



The Board of Education of School District No. 61 (Greater Victoria)
Special Board Meeting
MINUTES
Via Zoom
Tuesday, April 8, 2025, 6:30 p.m.

Official Trustee: Sherri Bell

Administration: Deb Whitten, Superintendent, Katrina Stride, Secretary-Treasurer, Tom Aerts, Associate Superintendent, Sean Powell, Acting Associate Superintendent, Julie Lutner, Associate Secretary-Treasurer, Hervinder Parmar, Director of Finance, Budgets and Financial Reporting, Dr. Shelly Wilton, Director of Indigenous Education, Jeff Davis, Director of International Education, Mike Knudson, Director of Human Resource Services, Sarah Winkler, VPVPA

Esquimalt Nation: Kalie Dyer, Director of Education

Songhees Nation: Anevay Quocksister, Student Success Manager

Partners: Shawna Abbott, CUPE 947, Carolyn Howe, GVTA

A. COMMENCEMENT OF MEETING

This meeting began at 6:30 p.m.

A.1. Acknowledgement of Traditional Territories

Official Trustee Bell recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A.2. Approval of the Agenda

The Official Trustee passed the following motion:

That the April 8, 2025 Special Board Meeting agenda be approved.

B. 2025-2026 ANNUAL BUDGET

B.1. 2025-2026 Annual Budget Memo - April 8, 2025

Secretary-Treasurer Stride referenced the updated 2025-2026 Annual Budget Memo.

B.1.1. 2025-2026 Budget Balancing Recommendations Worksheet (Updated)

Secretary-Treasurer Stride referenced the updated 2025-2026 Budget Balancing Recommendation Worksheet.

B.1.2. 2025-2026 Annual Budget Ministry Template (Updated)

Secretary-Treasurer Stride referenced the updated 2025-2026 Annual Budget Ministry Template.

B.1.3. Draft Multi-Year Financial Plan (Updated)

Secretary-Treasurer Stride referenced the updated Draft Multi-Year Financial Plan.

B.1.4. Agenda Package – Special Budget Meeting – April 2, 2025

Secretary-Treasurer Stride provided the Agenda Package from the Special Budget Meeting on April 2, 2025.

B.1.5. Questions and Feedback

Responses to questions submitted in advance of the meeting were provided.

B.2. Budget Bylaw Readings

The Official Trustee passed the following motion:

That the Official Trustee of School District No. 61 (Greater Victoria) agrees to give all three readings of the Board of Education of School District No. 61 (Greater Victoria) 2025-2026 Annual Budget Bylaw at the Special Board Meeting on April 8, 2025.

The Official Trustee passed the first reading of the following bylaw:

That the Board of Education of School District No. 61 (Greater Victoria) 2025-2026 Annual Budget Bylaw in the amount of \$331,518,909 be:

Read a first time on the 8th day of April, 2025.

The Official Trustee passed the second reading of the following bylaw:

That the Board of Education of School District No. 61 (Greater Victoria) 2025-2026 Annual Budget Bylaw in the amount of \$331,518,909 be:

Read a second time on the 8th day of April, 2025.

The Official Trustee passed the third reading of the following bylaw:

That the Board of Education of School District No. 61 (Greater Victoria) 2025-2026 Annual Budget Bylaw in the amount of \$331,518,909 be:

Read a third time, passed and adopted on the 8th day of April, 2025;

And that the Secretary-Treasurer and the Official Trustee be authorized to sign, seal and execute this Bylaw on behalf of the Board.

Official Trustee Bell expressed thanks to everyone who provided input during the 2025-2026 budget development process and to the Financial Services staff for all they have done to prepare the budget. Official Trustee Bell shared that the budget process for the 2026-2027 school year will be developed with the feedback received from the online survey and further discussion with partners.

C. ADJOURNMENT

The Official Trustee adjourned the meeting at 6:57 p.m.

Official Trustee

Secretary-Treasurer