

Office of the Secretary-Treasurer

School District No. 61 (Greater Victoria)
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Katrina Stride – Secretary-Treasurer

TO: The Board of Education
FROM: Katrina Stride, Secretary-Treasurer
DATE: January 29, 2024
RE: **2024-2025 Budget Development Process**

2024-2025 Budget Development Process

The 2024-2025 Budget Development Process has been updated from the version approved by the Board on November 27, 2023.

The following updates were made:

- Added meeting dates to the Student Connections meetings
- Added meeting dates to the Partner and VPVPA Connections meetings
- Added remaining Representative Advisory Council of Students meetings
- Moved Budget Working Group Meeting #5 from February 15 to February 13
- Moved Public Meeting from April 4 to March 14
- Moved Communication – Board Budget Highlights re: Public Meeting from April 5 to March 15

Recommended Motion

That the Board of Education of School District No. 61 (Greater Victoria) approve the revised 2024-2025 Budget Development Process.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

2024-2025 BUDGET DEVELOPMENT PROCESS - BOARD APPROVED NOVEMBER 27, 2023; REVISED JANUARY 29, 2024

Date	Day of Week	Time of Day	Event Description	Attendees	Meeting Type	Location	Agenda Deadline
November 14	Tuesday	Evening	Budget Development Process Feedback	Open Invite	Special Open Board	Zoom	November 8
November 20	Monday	Evening	Representative Advisory Council of Students Meeting	Student Reps (Sec), SLT	Regular Monthly	In-person	
November 27	Monday	Evening	Approval of Budget Development Process	Open Invite	Regular Open Board	Zoom	November 22
December 7	Thursday	Daytime	Information Packages to Budget Working Groups				
December 11	Monday	Evening	Information Sharing to/from Board		Regular Open Board	Zoom	December 6
December 12	Tuesday	Daytime	Communication - Board Budget Highlights				
December 12	Tuesday	Daytime	Student Connections - Vic High	Students, Board Chair, Trustee, PVP, SLT	Small Group	In-person	
December 12	Tuesday	Daytime	Partner Connections - CUPE 382	CUPE 382 Reps, Trustees, SLT, F/S	Small Group	In-person	
December 13	Wednesday	Daytime	Student Connections - Spectrum	Students, Board Chair, Trustee, PVP, SLT	Small Group	In-person	
December 13	Wednesday	Daytime	Student Connections - SJ Burnside	Students, Board Chair, Trustee, PVP, SLT	Small Group	In-person	
December 13	Wednesday	Evening	Budget Working Group Meeting #1	Rightholders, Education Partners, VPVPA, Trustees, SLT, F/S	Small Group	In-person	December 11
December 14	Thursday	Evening	Partner Connections - CUPE 947	CUPE 947 Reps, Trustees, SLT, F/S	Small Group	In-person	
December 14	Thursday	Daytime	Student Connections - Esquimalt	Students, Board Chair, Trustee, PVP, SLT	Small Group	In-person	
December 15	Friday	Daytime	Student Connections - Mt. Doug	Students, Board Chair, Trustee, PVP, SLT	Small Group	In-person	
December 18	Monday	Daytime	Student Connections - Lambrick Park	Students, Board Chair, Trustee, PVP, SLT	Small Group	In-person	
December 18	Monday	Daytime	Student Connections - Reynolds	Students, Board Chair, Trustee, PVP, SLT	Small Group	In-person	
December 18	Monday	Evening	Partner Connections - GVTA	GVTA Reps, Trustees, SLT, F/S	Small Group	In-person	
December 19	Tuesday	Daytime	Student Connections - Oak Bay	Students, Board Chair, Trustee, PVP, SLT	Small Group	In-person	
December 20	Wednesday	Evening	VPVPA Connections	VPVPA Reps, Trustees, SLT, F/S	Small Group	In-person	
December 23 - January 7			Winter Break				
January 11	Thursday	Daytime	Student Symposium	Students (Middle/Sec), Staff, SLT	Large Group/Lunch	In-person	
January 15	Monday	Evening	Representative Advisory Council of Students Meeting	Student Reps (Sec), SLT	Regular Monthly	In-person	
January 18	Thursday	Evening	Budget Working Group Meeting #2	Rightholders, Education Partners, VPVPA, Trustees, SLT, F/S	Small Group	Zoom	January 16
January 25	Thursday	Evening	Partner Connections - VCPAC	VCPAC Reps, Trustees, SLT, F/S	Small Group	In-person	
January 25	Thursday	Evening	Budget Working Group Meeting #3	Rightholders, Education Partners, VPVPA, Trustees, SLT, F/S	Small Group	In-person	January 23
January 29	Monday	Evening	Budget Working Group Update to Board	Open Invite	Regular Open Board	Zoom	January 24
January 30	Tuesday	Daytime	Communication - Board Budget Highlights				
February 8	Thursday	Evening	Budget Working Group Meeting #4	Rightholders, Education Partners, VPVPA, Trustees, SLT, F/S	Small Group	In-person	February 6
February 12	Monday	Evening	Representative Advisory Council of Students Meeting	Student Reps (Sec), SLT	Regular Monthly	In-person	
February 13	Tuesday	Evening	Budget Working Group Meeting #5	Rightholders, Education Partners, VPVPA, Trustees, SLT, F/S	Small Group	In-person	February 9
February 26	Monday	Evening	Information Sharing to/from Board		Regular Open Board	Zoom	February 21
February 27	Tuesday	Daytime	Communication - Board Budget Highlights				
February 29	Thursday	Evening	Budget Working Group Recommendations to Board	Open Invite	Special Open Board	Zoom	February 27
March 4	Monday	Evening	Representative Advisory Council of Students Meeting	Student Reps (Sec), SLT	Regular Monthly	In-person	
March 7	Thursday	Evening	Talking Tables	Rightholders, Education Partners, VPVPA, Trustees, SLT, F/S	Large Group/Dinner	In-person	
March 11	Monday	Evening	Information Sharing to/from Board		Regular Open Board	Zoom	March 6
March 12	Tuesday	Daytime	Communication - Board Budget Highlights				
March 14	Thursday	Evening	Public Meeting	Open Invite	Special Open Board	In-person	March 12
March 15	Friday	Daytime	Communication - Board Budget Highlights				
March 15	Friday		Ministry Funding Announcement				
March 18 - April 2			Spring Break / Easter				
April 9	Tuesday	Evening	1st or 1st and 2nd Bylaw Reading	Open Invite	Special Open Board	Zoom	April 7
April 11	Thursday	Evening	3rd or 2nd and 3rd Bylaw Reading/BUDGET PASSED	Open Invite	Special Open Board	Zoom	April 9
April 12	Friday	Daytime	Communication - Board Budget Highlights				
April 15	Monday	Daytime	Staffing Packages to Schools				
April 18	Thursday	Daytime	Budget Development Process Feedback Request		Survey		
April 29	Monday	Evening	Summary of Budget Development Process Feedback	Open Invite	Regular Open Board	Zoom	April 24