



**The Board of Education of School District No. 61 (Greater Victoria)
Operations Policy and Planning Committee Meeting
REGULAR MINUTES
Monday, February 12, 2024, 7:00 p.m.**

Trustees Present: **Operations Policy and Planning members:** Derek Gagnon (Chair), Karin Kwan, Rob Paynter, Nicole Duncan (ex officio)

Trustee Regrets: Natalie Baillaut, Angela Carmichael, Mavis David, Emily Mahbobi, Diane McNally

Administration: Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer, Harold Caldwell, Deputy Superintendent, Tom Aerts, Associate Superintendent, Marni Vistisen-Harwood, Director of Facilities Services, Andy Canty, Director of Information Technology for Learning, Julie Lutner, Associate Secretary-Treasurer, Connor McCoy, VPVPA

Partners: Cindy Romphf, GVTA, Jane Massy, CUPE 947, Lori Poppe, VCPAC

A. COMMENCEMENT OF MEETING

The meeting was called to order at 7:00 p.m.

A.1. Acknowledgement of Traditional Territories

Chair Gagnon recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2. Approval of the Agenda

Moved by Trustee Paynter

That the February 12, 2024 agenda be approved.

Motion Carried Unanimously

A.3. Approval of the Minutes

Moved by Trustee Duncan

That the January 22, 2024 Operations Policy and Planning Committee meeting minutes be approved.

Motion Carried Unanimously

A.4. Business Arising from Minutes

Trustee Duncan inquired about a progress update on the Long-Range Facilities Plan.

Secretary-Treasurer Stride provided a response and offered to bring a status update to the February 26, 2024 Regular Board of Education meeting.

B. PRESENTATIONS TO THE COMMITTEE

Staff

B.1. Annual Report International Student Program

Director of International Education, Dr. Jeff Davis, presented the annual report for the International Student Program.

Trustees had questions of clarification.

B.2. Child Care on School Grounds

District Principal, Charmaine Shortt, provided an update on Child Care on School Grounds.

Trustees and Partners had questions of clarification.

C. SUPERINTENDENT'S REPORT

None.

D. PERSONNEL ITEMS

None.

E. FINANCE AND LEGAL AFFAIRS

E.1. 2024-2025 Enrolment

a. Kindergarten Enrolment February 2024

Associate Superintendent Aerts presented Kindergarten enrolment numbers as of February 2024.

Trustees had questions of clarification.

b. Late French Immersion Enrolment

District Principal Powell presented enrolment numbers for Late French Immersion.

Trustees had questions of clarification.

c. 2024-2025 Ministry-Funded Enrolment Projections

Secretary-Treasurer Stride presented the 2024-2025 Ministry-Funded Enrolment Projections.

Trustees had questions of clarification.

E.2. Feeding Futures School Food Programs Update (Memo)

Deputy Superintendent Caldwell presented an update on the Feeding Futures School Food Program.

Trustees had questions of clarification.

E.3. 2024-2025 Budget

a. Director of Information Technology for Learning, Andy Canty, provided options for investment in Technology Plans for the 2024-2025 Annual Budget.

Trustees had questions of clarification.

E.4. Audit Sub-Committee Report

Secretary-Treasurer Stride provided the report for information.

Trustees had questions of clarification.

Moved by Trustee Kwan

That the Board of Education of School District No. 61 (Greater Victoria) accept the December 2023 Quarterly Financial Report as presented to the Audit Sub-Committee.

Motion Carried Unanimously

E.5. Monthly Financial Report: January 2024

Secretary-Treasurer Stride provided the report for information.

Trustees had questions of clarification.

F. FACILITIES PLANNING

F.1. Operations Update: February 2024

Director of Facilities Services Vistisen-Harwood provided the Operations Update for February 2024.

Trustees had questions of clarification.

F.2. Victoria High School Seismic Project Update

Director of Facilities Services Vistisen-Harwood provided the Victoria High School Seismic Project Update for February 2024.

Trustees had questions of clarification.

F.3. Cedar Hill Middle School Seismic Project Update

Director of Facilities Services Vistisen-Harwood provided the Cedar Hill Middle School Seismic Project Update for February 2024.

Trustees had questions of clarification.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

None.

H. NEW BUSINESS

None.

I. NOTICE OF MOTION

None.

J. GENERAL ANNOUNCEMENTS

None.

K. ADJOURNMENT

Moved by Trustee Duncan

That the meeting adjourn.

Motion Carried Unanimously

The meeting adjourned at 9:19 p.m.