



**The Board of Education of School District No. 61 (Greater Victoria)
Regular Board Meeting
MINUTES**

Monday, February 26, 2024, 7:30 p.m.

Trustees Present: Nicole Duncan, Board Chair, Karin Kwan, Vice-Chair, Natalie Baillaut, Mavis David, Derek Gagnon, Emily Mahbobi, Rob Paynter

Trustee Regrets: Angela Carmichael, Diane McNally

Administration: Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer, Harold Caldwell, Deputy Superintendent, Tom Aerts, Associate Superintendent, Julie Lutner, Associate Secretary-Treasurer, Hervinder Parmar, Director of Finance, Budgets and Financial Reporting, Andy Canty, Director of Information Technology for Learning, Brenna O'Connor, VPVPA

Partners: Ilda Turcotte, GVTA, Jane Massy, CUPE 947, Nyssa Temmel, VCPAC

A. COMMENCEMENT OF MEETING

This meeting began at 7:30 p.m.

A.1. Acknowledgement of Traditional Territories

Chair Duncan recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A.2. Approval of the Agenda

Moved by Trustee Mahbobi
Seconded by Trustee Gagnon

That the February 26, 2024 agenda be approved.

Motion Carried Unanimously

A.3. Approval of the Minutes

Moved by Trustee Kwan
Seconded by Trustee Mahbobi

That the January 29, 2024 Regular Board minutes be approved.

Motion Carried Unanimously

A.4. Business Arising from the Minutes

Trustee Kwan requested an update on the question asked during question period at the January 29, 2024 Board meeting with regards to additional funding requested for SJ Burnside.

Superintendent Whitten stated that a direct response had been provided by Secretary-Treasurer Stride and that the question and response would be included on the district website under For the Record.

A.5. Student Achievement

None.

A.6. District Presentations

None.

A.7. Community Presentations

- a. Chief Manak, Victoria Police Department presented on the decision not to utilize SPLO's from Oak Bay Police, Saanich Police and the RCMP.

B. CORRESPONDENCE

None.

C. TRUSTEE REPORTS

C.1. Chair's Report

- a. Chair's Report
Chair Duncan provided the report for information.
- b. District Annual Work Plan March 2024
District annual work plan was provided for information.

C.2. Trustees' Reports

None.

D. BOARD COMMITTEE REPORTS

D.1. Education Policy and Directions Committee

- b. Draft minutes from the February 5, 2024 meeting – information only

D.2. Operations Policy and Planning Committee

- a. Draft minutes from the February 12, 2024 meeting – information only
- b. Recommended motion from the February 12, 2024 meeting:

Moved by Trustee Kwan
Seconded by Trustee Gagnon

That the Board of Education of School District No. 61 (Greater Victoria) accept the December 2023 Quarterly Financial Report as presented to the Audit Sub-Committee.

Motion Carried Unanimously

D.3. Budget Working Groups

Secretary-Treasurer Stride provided an update on the final budget working group meetings that were held on February 8th, 2024 and February 13th, 2024. She highlighted that recommendations from the budget working groups will be presented to the Board at the Special Open Budget Board meeting on Thursday, February 29th, 2024.

E. DISTRICT LEADERSHIP TEAM REPORTS

E.1. Superintendent's Report

- a. Monthly Report

Superintendent Whitten provided the report for information.

Moved by Trustee Kwan
Seconded by Trustee Baillaut

That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report as presented.

Motion Carried Unanimously

- b. Trustee Questions

Trustees had questions of clarification about the school visits referred to in the report.

E.2. Secretary-Treasurer's Report

a. Monthly Report

Secretary-Treasurer Stride provided the report for information.

Trustees had questions of clarification.

Moved by Trustee Mahbobi
Seconded by Trustee Gagnon

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary-Treasurer's report as presented.

Motion Carried Unanimously

b. 2023-2024 Amended Annual Budget Bylaw

Secretary-Treasurer Stride presented the amended annual budget for 2023-2024. Secretary-Treasurer Stride thanked Julie Lutner, Associate Secretary-Treasurer and Hervinder Parmar, Director of Finance, Budgets and Financial Reporting for all of their work on the amended annual budget.

Trustees and Partners had questions of clarification.

Moved by Trustee Gagnon
Seconded by Trustee David

That the Board of Education of School District No. 61 (Greater Victoria) agree to give all three readings of the 2023-2024 Amended Annual Budget Bylaw at the Regular Board meeting on February 26, 2024.

Motion Carried Unanimously

Moved by Trustee Mahbobi
Seconded by Trustee Baillaut

That the School District No. 61 (Greater Victoria) 2023-2024 Amended Annual Budget Bylaw in the amount of \$313,092,218 be:

Read a first time the 26th day of February, 2024;

And that the Secretary-Treasurer and the Board Chair be authorized to sign, seal and execute this Bylaw on behalf of the Board.

Motion Carried Unanimously

Moved by Trustee Mahbobi
Seconded by Trustee Baillaut

That the School District No. 61 (Greater Victoria) 2023-2024 Amended Annual Budget Bylaw in the amount of \$313,092,218 be:

Read a second time the 26th day of February, 2024;

And that the Secretary-Treasurer and the Board Chair be authorized to sign, seal and execute this Bylaw on behalf of the Board.

Motion Carried Unanimously

Moved by Trustee David
Seconded by Trustee Baillaut

That the School District No. 61 (Greater Victoria) 2023-2024 Amended Annual Budget Bylaw in the amount of \$313,092,218 be:

Read a third time, passed and adopted the 26th day of February, 2024;

And that the Secretary-Treasurer and the Board Chair be authorized to sign, seal and execute this Bylaw on behalf of the Board.

Motion Carried Unanimously

c. 2750 Shoreline Drive – Statutory Right-of-Way for CRD

Secretary-Treasurer Stride outlined the request by CRD for a 4-metre extension of the existing statutory right-of-way located at 2750 Shoreline Drive. Jessica Arnet, Property Systems Officer for Real Estate Services at the CRD, joined the meeting to answer questions.

Trustees and partners had questions of clarification.

Moved by Trustee Gagnon
Seconded by Trustee Mahbobi

That the Board of Education of School District No. 61 (Greater Victoria) approve entering into the Modification and amend the granting of the Original Statutory Right-of-Way to the CRD and extend the area of the right-of-way by an additional four (4) metres in accordance with the terms and conditions of the Modification on the property legally described as PID: 000-875-759, Lot 1, Section 2, Esquimalt District, Plan 11627 Except Part in Plan 41826, otherwise known as Shoreline Middle School.

Motion Carried Unanimously

Moved by Trustee David
Seconded by Trustee Mahbobi

That the Board of Education of School District No. 61 (Greater Victoria) agree to give all three readings of the Shoreline Middle School Modification of Right-of-Way Bylaw 24-02.

Motion Carried Unanimously

Moved by Trustee David
Seconded by Trustee Mahbobi

That the Board of Education of School District No. 61 (Greater Victoria) Shoreline Middle School Modification of Right-of-Way Bylaw 24-02, being a bylaw to enter into the Modification and amend the grant of the Original Right-of-Way under registration number FB462797 to the Capital Regional District and extend the area of the right-of-way by an additional four (4) metres in accordance with the terms and conditions of the Modification on the property legally described as PID: 000-875-759, Lot 1, Section 2, Esquimalt District, Plan 11627 Except Part in Plan 41826:

Read a first time this 26th day of February, 2024;

and that the Secretary-Treasurer and the Board Chair be authorized to execute and seal this bylaw on behalf of the Board,

AND FURTHER,

that the Secretary-Treasurer be authorized, on behalf of the Board, to execute and deliver the Modification and such amendments thereto as the Secretary-Treasurer, in his or her discretion, consider advisable, and the Secretary-Treasurer be authorized, on behalf of the Board, to complete the Modification and the amendment to the grant of the Original Right of Way on such terms and conditions as the Secretary-Treasurer may, in his or her discretion, consider advisable as witnessed by the signature of the Secretary-Treasurer.

Trustee Kwan suggested an amendment to the motion.

Amendment

Moved by Trustee Kwan
Seconded by Trustee Mahbobi

That the Board of Education of School District No. 61 (Greater Victoria) Shoreline Middle School Modification of Right-of-Way Bylaw 24-02, being a bylaw to enter into the Modification and amend the grant of the Original Right-of-Way under registration number FB462797 to the Capital Regional District and extend the area of the right-of-way by an additional four (4) metres in accordance with the terms and conditions of the Modification on the property legally described as PID: 000-875-759, Lot 1, Section 2, Esquimalt District, Plan 11627 Except Part in Plan 41826:

Read a first time this 26th day of February, 2024;

and that the Secretary-Treasurer and the Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

~~AND FURTHER,~~

~~that the Secretary-Treasurer be authorized, on behalf of the Board, to execute and deliver the Modification and such amendments thereto as the Secretary-Treasurer, in his or her discretion, consider advisable, and the Secretary-Treasurer be authorized, on behalf of the Board, to complete the Modification and the amendment to the grant of the Original Right of Way on such terms and conditions as the Secretary-Treasurer may, in his or her discretion, consider advisable as witnessed by the signature of the Secretary-Treasurer.~~

Motion Carried Unanimously

Moved by Trustee Kwan

Seconded by Trustee Mahbobi

That the Board of Education of School District No. 61 (Greater Victoria) Shoreline Middle School Modification of Right-of-Way Bylaw 24-02, being a bylaw to enter into the Modification and amend the grant of the Original Right-of-Way under registration number FB462797 to the Capital Regional District and extend the area of the right-of-way by an additional four (4) metres in accordance with the terms and conditions of the Modification on the property legally described as PID: 000-875-759, Lot 1, Section 2, Esquimalt District, Plan 11627 Except Part in Plan 41826:

Read a first time this 26th day of February, 2024;

and that the Secretary-Treasurer and the Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

Motion Carried Unanimously

Moved by Trustee Baillaut

Seconded by Trustee Gagnon

That the Board of Education of School District No. 61 (Greater Victoria) Shoreline Middle School Modification of Right-of-Way Bylaw 24-02, being a bylaw to enter into the Modification and amend the grant of the Original Right-of-Way under registration number FB462797 to the Capital Regional District and extend the area of the right-of-way by an additional four (4) metres in accordance with the terms and conditions of the Modification on the property legally described as PID: 000-875-759, Lot 1, Section 2, Esquimalt District, Plan 11627 Except Part in Plan 41826:

Read a second time this 26th day of February, 2024;

and that the Secretary-Treasurer and the Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

Motion Carried Unanimously

Moved by Trustee Mahbobi

Seconded by Trustee Gagnon

That the Board of Education of School District No. 61 (Greater Victoria) Shoreline Middle School Modification of Right-of-Way Bylaw 24-02, being a bylaw to enter into the Modification and amend the grant of the Original Right-of-Way under registration number FB462797 to the Capital Regional District and extend the area of the right-of-way by an additional four (4) metres in accordance with the terms and conditions of the Modification on the property legally described as PID: 000-875-759, Lot 1, Section 2, Esquimalt District, Plan 11627 Except Part in Plan 41826:

Read a third time, passed and adopted this 26th day of February, 2024;

and that the Secretary-Treasurer and the Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

Motion Carried Unanimously

Moved by Trustee Kwan

Seconded by Trustee Mahbobi

That the Board of Education of School District No. 61 (Greater Victoria) authorize the Secretary-Treasurer on behalf of the Board, to execute and deliver the Modification and such amendments thereto as the Secretary-Treasurer, in his or her discretion, consider advisable, and the Secretary-Treasurer be authorized, on behalf of the Board, to complete the Modification and the amendment to the grant of the Original Right of Way on such terms and conditions as the Secretary-Treasurer may, in his or her discretion, consider advisable as witnessed by the signature of the Secretary-Treasurer after discussion with the Board Chair,

AND FURTHER,

any modifications deemed by the Board Chair not to be minor, be brought back to the Board for approval.

Discussion ensued amongst Trustees. The motion was withdrawn by Trustee Kwan.

Secretary-Treasurer Stride clarified with the Board that she had received authorization from the Board to execute and deliver the Modification, and complete the Modification and the amendment to the grant of the Original Right of Way, if there were no amendments. Chair Duncan confirmed that Secretary-

Treasurer Stride had the authority to proceed with the Modification and amendment to the grant of the Original Right of Way, if there were no amendments from the documentation that had been presented to the Board.

d. Long-Range Facilities Plan

Secretary-Treasurer Stride provided an update on the long-range facilities plan.

F. QUESTION PERIOD

Q: What is the intent of a Board-to-Board meeting if staff are not able to attend to present information?

A: Chair Duncan responded that the Board of Education sent a letter inviting police boards to meet. The Board has met with a number of police boards but not all of them. The intention would be to meet and discuss how best to move forward in relation to our joint responsibility around student and staff safety. The agenda will be set by mutual agreement of the two boards.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

- G.1. Record of Special In-Camera Board of Education Meeting – March 6, 2023**
- G.2. Record of Special In-Camera Board of Education Meeting – March 8, 2023**
- G.3. Record of Special In-Camera Board of Education Meeting – March 10, 2023**
- G.4. Record of In-Camera Board of Education Meeting – March 13, 2023**
- G.5. Record of Special In-Camera Board of Education Meeting – March 13, 2023**
- G.6. Record of Special In-Camera Board of Education Meeting – March 16, 2023**
- G.7. Record of Special In-Camera Board of Education Meeting – March 16, 2023**
- G.8. Record of Special In-Camera Board of Education Meeting – March 23, 2023**
- G.9. Record of Special In-Camera Board of Education Meeting – April 4, 2023**
- G.10. Record of Special In-Camera Board of Education Meeting – April 5, 2023**
- G.11. Record of Special In-Camera Board of Education Meeting – April 17, 2023**
- G.12. Record of In-Camera Board of Education Meeting – April 24, 2023**
- G.13. Record of In-Camera Board of Education Meeting – May 29, 2023**
- G.14. Record of In-Camera Board of Education Meeting – June 19, 2023**
- G.15. Record of Special In-Camera Board of Education Meeting – June 29, 2023**
- G.16. Record of Special In-Camera Board of Education Meeting – July 6, 2023**
- G.17. Record of Special In-Camera Board of Education Meeting – July 27, 2023**
- G.18. Record of Special In-Camera Board of Education Meeting – September 11, 2023**
- G.19. Record of In-Camera Board of Education Meeting – September 25, 2023**
- G.20. Record of Special In-Camera Board of Education Meeting – October 3, 2023**
- G.21. Record of Special In-Camera Board of Education Meeting – October 23, 2023**
- G.22. Record of In-Camera Board of Education Meeting – October 30, 2023**
- G.23. Record of In-Camera Board of Education Meeting – November 27, 2023**
- G.24. Record of In-Camera Board of Education Meeting – December 11, 2023**
- G.25. Record of Special In-Camera Board of Education Meeting – December 19, 2023**

H. NEW BUSINESS/NOTICE OF MOTIONS

H.1. New Business

None.

H.2. Notice of Motions

None.

I. ADJOURNMENT

The meeting adjourned at 10:16 p.m.

Moved by Trustee Gagnon
Seconded by Trustee Kwan

That the meeting be adjourned.

Motion Carried Unanimously

Chair

Secretary-Treasurer