



The Board of Education of School District No. 61 (Greater Victoria)

Regular Board Meeting

AGENDA

Broadcasted via YouTube

<https://bit.ly/3czx8bA>

Monday, March 11, 2024, 7:30 p.m.

A. COMMENCEMENT OF MEETING

This meeting is being audio and video recorded. The video can be viewed on the District website.

A.1. Acknowledgement of Traditional Territories

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A.2. Approval of the Agenda

Recommended Motion:

That the March 11, 2024 agenda be approved.

A.3. Approval of the Minutes

a. Regular Board Meeting Minutes – February 26, 2024

Recommended Motion:

That the February 26, 2024 Regular Board minutes be approved.

b. Special Open Board Meeting Minutes – February 29, 2024

Recommended Motion:

That the February 29, 2024 Special Open Board minutes be approved.

A.4. Business Arising from the Minutes

A.5. Student Achievement

A.6. District Presentations

A.7. Community Presentations (5 minutes per presentation)

c. School Police Liaison Program – Starla Anderson

B. CORRESPONDENCE

B.1. February 26, 2024, Spectrum Community School Parent Advisory Council to the Board of Education, School Police Liaison Officer Program

C. TRUSTEE REPORTS

C.1. Chair's Report

- a. Chair's Report
- b. April District Annual Work Plan

C.2. Trustees' Reports (2 minutes per verbal presentation)

D. BOARD COMMITTEE REPORTS

D.1. Combined Education Policy and Directions Committee and Operations Policy and Planning Committee

- a. Draft minutes from the March 4, 2024 combined meeting – information only

E. DISTRICT LEADERSHIP TEAM REPORTS

E.1. Superintendent's Report

- a. Monthly Report

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report as presented.

- b. Victoria International Education Proposed Program Fees 2024-2025

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve the 2024-2025 Victoria International Education Proposed Program Fees.

- c. Trustee Questions

E.2. Secretary-Treasurer's Report

- a. Monthly Report

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary-Treasurer's report as presented.

F. QUESTION PERIOD (15 minutes total)

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

- G.1. Record of Special In-Camera Board of Education Meeting – June 28, 2023**
- G.2. Record of Special In-Camera Board of Education Meeting – July 13, 2023**
- G.3. Record of Special In-Camera Board of Education Meeting – July 13, 2023**
- G.4. Record of Special In-Camera Board of Education Meeting – July 27, 2023**
- G.5. Record of Special In-Camera Board of Education Meeting – August 28, 2023**
- G.6. Record of Special In-Camera Board of Education Meeting – November 7, 2023**
- G.7. Record of Special In-Camera Board of Education Meeting – January 22, 2024**
- G.8. Record of In-Camera Board of Education Meeting – February 26, 2024**

H. NEW BUSINESS/NOTICE OF MOTIONS

- H.1. New Business**
- H.2. Notice of Motions**

I. ADJOURNMENT

Recommended Motion:
That the meeting be adjourned.



The Board of Education of School District No. 61 (Greater Victoria)

Regular Board Meeting

MINUTES

Monday, February 26, 2024, 7:30 p.m.

Trustees Present: Nicole Duncan, Board Chair, Karin Kwan, Vice-Chair, Natalie Baillaut, Mavis David, Derek Gagnon, Emily Mahbobi, Rob Paynter

Trustee Regrets: Angela Carmichael, Diane McNally

Administration: Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer, Harold Caldwell, Deputy Superintendent, Tom Aerts, Associate Superintendent, Julie Lutner, Associate Secretary-Treasurer, Hervinder Parmar, Director of Finance, Budgets and Financial Reporting, Andy Canty, Director of Information Technology for Learning, Brenna O'Connor, VPVPA

Partners: Ilda Turcotte, GVTA, Jane Massy, CUPE 947, Nyssa Temmel, VCPAC

A. COMMENCEMENT OF MEETING

This meeting began at 7:30 p.m.

A.1. Acknowledgement of Traditional Territories

Chair Duncan recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A.2. Approval of the Agenda

Moved by Trustee Mahbobi

Seconded by Trustee Gagnon

That the February 26, 2024 agenda be approved.

Motion Carried Unanimously

Board of Education Meeting February 26, 2024

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A.3. Approval of the Minutes

Moved by Trustee Kwan

Seconded by Trustee Mahbobi

That the January 29, 2024 Regular Board minutes be approved.

Motion Carried Unanimously

A.4. Business Arising from the Minutes

Trustee Kwan requested an update on the question asked during question period at the January 29, 2024 Board meeting with regards to additional funding requested for SJ Burnside.

Superintendent Whitten stated that a direct response had been provided by Secretary-Treasurer Stride and that the question and response would be included on the district website under For the Record.

A.5. Student Achievement

None.

A.6. District Presentations

None.

A.7. Community Presentations

- a. Chief Manak, Victoria Police Department presented on the decision to remove school police liaison officers from the District.

B. CORRESPONDENCE

None.

C. TRUSTEE REPORTS

C.1. Chair's Report

- a. Chair's Report

Chair Duncan provided the report for information.

- b. District Annual Work Plan March 2024

District annual work plan was provided for information.

C.2. Trustees' Reports

None.

D. BOARD COMMITTEE REPORTS

D.1. Education Policy and Directions Committee

- b. Draft minutes from the February 5, 2024 meeting – information only

D.2. Operations Policy and Planning Committee

- a. Draft minutes from the February 12, 2024 meeting – information only
- b. Recommended motion from the February 12, 2024 meeting:

Moved by Trustee Kwan

Seconded by Trustee Gagnon

That the Board of Education of School District No. 61 (Greater Victoria) accept the December 2023 Quarterly Financial Report as presented to the Audit Sub-Committee.

Motion Carried Unanimously

D.3. Budget Working Groups

Secretary-Treasurer Stride provided an update on the final budget working group meetings that were held on February 8th, 2024 and February 13th, 2024. She highlighted that recommendations from the budget working groups will be presented to the Board at the Special Open Budget Board meeting on Thursday, February 29th, 2024.

E. DISTRICT LEADERSHIP TEAM REPORTS

E.1. Superintendent's Report

- a. Monthly Report

Superintendent Whitten provided the report for information.

Moved by Trustee Kwan

Seconded by Trustee Baillaut

That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report as presented.

Motion Carried Unanimously

- b. Trustee Questions

Trustees had questions of clarification about the school visits referred to in the report.

E.2. Secretary-Treasurer's Report

a. Monthly Report

Secretary-Treasurer Stride provided the report for information.

Trustees had questions of clarification.

Moved by Trustee Mahbobi

Seconded by Trustee Gagnon

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary-Treasurer's report as presented.

Motion Carried Unanimously

b. 2023-2024 Amended Annual Budget Bylaw

Secretary-Treasurer Stride presented the amended annual budget for 2023-2024. Secretary-Treasurer Stride thanked Julie Lutner, Associate Secretary-Treasurer and Hervinder Parmar, Director of Finance, Budgets and Financial Reporting for all of their work on the amended annual budget.

Trustees and Partners had questions of clarification.

Moved by Trustee Gagnon

Seconded by Trustee David

That the Board of Education of School District No. 61 (Greater Victoria) agree to give all three readings of the 2023-2024 Amended Annual Budget Bylaw at the Regular Board meeting on February 26, 2024.

Motion Carried Unanimously

Moved by Trustee Mahbobi

Seconded by Trustee Baillaut

That the School District No. 61 (Greater Victoria) 2023-2024 Amended Annual Budget Bylaw in the amount of \$313,092,218 be:

Read a first time the 26th day of February, 2024;

And that the Secretary-Treasurer and the Board Chair be authorized to sign, seal and execute this Bylaw on behalf of the Board.

Motion Carried Unanimously

Moved by Trustee Mahbobi

Seconded by Trustee Baillaut

Board of Education Meeting February 26, 2024

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That the School District No. 61 (Greater Victoria) 2023-2024 Amended Annual Budget Bylaw in the amount of \$313,092,218 be:

Read a second time the 26th day of February, 2024;

And that the Secretary-Treasurer and the Board Chair be authorized to sign, seal and execute this Bylaw on behalf of the Board.

Motion Carried Unanimously

Moved by Trustee David
Seconded by Trustee Baillaut

That the School District No. 61 (Greater Victoria) 2023-2024 Amended Annual Budget Bylaw in the amount of \$313,092,218 be:

Read a third time, passed and adopted the 26th day of February, 2024;

And that the Secretary-Treasurer and the Board Chair be authorized to sign, seal and execute this Bylaw on behalf of the Board.

Motion Carried Unanimously

c. 2750 Shoreline Drive – Statutory Right-of-Way for CRD

Secretary-Treasurer Stride outlined the request by CRD for a 4-metre extension of the existing statutory right-of-way located at 2750 Shoreline Drive. Jessica Arnet, Property Systems Officer for Real Estate Services at the CRD, joined the meeting to answer questions.

Trustees and partners had questions of clarification.

Moved by Trustee Gagnon
Seconded by Trustee Mahbobi

That the Board of Education of School District No. 61 (Greater Victoria) approve entering into the Modification and amend the granting of the Original Statutory Right-of-Way to the CRD and extend the area of the right-of-way by an additional four (4) metres in accordance with the terms and conditions of the Modification on the property legally described as PID: 000-875-759, Lot 1, Section 2, Esquimalt District, Plan 11627 Except Part in Plan 41826, otherwise known as Shoreline Middle School.

Motion Carried Unanimously

Moved by Trustee David
Seconded by Trustee Mahbobi

That the Board of Education of School District No. 61 (Greater Victoria) agree to give all three readings of the Shoreline Middle School Modification of Right-of-Way Bylaw 24-02.

Motion Carried Unanimously

Moved by Trustee David

Seconded by Trustee Mahbobi

That the Board of Education of School District No. 61 (Greater Victoria) Shoreline Middle School Modification of Right-of-Way Bylaw 24-02, being a bylaw to enter into the Modification and amend the grant of the Original Right-of-Way under registration number FB462797 to the Capital Regional District and extend the area of the right-of-way by an additional four (4) metres in accordance with the terms and conditions of the Modification on the property legally described as PID: 000-875-759, Lot 1, Section 2, Esquimalt District, Plan 11627 Except Part in Plan 41826:

Read a first time this 26th day of February, 2024;

and that the Secretary-Treasurer and the Board Chair be authorized to execute and seal this bylaw on behalf of the Board,

AND FURTHER,

that the Secretary-Treasurer be authorized, on behalf of the Board, to execute and deliver the Modification and such amendments thereto as the Secretary-Treasurer, in his or her discretion, consider advisable, and the Secretary-Treasurer be authorized, on behalf of the Board, to complete the Modification and the amendment to the grant of the Original Right of Way on such terms and conditions as the Secretary-Treasurer may, in his or her discretion, consider advisable as witnessed by the signature of the Secretary-Treasurer.

Trustee Kwan suggested an amendment to the motion.

Amendment

Moved by Trustee Kwan

Seconded by Trustee Mahbobi

That the Board of Education of School District No. 61 (Greater Victoria) Shoreline Middle School Modification of Right-of-Way Bylaw 24-02, being a bylaw to enter into the Modification and amend the grant of the Original Right-of-Way under registration number FB462797 to the Capital Regional District and extend the area of the right-of-way by an additional four (4) metres in accordance with the terms and conditions of the Modification on the property legally described as PID: 000-875-759, Lot 1, Section 2, Esquimalt District, Plan 11627 Except Part in Plan 41826:

Read a first time this 26th day of February, 2024;

and that the Secretary-Treasurer and the Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

~~AND FURTHER,~~

~~that the Secretary-Treasurer be authorized, on behalf of the Board, to execute and deliver the Modification and such amendments thereto as the Secretary-Treasurer, in his or her discretion, consider advisable, and the Secretary-Treasurer be authorized, on behalf of the Board, to complete the Modification and the amendment to the grant of the Original Right of Way on such terms and conditions as the Secretary-Treasurer may, in his or her discretion, consider advisable as witnessed by the signature of the Secretary-Treasurer.~~

Motion Carried Unanimously

Moved by Trustee Kwan
Seconded by Trustee Mahbobi

That the Board of Education of School District No. 61 (Greater Victoria) Shoreline Middle School Modification of Right-of-Way Bylaw 24-02, being a bylaw to enter into the Modification and amend the grant of the Original Right-of-Way under registration number FB462797 to the Capital Regional District and extend the area of the right-of-way by an additional four (4) metres in accordance with the terms and conditions of the Modification on the property legally described as PID: 000-875-759, Lot 1, Section 2, Esquimalt District, Plan 11627 Except Part in Plan 41826:

Read a first time this 26th day of February, 2024;

and that the Secretary-Treasurer and the Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

Motion Carried Unanimously

Moved by Trustee Baillaut
Seconded by Trustee Gagnon

That the Board of Education of School District No. 61 (Greater Victoria) Shoreline Middle School Modification of Right-of-Way Bylaw 24-02, being a bylaw to enter into the Modification and amend the grant of the Original Right-of-Way under registration number FB462797 to the Capital Regional District and extend the area of the right-of-way by an additional four (4) metres in accordance with the terms and conditions of the Modification on the property legally described as PID: 000-875-759, Lot 1, Section 2, Esquimalt District, Plan 11627 Except Part in Plan 41826:

Read a second time this 26th day of February, 2024;

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and that the Secretary-Treasurer and the Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

Motion Carried Unanimously

Moved by Trustee Mahbobi
Seconded by Trustee Gagnon

That the Board of Education of School District No. 61 (Greater Victoria) Shoreline Middle School Modification of Right-of-Way Bylaw 24-02, being a bylaw to enter into the Modification and amend the grant of the Original Right-of-Way under registration number FB462797 to the Capital Regional District and extend the area of the right-of-way by an additional four (4) metres in accordance with the terms and conditions of the Modification on the property legally described as PID: 000-875-759, Lot 1, Section 2, Esquimalt District, Plan 11627 Except Part in Plan 41826:

Read a third time, passed and adopted this 26th day of February, 2024;

and that the Secretary-Treasurer and the Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

Motion Carried Unanimously

Moved by Trustee Kwan
Seconded by Trustee Mahbobi

That the Board of Education of School District No. 61 (Greater Victoria) authorize the Secretary-Treasurer on behalf of the Board, to execute and deliver the Modification and such amendments thereto as the Secretary-Treasurer, in his or her discretion, consider advisable, and the Secretary-Treasurer be authorized, on behalf of the Board, to complete the Modification and the amendment to the grant of the Original Right of Way on such terms and conditions as the Secretary-Treasurer may, in his or her discretion, consider advisable as witnessed by the signature of the Secretary-Treasurer after discussion with the Board Chair,

AND FURTHER,

any modifications deemed by the Board Chair not to be minor, be brought back to the Board for approval.

Discussion ensued amongst Trustees. The motion was withdrawn by Trustee Kwan.

Secretary-Treasurer Stride clarified with the Board that she had received authorization from the Board to execute and deliver the Modification, and complete the Modification and the amendment to the grant of the Original Right of Way, if there were no amendments. Chair Duncan confirmed that Secretary-

Treasurer Stride had the authority to proceed with the Modification and amendment to the grant of the Original Right of Way, if there were no amendments from the documentation that had been presented to the Board.

d. Long-Range Facilities Plan

Secretary-Treasurer Stride provided an update on the long-range facilities plan.

F. QUESTION PERIOD

Q: What is the intent of a Board-to-Board meeting if staff are not able to attend to present information?

A: Chair Duncan responded that the Board of Education sent a letter inviting police boards to meet. The Board has met with a number of police boards but not all of them. The intention would be to meet and discuss how best to move forward in relation to our joint responsibility around student and staff safety. The agenda will be set by mutual agreement of the two boards.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

- G.1. Record of Special In-Camera Board of Education Meeting – March 6, 2023**
- G.2. Record of Special In-Camera Board of Education Meeting – March 8, 2023**
- G.3. Record of Special In-Camera Board of Education Meeting – March 10, 2023**
- G.4. Record of In-Camera Board of Education Meeting – March 13, 2023**
- G.5. Record of Special In-Camera Board of Education Meeting – March 13, 2023**
- G.6. Record of Special In-Camera Board of Education Meeting – March 16, 2023**
- G.7. Record of Special In-Camera Board of Education Meeting – March 16, 2023**
- G.8. Record of Special In-Camera Board of Education Meeting – March 23, 2023**
- G.9. Record of Special In-Camera Board of Education Meeting – April 4, 2023**
- G.10. Record of Special In-Camera Board of Education Meeting – April 5, 2023**
- G.11. Record of Special In-Camera Board of Education Meeting – April 17, 2023**
- G.12. Record of In-Camera Board of Education Meeting – April 24, 2023**
- G.13. Record of In-Camera Board of Education Meeting – May 29, 2023**
- G.14. Record of In-Camera Board of Education Meeting – June 19, 2023**
- G.15. Record of Special In-Camera Board of Education Meeting – June 29, 2023**
- G.16. Record of Special In-Camera Board of Education Meeting – July 6, 2023**
- G.17. Record of Special In-Camera Board of Education Meeting – July 27, 2023**
- G.18. Record of Special In-Camera Board of Education Meeting – September 11, 2023**
- G.19. Record of In-Camera Board of Education Meeting – September 25, 2023**
- G.20. Record of Special In-Camera Board of Education Meeting – October 3, 2023**
- G.21. Record of Special In-Camera Board of Education Meeting – October 23, 2023**
- G.22. Record of In-Camera Board of Education Meeting – October 30, 2023**
- G.23. Record of In-Camera Board of Education Meeting – November 27, 2023**
- G.24. Record of In-Camera Board of Education Meeting – December 11, 2023**
- G.25. Record of Special In-Camera Board of Education Meeting – December 19, 2023**

H. NEW BUSINESS/NOTICE OF MOTIONS

Board of Education Meeting February 26, 2024

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H.1. New Business

None.

H.2. Notice of Motions

None.

I. ADJOURNMENT

The meeting adjourned at 10:16 p.m.

Moved by Trustee Gagnon
Seconded by Trustee Kwan

That the meeting be adjourned.

Motion Carried Unanimously

Chair

Secretary-Treasurer



The Board of Education of School District No. 61 (Greater Victoria)
SPECIAL OPEN BOARD MEETING
MINUTES
Thursday, February 29, 2024 at 7:30 p.m.

Trustees Present: Nicole Duncan, Board Chair, Karin Kwan, Vice-Chair, Natalie Baillaut, Mavis David, Derek Gagnon, Emily Mahbobi, Rob Paynter

Trustee Regrets: Angela Carmichael, Diane McNally

Administration: Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer, Harold Caldwell, Deputy Superintendent, Tom Aerts, Associate Superintendent, Julie Lutner, Associate Secretary-Treasurer, Hervinder Parmar, Director of Finance, Budgets and Financial Reporting, Andy Canty, Director of Information Technology, Sarah Winkler, VPVPA, Connor McCoy, VPVPA, Aaron Maxwell, VPVPA

Partners: Ilda Turcotte, GVTA, Cindy Romphf, GVTA, Shawna Abbott, CUPE 947

A. COMMENCEMENT OF MEETING

The meeting was called to order at 7:30 p.m.

A.1. Acknowledgement of Traditional Territories

Chair Duncan recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A.2. Approval of the Agenda

Moved by Trustee Baillaut

Seconded by Trustee Gagnon

That the February 29, 2024 Special Open Board meeting agenda be approved.

Motion Carried Unanimously

B. BOARD COMMITTEE REPORTS

B.1. Secretary-Treasurer Stride explained the Board-approved 2024-2025 Budget Development Process which included the creation of three Budget Working Groups to focus on the following areas:

- Department Budgets
- School-Based Budgets
- Special Purpose Fund Budgets

Secretary-Treasurer Stride provided an overview of the five Budget Working Group meetings held between December and February.

Secretary-Treasurer Stride advised that the Department Budget Working Group did not reach consensus on recommendations. However, recommendations received from individuals within the working group were provided to the Board.

Secretary-Treasurer Stride advised that the School-Based Budget Working Group also did not reach consensus on recommendations. However, recommendations, along with comments to provide additional context for Trustees to inform their deliberations and decision-making, received from individuals within the working group were provided to the Board.

Trustees and Partners discussed the School-Based Budget Working Group recommendations.

Secretary-Treasurer Stride advised that the Special Purpose Fund Budget Working Group was able to reach consensus on recommendations. Recommendations received from the working group were provided to the Board.

Trustees and partners discussed the Special Purpose Fund Budget Working Group recommendations.

C. QUESTION PERIOD

None.

D. ADJOURNMENT

The meeting adjourned at 8:06 p.m.

Moved by Trustee Gagnon
Seconded by Trustee Kwan

That the meeting be adjourned.

Motion Carried Unanimously

Chair

Secretary-Treasurer

DRAFT



Spectrum Community School Parent Advisory Council
957 West Burnside Rd.
Victoria B.C. V8Z 6E9

Greater Victoria School District No. 61
556 Boleskine Road, Victoria, B.C.
V8Z 1E8 Canada
Sent via: trustees@sd61.bc.ca

*****Please include this letter in the next Board meeting under correspondence*****

Attn: SD61 Board Chair, Nicole Duncan

We write to the board on behalf of the Spectrum Community School parent community to voice our disagreement with the decision to eliminate the School Police Liaison (SPLO) Program from our district schools.

Over the course of the past few years that this issue has been canvased in our district, our PAC has taken the opportunity to discuss the matter with our parent community. At our meetings, parents have resoundingly expressed their support for these officers in our school based on their own experiences as well as those of their children.

As a result of these discussions and information from our administration regarding concerns about student behaviours in the wake of the pandemic, the Spectrum led a joint-PAC parent education opportunity in November 2023 along with Colquitz and Glanford Middle Schools.

We invited an informed panel of experts that included Dr. Reka Gustafson, members of MYST and other representatives of law enforcement. The panel discussion was parent-led with questions about how best to support our students during this pandemic recovery period. Parent questions at the event were dominated by their concerns around the impacts of dramatically increased gang activity across our region. Throughout the discussion, parents learned there was even more reason for School District 61's Board to be re-engaging with local law enforcement to bring back the program. This would, of course, include taking collaborative steps to address the issues outlined by the B.C. Human Rights Commissioner on behalf of marginalized students and staff. Our parent education evening received extremely positive feedback from our respective communities, and further reassured Spectrum's PAC that we should vocalize our opposition to the Board's decision.

We agree that more school psychologists, nurses, social workers and counsellors would be better suited to support student needs in the complex times we currently find ourselves in, however, the reality is that there has always been a shortage of these positions across the province. That is why we are even more deeply concerned that your Board made what appears to have been an ideological decision to eliminate the vital resources the SLPO program had been providing knowing these glaring facts existed. As an employer responsible for the safety of



Spectrum Community School Parent Advisory Council

957 West Burnside Rd.

Victoria B.C. V8Z 6E9

children and with limited options to even come close to replacing these services, it

would seem to be either extremely ill-informed or misguided to have gone in this direction.

Furthermore, we have learned recently through the Colquitz PAC's publicly available correspondence to your membership that the outcome of the survey performed in October 2021 clearly indicated that a high percentage of parents were both comfortable with the program and wanted to see it continue. The lack of recognition of this survey's results and the denial of public access to it does nothing to improve the credibility of the Board's decision on this matter.

On behalf of our parent community, the Spectrum PAC strongly urges the Board to revisit this decision and to determine a path forward that will lead to changes that address the issues of marginalized students while retaining the critical supports and services the police liaison officers provide in our schools.

Thank you for your time in acknowledging this letter. We have to trust that you will take seriously the views of the parent community as it is your job to represent us in your capacity as elected officials.

Sincerely,

Nicole Nyvall

Spectrum PAC Chair

cc: community@sd61.bc.ca
kgorman@sd61.bc.ca
premier@gov.bc.ca
ECC.Minister@gov.bc.ca
DM.Education@gov.bc.ca
PSSG.Minister@gov.bc.ca

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lane.popham.MLA@leg.bc.ca
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DeL.Manak@vicpd.ca
dwhitten@sd61.bc.ca
bbidney@sd61.bc.ca
bleonard@bcpvpa.bc.ca
cbroadly@bcsta.org
cvolk@saanichpolice.ca
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communityengagement@saanichpolice.ca
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lauraward@bccpac.bc.ca

Board of Education

Chair: Nicole Duncan Vice-Chair: Karin Kwan

*Trustees: Natalie Baillaut, Angela Carmichael, Mavis David,
Derek Gagnon, Emily Mahbobi,
Diane McNally, Rob Paynter*

TO: Board of Education
FROM: Trustee Duncan
RE: Chair's Report
DATE: March 11, 2024

Activities on behalf of the Board:

1. Weekly Chair/Superintendent agenda planning meetings to set the agendas for our meetings. Bi-weekly check in/signing meeting with Superintendent and Secretary Treasurer. Monthly meeting with Vice-Chair and Superintendent.
2. 2024-2025 Budget planning with Vice Chair, Superintendent and Secretary-Treasurer.
3. Talking Tables-2024-25 Budget Meeting
4. Policy Sub-Committee meeting
5. Correspondence on behalf of the Board of Education
6. Vancouver Island School Trustees Association (VISTA) conference

Acknowledgements:

Thank you to our staff, partners and members of our learning community who came together with us to contribute their time and ideas to the 2024-25 budget deliberations. On behalf of the Board of Education we are grateful for the dedication and continued energy you all bring to the very important work of supporting young learners to grow and to reach their full potential.

Reminders:

- Special Open Board 2024-25 Budget Meeting on 14 March from 6pm to 7:30pm.
- Ministry of Education and Child Care funding announcement- 15 March 2024
- Spring break starts on 18 March 2024, with school back in session on 3 April 2024. On behalf of the Board of Education we wish you a very happy, safe and restful break.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

One *Learning* Community

April 2024

April 26-28: BCSTA AGM and BCSTA Provincial Council

Board Working Session: LEAs

Strategic Direction and Learning

- 2024-2025 Budget Bylaw – Readings 1, 2 & 3
- International Student Program Bi-Annual Report

System Planning and Performance Monitoring

- Enhancing Student Learning Report and Early Years & Child Care
- Lead in Water Report
- 2025/26 and 2026/27 School Calendars Approval
- Human Resources – Staffing Update, Timelines and Processes
- Monthly Capital Projects Update
- Monthly Facilities Report
- Monthly Financial Report and Budget Change Report

External Compliance and Accountability

- Approve Long-Range Facilities Plan Process 2024-2025
- Ombudsperson Quarterly Report

Engagement with Stakeholders and Public Recognition Events

- Observe the National Day of Mourning (April 28)
- Attend Meetings with Municipalities

Advocacy for Public Education and Provincial Liaison

- Attend the BCSTA AGM
- Attend the BCSTA Provincial Council Meeting

APRIL						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

	Education Policy and Directions Committee Meeting
	Operations Policy and Planning Committee Meeting
	Board of Education Meeting
1	Ed/Opps Combined Meeting = Green Box with Orange Number
	PROD Day
	Stat Holiday
	Winter Break / Spring Break

	Administrators Meeting
	DLT Meeting
	Level Meeting
	District Leadership Development Program P Year 1-3
	District Leadership Development Program VP Year 1-3
1	Emergent Meeting = Bright Green Box with Blk Number
	JCCI Meeting (SBO or GVTA)
	Team Meeting SLT/District Team
	Joint Committee Meetings Tom
	Professional Relations Committee (PRC)



The Board of Education of School District No. 61 (Greater Victoria)
Combined Education Policy and Directions and
Operations Policy and Planning Committee Meeting
MEETING MINUTES
Monday, March 4, 2024, 7:00 p.m.

Trustees Present: **Education Policy and Directions members:** Emily Mahbobi (Chair), Natalie Baillaut, Diane McNally

Operations Policy and Planning members: Rob Paynter (Chair), Derek Gagnon, Karin Kwan, Nicole Duncan (ex officio)

Trustee Regrets: Angela Carmichael, Mavis David

Administration: Katrina Stride, Secretary-Treasurer, Tom Aerts, Associate Superintendent, Julie Lutner, Associate Secretary-Treasurer, Marni Vistisen-Harwood, Director of Facilities Services, Mike Knudson, Director of Human Resource Services, Andy Canty, Director, Information Technology for Learning, Vicki Roberts, VPVPA

Partners: Lena Palermo, GVTA, Cindy Romphf, GVTA, Taily Wills, CUPE 947, Nyssa Temmel, VCPAC

A. COMMENCEMENT OF MEETING

The meeting was called to order at 7:00 p.m.

A.1. Acknowledgement of Traditional Territories

Chair Mahbobi recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A.2. Approval of the Combined Education Policy and Directions and Operations Policy and Planning Committees meeting agenda

Moved by Trustee Duncan

That the March 4, 2024 Combined Education Policy and Directions and Operations Policy and Planning Committees meeting agenda be approved.

Motion Carried Unanimously

B. EDUCATION POLICY AND DIRECTIONS COMMITTEE

B.1. Approval of the Minutes

Moved by Trustee Duncan

That the February 5, 2024 Education Policy and Directions Committee meeting minutes be approved.

Motion Carried Unanimously

B.2. Business Arising from Minutes

None.

C. PRESENTATIONS TO THE COMMITTEE

- C.1.** District Principal David Hovis provided a memo and introduced District Counsellors Monique Moore and Maureen Von Tigerstrom who provided a presentation on supporting Mental Health and Wellness - K-12 Update.

Trustees provided thanks for the presentation and questions of clarification were asked from Partners and Trustees.

- C.2.** Associate Superintendent Tom Aerts provided a memo and introduced District Vice-Principal Pathways and Partnership Lindsay Johnson and school-based Vic High Career Centre Team – Career Coordinator Samantha Spetter and Career Centre Teacher Jessica McDiarmid. The presentation focused on:

- Pathways and Partnerships District perspective and K-12 career education.
- Victoria High School program highlighted the hairstyle program and provided a “Day in the Life of a Career Center Team”.
- Enhancing Student Learning Report Connection to Pathways and Partnerships.

Trustees and partners provided thanks for the presentation and questions of clarification were asked.

D. NEW BUSINESS

None.

E. NOTICE OF MOTION

None.

F. GENERAL ANNOUNCEMENTS

None.

G. OPERATIONS POLICY AND PLANNING COMMITTEE

G.1. Approval of the Minutes

Moved by Trustee Kwan

That the February 12, 2024 Operations Policy and Planning Committee meeting minutes be approved.

Motion Carried Unanimously

G.2. Business Arising from Minutes

None.

H. PRESENTATIONS TO THE COMMITTEE

- H.1.** Cindy Romphf, GVTA and Taily Wills, CUPE 947 presented on violence that is taking place in the classroom and affecting staff and students, specifically in elementary schools. Recommendations were proposed to the Committee.

Partners and Trustees had questions of clarification.

I. SUPERINTENDENT'S REPORT

None.

J. PERSONNEL ITEMS

None.

K. FINANCE AND LEGAL AFFAIRS

K.1. Monthly Financial Report: February 2024

Secretary-Treasurer Stride provided the report for information.
Trustees had questions of clarification.

K.2. Budget Change Report: February 2024

Secretary-Treasurer Stride provided the report for information.
Trustees had questions of clarification.

L. FACILITIES PLANNING

L.1. Operations Update: March 2024

Director of Facilities Services Vistisen-Harwood provided an update.
Trustees had questions of clarification.

L.2. Victoria High School Seismic Project Update

Director of Facilities Services Vistisen-Harwood provided an update.
Trustees had questions of clarification.

L.3. Cedar Hill Middle School Seismic Project Update

Director of Facilities Services Vistisen-Harwood provided an update.
Trustees had questions of clarification.

M. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

None.

N. NEW BUSINESS

None.

O. NOTICE OF MOTION

None.

P. GENERAL ANNOUNCEMENTS

None.

Q. ADJOURNMENT

Moved by Trustee Kwan

That the meeting adjourn.

Motion Carried Unanimously

The meeting adjourned at 8:52 p.m.

DRAFT

TO: The Board of Education
FROM: Deb Whitten, Superintendent of Schools
RE: Superintendent's Report
DATE: March 11, 2024

Please see below the opportunities the Superintendent has been involved with during the month of March aligned to the Strategic Plan:

Goal 1: Create an inclusive and culturally responsive learning environment that will support and improve all learners' personal and academic success.

- Monthly Meeting of the Representative Advisory Council of Students – March 4, 2024
- Talking Tables Budget Meeting – March 7, 2024
- Monthly Administrators' Meeting – March 14, 2024
- Special Open Board Meeting – March 14, 2024
- All Superintendents' Zoom Meeting – March 15, 2024

Goal 2: Create a culturally responsive learning environment that will support Indigenous learners' personal and academic success.

- Regular individual meetings with Esquimalt Nation; Métis Nation of Greater Victoria; and Urban Peoples' House Indigenous Advisory
- Meet bi-weekly with the Director of Indigenous Education

Goal 3: Create an inclusive and culturally responsive learning environment that will support learners' physical and mental well-being.

- Monthly Meeting with the Board Chair and Vice-Chair – March 13, 2024
- Meeting with District Principal of Inclusive Learning – March 15, 2024

Gratitude: The Superintendent would like to thank the following:

- Information Technology for Learning Team for the exceptional teamwork ensuring that our District's information system remains up-to-date and secure.
- Secretary-Treasurer Stride, Associate Secretary-Treasurer Lutner and Financial Services Department for their work in preparing the 2024-25 annual budget; hosting Talking Tables on March 7 and the public open budget Board meeting on March 14.
- Wishing our students, staff, parents/caregivers a safe and relaxing Spring Break!

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's Report, as presented.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8

TO: The Board of Education

FROM: Dr. Jeffrey Davis

DATE: March 11, 2024

RE: **Victoria International Education Proposed Program Fees 2024-2025**

Proposed Changes to Program Fees

The application fee and homestay placement fee will increase for the first time since 2005 and the homestay monitoring fee will increase for the first time since 2014. The full year tuition fee for 2024-2025 is currently \$16,500, an increase of \$500 from 2023-2024 and will increase to \$17,000 for new 2024-2025 applications received after March 31, 2024. No fee increases are expected for 2025-2026 as the proposed fees are among the highest in British Columbia.

Victoria International Education Proposed Program Fees *(All fees are in Canadian dollars and are for all schools)*

	2023-2024	2024-2025	
	<i>(Current school year)</i>	<i>(Applications received before April 1, 2024)</i>	<i>(Applications received April 1, 2024)</i>
Full Year (10 months) Tuition			
Application Fee	\$ 250	\$ 250	\$ 350
Program Fee	\$ 16,000	\$ 16,500	\$ 17,000
Medical insurance Fee	\$ 1,150	\$ 1,150	\$ 1,150
Custodian Registration and Homestay Placement Fee	\$ 200	\$ 200	\$ 650
Homestay Monitoring Fee	\$ 500	\$ 500	\$ 700
Homestay Fee	\$ 11,500	\$ 12,600	\$ 12,600
August or January Homestay Fee	\$ 225	\$ 225	\$ 300
For Second and Consecutive Years:			
Returning Student Processing Fee	\$ 150	\$ 150	\$ 250
Returning Student HS Monitoring Fee	\$ 500	\$ 500	\$ 700

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Recommended motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve the 2024-2025 Victoria International Education Proposed Program Fees.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Office of the Secretary-Treasurer

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

Katrina Stride – Secretary-Treasurer

TO: The Board of Education

FROM: Katrina Stride, Secretary-Treasurer

DATE: March 11, 2024

RE: **Monthly Report**

Purpose

The purpose of this report is to update the Board on some of the activities of the Secretary-Treasurer since February 26, 2024.

Activities

- 2024-2025 Annual Budget meetings and events
 - Special Open Board Meeting - Budget Working Groups Recommendations
 - Talking Tables Event
- Meeting with Ministry of Education and Child Care – Funding and Financial Accountability
- Meetings with community partners
- Meetings with legal counsel
- District Leadership Team meetings
- Daily and weekly Senior Leadership Team meetings
- Weekly Chair Superintendent agenda setting meetings
- Weekly Superintendent meetings
- Weekly Budget meetings
- Bi-weekly meetings with Board Chair
- Bi-weekly Vic High construction project meeting with Facilities and School Principal
- Bi-weekly Facilities and Superintendent meeting
- Monthly Standing Committee and Board meetings
- Monthly Child Care meeting

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

SECTION 72 REPORT

Present:

Trustees, Mavis David, Nicole Duncan, Natalie Baillaut Derek Gagnon, Karin Kwan, Emily Mahbobi, Rob Paynter

Regrets:

Trustees, Angela Carmichael, Diane McNally

Administration:

Katrina Stride, Secretary-Treasurer, Jim Vair, Human Resource Services and Legal Counsel

The Board of Education discussed the following matters:

- Personnel

General decisions made by the Board:

- Personnel

SECTION 72 REPORT

Present:

Trustees, Mavis David, Nicole Duncan, Natalie Baillaut, Derek Gagnon, Karin Kwan, Emily Mahbobi, Rob Paynter

Regrets:

Trustees, Angela Carmichael, Diane McNally

Administration:

Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer

The Board of Education discussed the following matters:

- Personnel

General decisions made by the Board:

- Nil

SECTION 72 REPORT

Present:

Trustees, Mavis David, Nicole Duncan, Natalie Baillaut, Derek Gagnon, Karin Kwan, Emily Mahbobi, Rob Paynter

Regrets:

Trustees, Angela Carmichael, Diane McNally

Guests:

Three Members of the Greater Victoria School Community

Administration:

Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer, Harold Caldwell, Deputy Superintendent

The Board of Education discussed the following matters:

- Appeal

General decisions made by the Board:

- Appeal

SECTION 72 REPORT

Present:

Trustees, Mavis David, Nicole Duncan, Karin Kwan, Emily Mahbobi, Rob Paynter

Regrets:

Trustees, Natalie Baillaut, Angela Carmichael, Derek Gagnon, Diane McNally

Guest:

Shelley-Mae Mitchell, Borden Ladner Gervais LLP

Administration:

Katrina Stride, Secretary-Treasurer

The Board of Education discussed the following matters:

- Personnel

General decisions made by the Board:

- Personnel

SECTION 72 REPORT

Present:

Trustees, Mavis David, Nicole Duncan, Natalie Baillaut, Derek Gagnon, Karin Kwan, Emily Mahbobi

Regrets:

Trustees, Angela Carmichael, Diane McNally, Rob Paynter

Administration:

Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer

The Board of Education discussed the following matters:

- Personnel

General decisions made by the Board:

- Personnel

SECTION 72 REPORT

Present:

Trustees, Mavis David, Nicole Duncan, Natalie Baillaut, Derek Gagnon, Karin Kwan, Emily Mahbobi, Diane McNally, Rob Paynter

Regrets:

Trustees, Angela Carmichael

Guest:

Ravi Bindra, Legal Counsel, Koffman Kalef

Administration:

Katrina Stride, Secretary-Treasurer

The Board of Education discussed the following matters:

- Property
- Administration
- Legal

General decisions made by the Board:

- Property
- Administration
- Legal

SECTION 72 REPORT

Present:

Trustees, Nicole Duncan, Natalie Baillaut, Derek Gagnon, Karin Kwan, Emily Mahbobi, Rob Paynter

Regrets:

Trustees, Angela Carmichael, Mavis David, Diane McNally

Administration:

Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer

The Board of Education discussed the following matters:

- Personnel

General decisions made by the Board:

- Personnel

SECTION 72 REPORT

Present:

Trustees Natalie Baillaut, Mavis David, Nicole Duncan, Derek Gagnon, Karin Kwan, Emily Mahbobi, Rob Paynter

Regrets:

Trustee Angela Carmichael, Diane McNally

Administration:

Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer, Harold Caldwell, Deputy Superintendent, Tom Aerts, Associate Superintendent, Julie Lutner, Associate Secretary-Treasurer, Marni Vistisen-Harwood, Director of Facilities Services

The Board of Education discussed the following matters:

- Administration

General decisions made by the Board:

- Administration