



The Board of Education of School District No. 61 (Greater Victoria)

Regular Board Meeting

AGENDA

Monday, January 19, 2026, 6:30 p.m.

Tolmie Boardroom, 556 Boleskine Road

Broadcasted via YouTube

<https://bit.ly/3czx8bA>

A. COMMENCEMENT OF MEETING

This meeting is being audio and video recorded. The video can be viewed on the District website.

A.1. Acknowledgement of Traditional Territories

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A.2. Approval of the Agenda

Recommended Motion:

That the January 19, 2026 agenda be approved.

A.3. Approval of the Minutes

- a. Approval of the December 8, 2025 Regular Board Meeting Minutes

Recommended Motion:

That the December 8, 2025 Regular Board Meeting minutes be approved.

A.4. Business Arising from the Minutes

A.5. District Celebrations

- a. Pathways and Partnerships – District Career Education Coordinator Alexander

B.6. Community Presentations

- a. Bubble Buddies – Torquay Elementary School parent Isabelle Ogilvie

B. CORRESPONDENCE

C. OFFICIAL TRUSTEE REPORT

C.1. Monthly Report

D. BOARD COMMITTEE REPORTS

E. DISTRICT LEADERSHIP TEAM REPORTS

E.1. Superintendent's Report

- a. Monthly Report

- b. Revised French Advisory Committee Terms of Reference

Recommended Motion:

That the Official Trustee of School District No. 61 (Greater Victoria) approve revised Terms of Reference for the French Advisory Committee.

- c. Revised Policy 1330.1 Child Care

Recommended Motion:

That the Official Trustee of School District No. 61 (Greater Victoria) approve revised Policy 1330.1 Child Care.

F.2. Secretary-Treasurer's Report

- a. Spectrum – Artificial Turf Field Update
- b. 2026-2027 Budget Update
- c. Monthly Financial Report: December 2025
- d. Monthly Budget Change Report: December 2025

F. QUESTION PERIOD (15 minutes total)

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

G.1. Record of In-Camera Board of Education Meeting – December 8, 2025

G.2. Record of Special In-Camera Board of Education Meeting – January 5, 2026

H. NEW BUSINESS/NOTICE OF MOTIONS

H.1. New Business

H.2. Notice of Motions

I. ADJOURNMENT

Recommended Motion:

That the Official Trustee adjourn the meeting.



**The Board of Education of School District No. 61 (Greater Victoria)
Regular Board Meeting
MINUTES**

Tolmie Boardroom, 556 Boleskine Road

Monday, December 8, 2025, 6:30 p.m.

Official Trustee: Sherri Bell

Administration: Tom Aerts, Deputy Superintendent, Julie Lutner, Acting Secretary-Treasurer, Sean Powell, Associate Superintendent, Marni Vistisen-Harwood, Director of Facilities Services, Josh Barks, Acting District Principal Information Technology, Jennifer Person, Acting Director of Information Technology, David Hovis, Director of Instruction, Sean McCartney, Director of Instruction, Shelly Wilton, Director of Indigenous Education, Jeff Davis, Director of International Education, Sarah Winkler, VPVPA, Vicki Roberts, VPVPA

Partners: Norm Isaac, CUPE 382, Tricia Thexton, CUPE 947

A. COMMENCEMENT OF MEETING

The meeting began at 6:30 p.m.

A.1. Acknowledgement of Traditional Territories

Official Trustee Bell recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

The Official Trustee passed the following motion:

That the Official Trustee of School District No. 61 (Greater Victoria) appoint Julie Lutner as Acting Secretary-Treasurer in the absence of the Secretary-Treasurer for the duration of the December 8, 2025 Regular Board Meeting.

A.2. Approval of the Agenda

The Official Trustee passed the following motion:

That the December 8, 2025 agenda be approved.

A.3. Approval of the Minutes

- a. Approval of the November 24, 2025 Regular Board Meeting Minutes

The Official Trustee passed the following motion:

That the November 24, 2025 Regular Board Meeting minutes be approved.

A.4. Business Arising from the Minutes

None.

A.5. District Celebrations

- a. Marigold Elementary School Vice Principal Brigidear's Grade 5 Strings class presented and performed.
- b. Director of International Education Davis and students shared their learning experiences from a nine-day Morioka, Japan cultural exchange.

A.6. Community Presentations

None.

B. CORRESPONDENCE

B.1. November 23, 2025 SD61 Parent Courtney Aune to Official Trustee Bell - Financial Barriers in SD61 School Sports

C. OFFICIAL TRUSTEE REPORT

C.1. Monthly Report

Official Trustee Bell provided a verbal report:

- Attended the BCSTA Trustee Academy in Vancouver
- Ongoing participation on BCSTA Policy Committee

D. BOARD COMMITTEE REPORTS

None.

E. DISTRICT LEADERSHIP TEAM REPORTS

E.1. Superintendent's Report

a. Monthly Report

The report was provided for information.

b. 2025-2026 Secondary School Goals (School Plans)

Deputy Superintendent Aerts provided the 2025-2026 Secondary School Goals (School Plans) for approval.

The Official Trustee had questions of clarification.

The Official Trustee passed the following motion:

That the Official Trustee of School District No. 61 (Greater Victoria) approve the 2025-2026 Secondary School Plans as presented.

c. 2025-2026 International Education Bi-Annual Report

Director of International Education Davis provided the report for information.

The Official Trustee had questions of clarification.

E.2. Secretary-Treasurer's Report

a. Monthly Financial Report: November 2025

Acting Secretary-Treasurer Lutner provided the November 2025 report for information.

b. Monthly Budget Change Report: November 2025

Acting Secretary-Treasurer Lutner provided the November 2025 report for information.

The Official Trustee had questions of clarification.

c. Quarterly Facilities Operations and Capital Project Update – December 2025

Director of Facilities Services Vistisen-Harwood provided the quarterly report for December 2025 for information.

The Official Trustee had questions of clarification.

F. QUESTION PERIOD (15 minutes total)

None.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

G.1. Record of In-Camera Board of Education Meeting – November 24, 2025

G.2. Record of Special In-Camera Board of Education Meeting – November 28, 2025

H. NEW BUSINESS/NOTICE OF MOTIONS

H.1. New Business

None.

H.2. Notice of Motions

None.

I. ADJOURNMENT

The Official Trustee adjourned the meeting at 7:40 p.m.

Official Trustee

Secretary-Treasurer

DRAFT

Career Education Micro Grant Winners!

2025-2026

**career
education
society of BC**



Ministry of
Education

Michelle Hutchinson - Marigold - \$300
Carly Jederman - Victor - \$1250
Dagmar Restell - Eagle View - \$500
Lauren Jong - Sir James Douglas - \$500
Sherri O-Sullivan - View Royal - \$500
Lorraine Powell - Lansdowne S - \$500



Career Education Micro Grant Winners!

I am grateful to receive this micro-grant from the Career Education Society of BC. This year it allowed me to purchase durable, **non -consumable resources** and **career -focused books** that meaningfully connect library learning to real-world career pathways.

Our students are using these materials to explore how skills such as **problem -solving, design thinking, collaboration, and creativity** apply across a wide range of careers. The resources support **purposeful** Career Education conversations and activities with students and classroom teachers.

Sherri O'Sullivan
View Royal



Superintendent Deb Whitten
Learning Report
January 19, 2026



2025 Holiday Spirit Recap



Superintendent Deb Whitten
Learning Report
January 19, 2026



News from School District No. 61



Dec 19 - Torquay Elementary and Cedar Hill Middle School win first place in their respective categories in the CBC Music Class Challenge of 2025

- [CBC](#)

Congratulations / Gratitude

Welcome back from winter break! We hope you had a lovely holiday season.

Thank you to our Facilities Department for accommodating rentals over the winter break and for ongoing maintenance during the rainy and windy season.

Thank you to our leadership and administrative teams supporting with 2026-2027 school year registration.

Upcoming

Jan 24 - International Day of Education

Jan 24 - International Day of Commemoration in Memory of the Victims of the Holocaust

Jan 29 - National Day of Remembrance of Quebec Mosque Attack and Action Against Islamophobia

Feb 11 - International Day of Women and Girls in Science

Feb 13 - Pro D Day (No Classes)

Feb 14 - Valentine's Day

Feb 14 - Women's Memorial March

Feb 16 - Family Day (No Classes)

Feb 16-22 - Heritage Week

Feb 17 - Lunar New Year

Feb 17/18 - Ramadan

Feb 25 - Pink Shirt Day

Feb 28 - Rare Disease Day

Office of the Associate Superintendent

Sean Powell – Associate Superintendent

To: The Board of Education

From: Sean Powell, Associate Superintendent

Date: January 19, 2026

RE: Revised French Advisory Committee Terms of Reference

Background:

At the November 19, 2025 French Advisory Committee meeting the Terms of Reference was reviewed.

The proposed amendments to the French Advisory Committee Terms of Reference clarify and strengthen the Committee's role in advising the Board of Education on French programming.

Key changes include an expanded mandate to formally include pathways, enrolment, and retention; updates to membership to add the District Administrator responsible for French and the District Teacher responsible for French.

Procedural updates reaffirm that the District Administrator responsible for French will chair the Committee, that meetings will occur at least twice annually, and that membership will be reviewed each year to ensure ongoing relevance and effectiveness.

Recommended Motion:

That the Official Trustee of School District No. 61 (Greater Victoria) approve revised Terms of Reference for the French Advisory Committee.

Supporting Documents:

French Advisory Committee Terms of Reference

French Advisory Committee Terms of Reference - proposed amendments

Revised French Advisory Committee Terms of Reference

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

One *Learning* Community



Greater
VICTORIA
School District

French Advisory Committee Terms of Reference

Purpose:

The District French Advisory Committee provides input to District Administration and the Board of Education on matters related to French Programming.

Mandate:

Each stakeholder group from the District French Advisory Committee will have the opportunity to provide advice on the following areas related to French Programming:

- French Immersion Learning Resources
- Core French Learning Resources
- Teacher Professional Development
- Cultural Activities

Membership:

- District Principal of Modern Languages
- one trustee representative
- two representatives from Canadian Parents for French
- two representatives from the GVTA (preference given to one immersion teacher and one core French teacher)
- three representatives from VPPVA (preference given to one from each schooling level; and with dual track experience)
- two representatives from VCPAC

Procedural Notes:

The District Principal of Modern Languages shall chair the Committee.

The Committee meets a minimum of twice yearly, once in the fall and once in the spring, and more often if deemed necessary by the chair.

Membership shall be reviewed annually.

The Chair shall organize meetings and collect agenda items.

French Advisory Committee Terms of Reference

Purpose:

The District French Advisory Committee provides input to District Administration and the Board of Education on matters related to French Programming.

Mandate:

Each stakeholder group from the District French Advisory Committee will have the opportunity to provide advice on the following areas related to French Programming:

- French Immersion Learning Resources
- Core French Learning Resources
- Teacher Professional Development
- Cultural Activities
- **Pathways, enrollment and retention**

Membership:

- District **Administrator responsible for French** ~~Principal of Modern Languages~~
- one trustee representative
- **District Teacher responsible for French**
- two representatives from Canadian Parents for French
- two representatives from the GVTA (preference given to one immersion teacher and one core French teacher)
- three representatives from VPVPA (preference given to one from each schooling level; and with dual track experience)
- two representatives from VCPAC

Procedural Notes:

The District **Administrator responsible for French** ~~Principal of Modern Languages~~ shall chair the Committee.

The Committee meets a minimum of twice yearly, once in the fall and once in the spring, and more often if deemed necessary by the chair.

Membership shall be reviewed annually.

The Chair shall organize meetings and collect agenda items.

French Advisory Committee Terms of Reference

Purpose:

The District French Advisory Committee provides input to District Administration and the Board of Education on matters related to French Programming.

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- Core French Learning Resources
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- Pathways, enrollment and retention

Membership:

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- one trustee representative
- District Teacher responsible for French
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Procedural Notes:

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Membership shall be reviewed annually.

The Chair shall organize meetings and collect agenda items.

Office of the Superintendent

Deb Whitten – Superintendent

TO: The Board of Education
FROM: Deb Whitten
DATE: January 19, 2026
RE: **Revised Child Care Policy 1330.1**

Context

The Early Learning and Child Care Department is actively working to expand child care services on school grounds to meet the needs of staff and families in the Greater Victoria community. Thoughtful strategic and operational planning is essential to ensure the quality and sustainability of each child care facility.

Purpose

The purpose of this memo is to provide an overview of the proposed amendments to Child Care Policy 1330.1.

These amendments are required to align Child Care Policy 1330.1 with changes to Sections 85.2 and 85.3 of the School Act (British Columbia), which came into force on October 30, 2025.

Background

The Board's Child Care Policy provides guidance on how the Board promotes the use of Board property for the provision of child care programs. The current policy was adopted on June 20, 2022.

On October 30, 2025, Bill 19, the School Amendment Act, received Royal Assent. This legislation enabled school districts to provide licensed child care to children of all ages, including infants and toddlers. In addition, the Act allows school districts to provide child care services during non-instructional days, such as professional development days, as well as winter, spring, and summer breaks.

Furthermore, amendments to Sections 85.2 and 85.3 of the School Act (British Columbia) provide school districts with the authority to support sustainable child care programs and expansions by ensuring districts may recover reasonable costs.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Office of the Superintendent

Deb Whitten – Superintendent

Proposed Amendments

A draft policy is attached, with proposed changes clearly marked to align with new legislation. Key revisions include:

- Updating terminology throughout the Policy from “direct and indirect costs” to “reasonable costs” incurred by the Board in making Board property available for child care programming.
- Clarifying that District administration (District Principal of Early Learning & Child Care) works in collaboration with school-based administration to ensure adherence to the Child Care Handbook (internal-facing document).

Recommended Motion

That the Official Trustee of School District No. 61 (Greater Victoria) approve revised Policy 1330.1 Child Care.

Supporting Documents

Child Care Policy 1330.1 (2022)

Child Care Policy 1330.1 (2022) Proposed Amendments

Child Care Policy 1330.1 (2026) Revised

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

POLICY 1330.1

CHILD CARE

Adopted: June 20, 2022

Revised:

Frequency
of Review:

1.0 RATIONALE

- 1.1 The purpose of this policy is to provide guidance with respect to how the Board will promote the use of Board property for the provision of child care programs between the hours of 7 a.m. and 6 p.m. on business days by either the Board or third party licensees.
- 1.2 The use of Board property by licensed child care providers must not disrupt or otherwise interfere with the provision of educational activities including early learning programs and extracurricular school activities.

2.0 DEFINITIONS

- 2.1 In this Policy, the terms "Board property," "business day," "child care program," "educational activities," and "licensee," have the meanings given to those terms in the *School Act*.
- 2.2 "Direct and indirect costs" include:
 - 2.2.1. Utilities;
 - 2.2.2. Maintenance and repair;
 - 2.2.3. A reasonable allowance for the cost of providing custodial services;
 - 2.2.4. A reasonable allowance for time school district administrators and other staff spend on matters relating to the use of Board property by licensed child care providers.

3.0 POLICY

- 3.1 The Board will, on an ongoing basis, assess community need for child care programs on Board property, through a process of engagement with employee groups, parents and guardians, Indigenous community representatives, Indigenous rights holders, Indigenous service providers, municipal partners and existing child care operators. The process for engagement will be reviewed on an ongoing basis, and conducted in a manner acceptable to the Board.
- 3.2 If child care programs are to be provided on Board property, the Board will consider, on an ongoing basis, whether those programs are best provided by licensees other than the Board, the Board, or a combination of both.

- 3.3 Child care programs, if operated by the Board, will be operated for a fee no greater than the direct costs the Board incurs in providing the child care program.
- 3.4 Fees for the use of Board property by licensees other than the Board will not exceed the direct and indirect costs the Board incurs in making Board property available for the child care program in accordance with the School Act and set by the Secretary-Treasurer from time to time.
- 3.5 If child care programs are operated by a licensee other than the Board, the Board will require the licensee to agree to comply with this Policy.
- 3.6 In selecting licensees other than the Board to operate a child care program, the Board will give special consideration to the candidates' proposals to:
 - 3.6.1. provide inclusive child care;
 - 3.6.2. foster Indigenous reconciliation in child care;
 - 3.6.3. maintain a program philosophy and management concept congruent with the values of this Policy and the Board's Strategic Plan
 - 3.6.4. demonstrated successful experience as a licensed childcare operator;
 - 3.6.5. opt into the Provincial Fee Reduction Initiative; and
 - 3.6.6. demonstrate financial stability
 - 3.6.7. utilize the BC Early Learning Framework to guide and support learning experiences in childcare settings.
- 3.7 If the Board decides to operate a child care program, the Board will ensure that it is operated in a manner that:
 - 3.7.1. fosters Indigenous reconciliation in child care. In particular, the child care program will be operated consistently with the following principles of the British Columbia *Declaration on the Rights of Indigenous Peoples Act*: (i) Indigenous peoples have the right, without discrimination, to the improvement of their economic and social conditions, including in the area of education; and (ii) "Indigenous peoples have the right to the dignity and diversity of their cultures, traditions, histories and aspirations which shall be appropriately reflected in education"; and
 - 3.7.2. is inclusive and consistent with the principles of non-discrimination set out in the British Columbia *Human Rights Code*.
- 3.8 Any contract with a licensee other than the Board, to provide a child care program on Board property must be in writing and subject to review annually.
The contract must contain:
 - 3.8.1. a description of the direct and indirect costs for which the licensee is responsible, including a provision for late payment or default;

- 3.8.2. an agreement by the licensee to comply with this policy and all other applicable policies of the Board;
- 3.8.3. a provision describing how the agreement can be terminated by the Board or the licensee;
- 3.8.4. an allocation of responsibility to ensure adequate insurance is in place to protect the interests of the Board;
- 3.8.5. a statement that the agreement can only be amended in writing, signed by the Board and the licensee;
- 3.8.6. a requirement for the licensee to maintain appropriate standards of performance;
- 3.8.7. a requirement that the licensee must at all times maintain the required license to operate a child care facility; and
- 3.8.8. Provision for adherence to the Board's Child Care Handbook

3.9 Prior to entering into or renewing a contract with a licensee other than the Board to provide a child care program on Board property, the Board will consider:

- 3.9.1. Whether it is preferable for the Board to become a licensee and operate a child care program directly;
- 3.9.2. the availability of school district staff to provide before and after school care; and
- 3.9.3. whether, with respect to a licensee seeking renewal or extension of a contract, the licensee has performed its obligations under this Policy and its contract with the Board, with specific regard to performance in respect of providing an inclusive child care program and one that promotes indigenous reconciliation in child care.

3.10 When the Board decides to change the use of Board property that is being used for provision of childcare programming, the Board will provide written notification to the Minister of Education.

4.0 RESPONSIBILITIES

- 4.1 **The Board of Education** is responsible to ensure compliance with the *School Act*
- 4.2 The **Superintendent** is responsible to ensure that District policy is upheld and regulations are enforced.
- 4.3 School-based Administration are responsible to ensure adherence to the Board's Child Care Handbook

5.0 REFERENCES

- 5.1 Ministerial Order M326, August 31, 2020
- 5.2 School Act Section 85.1, 85.2, 85.3, 85.4, March 5, 2020

POLICY 1330.1

CHILD CARE

Adopted: June 20, 2022

Revised:

Frequency
of Review:

1.0 RATIONALE

- 1.1 The purpose of this policy is to provide guidance with respect to how the Board will promote the use of Board property for the provision of child care programs between the hours of 7 a.m. and 6 p.m. on business days by either the Board or third party licensees.
- 1.2 The use of Board property by licensed child care providers must not disrupt or otherwise interfere with the provision of educational activities including early learning programs and extracurricular school activities.

2.0 DEFINITIONS

- 2.1 In this Policy, the terms "Board property," "business day," "child care program," "educational activities," and "licensee," have the meanings given to those terms in the *School Act*.
- 2.2 “Direct and indirect costs” include:
 - 2.2.1. Utilities;
 - 2.2.2. Maintenance and repair;
 - 2.2.3. A reasonable allowance for the cost of providing custodial services;
 - 2.2.4. A reasonable allowance for time school district administrators and other staff spend on matters relating to the use of Board property by licensed child care providers.

3.0 POLICY

- 3.1 The Board will, on an ongoing basis, assess community need for child care programs on Board property, through a process of engagement with employee groups, parents and guardians, Indigenous community representatives, Indigenous rights holders, Indigenous service providers, municipal partners and existing child care operators. The process for engagement will be reviewed on an ongoing basis, and conducted in a manner acceptable to the Board.
- 3.2 If child care programs are to be provided on Board property, the Board will consider, on an ongoing basis, whether those programs are best provided by licensees other than the Board, the Board, or a combination of both.

- 3.3 Child care programs, if operated by the Board, will be operated for a fee to a child no greater than the direct reasonable costs the Board incurs in providing the child care program to the child.
- 3.4 Fees for the use of Board property by licensees other than the Board will not exceed the direct and indirect reasonable costs the Board incurs in making Board property available for the child care program in accordance with the School Act and set by the Secretary-Treasurer from time to time.
- 3.5 If child care programs are operated by a licensee other than the Board, the Board will require the licensee to agree to comply with this Policy.
- 3.6 In selecting licensees other than the Board to operate a child care program, the Board will give special consideration to the candidates' proposals to:
 - 3.6.1. provide inclusive child care;
 - 3.6.2. foster Indigenous reconciliation in child care;
 - 3.6.3. maintain a program philosophy and management concept congruent with the values of this Policy and the Board's Strategic Plan
 - 3.6.4. demonstrated successful experience as a licensed childcare operator;
 - 3.6.5. opt into the Provincial Fee Reduction Initiative; and
 - 3.6.6. demonstrate financial stability
 - 3.6.7. utilize the BC Early Learning Framework to guide and support learning experiences in childcare settings.
- 3.7 If the Board decides to operate a child care program, the Board will ensure that it is operated in a manner that:
 - 3.7.1. fosters Indigenous reconciliation in child care. In particular, the child care program will be operated consistently with the following principles of the British Columbia *Declaration on the Rights of Indigenous Peoples Act*: (i) Indigenous peoples have the right, without discrimination, to the improvement of their economic and social conditions, including in the area of education; and (ii) "Indigenous peoples have the right to the dignity and diversity of their cultures, traditions, histories and aspirations which shall be appropriately reflected in education"; and
 - 3.7.2. is inclusive and consistent with the principles of non-discrimination set out in the British Columbia *Human Rights Code*.
- 3.8 Any contract with a licensee other than the Board, to provide a child care program on Board property must be in writing and subject to review annually. The contract must contain:
 - 3.8.1. ~~a description of the direct and indirect costs for which the licensee is responsible, including a provision for late payment or default;~~

- 3.8.2. an agreement by the licensee to comply with this policy and all other applicable policies of the Board;
- 3.8.3. a provision describing how the agreement can be terminated by the Board or the licensee;
- 3.8.4. an allocation of responsibility to ensure adequate insurance is in place to protect the interests of the Board;
- 3.8.5. a statement that the agreement can only be amended in writing, signed by the Board and the licensee;
- 3.8.6. a requirement for the licensee to maintain appropriate standards of performance;
- 3.8.7. a requirement that the licensee must at all times maintain the required license to operate a child care facility; and
- 3.8.8. provision for adherence to the Board's Child Care Handbook

3.9 Prior to entering into or renewing a contract with a licensee other than the Board to provide a child care program on Board property, the Board will consider:

- 3.9.1. Whether it is preferable for the Board to become a licensee and operate a child care program directly;
- 3.9.2. the availability of school district staff to provide before and after school care; and
- 3.9.3. whether, with respect to a licensee seeking renewal or extension of a contract, the licensee has performed its obligations under this Policy and its contract with the Board, with specific regard to performance in respect of providing an inclusive child care program and one that promotes indigenous reconciliation in child care.

3.10 When the Board decides to change the use of Board property that is being used for provision of childcare programming, the Board will provide written notification to the Minister of Education.

4.0 RESPONSIBILITIES

- 4.1 **The Board of Education** is responsible to ensure compliance with the *School Act*
- 4.2 The **Superintendent** is responsible to ensure that District policy is upheld and regulations are enforced.
- 4.3 **The District Principal of Early Learning & Child Care** and school-based administration are responsible to ensure adherence to the child care handbook.

5.0 REFERENCES

- 5.1 Ministerial Order M326, August 31, 2020
- 5.2 School Act Section 85.1, 85.2, 85.3, 85.4, March 5, 2020
October 30, 2025

POLICY 1330.1

CHILD CARE

Adopted: June 20, 2022

Revised: January, 19, 2026

Frequency
of Review:

1.0 RATIONALE

- 1.1 The purpose of this policy is to provide guidance with respect to how the Board will promote the use of Board property for the provision of child care programs between the hours of 7 a.m. and 6 p.m. on business days by either the Board or third party licensees.
- 1.2 The use of Board property by licensed child care providers must not disrupt or otherwise interfere with the provision of educational activities including early learning programs and extracurricular school activities.

2.0 DEFINITIONS

- 2.1 In this Policy, the terms "Board property," "business day," "child care program," "educational activities," and "licensee," have the meanings given to those terms in the *School Act*.

3.0 POLICY

- 3.1 The Board will, on an ongoing basis, assess community need for child care programs on Board property, through a process of engagement with employee groups, parents and guardians, Indigenous community representatives, Indigenous rights holders, Indigenous service providers, municipal partners and existing child care operators. The process for engagement will be reviewed on an ongoing basis, and conducted in a manner acceptable to the Board.
- 3.2 If child care programs are to be provided on Board property, the Board will consider, on an ongoing basis, whether those programs are best provided by licensees other than the Board, or a combination of both.

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 - 3.6.3. maintain a program philosophy and management concept congruent with the values of this Policy and the Board's Strategic Plan
 - 3.6.4. demonstrated successful experience as a licensed childcare operator;
 - 3.6.5. opt into the Provincial Fee Reduction Initiative; and
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The contract must contain:

- 3.8.1. an agreement by the licensee to comply with this policy and all other applicable policies of the Board;
- 3.8.2. a provision describing how the agreement can be terminated by the Board or the licensee;
- 3.8.3. an allocation of responsibility to ensure adequate insurance is in place to protect the interests of the Board;
- 3.8.4. a statement that the agreement can only be amended in writing, signed by the Board and the licensee;
- 3.8.5. a requirement for the licensee to maintain appropriate standards of performance;
- 3.8.6. a requirement that the licensee must at all times maintain the required license to operate a child care facility; and
- 3.8.7. provision for adherence to the Board's Child Care Handbook

3.9 Prior to entering into or renewing a contract with a licensee other than the Board to provide a child care program on Board property, the Board will consider:

- 3.9.1. Whether it is preferable for the Board to become a licensee and operate a child care program directly;
- 3.9.2. the availability of school district staff to provide before and after school care; and
- 3.9.3. whether, with respect to a licensee seeking renewal or extension of a contract, the licensee has performed its obligations under this Policy and its contract with the Board, with specific regard to performance in respect of providing an inclusive child care program and one that promotes indigenous reconciliation in child care.

3.10 When the Board decides to change the use of Board property that is being used for provision of childcare programming, the Board will provide written notification to the Minister of Education.

4.0 RESPONSIBILITIES

- 4.1 **The Board of Education** is responsible to ensure compliance with the *School Act*
- 4.2 **The Superintendent** is responsible to ensure that District policy is upheld, and regulations are enforced.
- 4.3 The District Principal of Early Learning & Child Care and School-based Administration are responsible to ensure adherence to the Child Care Handbook.

5.0 REFERENCES

- 5.1 Ministerial Order M326, August 31, 2020
- 5.2 School Act Section 85.1, 85.2, 85.3, 85.4, October 30, 2025

MONTHLY FINANCIAL REPORT - OPERATING REVENUES - December 2025

	2025-2026				2024-2025						
	Budget	Dec 2025	YTD	Available	%	!!	Budget	Dec 2024	YTD	Available	%
602 CE/HL OTHER FEES	200	40	415	(215)	-108%	!!	50	0	165	(115)	-230%
605 CE/HL REGISTRATION FEES	10,100	1,325	6,825	3,275	32%	!!	10,045	610	6,460	3,585	36%
621 MINISTRY BLOCK FUNDING	237,749,478	23,143,681	96,394,916	141,354,562	59%	!!	233,138,448	22,463,922	93,557,676	139,580,772	60%
629 OTHER MIN OF ED GRANTS	2,203,772	94,719	401,187	1,802,585	82%	!!	2,257,638	323,158	1,314,943	942,695	42%
641 REVENUE -OTHER PROV MINISTRIES	273,489	68,989	164,738	108,751	40%	!!	286,649	0	139,689	146,960	51%
642 REVENUE -OTHER SCHOOL DISTRICTS	270	0	270	0	0%	!!	1,740	0	1,740	0	0%
644 CE/HL COURSE FEES	3,500	0	3,500	0	0%	!!	8,500	0	100	8,400	99%
645 REVENUE-CAFETERIA	114,686	27,060	112,840	1,846	2%	!!	126,405	24,821	125,562	843	1%
647 OFFSHORE STUDENTS TUITION FEES	14,983,429	641,820	14,514,405	469,024	3%	!!	15,667,733	432,402	15,215,812	451,921	3%
648 LOCAL EDUCATION AGREEMENTS	795,694	0	407,773	387,921	49%	!!	940,239	0	428,685	511,554	54%
649 MISC FEES & REVENUE	2,602,936	187,124	1,721,159	881,777	34%	!!	1,923,266	77,691	1,040,463	882,803	46%
651 COMMUNITY USE OF FACILITIES	2,487,610	204,362	1,050,906	1,436,704	58%	!!	2,170,445	175,000	1,132,445	1,038,000	48%
652 COMMUNITY USE OF FIELDS	151,786	12,141	104,678	47,108	31%	!!	85,903	11,902	123,850	(37,947)	-44%
653 COMMUNITY USE OF THEATRE	105,950	14,240	47,019	58,931	56%	!!	75,133	7,345	58,927	16,206	22%
654 PARKING FEES	30,863	705	12,048	18,815	61%	!!	36,678	1,518	21,170	15,508	42%
655 RENTALS LIAB INS REVENUE	11,140	1,071	8,404	2,736	25%	!!	6,516	255	7,372	(856)	-13%
659 OTHER RENTALS & LEASES	920,313	93,674	583,305	337,009	37%	!!	824,569	15,393	177,775	646,794	78%
661 INTEREST	21,101	2,665	10,703	10,398	49%	!!	58,062	3,563	5,168	52,894	91%
669 INVESTMENT REVENUE	1,260,914	114,349	576,605	684,309	54%	!!	1,871,006	155,878	994,204	876,802	47%
671 SURPLUS FROM PRIOR YEAR	7,655,631	0	11,225,081	(3,569,450)	-47%	!!	6,317,792	0	9,060,318	(2,742,526)	-43%
						!!					
GRAND TOTAL	271,382,862	24,607,965	127,346,776	144,036,086	53%		265,806,817	23,693,458	123,412,525	142,394,292	54%

MONTHLY FINANCIAL REPORT - OPERATING EXPENDITURES - December 2025

	2025-2026						2024-2025									
	Budget	Dec 2025	YTD	Encumbrances	Total Exp	Available	%	!!	Budget	Dec 2024	YTD	Encumbrances	Total Exp	Available	%	
SALARIES																
111 CERTIFIED TEACHERS	115,335,501	10,938,095	44,013,134		44,013,134	71,322,367	62%	!!	112,469,957	11,156,700	44,398,473	44,398,473	68,071,484	61%		
112 P&P SALARIES	15,406,828	1,272,862	7,509,194		7,509,194	7,897,634	51%	!!	15,373,210	1,222,328	7,285,112	7,285,112	8,088,098	53%		
114 ALLIED SPECIALISTS	2,136,961	204,945	828,981		828,981	1,307,980	61%	!!	2,174,555	209,752	870,307	870,307	1,304,248	60%		
115 DEPARTMENT HEAD ALLOWANCES	300,591	29,971	119,900		119,900	180,691	60%	!!	302,830	30,281	121,048	121,048	181,782	60%		
120 EXEMPT STAFF (CERT)	1,337,465	106,779	656,110		656,110	681,355	51%	!!	1,153,640	94,369	644,608	644,608	509,032	44%		
121 EXEMPT STAFF (NON-CERT)	4,100,863	312,794	1,980,182		1,980,182	2,120,681	52%	!!	4,069,896	336,056	2,057,353	2,057,353	2,012,543	49%		
122 CUSTODIANS	2,140,925	159,517	1,036,807		1,036,807	1,104,118	52%	!!	2,154,970	159,529	1,024,852	1,024,852	1,130,118	52%		
123 JANITORS	4,513,304	353,669	2,035,545		2,035,545	2,477,759	55%	!!	4,493,622	323,780	2,090,562	2,090,562	2,403,061	53%		
125 FOREPERSONS	602,492	44,712	277,330		277,330	325,162	54%	!!	603,994	50,529	263,731	263,731	340,263	56%		
126 TRADES/LABOURERS	4,548,262	312,315	2,017,446		2,017,446	2,530,816	56%	!!	4,326,386	291,923	1,914,656	1,914,656	2,411,730	56%		
131 SCHOOL ASSISTANT SALARIES	23,204,309	2,178,010	9,229,616		9,229,616	13,974,693	60%	!!	22,853,013	2,026,589	8,473,997	8,473,997	14,379,016	63%		
142 CLERICAL SALARIES	10,547,268	826,396	4,493,985		4,493,985	6,053,283	57%	!!	10,400,082	830,730	4,498,828	4,498,828	5,901,254	57%		
161 TTOC SALARIES	11,740,724	1,487,610	4,906,533		4,906,533	6,834,191	58%	!!	11,494,305	1,453,249	4,949,806	4,949,806	6,544,499	57%		
165 RELIEF LABOUR	364,546	71,852	295,935		295,935	68,611	19%	!!	355,724	70,982	256,529	256,529	99,195	28%		
166 382 EXTRA STAFF SALARIES	314,148	29,862	213,607		213,607	100,541	32%	!!	303,388	14,870	285,277	285,277	18,111	6%		
167 SCHOOL ASSIST RELIEF	363,441	104,347	534,630		534,630	(171,189)	-47%	!!	330,993	91,514	433,024	433,024	(102,031)	-31%		
168 CASUAL CLERICAL SALARIES	53,877	2,228	31,687		31,687	22,190	41%	!!	93,603	1,216	34,137	34,137	59,466	64%		
170 MONITORS	30,500	3,650	12,350		12,350	18,150	60%	!!	0	0	0	0	0	0%		
191 TRUSTEES INDEMNITY	228,594	18,750	112,500		112,500	116,094	51%	!!	257,671	21,143	126,857	126,857	130,814	51%		
199 RECOVERIES	(99,106)	(9,912)	(43,410)		(43,410)	(55,696)	56%	!!	(111,155)	(11,116)	(48,194)	(48,194)	(62,961)	57%		
TOTAL -- SALARIES	197,171,493	18,448,453	80,262,060		0	80,262,060	116,909,433	59%	!!	193,100,684	18,374,425	79,680,963	0	79,680,963	113,419,721	59%
BENEFITS																
211 TEACHER BENEFITS	30,022,227	2,052,039	10,535,031		10,535,031	19,487,196	65%	!!	28,635,976	2,052,865	10,267,672	10,267,672	18,368,304	64%		
212 P&P BENEFITS	3,220,026	200,051	1,334,748		1,334,748	1,885,278	59%	!!	3,194,966	189,157	1,236,767	1,236,767	1,958,199	61%		
214 ALLIED SPECIALISTS BENEFITS	555,610	41,742	206,162		206,162	349,448	63%	!!	553,647	41,299	207,013	207,013	346,635	63%		
215 DEPT HEAD ALLOWANCE BENEFITS	78,154	5,546	27,825		27,825	50,329	64%	!!	77,105	5,560	27,019	27,019	50,086	65%		
218 EMPLOYEE FUTURE BENEFITS EXPENSE	521,467	1,895	(249,458)		(249,458)	770,925	148%	!!	467,910	1,081	52,998	52,998	414,912	89%		
220 EXEMPT (CERT) - BENEFITS	251,442	16,355	108,018		108,018	143,424	57%	!!	221,301	13,603	99,531	99,531	121,770	55%		
221 EXEMPT (N-CERT) BENEFITS	779,162	43,149	323,007		323,007	456,155	59%	!!	784,732	44,041	325,540	325,540	459,192	59%		
222 CUSTODIAN BENEFITS	515,963	42,009	273,576		273,576	242,387	47%	!!	492,643	41,218	267,313	267,313	225,330	46%		
223 JANITOR BENEFITS	1,087,706	90,062	541,563		541,563	546,143	50%	!!	1,027,277	83,549	549,301	549,301	477,976	47%		
225 FOREPERSONS BENEFITS	145,201	7,633	63,081		63,081	82,120	57%	!!	138,078	9,062	59,615	59,615	78,463	57%		
226 TRADES/LABOURER BENEFITS	1,096,006	110,404	565,499		565,499	530,507	48%	!!	988,989	60,443	464,727	464,727	524,262	53%		
231 SCHOOL ASSISTANT BENEFITS	6,265,165	580,367	2,604,202		2,604,202	3,660,963	58%	!!	6,020,060	514,221	2,312,997	2,312,997	3,707,063	62%		
242 CLERICAL BENEFITS	2,850,918	225,378	1,297,913		1,297,913	1,553,005	54%	!!	2,739,299	213,503	1,227,223	1,227,223	1,512,076	55%		
261 TTOC BENEFITS	2,535,154	306,219	1,111,667		1,111,667	1,423,487	56%	!!	2,482,828	295,710	1,092,064	1,092,064	1,390,764	56%		
265 RELIEF LABOUR BENEFITS	46,661	8,461	35,600		35,600	11,061	24%	!!	40,553	9,211	33,303	33,303	7,250	18%		
266 382 EXTRA STAFF BENEFITS	40,211	4,134	29,218		29,218	10,993	27%	!!	34,586	1,671	35,375	35,375	(789)	-2%		
267 RELIEF ASSISTANT BENEFITS	42,143	11,554	61,285		61,285	(19,142)	-45%	!!	38,015	10,719	52,338	52,338	(14,323)	-38%		
268 CASUAL CLERICAL BENEFITS	6,099	237	4,168		4,168	1,931	32%	!!	10,672	122	4,558	4,558	6,114	57%		
270 MONITORS BENEFITS	3,387	409	1,375		1,375	2,012	59%	!!	0	0	0	0	0	0%		
291 TRUSTEE BENEFITS	18,059	366	2,194		2,194	15,865	88%	!!	20,871	1,722	10,331	10,331	10,540	51%		
TOTAL -- BENEFITS	50,080,761	3,748,010	18,876,675		0	18,876,675	31,204,086	62%	!!	47,969,508	3,588,758	18,325,686	0	18,325,686	29,643,822	62%
SERVICES & SUPPLIES																
311 AUDIT	35,255	0	0		0	35,255	100%	!!	32,004	0	0	0	32,004	100%		
312 LEGAL	325,000	5,574	51,233		51,233	273,767	84%	!!	475,000	50,811	281,290	281,290	193,710	41%		
323 SOFTWARE MAINTENANCE	1,456,779	25,182	1,296,494	58,725	1,355,219	101,560	7%	!!	1,354,069	1,937	1,294,839	1,294,839	26,785	32,445		
324 HARDWARE MAINTENANCE	120,070	0	54,023		54,023	66,047	55%	!!	120,070	0	45,963	45,963	74,107	62%		
331 CONTRACTED TRANSPORTATION	1,136,251	0	365,408	745,014	1,110,422	25,829	2%	!!	933,789	289,770	344,894	344,894	799,338	210,443		
332 TRANSPORTATION ASSISTANCE	48,671	0	15,925		15,925	32,746	67%	!!	40,092	3,250	15,155	15,155	24,938	62%		
334 SCHOOL JOURNEYS	93,267	1,269	41,769		41,769	51,498	55%	!!	94,091	320	46,976	46,976	47,115	50%		
341 PRO-D & TRAVEL	990,495	(4,149)	576,068		3,961	580,029	410,466	41%	914,259	33,385	543,959	543,959	10,109	39%		

MONTHLY FINANCIAL REPORT - OPERATING EXPENDITURES - December 2025

	2025-2026					2024-2025									
	Budget	Dec 2025	YTD	Encumbrances	Total Exp	Available	%	!!	Budget	Dec 2024	YTD	Encumbrances	Total Exp	Available	%
342 TRAVEL MILEAGE	6,968	1,255	7,131		7,131	(163)	-2%	!!	2,958	357	3,612		3,612	(654)	-22%
343 LOCAL MILEAGE	72,037	7,348	24,607		24,607	47,430	66%	!!	70,704	5,885	22,798		22,798	47,906	68%
364 LEASES	34,894	2,910	17,652		17,652	17,242	49%	!!	62,851	2,899	17,402		17,402	45,449	72%
371 MEMBERSHIP FEES	143,868	1,035	99,035		99,035	44,833	31%	!!	135,412	11,040	111,612		111,612	23,800	18%
391 PREMIUMS	664,187	32	643,251		643,251	20,936	3%	!!	678,557	0	628,313		628,313	50,244	7%
392 DEDUCTIBLES PAID	0	0	0		0	0	0%	!!	0	30,000	0		0	0	0%
399 SERVICES RECOVERY	(840)	0	(12,298)		(12,298)	11,458	0%	!!	0	0	(15,303)		(15,303)	15,303	0%
421 POINT OF SALE FEES	24,200	679	6,526		6,526	17,674	73%	!!	23,900	1,745	13,749		13,749	10,151	42%
422 BANK SERVICE CHARGES	73,598	6,312	26,161		26,161	47,437	64%	!!	46,207	6,621	31,804		31,804	14,403	31%
431 LAND TELEPHONE	175,000	2,196	48,290		48,290	126,710	72%	!!	170,000	13,538	84,285		84,285	85,715	50%
438 CELL PHONES	195,005	49,103	131,136		131,136	63,869	33%	!!	191,174	17,273	101,370		101,370	89,804	47%
439 DIGITAL SERVICES RECOVERY	850,000	0	0		0	850,000	100%	!!	830,987	0	0		0	830,987	100%
441 POSTAGE	29,968	841	16,244		16,244	13,724	46%	!!	29,615	395	10,804		10,804	18,811	64%
444 COURIER SERVICE	18,200	1,267	17,338		17,338	862	5%	!!	19,328	2,763	12,585		12,585	6,743	35%
445 ADVERTISING	99,342	9,120	91,134		91,134	8,208	8%	!!	98,292	2,143	89,113		89,113	9,179	9%
446 PHOTOCOPYING	219,945	33,822	117,076		117,076	102,869	47%	!!	218,296	70,041	120,063		120,063	98,233	45%
447 PRINTING SERVICES	8,060	0	3,691		3,691	4,369	54%	!!	6,843	2,286	22,248		22,248	(15,405)	-225%
448 AGENT FEE	1,263,741	57,609	1,267,336		1,267,336	(3,595)	0%	!!	1,194,320	55,362	1,236,980		1,236,980	(42,660)	-4%
450 GRANTS	115,007	0	46,679		46,679	68,328	59%	!!	114,692	0	46,312		46,312	68,380	60%
451 CULTURAL ENRICHMENT	7,800	0	0		0	7,800	100%	!!	7,800	0	0		0	7,800	100%
452 HONORARIA	40,375	1,375	11,400		11,400	28,975	72%	!!	13,150	600	7,575		7,575	5,575	42%
453 SCHOLARSHIPS	29,215	750	8,750		8,750	20,465	70%	!!	17,610	0	2,500		2,500	15,110	86%
457 GIFT / GIFT CERTIFICATES	1,834	0	439		439	1,395	76%	!!	1,534	67	612		612	922	60%
460 LICENCES	24,710	0	0		0	24,710	100%	!!	24,710	0	12,506		12,506	12,204	49%
462 SECURITY	95,000	3,836	49,023		49,023	45,977	48%	!!	95,000	4,624	42,625		42,625	37,440	39%
467 FLEET TELEMATICS	42,000	3,832	38,856		38,856	3,144	7%	!!	24,500	1,590	13,991		13,991	10,509	43%
469 MISCELLANEOUS SERVICES	3,385,097	189,682	1,781,191	825,822	2,607,013	778,084	23%	!!	3,367,711	147,556	1,361,572	754,324	2,115,896	1,251,815	37%
481 PORTABLE MOVES	60,000	0	0		0	60,000	100%	!!	60,000	0	5,861	15,170	21,031	38,969	65%
499 SERVICE RECOVERIES	(2,200)	0	(2,200)		(2,200)	0	0%	!!	0	0	0		0	0	#####
501 CAFETERIA FOOD	206,121	26,953	124,950		124,950	81,171	39%	!!	242,331	17,505	114,297		114,297	128,034	53%
503 WOOD	9,427	990	8,687		8,687	740	8%	!!	6,692	0	8,721		8,721	(2,029)	-30%
504 METAL	3,514	53	2,249		2,249	1,265	36%	!!	1,283	358	764		764	519	40%
505 APPLIED TECHNOLOGY SUPPLIES	210	0	0		0	210	100%	!!	0	452	452		452	(452)	0%
506 DRAFTING SUPPLIES	675	0	0		0	675	100%	!!	0	0	0		0	0	100%
508 AUTOMOTIVE	1,841	227	313		313	1,528	83%	!!	0	20	20		20	(20)	0%
511 ADMINISTRATIVE SUPPLIES	248,760	28,489	162,970		162,970	85,790	34%	!!	206,525	26,587	176,165		176,165	30,360	15%
512 COPY/PRINTER SUPPLIES	181,058	12,397	97,049		97,049	84,009	46%	!!	178,091	11,550	88,341		88,341	89,750	50%
514 JANITORIAL SUPPLIES	562,000	20,620	328,390	3,831	332,221	229,779	41%	!!	562,000	6,421	272,416		272,416	289,584	52%
515 VEHICLE SUPPLIES	80,000	6,589	64,781		64,781	15,219	19%	!!	80,000	25,978	102,672		102,672	(22,672)	-28%
516 MEDICAL SUPPLIES	3,615	28	2,454		2,454	1,161	32%	!!	3,687	253	2,046		2,046	1,641	45%
517 TIRE PURCHASES	25,000	1,381	23,520		23,520	1,480	6%	!!	25,000	326	15,534		15,534	9,466	38%
518 VEHICLE FUEL PURCHASES	160,081	20,255	118,486		118,486	41,595	26%	!!	180,534	542	87,634		87,634	92,900	51%
519 INSTRUCTIONAL SUPPLIES	3,560,193	201,308	1,562,563	157,213	1,719,776	1,840,417	52%	!!	3,906,051	169,417	1,305,386	187,113	1,492,499	2,413,552	62%
520 BOOKS & GUIDES	447,537	15,107	117,429		117,429	330,108	74%	!!	428,918	16,901	112,894		112,894	316,024	74%
525 MAGAZINES & PERIODICALS	2,260	297	1,935		1,935	325	14%	!!	1,894	786	2,911		2,911	(1,017)	-54%
530 AUDIO VISUAL MATERIALS	0	0	42		42	(42)	0%	!!	208	74	277		277	(69)	-33%
534 SOFTWARE	6,576	0	4,425		4,425	2,151	33%	!!	19,793	586	16,014		16,014	3,779	19%
541 LIGHT & POWER	1,590,000	115,269	515,808		515,808	1,074,192	68%	!!	1,618,000	128,074	507,362		507,362	1,110,638	69%
551 GAS	1,745,640	197,644	263,551		263,551	1,482,089	85%	!!	1,892,000	171,071	317,929		317,929	1,574,071	83%
552 OIL	40,000	7,118	14,554		14,554	25,446	64%	!!	29,250	0	15,900		15,900	13,350	46%
561 WATER	552,000	12,024	480,630		480,630	71,370	13%	!!	532,000	45,641	334,766		334,766	197,234	37%
562 SEWER USER CHARGE	320,000	11,784	179,176		179,176	140,824	44%	!!	325,000	24,866	173,956		173,956	151,044	46%
563 STORMWATER	128,000	0	87,491		87,491	40,509	32%	!!	112,500	0	116,170		116,170	(3,670)	-3%
572 GARBAGE DISPOSAL	210,000	0	96,105		96,105	113,895	54%	!!	190,000	22,542	85,616		85,616	104,384	55%
581 FURNITURE & EQUIP PURCH	518,577	28,718	225,143	152,107	377,250	141,327	27%	!!	628,863	29,315	312,784	21,454	334,238	294,625	47%

MONTHLY FINANCIAL REPORT - OPERATING EXPENDITURES - December 2025

	2025-2026						2024-2025									
	Budget	Dec 2025	YTD	Encumbrances	Total Exp	Available	%	!!	Budget	Dec 2024	YTD	Encumbrances	Total Exp	Available	%	
582 VEHICLE PURCHASES	248,410	0	230,421		230,421	17,989	7%	!!	65,000	0	0		0	65,000	100%	
590 COMPUTER PURCHASES	1,476,495	183,845	664,400	104,294	768,694	707,801	48%	!!	2,172,673	40,241	641,584	8,006	649,590	1,523,083	70%	
594 RECONCILIATION ADJUSTMENTS	0	(168)	1,554		1,554	(1,554)	0%	!!	0	(3,110)	(2,959)		(2,959)	2,959	0%	
595 INTERFUND TRANSFERS	49,050	0	0		0	49,050	100%	!!	0	0	0		0	0	100%	
599 SUPPLIES RECOVERIES	(129,231)	(28,246)	(137,856)		(137,856)	8,625	-7%	!!	(206,683)	(42,888)	(219,040)		(219,040)	12,357	-6%	
TOTAL -- SERVICES & SUPPLIES	24,130,608	1,263,565	12,080,590		2,050,967	14,131,557	9,999,051	41%	!!	24,671,135	1,449,766	11,136,172	1,849,741	12,985,913	11,685,221	47%
GRAND TOTAL	271,382,862	23,460,028	111,219,325		2,050,967	113,270,292	158,112,570	58%	!!	265,741,327	23,412,950	109,142,821	1,849,741	110,992,562	154,748,765	58%

2025-2026 Budget Change Report: December 2025 - Operating

	Revenue	Expenses
2025-2026 Preliminary Budget - Operating (Board Approved Apr 8-25)		
	\$ 263,466,504	\$ 267,104,030
Surplus Appropriation (Board Approved Apr 8-25)		
Budgeted 24-25 Surplus Appropriation - Allocated to Expense	3,637,526	-
	3,637,526	-
Changes - Surplus Appropriation (Board Approved Sept 15-25)		
Net School Funded Balances	755,255	755,255
Purchase Order Commitments	505,482	505,482
Department Carry Forwards	2,757,368	2,757,368
	4,018,105	4,018,105
	271,122,135	271,122,135
Changes - Amended Budget		
ASSAI Deferred Revenue	8,798	8,798
Tillicum Climate Risk Reduction Grant	233,400	233,400
Provincial Resource Centre for the Visually Impaired Grant	4,900	4,900
Misc Donations and Revenues to August 31	42,243	42,243
SkilledTradesBC Grant Reduction	(7,600)	(7,600)
ArtStarts Grant Reduction (Pause in Operations for 2025-2026)	(17,600)	(17,600)
Misc Donations and Revenues to September 30	18,290	18,290
Misc Donations and Revenues to October 31	40,494	40,494
Misc Donations and Revenues to November 30	7,602	7,602
Odyssey Program Funding for French Language Assistant	32,000	35,387
Proceeds from BC Auction for disposal of Facilities surplus assets	4,952	4,952
Misc Donations and Revenues to December 31	23,538	23,538
Proceeds from BC Auction for disposal of Facilities surplus assets	17,989	17,989
Total Changes:	409,006	412,393
2025-2026 Amended Budget - Operating to December 31, 2025		
	\$ 271,531,141	\$ 271,534,528
Contingencies and Fund Balances at June 30, 2025		
Unrestricted Operating Surplus (Contingency) - District (Board Approved Sept 15/25)	\$ 1,250,000	
0.48% of prior year operating expenses	\$ 1,250,000	
Local Capital	\$ 291,962	
Ministry of Education and Child Care Restricted Capital	15,077,926	
	\$ 15,369,888	

2025-2026 Budget Change Report: December 2025 - Special Purpose

StrongStart

2025-2026 Ministry Grant Increase

Revenue	Expenses
\$	\$
12,000	12,000
12,000	12,000

Changing Results for Young Children

2025-2026 Ministry Grant Reduction

(11,250)	(11,250)
(11,250)	(11,250)

SEY2KT (Early Years to Kindergarten)

2025-2026 Ministry Grant Reduction

(19,000)	(19,000)
(19,000)	(19,000)

Ledger School (Provincial Resource Program)

2025-2026 Ministry Grant Increase

16,672	16,672
16,672	16,672

Provincial Inclusion Outreach (Provincial Resource Program)

2025-2026 Ministry Grant Increase

5,477	5,477
5,477	5,477

National School Food Program

2025-2026 Ministry Grant

374,040	374,040
374,040	374,040

Inclusion Outreach Literacy (Provincial Resource Program)

2025-2026 Ministry Grant Reduction

June 30, 2025 Surplus Carry Forward Approval

(207,443)	(207,443)
31,356	31,356
(176,087)	(176,087)

2025-2026 Budget Change Report: December 2025 - Capital

Revenue	Expenses
\$	\$
4,022	-
4,022	-
203,363	-
203,363	-

Local Capital

Interest Income to December 31

Ministry of Education and Child Care Restricted

Interest Income to December 31

SECTION 72 REPORT

Present:

Official Trustee Sherri Bell

Administration:

Tom Aerts, Deputy Superintendent, Sean Powell, Associate Superintendent,
Julie Lutner, Acting Secretary-Treasurer

The Board of Education discussed the following matters:

- Administration

General decisions made by the Board:

- Nil

SECTION 72 REPORT

Present:

Official Trustee Sherri Bell

Administration:

Deb Whitten, Superintendent, Katrina Stride, Secretary-Treasurer

The Board of Education discussed the following matters:

- Personnel

General decisions made by the Board:

- Personnel