

Educational Assistant - Physical

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OVERVIEW

The Educational Assistant - Physical (EAP), under the general direction of the teacher and the supervision of the principal, provides academic assistance to students, monitors student behaviour and facilitates the inclusion of the student in the classroom and school environment. The Educational Assistant - Physical works with students that routinely require assistance with lifting, transferring, positioning, toileting, personal care, feeding. The position recognizes the additional physical workload that the Educational Assistant carries out on a daily basis.

POSITION DESCRIPTION

Educational Assistant- General

EAG – 1

Facilitates the inclusion of students with diverse needs by encouraging and supporting them to become independent learners and members of the classroom, school and community.

EAG – 2

Observes and documents learner strengths, achievements, needs and behaviours through daily learning activities.

EAG – 3

Reviews and supports learning activities using lesson plans and learning strategies developed by the classroom teacher and inclusive education staff to help students develop academic competencies and meet Individualized Education Plan (IEP) goals.

EAG – 4

Gathers and shares relevant information about the performance and behaviour of individual learners to support IEP goals, transitions and program design through IEP and other consultative meetings with teachers, families and therapists.

EAG – 5

Supports students in learning communication skills and social/emotional strategies as outlined in the IEP.

EAG - 6

Supports students' use of educational technology and/or various assistive communication modalities.

EAG – 7

In collaboration with the teacher implements strategies to accommodate and adapt for all individual learner needs /styles.

EAG – 8

Reinforces classroom expectations during brief absences of the teacher and documents and reports significant incidents. Reinforces school expectations at break times, class transitions and lunch.

EAG - 9

Follow student safety and support plans.

EAG – 10

Supports student engagement in school, learning and skill development through school activities, one-on-one or small groups, field trips, work experience programs, physical education activities and special events.

EAG – 11

Provides assistance to student(s) in the case of injury, illness or chronic medical conditions; performs assigned duties during fire/earthquake/lockdown drills and other emergent situations.

JOB DUTIES SPECIFIC TO THE EDUCATIONAL ASSISTANT – PHYSICAL

EAP - 1

On a daily basis, routinely provides multiple areas of personal care and assistance such as feeding, dressing, positioning, mobility, toileting, and personal hygiene of students.

EAP - 2

Charts, records, tracks and maintains data on feeding, toileting, seizure activity and other related information.

EAP – 3

In consultation with physiotherapists and/or occupational therapists, performs reliable weight bearing transfers of students and/or uses mechanical lifts.

EAP - 4

Assists students in, and/or performs prescribed physiotherapy and occupational therapy activities after training and consent from related experts.

EAP - 5

In consultation with teachers, occupational therapists, and physiotherapists, and speech language pathologists, adapts physical activities by recognizing changes in student baseline behaviours, and follows reporting protocols.

EAP - 6

Performs other assigned comparable or transient duties, which are within the area of knowledge and skills required by this job description.

QUALIFICATIONS
EDUCATIONAL ASSISTANT – PHYSICAL

EDUCATION	<p style="text-align: center;">TECHNICAL REQUIREMENTS</p> <p>Grade 12 or equivalent, and</p> <p>One (1) year Education Assistant and Community Support Worker certificate or equivalent combination of post-secondary courses in child/adolescent development, or behaviour management including non-violent crisis intervention techniques.</p> <p>Current Level One First Aid.</p>
EXPERIENCE	<p style="text-align: center;">TECHNICAL REQUIREMENTS</p> <p>One (1) year specific experience working with persons with diverse learning needs and physical disabilities.</p>
KNOWLEDGE	<p style="text-align: center;">TECHNICAL REQUIREMENTS</p> <p>Knowledge of digital technology and related educational applications used to support students with diverse needs.</p>

	<p>Knowledge of learning styles and support requirements for learning in order to adapt materials for students.</p> <p>Knowledge of positive collaborative behaviour support and social/emotional strategies.</p> <p>Knowledge of non-violent conflict resolution methods in order to address various levels of student behaviours in the classroom or in the school/community.</p> <p>Knowledge of inclusion principles.</p> <p>Knowledge of support requirements for students with physical challenges.</p> <p>Knowledge of school systems, District policies and procedures as they relate to the position.</p>
<p>SKILLS AND ABILITIES</p>	<p>JOB SPECIFIC REQUIREMENTS</p> <p>Support and implement IEP goals, adaptations or modifications.</p> <p>Apply positive behavioural support techniques to facilitate student engagement in the classroom.</p> <p>Support and implement augmented communication skills.</p> <p>Support and implement safety plans and health care plans, including any specialized medical procedures, under the guidance and direction of nurses, physiotherapists, occupational therapists and/or teachers</p> <p>Understand and work with core curriculum at the appropriate grade level(s) and language of instruction.</p> <p>Provide multiple areas of personal care such as feeding and toileting on a regular daily basis.</p> <p>Respond to the varying academic, social, emotional and behavioural needs of students.</p> <p>Use appropriate lifting techniques when dealing with physical demands required with students with physical disabilities.</p>

	<p>INTERPERSONAL REQUIREMENTS</p> <p>Use tact and diplomacy to maintain confidentiality of sensitive information often in open and public settings.</p> <p>Capture, in written and oral form, observations made in the classroom and summarize information in an accurate manner.</p> <p>Relate to staff, parents, professionals and other members of the public and request and convey information in a respectful and calm manner.</p> <p>Speak with and act toward students with respect and dignity, and deal judiciously with them, always mindful of their individual rights and sensibilities.</p> <p>Celebrate successes that may only come with repetition and patience.</p> <p>Work independently with minimal supervision.</p> <p>Observe and document behaviours of students over time.</p>
	<p>PROBLEM SOLVING REQUIREMENTS</p> <p>Use conflict resolution strategies to resolve disagreements and refer more demanding issues to teaching and administrative staff.</p> <p>Determine and select appropriate courses of action within established methods, procedures and policies.</p> <p>Adapt learning materials and available resources to the learning needs of the students.</p>
<p>WORKING CONDITIONS</p>	<p>OCCUPATIONAL REQUIREMENTS</p> <p>Sufficient vision and hearing to perform related job duties.</p>

	<p>Desk-top self-sufficiency in order to communicate through digital technology.</p> <p>Physically able to work with students at their level, (running, squatting, kneeling and sitting on the floor). Physically able to carry out weight bearing transfers of students weighing up to 62kg (150lb) and operate related equipment on a routine basis.</p>
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