

Climate Action Plan Implementation Ad Hoc Committee Terms of Reference

Purpose:

The Climate Action Plan Implementation Ad Hoc Committee is an ad hoc committee established by the Board for the purpose of reviewing the implementation of the District's Climate Action Plan (CAP) 2022-2027, reviewing the initiatives, measurements and progress made towards meeting our Green House Gas (GHG) emission reduction targets as required by the Climate Accountability Act and reported in the Climate Change Accountability Report each year.

Deliverables:

To complete an annual review and report its' findings and recommendations for change to the Board regarding the implementation, measurements and commitments of the Greater Victoria School District's climate action initiatives including:

- Climate Change Accountability Report
- Climate Action Plan (2022-2027):
 - Education, Engagement, and Leadership
 - Lands and Water Stewardship
 - Waste Reduction
 - Energy Management
 - Sustainable Transportation
- District Long Range Facilities Plan

Membership:

- Two Trustees, one as Chair of the Committee
- Superintendent or designate
- One Energy Manager
- One staff member from the Facilities Department
- Two VPVPA members
- Two representatives from the Greater Victoria Teachers' Association
- One representative from the Canadian Union of Public Employees Local 382
- One representative from the Canadian Union of Public Employees Local 947
- One representative from the Victoria Confederation of Parent Advisory Councils
- The Superintendent will engage with representatives from the Four Houses to determine whether each wish to engage with the Committee's work, and if so, how (examples – direct involvement in Committee meetings, receive and provide comments on meeting agendas and meeting summaries, other).
- At least two student representatives and feedback from the Student Representative Advisory

Timeline:

- The Committee shall complete its' review and report its' findings and recommendations at the Regular Board meeting in June each year.
- The Committee will meet at least quarterly and as required in order to complete its' work.

Voting:

- It is expected that the Committee will use a consensus model for decision making. When this is not possible, all recommendations will be provided to the Board of Education.

Procedural Note:

- The Committee will be able to seek information from district staff and outside sources as determined by the Committee.
- The Committee meeting agendas, minutes, times and location will be posted on the District website.
- There is a budget of \$5,000 to support the Ad Hoc Committee's work.

Date adopted:

June 17, 2024

Revised: November 25, 2024