



**The Board of Education of School District No. 61 (Greater Victoria)  
Combined Education Policy and Directions and  
Operations Policy and Planning Committee Meeting  
MEETING MINUTES  
Monday, Dec 4, 2023, 7:00 p.m.**

Trustees Present: **Education Policy and Directions members:** Emily Mahbobi (Chair), Diane McNally, Natalie Baillaut, Mavis David

**Operations Policy and Planning members:** Rob Paynter (Chair), Karin Kwan, Derek Gagnon, Nicole Duncan (ex officio)

Administration: Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer, Harold Caldwell, Deputy Superintendent, Tom Aerts, Associate Superintendent, Julie Lutner, Associate Secretary-Treasurer, Sean McCartney, District Principal of Inclusion and Accessibility, Marni Vistisen-Harwood, Director of Facilities Services, Mike Knudson, Director of Human Resource Services, Andy Canty, Director of Information Technology for Learning, Connor McCoy, VPVPA

Partners: Jane Massy, CUPE 947, Shawna Abbott, CUPE 947, Lena Palermo, GVTA, Cindy Romphf, GVTA, Nyssa Temmel, VCPAC

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**A. COMMENCEMENT OF MEETING**

This meeting was called to order at 7:00 p.m.

**A.1. Acknowledgement of Traditional Territories**

Chair Mahbobi recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

**A.2. Approval of the Combined Education Policy and Directions and Operations Policy and Planning Committees meeting agenda**

**Moved by** Trustee Kwan

That the December 4, 2023 Combined Education Policy and Directions and Operations Policy and Planning Committees meeting agenda be approved.

**Motion Carried Unanimously**

**B. EDUCATION POLICY AND DIRECTIONS COMMITTEE**

**B.1. Approval of the Minutes**

**Moved by** Trustee McNally

That the November 6, 2023 Education Policy and Directions Committee meeting minutes be approved.

**Motion Carried Unanimously**

**B.2. Business Arising from Minutes**

None.

**C. PRESENTATIONS TO THE COMMITTEE**

**Public**

**C.1.** Tarrah Macdonald presented on current challenges with the public education system from her perspective.

**C.2.** Matt Christie presented on diversity, equity, and inclusion training for staff.

**Staff**

**C.3.** Deputy Superintendent Caldwell introduced District Principal McCartney who provided a presentation with an all levels focus on non-violent crisis intervention.

Principal Snow and Vice Principal Henry provided a presentation on Macaulay Elementary's non-violent crisis intervention training program.

Partners, staff, and Trustees had questions of clarification.

**D. NEW BUSINESS**

**D.1. Policy 6163.1 Learning Resources**

Associate Superintendent Aerts presented revised Policy 6163.1 Learning Resources.

**Moved by** Trustee Duncan

That the Board of Education of School District No. 61 (Greater Victoria) refer Draft Policy 6163.1 Learning Resources to the Policy Sub-Committee for further development;

AND FURTHER

Any recommendations will come to the Education Policy and Directions Committee meeting no later than February 2024.

**Motion Carried Unanimously**

**D.2. Policy 5145 Police Questioning of Students in Schools**

Trustee Duncan provided an update on status of the Policy.

**E. NOTICE OF MOTION**

- a. Trustee Kwan provided a notice of motion for the January 15, 2024 Education Policy and Directions Committee meeting agenda.

*“That the Board of Education of School District No. 61 (Greater Victoria) direct the Board Chair to write a letter to the Ministry of Education and Child Care with a request for additional funding for staff to complete DEI training in line with the K-12 Anti Racism action plan.”*

**F. GENERAL ANNOUNCEMENTS**

None.

**G. OPERATIONS POLICY AND PLANNING COMMITTEE**

**G.1. Approval of the Minutes**

**Moved by** Trustee Paynter

That the November 20, 2023 Operations Policy and Planning Committee meeting minutes be approved.

**Motion Carried Unanimously**

**G.2. Business Arising from Minutes**

None.

## H. PRESENTATIONS TO THE COMMITTEE

None.

## I. SUPERINTENDENT'S REPORT

### I.1. Policy and Regulation 8400 Whistleblower Protection

Director of Human Resource Services Knudson provided an overview of revised Policy and Regulation 8400 Whistleblower Protection.

Trustees had questions of clarification.

**Moved by** Trustee Paynter

That the Board of Education of School District No. 61 (Greater Victoria) approve revised Policy 8400 Whistleblower Protection and accept Administrative Regulation 8400 Whistleblower Protection.

**Motion Carried Unanimously**

## J. PERSONNEL ITEMS

None.

## K. FINANCE AND LEGAL AFFAIRS

### K.1. Monthly Financial Report: November 2023

Secretary-Treasurer Stride provided the report for information.

Trustees had questions of clarification.

### K.2. Budget Change Report: November 2023

Secretary-Treasurer Stride provided the report for information.

Trustees had questions of clarification.

## L. FACILITIES PLANNING

### L.1. Operations Update: November 2023

Director of Facilities Services Vistisen-Harwood provided an update.

Trustees had questions of clarification.

### L.2. Victoria High School Seismic Project Update

Director of Facilities Services Vistisen-Harwood provided an update.

Trustees had questions of clarification.

**L.3. Cedar Hill School Seismic Project Update**

Director of Facilities Services Vistisen-Harwood provided an update.

Trustees had questions of clarification.

**M. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS**

None.

**N. NEW BUSINESS**

None.

**O. NOTICE OF MOTION**

None.

**P. GENERAL ANNOUNCEMENTS**

None.

**Q. ADJOURNMENT**

**Moved by** Trustee Gagnon

That the meeting adjourn.

**Motion Carried Unanimously**

The meeting adjourned at 8:52 p.m.