

1. Applicants must represent properly constituted community groups or an individual capable of accepting responsibility for the conduct of participants and be financially responsible for damage, if any. The minimum age of applicants must be 19 years. The Board of Education of School District No. 61 (Greater Victoria), (School District) reserves the right to request proof of age prior to acceptance of the rental application, if necessary.
2. The Tenant agrees to limit the group or individuals to the activity or activities specified in the rental agreement, unless otherwise approved in writing by the School District. The Tenant agrees that sub-letting of the facilities is not permitted except where expressly permitted by the School District. The Tenant agrees that the times specified in this rental agreement will not be used for band practices and/or performances unless the rental agreement specifically authorizes these activities. The Tenant agrees that the premises are for the purpose indicated in this rental agreement and not for personal or private purpose or gain. The Tenant agrees that the holding of any games of chance, including lotteries, raffles and bingos will not be held on the premises unless proper permits are obtained from the appropriate authorities.
3. The Tenant agrees to comply with Municipal Fire Regulations and By-laws, including smoking, fireproof props, seating capacity and exit clearance.
4. The Tenant agrees to maintain at its own expense public liability insurance coverage in the minimum amount of \$2,000,000.00 insuring against claims for personal injury, death or property damage occurring upon, in or about the demised premises. The Tenant agrees to provide the School District with a copy of the Certificate of Insurance upon execution of any Rental Agreement.
5. The Tenant agrees that there will be no alcoholic beverages brought on to or consumed on school premises without the written permission of the Superintendent of Schools or delegate for the School District. Special conditions for private functions such as dances will apply. The use of tobacco or smokeless tobacco products is not permitted in or on any School District property, including private vehicles on school property. There are students with life-threatening allergies to peanuts in our schools. Please ensure that you clean surfaces used after eating. Breach of this requirement will be grounds for the School District to cancel the group's access to District property. Profane or insulting language is not permitted on school premises.
6. The Tenant agrees to provide adult supervision to confine participants and spectators to the areas indicated in this rental agreement. The Tenant agrees to provide adequate adult supervision to be responsible for the admission, actions and behavior of all participants and spectators. The School District reserves the right to evaluate the adequacy of the supervision. The School District reserves the right to establish minimum and/or maximum occupancy for the premises being rented.
7. The Tenant agrees to accept reasonable direction from the School Board employee(s) in charge of the premises being used.
8. The Tenant agrees:
 - a. that the games of lacrosse, softball, grass hockey, golf or cricket will not be played in gymnasiums, and that the games of soccer, softball, baseball, and football will only be practiced in gymnasiums.
 - b. that balls or other equipment used for these sports will not be permitted in the gymnasium. Nerf or felt covered soccer balls will be permitted for indoor soccer practices and completely plastic Cosom (no Mylar) sticks (yellow or green plastic blades), or Dom elite plastic sticks or blades only are permitted for floor hockey in gymnasiums. The goalie must wear shin pads only made of foam; no plastic or leather, shoes must be white soled or non-marking. Pucks must be lightweight indoor puck or whiffle ball only. Ball teams may exercise practice only. Dance slippers or trainers are permitted for dance practice, no resin is permitted.
 - c. that only nets will be provided by the School District and that all other equipment must be provided by the Tenant. Only equipment specified in the rental agreement will be provided by the School District.
 - d. no food or drink will be permitted in the gymnasiums.
9. The Tenant agrees:
 - a. that the School District reserves the right to restrict the use of any field due to weather conditions, noise, watering, topdressing, repairs etc.
 - b. it is their responsibility for removal of any and all garbage incurred by their use of the fields.
 - c. that vehicles are **NOT** allowed on playfields at any time without prior written permission from the School District.
 - d. that the School District reserves the right to prohibit the use of loudspeakers for outside events.
 - e. that no group shall line or mark a field in any manner.
 - f. that the School District officials must approve in writing the installation of tents or other outdoor equipment.
 - g. that the School District Maintenance Grounds staff must do all field lining and marking.
 - h. that golf is not permitted on any school playing field.
10. The Tenant agrees that no connection to electrical panels will be made without prior written authorization from the School District.
11. The Tenant agrees that if professional musicians are used during the course of this rental agreement, the Tenant agrees to hold the School Board blameless in any action that may arise in connection with the collection of copyright royalties through the Copyright Act of Canada.
12. The Tenant agrees that the School District is not responsible for any property left or lost on school premises.
13. The Tenant agrees that the School District has the right to cancel or revoke this rental agreement at any time, with or without cause and no claim may be made against the School District for damages or reimbursement on account of any loss, damage or expense whatsoever.
14. Rental fees are subject to change pending the annual budget approved by the Board of Education of School District No. 61 (Greater Victoria).
15. The Tenant agrees:
 - a. to accept a non-refundable Administration fee of \$27.00 plus GST payable for every booking.
 - b. to accept a \$27.00 plus GST change fee for every booking alteration.
 - c. to accept if booking is cancelled within 2 weeks of event a payment fee of 50% of permit fees plus GST will apply.
 - d. to make payment in full within 48 hours of permit notification or booking will be permanently cancelled.
16. The Tenant agrees to these terms and conditions by tentatively booking a rental space.
17. After hours community use of facilities is allowed in alignment with other health safety measures:
 - a. use must occur in line with those activities per relevant local, regional, provincial & federal public health recommendations & orders
 - b. diligent hand hygiene, respiratory etiquette, ensuring parties stay home if they are feeling ill
 - c. community users are responsible for collecting names & contact information of participants to support tracing activities by the local health authority