



Board of Education

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

Chair: Nicole Duncan Vice-Chair: Karin Kwan

*Trustees: Natalie Baillaut, Angela Carmichael, Mavis David,
Derek Gagnon, Emily Mahbobi, Diane McNally, Rob Paynter*

January 23, 2023

District of Oak Bay
2167 Oak Bay Avenue
Victoria, BC V8R 1G2

BY E-MAIL: obcouncil@oakbay.ca

ATTENTION: Mayor and Council

Dear Mayor Murdoch:

RE: Crossing Guard Service Funding

I write further to the correspondence sent in August 2022 regarding funding for crossing guard service provision at schools within the District of Oak Bay for the 2023-24 school year.

Firstly, it is important to acknowledge that since the inception of crossing guard services over 20 years ago, municipalities have continued to commit the funding required to provide these important services. On behalf of the Greater Victoria Board of Education, I would like to thank Mayor and Council for providing funding to support crossing guard services during the 2022-23 school year.

The Greater Victoria Crossing Guard Association provided crossing guard services with municipal funding support for many years. However, with the Greater Victoria Crossing Guard Association no longer operating, our School District has successfully taken on the role of administering crossing guard service provision, utilizing school district EA staff and supported by municipal funding. Our Board respectfully requests that Mayor and Council continue providing this funding for the 2023-24 school year on a cost recovery basis.

Currently, Willows Elementary School requires crossing guards at two intersections resulting in three hours per day in EA staffing cost. The following two intersections in the District of Oak Bay have crossing guards: Cadboro Bay Road near the bus stop and Musgrave Street near the school entrance. We estimate the cost to continue to provide these services at the two intersections in the 2023-24 school year will be \$24,030 (to be adjusted once 2023-24 benefit costs have been confirmed).

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In addition, we suggest that we work together to establish a Memorandum of Understanding (MOU), which will support stable funding and predictable service provision moving forward from year to year. We would like to meet at your earliest convenience to discuss establishing such a MOU.

We are confident that by working together in partnership we can continue to provide safe access to schools by way of municipal streets and roads.

Kindest regards,

A handwritten signature in black ink, appearing to read 'Nicole Duncan', with a stylized, cursive flourish at the end.

Nicole Duncan
Chair, Board of Education

cc: Board of Education, School District No. 61
Deb Whitten, Superintendent, School District No. 61
Katrina Stride, Secretary-Treasurer, School District No. 61