



**The Board of Education of School District No. 61 (Greater Victoria)
Operations Policy and Planning Committee
MEETING MINUTES
Monday, June 10, 2024, 7:00 p.m.**

Trustees Present: **Operations Policy and Planning Committee members:** Derek Gagnon (Chair), Nicole Duncan (Ex Officio), Karin Kwan, Rob Paynter

Education Policy and Directions Committee member: Emily Mahbobi

Trustee Regrets: Angela Carmichael

Administration: Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer, Tom Aerts, Associate Superintendent, Sean Powell, Acting Associate Superintendent, Julie Lutner, Associate Secretary-Treasurer, Marni Vistisen-Harwood, Director of Facilities Services, Sarah Winkler, VPVPA

Partners: Jane Massy, CUPE 947, Cindy Romphf, GVTA, Nyssa Temmel, VCPAC, Darren Reed, CUPE 382

A. COMMENCEMENT OF MEETING

A.1. Acknowledgement of Traditional Territories

Chair Gagnon recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2. Approval of the Agenda

Moved by Trustee Kwan

That the June 10, 2024 agenda be approved.

Motion Carried Unanimously

A.3. Approval of the Minutes

Moved by Trustee Kwan

That the May 13, 2024 Operations Policy and Planning Committee meeting minutes be approved.

Motion Carried Unanimously

A.4. Business Arising from Minutes

None.

B. PRESENTATIONS TO THE COMMITTEE

B.1. Naema, Fenn, Keemia, and Nuvra (prior and current SD61 students), along with Liza McGuinness, presented on Evidence-Based Substance Use Education.

Trustees provided thanks for the presentation and had questions of clarification.

B.2. Lori Poppe and Dr. Andrew Weaver from Community Advocating for Students and Safety (CASS) presented on Looking Forward – Students and Safety.

Trustees provided thanks for the presentation.

C. SUPERINTENDENT'S REPORT

C.1. Superintendent Whitten presented the draft Climate Action Plan Implementation Ad Hoc Committee Terms of Reference.

Trustees provided feedback and suggested amendments to the draft terms of reference.

Moved by Trustee Kwan

That the Board of Education of School District No. 61 (Greater Victoria) approve the five amendments to the draft Climate Action Plan Implementation Ad Hoc Committee Terms of Reference.

Motion Carried Unanimously

D. PERSONNEL ITEMS

None.

E. FINANCE AND LEGAL AFFAIRS

E.1. Monthly Financial Report: May 2024

Secretary-Treasurer Stride provided the report for information.

Trustees had questions of clarification.

E.2. Budget Change Report: May 2024

Secretary-Treasurer Stride provided the report for information.

Trustees had questions of clarification.

E.3. 2025-2026 Annual Five Year Capital Plan

Secretary-Treasurer Stride provided an update on the 2025-2026 Annual Five Year Capital Plan submission. It was explained that a request for Food Infrastructure Program (FIP) funding had been added to the plan since it was first presented at the Operations Policy and Planning Committee meeting in May 2024. Trustees had questions of clarification.

a. Major Capital Programs

Moved by Trustee Paynter

That the Board of Education of School District No. 61 (Greater Victoria) approve the proposed Five-Year Capital Plan (Major Capital Programs) for 2025-2026, as provided on the Five-Year Capital Plan Summary for 2025-2026, for submission to the Ministry of Education and Child Care.

Motion Carried Unanimously

b. Minor Capital Programs

Moved by Trustee Paynter

That the Board of Education of School District No. 61 (Greater Victoria) approve the proposed Five-Year Capital Plan (Minor Capital Programs) for 2025-2026, as provided on the Five-Year Capital Plan Summary for 2025-2026, for submission to the Ministry of Education and Child Care.

Motion Carried Unanimously

F. FACILITIES PLANNING

F.1. Willows Elementary Child Care Addition

Secretary-Treasurer Stride provided the memo for information.

Trustees and Partners had questions of clarification.

F.2. Operations Update: June 2024

Director of Facilities Services Vistisen-Harwood provided the Operations Update for June 2024.

Trustees had questions of clarification.

F.3. Cedar Hill Middle School Seismic Project Update

Director of Facilities Services Vistisen-Harwood provided the Cedar Hill Middle School Seismic Project Update.

Trustees had questions of clarification.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

None.

H. NEW BUSINESS

None.

I. NOTICE OF MOTION

None.

J. GENERAL ANNOUNCEMENTS

None.

K. ADJOURNMENT

Moved by Trustee Kwan

That the meeting adjourn.

Motion Carried Unanimously

The meeting adjourned at 8:41 p.m.