



The Board of Education of School District No. 61 (Greater Victoria)

REGULAR MINUTES

Via Zoom

Monday, October 30, 2023, 7:30 p.m.

Trustees Present: Nicole Duncan, Board Chair, Karin Kwan, Vice-Chair, Derek Gagnon, Emily Mahbobi, Natalie Baillaut, Rob Paynter, Mavis David

Trustee Regrets: Diane McNally, Angela Carmichael

Administration: Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer, Harold Caldwell, Deputy Superintendent, Tom Aerts, Associate Superintendent, Julie Lutner, Associate Secretary-Treasurer, Josh Barks, District Vice-Principal of Information Technology, Jeff Davis, Director of International Education, Sean Powell, District Principal Languages and Multicultural, Sarah Winkler, VPVPA

Partners: Ilda Turcotte, GVTA, Jane Massy, CUPE 947

A. COMMENCEMENT OF MEETING

The meeting began at 7:30 p.m.

A.1. Acknowledgement of Traditional Territories

Chair Duncan recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A.2. Approval of the Agenda

Moved by Trustee Gagnon
Seconded by Trustee Kwan

That the October 30, 2023 agenda be approved.

Motion Carried Unanimously

A.3. Approval of the Minutes

- a. Approval of the September 25, 2023 Regular Board Minutes

Moved by Trustee Mahbobi
Seconded by Trustee Gagnon

That the September 25, 2023 Regular Board minutes be approved.

Motion Carried Unanimously

A.4. Business Arising from the Minutes

None.

A.5. Student Achievement

None.

A.6. District Presentations

None.

A.7. Community Presentations

None.

B. CORRESPONDENCE

- B.1. September 26, 2023, Greater Victoria Teachers Association to SD61, Variance of Certification**

C. TRUSTEE REPORTS

C.1. Chair's Report

- a. Chair's Report

Chair Duncan presented her report for information.

- b. November District Annual Work Plan

The District Annual Work Plans for November were provided for information.

C.2. Trustees' Reports

- a. Trustee Kwan

Trustee Kwan presented a verbal report for information.

D. BOARD COMMITTEE REPORTS

D.1. Education Policy and Directions Committee

- a. Draft minutes from the October 16, 2023 meeting – information only
- b. Recommended motions from the October 16, 2023 meeting.

Trustees and Stakeholders had questions of clarification about the International Student Enrollment motions.

Moved by Trustee Gagnon
Seconded by Trustee Kwan

That the Board of Education of School District No. 61 (Greater Victoria) approve recommended motions 1 and 2 from the October 16, 2023 Education Policy and Directions Committee meeting.

Motion Carried Unanimously

1. Policy 6163.1 Learning Resources

That the Board of Education of School District No. 61 (Greater Victoria) send Draft Policy 6163.1 Learning Resources to stakeholders and partners for feedback and bring back to the December 4, 2023 Education Policy and Directions committee meeting.

2. New Policy XXXX International Student Enrollment

a. Amendment to New Policy XXXX International Student Enrollment

That the Board of Education of School District No. 61 (Greater Victoria) amend New Policy XXXX International Student Enrollment. 3.9 The total annual international student enrollment, and the allocation of international student enrollment as a percentage of a school's population will be reviewed by the Board of Education. **The Superintendent will provide the Board with a bi-annual report in November and April on the International Student Program including the current student enrollment and any recommendations for future enrollment levels which will be based on the availability of space in the immediate and projected future (at least three years).** ~~during the International Student Program annual reporting process.~~

b. Approve New Policy XXXX International Student Enrollment

That the Board of Education of School District No. 61 (Greater Victoria) approve New Policy XXXX International Student Enrollment as amended.

c. Draft Regulation XXXX International Student Enrollment

That the Board of Education of School District No. 61 (Greater Victoria) refer Draft Regulation XXXX International Student Enrollment to the Policy Sub-Committee for further development be brought back

to the Education Policy and Directions committee meeting November 6, 2023.

d. Report on International Student Program

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to provide the Board with a report at the November 6, 2023 Education Policy and Directions committee meeting on the International Student Program including the current student enrollment levels which will be based on the availability of space in the immediate and projected future (at least three years),
And FURTHER

Include the capacity of each school (Elementary, Middle and Secondary), and at least three years of transfer data broken down by each of the Board of Education's Student Enrollment Priorities.

D.2. Operations Policy and Planning Committee

- a. Draft minutes from the October 23, 2023 meeting - Information only
- b. Recommended motions from the October 23, 2023 meeting:

Moved by Trustee Kwan
Seconded by Trustee Mahbobi

That the Board of Education of School District No. 61 (Greater Victoria) approve recommended motions 1 to 5 from the October 23, 2023 Operations Policy and Planning Committee meeting.

Motion Carried Unanimously

1. Revised Policy 3170 Operating Surplus

That the Board of Education of School District No. 61 (Greater Victoria) approve revised Policy 3170 Operating Surplus.

2. Audit Sub-Committee Report

That the Board of Education of School District No. 61 (Greater Victoria) accept the September 2023 Quarterly Financial Report as presented to the Audit Sub-Committee.

3. Spectrum Turf and Rink (STAR) Project

That the Board of Education of School District No. 61 (Greater Victoria) extend its support in principle until October 2025 for the proposed artificial turf field project at Spectrum Community School, at no cost to the Board;
AND FURTHER THAT

Staff be directed to update the Board once funding has been secured by the STAR Committee.

4. Long Range Facilities Plan Process

a. Recommended Motion

That the Board of Education of School District No. 61 (Greater Victoria) direct the Facilities Ad Hoc Committee to provide the Board of Education with an update on progress in relation to implementation of the current Long Range Facilities Plan, and any recommendations for review to the Operations Policy and Planning Standing Committee;

AND FURTHER THAT

The Facilities Plan Ad Hoc Committee provide an update at the Operations Policy and Planning Standing Committee in February 2024.

5. Review Policy 5145 Police Questioning of Students in School

That the Board of Education of School District No. 61 (Greater Victoria) direct the Policy Sub Committee to review Policy 5145 Police Questioning of Students in School and bring recommendations for the Board's consideration to the December 2023 Education Policy and Directions Standing Committee meeting.

D.3. Policy Sub-Committee

a. Policy 8400 Whistleblower Protection

Trustees had questions of clarification.

Moved by Trustee Duncan
Seconded by Trustee Paynter

That the Board of Education of School District No. 61 (Greater Victoria) approve revised Policy 8400 Whistleblower Protection and accept Administrative Regulation 8400 Whistleblower Protection.

Motion Carried Unanimously

E. DISTRICT LEADERSHIP TEAM REPORTS

E.1. Superintendent's Report

a. Monthly Report

Superintendent Whitten provided the report for information.

Trustees and stakeholders had questions of clarification.

Moved by Trustee Gagnon

Seconded by Trustee David

That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report as presented.

Motion Carried Unanimously

b. Trustee Questions

E.2. Secretary-Treasurer's Report

a. Monthly Report

Secretary-Treasurer Stride provided the report for information.

Moved by Trustee Mahbobi

Seconded by Trustee Kwan

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary-Treasurer's report as presented.

Motion Carried Unanimously

F. QUESTION PERIOD

Q: Regarding the parking safety at Marigold Elementary in the October 23 Ops meeting, Director of Facilities Ms. Vistisen-Harwood stated a number of community consultations were completed on this project. Is it the position of District Administration that the safety of projects proposed by the district relies on the school community itself to ensure proposals are safe? Further, does the district believe the responsibility to ensure projects are safe falls on the shoulders of the school community or the district itself?

A: Trustee Duncan referred to staff to provide an answer.

Superintendent Whitten provided a response to the question.

- Facilities staff worked with consultants to ensure that the units and parking spaces were built, and the site conforms to building codes and municipal requirements.
- During the consultation facilities gathers feedback and presents the feedback back to the architect and there consultants primarily in this case a civil engineer. The civil engineer determines best use of the site and location and the schedules presented for building permit to be reviewed by the municipality.
- Regarding safety of the site this is a joint responsibility. The community, administration, architects, consultants along with municipalities contribute to the site safety. In the case of Marigold parking there were no concerns from any of the initial community consultations nor from the Principal, Vice-Principal, architects, or engineers. Please note that there are multiple points to enter Marigold Elementary.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

- G.1. Record of Special In-Camera Board of Education Meeting – June 29, 2023**
- G.2. Record of Special In-Camera Board of Education Meeting – July 27, 2023**
- G.3. Record of Special In-Camera Board of Education Meeting – September 11, 2023**
- G.4. Record of In-Camera Board of Education Meeting – September 25, 2023**
- G.5. Record of Special In-Camera Board of Education Meeting – October 3, 2023**
- G.6. Record of Special In-Camera Board of Education Meeting – October 23, 2023**

H. NEW BUSINESS/NOTICE OF MOTIONS

H.1. New Business

None.

H.2. Notice of Motions

None.

I. ADJOURNMENT

The meeting adjourned at 9:00 p.m.

Moved by Trustee Mahbobi

Seconded by Trustee Gagnon

That the meeting be adjourned.

Motion Carried Unanimously

Chair

Secretary-Treasurer