

Data – How Do We Know It's Working?

2022-2023 Student Learning Survey Results

Students are accessing:

- 89% of grade 12s know where their Career Center and/or Career Center team is located
- 87% of grade 12s have participated in 1-5+ events or attended information sessions about university or college education, work experience, trades training, dual credit courses/programs, or other career education topics

Students have future orientation :

- 87% of students have a plan after high school (employment, education, or trades training)
- 73% of grade 12 students plan to attend college or university after high school



Həyşx^wq'ə/ Thank you



**The Board of Education of School District No. 61 (Greater Victoria)
Operations Policy and Planning Committee Meeting
REGULAR MINUTES
Monday, February 12, 2024, 7:00 p.m.**

Trustees Present: **Operations Policy and Planning members:** Derek Gagnon (Chair), Karin Kwan, Rob Paynter, Nicole Duncan (ex officio)

Trustee Regrets: Natalie Baillaut, Angela Carmichael, Mavis David, Emily Mahbobi, Diane McNally

Administration: Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer, Harold Caldwell, Deputy Superintendent, Tom Aerts, Associate Superintendent, Marni Vistisen-Harwood, Director of Facilities Services, Andy Canty, Director of Information Technology for Learning, Julie Lutner, Associate Secretary-Treasurer, Connor McCoy, VPVPA

Partners: Cindy Romphf, GVTA, Jane Massy, CUPE 947, Lori Poppe, VCPAC

A. COMMENCEMENT OF MEETING

The meeting was called to order at 7:00 p.m.

A.1. Acknowledgement of Traditional Territories

Chair Gagnon recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2. Approval of the Agenda

Moved by Trustee Paynter

That the February 12, 2024 agenda be approved.

Motion Carried Unanimously

A.3. Approval of the Minutes

Moved by Trustee Duncan

That the January 22, 2024 Operations Policy and Planning Committee meeting minutes be approved.

Motion Carried Unanimously

A.4. Business Arising from Minutes

Trustee Duncan inquired about a progress update on the Long-Range Facilities Plan.

Secretary-Treasurer Stride provided a response and offered to bring a status update to the February 26, 2024 Regular Board of Education meeting.

B. PRESENTATIONS TO THE COMMITTEE

Staff

B.1. Annual Report International Student Program

Director of International Education, Dr. Jeff Davis, presented the annual report for the International Student Program.

Trustees had questions of clarification.

B.2. Child Care on School Grounds

District Principal, Charmaine Shortt, provided an update on Child Care on School Grounds.

Trustees and Partners had questions of clarification.

C. SUPERINTENDENT'S REPORT

None.

D. PERSONNEL ITEMS

None.

E. FINANCE AND LEGAL AFFAIRS

E.1. 2024-2025 Enrolment

a. Kindergarten Enrolment February 2024

Associate Superintendent Aerts presented Kindergarten enrolment numbers as of February 2024.

Trustees had questions of clarification.

b. Late French Immersion Enrolment

District Principal Powell presented enrolment numbers for Late French Immersion.

Trustees had questions of clarification.

c. 2024-2025 Ministry-Funded Enrolment Projections

Secretary-Treasurer Stride presented the 2024-2025 Ministry-Funded Enrolment Projections.

Trustees had questions of clarification.

E.2. Feeding Futures School Food Programs Update (Memo)

Deputy Superintendent Caldwell presented an update on the Feeding Futures School Food Program.

Trustees had questions of clarification.

E.3. 2024-2025 Budget

a. Director of Information Technology for Learning, Andy Canty, provided options for investment in Technology Plans for the 2024-2025 Annual Budget.

Trustees had questions of clarification.

E.4. Audit Sub-Committee Report

Secretary-Treasurer Stride provided the report for information.

Trustees had questions of clarification.

Operations Policy and Planning Committee Meeting February 12, 2024 3

Moved by Trustee Kwan

That the Board of Education of School District No. 61 (Greater Victoria) accept the December 2023 Quarterly Financial Report as presented to the Audit Sub-Committee.

Motion Carried Unanimously

E.5. Monthly Financial Report: January 2024

Secretary-Treasurer Stride provided the report for information.

Trustees had questions of clarification.

F. FACILITIES PLANNING

F.1. Operations Update: February 2024

Director of Facilities Services Vistisen-Harwood provided the Operations Update for February 2024.

Trustees had questions of clarification.

F.2. Victoria High School Seismic Project Update

Director of Facilities Services Vistisen-Harwood provided the Victoria High School Seismic Project Update for February 2024.

Trustees had questions of clarification.

F.3. Cedar Hill Middle School Seismic Project Update

Director of Facilities Services Vistisen-Harwood provided the Cedar Hill Middle School Seismic Project Update for February 2024.

Trustees had questions of clarification.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

None.

H. NEW BUSINESS

None.

I. NOTICE OF MOTION

None.

J. GENERAL ANNOUNCEMENTS

None.

K. ADJOURNMENT

Moved by Trustee Duncan

That the meeting adjourn.

Motion Carried Unanimously

The meeting adjourned at 9:19 p.m.

DRAFT

MONTHLY FINANCIAL REPORT - OPERATING EXPENDITURES

February 2024 (as at February 29, 2024; February 2023 ran on March 2, 2023 after month end)

	2023-2024					2022-2023					
	Budget	Feb 2024	YTD	Available	%	!!	Budget	Feb 2023	YTD	Available	%
602 CE/HL OTHER FEES	50	0	30	20	40%	!!	50	0	30	20	40%
605 CE/HL REGISTRATION FEES	7,300	0	6,160	1,140	16%	!!	6,620	1,040	6,985	(365)	-6%
621 MINISTRY BLOCK FUNDING	221,802,056	21,981,260	132,791,607	89,010,449	40%	!!	197,106,944	19,401,031	118,335,035	78,771,909	40%
629 OTHER MIN OF ED GRANTS	5,813,308	658,216	2,680,269	3,133,039	54%	!!	10,336,223	2,862,898	3,388,097	6,948,126	67%
641 REVENUE -OTHER PROV MINISTRIES	289,983	0	157,897	132,086	46%	!!	111,290	0	83,852	27,438	25%
642 REVENUE -OTHER SCHOOL DISTRICTS	2,700	0	0	2,700	100%	!!	3,240	0	540	2,700	83%
644 CE/HL COURSE FEES	8,500	0	1,430	7,070	83%	!!	6,400	2,130	7,810	(1,410)	-22%
645 REVENUE-CAFETERIA	151,419	19,664	151,908	(489)	0%	!!	102,938	13,777	102,921	17	0%
647 OFFSHORE STUDENTS TUITION FEES	16,378,362	39,444	16,118,641	259,721	2%	!!	14,111,502	280,934	14,288,651	(177,149)	-1%
648 LOCAL EDUCATION AGREEMENTS	925,099	356,198	705,179	219,920	24%	!!	757,317	0	410,014	347,303	46%
649 MISC FEES & REVENUE	1,929,315	45,363	1,274,696	654,619	34%	!!	2,202,349	54,870	1,639,361	562,988	26%
651 COMMUNITY USE OF FACILITIES	1,932,549	937	1,044,838	887,711	46%	!!	1,638,044	218,538	1,161,305	476,739	29%
652 COMMUNITY USE OF FIELDS	82,857	0	32,631	50,226	61%	!!	80,115	0	1,355	78,760	98%
653 COMMUNITY USE OF THEATRE	72,208	0	55,961	16,247	23%	!!	49,531	3,654	16,267	33,264	67%
654 PARKING FEES	35,878	5	13,837	22,041	61%	!!	34,865	0	7,087	27,778	80%
655 RENTALS LIAB INS REVENUE	6,361	0	5,784	577	9%	!!	6,197	536	6,743	(546)	-9%
659 OTHER RENTALS & LEASES	796,900	124,920	640,972	155,928	20%	!!	780,000	123,109	626,625	153,375	20%
661 INTEREST	74,447	4,645	41,868	32,579	44%	!!	49,254	4,537	29,304	19,950	41%
669 INVESTMENT REVENUE	2,067,004	61,727	1,232,490	834,514	40%	!!	1,334,366	122,436	945,974	388,392	29%
671 SURPLUS FROM PRIOR YEAR	6,224,545	0	6,841,658	(617,113)	-10%	!!	7,045,808	0	8,218,621	(1,172,813)	-17%
						!!					
GRAND TOTAL	258,600,841	23,292,379	163,797,856	94,802,985	37%		235,763,053	23,089,490	149,276,577	86,486,476	37%

MONTHLY FINANCIAL REPORT - OPERATING EXPENDITURES

February 2024 (as at February 29, 2024; February 2023 ran on March 2, 2023 after month end)

	2023-2024				2022-2023										
	Budget	Feb 2024	YTD	Encumbrances	Total Exp	Available	%	!!	Budget	Feb 2023	YTD	Encumbrances	Total Exp	Available	%
SALARIES															
111 CERTIFICATED TEACHERS	107,847,018	10,918,450	64,511,052		64,511,052	43,335,967	40%	!!	99,290,852	9,681,891	58,988,977		58,988,977	40,301,875	41%
112 P&VP SALARIES	14,454,646	1,204,979	9,658,366		9,658,366	4,796,280	33%	!!	14,700,831	1,217,225	9,579,866		9,579,866	5,120,965	35%
114 ALLIED SPECIALISTS	2,113,172	195,937	1,171,854		1,171,854	941,318	45%	!!	1,880,095	178,008	1,112,132		1,112,132	767,963	41%
115 DEPARTMENT HEAD ALLOWANCES	292,727	29,056	175,640		175,640	117,087	40%	!!	274,951	26,871	161,672		161,672	113,279	41%
120 EXEMPT STAFF (CERT)	1,100,838	81,976	715,641		715,641	385,197	35%	!!	994,700	102,709	664,553		664,553	330,147	33%
121 EXEMPT STAFF (NON-CERT)	3,992,795	335,305	2,606,627		2,606,627	1,386,168	35%	!!	4,100,279	382,787	2,819,244		2,819,244	1,281,035	31%
122 CUSTODIANS	2,081,997	158,912	1,217,132		1,217,132	864,865	42%	!!	1,495,323	116,954	941,932		941,932	553,391	37%
123 JANITORS	4,315,060	314,043	2,631,028		2,631,028	1,684,032	39%	!!	4,208,400	313,584	2,595,483		2,595,483	1,612,917	38%
125 FOREPERSONS	619,901	43,146	407,763		407,763	212,138	34%	!!	566,231	35,726	275,049		275,049	291,182	51%
126 TRADES/LABOURERS	4,284,999	302,379	2,539,707		2,539,707	1,745,292	41%	!!	4,464,211	340,630	2,669,553		2,669,553	1,794,658	40%
131 SCHOOL ASSISTANT SALARIES	21,323,738	1,963,561	11,464,248		11,464,248	9,859,490	46%	!!	19,110,945	1,636,692	10,541,037		10,541,037	8,569,908	45%
142 CLERICAL SALARIES	9,938,137	810,060	5,957,814		5,957,814	3,980,323	40%	!!	9,515,276	774,347	5,711,177		5,711,177	3,804,099	40%
161 TTOC SALARIES	11,450,119	1,247,711	6,653,221		6,653,221	4,796,898	42%	!!	10,450,374	1,082,486	6,239,787		6,239,787	4,210,587	40%
165 RELIEF LABOUR	343,391	48,258	295,242		295,242	48,149	14%	!!	299,605	37,708	275,620		275,620	23,985	8%
166 382 EXTRA STAFF SALARIES	336,199	24,760	233,390		233,390	102,809	31%	!!	521,978	27,120	191,497		191,497	330,481	63%
167 SCHOOL ASSIST RELIEF	917,465	82,034	556,594		556,594	360,871	39%	!!	246,126	46,217	159,570		159,570	86,556	35%
168 CASUAL CLERICAL SALARIES	110,089	9,607	44,126		44,126	65,963	60%	!!	97,973	6,847	27,693		27,693	70,280	72%
170 FRENCH LANGUAGE ASSISTANT	28,700	2,769	17,459		17,459	11,241	39%	!!	0	0	0		0	0	0%
191 TRUSTEES INDEMNITY	249,260	21,143	164,688		164,688	84,572	34%	!!	239,954	20,400	156,026		156,026	83,928	35%
199 RECOVERIES	(138,111)	0	(85,746)		(85,746)	(52,365)	38%	!!	(114,036)	(11,376)	(110,991)		(110,991)	(3,045)	3%
TOTAL -- SALARIES	185,662,140	17,794,085	110,935,844	0	110,935,844	74,726,296	40%	!!	172,344,068	16,016,826	102,999,877	0	102,999,877	69,344,191	40%
BENEFITS															
211 TEACHER BENEFITS	26,658,981	2,795,773	15,070,155		15,070,155	11,588,826	43%	!!	23,825,580	2,476,502	13,714,494		13,714,494	10,111,086	42%
212 P&VP BENEFITS	3,024,482	297,869	1,811,680		1,811,680	1,212,802	40%	!!	2,998,890	307,577	1,862,712		1,862,712	1,136,178	38%
214 ALLIED SPECIALISTS BENEFITS	458,559	50,437	255,219		255,219	203,340	44%	!!	434,303	39,753	232,760		232,760	201,543	46%
215 DEPT HEAD ALLOWANCE BENEFITS	71,718	7,339	39,428		39,428	32,290	45%	!!	65,989	6,686	33,433		33,433	32,556	49%
218 EMPLOYEE FUTURE BENEFITS EXPENSE	448,142	1,670	290,206		290,206	157,936	35%	!!	427,176	957	(111,224)		(111,224)	538,400	126%
220 EXEMPT (CERT) - BENEFITS	209,160	20,458	129,071		129,071	80,089	38%	!!	184,022	24,780	122,884		122,884	61,138	33%
221 EXEMPT (N-CERT) BENEFITS	778,592	74,601	456,706		456,706	321,886	41%	!!	783,237	82,244	511,168		511,168	272,069	35%
222 CUSTODIAN BENEFITS	463,817	37,237	298,451		298,451	165,366	36%	!!	312,522	27,102	240,601		240,601	71,921	23%
223 JANITOR BENEFITS	961,371	77,769	658,416		658,416	302,955	32%	!!	879,555	76,144	620,519		620,519	259,036	29%
225 FOREPERSONS BENEFITS	135,946	9,324	79,726		79,726	56,220	41%	!!	118,344	7,509	57,023		57,023	61,321	52%
226 TRADES/LABOURER BENEFITS	950,151	68,923	551,449		551,449	398,702	42%	!!	932,424	75,154	596,897		596,897	335,527	36%
231 SCHOOL ASSISTANT BENEFITS	5,360,524	494,409	3,026,560		3,026,560	2,333,964	44%	!!	4,688,871	429,821	2,749,235		2,749,235	1,939,636	41%
242 CLERICAL BENEFITS	2,488,102	209,513	1,578,418		1,578,418	909,684	37%	!!	2,308,353	200,413	1,459,723		1,459,723	848,630	37%
261 TTOC BENEFITS	2,257,061	279,010	1,430,867		1,430,867	826,194	37%	!!	1,992,133	233,685	1,283,622		1,283,622	708,511	36%
265 RELIEF LABOUR BENEFITS	36,056	6,485	35,161		35,161	895	2%	!!	29,664	4,461	29,464		29,464	200	1%
266 382 EXTRA STAFF BENEFITS	35,300	2,435	24,157		24,157	11,143	32%	!!	51,680	2,751	19,273		19,273	32,407	63%
267 RELIEF ASSISTANT BENEFITS	100,996	9,964	65,479		65,479	35,517	35%	!!	24,902	5,380	18,646		18,646	6,256	25%
268 CASUAL CLERICAL BENEFITS	12,307	1,064	6,008		6,008	6,299	51%	!!	10,059	793	3,803		3,803	6,256	62%
270 FLA BENEFITS	3,186	310	1,764		1,764	1,422	45%	!!	0	0	0		0	0	0%
291 TRUSTEE BENEFITS	18,445	1,722	13,052		13,052	5,393	29%	!!	13,917	1,612	10,362		10,362	3,555	26%
299 OTHER - BENEFITS	0	0	0		0	0	0%	!!	0	0	0		0	0	0%
TOTAL -- BENEFITS	44,472,896	4,446,312	25,821,972	0	25,821,972	18,650,924	42%	!!	40,081,621	4,003,324	23,455,395	0	23,455,395	16,626,226	41%
SERVICES & SUPPLIES															
311 AUDIT	28,448	8,128	4,572		4,572	23,876	84%	!!	32,004	0	1,016		1,016	30,988	97%
312 LEGAL	425,000	119,799	239,120		239,120	185,880	44%	!!	396,536	10,456	206,992		206,992	189,544	48%
323 SOFTWARE MAINTENANCE	1,133,993	1,395	1,073,873	32,918	1,106,792	27,201	2%	!!	1,068,131	15,924	984,134	49,378	1,033,512	34,619	3%
324 HARDWARE MAINTENANCE	118,130	0	100,058		100,058	18,072	15%	!!	109,741	0	98,442		98,442	11,299	10%
331 CONTRACTED TRANSPORTATION	948,374	88,331	478,660	564,660	1,043,320	(94,946)	-10%	!!	864,246	93,050	409,213	499,107	908,320	(44,074)	-5%
332 TRANSPORTATION ASSISTANCE	41,537	3,965	21,677		21,677	19,860	48%	!!	36,237	3,514	24,758		24,758	11,479	32%

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	2023-2024				2022-2023										
	Budget	Feb 2024	YTD	Encumbrances	Total Exp	Available	%	!!	Budget	Feb 2023	YTD	Encumbrances	Total Exp	Available	%
334 SCHOOL JOURNEYS	93,726	10,115	100,700		100,700	(6,974)	-7%	!!	14,446	1,903	24,926		24,926	(10,480)	-73%
341 PRO-D & TRAVEL	994,084	66,752	470,814	2,372	473,186	520,898	52%	!!	1,240,355	84,636	637,602	20,320	657,922	582,433	47%
342 TRAVEL MILEAGE	5,700	2,772	7,027		7,027	(1,327)	-23%	!!	3,605	641	3,220		3,220	385	11%
343 LOCAL MILEAGE	65,179	5,173	35,101		35,101	30,078	46%	!!	76,611	6,763	38,553		38,553	38,058	50%
364 LEASES	21,851	2,905	16,180		16,180	5,671	26%	!!	109,851	2,181	63,643		63,643	46,208	42%
371 MEMBERSHIP FEES	117,401	6,067	107,217		107,217	10,184	9%	!!	114,133	4,943	99,294		99,294	14,839	13%
391 PREMIUMS	535,970	0	534,702		534,702	1,268	0%	!!	477,804	4,681	468,066		468,066	9,738	2%
392 DEDUCTIBLES PAID	0	0	0		0	0	0%	!!	600	9,072	9,072		9,072	(8,472)	-1412%
399 SERVICES RECOVERY	0	0	(10,793)		(10,793)	10,793	0%	!!	0	0	(10,646)		(10,646)	10,646	0%
421 POINT OF SALE FEES	17,630	0	17,630		17,630	466	3%	!!	16,000	2,143	13,217		13,217	2,783	17%
422 BANK SERVICE CHARGES	204,555	10,756	127,755		127,755	76,800	38%	!!	127,555	17,441	114,930		114,930	12,625	10%
431 LAND TELEPHONE	167,400	14,117	109,661		109,661	57,739	34%	!!	172,933	13,488	110,342		110,342	62,591	36%
438 CELL PHONES	198,866	15,450	134,125		134,125	64,741	33%	!!	210,490	15,313	129,977		129,977	80,513	38%
439 DIGITAL SERVICES RECOVERY	743,027	0	0		0	743,027	100%	!!	793,240	0	0		0	793,240	100%
441 POSTAGE	38,558	2,111	17,407		17,407	21,151	55%	!!	41,449	3,223	29,192	811	30,003	11,446	28%
444 COURIER SERVICE	16,902	1,929	15,835		15,835	1,067	6%	!!	26,705	2,244	21,570		21,570	5,135	19%
445 ADVERTISING	115,187	3,702	82,355		82,355	32,832	29%	!!	172,378	7,925	183,743		183,743	(11,365)	-7%
446 PHOTOCOPIING	252,746	22,524	166,100		166,100	86,646	34%	!!	220,157	27,201	165,411		165,411	54,746	25%
447 PRINTING SERVICES	10,038	0	3,944		3,944	6,094	61%	!!	10,615	2,672	8,369		8,369	2,246	21%
448 AGENT FEE	1,414,010	15,205	1,436,971		1,436,971	(22,961)	-2%	!!	713,205	16,249	1,283,611		1,283,611	(570,406)	-80%
450 GRANTS	69,890	0	46,219		46,219	23,671	34%	!!	66,515	0	40,686		40,686	25,829	39%
451 CULTURAL ENRICHMENT	0	0	0		0	0	0%	!!	7,800	0	0		0	7,800	100%
452 HONORARIA	13,237	2,125	9,800		9,800	3,437	26%	!!	15,350	3,375	10,527		10,527	4,823	31%
453 SCHOLARSHIPS	21,209	0	10,000		10,000	11,209	53%	!!	12,450	0	7,604		7,604	4,846	39%
457 GIFT / GIFT CERTIFICATES	1,770	0	1,348		1,348	422	24%	!!	2,186	148	1,865		1,865	321	15%
459 LAUNDRY	0	0	0		0	0	0%	!!	0	0	161		161	(161)	0%
460 LICENCES	22,500	11,730	24,709		24,709	(2,209)	-10%	!!	22,438	0	22,438		22,438	0	0%
461 FREIGHT AND CARTAGE	0	0	0		0	0	0%	!!	0	0	0		0	0	0%
462 SECURITY	84,000	4,837	61,014	5,156	66,170	17,830	21%	!!	84,000	23,411	71,401	5,588	76,989	7,011	8%
467 FLEET TELEMATICS	24,500	626	10,096		10,096	14,404	59%	!!	24,500	681	12,884		12,884	11,616	47%
469 MISCELLANEOUS SERVICES	3,350,763	315,756	1,998,940	595,834	2,594,774	755,989	23%	!!	3,521,010	196,769	1,781,565	641,463	2,423,028	1,097,982	31%
481 PORTABLE MOVES	(5,000)	0	(5,000)		(5,000)	0	0%	!!	60,000	0	18,493		18,493	41,507	69%
499 COST RECOVERIES	0	(3,343)	(3,343)		(3,343)	3,343	0%	!!	(7,048)	0	(7,048)		(7,048)	0	0%
501 CAFETERIA FOOD	253,421	26,635	202,732		202,732	50,689	20%	!!	170,321	26,504	130,014		130,014	40,307	24%
503 WOOD	8,995	2,472	12,771		12,771	(3,776)	-42%	!!	10,412	634	14,937		14,937	(4,525)	-43%
504 METAL	2,206	1,271	3,083		3,083	(877)	-40%	!!	2,071	1,181	2,420		2,420	(349)	-17%
505 APPLIED TECHNOLOGY SUPPLIES	0	0	0		0	0	0%	!!	801	0	290		290	511	64%
506 DRAFTING SUPPLIES	0	0	0		0	0	0%	!!	0	0	103		103	(103)	0%
508 AUTOMOTIVE	0	0	0		0	0	0%	!!	0	112	472		472	(472)	0%
511 ADMINISTRATIVE SUPPLIES	365,248	23,196	187,968		187,968	177,280	49%	!!	330,059	36,241	227,745		227,745	102,314	31%
512 COPY/PRINTER SUPPLIES	198,623	29,395	146,548		146,548	52,075	26%	!!	166,999	21,876	134,990		134,990	32,009	19%
514 JANITORIAL SUPPLIES	562,000	39,808	383,130	57,452	440,582	121,418	22%	!!	462,000	103,586	450,155	12,118	462,273	(273)	0%
515 VEHICLE SUPPLIES	59,650	8,311	87,838		87,838	(28,188)	-47%	!!	81,791	10,844	83,877		83,877	(2,086)	-3%
516 MEDICAL SUPPLIES	2,938	169	2,731		2,731	207	7%	!!	3,297	352	2,845		2,845	452	14%
517 TIRE PURCHASES	25,000	2,762	18,304		18,304	6,696	27%	!!	25,000	203	16,071		16,071	8,929	36%
518 VEHICLE FUEL PURCHASES	180,534	434	129,377		129,377	51,157	28%	!!	180,534	17,034	153,622		153,622	26,912	15%
519 INSTRUCTIONAL SUPPLIES	7,422,875	236,859	1,962,446	51,375	2,013,821	5,409,054	73%	!!	4,839,220	246,002	1,804,873	50,486	1,855,359	2,983,861	62%
520 BOOKS & GUIDES	581,015	40,337	196,815	148	196,964	384,051	66%	!!	505,270	33,066	184,847	1,123	185,970	319,300	63%
525 MAGAZINES & PERIODICALS	3,449	(358)	2,458		2,458	991	29%	!!	3,405	372	3,793		3,793	(388)	-11%
530 AUDIO VISUAL MATERIALS	77	(99)	99		99	(22)	-29%	!!	552	6	356		356	196	36%
534 SOFTWARE	18,566	1,404	8,582		8,582	9,984	54%	!!	23,562	701	18,164		18,164	5,398	23%
541 LIGHT & POWER	1,579,000	160,101	850,260		850,260	728,740	46%	!!	1,416,413	174,903	745,997		745,997	670,416	47%
551 GAS	1,760,000	9,948	494,455		494,455	1,265,545	72%	!!	1,675,500	32,895	654,788		654,788	1,020,712	61%
552 OIL	59,200	0	46,037		46,037	13,163	22%	!!	26,200	0	0		0	26,200	100%

MONTHLY FINANCIAL REPORT - OPERATING EXPENDITURES

February 2024 (as at February 29, 2024; February 2023 ran on March 2, 2023 after month end)

	2023-2024				2022-2023					2022-2023					
	Budget	Feb 2024	YTD	Encumbrances	Total Exp	Available	%	!!		Budget	Feb 2023	YTD	Encumbrances	Total Exp	Available
561 WATER	592,700	(33,094)	446,611		446,611	146,089	25%	!!	428,617	30,679	334,576		334,576	94,041	22%
562 SEWER USER CHARGE	314,000	5,708	186,387		186,387	127,613	41%	!!	338,153	25,407	208,493		208,493	129,660	38%
563 STORMWATER	105,000	0	91,312		91,312	13,688	13%	!!	82,878	0	82,786		82,786	92	0%
572 GARBAGE DISPOSAL	183,500	17,879	99,113		99,113	84,387	46%	!!	175,000	0	70,599		70,599	104,401	60%
581 FURNITURE & EQUIP PURCH	702,065	23,979	522,355	93,466	615,821	86,244	12%	!!	789,309	51,457	433,776	105,858	539,634	249,675	32%
582 VEHICLE PURCHASES	65,000	0	1,635		1,635	63,365	97%	!!	341,925	0	275,681	43,274	318,955	22,970	7%
590 COMPUTER PURCHASES	2,182,534	142,123	1,563,917	208,717	1,772,634	409,900	19%	!!	1,797,850	16,728	896,358	37,872	934,230	863,620	48%
594 RECONCILIATION ADJUSTMENTS	0	589	8,517		8,517	(8,517)	0%	!!	0	(16)	1,152		1,152	(1,152)	0%
595 INTERFUND TRANSFER	0	0	0		0	0	0%	!!	(1,388,855)	0	0		0	(1,388,855)	100%
599 SUPPLIES RECOVERIES	(52,972)	(692)	(73,793)		(73,793)	20,821	-39%	!!	(9,148)	(4,302)	(17,708)		(17,708)	8,560	-94%
TOTAL -- SERVICES & SUPPLIES	28,465,805	1,472,065	15,025,700	1,612,099	16,637,799	11,828,006	42%	!!	23,337,364	1,396,512	13,995,295	1,467,398	15,462,693	7,874,671	34%
GRAND TOTAL	258,600,841	23,712,463	151,783,516	1,612,099	153,395,615	105,205,226	41%	!!	235,763,053	21,416,662	140,450,567	1,467,398	141,917,965	93,845,088	40%

2023-2024 Budget Change Report: February 2024 - Operating

	Revenue	Expenses
2023-2024 Preliminary Budget - Operating (Board Approved Apr 6-23)	239,638,436	243,980,495
Amended Surplus Appropriation (Board Approved February 26-24)		
Budgeted Prior Year Surplus Appropriation	1,694,479	-
	1,694,479	-
Changes - Surplus Appropriation (Board Approved Sep 25-23)		
Net School Funded Balances	997,230	997,230
Purchase Order Commitments	826,655	826,655
Department Carry Forwards	2,261,658	2,261,658
	4,085,543	4,085,543
	245,418,458	248,066,038
Changes - Amended Budget		
SkilledTradesBC Grant Increase	9,711	9,711
ASSAI Deferred Revenue	4,233	4,233
Misc Donations and Revenues to August 31	3,589	3,589
Adjust Cafeteria Revenue budget (budget adjusted as actual revenues received)	(125,000)	(125,000)
Adjust Theatre Revenue budget (budget adjusted as actual revenues received)	(45,227)	(45,227)
EA Bridging Program (Carry Forward)	-	37,000
BCSTA Dues (Carry Forward)	-	61,660
Elementary Strings (Carry Forward)	-	53,134
Cost of Living Allowance (COLA) Labour Settlement Funding	2,304,892	-
Reduce Budgeted 23-24 Surplus Appropriation for COLA Adjustment	(2,203,057)	-
Teacher & Support Staff Benefits Enhancement Labour Settlement Funding	318,107	318,107
Management Salary Increases Labour Settlement Funding	1,135,578	1,172,578
Victoria Foundation Grant - Welcome and Learning Centre	10,000	10,000
Cafeteria Revenues to September 30	23,242	23,242
Misc Donations and Revenues to September 30	23,083	23,083
2023-2024 Odyssey Program (Language Assistant)	30,400	33,586
Cafeteria Revenues to October 31	21,007	21,007
Misc Donations and Revenues to October 31	5,156	5,156
Additional ASSAI funding for James Bay Community School Society	2,000	2,000
Cafeteria Revenues to November 29	32,421	32,421
Misc Donations and Revenues to November 29	406,784	406,784
Cafeteria Revenues to December 31	31,780	31,780
Misc Donations and Revenues to December 31	1,489	1,489
Amended Annual Budget Changes to February 26, 2024	6,774,000	4,036,275
Total Changes:	8,764,188	6,116,608
2023-2024 Amended Budget - Operating to February 29, 2024	254,182,646	254,182,646
Contingencies and Fund Balances at June 30, 2023		
Unrestricted Operating Surplus (Contingency) - District (Board approved Sept 25-23)	617,113	
0.27% of previous year's operating expense	617,113	
Local Capital	557,564	
Ministry of Education and Child Care Restricted Capital	3,049,542	
	3,607,106	

2023-2024 Budget Change Report: February 2024 - Special Purpose

	Revenue	Expenses
CommunityLINK		
Cost of Living Allowance (COLA)	25,696	25,696
Projected Decreased use of Deferred Revenue	(27,939)	(27,939)
	<u>(2,243)</u>	<u>(2,243)</u>
Health Care Dual Credit Expansion		
South Island Partnership Grant, paid directly to South Island Partnership	50,000	50,000
	<u>50,000</u>	<u>50,000</u>
Classroom Enhancement Fund - Remedies		
Remedies Grant	1,755,655	1,755,655
2022/23 Remedies Adjustment	158,418	158,418
	<u>1,914,073</u>	<u>1,755,655</u>
Classroom Enhancement Fund - Staffing		
Increased Funding	464,255	464,255
	<u>464,255</u>	<u>464,255</u>
Annual Facility Grant		
Projected Increase in Interest Income	1,294	1,294
	<u>1,294</u>	<u>1,294</u>
Scholarships and Bursaries		
Projected Increase in Investment Income	1,000	1,000
	<u>1,000</u>	<u>1,000</u>
School Generated Funds		
Projected Increase in School Activities	476,400	476,400
Projected Increase in Interest Income	55,075	55,075
	<u>531,475</u>	<u>531,475</u>
StrongStart		
Projected use of Deferred Revenue	4,598	4,598
	<u>4,598</u>	<u>4,598</u>
Ready, Set, Learn		
Projected use of Deferred Revenue	27,375	27,375
	<u>27,375</u>	<u>27,375</u>

2023-2024 Budget Change Report: February 2024 - Special Purpose

	Revenue	Expenses
OLEP		
French Immersion Program Growth Grant	126,150	126,150
	<u>126,150</u>	<u>126,150</u>
First Nation Student Transportation		
Ministry Grant	104,604	
Approval to spend 2021/22 carry forward funds	25,863	
Songhees Nation to/from school bussing		38,703
Esquimalt Nation to/from school bussing		20,574
Songhees Nation Special Supports		28,380
Songhees Nation Extracurricular Activities		24,324
Esquimalt Nation Extracurricular Activities		18,486
	<u>130,467</u>	<u>130,467</u>
Mental Health in Schools		
Projected use of Deferred Revenue	5,411	5,411
	<u>5,411</u>	<u>5,411</u>
Changing Results for Young Children		
Projected Increased use of Deferred Revenue	3,692	3,692
	<u>3,692</u>	<u>3,692</u>
Federal Safe Return to Class / Ventilation Fund		
Projected use of Deferred Revenue	31,534	31,534
	<u>31,534</u>	<u>31,534</u>
Early Childhood Education Dual Credit program		
Grant Received	174,000	174,000
Projected Increased use of Deferred Revenue	15,953	15,953
	<u>189,953</u>	<u>189,953</u>
Student & Family Affordability Fund		
Projected Increased use of Deferred Revenue	139,909	139,909
	<u>139,909</u>	<u>139,909</u>
SEY2KT		
Projected Decreased use of Deferred Revenue	(14,576)	(14,576)
	<u>(14,576)</u>	<u>(14,576)</u>

2023-2024 Budget Change Report: February 2024 - Special Purpose

	Revenue	Expenses
Early Care & Learning		
Projected use of Deferred Revenue	16,683	16,683
	16,683	16,683
 Feeding Futures Fund		
Projected June 30, 2024 Carry Forward	(200,000)	(200,000)
	(200,000)	(200,000)
 Estate Trust		
Projected Increase in Investment Income	16,000	16,000
	16,000	16,000

2023-2024 Budget Change Report: February 2024 - Capital

	Revenue	Expenses
Local Capital		
Interest Income to February 29	17,081	
	17,081	-
Ministry of Education and Child Care Restricted		
Interest Income to February 29	54,798	
	54,798	-



FACILITIES SERVICES

491 CECELIA AVENUE, VICTORIA, BRITISH COLUMBIA V8T 4T4
PHONE (250) 920-3400 FAX (250) 920-3461

Update for March 4th, 2024

Maintenance Services | Minor Capital | Major Capital | Operations
Transportation | Networks / Communication / Security | Climate / Energy Management

BUILDING MAINTENANCE SERVICES

- **Oaklands Elementary Shoring** – Costing has been submitted to the Ministry of Education and Childcare for the exterior building repairs.
- **Yearly Lead Water Testing** – A third of all schools' water testing completed and submitted to the Ministry.
- **School Protection Program** – Yearly walk throughs being scheduled.
- **Wood Shop Audits** – Continue to be a positive outcome for the shops, equipment has been kept to a higher standard and safety procedures and repairs are occurring regularly.
- **Metal Shop Audits** – Audits will begin and continue to ensure positive outcomes for the shops.
- **Eagle View and View Royal** – Sprinkler repair complete and remediation near completion at both sites.

MINOR CAPITAL

- **Hillcrest Fire Alarm Upgrade** – Drawings submitted and waiting on permit.
- **Roofing Projects** – Specs underway, and projects to be tendered soon.

Childcare Update

- **Hillcrest** – Interior drywall underway and exterior siding complete.
- **Lake Hill** – Interior drywall and painting complete and mechanical and flooring installation underway.
- **McKenzie** – Form, footing and perimeter work complete. Build to begin this week.
- **Vic High** – Building permit received and site work to commence spring 2024.

Classrooms

- **Sundance** – Planning underway for portable placement over Spring Break and occupancy Sept 2024.

MAJOR CAPITAL

Victoria High School

- See project update report attached to the Operations Policy & Planning Committee agenda.



Cedar Hill Middle School Seismic Replacement Project SD61 – Board Report March 2024

Rendering

