apparent cover-up of the intent to purchase the BC Housing lot via the Amenities Survey
- Use of CRHC lease proceeds to purchase the $1.089M BC Housing lot rather than fund amenities for Vic High students.
- Apparent violation of the School Act
- Neglect of student educational interests in favour of Capital Region Housing Corporation (CRHC) interests

To this list, FOVH inserted another concern: the questionable claim of a $2.6M shortfall for Vic High's seismic upgrade that precipitated the complex series of Vic High land deals (more on that issue another day).

Vote No—Then Investigate, Educate and Negotiate

A rejection of Bylaw 26-01 as it is currently written will give the Board an opportunity to **fulfill their fiduciary responsibility** by taking three proactive steps:

Step 1 Investigate: Launch an investigation into the problematic history of undisclosed land deals that led to the purchase of the BC Housing lot and the need for Bylaw 26-01. Refer to the FOVH November 16th, 2026 presentation to the Board for more information.

Step 2 Educate: Become educated in the matter of public school land disposal policy and regulation before deciding the best course of action regarding Bylaw 26-01. Refer to Ministerial Order 193-08 and School Board Policy & Regulation 7110.

Step 3 Negotiate: protect democratic process and student rights (as much as possible under the circumstances) by negotiating with the CRHC.

*Remember, the CRHC is not a partner in education; the CRHC is a developer that holds a 60-year lease of Vic High land. The lease has resulted in the loss of athletic infrastructure, a resource for both students and the public. **This negative impact was not disclosed during the 2019 consultation process or during the subsequent Amenities Survey process.**

What's Missing?

The June 15th, 2026 memo to the Board highlights *only* sections of Policy & Regulation 7110 that pertain to SRWs:

Policy and Regulation 7110 Disposal of Real Property have been considered. The policy and regulation state that SRWs, also referred to as easements, are not subject to this policy and regulation.
Ministerial Order M193/08 Disposal of Land or Improvements Order does not apply to situations where there is a transfer of interest in a board property, by way of SRWs and easements, which may be registered as a charge on title of the property. Ministerial approval is not required.

The June 15th memo skips over the sections of Policy & Regulation 7110 that refer to *land disposal.* This section includes reference to financial compensation or "proceeds" that result from land disposals. Please review before negotiating with the CRHC.

The Overlooked Disposal of 47.6 Square Metres of Land

With so much focus on SRWs, the significance of the proposed *disposal* of land, outlined in yellow, can be easily overlooked. Negotiations with the CRHC for financial compensation start here.

The areas of land under consideration are as follows:

- area of CRHC lease: 2.147 acres, valued at an estimated $13M, according to BC Assessment (subject to verification)
- existing SRW: 65.1 square metres (0.01608656 acres)
- proposed SRW: 17.5 square metres (0.004324344 acres)
- proposed disposal: **47.6 square metres** (0.01176222 acres or 0.6% of CRHC lease), valued at an estimated $78,000 (0.6% of $13M).

(p.223, June 15th, 2026 Greater Victoria School Board agenda, linked here.)



Negotiate a Month-to-Month Rental Lease

The District paid $1.089M for the BC Housing parcel and included it in the lease to the CRHC, despite having publicly committed to using the proceeds for Vic High amenities. This undisclosed transaction is an appalling betrayal of public trust.

Combined with the abysmal financial compensation for the lease of over two acres of Vic High land for 62 years ($4.3M lump sum), the Board has every right to demand financial compensation for the proposed disposal of 47.6 square metres of land, which abides by Ministerial Order 93-08 and Policy and Regulation 7110 Disposal of Real Property.

To facilitate this outcome, FOVH has prepared calculations to charge the CRHC a month-to-month rental lease of the proposed area of disposal, which can be adjusted for inflation over the 60-year lease. All figures based on estimates:

- 0.6% of 13M = $78,000
- 15% of $78,000 = $11,700 (value of lease over 1 year)
- **divided by 12 months = $975 per month**

A demand for compensation protects School Board assets and student rights.

VOTE NO!

The parcel of land that Bylaw 26-01 brings into question may be small, but the motion represents a troublesome accumulation of unexamined transactions that have been *swept under the rug*. These transactions need fresh scrutiny and remedial action.

This Board has an opportunity to demand proper procedures and fair compensation for land transactions to protect the assets and educational rights of students.

Vote NO!

Then Investigate, Educate and Negotiate

Appendix A: Sections 114(1) and 116(2) of the School Act

SCHOOL ACT

[SBC 1989] CHAPTER 61

Part 7 — School Property

Division 1 — Acquisition and Disposal of Land and Improvements

Acquisition and disposal of land

114. (1) A board may, for educational purposes, including the provision of housing accommodation for students or employees, board offices and outdoor activities or for the purposes of section 116 (2),

(a) acquire and hold land or improvements, or both, within its school district,

(b) with the approval of the minister, acquire and hold land or improvements, or both, in another school district, and

(c) expropriate land or improvements, or both, within its school district.

(2) Subject to the orders of the minister, the board may, with the approval of the minister, dispose of land or improvements, or both.

Historical Note(s): 1989-61-114.

Sites

116. (1) The construction by a board of a new building shall not be commenced unless

(a) title to the site for the new building is held by the board, or

(b) use of the site is approved by the minister.

(2) A board, with the minister's prior approval, may enter into an agreement with municipalities or regional districts that are located in or located in part of the school district or with other persons for the purposes of

(a) constructing, maintaining, operating or using jointly, or

(b) contributing to the cost of the construction, maintenance or operation of

facilities for joint board and community use.

(3) If an agreement has been entered into under subsection (2), expenses of the board for the maintenance or operation of the facilities form part of the operating expenses of the board, except that portion of the expenses that apply to community use, which shall be accounted for through a trust fund established under section 170 (3).

Historical Note(s): 1989-61-116.

Appendix B: Ministerial Order 193-08

Ministerial Order 193-08 (“the Order”), linked here, outlines the conditions under which a Board may dispose of public school land. The Order is supported by an Information Checklist, linked here and a Q&A, linked here.

Question 10 from the Q&A: “What are the steps in the approval process? **Answer: “**A board of education must make a formal request to the Minister of Education for approval to dispose of a property by sale, exchange or lease of 10 years of more … That request must address the following issues [such as]”:

- Description of exceptional circumstances compelling the board to request ministerial approval for the disposal of the property
- Confirmation that the property will not be required for future educational purposes, including K-12 programming and new educational initiatives, such as early learning programs.
- Description of broad consultation that was undertaken with respect to the proposed disposal
- Description of how the property was first acquired for educational purposes by the board

Question 11 from the Q&A: “When do you ask for the Minister’s approval, before or after consultation?” **Answer:** “Broad consultation with respect to the disposition of a particular school property must be completed prior to requesting the Minister’s approval.”

Question 12 from the Q&A: “Is a board of education able to enter into an agreement–to-sell prior to receiving Ministerial approval?” **Answer:** “No. Ministerial approval is required before entering into any such agreements for the sale, exchange or lease of 10 years or more of school property, except where the purchaser is another board of education or an independent school authority.”

Appendix C: Section 65(5) of the School Act

SCHOOL ACT

[RSBC 1996] CHAPTER 412

Part 6 — Boards of Education

Division 1 — Corporate Status and Meetings

Board is a corporation

65 (1) The trustees elected or appointed under this Act for each school district and their successors in office constitute a board of education for the district and are continued as a corporation under the name of "The Board of Education of School District No. 5 (Southeast Kootenay)", or as the case may be.

(1.1) A board is responsible for the improvement of student achievement in the school district.

(2) A board may

(a) establish committees and specify the functions and duties of those committees,

(b) establish a district advisory council comprised of persons representing parents' advisory councils and other organizations in the community, and

(c) delegate specific and general administrative and management duties to one or more of its employees.

(3) Committees of trustees or individual trustees may not exercise the rights, duties and powers of the board.

(4) Unless expressly required to be exercised by bylaw, all powers of a board may be exercised by bylaw or by resolution.

(5) A board may exercise a power with respect to the acquisition or disposal of property owned or administered by the board only by bylaw.

Appendix D: School District 61 Regulation 7110

REGULATION 7110

DISPOSAL OF REAL PROPERTY

The Greater Victoria Board of Education has the responsibility for the disposal of its real property, defined as lands, buildings and leases of ten years or more. Prior to offering real property for disposal, the Board of Education shall complete a consultation process in accordance with Policy and Regulation 1163, 'Consultation'. The following specific conditions apply to any consultation process with respect to all sales and long-term (ten years or more) leases of real property:

The Greater Victoria Board of Education shall consult with local governments, community organizations, neighbours adjacent to the property and the public and:

- shall give notice to existing tenants, licensees and other user groups.
- shall provide public notice (such as newspaper ads, open houses, District website, etc.)

As part of the consultation process, the Board of Education shall provide:

- reasons for sale of the property.
- use of the proceeds of disposal.
- projected enrolment in the District.
- impact on District education programs.
- impact on community use of school buildings.

The Greater Victoria Board of Education will ensure that:

- all sales are approved by School District 61 Bylaw in accordance with s.65(5) of the School Act and Ministerial Order M193/08.
- all leases are approved through bylaw as they are considered dispositions of interest in land.
- the Minister of Education is informed, in accordance with School Act, 96(3).

Easements are not subject to this Regulation.

To: Ann Whiteaker <awhiteaker@sd61.bc.ca>
Cc: lakehill <lakehill@sd61.bc.ca>; Tracy Humphreys <thumphreys@sd61.bc.ca>; Brett Johnson <bjohnson@sd61.bc.ca>
Subject: An event to Remember!

CAUTION: External email. DO NOT click links or open attachments unless you are confident about the source.

Dear Anne Whiteaker- School Board 61 chair ,

I am writing to recognize and commend the principal, teachers, students and staff at Lake Hill Elementary School for the outstanding Remembrance Day service they have organized and delivered this week. For the third year in a row I have been honored to drive a group of Seniors from Luther Court and attend the service and luncheon. Having had an Uncle who suffered his entire life from his wounds during His service in WW1 and an Uncle who was a Prisoner of War in WW2, I really appreciate the fact that students are being reached on their own level to understand the effects of wars and to Remember these Veterans.

I believe this event is an exceptional example of what a meaningful school and community celebration can look like, and one that could serve as a model for other schools throughout the district.

What makes this service particularly special is that it goes well beyond a traditional Remembrance Day assembly. It brings together multiple generations of families, friends, seniors and community organizations in an atmosphere of remembrance, education, respect and connection.

The program itself is thoughtfully organized and beautifully delivered. It includes the singing of O Canada, a reading of *In Flanders Fields*, and a couple of wonderful musical contributions from the school's students including those in their orchestra. The students play a central role in the proceedings, demonstrating that this is truly a student-led event, developed and delivered under the guidance, encouragement and preparation of their Principal and teachers.

Equally impressive is the school's commitment to including and honoring some older members of our community. Residents from a local care home are invited to attend and, following the service, are treated to a lovely lunch in the staff room. This thoughtful gesture gives seniors an opportunity to participate, feel valued and reconnect with younger generations in a very meaningful way. I believe this intergenerational experience must be very valuable for the students as well. In particular, the students selected to serve the lunch get an experience to serve and connect that they would likely never get otherwise.

The coordination required to bring all of this together is considerable. The principal, teachers, students and other staff deserve enormous credit for the care and enthusiasm they put into making the occasion so successful. This event also puts the contribution of Veterans into a perspective that will likely stay with the students for future Remembrance Days for the rest of their lives.

At a time when we increasingly recognize the importance of community connections, intergenerational relationships and teaching young people about our shared history, Lake Hill Elementary is demonstrating these values in action.
I would encourage the School District to recognize this outstanding initiative and consider sharing the approach with other schools as an example of how Remembrance Day can become an opportunity not only to remember and educate, but also to strengthen the bonds between schools and the communities they serve.
Congratulations to everyone at Lake Hill Elementary. They are setting a wonderful example for our young people and for the broader community.
Sincerely,

Glenn Moore
Freedom Adventure Bus
Have a FAB day!
Www.FreedomAdventureBus.com

Subject: You're Invited: Social Connection Toolkit Webinar – December 8

CAUTION: External email. DO NOT click links or open attachments unless you are confident about the source.

Hello,

You are receiving this email as a member of SFU's CHART Lab Mailing List.

We are pleased to invite you to a webinar on **Tuesday, December 8 from 3:00 PM to 4:15 PM (PCT)** where we will share findings, lessons learned, and perspectives from the Social Connection Toolkit Project, an initiative to promote student mental health and well-being that was piloted in three BC school districts in the 2025-2026 school year.

During the session, members of the project team will discuss key insights gathered throughout the project, reflect on the implementation of the toolkit in school communities, and explore what we have learned about supporting social connection and youth wellbeing.

Date: Tuesday, December 8

Time: 3:00 PM – 4:15 PM (PCT)

Register here: https://sfu.zoom.us/meeting/register/T8lPbz7CRHWncmdwraMtZQ
We hope you can join us for this opportunity to learn about the project and engage in a discussion about fostering social connection in school communities. Please feel free to share the poster with any youth in your network who may be interested!

We also plan to record the session and make it available afterwards for those who cannot attend. Please don't hesitate to reach out if you have any questions.

Warm regards,

The CHART Lab Team

Capturing Health and Resilience Trajectories Lab
Simon Fraser University, Faculty of Health Sciences
Blusson Hall, 8888 University Drive
Burnaby, BC V5A 1S6
https://chartlab.ca

SFU SIMON FRASER UNIVERSITY

I respectfully acknowledge the xʷməθkʷəy̓əm (Musqueam), Sḵwx̱wú7mesh Úxwumixw (Squamish), səlilwətaɬ (Tsleil-Waututh), qʼícə́y̓ (Katzie), kʷikʷəƛ̓əm (Kwikwetlem), Qayqayt, Kwantlen, Semiahmoo and Tsawwassen peoples on whose unceded traditional territories our three campuses reside.

To unsubscribe from this list please go to
https://lists.sfu.ca/confirm/?u=Fw8eUMyECemo7XVf0ecifAxuMnZlnCll

The Board of Education of School District No. 61 (Greater Victoria)

Education Policy and Directions Committee Meeting

MINUTES

Monday, November 16, 2026, 6:30 p.m.

In Person

Trustees Present:	**Education Policy and Directions Committee members:** Tracy Humphreys (Chair), Chésa Abma-Slade, Alexandra Bomphray, John Rice, Ann Whiteaker (Ex Officio) **Operations Policy and Planning Committee members:** Andrea Mears (Chair), Trevor Barry, Maiya Beech, Andrew Gage, Ann Whiteaker (Ex Officio)
Administration:	Deb Whitten, Superintendent, Katrina Stride, Secretary-Treasurer, Tom Aerts, Deputy Superintendent, Sean Powell, Associate Superintendent, Julie Lutner, Associate Secretary-Treasurer, Marni Vistisen-Harwood, Director of Facilities Services, David Hovis, Director of Instruction, Sean McCartney, Director of Instruction, Vicki Roberts, VPVPA
Songhees Nation:	Anevay Quocksister, Student Success Manager
Partners:	Tara Knight, CUPE 947, Brian Whin Yates, CUPE 382, Saloumeh Pourmalek, VCPAC, Chris Clarke, GVTA

A. COMMENCEMENT OF MEETING

A.1. Acknowledgement of Traditional Territories

Chair Whiteaker recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2. Approval of the Combined Education Policy and Directions and Operations Policy and Planning Committees meeting agenda

Moved by Trustee Bomphray

That the November 16, 2026 Combined Education Policy and Directions and Operations Policy and Planning Committees meeting agenda be approved.

Motion Carried Unanimously

A.3. Sub-Committee Trustee Assignments – Chair Whiteaker

Chair Whiteaker provided the Sub-Committee Trustee assignments for the 2026-2027 school year.

Education Policy and Directions Committee Members:

Trustee Abma-Slade

Trustee Bomphray

Trustee Humphreys

Trustee Rice

Ex Officio Trustee Whiteaker

Operations Policy and Planning Committee Members:

Trustee Barry

Trustee Beech

Trustee Gage

Trustee Mears

Ex Officio Trustee Whiteaker

Policy Sub-Committee Members:

Trustee Bomphray

Trustee Rice

Audit Sub-Committee Members:

Trustee Barry

Trustee Beech

B. EDUCATION POLICY AND DIRECTIONS COMMITTEE

B.1. Election of Chair of the Education Policy and Directions Committee

a. Election of Chair

Chair Whiteaker called for nominations for the position of Chair of the Education Policy and Directions Committee for the term to November 2027.

Nominations were received for Trustee Bomphray and Trustee Humphreys.

Trustee Bomphray declined. Chair Whiteaker declared Trustee Humphreys the Chair of the Education Policy and Directions Committee.

b. Motion to Destroy Election Ballots

Moved by Trustee Bomphray

That the election ballots be destroyed.

Motion Carried Unanimously

Chair Whiteaker passed the gavel to Chair Humphreys

B.2. Approval of the Minutes

Moved by Trustee Bomphray

That the October 13, 2026 Combined Education Policy and Directions Committee and Operations Policy and Planning Committee meeting minutes as they pertain to Education Policy and Directions Committee, be approved.

Motion Carried Unanimously

B.3. Business Arising from Minutes

D.2. Policy 1300 Acceptable Use of Technology and Regulation 1300.3 Student Acceptable Use of Digital Technology

Moved by Trustee Whiteaker

That the Board of Education of School District No.61 (Greater Victoria) refer Policy 1300 and Regulation 1300.3 to the Policy Sub-Committee to review and that the deadline to report back be extended to the February 2027 Board meeting.

Motion Carried Unanimously

C. PRESENTATIONS TO THE COMMITTEE

None.

D. NEW BUSINESS

D.1. Superintendent Whitten, Deputy Superintendent Aerts, Marigold Elementary School Principal Tim Murphy and South Park Elementary School Vice-Principal Mindy Myttenar presented on Be Seen, Be Safe and Let's Get Visible Day.

Trustees and Partners thanked staff for the presentation and had questions of clarification.

E. NOTICE OF MOTION

Trustees discussed a motion regarding the Partners of SD61 meetings, including past meetings and the potential to resume them during the 2026–2027 school year. Trustees spoke positively about the feedback they had heard and expressed interest in receiving further information from the Superintendent.

F. GENERAL ANNOUNCEMENTS

None.

G. ADJOURNMENT

Moved by Trustee Whiteaker

That the meeting adjourn.

Motion Carried Unanimously

The meeting adjourned at 7:06 p.m.

DRAFT

The Board of Education of School District No. 61 (Greater Victoria)

Operations Policy and Planning Committee Meeting

MINUTES

Monday, November 16, 2026, 6:30 p.m.

In Person

Trustees Present:	**Education Policy and Directions Committee members:** Tracy Humphreys (Chair), Chésa Abma-Slade, Alexandra Bomphray, John Rice, Ann Whiteaker (Ex Officio) **Operations Policy and Planning Committee members:** Andrea Mears (Chair), Trevor Barry, Maiya Beech, Andrew Gage, Ann Whiteaker (Ex Officio)
Administration:	Deb Whitten, Superintendent, Katrina Stride, Secretary-Treasurer, Tom Aerts, Deputy Superintendent, Sean Powell, Associate Superintendent, Julie Lutner, Associate Secretary-Treasurer, Marni Vistisen-Harwood, Director of Facilities Services, David Hovis, Director of Instruction, Sean McCartney, Director of Instruction, Vicki Roberts, VPVPA
Songhees Nation:	Anevay Quocksister, Student Success Manager
Partners:	Tara Knight, CUPE 947, Brian Whin Yates, CUPE 382, Saloumeh Pourmalek, VCPAC, Chris Clarke, GVTA

A. COMMENCEMENT OF MEETING

A.1. Acknowledgement of Traditional Territories

Chair Whiteaker recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2. Approval of the Combined Education Policy and Directions and Operations Policy and Planning Committees meeting agenda

Moved by Trustee Bomphray

That the November 16, 2026 Combined Education Policy and Directions and Operations Policy and Planning Committees meeting agenda be approved.

Motion Carried Unanimously

B. OPERATIONS POLICY AND PLANNING COMMITTEE

B.1. Election of Chair of the Operations Policy and Planning Committee

a. Election of Chair

Chair Whiteaker called for nominations for the position of Chair of the Operations Policy and Planning Committee for the term to November 2027.

Nominations were received for Trustee Barry and Trustee Mears.

Trustee Barry declined. Chair Whiteaker declared Trustee Mears the Chair of the Operations Policy and Planning Committee.

b. Motion to Destroy Election Ballots

Moved by Trustee Mears

That the election ballots be destroyed.

Motion Carried Unanimously

Chair Whiteaker passed the gavel to Chair Mears

B.2. Approval of the Minutes

Moved by Trustee Barry

That the October 13, 2026 Combined Education Policy and Directions Committee and Operations Policy and Planning Committee meeting minutes as they pertain to Operations Policy and Planning Committee, be approved.

Motion Carried Unanimously

B.3. Business Arising from Minutes

Moved by Trustee Whiteaker

That the Board of Education of School District No.61 (Greater Victoria) refer Policy 3501 Annual Operating Budget to the Audit Sub-Committee for review and return to the Board of Education.

Motion Carried Unanimously

Moved by Trustee Barry

That the Board of Education of School District No.61 (Greater Victoria) make the following amendment to Policy 3324 The Environment:

3. Facilities Management

d. The District commits to reviewing and updating their Climate Action Plan annually with input from GVTA, CUPE 947, CUPE 382, parents, and students. The district will publish an annual report which evaluates progress towards the Climate Action Plan

objectives, commitments, and annual district greenhouse gas emissions. The district will use a consistent methodology for measuring and reporting greenhouse gas emissions.

Motion Carried Unanimously

Moved by Trustee Whiteaker

That the Board of Education of School District No.61 (Greater Victoria) refer Policy 3324 The Environment and Policy 4216.22 Energy, Environment and Climate Change to the Climate Action Committee.

Motion Carried Unanimously

C. PRESENTATIONS TO THE COMMITTEE

a. Alex Niketas, a member of Friends of Vic High presented on Vic High.

b. Carrie Peter, a member of Friends of Vic High presented on Vic High.

c. Kathleen Hadley, a member of Friends of Vic High presented on Vic High.

D. SUPERINTENDENT'S REPORT

None.

E. PERSONNEL ITEMS

None.

F. FINANCE AND LEGAL AFFAIRS

None.

G. FACILITIES PLANNING

None.

H. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

None.

I. NEW BUSINESS

I.1. Climate Action Committee

Moved by Trustee Barry

That the Board of Education of School District No.61 (Greater Victoria) establish a Climate Action Committee to replace the Climate Action Working Group and that a draft Terms of Reference be created.

Motion Carried Unanimously

DRAFT

J. NOTICE OF MOTION

J.1. Risk Management and Business Continuity

That the Board of Education of School District No.61 (Greater Victoria) refer the matter of ongoing risk management and business continuity to the Policy Sub-Committee for consideration and recommendations to the Board, including:

1. Continuity of leadership, including succession and delegation of authority when senior district administrators are unavailable;
2. Secure access to and recovery of critical district systems, information and records;
3. Independent external technical support and emergency access arrangements;
4. Regular review and testing of business continuity arrangements; and
5. Any necessary updates to related district policies and administrative procedures.

J.2. External Emergency IT Assistance

That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent to review existing arrangements for external emergency IT assistance and address any identified gaps, ensuring that:

1. A designated external service provider can access and recover critical district systems when key personnel are unavailable; and
2. A process is in place for the Board Chair or designate to request emergency assistance.

AND FURTHER,

That the Superintendent will report to the Board on these arrangements and any actions taken by the January 2027 Board Meeting.

J.3. Temporary Hiring and Appointment Freeze

That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent to implement a temporary hiring and appointment freeze for all exempt and excluded staff, effective immediately through June 30, 2027, unless otherwise directed by the Board;

AND FURTHER,

that any requests for exceptions based on operational necessity be brought to the Board for consideration and approval.

K. GENERAL ANNOUNCEMENTS

DRAFT

Chair Whiteaker notified all Trustees that BC Elections is hosting a workshop on elections expense forms that need to be submitted by January 2027.

Chair Mears stated that Friday November 20th, 2027 is the Trans Day of Remembrance.

L. ADJOURNMENT

Moved by Trustee Whiteaker

That the meeting adjourn.

Motion Carried Unanimously

The meeting adjourned at 8:05 p.m.

DRAFT

Superintendent Deb Whitten

Learning Report

November 23, 2026



September 10 - Thanks to donors, the STAR Committee, and Facilities Department, the **new turf field** at **Spectrum Community School** is open and in use! The new field offers the school and community partners access to an all-weather all-season outdoor space for athletic learning and hosting of sporting tournaments and outdoor gatherings. Phase two of the project is already underway to enhance the facility with further amenities and upgrades.



September 23 - Celebrating **International Sign Languages Day** offers an opportunity for students and families who use Sign Languages to be seen. Recognizing this day supports inclusive school environments and highlights the important work of Interpreters and staff who can Sign. It is also a learning opportunity to share information about Sign Languages, and may spark interest for those wanting to learn more.



September 29 - The garden at Margaret Jenkins Elementary offers an opportunity to practice reciprocity. Students harvested tomatoes, zucchini, and kale that they've grown in their school garden, a place to learn from the land, care for it, and share its abundance with others. A hub for connection, the garden is an all-seasons tool for Indigenous teachings, a venue for outdoor learning, and as a hands-on source for healthy food.



September 29 - Orange Shirt Day and **National Day for Truth and Reconciliation** is a day to acknowledge the truth of the residential school system and the importance of reconciliation. Pictured are two students from **Oak Bay High School** at an assembly which addressed the harmful impact of racism and how actions like wearing an orange shirt can help become symbols of hope, which spark respectful curiosity, and begin education journeys that bloom into a commitment to a better future.



October 9 - Schools like **Glanford Middle School** supported **Tour de Rock** as the annual charity cycling event made its way across Vancouver Island. The riders stopped in to thank students for their $3,076 donation and educate students on how important community fundraising is to supporting causes we care about, such as childhood cancer research and support programs like Camp Goodtimes.



October 9 - The **Pathways and Partnerships Department** supported schools (McKenzie Elementary pictured) with opportunities to incorporate **Career Education** in classrooms in collaboration with the UK's Education and Employers charity. Presentations included challenging gender stereotypes, offering students opportunities to see themselves in fields they are interested in, and introducing students to new job titles and career areas.



October 15 - Schools across the District took part in the **BC Shake Out**, an opportunity to conduct an earthquake drill and educate students on safety practices. Pictured are students practicing the "drop, cover, and hold on" method at **Rogers Elementary School.**



October 23 - On this **Pro D Day**, over 50 teachers, EAs, support staff, and administrators across the district gathered at **Arbutus Global Middle School** to enrich their Adapted Sport Toolkit. Partnering with OneAbility Games, the workshop promoted resources available through QA and PISE, and rotated participants through three stations: sitting volleyball, wheelchair basketball, and boccia. This is just one of the many ways that SD61 staff spent their professional development time.



November 9 - Students at **Campus View Elementary** learned about **Diwali**, the Festival of Lights celebrated by millions of people worldwide, particularly within Hindu, Sikh, and Jain communities. The festival is commonly associated with themes of light over darkness. Students painted small lamps called diyas as part of their learning which were placed in the gym so students could walk through a glowing path, experiencing the artwork and light of their peers.



November 9 - We are very grateful for Teacher-Librarians like Mark Morrison who received a $40,000 grant from Indigo Love of Reading Foundation. Funds will expand **Shoreline Community Middle School**'s library book collection and help transform the learning commons into a more welcoming, accessible space for all students. Thank you, Mark, for all your efforts every day to make literacy fun and engaging for all students.



November 10 - Schools hosted assemblies and ceremonies across the district to honour and learn about **Indigenous Veterans Day and Remembrance Day**. Lieutenant Commander Clayton Cochrane of the Royal Canadian Navy visited **Mount Douglas Secondary** and shared information about his career. He also shared details of John McCrae's interesting life, legacy, and his infamous "In Flanders Fields" poem.



November 16 - Ecole Willows Elementary kicked-off **Métis Week** on Louis Riel Day with many opportunities to learn about Métis culture including how to make Bannock and tourtière, create a dot art mural, drum, finger weave, fiddle, and jig.

Pedestrian and Road Safety Learning Initiatives



Ongoing - The **Be Seen, Be Safe** campaign highlights the importance of pedestrian and road safety during the fall/winter months as BC shifts to Pacific time (PCT). The campaign provided schools with posters, reflective backpack/jacket tags, and new safety vests for crossing guards.







October 19-23
School Bus Safety Week reminded families, students, and motorists about safety tips when riding and when approaching buses on the road.



October 23
ICBC and police visited schools to promote the **Think of Me campaign** to promote school zone traffic laws and educate students on road safety.



October 26-28
Expressed gratitude to crossing guards on social media for their important work and to remind drivers to slow down and stay alert during drop-off and pick-up times.



November 6
Celebrated CRD's **Let's Get Visible Day** where staff and students dressed in their brightest clothing to raise awareness about pedestrian safety.

Welcome to the New Board of Education



November 2 - Newly elected Trustees were affirmed at the Inaugural Board of Education Meeting. On behalf of staff, we welcome you and look forward to working with you.

Standing left to right: Andrea Mears, Chésa Abma-Slade, Alexandra Bomphray, Trevor Barry, John Rice. Seated left to right: Tracy Humphreys (Vice-Chair), Ann Whiteaker (Chair), Maiya Beech. Not pictured: Andrew Gage

Congratulations / Gratitude

Thank you to all SD61 staff for supporting students and families during the start up to another school year. Your efforts to provide rich learning opportunities and ensure each child feels welcome at school is greatly appreciated.

Thank you to the Chief Election Officer and Deputies for working alongside municipalities, the CRD, and Elections BC to support the election of new trustees on October 17.

Thank you to the many staff, students and families for honouring Indigenous Veterans Day and Remembrance Day, especially in the wake of the CFB Wainwright Tragedy. Our hearts go out to all those impacted.

Congrats and thank you to all those who organized celebrations for Lambrick Park's 50th Anniversary.

Thank you to the many staff members who have supported with FSA marking.

Upcoming

Nov 25 - International Day for the Elimination of Violence Against Women
Nov 27 - Pro D Day (no classes)
Dec 3 - International Day of Persons with Disabilities
Dec 10 - Human Rights Day
Dec 14 - Next General Meeting of the Board of Education
Dec 18 - Last day of classes before winter break
Dec 21 - December Solstice
Jan 4 - First day of classes after winter break

2026-2027 Annual Board Reporting

SEPTEMBER

- [x] 2025-2026 Enhancing Student Learning Report
- [x] 2025-2026 Anaphylaxis Aggregate Report
- [x] 2025-2026 Audit Findings Report
- [x] 2025-2026 Audited Financial Statements and Financial Statement Discussion and Analysis Report
- [x] 2026-2029 Multi-Year Financial Plan
- [x] 2025-2026 Statement of Financial Information Report
- [x] 2025-2026 Executive Compensation Disclosure
- [x] Quarterly Capital Projects Update
- [x] Annual Board Reporting 2026-2027

OCTOBER

- [x] 2026-2027 School Goals/Plans (Elementary Schools)
- [x] 2026-2027 Student Enrolment Report
- [x] 2027-2028 Budget Development Process

NOVEMBER

- [x] September 2026 Quarterly Financial Report
- [x] 2027-2028 Budget Update

DECEMBER

- [x] 2026-2027 International Education Bi-Annual Report
- [x] 2026-2027 School Plans (Elementary Schools)
- [x] 2027-2028 Budget Update
- [x] Quarterly Capital Projects Update
- [x] Annual Review of Appeal Process Bylaw 9330.1 and Attachments

JANUARY

- [x] 2027-2028 Board Authority/Authorized (BAA) Courses
- [x] 2027-2028 Budget Update
- [x] 2026-2027 School Goals/Plans (Middle Schools)

FEBRUARY

- [x] 2026-2027 Amended Annual Budget Bylaw
- [x] December 2026 Quarterly Financial Report
- [x] 2027 Water Sampling Report
- [x] 2027-2028 Student Enrolment Projections
- [x] 2027-2028 Budget Update
- [x] 2029-2030 School Calendar (Draft)
- [x] 2026-2027 School Goals/Plans (Secondary Schools)

MARCH

- [x] 2027-2028 Budget Update
- [x] Quarterly Capital Projects Update

APRIL

- [x] 2026-2027 International Education Bi-Annual Report
- [x] 2027-2028 Annual Budget Bylaw
- [x] 2027-2028 Annual Five-Year Capital Plan Bylaw
- [x] 2027-2028 Annual Facility Grant Expenditure Plan
- [x] 2029-2030 School Calendar (Final)

MAY

- [x] 2026-2027 Audit Planning Report & Appoint Auditor (if applicable)
- [x] 2026 Climate Action Accountability Report
- [x] 2027-2028 Academy Fees
- [x] 2027-2028 Board of Education Meeting Schedule
- [x] 2028-2029 Annual Five-Year Capital Plan (Draft)
- [x] Annual Review of Ad Hoc Committees
- [x] March 2027 Quarterly Financial Report

JUNE

- [x] 2026-2027 Public Interest Disclosure Act (Whistleblower) Report
- [x] 2028-2029 Annual Five-Year Capital Plan (Final)
- [x] Quarterly Capital Projects Update

Greater VICTORIA School District

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

Office of the Secretary-Treasurer

Katrina Stride – Secretary-Treasurer

TO: The Board of Education

FROM: Katrina Stride, Secretary-Treasurer

DATE: November 23, 2026

RE: 2027-2028 Budget Development Process

2026-2027 Budget Development Process (Approved in 2025-2026)

The 2026-2027 Budget Development Process that was approved by the Board in 2025-2026 is attached.

Highlights of the 2026-2027 Budget Development Process include:

Student Voice

Student Connections Meetings

In addition to receiving input from the Representative Advisory Council of Students, there were two Student Connections meetings held in February with students from middle and secondary schools participating. Activities included:

- Sharing budget infographics to build understanding
- Facilitating guided discussions focused on budget needs, priorities and trade-offs
- Participating in an interactive budget simulation exercise.

Partners of SD61

Partners of SD61 Meetings

Partners of SD61 met regularly throughout the budget development process. Meeting dates for dedicated Budget Conversations were scheduled as follows:

- March 11 – following the Special Budget Meeting on March 9
- April 1 – following the Special Budget Meeting on March 30

Advisory to the Board

Indigenous Education Council (IEC)

The 2026-2027 Budget Development Process incorporated IEC meetings to advise on grants provided under the School Act in relation to Indigenous students, and to approve plans, spending and reporting of targeted grants related to Indigenous students.

- March 12 – following the Special Budget Meeting on March 9
- April 2 – following the Special Budget Meeting on March 30

Public Engagement

Special Budget Meetings

The proposed 2026-2027 Annual Budget, including budget balancing recommendations, was presented publicly at Special Budget Meetings on the following dates:

- March 9 – Budget based on projected Ministry Operating Grants
- March 30 – Budget based on confirmed Ministry Operating Grants

There were opportunities for public feedback on the information presented at the Special Budget Meetings.

Communication

Introduction to Budget

General budget-related information was shared in January and February:

- Podcast exploring school district budgeting
- Infographics explaining the approved 2025-2026 Annual Budget

Media Releases

During the 2026-2027 Budget Development Process, important messages regarding the proposed 2026-2027 Annual Budget and opportunities to engage in the budget process were released to media as needed.

Budget Development Process Feedback Survey

Following the Board's approval of the 2026-2027 Annual Budget on April 8, a public online survey was launched to gather feedback regarding the budget development process.

2027-2028 Budget Development Process (For Approval in 2026-2027)

With the completion of the 2026-2027 Budget Development Process, the Board has an opportunity to consider its approach for the 2027-2028 Budget Development Process. As this will be the first budget cycle undertaken by the current Board, trustees may wish to consider whether modifications or enhancements should be made. The Board may also wish to provide opportunities for broader input into the budget development process itself.

The Audit Sub-Committee provides an appropriate forum to review and develop recommendations regarding the 2027-2028 Budget Development Process. In undertaking this work, the committee may consider previous budget development approaches, opportunities for engagement, feedback received during the 2026-2027 budget cycle, and the timelines required to support meaningful consultation and decision-making.

Recommendations from the Audit Sub-Committee would be brought forward in December to allow sufficient time for consideration of input and implementation of any approved changes to the 2027-2028 Budget Development Process.

Recommended Motion

The following motion is recommended:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Audit Sub-Committee to review the 2026-2027 Budget Development Process and provide recommendations for the 2027-2028 Budget Development Process at the December 14, 2026 General Meeting of the Board.

Supporting Documents

2026-2027 Budget Development Process (Prior Year)

2026-2027 BUDGET
Development Process

Greater VICTORIA School District

NOV 24

Budget Development Process

- Final budget development process presented to Official Trustee for approval

JAN-FEB

Introduction to Budget

- Podcast exploring school district budgeting
- Infographics explaining the 2025-2026 Annual Budget

FEB 12

Student Connections

- Opportunity for students at all middle and secondary schools to provide feedback

FEB 15 - Enrolment Projections

- 2026-2027 enrolment projections submitted to the Ministry of Education and Child Care

MAR 9

Special Budget Meeting – 2026-2027 Annual Budget Presentation

- Public meeting and livestream
- Balanced 2026-2027 Annual Budget presented
- Based on projected Ministry operating grants

MAR 11

Partners of SD61 Meeting – Budget Conversation

MAR 12

Indigenous Education Council (IEC) Meeting

2026-2027 BUDGET Development Process

Greater VICTORIA School District

MAR 15 - Ministry Operating Grant Announcement

- Ministry announces operating grants based on submitted 2026-2027 enrolment projections

MAR 30

Special Budget Meeting – Public Engagement

- Location: SJ Willis Education Centre
- Balanced 2026-2027 Annual Budget presented
- Based on confirmed Ministry operating grants
- Opportunity for public feedback in person at the meeting (round table format)
- Opportunity for electronic feedback on the district website from March 30 to April 6

APR 1

Partners of SD61 Meeting – Budget Conversation

APR 2

IEC Meeting (Tentative)

APR 8

Special Board Meeting – 2026-2027 Annual Budget Approval

- Public meeting and livestream
- Three readings of the 2026-2027 Annual Budget Bylaw

APR 9-17

Budget Development Process Feedback Survey

- Public online survey to gather feedback on the budget development process

Board Meetings

For live/recorded meeting links, how to submit questions, and agenda packages, visit: www.sd61.bc.ca/board-of-education/meetings-of-the-board

Greater VICTORIA School District

School District No. 61 (Greater Victoria)
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Office of the Secretary-Treasurer

Katrina Stride – Secretary-Treasurer

TO: The Board of Education

FROM: Katrina Stride, Secretary-Treasurer

DATE: November 23, 2026

RE: September 30, 2026 Quarterly Financial Report

Background

The Quarterly Financial Report (the "Report") has been prepared to align District financial reporting with the Ministry of Education and Child Care (the "Ministry") *K-12 Public Education Financial Planning and Reporting Policy*, Financial Health Working Group (FHWG) expectations, and the Board's governance responsibilities, and to provide meaningful information to support effective financial oversight.

The Report presents actual financial results for the Operating, Special Purpose and Capital Fund for the three-month period ended September 30, 2026, together with a forecast to June 30, 2027.

The Report also presents the 2025-2026 Annual Budget (the "Annual Budget") and the actual financial results at September 30, 2025 (the "prior year"), including the percentage of revenues and expenditures incurred relative to the corresponding Annual Budget.

The financial forecast for the year ending June 30, 2027 is based on information available as at September 30, 2026, and represents an early estimate of the District's anticipated financial position at year-end. As the District is still in the early stages of the fiscal year, the forecast is subject to a significant degree of uncertainty. Actual results will differ from current projections due to changes in the February and May enrolment counts, second semester international enrolment, staffing changes, inflation, and other factors. Accordingly, the forecast is preliminary and reflects the District's current expectation; it is not a final estimate of year-end results.

Significant variances are defined as those exceeding both 5% and $100,000.

Operating Fund

The Operating Fund includes revenues and expenses related to the daily operation of the District, including school and administrative functions, facilities operations and transportation. Any surplus at year end is carried forward to future years.

The Report is structured consistently with Schedule 2A ("Schedule of Operating Revenue By Source") and Schedule 2B ("Schedule of Operating Expense by Object") as presented in the District's financial statements.

Revenues

Provincial Grants – Ministry of Education and Child Care

Projected Ministry of Education and Child Care Provincial Grant has increased by $15.4 million and 6.4% compared to the Annual Budget. The Ministry of Education and Child Care Operating Grant will be recalculated in December 2026 based on actual enrolments at September 29, 2026. Preliminary estimates show a decrease of $1.6 million related to school-age enrolment and an increase of $2.1 million related to additional funding to support unique student needs.

School-Age Enrolment

	September 2026 Projected Enrolment	September 2026 Actual Enrolment	Increase (Decrease) in Enrolment	Funding Level $	Increase (Decrease) in Funding $
Elementary	8,469	8,366	(103)	9,015	(928,545)
Middle	4,814	4,746	(68)	9,015	(613,020)
Secondary	6,973	6,936	(37)	9,015	(334,045)
Continuing Education	6	6	(0)	9,015	(1,127)
Distributed Learning	7	12	4	7,280	31,850
Alternative Education	147	178	31	9,015	279,465
Total	**20,416**	**20,244**	**(173)**		**(1,565,421)**

Supplement for Unique Student Needs

	September 2026 Projected Enrolment	September 2026 Actual Enrolment	Increase (Decrease) in Enrolment	Funding Level $	Increase (Decrease) in Funding $
Level 1 Inclusive Education	18	16	(2)	51,300	(102,600)
Level 2 Inclusive Education	1,200	1,317	117	24,340	2,847,780
Level 3 Inclusive Education	465	408	(57)	12,300	(701,100)
English Language Learning	2,400	2,501	101	1,815	183,315
Indigenous Education	1,464	1,430	(34)	1,790	(60,860)
Adult Education (non-graduated)	13	10	(3)	5,755	(17,625)
Total					**2,148,910**

The District received $14.8 million in Labour Settlement Funding. This funding supports negotiated salary increases for teachers, support staff, and exempt staff and was provided subsequent to the preparation of the Annual Budget.

Ministry of Education and Child Care Provincial Grants at September 30, 2026 have increased by $1.8 million compared to actual grants received at September 30, 2025. This is due to receipt of Labour Settlement Funding in the current year.

Other Revenue

Projected Other Revenue has increased by $0.4 million and 13.1% at September 30 compared to the Annual Budget and actual Other Revenue at September 30, 2026 has increased by $0.4 million and 29.1% compared to the prior year. The District received a financial incentive from WorkSafeBC after earning a Certificate of Recognition (COR). The incentive was originally budgeted as a reduction to Employee Benefits but was subsequently reclassified as Other Revenue. The District also received $0.1 million in donations to support the Middle School music program. These increases were partially offset by a Climate Risk Reduction Grant received in the prior year from the Corporation of the District of Saanich to mitigate climate change and upgrade the Tillicum-Burnside area with more tree canopy cover. No corresponding grant was received in the current year.

Rentals and Leases

Projected Rentals and Leases revenue has increased by $0.2 million and 5.1% compared to the Annual Budget, primarily due to additional revenue from licence agreements related to the 2026 Provincial election and a new license to occupy. Actual Rentals and Leases revenue at September 30, 2026 have increased by $0.1 million and 13.3% compared to the prior year. This increase reflects the application of Consumer Price Index (CPI) adjustments to facility rental rates for 2026–2027, as well as the additional license agreements.

Investment Income

Actual Investment Income has decreased by $0.1 million and 34.9% at September 30, 2026 compared to the prior year as interest rates are lower than the beginning of 2025-2026.

Expenses

Salaries and Benefits

All collective agreements expired on June 30, 2025. When the Annual Budget was prepared, the Ministry had not yet announced Labour Settlement Funding tied to general wage increases. Therefore, no general wage increases were built into the Salary and Benefits budgets. The Salary and Benefit expenses for Teachers, Educational Assistants, Support Staff and Substitutes include 3% general wages increases effective July 1, 2025 and July 1, 2026. Principals and Vice-Principals and Other Professionals include performance-based salary increases at July 1, 2025.

Projected Teacher Salaries have increased by $4.5 million and 4% compared to the Annual Budget and actual Teacher salaries at September 30, 2026 increased by $0.4 million and 3.3% compared to prior year. It is expected that the increase would be approximately 6% as a result of 3% general wage increases July 1, 2025 and July 1, 2026. However, the salary increases have been partially offset by a reduction of teachers due to enrolment decline.

Projected Educational Assistants Salaries have increased by $4.2 million and 17.1% compared to the Annual Budget. In addition to the 3% general wage increases effective July 1, 2025 and July 1, 2026, additional Educational Assistants were hired as a result of increased Inclusive Learning enrolment. Actual Educational Assistant Salaries at September 30, 2026 have decreased by $0.3 million and 11.9% compared to the prior year. This decrease is primarily attributable to the delayed start to the school year as Educational Assistants do not begin earning wages until the first day of school. In 2025-2026, school started on September 2, 2025, compared to September 8, 2026 in the current year.

Projected Support Staff Salaries have increased by $1.3 million and 6% compared to the Annual Budget, reflecting the 3% general wage increases effective July 1, 2025 and July 1, 2026. Actual Support Staff Salaries at September 30, 2026 have increased by $20 thousand and 0.4% compared to the prior year. It is expected that the increase would be closer to 6%. However, clerical staff who do not work year-round were also affected by the delayed start to the school year.

Projected Substitute Salaries increased by $0.9 million and 6.5% compared to the Annual Budget as a result of 3% general wage increases effective July 1, 2025 and July 1, 2026.

Projected Employee Benefits increased by $3.4 million and 6.9% compared to the Annual Budget and actual Employee Benefits at September 30, 2026 increased by $0.7 million and 9.1% compared to the prior year. These results are consistent with the change in Salaries.

Services and Supplies

Projected Operating Expenses include the 2026-2027 Annual Operating Budget, carry forwards from 2025-2026 and any budget adjustments made during the current year. Schools and departments have not reallocated their budgets to reflect anticipated 2026-2027 expenditures, as this process typically done during November 2026. Accordingly, changes between individual Services and Supplies categories are expected as budgets are reallocated.

Projected Services have increased by $0.8 million and 8.9% compared to the Annual Budget. This increase primarily reflects carry forwards from 2025–2026, including $0.1 million for anticipated additional costs related to the Fall 2026 Municipal election and $0.2 million for increased agent fees carried forward by International Education. Actual Services expenses at September 30, 2026 have increased by $0.4 million and 14.9% compared to the prior year, partly due to the accrual of estimated legal fees.

Actual Professional Development and Travel at September 30, 2026 has decreased by $0.3 million and 66.3% compared to the prior year due to the timing of when the contractual Greater Victoria Teachers' Association Professional Development Fund payment was made. In the prior year, the payment was made in September, whereas the payment was made in November in the current year.

Actual Insurance expenses at September 30, 2026 have increased by $0.1 million and 269.7% compared to the prior year due to the timing of the Province of British Columbia Optional Property Program premium payment. In the prior year, the payment was made in October, whereas in the current year, the payment was made in August.

Projected Supplies expenses have increased by $2.5 million and 48.6% compared to the Annual Budget primarily due to carry forwards from 2025-2026. These carry forwards include funding for anticipated increases in facilities supply costs due to price escalation, incomplete school and department funded projects, and new Facilities equipment and technology purchases. Actual Supplies expenses at September 30, 2026 have decreased by $0.2 million and 16.9% compared to the prior year, primarily due to the timing of purchases.

Special Purpose Fund

The Special Purpose Fund includes restricted grants and other funding subject to a legislative or contractual restriction on its use. Revenues are recognized as expenditures are incurred. Any funds received in excess of expenditures are recorded as deferred revenue, not as surplus.

The Report is structured consistently with Schedule 3 ("Special Purpose Revenue and Expense") and Schedule 3A ("Changes in Special Purpose Funds") as presented in the District's financial statements.

Revenues

Projected Ministry of Education and Child Care Provincial Grant has increased by $5.7 million and 16.1% compared to the Annual Budget as a result of Labour Settlement funding for the Classroom Enhancement Fund and the addition of Classroom Enhancement Fund – Remedies as these funds are not confirmed by the Ministry until after the Annual Budget is prepared.

Expenses

Projected Teacher Salaries have increased by $1.9 million and 9.8% compared to the Annual Budget as a result of Labour Settlement funding for the Classroom Enhancement Fund.

Projected Substitutes Salaries have increased by $2.4 million and 109.0% compared to the Annual Budget due to the addition of Classroom Enhancement Fund – Remedies as these funds are not confirmed by the Ministry until after September 30 and therefore were not included in the Annual Budget.
Projected Employee Benefits have increased by $1.0 million and 17% compared to the Annual Budget, consistent with higher salary costs.

Actual Services and Supplies expenses at September 30, 2026 have decreased by $0.2 million and 12.6% compared to the prior year. The decrease reflects lower overall expenditures across the Special Purpose Funds during the first quarter. As spending patterns may fluctuate depending on the timing and nature of program activities, current results may not be indicative of expenditures for the remainder of the year.

Capital Fund

The Capital Fund Includes financial activities for tangible capital assets, including sites, buildings, furniture & equipment, vehicles, computer hardware and software funded from Ministry of Education and Child Care capital grants, local capital, operating and special purpose funds.

The Report is structured consistently with Schedule 4 (“Capital Revenue and Expense”) as presented in the District’s financial statements.

Revenues

Maintenance related expenses incurred through the Capital Fund are accompanied by corresponding revenue recognition. Actual Ministry of Education and Child Care Provincial Grant revenue at September 30, 2026, has increased by $0.8 million and 44.7% compared to the prior year, reflecting increased roofing maintenance activity during the summer months.

Deferred Capital Revenues (DCRs) represent contributions received for the purchase of capital assets. As the related assets are put into use, the corresponding DCRs are recognized as revenue over the assets’ useful lives. Actual Amortization of Deferred Capital Revenue at September 30, 2026 increased by $0.2 million and 8.2% compared to the prior year, primarily due to the completion of the Cedar Hill seismic project in 2025-2026 and the recognition of the remaining DCR associated with the project in the current year.

Expenses

Actual Operations and Maintenance expenditures at September 30, 2026, have increased by $0.8 million and 44.7% compared to the prior year, primarily due to increased roofing maintenance activity during the summer months. These expenditures are accompanied by corresponding revenue recognition.

As assets are put into use, capital expenditures are expensed over the assets useful lives (amortized). Actual Amortization at September 30, 2026 increased by $0.2 million and 5.9% compared to the prior year primarily due to the completion of the Cedar Hill seismic project in 2025-2026 and the recognition of the remaining amortization associated with the project in the current year.

Risks to Projections

The District's financial projections are subject to a number of uncertainties that could result in material variances from forecasted results.

Limited Reporting Period and Spending Patterns

The financial results for the three-month period ended September 30, 2026, represent only the first quarter of the fiscal year. Therefore, current expenditure trends may not be fully representative of anticipated spending patterns for the remainder of the year. Accordingly, first quarter results should be interpreted with some caution when assessing projected year end expenditures.

Financial results will continue to be monitored throughout the year to identify spending trends and determine whether adjustments to current projections are necessary. In February 2027, the Amended Annual Budget, which will include an updated year-end financial projection, will be presented to the Board for approval.

Staffing Costs

Higher than anticipated absenteeism, changes in staffing levels, or fluctuations in average teacher salaries over the next three quarters could result in expenditures exceeding budget or generate savings, particularly in Teachers, Educational Assistant and Substitutes salaries.

Monthly salary projections are prepared, and staffing costs are monitored throughout the year to identify variances and assess potential impacts on year end projections.

Inflation

Operating grants from the Ministry account for over 90% of Operating Fund revenues. While the Ministry provided additional Labour Settlement Funding to support negotiated employee salary increases, other inflationary pressures, including increasing supplies, materials, and contracted services, continue to place pressure on operating expenditures. The District's operating funding does not necessarily increase in proportion to these rising costs.

To mitigate these pressures, the District has a centralized Purchasing Services department responsible for managing procurement processes and ensuring cost-effective access to goods and services while fostering a competitive marketplace. The District is also a member of the Greater Victoria Joint Purchasing Group, which includes municipalities, other school districts, universities, a college, and a public library. The group leverages the collective purchasing volumes of its members to obtain competitive pricing and achieve cost savings through coordinated procurement and contract administration.

Aging Infrastructure

The District currently manages more than 3.2 million square feet (303,217 square metres) of facilities across 426 acres of land. The average age of these facilities is more than 64 years, significantly exceeding the provincial average of 43 years. This aging infrastructure presents a significant and growing financial sustainability challenge for the District. Maintenance and repair expenditures may fluctuate throughout the fiscal year depending on operational requirements and unforeseen circumstances. Unexpected equipment failures, building repairs, or emergency maintenance could result in additional costs that are not reflected in current projections.

Where possible, preventative maintenance is prioritized to reduce the likelihood of costly emergency repairs. Maintenance activities will also be reviewed to identify opportunities to defer non-urgent work where operationally appropriate.

Recommended Motion

That the Board of Education of School District No. 61 (Greater Victoria) accept the September 2026 Quarterly Financial Report.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 61 (GREATER VICTORIA)
OPERATING FUND QUARTERLY FINANCIAL REPORT
SEPTEMBER 30, 2026

	2026-2027 Annual Operating Budget	Actual September 30, 2026	Actual as a percentage of Annual Operating Budget	Projected to June 30, 2027	Variance Projected compared to Annual Operating Budget	Variance Projected compared to Annual Operating Budget	2025/2026 Annual Operating Budget	Actual September 30, 2025	Actual as a percentage of Annual Operating Budget	Variance September 30, 2026 compared to September 30, 2025	Variance September 30, 2026 compared to September 30, 2025
	$	$	%	$	$	%	$	$	%	$	%
OPERATING REVENUES											
Provincial Grants											
Ministry of Education and Child Care	239,518,146	28,903,762	12.1%	254,884,496	15,366,350	6.4%	239,981,890	27,072,323	11.3%	1,831,439	6.8%
Other	237,250	97,653	41.2%	255,071	17,821	7.5%	249,350	90,798	36.4%	6,855	7.5%
Tuition	14,966,534	11,973,395	80.0%	14,966,534	-	0.0%	14,986,929	12,094,451	80.7%	(121,056)	-1.0%
Other Revenue	3,382,977	1,863,863	55.1%	3,827,507	444,530	13.1%	3,233,333	1,443,214	44.6%	420,649	29.1%
Rentals and Leases	4,226,770	853,701	20.2%	4,441,406	214,636	5.1%	3,732,987	753,691	20.2%	100,010	13.3%
Investment Income	1,167,883	216,674	18.6%	1,260,963	93,080	8.0%	1,282,015	332,834	26.0%	(116,160)	-34.9%
TOTAL OPERATING REVENUE	**263,499,560**	**43,909,048**	**16.7%**	**279,635,977**	**16,136,417**	6.1%	**263,466,504**	**41,787,311**	**15.9%**	**2,121,737**	**5.1%**
OPERATING EXPENSES											
Salaries											
Teachers	113,284,885	11,439,804	10.1%	117,830,168	4,545,283	4.0%	115,768,026	11,069,575	9.6%	370,229	3.3%
Principals and Vice Principals	15,002,407	3,778,453	25.2%	15,386,059	383,652	2.6%	15,520,085	3,632,430	23.4%	146,023	4.0%
Educational Assistants	24,530,366	2,298,268	9.4%	28,720,255	4,189,889	17.1%	23,702,965	2,608,346	11.0%	(310,078)	-11.9%
Support Staff	21,856,582	4,986,372	22.8%	23,172,353	1,315,771	6.0%	22,304,876	4,965,561	22.3%	20,811	0.4%
Other Professionals	5,733,844	1,458,936	25.4%	5,941,812	207,968	3.6%	5,308,327	1,393,041	26.2%	65,895	4.7%
Substitutes	13,649,578	1,261,093	9.2%	14,531,262	881,684	6.5%	12,805,807	1,201,714	9.4%	59,379	4.9%
Total Salaries	194,057,662	25,222,926	13.0%	205,581,909	11,524,247	5.9%	195,410,086	24,870,667	12.7%	352,259	1.4%
Employee benefits	49,841,082	8,146,494	16.3%	53,304,754	3,463,672	6.9%	49,599,340	7,463,842	15.0%	682,652	9.1%
Services and Supplies											
Services	8,623,923	3,254,222	37.7%	9,387,352	763,429	8.9%	7,894,705	2,833,195	35.9%	421,028	14.9%
Student Transportation	1,119,590	133,637	11.9%	1,120,978	1,388	0.1%	1,258,696	129,467	10.3%	4,170	3.2%
Professional Development and Travel	824,270	142,052	17.2%	854,278	30,008	3.6%	670,376	421,396	62.9%	(279,344)	-66.3%
Rentals and Leases	108,851	31,747	29.2%	154,913	46,062	42.3%	108,851	5,810	5.3%	25,937	446.4%
Dues and Fees	142,445	125,453	88.1%	162,832	20,387	14.3%	137,401	95,555	69.5%	29,898	31.3%
Insurance	758,396	185,267	24.4%	758,396	-	0.0%	659,087	50,110	7.6%	135,157	269.7%
Supplies	5,098,952	902,786	17.7%	7,577,877	2,478,925	48.6%	5,147,568	1,086,763	21.1%	(183,977)	-16.9%
Utilities	4,251,000	611,717	14.4%	4,251,000	-	0.0%	4,585,640	534,269	11.7%	77,448	14.5%
Total Services and Supplies	20,927,427	5,386,881	25.7%	24,267,626	3,340,199	16.0%	20,462,324	5,156,565	25.2%	230,317	4.5%
TOTAL OPERATING EXPENSE	**264,826,171**	**38,756,301**	**14.6%**	**283,154,289**	**18,328,118**	6.9%	**265,471,750**	**37,491,073**	14.1%	**1,265,228**	**3.4%**
BUDGETED PRIOR YEAR SURPLUS APPROPRIATION	**3,626,661**	**16,713,392**					**3,637,526**	**11,225,081**	308.6%	**5,488,311**	**48.9%**
NET TRANSFERS (TO) FROM OTHER FUNDS											
Tangible Capital Assets Purchased	(2,251,000)	(619,035)	27.5%	(2,251,000)	-	0.0%	(1,632,280)	(620,777)	38.0%	1,742	-0.3%
Local Capital Transfer	(49,050)	-	0.0%	(49,050)	-	0.0%	-	-	0.0%	-	0.0%
TOTAL NET TRANSFERS	**(2,300,050)**	**(619,035)**	**27%**	**(2,300,050)**	**-**	0.0%	**(1,632,280)**	**(620,777)**	38.0%	**1,742**	**-0.3%**
SURPLUS (DEFICIT), FOR THE YEAR	**-**	**21,247,103**		**(5,818,362)**	**(2,191,701)**		**-**	**14,900,542**		**6,346,561**	**42.6%**

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 61 (GREATER VICTORIA)
SPECIAL PURPOSE FUND QUARTERLY FINANCIAL REPORT
SEPTEMBER 30, 2026

	2026-2027 Annual Special Purpose Budget	Actual September 30, 2026	Actual as a percentage of Annual Special Purpose Budget	Projected to June 30, 2027	Variance Projected compared to Annual Special Purpose Budget	Variance Projected compared to Annual Special Purpose Budget	2025/2026 Annual Special Purpose Budget	Actual September 30, 2025	Actual as a percentage of Annual Special Purpose Budget	Variance September 30, 2026 compared to September 30, 2025	Variance September 30, 2026 compared to September 30, 2025
	$	$	%	$	$	%	$	$	%	$	%
SPECIAL PURPOSE REVENUES											
Provincial Grants											
Ministry of Education and Child Care	35,550,348	3,567,296	10.0%	41,261,730	5,711,382	16.1%	34,305,739	3,702,155	10.8%	(134,859)	-3.6%
Other Revenue	7,500,147	651,140	8.7%	7,500,147	-	0.0%	6,658,020	679,638	10.2%	(28,498)	-4.2%
Investment Income	149,377	20,109	13.5%	149,377	-	0.0%	158,151	30,454	19.3%	(10,345)	-34.0%
TOTAL SPECIAL PURPOSE REVENUE	**43,199,872**	**4,238,545**	**9.8%**	**48,911,254**	**5,711,382**		**41,121,910**	**4,412,247**	**10.7%**	**(173,702)**	**-3.9%**
SPECIAL PURPOSE EXPENSES											
Salaries											
Teachers	19,312,687	1,945,183	10.1%	21,203,382	1,890,695	9.8%	19,706,054	1,941,839	9.9%	3,344	0.2%
Principals and Vice Principals	326,881	83,163	25.4%	335,053	8,172	2.5%	358,446	109,940	30.7%	(26,777)	-24.4%
Educational Assistants	1,434,784	139,366	9.7%	1,522,162	87,378	6.1%	1,542,054	153,415	9.9%	(14,049)	-9.2%
Support Staff	309,549	64,820	20.9%	328,401	18,852	6.1%	377,973	60,841	16.1%	3,979	6.5%
Other Professionals	40,252	9,167	22.8%	41,258	1,006	2.5%	-	5,552	0.0%	3,615	65.1%
Substitutes	2,172,307	92,891	4.3%	4,540,109	2,367,802	109.0%	768,450	109,760	14.3%	(16,869)	-15.4%
Total Salaries	23,596,460	2,334,590	9.9%	27,970,365	4,373,905	18.5%	22,752,977	2,381,347	10.5%	(46,757)	-2.0%
Employee benefits	6,086,966	624,081	10.3%	7,121,754	1,034,788	17.0%	5,871,205	625,806	10.7%	(1,725)	-0.3%
Services and Supplies	13,316,446	1,214,347	9.1%	13,619,135	302,689	2.3%	12,397,728	1,389,750	11.2%	(175,403)	-12.6%
TOTAL SPECIAL PURPOSE EXPENSE	**42,999,872**	**4,173,018**	**9.7%**	**48,711,254**	**5,711,382**	**13.3%**	**41,021,910**	**4,396,903**	**10.7%**	**(223,885)**	**-5.1%**
INTERFUND TRANSFERS											
Tangible Capital Assets Purchased	(200,000)	(65,527)	32.8%	(200,000)	-	0.0%	(100,000)	(15,344)	15.3%	(50,183)	327.1%
TOTAL INTERFUND TRANSFERS	**(200,000)**	**(65,527)**	**32.8%**	**(200,000)**	-	0.0%	**(100,000)**	**(15,344)**	**15.3%**	**(50,183)**	**327.1%**
NET REVENUE (EXPENSE)	-	-		-	-		-	-		-	

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 61 (GREATER VICTORIA)
CAPITAL FUND QUARTERLY FINANCIAL REPORT
SEPTEMBER 30, 2026

	2026-2027 Annual Capital Budget	Actual September 30, 2026	Actual as a percentage of Annual Capital Budget	Projected to June 30, 2027	Variance Projected compared to Annual Capital Budget	Variance Projected compared to Annual Capital Budget	2025/2026 Annual Capital Budget	Actual September 30, 2025	Actual as a percentage of Annual Capital Budget	Variance September 30, 2026 compared to September 30, 2025	Variance September 30, 2026 compared to September 30, 2025
	$	$	%	$	$	%	$	$	%	$	%
CAPITAL REVENUES											
Provincial Grants											
Ministry of Education and Child Care	3,750,000	2,461,256	65.6%	3,750,000	-	0.0%	3,000,000	1,701,140	56.7%	760,116	44.7%
Investment Income	1,000	1,585	158.5%	5,000	4,000	400.0%	5,000	2,145	42.9%	(560)	-26.1%
Amortization of Deferred Capital Revenue	12,133,244	3,142,313	25.9%	12,133,244	-	0.0%	11,850,136	2,902,917	24.5%	239,396	8.2%
TOTAL CAPITAL REVENUE	**15,884,244**	**5,605,154**	**35.3%**	**15,888,244**	**4,000**		**14,855,136**	**4,606,202**	**31.0%**	**998,952**	**21.7%**
CAPITAL EXPENSES											
Operations and Maintenance	3,750,000	2,461,256	65.6%	3,825,000	75,000	2.0%	3,000,000	1,701,140	56.7%	760,116	44.7%
Amortization of Tangible Capital Assets											
Operations and Maintenance	16,666,945	4,287,110	25.7%	16,666,945	-	0.0%	16,414,470	4,049,337	24.7%	237,773	5.9%
TOTAL CAPITAL EXPENSE	**20,416,945**	**6,748,366**	**33.1%**	**20,491,945**	**75,000**	**0.4%**	**19,414,470**	**5,750,477**	**29.6%**	**997,889**	**17.4%**
NET TRANSFERS (TO) FROM OTHER FUNDS											
Tangible Capital Assets Purchased	2,451,000	684,562	27.9%	2,451,000	-	0.0%	1,732,280	636,121	36.7%	48,441	7.6%
Local Capital	49,050	-	0.0%	49,050	-	0.0%	-	-	0.0%	-	0.0%
TOTAL NET TRANSFERS	**2,500,050**	**684,562**	**27.4%**	**2,500,050**	**-**	**0.0%**	**1,732,280**	**636,121**	**36.7%**	**48,441**	**7.6%**
SURPLUS (DEFICIT), FOR THE YEAR	**(2,032,651)**	**(458,650)**		**(2,103,651)**	**(71,000)**		**(2,827,054)**	**(508,154)**		**49,504**	

SECTION 72 REPORT

Present:

Nicole Duncan, Board Chair, Karin Kwan, Vice-Chair, Angela Carmichael, Emily Mahbobi, Diane McNally, Rob Paynter

Absent:

Natalie Baillaut, Mavis David, Derek Gagnon

Administration:

Scot Hooker, Acting Secretary-Treasurer

The Board of Education discussed the following matters:

- Administration
- Legal
- Personnel

General decisions made by the Board:

- Administration
- Legal
- Personnel

SECTION 72 REPORT

Present:

Nicole Duncan, Board Chair, Karin Kwan, Vice-Chair, Angela Carmichael, Mavis David, Diane McNally, Rob Paynter

Absent:

Natalie Baillaut, Derek Gagnon, Emily Mahbobi

Administration:

Scot Hooker, Acting Secretary-Treasurer

The Board of Education discussed the following matters:

- Administration

General decisions made by the Board:

- Administration

SECTION 72 REPORT

Present:

Nicole Duncan, Board Chair, Karin Kwan, Vice-Chair, Angela Carmichael, Mavis David, Diane McNally, Rob Paynter

Absent:

Natalie Baillaut, Derek Gagnon, Emily Mahbobi

Administration:

Scot Hooker, Acting Secretary-Treasurer

The Board of Education discussed the following matters:

- Administration
- Facilities

General decisions made by the Board:

- Administration
- Facilities

SECTION 72 REPORT

Present:

Nicole Duncan, Board Chair, Karin Kwan, Vice-Chair, Natalie Baillaut, Angela Carmichael, Mavis David, Emily Mahbobi, Diane McNally, Rob Paynter

Absent:

Derek Gagnon

Administration:

Joan Axford, Acting Secretary-Treasurer (contracted)

The Board of Education discussed the following matters:

- Administration
- Legal

General decisions made by the Board:

- Administration
- Legal

SECTION 72 REPORT

Present:

Ann Whiteaker, Board Chair, Tracy Humphreys, Vice-Chair, Chésa Abma-Slade, Trevor Barry, Maiya Beech (via Zoom), Alexandra Bomphray, Andrew Gage, Andrea Mears, John Rice

Administration:

Deb Whitten, Superintendent, Tom Aerts, Deputy Superintendent, Sean Powell, Associate Superintendent, Katrina Stride, Secretary-Treasurer

The Board of Education discussed the following matters:

- Appeal

General decisions made by the Board:

- Appeal