

## REQUEST FOR RECORD OF EMPLOYMENT

### Temporary Contract Teachers & TTOC's

Please **DO NOT** lock or password protect this form.

DATE: \_\_\_\_\_

EMPLOYEE #: \_\_\_\_\_

EMPLOYEE FIRST NAME: \_\_\_\_\_

EMPLOYEE LAST NAME: \_\_\_\_\_

☐ TEMPORARY CONTRACT TEACHER

and/or

☐ TTOC

**PLEASE NOTE:**

Email the form to [Payroll@sd61.bc.ca](mailto:Payroll@sd61.bc.ca) or Fax (250-475-6159)

Your ROE will be submitted electronically to Service Canada. Hard copies are not printed.

**\*\*\* PAYROLL & BENEFITS OFFICE USE ONLY \*\*\***

TEMPORARY CONTRACT TEACHER	TTOC
First day worked since last ROE:	First day worked since last ROE:
Last day paid:	Last day paid: