



The Board of Education of School District No. 61 (Greater Victoria)

Operations Policy and Planning Committee

REGULAR MINUTES

Monday, October 23, 2023, 7:00 p.m.

Trustees Present: **Operations Policy and Planning members:** Rob Paynter (Chair), Karin Kwan, Derek Gagnon, Nicole Duncan (ex officio)

Education Policy and Directions members: Mavis David

Trustee Regrets: Natalie Baillaut, Diane McNally, Emily Mahbobi

Administration: Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer, Tom Aerts, Associate Superintendent, Marni Vistisen-Harwood, Director of Facilities Services, Andy Canty, Director of Information Technology for Learning, Julie Lutner, Associate Secretary-Treasurer, Mike Knudson, Director of Human Resource Services, Tammy Sherstobitoff, Principal Human Resource Services

Partners: Cindy Romphf, GVTA, Vicki Roberts, VPVPA

A. COMMENCEMENT OF MEETING

The meeting was called to order at 7:00 p.m.

A.1. Acknowledgement of Traditional Territories

Chair Paynter recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2. Approval of the Agenda

Moved by Trustee Kwan

That the October 23, 2023 agenda be approved.

Motion Carried Unanimously

A.3. Approval of the Minutes

Moved by Trustee Kwan

That the September 18, 2023 Operations Policy and Planning Committee meeting minutes, be approved.

B.1. Trustee Duncan asked for confirmation that the presenter is an educator.

Superintendent Whitten confirmed that the presenter is an educator.

For: Paynter, Kwan, Duncan

Abstain: Gagnon

Motion Carried

A.4. Business Arising from Minutes

None.

B. PRESENTATIONS TO THE COMMITTEE

B.1. Community Presentation

Sean Birdsell presented on pedestrian safety at Marigold Elementary School.

B.2. District Presentation

Principal of Spectrum, Bruce Bidney and Teacher/Athletic Director, Dom Butcher presented the Spectrum Turf and Rink (STAR) Project.

C. SUPERINTENDENT'S REPORT

None.

D. PERSONNEL ITEMS

D.1. District Principal, Human Resource Services Sherstobitoff presented the Human Resources update and staffing report.

Trustees and Stakeholders had questions of clarification.

D.2. Director of Human Resource Services Knudson presented the

Occupational Health and Safety Annual report.

Trustees had questions of clarification.

- D.3.** Director of Human Resource Services Knudson provided the Education Assistant (EA) Update.

Trustees had questions of clarification.

E. FINANCE AND LEGAL AFFAIRS

- E.1.** Monthly Financial Report: September 2023

Secretary-Treasurer Stride provided the report for information.

Trustees had questions of clarification.

- E.2.** Budget Change Report: September 2023

Secretary-Treasurer Stride provided the report for information.

Trustees had questions of clarification.

- E.3.** 2023-2024 Enrolment Update

Secretary-Treasurer Stride provided the update for information.

Trustees had questions of clarification.

- E.4.** Policy 3170 Operating Surplus

Secretary-Treasurer Stride provided revised Policy 3170 Operating Surplus to the Board for approval.

Trustees had questions of clarification.

Moved by Trustee Duncan

That the Board of Education of School District No. 61 (Greater Victoria) approve revised Policy 3170 Operating Surplus.

Motion Carried Unanimously

- E.5.** Audit Sub-Committee Report

Secretary-Treasurer Stride provided the report for information.

Moved by Trustee Gagnon

That the Board of Education of School District No. 61 (Greater Victoria) accept the September 2023 Quarterly Financial Report as presented to the Audit Sub-Committee.

Motion Carried Unanimously

F. FACILITIES PLANNING

F.1. Spectrum Turf and Rink (STAR) Project

Associate Superintendent Aerts provided the memo for information.

Moved by Trustee Paynter

That the Board of Education of School District No. 61 (Greater Victoria) extend its support in principle until October 2025 for the proposed artificial turf field project at Spectrum Community School, at no cost to the Board;

AND FURTHER THAT

Staff be directed to update the Board once funding has been secured by the STAR Committee.

Motion Carried Unanimously

F.2. Operations Update: September 2023

Director of Facilities Services Vistisen-Harwood provided the Operations Update for September 2023.

Trustees had questions of clarification.

F.3. Victoria High School Seismic Project Update

Director of Facilities Services Vistisen-Harwood provided the Victoria High School Seismic Project Update for October 2023.

Trustees had questions of clarification.

F.4. Cedar Hill Middle School Seismic Project Update

Director of Facilities Services Vistisen-Harwood provided the Cedar Hill Middle School Seismic Project Update for October 2023.

Trustees had questions of clarification.

F.5. Long Range Facilities Plan Process

Secretary-Treasurer Stride provided the memo for information.

Trustees had questions of clarification.

Moved by Trustee Duncan

That the Board of Education of School District No. 61 (Greater Victoria) direct the Facilities Plan Ad Hoc Committee to update where we are with the implementation of the current Long Range Facilities Plan and provide recommendations for review to the Operations Policy and Planning Committee.

Amendment

Moved by Trustee Duncan

That the Board of Education of SD61 (Greater Victoria) direct the Facilities Ad Hoc Committee to provide the Board of Education with an update on progress in relation to implementation of the current Long Range Facilities Plan, and any recommendations for review to the Operations Policy and Planning Standing Committee;

AND FURTHER THAT

The Facilities Plan Ad Hoc Committee provide an update at the Operations Policy and Planning Standing Committee in February 2024.

Motion Carried Unanimously

Moved by Trustee Duncan

That the Board of Education of SD61 (Greater Victoria) direct the Facilities Ad Hoc Committee to provide the Board of Education with an update on progress in relation to implementation of the current Long Range Facilities Plan, and any recommendations for review to the Operations Policy and Planning Standing Committee;

AND FURTHER THAT

The Facilities Plan Ad Hoc Committee provide an update at the Operations Policy and Planning Standing Committee in February 2024.

Motion Carried Unanimously

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

None.

H. NEW BUSINESS

- H.1.** Trustee Duncan presented Policy 5145 Police Questioning of Students in Schools.

Moved by Trustee Duncan

That the Board of Education of School District No. 61 (Greater Victoria) direct the Policy Sub Committee to review Policy 5145 Police Questioning of Students in School and bring recommendations for the Board's consideration to the December 2023 Education Policy and Directions Standing Committee meeting.

Motion Carried Unanimously

I. NOTICE OF MOTION

None.

J. GENERAL ANNOUNCEMENTS

None.

K. ADJOURNMENT

Moved by Trustee Kwan

That the meeting adjourn.

Motion Carried Unanimously

The meeting adjourned at 9:52 p.m.