



**The Board of Education of School District No. 61 (Greater Victoria)**  
**Special Budget Meeting**  
**MINUTES**  
**Via Zoom**  
**Wednesday, April 2, 2025, 6:30 p.m.**

Official Trustee: Sherri Bell

Administration: Deb Whitten, Superintendent, Katrina Stride, Secretary-Treasurer, Tom Aerts, Associate Superintendent, Sean Powell, Acting Associate Superintendent, Julie Lutner, Associate Secretary-Treasurer, Hervinder Parmar, Director of Finance, Budgets and Financial Reporting, Dr. Shelly Wilton, Director of Indigenous Education, Marni Vistisen-Harwood, Director of Facilities Services, Sarah Winkler, VPVPA

Songhees Nation: Erin Glasgow, Director of Education, Anevay Quocksister, Student Success Manager

Partners: Shawna Abbott, CUPE 947, Carolyn Howe, GVTA, Chris Clarke, GVTA, Norman Isaac, CUPE 382

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**A. COMMENCEMENT OF MEETING**

This meeting began at 6:30 p.m.

**A.1. Acknowledgement of Traditional Territories**

Official Trustee Bell recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

**A.2. Approval of the Agenda**

The Official Trustee passed the following motion:

That the April 2, 2025 Special Budget Meeting agenda be approved.

**B. 2025-2026 ANNUAL BUDGET**

**B.1. Values and Guiding Principles**

Secretary-Treasurer Stride provided the Values and Guiding Principles for information.

**B.2. 2025-2026 Budget Development Process – What We Have Heard So Far**

Secretary-Treasurer Stride provided an overview of the 2025-2026 Budget Development Process.

**B.3. 2025-2026 Annual Budget Memo**

Secretary-Treasurer Stride presented the 2025-2026 Annual Budget.

**B.4. 2025-2026 Budget Balancing Recommendation Worksheet**

Secretary-Treasurer Stride presented the 2025-2026 Budget Balancing Recommendation Worksheet.

**B.5. Draft 2025-2026 Annual Budget Ministry Template**

Secretary-Treasurer Stride presented the Draft 2025-2026 Annual Budget Ministry Template.

**B.6. Draft Multi-Year Financial Plan Memo and Worksheet**

Secretary-Treasurer Stride presented the Draft Multi-Year Financial Forecast memo and worksheet.

**B.7. Questions and Feedback**

Education Partners asked questions of clarification. Responses to questions submitted in advance of the meeting were provided.

**C. ADJOURNMENT**

The Official Trustee adjourned the meeting at 7:43 p.m.

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Official Trustee

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Secretary-Treasurer