



The Board of Education of School District No. 61 (Greater Victoria)
Regular Board Meeting
AGENDA
Broadcasted via YouTube
<https://bit.ly/3czx8bA>
Monday, April 24, 2023, 7:30 p.m.

A. COMMENCEMENT OF MEETING

This meeting is being audio and video recorded. The video can be viewed on the District website.

A.1. Acknowledgement of Traditional Territories

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A.2. Approval of the Agenda

Recommended Motion:

That the April 24, 2023 agenda be approved.

A.3. Approval of the Minutes

a. Approval of the March 13, 2023 Regular Board Minutes

Recommended Motion:

That the March 13, 2023 Regular Board minutes be approved.

b. Approval of the March 14, 2023 Special Board Budget Minutes

Recommended Motion:

That the March 14, 2023 Special Board Budget minutes be approved.

c. Approval of the April 4, 2023 Special Board Budget Minutes

Recommended Motion:

That the April 4, 2023 Special Board Budget minutes be approved.

- d. Approval of the April 6, 2023 Special Board Budget Minutes

Recommended Motion:

That the April 6, 2023 Special Board Budget minutes be approved.

A.4. Business Arising from the Minutes

A.5. Student Achievement

A.6. District Presentations

A.7. Community Presentations (5 minutes per presentation)

- a. School Police Liaison Officers - Sergeant Jody Pavesic
- b. School Police Liaison Officers - Mia Golden
- c. School Police Liaison Officers - Mark Jenkins

B. CORRESPONDENCE

B.1. March 23, 2023, Chief Del Manak to SD61 Trustees, School Police Liaison Officers

B.2. March 17, 2023, Mary Kelly to SD61 Trustees, School Police Liaison Officers

B.3. April 3, 2023, Minister of Education and Child Care to Chair Duncan, Response to March 10, 2023 letter

B.4. April 20, 2023, Tillicum Elementary School PAC, School Police Liaison Officers

B.5. April 20, 2023, Tillicum Elementary School Staff Committee, School Police Liaison Officers

B.6. April 17, 2023, Saanich Police, School Police Liaison Officers

B.7. April 21, 2023, VPVPA, School Police Liaison Officers

B.8. April 21, 2023, Teachers from Tillicum Elementary School, School Police Liaison Officers

C. TRUSTEE REPORTS

C.1. Chair's Report

- d. Chair's Report

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) add the following items to the Board Work Plan:

- i. Each December conduct an annual review of Appeal Bylaw 9331.1 which aligns with the Board's obligation to review both the Appeal Bylaw and the associated feedback forms.
- ii. Each May review Ad Hoc Committees that may need to be concluded via Board motion.
- iii. Each June Trustees will provide the Board with a report pertaining to their work on Ad Hoc Committees during the year.

- e. May Board Work Plan

C.2. Trustees' Reports (2 minutes per verbal presentation)

D. BOARD COMMITTEE REPORTS

D.1. Education Policy and Directions Committee

- a. Draft minutes from the April 3, 2023 meeting – information only

D.2. Operations Policy and Planning Committee

- a. Draft minutes from the April 17, 2023 meeting – information only
- b. Recommended motions from the April 17, 2023 meeting:

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Policy Sub Committee to recommend a policy and regulation on international student enrollment with particular reference to the Surrey School District policy and regulation;

AND FURTHER

Present the recommendations to the Education Policy and Directions Standing Committee in June 2023.

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Board Chair to write to the Minister of Education and Child Care, Minister of Finance and Premier advocating for additional funding.

D.3. Budget Advisory Committee

- a. Budget Advisory Committee March 9, 2023 Minutes

E. DISTRICT LEADERSHIP TEAM REPORTS

E.1. Superintendent's Report

- a. Monthly Report

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report as presented.

b. 2023-2024 / 2024-2025 School Calendar

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve the 2023/2024 and 2024/2025 school calendars.

2023/2024 School Calendar*

School Opening	September 5, 2023
First non-instructional day	September 22, 2023
National Day for Truth and Reconciliation	October 2, 2023
Thanksgiving	October 9, 2023
Second non-instructional day (Province wide)	October 20, 2023
Remembrance Day	November 13, 2023
Third non-instructional day	November 20, 2023
Schools close for Winter vacation	December 22, 2023
Schools re-open after Winter vacation	January 8, 2024
Fourth non-instructional day	February 16, 2024
Family Day	February 19, 2024
Schools close for Spring vacation	March 15, 2024
Schools re-open after Spring vacation	April 3, 2024
Good Friday	March 29, 2024
Easter Monday	April 1, 2024
Fifth non-instructional day	May 17, 2024
Victoria Day	May 20, 2024
Administrative Day and School Closing	June 28, 2024
•Sixth non-instructional day to be chosen by each school	

2024/2025 School Calendar*

School Opening	September 3, 2024
First non-instructional day	September 23, 2024
National Day for Truth and Reconciliation	September 30, 2024
Thanksgiving	October 14, 2024
Second non-instructional day	October 25, 2024

(Province wide)	
Remembrance Day	November 11, 2024
Third non-instructional day	November 22, 2024
Schools close for Winter vacation	December 20, 2024
Schools re-open after Winter vacation	January 6, 2025
Fourth non-instructional day	February 14, 2025
Family Day	February 17, 2025
Schools close for Spring vacation	March 14, 2025
Schools re-open after Spring vacation	March 31, 2025
Good Friday	April 18, 2025
Easter Monday	April 21, 2025
Fifth non-instructional day	May 16, 2025
Victoria Day	May 19, 2025
Administrative Day and School Closing	June 27, 2025
•Sixth non-instructional day to be chosen by each school	

c. 2023-2024 Special Academy Fees

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) makes available to the public, via the District website, the schedules of fees that have been approved by the Parents' Advisory Council for the school where the Board proposes to offer specialty academies.

d. Trustee Questions

E.2. Secretary-Treasurer's Report

a. Monthly Report

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary-Treasurer's report as presented.

b. 2023-2024 Capital Plan Bylaw

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve Capital Bylaw No. 2023/24-CPSD61-01 Capital Plan 2023/24.

WHEREAS in accordance with Section 142 of the *School Act*, the Board of Education of School District No. 61 (Greater Victoria) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with Section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2023/24 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated March 9, 2023, is hereby adopted.
- 2. This Capital Bylaw may be cited as School District No. 61 (Greater Victoria) Capital Bylaw No. 2023/24-CPSD61-01.

Read a first time this 24th day of April, 2023;

Read a second time this 24th day of April, 2023.

That the Board of Education of School District No. 61 (Greater Victoria) agree to give all three readings of School District No. 61 (Greater Victoria) Capital Bylaw No. 2023/24-CPSD61-01 at the April 24, 2023 Board meeting.

Must carry unanimously

Read a third time this 24th day of April, 2023, and finally passed and adopted the 24th day of April, 2023.

- c. 2023-2024 Annual Facility Grant (AFG) Expenditure Plan Submission

F. QUESTION PERIOD (15 minutes total)

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

G.1. Record of Special In-Camera Board of Education Meeting – March 10, 2023

G.2. Record of In-Camera Board of Education Meeting – March 13, 2023

G.3. Record of Special In-Camera Board of Education Meeting – March 13, 2023

G.4. Record of Special In-Camera Board of Education Meeting – March 16, 2023

G.5. Record of Special In-Camera Board of Education Meeting – March 16, 2023

G.6. Record of Special In-Camera Board of Education Meeting – March 23, 2023

G.7. Record of Special In-Camera Board of Education Meeting – April 4, 2023

G.8. Record of Special In-Camera Board of Education Meeting – April 5, 2023

G.9. Record of Special In-Camera Board of Education Meeting – April 17, 2023

H. NEW BUSINESS/NOTICE OF MOTIONS

H.1. New Business

H.2. Notice of Motions

I. ADJOURNMENT

Recommended Motion:

That the meeting be adjourned.



The Board of Education of School District No. 61 (Greater Victoria)

REGULAR MINUTES

Via Zoom

Monday, March 13, 2023, 7:30 p.m.

Trustees Present: Nicole Duncan, Board Chair, Karin Kwan, Vice-Chair, Angela Carmichael, Natalie Baillaut, Derek Gagnon, Rob Paynter, Emily Mahbobi, Mavis David, Diane McNally

Administration: Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer, Harold Caldwell, Deputy Superintendent, Tom Aerts, Associate Superintendent, Julie Lutner, Associate Secretary-Treasurer, Sean Powell, District Principal, Jeff Davis, Director of International Student Program, Andy Canty, Director of Information Technology

Partners: Ilda Turcotte, GVTA, Brenna O'Connor, VPVPA, Jeanette Alexander, ASA, Paula Marchese, VCPAC

A. COMMENCEMENT OF MEETING

This meeting began at 7:30 p.m.

A.1. Acknowledgement of Traditional Territories

Chair Duncan recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A.2. Approval of the Agenda

Moved by Trustee Mahbobi

Seconded by Trustee Kwan

That the March 13, 2023 agenda be approved, with the following additions:

A.7.a. School Police Liaison Officers - Chief Del Manak

Motion Carried Unanimously

A.3. Approval of the Minutes

Moved by Trustee Kwan

Seconded by Trustee Carmichael

That the February 27, 2023 Regular Board minutes be approved.

Motion Carried Unanimously

A.4. Business Arising from the Minutes

None.

A.5. Student Achievement

None.

A.6. District Presentations

None.

A.7. Community Presentations

- a. School Police Liaison Officers - Victoria Police Chief Del Manak

Chief Del Manak spoke to the inaccuracy of the letter that was submitted to the Board March 3, 2023 from the GVTA concerning school police liaison officers.

B. CORRESPONDENCE

B.1. March 3, 2023, GVTA to SD61 Trustees, School Police Liaison Officers

Trustee Duncan informed the Board that the Ad Hoc Police Liaison committee will be presenting options to the Board at a future meeting through a report.

B.2. March 7, 2023, VCPAC to SD61 Trustees, Budget

C. TRUSTEE REPORTS

C.1. Chair's Report

- a. Chair's Report

Chair Duncan presented the report and provided highlights.

- b. April Board Work Plan

The plan was provided.

C.2. Trustees' Reports

None.

D. BOARD COMMITTEE REPORTS

D.1. Combined Education Policy and Directions Committee and Operations Policy and Planning Committee

- a. Draft minutes from the March 6, 2023 combined meeting – information only

- b. Recommended motions from the March 6, 2023 combined meeting:

Moved by Trustee Kwan

Seconded by Trustee Mahbobi

That the Board of Education of School District No. 61 (Greater Victoria) direct the Policy Sub Committee to consider the Sanctuary School policy proposal submitted at the 6 March 2023 Education Policy and Directions Committee by reference to Sanctuary School policies implemented by other School Districts in BC and relevant provincial policy;

AND FURTHER

Provide recommendations to the Board through the Education Policy and Directions Committee by the May 2023 meeting.

Motion Carried Unanimously

Moved by Trustee Kwan

Seconded by Trustee Mahbobi

That the Board of Education of School District No. 61 (Greater Victoria) direct the Policy Sub-committee to examine and review the process and guidelines in place for Program Accreditation and Evaluation (reviews) relating to provisions made in Policy and Regulations 6162.8 and provide recommendations to the Board through the Education Policy and Directions Committee for any necessary additions or changes.

Motion Carried Unanimously

Moved by Trustee Kwan

Seconded by Trustee Mahbobi

That the Board of Education of School District No. 61 (Greater Victoria) direct the Policy Sub Committee to examine and review the process and guidelines in place for Consultation relating to provisions made in Policy and Regulation 1163 and provide recommendations to the Board through the Education Policy and Directions Committee for any necessary additions or changes.

Motion Carried Unanimously

D.2. Policy Sub-Committee Report

- a. Terms of Reference

Trustees discussed the Terms of Reference.

Amendment

Moved by Trustee Paynter

Seconded by Trustee McNally

Membership

2 Trustees (1 to chair) **Selected on an annual basis by the Board Chair.**

Motion Carried Unanimously

1. Amendment

Moved by Trustee Kwan

Seconded by Trustee Gagnon

Membership

Any other ~~staff member~~ **rightsholder or stakeholder** as may be required by the Sub-Committee

2. Amendment

Moved by Trustee Kwan

Seconded by Trustee McNally

Membership

Any other ~~staff member~~, **rightsholder, stakeholder or staff member** as may be required by the Sub-Committee

Trustee Kwan withdraw amendment 1. to the motion.

3. Amendment

Moved by Trustee Kwan

Seconded by Trustee Gagnon

Membership

Any ~~other staff member~~, **rightsholder, stakeholder or staff member** as may be required by the Sub-Committee

Motion Carried Unanimously

Moved by Trustee Paynter

Seconded by Trustee McNally

That the Board of Education of School District No. 61 (Greater Victoria) adopt the Policy Sub-Committee Terms of Reference, as amended.

Motion Carried Unanimously

D.3. Budget Advisory Committee

Budget advisory committee minutes were provided for information.

- a. Budget Advisory Committee February 23, 2023 Minutes
- b. Budget Advisory Committee March 2, 2023 Minutes
- c. Budget Public Meeting March 7, 2023 Feedback

E. DISTRICT LEADERSHIP TEAM REPORTS

E.1. Superintendent's Report

a. Monthly Report

Superintendent Whitten provided the report for information.

Trustees had questions of clarification.

Moved by Trustee McNally

Seconded by Trustee Mahbobi

That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report as presented.

Motion Carried Unanimously

b. International Students Program Memo

Superintendent Whitten presented the International Students Program memo.

Trustees, stakeholders and staff discussed the memo and had questions of clarification.

c. Trustee Questions

Trustee Duncan inquired about Menstrual products being available in washrooms in schools. Superintendent Whitten stated that facilities services would be ensuring that menstrual products were available at all times.

E.2. Secretary-Treasurer's Report

a. Monthly Report

Moved by Trustee Kwan

Seconded by Trustee Mahbobi

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary-Treasurer's report as presented.

Motion Carried Unanimously

F. QUESTION PERIOD

- Q. If international students are withdrawn from the District given we have a 4million dollar deficit this means an additional 2 to 4million dollar deficit to our district for a total of 8million dollars. I do not want my children to be in a situation where the board of education is overstepping their authority. This is not what I voted for. What is the board going to do to fix the 8million dollar deficit? If all in catchment children are first priority than the District is doing their job properly and I thank them for that. As a board your priority should be all of the children in all

programs. Please let your voting public know what you are trying to do to save money and not continue to cut money we don't have.

- A. Trustee Duncan replied that the Board of Education has authority under the School Act.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

G.1. Record of In-Camera Board of Education Meeting – February 27, 2023

G.2. Record of Special In-Camera Board of Education Meeting – February 28, 2023

G.3. Record of Special In-Camera Board of Education Meeting – March 6, 2023

G.4. Record of Special In-Camera Board of Education Meeting – March 8, 2023

H. NEW BUSINESS/NOTICE OF MOTIONS

Trustee Duncan relinquished the Chair to Vice-Chair Kwan to bring forward the following two motions under New Business.

H.1. New Business

- a. Trustee Duncan

Trustees, stakeholders, and staff discussed the motion.

Moved by Trustee Duncan

Seconded by Trustee McNally

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to implement a District wide discretionary spending freeze for the remainder of the 2022-23 financial year effective immediately.

Motion Carried Unanimously

- b. Trustee Duncan

Trustee Duncan provided rationale for the motion.

Trustees, stakeholders, and staff discussed the motion.

Moved by Trustee Duncan

Seconded by Trustee McNally

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to ensure that all local student registration, transfer requests, elementary to middle and middle to secondary transition needs are met in accordance with the District student enrollment priorities before placing an "out of district student" such as ISP students.

Amendment

Moved by Trustee Duncan

Seconded by Trustee Kwan

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent ~~to ensure that all local student registration, transfer requests, elementary to middle and middle to secondary transition needs are met in accordance with the District student enrollment priorities before placing an “out of district student” such as ISP students.~~ **for the 2023-2024 school year to work with families to ensure that every effort is made to place the 192 waitlisted students in schools that meet their needs and is in accordance with the District student enrollment priorities.**

Motion Carried Unanimously

Moved by Trustee Duncan

Seconded by Trustee Kwan

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent for the 2023-2024 school year to work with families to ensure every effort is made to place the 192 waitlisted students in schools that meet their needs and follows the rules set out in the District student enrollment priorities.

Motion Carried Unanimously

H.2. Notice of Motions

None.

I. ADJOURNMENT

The meeting adjourned at 9:30 p.m.

Moved by Trustee Kwan

Seconded by Trustee Gagnon

That the meeting be adjourned.

Motion Carried Unanimously

Chair

Secretary-Treasurer



The Board of Education of School District No. 61 (Greater Victoria)

Special Open Board Meeting

MINUTES

Tuesday, March 14, 2023, 6:30 p.m.

Trustees Present: Nicole Duncan, Board Chair, Karin Kwan, Vice-Chair, Angela Carmichael, Natalie Baillaut, Derek Gagnon, Rob Paynter, Emily Mahbobi, Mavis David

Trustee Regrets: Diane McNally

Administration: Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer, Harold Caldwell, Deputy Superintendent, Tom Aerts, Associate Superintendent, Julie Lutner, Associate Secretary-Treasurer, Jim Vair, Director of Human Resource Services, Dr. Shelly Niemi, Director of Indigenous Education, Lisa McPhail, Manager of Communications, Andy Canty, Director of Information Technology

Partners: Jane Massy, CUPE 947, Sarah Winkler, VPVPA, Taily Willis, CUPE 947, Tracy Humphreys, VCPAC, Trina Legge, CUPE 382, Ilda Turcotte, GVTA, Gautam Khosla, VPVPA

A. COMMENCEMENT OF MEETING

This meeting was called to order at 6:30 p.m.

A.1. Acknowledgement of Traditional Territories

Chair Duncan recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A.2. Approval of the Agenda

Moved by Trustee Baillaut

Seconded by Trustee Kwan

That the March 14, 2023 Special Open Board meeting agenda be approved.

Motion Carried Unanimously

B. BOARD COMMITTEE REPORTS

B.1. Budget Advisory Committee 2023-2024 Annual Budget Recommendations

Trustee Gagnon, Chair of the Budget Advisory Committee, and Secretary-Treasurer Stride presented the Annual Budget Recommendations for 2023-2024 on behalf of the Budget Advisory Committee.

The Committee met 7 times between November 10, 2022 and March 9, 2023. Meetings alternated between in-person and online via Zoom. The meeting format varied depending on agenda items and topics of discussion, and sometimes included small group discussions or breakout rooms. A budget process debrief meeting is scheduled for May 4, 2023.

The Committee also participated in 3 events; Talking Tables, Student Symposium, and a Public Meeting. Event reports were shared with the Board at its Regular Board meetings and are located on the School District website.

The Committee does not make decisions. The Committee makes recommendations by consensus and, failing consensus, communicates committee discussions to the Board, including opposing views. The Committee reports its discussions to the Board through its meeting minutes.

The Committee did not reach consensus on any topics, but provided the poll results captured in Slido from the Committee meeting held on March 9, 2023

Trustees and Stakeholders had questions of clarification.

C. QUESTION PERIOD

None.

D. ADJOURNMENT

The meeting adjourned at 7:00 p.m.

Moved by Trustee Kwan

Seconded by Trustee McNally

That the meeting be adjourned.

Motion Carried Unanimously

Chair

Secretary-Treasurer



The Board of Education of School District No. 61 (Greater Victoria)
Special Board Budget Meeting
MINUTES
Tuesday, April 4, 2023, 6:30 p.m.

Trustees Present: Nicole Duncan, Board Chair, Karin Kwan, Vice-Chair, Angela Carmichael, Natalie Baillaut, Derek Gagnon, Rob Paynter, Emily Mahbobi, Mavis David, Diane McNally

Administration: Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer, Harold Caldwell, Deputy Superintendent, Tom Aerts, Associate Superintendent, Julie Lutner, Associate Secretary-Treasurer, Hervinder Parmar, Director of Finance, Budgets and Financial Reporting, Jim Vair, Director of Human Resources Services, Andy Canty, Director of Information Technology

Partners: Jane Massy, CUPE 947, Ilda Turcotte, GVTA, Connor McCoy, VPVPA, Taily Willis, CUPE 947, Brenna O'Connor, VPVPA

A. COMMENCEMENT OF MEETING

This meeting was called to order at 6:30 p.m.

A.1. Acknowledgement of Traditional Territories

Chair Duncan recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A.2. Approval of the Agenda

Moved by Trustee Baillaut
Seconded by Trustee Kwan

That the April 4, 2023 Special Board Budget agenda be approved.

Motion Carried Unanimously

A.3. Community Presentations

- a. Cindy Romphf, Health and Safety Officer GVTA, presented on Violence Prevention and Student Supports.

Trustees provided thanks for the presentation; questions of clarification were asked.

- b. Jules Dawkins, grade 12 student from Esquimalt Secondary School, presented on music in the Greater Victoria school District.

Trustees provided thanks for the presentation.

- c. Sonya McRae, Exploratory Teacher at Shoreline Middle School, presented on teacher prep funds.

Trustees provided thanks for the presentation.

- d. Amy Reid, Kindergarten Teacher in SD 61, presented on needs in Early Learning.

Trustees provided thanks for the presentation; questions of clarification were asked.

B. 2023-2024 ANNUAL BUDGET

B.1. 2023-2024 Annual Budget Memo

Superintendent Whitten and Secretary-Treasurer Stride provided a presentation which included alignment to the Strategic Plan and FESL as well as a financial overview for the 2023-2024 budget. The presentation included items B.2 to B.6.

B.2. Values/Guiding Principles

Secretary-Treasurer Stride provided the values/guiding principles for information.

B.3. 2023-2024 Budget Balancing Recommendation Worksheet

Secretary-Treasurer Stride provided the 2023-2024 Budget Balancing Recommendation Worksheet for information.

B.4. Draft 2023-2024 Annual Budget Ministry Template

Secretary-Treasurer Stride provided the Draft 2023-2024 Annual Budget Ministry Template for information.

B.5. Draft Multi-Year Financial Forecast Memo and Worksheet

Secretary-Treasurer Stride provided the Draft Multi-Year Financial Forecast memo and worksheet for information.

B.6. Draft Multi-Year Technology Spending Plan

Secretary-Treasurer Stride provided the Draft Multi-Year Technology Spending Plan for information.

Trustees provided thanks for the presentation; questions of clarification were asked.

Trustees and staff discussed the technology spending plan.

Trustees and staff discussed budget items and had questions of clarification.

Trustees discussed the 1st and 2nd Budget Bylaw readings and decided to table them until the April 6, 2023 Special Board Budget meeting.

B.7. Budget Bylaw Readings: 1st and 2nd Reading

Moved by Trustee Kwan

Seconded by Trustee Carmichael

That the motion “*That the Board of Education of School District No. 61 (Greater Victoria) 2023-2024 Annual Budget Bylaw in the amount of \$298,348,303 be:*

Read a first time the 04 day of April, 2023.” Be tabled to the April 6, 2023 Special Board Budget meeting.

Motion Carried Unanimously

Moved by Trustee Kwan

Seconded by Trustee Carmichael

That the motion “*That the Board of Education of School District No. 61 (Greater Victoria) 2023-2024 Annual Budget Bylaw in the amount of \$298,348,303 be:*

Read a second time the 4th day of April, 2023.” Be tabled to the April 6, 2023 Special Board Budget meeting.

Motion Carried Unanimously

C. ADJOURNMENT

The meeting adjourned at 8:30 p.m.

Moved by Trustee Baillaut

Seconded by Trustee Mahbobi

That the meeting be adjourned.

Motion Carried Unanimously

Chair

Secretary-Treasurer

DRAFT



The Board of Education of School District No. 61 (Greater Victoria)

Special Board Budget Meeting

MINUTES

Thursday, April 6, 2023, 6:30 p.m.

Trustees Present: Nicole Duncan, Board Chair, Karin Kwan, Vice-Chair, Angela Carmichael, Natalie Baillaut, Derek Gagnon, Rob Paynter, Emily Mahbobi, Mavis David, Diane McNally

Administration: Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer, Harold Caldwell, Deputy Superintendent, Tom Aerts, Associate Superintendent, Julie Lutner, Associate Secretary-Treasurer, Hervinder Parmar, Director of Finance, Budgets and Financial Reporting, Jim Vair, Director of Human Resource Services, Jeff Davis, Director of International Student Program, Marni Vistisen-Harwood, Director of Facilities Services, Andy Canty, Director of Information Technology

Partners: Jane Massy, CUPE 947, Sarah Winkler, VPVPA, Taily Willis, CUPE 947, Tracy Humphreys, VCPAC, Cindy Romphf, GVTA, Gautam Khosla, VPVPA

A. COMMENCEMENT OF MEETING

This meeting was called to order at 6:30 p.m.

A.1. Acknowledgement of Traditional Territories

Chair Duncan recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A.2. Approval of the Agenda

Moved by Trustee Kwan

Seconded by Trustee Mahbobi

That the April 6, 2023 Special Board Budget agenda be approved, as amended.

Add D. Notice of Motion

D.1. Trustee Gagnon

Recommended Motion

That the Board of Education of School District No. 61 (Greater Victoria) end its membership with the British Columbia School Trustees Association as soon as possible.

D. Adjournment moves to E. Adjournment

Motion Carried Unanimously

B. CORRESPONDENCE

B.1. Public Correspondence re: Budget

Public correspondence was provided for information.

C. 2023-2024 ANNUAL BUDGET

Secretary-Treasurer Stride presented a memo to Trustees.

On April 4, 2023, the Ministry of Education and Childcare publicly announced the Feeding Futures School Food Programs (FFSFP) Fund. Multi-year funding has been dedicated to increase food security for students. The District allocation is \$2,253,290.

Schedule 3 – Annual Budget – Special Purpose Revenue and Expense and Schedule 3A – Annual Budget – Changes in Special Purpose Funds in the draft 2023-2024 Annual Budget Ministry Template have been updated to include this new funding. The updated draft 2023-2024 Annual Budget Ministry Template dated April 5, 2023 was attached to the agenda package.

Trustees, Stakeholders and Staff discussed the budget balancing initiatives.

Moved by Trustee Duncan

Seconded by Trustee McNally

That the Board of Education of School District No. 61 (Greater Victoria) reduce the International Student Program (ISP) labour settlement funding by the remaining 2/3 balance in the amount of \$345,353 (for a total reduction of \$518,030) to be reallocated to fund five FTE Elementary and Middle School custodians with 5am starts for an additional \$137,767 (for a total addition of \$346,129), with the balance of \$207,586 reallocated to fund Middle school music, and Middle school music would remain with a reduction of \$18,864.

AMENDEMENT

Moved by Trustee Kwan

Seconded by Trustee Gagnon

That the Board of Education of School District No. 61 (Greater Victoria) reduce the International Student Program (ISP) labour settlement funding by the remaining 2/3 balance in the amount of \$345,353 (for a total reduction of \$518,030) to be reallocated to fund five FTE Elementary and Middle School custodians with 5am starts for an additional \$137,767 (for a total addition of \$346,129), and

a total of \$226,450 to be allocated to fund Middle school music, ~~and Middle school music would remain with a reduction of \$18,864~~ with the shortfall of \$18,864 to be taken from the Contingency.

Motion Carried Unanimously

Moved by Trustee Duncan

Seconded by Trustee McNally

That the Board of Education of School District No. 61 (Greater Victoria) reduce the International Student Program (ISP) labour settlement funding by the remaining 2/3 balance in the amount of \$345,353 (for a total reduction of \$518,030) to be reallocated to fund five FTE Elementary and Middle School custodians with 5am starts for an additional \$137,767 (for a total addition of \$346,129), and a total of \$226,450 to be allocated to fund Middle school music, with the shortfall of \$18,864 to be taken from the Contingency.

Motion Carried Unanimously

Moved by Trustee Kwan

Seconded by Trustee Mahbobi

That the Board of Education of School District No. 61 (Greater Victoria) fund elementary strings with six schools having strings as prep at a cost of \$205,351 by removing the staff recommendation for elementary strings of \$91,675 and taking the shortfall of \$113,676 from the Contingency.

Motion Carried Unanimously

Moved by Trustee Kwan

Seconded by Trustee Gagnon

That the Board of Education of School District No. 61 (Greater Victoria) reduce the budget by \$10,000 for Trustee Professional Development and Travel for the 2023-2024 school year and add the savings into the Contingency.

Motion Carried Unanimously

Moved by Trustee Gagnon

Seconded by Trustee Mahbobi

That the Board of Education of School District No. 61 (Greater Victoria) end its membership with the British Columbia School Trustees Association (BCSTA) as soon as possible for the 2023-2024 school year for a savings of \$61,660 to be added into the Contingency.

Motion Carried

For (8): Trustees Kwan, Carmichael, Baillaut, Gagnon, Paynter, Mahbobi, David, McNally

Against (1): Trustee Duncan

Moved by Trustee McNally

Seconded by Trustee Kwan

That the Board of Education of School District No. 61 (Greater Victoria) reduce the Communications and Community Engagement department budget by a total of \$126,007 and add the additional \$46,269 savings into the Contingency.

Motion Carried Unanimously

Moved by Trustee Kwan

Seconded by Trustee David

That the Board of Education of School District No. 61 (Greater Victoria) add \$64,172 to fund ECE or EA positions at the Primary (K-3) level at five equity seeking schools and take the shortfall from the Contingency.

Motion Carried Unanimously

Moved by Trustee Paynter

Seconded by Trustee Kwan

That the Board of Education of School District No. 61 (Greater Victoria) Trustees forego the cost-of-living allowance increase of 2% which is \$2,629 for the 2023-2024 school year.

Trustees discussed the impact of this motion on all Trustees and Trustee Paynter withdrew the motion.

Moved by Trustee Kwan

Seconded by Trustee Paynter

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to remove the 0.10 FTE reduction to SJ Burnside administrative time for a savings of \$12,834 and fund it from the Contingency.

Motion Carried Unanimously

Moved by Trustee Kwan

Seconded by Trustee Carmichael

That the Board of Education of School District No. 61 (Greater Victoria) add \$48,000 to the budget for Mental Health Professional Development and take the shortfall from the Contingency.

Motion Carried Unanimously

Trustees requested that an update on the workplan related to this Mental Health Professional Development be provided through the Ed Policy and Directions Committee.

Moved by Trustee Kwan

Seconded by Trustee McNally

That the Board of Education of School District No. 61 (Greater Victoria) reduce the Communications and Community Engagement department services and supplies budget by \$20,000 and add the savings to the Contingency.

Secretary-Treasurer Stride advised that there is already a \$7,000 reduction in services and supplies to the Communications and Community Engagement department under the Department services and supplies reduction line item.

AMENDMENT

Moved by Trustee Kwan

Seconded by Trustee McNally

That the Board of Education of School District No. 61 (Greater Victoria) further reduce the Communications and Community Engagement department services and supplies budget by \$20,000 **\$13,000** and add the savings to the Contingency.

Motion Carried Unanimously

Moved by Trustee Kwan

Seconded by Trustee McNally

That the Board of Education of School District No. 61 (Greater Victoria) further reduce the Communications and Community Engagement department services and supplies budget by \$13,000 and add the savings to the Contingency.

Motion Carried Unanimously

Moved by Trustee Kwan

Seconded by Trustee Duncan

That the Board of Education of School District No. 61 (Greater Victoria) take a 5-minute recess break.

Motion Carried Unanimously

Chair Duncan called the meeting back to order at 8:37 p.m.

Chair Duncan requested the Secretary-Treasurer provide a review of the final budget additions and savings prior to the readings of the Budget Bylaw. Secretary-Treasurer Stride advised that the Budget Bylaw amount is now at \$300,728,210 and that there is \$546,196 remaining in the Contingency.

C.1. Budget Bylaw Readings: 1st, 2nd and 3rd Reading

Moved by Trustee Kwan

Seconded by Trustee Gagnon

That the Board of Education of School District No. 61 (Greater Victoria) 2023-2024 Annual Budget Bylaw in the amount of \$300,728,210 be:

Read a first time the 6th day of April, 2023.

Motion Carried Unanimously

Moved by Trustee Mahbobi

Seconded by Trustee Baillaut

That the Board of Education of School District No. 61 (Greater Victoria) 2023-2024 Annual Budget Bylaw in the amount of \$300,728,210 be:

Read a second time the 6th day of April, 2023.

Motion Carried Unanimously

Moved by Trustee Gagnon
Seconded by Trustee Carmichael

That the Board of Education of School District No. 61 (Greater Victoria) agree to give all three readings of the 2023-2024 Annual Budget Bylaw at the Open Board meeting on April 6, 2023.

Motion Carried Unanimously

Moved by Trustee McNally
Seconded by Trustee Gagnon

That the Board of Education of School District No. 61 (Greater Victoria) 2023-2024 Annual Budget Bylaw in the amount of \$300,728,210 be:

Read a third time, passed and adopted, the 6th day of April, 2023.

And that the Secretary-Treasurer and Board Chair be authorized to sign, seal and execute this bylaw on behalf of the Board.

Motion Carried Unanimously

D. NOTICE OF MOTION

D.1. Trustee Gagnon

Trustee Gagnon discussed the motion "*That the Board of Education of School District No. 61 (Greater Victoria) end its membership with the British Columbia School Trustees Association at the earliest possible date*" during C. 2023-2024 ANNUAL BUDGET.

E. ADJOURNMENT

The meeting adjourned at 9:00 p.m.

Moved by Trustee Mahbobi
Seconded by Trustee Carmichael

That the meeting be adjourned.

Motion Carried Unanimously

Chair

Secretary-Treasurer



OFFICE OF THE CHIEF CONSTABLE

850 CALEDONIA AVE VICTORIA, BC V8T 5J8 250.995.7217 www.vicpd.ca

March 23, 2023

Board of Education
School District No. 61 (Greater Victoria)
556 Boleskine Road
Victoria, BC V8Z 1E8

Dear Trustees:

On Monday, March 13, 2023, you received a letter from the Greater Victoria Teachers' Association (GVTA) regarding the School Police Liaison Officer (SPLOs) program. As you know, I presented to the Board of Education on March 13, 2023 in response to that letter.

The purpose of my correspondence today is to further elaborate on my position about this important issue. I continue to be very concerned about the contents of the letter from the GVTA. I would like to clarify the role of the SPLOs and other police presence in schools, as well as address some of the grossly inaccurate statements and assertions that were made as they are not reflective of the local reality.

The GVTA letter implies that the SPLO Review Committee has recommended ending the SPLO program. My understanding is that the Review Committee put forward two options to consider: end the program or continue the program with changes. You may not be aware, but the majority of the Review Committee members want to keep the program and implement positive changes. Keeping the program with changes is also consistent with the results of the extensive survey conducted by the Review Committee.

It is important to understand the current role that SPLOs undertake in schools. The GVTA letter paints a picture of officers surveilling students and patrolling hallways waiting to make arrests, which is simply not true. The SPLOs are there to build positive relationships and trust with students which organically allows officers to be viewed as positive role models. These positive relationships are important in keeping students safe, and reduces the exploitation of youth, including sexual exploitation, which is increasing specifically amongst young men. It also helps prevent sexual violence, and recruitment of youth into gangs, which is a rising concern in Greater Victoria. Police are also in schools to promote student and community safety, which consists of creating school lockdown procedures, and assisting with lockdown drills, much like the role the Fire Department plays in fire drills.

It should be noted that SPLOs are not posted to one particular school, nor do they necessarily spend their entire shift at one school. They are assigned to multiple schools with flexible schedules so they can customize the level of engagement required based on the needs of the students and the preferences of the teachers and/or school leadership. As a result, SPLOs might attend several schools once a week for short periods of time, or attend a few particular schools a few times a week for longer durations. While in schools proactively, the officers are approachable for teachers and can be consulted on potentially worrisome behaviours that are not criminal, but are beyond the capacity of teachers and counsellors to manage. Police are often invited into schools and classrooms of all ages for a variety of reasons. I can give you countless examples of the positive experiences that take place with not only our SPLOs, but our Community Resource Officers (CROs) as well.

When youth have a positive relationship with a trusted adult, they are more likely to disclose concerning activities, which helps us take action to end criminal behavior aimed at youth. Officers are selected to be SPLOs based on their ability to build positive relationships with youth, be positive role models, and are genuinely committed to the well-being of students.

In addition, the generalized stereotypes, outdated perceptions, and sweeping prejudice against police in this letter is unfounded, biased, and inaccurate. In fact, I find this letter extremely offensive.

One critical point in both this letter, and the BC Human Rights Commissioner's letter that is referenced, is the acknowledged lack of Canadian research around the impact of SPLOs in schools. There is very little research that reflects the reality of our communities, our relationships and our justice system, and the recommendations in this letter are based on a false belief regarding the role of the SPLOs in Greater Victoria.

The SPLO Review Committee survey, which was conducted locally, better reflects my understanding of the reality of police relationships with youth, and the desire our community has for police officers to be in schools. I understand that the survey had a significant level of participation from students, former students, teachers, parents, administrators, local First Nations and other community members, which further validates the survey results. I hope that the Trustees will carefully review and consider the SPLO Program Review Engagement Summary Report before making any decisions about this program.

From my own experience engaging with BIPOC communities as a BIPOC parent and police officer, as well as a former SPLO, I can say with a level of certainty that the contents of the GVTA letter do not reflect what our BIPOC communities want for our students. I hear the concerns expressed in this letter, and acknowledge that it is important to hear all voices in this discussion, but I do not believe that this is the will of our communities. Removing police presence from schools in such a sweeping manner, as called for by the GVTA, is irresponsible, based on a false belief, and would negatively impact the safety and well-being of students.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Del Manak', with a stylized flourish at the end.

Del Manak
Chief Constable

Please feel free to share my letter with your colleagues and Board.
Thank you.
M. KELLY

Dear Mr Parmar and Board Members,

I would like to thank Mr Parmar for expressing his views and positive experiences in relation to the Police School Liason Officers that work with your School District, as detailed in today's Times Colonist article by Jeff Bell.

Officer Manak's comments and actions reinforce my view that our dedicated and hard-working Police Officers want only the best for our children. Consequently, their presence in our schools and relationship building with our students is very important in teaching our children about the danger of drugs and gangs, the importance of law and order, and who they can turn to in times of trouble.

"A Police Officer is your friend", and is one of the first people to whom we all turn in times of trouble. It is essential that our children understand this and have that message humanized and reinforced via kind, caring, committed Liason Officers such as Manak and his team.

Furthermore, an Officer's uniform is an integral component of their role, similar to a Fireman, Pilot, a Doctor's white coat, a Paramedic... and helps children to recognize them.

It is very troubling to consider what possible agenda the GVTA is promoting through their letter. It is certainly not a child-centered agenda that puts each child's best interest as the primary determinant of each decision.

I would also be very interested in seeing "the evidence" to support the GVTA position. I suspect it's quality and relevance to our community is lacking.

And to insult Officer Manak and his Officers with unsubstantiated claims of systemic racism is hurtful, hateful and such a betrayal to all those selfless and brave Officers who put themselves in harms way each day for our safety and well-being.

Please remain firm and courageous against any of this despicable rhetoric from the GVTA and "the vocal woke minority", who are pushing this devisive and harmful agenda.

Please know that you are on the right side of history and that the majority of parents and community members agree with you.
Our children's futures literally depend on your words and decisions.

Thank you, once again, for your efforts on behalf of our children.

Mrs Mary KELLY
122- 75 Songhees Road
Victoria BC V9A 7M5



April 3, 2023

Ref: 288700

Nicole Duncan, Chair
Board of Education
School District No. 61 (Greater Victoria)
Email: nduncan@sd61.bc.ca

Dear Nicole Duncan:

Thank you for your email of March 10, 2023, regarding the development of provincial standards of practice for education assistants. I share your views that education assistants play a key role in school communities and are instrumental in our collective efforts to increase equity and accessibility.

Our government is committed to ensuring students have access to high-quality education and that they receive the resources and supports they need to thrive. The education assistant workforce has grown by 21 percent over the last five years in our province, but we know that a tight labour market is a reality for many sectors across British Columbia, including in the K-12 education system. Staffing challenges look different around the province, and we are working closely with the BC Public School Employers' Association, school districts, unions, post-secondary institutions, Indigenous organizations, and other sector partners on how to address recruitment and retention pressures across BC.

We have recently partnered with CUPE BC on a project to identify ways to best support education assistants, so that, in turn, they can best support students. As part of this project, we will be identifying key principles to build a sustainable education assistant workforce, including exploring standards of practice. I have noted your commitment to supporting education assistants and I have asked Ministry staff to ensure that your school district be kept apprised of this work as it unfolds.

Again, thank you for writing.

Sincerely,

Rachna Singh
Minister

From: [Jeff Duyndam](#)
To: [Trustees](#)
Cc: [Deb Whitten](#)
Subject: FW: School Police Liaison Officer Program
Date: Thursday, April 20, 2023 3:24:01 PM

From: Tillicum Parent Advisory Committee <tillicumelementarypac@gmail.com>
Sent: Thursday, April 20, 2023 3:09 PM
To: Jeff Duyndam <jeduyndam@sd61.bc.ca>
Subject: School Police Liaison Officer Program

CAUTION: External email. DO NOT click links or open attachments unless you are confident about the source.

Hi Jeff,

Can you please forward this email below to the Board on behalf of the PAC? Thank you as always.

Dear SD61 Trustees,

I am writing this letter to you on behalf of the PAC for Tillicum Elementary School (SD 61) as it has come to our attention that the school district is about to make a monumental decision to no longer allow school police liaison officers on school grounds.

We are writing to express our complete and total opposition of this decision. As a school with a diverse population of students and families with complex needs, Tillicum has greatly benefited from the SLO program. The relationships our students have built with our SLO, starting in kindergarten, is critical in teaching them that police are here to help and not to be feared. How will this relationship building be replaced when these positive role models in law enforcement are removed from our schools?

When our SLO arrives onsite, our students flock to him - always excited to engage and chat. My son (who is now in grade 4) and his friends still talk about a funny and positive interaction they had with our SLO at our meet the teacher night in kindergarten. Clearly that left a positive impression for those kids, something that has helped shape their impression of law enforcement. The incredible experience our school had last year when our principal participated in the Tour de Rock program further excited and energized our school community, building upon the positive relationship building done onsite by our SLO. These healthy relationships that our students have built with law enforcement officers will be stripped away if they only see police in emergency situations. This is very concerning!

There is a great deal more that our school benefits from beyond the positive role modeling and relationship building that happens with our SLO. Our families are supported if and when the needs arise and our SLO is always available and quick to provide guidance in a myriad of situations. Our SLO has come onsite at a moment's notice to help assist with our ongoing traffic safety issues around the school (this really should be a focus for the school district rather than a review of a long standing and positive program like SLO especially since one of our cross guards was almost hit

yesterday). Additionally, they help out with our breakfast program, volunteer on a weekly basis to pick up bread donations and bring them to the school for our food programs and so much more. Who will we now turn to for this support?

We recognize that not everyone in our community and school district have a positive relationship with law enforcement. So I ask you, what better place to teach young children about the important work and positive relationships they can have with police officers than in elementary school? Where else can children develop a personal relationship with law enforcement officers in a safe and familiar environment like school?

We were greatly concerned when we heard this program was being reviewed and potentially being removed and are beyond disappointed to hear that this may actually now transpire. Our PAC has carefully followed along during the review of this program and encouraged our parents to share their input and thoughts to ensure that our voices were heard to try and fight to keep this program in our schools. It seems our efforts have fallen on deaf ears. Please reconsider this decision and think about the lifelong impacts taking such a positive program out of our schools will have on our students.

Thank you for your time and consideration of this extremely important matter.

—
Lisa Connell
PAC Chair
Tillicum Elementary School

From: [Jeff Duyndam](#)
To: [Trustees](#)
Cc: [Deb Whitten](#)
Subject: Community Liaison Officers...
Date: Thursday, April 20, 2023 3:25:21 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)

SD61 Trustees,

I have just met with our Staff Committee and we wish to express our support for the School/Community Liaison Program with Saanich Police. We have heard the program could potentially change or be cut and we believe this would negatively impact our school community. We have a proudly diverse population at Tillicum. Here are just a few examples of what this program adds to our Learning Community:

- Cst. Dion Birtwhistle is a positive role model for our students, building trust and a positive relationship between law enforcement and our community.
- Cst. Dion Birtwhistle regularly walks out onto the playground and swarms of students run to him hugging and high-fiving him.
- Cst. Dion Birtwhistle is regularly seen playing basketball with students reinforcing ideas around fair and inclusive play.
- Cst. Dion Birtwhistle delivers bread to our school on a weekly bases and volunteers in our breakfast program.
 - On “bread days” our CLO is seen chatting with kids and families as students rush over to see him with big smiles.
 - Staff, students, and parents regularly thank Dion for bringing bread to our school.
- Our CLO also leads our bike and road safety programs.

We believe that when implemented correctly, CLOs play an important and positive role in the lives of students.

A letter from our teachers is soon to follow.

Jeff Duyndam

Principal, Tillicum Community School
Greater Victoria School District No. 61
Ph: 250-386-1408 Fax: 250-380-2805
tillicum.sd61.bc.ca | [@TillicumTBirds](https://twitter.com/TillicumTBirds)



SAANICH POLICE DEPARTMENT

Chief Constable Dean Duthie



April 17, 2023

Board of Education
School District No. 61 (Greater Victoria)
556 Boleskine Road
Victoria, BC V8Z 1E8

Dear Board Chair and Trustees,

I am writing to you in response to the letter you received from the Greater Victoria Teachers' Association (GVTA) regarding the School Liaison Officer (SLO) program, on March 13, 2023. As you know, the Saanich Police Department has maintained a consistent, formal, and meaningful connection with schools in School Districts No. 61 and 63 for several decades, and these relationships have proven to enhance trust, confidence, safety, and responsibility in our community and region.

The Saanich Police Department has been actively involved as resources to the SLO program review committee since 2021. During this time, we have made concentrated efforts to ensure that the issues and concerns were being presented accurately and impartially. As an example, an informative letter was prepared and distributed to the School District 61 School Liaison Officer Ad Hoc Committee on November 30, 2021, as attached. The letter, authored by Inspector Darrell Underwood, a leader within the Saanich Police Department and community, unfortunately did not result in any discussion by the committee. That said, it is my understanding that the Review Committee identified three options for consideration, ending the program, continuing the program with changes, or making no changes.

The information outlined in the GVTA letter does not accurately reflect information that we continue to receive from school administrators, staff, and students. I understand and appreciate that there are differing opinions, concerns, and perspectives, however; the tone and tenor of the GVTA letter creates a misleading narrative that has questionable support. The personal feedback that we receive from school administrators and students is contrary to what

the GVTA claims. A very recent and strong example of the trusted relationship between students in the Greater Victoria region and police is the overwhelming success of the Greater Victoria Police Foundation's Police Camp, which was inclusive, empowering, educational, and inspiring.

The Saanich Police Department continually assesses our services, structure, resources, and priorities to ensure that we meaningfully address and respond to the evolving and changing public safety needs of the community. We recently modernized our School Liaison Section by expanding and diversifying its mandate. This has enhanced inclusivity, diversity, and our relationship-focused approach to include schools, youth, older adults, ethnic/culturally diverse and LGTBQ2S+ communities. The evolution and modernization of this vital service demonstrates our focus and responsiveness to equity, diversity, and inclusion as well as the ongoing changes and expectations of our community, region, province, and country.

Our officers are committed to maintaining and strengthening public safety – and this is only accomplished when people feel safe. To feel safe, people need to trust and have confidence in their police, and the best way to achieve this is through connection and relationships. Our Community Liaison Officers' primary focus is building and strengthening relationships. This is accomplished through personal engagement and education-based conversations with students about important issues such as bullying, bike safety, lockdowns, online safety, drug and alcohol education, self-confidence, leadership, and goal-achievement – to list a few.

Police officers and schools have built and nurtured meaningful relationships for years, which have contributed to vibrant learning and flourishing environments within schools and our communities. The positive outcomes are evident and routinely demonstrated through the behaviours and energy of students when our Community Liaison Officers attend schools.

It is my sincere hope that the Board carefully considers the immediate and long-term impacts associated with dismantling longstanding, trusting relationships between police and schools, and can envision a future that has strong potential for achieving healthy growth through continuous improvement strategies and modernization initiatives that will strengthen and sustain these vital relationships and connections.

Respectfully,



Dean Duthie
Chief Constable
Saanich Police Department



SAANICH POLICE DEPARTMENT

TO: SD61 School Liaison Officer Ad
Hoc Committee

DATE: November 30, 2021

FROM: S/Sgt. D. Underwood

Re: Saanich Police Department's Response to Presenter Comments
School District No. 61 SLO Program Review

The purpose of this memorandum is to provide additional clarity and context for information received by School District No. 61 (SD61) School Liaison Officer (SLO) Program Review Committee from presenters.

On May 10, 2021, I spoke with the Committee Chair Ms. Nicole Duncan to discuss the best method to provide clarity and context for information received in previous presentations. Ms. Duncan stated that a response could be provided in writing and that the information would be shared with the Committee later. To date, the police representatives have served as a resource to the Committee, and we have not attempted to guide the committee in their deliberations or their findings. The Saanich Police Department (SPD) have been intentional in taking this position as we do not want to be viewed as self-promoting or biased. This has at times created an uncomfortable position for the officers, because if we speak out about inaccuracies and put a presenter or a committee member on the spot, it could cast a negative shadow.

The purpose of this memorandum is to correct perceived inaccuracies that have been submitted to date so that the Committee has the benefit of a fulsome and balanced understanding of the issues in reaching their decision, and I respectfully submit the following for your review and consideration:

- 1) This review is specific to school liaison officers, not police in general. However, I recognize that police actions outside of schools can impact students' and school liaison officers' relationships. We need to ensure that we are not broadly stereotyping all police. The terms of reference state this committee is to review the School Liaison Officer program, not police in general. The SPD School Liaison Section is deeply committed to assisting children and youth and providing resources and assistance to all the schools we serve. We focus on a supportive delivery model, and we engage in conversation with students and parents to help build relationships.

- 2) There have been requests for the Committee to secure an outcome similar to the Vancouver School Board and cancel SLO programming. I think it is important to note that in deciding to suspend the SLO program in Vancouver schools, the Board also indicated their desire to work with RCMP and Municipal Police Departments to:

- Establish communication protocols and points of contact in the event of school emergencies, lockdowns, critical incidents and VTRA
- Determine a process to establish protocols and training for emergency procedures in schools
- Determine a process to request information sessions
- Determine a referral process to the gang unit

All the above elements are foundational to our current SLO programs in SD61 schools, except for referrals to a gang unit as such a unit does not exist in CRD police agencies.

- 3) Several presenters have made reference to the “school-to-prison pipeline.” I have conducted some additional research into this US based theory and learned the following.

During the committee meeting on June 1, 2021, Ms. Deb Whitten confirmed that a Suspension Board oversees all child suspensions in excess of five days. Suspensions less than five days have oversight from the school principal, vice-principal and other stakeholders. Over the past three years, schools have moved away from out-of-school suspensions because they are not beneficial for relationship building and remediating behaviours. For clarity, the police are not involved in the school suspension process for SD61, or any other school district that I am aware of. Through follow-up discussions with Ms. Jennifer Chambers, I have confirmed that there has been only one police officer at an SD61 suspension hearing in her recent memory, and that police officer was present for the hearing as a child advocate making recommendations against the suspension.

All study data I could locate for the school-to-prison pipeline originates from the United States. Their SLO programs operate very differently from those here in Victoria. During my 21-years of policing the Saanich Police Department, SLOs have never been involved in a physical altercation with a child to remove them from school property as a result of a school-imposed suspension. I recognize that suspension could lead to unsupervised time, but SD61 should look at their records of suspension to assess how high that rate is, because the studies from the United States suggest a 300% increase in school suspensions.

In British Columbia, Crown Counsel has the responsibility of approving charges brought forward on the recommendation of police agencies. This creates another layer of insulation from the school-to-prison pipeline. The SPD SLOs do not serve as the primary investigator for criminal investigations in the school community unless absolutely necessary. Although

this is a grey area, the SPD SLOs typically refer an investigation to front-line officers but stay involved as a resource and liaison. There are times where our SLOs conduct investigations related to school activities when the circumstances suggest that it would be the most appropriate way to proceed. More commonly, SPD SLOs act as a support person to the victim, accused, parents, and school.

Across Canada, the ability to hold a youth in custody is outlined in the strict parameters of the *Youth Criminal Justice Act*. Police can only arrest for a serious criminal offence. If a youth is arrested, a tele-bail hearing before a Justice has to occur before a youth is held in a temporary holding facility. Before that hearing occurs, Crown Counsel must approve the charge as recommended by the police, then Crown Counsel, not the police, facilitates the tele-bail process. Youth in Canada are only remanded in custody for “serious violent offences”, and even then as a last resort when community supervision has been deemed insufficient to mitigate known public safety risks.

The Saanich Police do not subscribe to a zero-tolerance behavioural policy and SD61 does not impose the zero-tolerance student discipline model of the United States. When serious school-based behavioural issues are identified, the police are not involved in the student’s potential suspension process or their removal from school.

The school-to-prison pipeline is a US practice, not present in Victoria. SD61 does not have a suspension rate similar to the US when this phenomenon became an issue. Unlike many US jurisdictions, SPD presence in schools has not increased due to school-based shootings, and the police do not act as an authority figure or policy enforcement arm for the school. Misbehaving youth are the school’s responsibility to address, not the police. If a child’s behaviour puts themselves or another child at risk, then police may get involved in making the situation safe for everyone concerned.

The SPD SLO program is in place to build relationships with youth or re-build relationships if the youth has had a negative interaction with a police officer outside of school. SLOs provide educational material, give presentations, and help demystify the police uniform (see the program list already provided for engagement activities). Since the SPD SLOs visit schools K-12, it affords an opportunity for youth to become accustomed to police uniforms, and get to know the people inside the uniform, by the time they are in middle and high school.

When I look at the school-to-prison pipeline, it shows a primary issue with the US school system and the lack of responsibility to manage inappropriate conduct of youth in the school community. Instead of addressing the behaviour, the school moves to suspend the child, and police involvement is commonplace in the US model. From my understanding, this process has not and will not be supported by school districts in our community and certainly would not be supported by our local police agencies.

The article “*School Prisons and Aboriginal Youth Making Connections*” brought forward concerns about teacher interactions with aboriginal youth, not police interactions with

youth. I could not locate a reference in the article about school-to-prison pipeline or school liaison officers' involvement in increasing the youth incarceration rate.

- 4) There was a suggestion that SLOs create too many police files about children, that follow them from their youth into adulthood. Our SLO program works to the contrary. We do not create a police file unless it is absolutely necessary, as we do not want young people to be over-documented in the police database. Police records are subject to disclosure pursuant to the *Freedom of Information and Protection of Privacy Act*; therefore, the SPD attempt to not over-document.
- 5) Some stakeholders have suggested that police engagement with the Committee is adversely impacting its work and the participation of interest groups. Our participation has been limited to providing information when requested by the committee members and providing context for and information about the structure and operation of the SLO program. At the end of this process, we will look forward to receiving feedback from the Committee as we want to provide the best service possible in the interest of the students, staff, parents, and community.
- 6) There has been a statement that “the profession of policing is complicit with racism in our society. Police are the state sanctioned use of force that has been and continues to be used to displace Indigenous people from their land and quell dissent against injustice.” In the context of the SLO program, I feel it is important to note that our officers only participate in school approved activities and only deliver school approved programming. While the Saanich Police do not have any Indigenous reserves in our policing jurisdiction, we do have a positive working relationship with the staff and visitors to the Victoria Native Friendship Centre in Saanich.

There has been a suggestion that police are the only institution with systemic racism, and because we enforce the law, we perpetuate that racism. Being Indigenous, having aunts who went to residential school, uncles who went to day school, and my Dad being the first of his family to go to public school, I have a learned understanding of racism relating to that belief. Over time, residential schools later transitioned Indigenous students into public schools. The later public school system has also been a significant part of systemic racism for Indigenous people. Both the school system and the policing profession have been taking important steps to acknowledge the harm done by these policies and improve their institutions. I will be the first to admit that not all aspects of policing are perfect. However, I cannot accept the assertion, in our current SLO program review context, that policing has been the only institution that has been involved in systemic racism when educational and other government institutions have likewise been involved as well. We all have work to do in partnership with one another to acknowledge the harm done and take meaningful steps to improve public service delivery for all vulnerable persons in our community going forward.

- 7) It appears from the Committee discussions that some committee members may not have had much personal experience working directly with SLOs to inform their own opinions

about the officers and the programs they deliver to students and staff in our schools. I would respectfully encourage the Committee to carefully consider the input of those students and staff who have had the opportunity to engage with SLOs and our programs in reaching your decision about the future of the SLO program in SD61. All police agencies have provided a list of existing programs that police are offering. This Committee's objective is to assess the SLO program, and those who have experience with it should be best positioned to identify the elements of the SLO program that might be safeguarded, improved, or removed.

In conclusion, I would like to leave the Committee with this final thought for consideration. The Committee has undertaken broader discussions of related constructs such as racism, systemic racism, and white privilege. These are all significant concerns, and as an Indigenous person, I appreciate that these conversations are occurring. When I hear that children or youth are fearful of the police, that is saddening. In some cases, those fears might be rooted in the three points above. That fear could also be a compounded fear from shared stories or learned behaviour from the child or youth's family or friends. As the Review Committee, you face a critical question about whether engagement or disengagement with the SLO program will produce the desired outcomes for students and our community.

The Committee could vote to end the SLO program as an attempt to rectify racism, systemic racism, white privilege, or fear. By doing so I think the fear is left to continue and grow within the affected person because they will not know anything different. A possible negative interaction with a police officer outside of school will be the only known interaction to guide that person's beliefs as they grow. The complete removal of SLOs, that are attempting to improve relationships, might only continue a cycle of racism, systemic racism, white privilege, or fear that everyone in society wants to stop.

Conversely, the Committee could vote to maintain or modify the SLO program to connect with children and youth. The school liaison officers can continue to try and break down that wall of fear or history of racialized behaviours. As a police officer, I have had personal conversations with marginalized youth and adults where they have shared a negative interaction with a police officer. After our discussion, they have appreciated the opportunity to speak to a different officer to help inform their thoughts and feelings. I have also had the privilege of receiving feedback from the BIPOC community, where they have sought more police participation in community events to strengthen the relationship between the community and police.

I believe that it is through our conversations that real change occurs. If those conversations don't happen, then stereotypes and fear have an opportunity to grow and jeopardize public trust and confidence. Allowing fear or the thoughts of racism to continue to grow in our children or youth is not breaking down the barriers we want addressed. I believe that the path forward for the public police relationship will require enhanced opportunities for engagement and understanding and that our community will grow stronger as a result.

Thank you for the opportunity to share this information and my personal reflections with you

for your review and consideration.

Respectfully submitted,

Staff Sergeant Darrell Underwood
Community Engagement Division
Saanich Police Department



April 21, 2023

Board of Education
School District No. 61 (Greater Victoria)
556 Boleskine Road
Victoria BC V8Z 1E8

Dear Greater Victoria School District 61 Trustees,

Re: Victoria Principals' and Vice Principals' Association Letter in support of Greater Victoria School District 61 Police Liaison Program

The Victoria Principals' and Vice Principals' Association wishes to express our support for the continuation of the Greater Victoria School District's School Liaison Program.

As administrators in SD61, Principals and Vice Principals are focused on supporting our students. Our roles and support stretch beyond the classroom. We work with many provincial, municipal and local community members, agencies, unions and nations in a shared goal of nurturing student learning and their wellbeing in a safe, responsive and inclusive learning environment. These partnerships and working relationships reflect our district's values of engagement, equity, innovation, positive change, integrity, openness, transparency, respect, social responsibility and justice. Over the years the program has been in effect, the school liaison officers have proven to play an important role in achieving our goals. Our relationships with our local police departments reflect our shared values.

Administrators have seen the benefits of this program in the positive relationships that School Liaison Officers (SLO) foster with students, beginning in elementary school and through middle and secondary schools. School liaison officers are present in schools for assemblies, to answer questions from students, to visit classes and to consult by request with administrators, teachers, students and families about a variety of issues. Our SLO community

partners' approach to this work is trauma-informed and demonstrates both professionalism and sensitivity. These important and deliberate connections build relationships with students, families and community through positive interactions.

There are also times when schools need the assistance and expertise of police officers. In those high stress times, the familiar face of a trauma-informed trained school liaison officer can decrease anxiety for students. SLOs know our students, our buildings, and our unique circumstances. We reach out to our SLOs to work together to support students who are struggling in school or community. Our district works collaboratively with SLOs and other agencies to identify students who need additional supports and can continue that support after school hours as appropriate.

The VPVPA acknowledges the important work that schools need to do with our IBPOC and marginalized students and the Truth and Reconciliation's Calls to Action as well as the United Nations Declaration on the Rights of Indigenous Peoples. We feel this important work is best done in partnership with the institutions, who like schools, have historically created and upheld unjust systems. Removing our school liaison officers from schools does not help to decolonize our systems; rather it maintains and reinforces stereotypes and barriers towards Truth and Reconciliation.

The Victoria Principals' and Vice Principals' Association strongly wishes to work towards decolonization and demarginalization within our schools and with our partners. We feel we are better together, and together we can make these necessary improvements. Each partner's voice is essential and we look forward to continuing this important work.

Sincerely,

A handwritten signature in cursive script, appearing to read "Brenna O'Connor".

Brenna O'Connor

VPVPA President

On behalf the Victoria Principals' and Vice Principals' Association

Kelly Gorman

From: Jeff Duyndam
Sent: Friday, April 21, 2023 12:56 PM
To: Trustees
Cc: Deb Whitten
Subject: FW: Police Liaison Officers

Would you please include the email below from the teachers at Tillicum in Board Correspondence. Thank you.

Jeff Duyndam

Principal, Tillicum Community School
Greater Victoria School District No. 61
Ph: 250-386-1408 Fax: 250-380-2805

 tillicum.sd61.bc.ca |  [@TillicumTBirds](https://twitter.com/TillicumTBirds)



From: Laura Nault
Sent: Friday, April 21, 2023 12:53 PM
To: Jeff Duyndam <jeduyndam@sd61.bc.ca>
Subject: Police Liaison Officers

To Whom It May Concern,

We are writing to express our support for the Police Liaison Program to continue in its current capacity. Over the years, we as a staff have experienced an array of opportunities that have brought nothing but positive experiences for our student body. This includes, but is not limited to:

- mentoring programs for at-risk youth
- educational opportunities through police dog training
- opportunities for young children to connect with police officers in a positive manner
- presentations around Halloween and bike safety.

We have also appreciated police volunteers who have donated their time to our toast program, Cops for Cancer (who come by our school every year), and helping us connect with outside businesses in the Tillicum community. We feel strongly, given the positive impact of the Police Liaison Program, it should be allowed to continue. It has had a wonderful impact with our vulnerable and culturally diverse families that we have in our community. We also feel that the program is a vital component to building bridges between police officers and our community.

Thank you for your consideration,

Brad Carlson (GVTA Rep), Laura Nault (Staff Committee Chair), Meghan Kushnir (E.L.L. Specialist),
and Marylou Tompkins (Pro-D Rep)

Tillicum Elementary

Greater Victoria School District No. 61

Ph: 250-386-1408

 www.sd61.bc.ca |   @sd61schools



Board of Education

Chair: Nicole Duncan Vice-Chair: Karin Kwan

*Trustees: Natalie Baillaut, Angela Carmichael, Mavis David,
Derek Gagnon, Emily Mahbobi,
Diane McNally, Rob Paynter*

TO: Board of Education
FROM: Trustee Duncan
RE: Chair's Report
DATE: April 24, 2023

Activities on behalf of the Board:

1. Weekly Chair/Superintendent agenda planning meetings to set the agendas for our meetings. Bi-weekly check in/signing meeting with Superintendent and Secretary Treasurer and various media requests.
2. BCSTA Board Chair Call on Thursday, 6 April 2023- focused on public engagement, Board meeting process and Board Chairs received comments from the Minister of Education and Child Care.
3. Board Work Plan Updates recommended to the Board as per the motion below:

That the Board of Education of School District No.61 (Greater Victoria) add the following items to the Board Work Plan:

- i. Each December conduct an annual review of Appeal Bylaw 9331.1 which aligns with the Board's obligation to review both the Appeal Bylaw and the associated feedback forms.*
 - ii. Each May review Ad Hoc Committees that may need to be concluded via board motion.*
 - iii. Each June Trustees will provide the Board with a report pertaining to their work on Ad Hoc Committees during the year.*
4. Introduction to Robert's Rules of Order for Trustees and members of the SLT on Wednesday, 19 April 2023. Thank you kindly to Jim Vair, Director of Human Resources who facilitated this special learning opportunity.
 5. The Ombudsperson administrative fairness workshop for Trustees and members of the SLT on Saturday, 22 April 2023. A very special thank you to the Office of the Ombudsperson and facilitators Jennifer Jones and Wendy Byrne.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

6. It was my pleasure to attend the opening ceremony of the UVic Moving Trans History Forward Conference which included a special screening of the film *Si'hali (Woman)* from filmmaker Á'a:liya Warbus and a post screening discussion with the filmmaker and with two-spirited educator and knowledge keeper Saylesh Wesley. A special thanks to Dr. Aaron Devor, Chair in Transgender Studies, UVic.

Reminders: BCSTA annual general meeting takes place **April 27-30 in Vancouver**. Directors will be voted in for two-year terms.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

One *Learning* Community



May 2023

May 19: Non-Instructional Day (Ministry of Education and Child Care Indigenous Focus)

Strategic Direction and Context

- Approve the 2023-2024 Board of Education and Standing Committee Dates
- Approve the 2023-2024 Academy Fees
- Approve Long-Range Facilities Plan Process 2023-2024

External Compliance and Accountability

- Receive Carbon Neutral Action Report for Submission to Climate Action Secretariat by May 31st
- Receive Draft 2023-2024 Five-Year Capital Plan

Engagement with Stakeholders and Public Recognition Events

- Budget Process Debrief



The Board of Education of School District No. 61 (Greater Victoria)
Education Policy and Directions Committee Meeting
REGULAR MINUTES
Monday, April 3, 2023, 7:00 p.m.

Trustees Present: **Education Policy and Directions members:** Emily Mahbobi (Chair), Nicole Duncan, Mavis David

Operations Policy and Planning members: Nicole Duncan, Rob Paynter, Karin Kwan

Trustee Regrets: Diane McNally, Natalie Baillaut, Derek Gagnon, Angela Carmichael

Administration: Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer, Harold Caldwell, Deputy Superintendent, Tom Aerts, Associate Superintendent, Dr. Shelly Niemi, Director of Indigenous Education, Andy Canty, Director, Information Technology for Learning

Partners: Lena Palmero, GVTA, Brenna O'Connor, VPVPA

A. COMMENCEMENT OF MEETING

The meeting was called to order at 7:00 p.m.

A.1. Acknowledgement of Traditional Territories

Chair Mahbobi recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2. Approval of the Agenda

Moved by Trustee Duncan

That the April 3, 2023 agenda be approved.

Motion Carried Unanimously

A.3. Approval of the Minutes

Moved by Trustee Duncan

That the March 6, 2023 Combined Education Policy and Directions and Operations Policy and Planning Committee meeting minutes, be approved, as pertaining to the Education Policy and Directions Committee meeting.

Motion Carried Unanimously

A.4. Business Arising from Minutes

None.

B. PRESENTATIONS TO THE COMMITTEE

B.1. Sheila Flood and Michelle Desreux presented on Global Solutions for Peace, Equality and Sustainability.

Trustees provided thanks for the presentation.

C. NEW BUSINESS

C.1. Deputy Superintendent Caldwell presented the Framework for Enhancing Student Learning (FESL) Memo. Director of Indigenous Education Dr. Niemi presented on Indigenous Support and Wellness Framework.

The 4 Quadrants:

BEAR – Engagement and Location

WOLF – Social and Emotional Support

SALMON – Belonging, Transitions and Connection

RAVEN – Learning and Academic Support

Trustees thanked staff for the presentation and had questions of clarification.

D. NOTICE OF MOTION

None.

E. GENERAL ANNOUNCEMENTS

None.

F. ADJOURNMENT

Moved by Trustee Duncan

That the meeting adjourn.

Motion Carried Unanimously

The meeting adjourned at 8:05 p.m.

Chair	Secretary-Treasurer
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DRAFT



The Board of Education of School District No. 61 (Greater Victoria)

Operations Policy and Planning Committee

REGULAR MINUTES

Monday, April 17, 2023, 7:00 p.m.

Trustees Present: **Operations Policy and Planning members:** Rob Paynter (Chair), Karin Kwan, Derek Gagnon, Nicole Duncan, Natalie Baillaut

Education Policy and Directions members: Nicole Duncan

Trustee Regrets: Diane McNally, Mavis David, Emily Mahbobi, Angela Carmichael

Administration: Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer, Harold Caldwell, Deputy Superintendent, Tom Aerts, Associate Superintendent, Marni Vistisen-Harwood, Director of Facilities Services, Andy Canty, Director of Information Technology for Learning, Julie Lutner, Associate Secretary-Treasurer, Jim Vair, Director of Human Resource Services

Partners: Jane Massy, CUPE 947, Cindy Romphf, GVTA, Sarah Winkler, VPVPA, Tracy Humphreys, VCPAC, Paula Marchese, VCPAC

A. COMMENCEMENT OF MEETING

The meeting was called to order at 7:00 p.m.

A.1. Acknowledgement of Traditional Territories

Chair Paynter recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2. Approval of the Agenda

Moved by Trustee Duncan

That the April 17, 2023 agenda be approved.

Motion Carried Unanimously

A.3. Approval of the Minutes

Moved by Trustee Gagnon

That the March 6, 2023 Combined Education Policy and Directions and Operations Policy and Planning Committee meeting minutes, as pertaining to the Operations Policy and Planning Committee meeting, be approved.

Motion Carried Unanimously

A.4. Business Arising from Minutes

None.

B. PRESENTATIONS TO THE COMMITTEE

None.

C. SUPERINTENDENT'S REPORT

None.

D. PERSONNEL ITEMS

D.1. April 2023 Staffing Report

Director of Human Resource Services Vair presented the bi-monthly staffing report.

Stakeholders and Trustees had questions of clarification.

E. FINANCE AND LEGAL AFFAIRS

E.1. Monthly Financial Report: March 2023

Secretary-Treasurer Stride provided the report for information.

Trustees had questions of clarification.

E.2. Budget Change Report: March 2023

Secretary-Treasurer Stride provided the March 2023 Budget Change Report.

Trustees had questions of clarification.

F. FACILITIES PLANNING

F.1. Operations Update: April 2023

Director of Facilities Services Vistisen-Harwood provided the Operations Update for April 2023.

Trustees had questions of clarification.

F.2. Victoria High School Seismic Project Update

Director of Facilities Services Vistisen-Harwood provided the Victoria High School Seismic Project Update for April 2023.

Trustees had questions of clarification.

F.3. Lead in Water Report

Director of Facilities Services Vistisen-Harwood provided the Lead in Water report.

Trustees had questions of clarification. Trustee Duncan requested an update on the Elementary schools that must flush water lines for 30 seconds. Director of Facilities Services Vistisen-Harwood agreed to provide an update at a future meeting.

F.4. Response to Northridge PAC Presentation

Secretary-Treasurer Stride provided the response to Northridge PAC questions.

Stakeholders and Trustees had questions of clarification.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

None.

H. NEW BUSINESS

H.1. Trustee Kwan

Moved by Trustee Kwan

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to commence a Pilot of Elementary Strings for the 2023-24 school year in 6 schools

AND FURTHER

Report back to the Board of Education of School District No. 61 (Greater Victoria) no later than the February 2024 Board meeting on the successes as well as challenges of the Pilot Program

AND FURTHER

Consult rightsholders and stakeholders (including GVTA and VCPAC) either virtually or in-person prior to reporting to the Board of Education of School District No. 61 (Greater Victoria)

AND FURTHER

Survey student participants/families, music teachers, and school administrators to collect feedback on the Pilot Program prior to reporting to the Board of Education of School District No. 61 (Greater Victoria)

AMENDMENT

Moved by Trustee Duncan

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent **to identify up to 6 schools interested in participating** ~~commence in a~~ Pilot of Elementary Strings for the 2023-24 school year ~~in 6 schools~~

AND FURTHER

Report back to the Board of Education of School District No. 61 (Greater Victoria) no later than the February 2024 Board meeting on the successes as well as challenges of the Pilot Program

AND FURTHER

Consult rightsholders and stakeholders (including GVTA and VCPAC) either virtually or in-person prior to reporting to the Board of Education of School District No. 61 (Greater Victoria)

AND FURTHER

Survey student participants/families, music teachers, and school administrators to collect feedback on the Pilot Program prior to reporting to the Board of Education of School District No. 61 (Greater Victoria)

Trustee Duncan withdrew the amendment.

Moved by Trustee Duncan

To table the motion *“That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to commence a Pilot of Elementary Strings for the 2023-24 school year in 6 schools*

AND FURTHER

Report back to the Board of Education of School District No. 61 (Greater Victoria) no later than the February 2024 Board meeting on the successes as well as challenges of the Pilot Program

AND FURTHER

Consult rightsholder and stakeholders (including GVTA and VCPAC) either virtually or in-person prior to reporting to the Board of Education of School District No. 61 (Greater Victoria)

AND FURTHER

Survey student participants/families, music teachers, and school administrators to collect feedback on the Pilot Program prior to reporting to the Board of Education of School District No. 61 (Greater Victoria)" to a future meeting.

Motion Carried Unanimously

H.2. Trustee Duncan

Moved by Trustee Duncan

That the Board of Education of School District No. 61 (Greater Victoria) direct the Policy Sub Committee to recommend a policy and regulation on international student enrollment with particular reference to the Surrey School District policy and regulation;

AND FURTHER

Present the recommendations to the Education Policy and Directions Standing Committee in June 2023.

Motion Carried Unanimously

Moved by Trustee Duncan

That the Board of Education of School District No. 61 (Greater Victoria) direct the Board Chair to write to the Minister of Education and Child Care, Minister of Finance and Premier advocating for additional funding.

Motion Carried Unanimously

I. NOTICE OF MOTION

None.

J. GENERAL ANNOUNCEMENTS

None.

K. ADJOURNMENT

Moved by Trustee Duncan

That the meeting adjourn.

Motion Carried Unanimously

The meeting adjourned at 9:41 p.m.

Chair

Secretary-Treasurer

DRAFT



**Budget Advisory Committee
MINUTES
Thursday, March 9, 2023
Tolmie Boardroom, 556 Boleskine Road**

In Attendance:

Board of Education:

Trustees Derek Gagnon (Committee Chair), Nicole Duncan, Karin Kwan, Natalie Baillaut, Rob Paynter

Staff:

Deb Whitten, Superintendent
Harold Caldwell, Deputy Superintendent
Tom Aerts, Associate Superintendent
Katrina Stride, Secretary-Treasurer
Julie Lutner, Associate Secretary-Treasurer
Marni Vistisen-Harwood, Director of Facilities Services
Hervinder Parmar, Director of Finance, Budgets and Financial Reporting
Jim Vair, Director of Human Resource Services
Dr. Jeff Davis, Director of International Education
Dr. Shelly Niemi, Director of Indigenous Education
Andy Canty, Director of Information Technology for Learning
Gautam Khosla, Executive Member, Greater Victoria Principals Vice-Principals Association

Stakeholders:

Paula Marchese, VCPAC
Rachel McLellan, VCPAC
Ilda Turcotte, GVTA
Jane Massy, CUPE 947
Tailly Wills, CUPE 947
Trina Legge, CUPE 382

The meeting was called to order at 6:03 pm.

Acknowledgement

Committee Chair Gagnon recognized and acknowledged the Esquimalt and Songhees Nations on whose traditional territories we live, we learn, and we do our work.

Approval of Minutes

By consensus, the Committee approved the minutes from the March 2, 2023 meeting.

Public Meeting March 7, 2023 Feedback

Secretary-Treasurer Stride provided the Committee with the feedback from the Public Meeting held on March 7, 2023. There were 63 participants with representation from members of the public, parents, community partners, Trustees, CUPE 947, ASA, GVTA, Exempt staff and Principals and Vice Principals. Included in the report was the presentation, table talk package, notes taken at each table, scanned original written notes taken at each table, and scanned original comment cards from individual participants.

A detailed breakdown of the 63 participants was provided to the Committee:

Trustee	5	8%
Exempt	11	17%
Principal	11	17%
VP	4	6%
Teacher	8	13%
ASA	1	2%
CUPE 947	1	2%
Public	12	19%
Parent	9	14%
Community Partner	1	2%
	63	100%

Secretary-Treasurer Stride advised that the breakdown of attendees, as well as the notes from one of the tables that were received after the agenda package was sent out, will be added to the feedback report before it is posted to the website and included in the March 13, 2023 Regular Board meeting agenda package.

Secretary-Treasurer Stride recognized Tara Knight for her work in typing up and organizing the written notes from the public meeting.

Revisit Budget Advisory Committee Priorities and Savings

Secretary-Treasurer Stride provided the Committee with a summary of the Committee priorities and savings from the small group discussions at the March 2, 2023 meeting. There were no further suggestions for priorities or savings from the Committee.

Questions following the review included:

- Can someone explain what is meant by a charge for Wi-Fi?
 - Charge students for access to Wi-Fi at start of year, like a locker fee

District Staff Priorities and Savings

Associate Secretary-Treasurer Lutner provided an overview of how the District has gotten to a place of being in a \$4M projected structural deficit with no planned surplus to balance.

- The District historically stood out in the Province (in a negative way) for the size of its accumulated surplus. When the District advocated for more funds, the Ministry pointed to the

large surplus. The surplus was historically large, because there was a practice of accumulating unspent funds over multiple years to fund the structural deficit. It was acceptable for departments and schools to carry forward any unspent funds, without limits or restrictions.

- The District shifted its practice; it stopped letting departments carry forward funds unless they were contractually required or externally restricted, and school carry forward limits were lowered. Current year dollars were to be spent on current year students.
- When COVID happened, the District saw a sharp decline in both domestic and international enrolment. It also saw rising costs and extra supports needed in schools. Budget practices were tightened and areas that typically generated a surplus, no longer did.
- The District's historically large accumulated surplus dropped drastically. In 2016-2017, the accumulated surplus was \$22.8 million. At the end of 2021-2022, it was \$8.2 million, which included a \$2.3 million planned surplus to balance the 2022-2023 budget.

Associate Secretary-Treasurer Lutner explained the District's spending compared to the Provincial average in the following four functional areas:

- 2.7% more in Instruction (approximately \$5 million)
- 1% less in Administration
- Comparable in Operations
- 1.5% less in Transportation

Associate Secretary-Treasurer Lutner explained that the District has started to look at what is contributing to the Structural Deficit; where the District is spending over and above Ministry funding levels. The following areas were highlighted:

- Counselling 8.8 FTE over the Collective Agreement non-enrolling staffing ratios
- Inclusive Learning 5.5 FTE over the Collective Agreement non-enrolling staffing ratios
- Music 8.822 FTE outside of course-based funding
- Significant investment in technology in classrooms, e.g. student devices and teacher laptops

Associate Secretary-Treasurer Lutner stated that she is not saying that schools are overstaffed or that these are not valuable services and opportunities; however, these are examples of items we have historically funded using accumulated surplus, which we no longer have.

Questions and comments following the presentation included:

- Interested to see spending correlation with reduction in accumulated surplus
- Would like to see the surplus over last 2 years broken down
- Would like to see spending from Local Capital for the last 2 years
- Next time, look at school-based allocations and see if there are ways that the Board could set some priorities
- With the savings made last year, were they direct cuts or were they reallocated to other areas?
 - Reading recovery reduction reallocated to literacy plan \$500K
- Do we have data to support the literacy plan?
 - Yes
- Don't understand where expenses have gone up. Are they being used for the right purposes?
- Need a better understanding of the distribution of funds at the school level
- Should we be a follower or should we be a leader in the province?
 - Yes, we should be a leader, if we had the money to do that

- Would like to unpack inflationary costs, labour settlement funding, e.g. exempt increases
- If we are going to advocate for funding, we need better data to explain our current circumstances
- We are operating within a system and everything is connected; inquiry grants and collaboration are essential; when we don't have that, people are working overtime and getting sick, which ends up costing more
- We need to remind each other of the important things
- What falls under the categories of instruction, administration, operations, etc.?
- Principals and Vice Principals would be under Instruction or Special Purpose (CL, ELL, EL & CC)
- 50% of school districts are higher in educational outcomes; 50% are lower; top 10 best performing school districts are wildly different from others; hard to look at the norm; could do much better, excellent staff; would prefer to compare us to top 10 in educational outcomes; use the funds we have to close the gap
- Slide only reflects what we are spending; it's the same funding model applied across all school districts
- Look at other districts – largely same; what are top performing districts doing differently?
- Demographics at each district are different; cohorts in other districts are small, not comparable to other districts; we need to look at our own gap
- What are they doing that we are not doing; are there any practices that might fit?
- Staffing decisions; type of specialist you choose to allocate; where students are thriving - what is there? Need to get closer to professionals to have a better understanding of what is impacting students e.g. Director of Instruction at other districts
- Getting most out of our staff; not wearing them out
- Continuity of service; build and lose momentum
- Hard to look at longitudinal data; comparable data doesn't always exist in long-term, e.g. inquiry grants ended, staffing changes, etc.
- Pandemic, societal norms regarding retention and recruitment have changed; younger generations get raise by switching jobs

Secretary-Treasurer Stride presented a worksheet that incorporated all of the Budget Advisory Committee items requiring decisions, e.g. operating surplus, operating surplus – contingency, operating capital reserves, custodial services, music, EA hours, mental health, etc. Without including any new budget additions, it was explained that District staff have identified some areas of ongoing reduction and recovery, as well as one-time savings and surpluses, to balance the budget. However, once any of the new items are added, it requires additional savings to found. Secretary-Treasurer Stride did not provide specific details on all of the potential savings, as some of the items have not been fully discussed internally and may not be necessary depending on the actual structural deficit and the funding announcement expected next week.

Questions and comments following the presentation included:

- Need to have a better understanding of the impacts of reductions
- Copy of spreadsheet with reductions requested by Trustee Kwan for her personal use

Reaching Consensus

Secretary-Treasurer Stride explained to the Committee that a series of questions tied to previous Committee meetings and events were put into the Slido software application as poll questions. It was suggested that the Committee could participate in the polling exercise and use the results to see where it is at in relation to reaching consensus on a specific topic. It could also use the results to provide

information to the Board on topics where the Committee has not reached consensus.

The following questions were presented in Slido and Committee members wanting to participate provided their responses after any clarifying questions were asked:

Question 1: Operating Surplus

If there is an unrestricted operating surplus available at the end of 2022-2023, would you support the surplus being used to offset the budget deficit in 2023-2024?

- ☐ Use all of it
- ☐ Use some of it
- ☐ Don't use it

Question 2: Unrestricted Operating Surplus - Contingency

How would you plan to use the unrestricted operating surplus – contingency of \$1.2M currently held by the District?

- ☐ Don't use it – increase
- ☐ Don't use it – maintain
- ☐ Use some of it
- ☐ Use all of it

Question 3: Elementary Strings

What option would you choose for Elementary Strings?

- ☐ 28 Elementary Schools (\$258K increase)
- ☐ Hub Model – 5 sites (\$92K increase)
- ☐ Hub Model – 10 sites (\$183K increase)
- ☐ Strings in prep (\$0 impact)
- ☐ No Strings at Elementary (\$0 impact)

Questions and comments prior to Question 3 included:

- Could there be a combination; like ½ of one option and ½ of another, and then get feedback?
- Would like to try prep for a year, but won't work for everyone and don't want other schools to miss out; cost for alternative option for those other schools

Question 4: Middle School Music

What option would you choose for Middle School Music?

- ☐ Maintain current FTE 8.822 (\$0 impact)
- ☐ Reduce by 20% to 7.058 FTE (\$226K decrease)
- ☐ School Population Base FTE: 7.000 FTE (\$234K decrease)
- ☐ Base FTE + Participation Rate FTE: 10.000 (\$151K increase)
- ☐ Band as Exploratory/Elective (\$860K decrease)

Questions and comments prior to Question 4 included:

- Clarify band as exploratory; 6, 7 and 8 Strings and Choir outside of that
- Would schools get to pick if exploratory or choice?
 - ☐ Have not discussed in that detail
 - ☐ 7 out of 10 schools already have music in exploratory

- Are grades 8-12 funded differently from K-7?
 - Not 8-12; grade 8 is funded same as grade 6 and 7; K-9 is funded differently
- Moving outside to inside schedule; could impact other exploratory teachers
- Band class sizes are allowed to be larger than regular classes

Question 5: Technology for Learning – Student Devices

What option would you choose for Student Devices?

- Maintain current 2:1 ratio (\$750K increase)
- Reduce ratio to 3:1 (\$400K increase)
- Defer all costs and risks to next year (\$0 impact)

Questions and comments prior to Question 5 included:

- Chromebooks – 7 years unable to patch for over a year, reaching performance limit
- iPad operating system unable to update; security risk
- \$400K would replace, but would start to remove devices from schools; move to 3:1 ratio

Question 6: Technology for Learning – Educator Laptops

What option would you choose for Educator Laptops?

- Fully fund (\$1M increase)
- Partially fund (\$700K increase)

Questions and comments prior to Question 6 included:

- Partially funded means less replacement of aged-out devices; administration PCs deferred
- Not to fund is not an option, because we would have no tech in classroom
- Purchased a lot at same time; now trying to stagger over 3 years

Question 7: Technology for Learning – Network Infrastructure (Wi-Fi)

What option would you choose for Year 3 of the 5-Year Network Infrastructure Plan?

- Fully fund (\$618K increase)
- Do not fund (\$0 impact)

Questions and comments prior to Question 7 included:

- Wi-Fi; if selecting do not fund, would need to revise plan
- Could you spend the \$618K in one year?
 - Yes

Question 8: Educational Assistants

Would you support spending \$164K to top-up EAs to 30-hours per week at another 5 priority schools?

- Yes (\$164K increase)
- No (\$0 impact)

Questions and comments prior to Question 8 included:

- Why EA top-ups at elementary level?
 - Hours are higher at secondary, bigger gaps at elementary level; gap diminishing so cost to top-up gets lower

- Need to consider number of designated students, violent incidents, vulnerable schools
- Retention issue; this increases hours; doesn't increase number of people in building
- Not as many 17.5 hour positions now compared to previously

Question 9: Custodial Services

What option would you choose for Custodial Services?

- Revert with 6am start (\$669K increase)
- Revert with 5am start (\$669K increase)
- +3 FTE afternoon (\$208K increase)
- +5 FTE afternoon (\$347K increase)
- +7 FTE afternoon (\$486K increase)
- Maintain current level (\$0 impact)

Questions and comments prior to Question 9 included:

- Difference between 6am and 5am start?
 - 1 extra hour of cleaning (without students in building); 1 hour gap in afternoon
- Start to hire; big part of conversation was to move forward with hires; not letting them go at end of school year
 - May not have 10 hired by year-end; hiring and losing at equivalent pace right now

Question 10: Mental Health

Would you support doubling the \$48K budget for mental health initiatives?

- Yes (\$48K increase)
- No (\$0 impact)

Other questions and comments following poll questions:

- Could we look at a 5% reduction across departments?
 - Some departments could not provide 5%; some could provide more.
- Having difficulty with new proposals at this point; little time to explain implications; concerns about timeline

Board Meeting Preparation

Secretary-Treasurer Stride advised the Committee that it needs to present its recommendations to the Board on March 14, 2023 and that the agenda package needs to go out on either March 10 or March 13. The Committee was asked about what information it would like included in its report.

The Committee provided the following comments:

- Consensus? No; provide range of views; the Board will grapple with the information
- Understand that changes will come; want more of a role in changes
- Need to have data to bring to the Board and the discussions we have had are also important
- Request that any options brought forward have as much information as possible; significant impacts need to be clear
- Must be transparency around decisions
- Sometimes there are assumptions; mistakes can be made
- Options are not taken lightly by District staff
- Never feel positive when looking at some, but not all, options, and don't understand the impact on educational outcomes or creating opportunities for students

- Lots of questions, but feel hopeful
- We are becoming more sophisticated
- Need to be supportive of students; delivery of programs and services to students - need people to do this work
- Still work to do; need more information to make decisions
- Minimize impacts on students; there are learning curves
- Report to Board can include historical meetings
- Correspondence from stakeholders in agenda package?
 - Decided no correspondence and no presentations; one agenda item only

Next Meeting:

The next meeting is a Special Open Board meeting to be held on March 14, 2023 from 6:30pm to 8:00pm via Zoom

Adjournment

The meeting adjourned at 8:33 p.m.

DRAFT

Office of the Superintendent

Deb Whitten – Superintendent

TO: The Board of Education
FROM: Deb Whitten, Superintendent of Schools
RE: Superintendent's Report
DATE: April 24, 2023

Please see below the opportunities the Superintendent has been involved with during the month of April aligned to the Strategic Plan:

Goal 1: Create an inclusive and culturally responsive learning environment that will support and improve all learners' personal and academic success.

- Representative Advisory council of Students – April 3, 2023
- Administrators' Meeting – April 6, 2023
- 2023-2024 Budget Readings Special Open Board Meetings – April 4 & April 6, 2023
- Pathways & Partnerships' Student Scholarship Ceremony – April 11, 2023
- VCPAC Meeting – April 11, 2023
- 1000x5 Literacy Project Celebration (300,000 books) at Rockheights – April 19, 2023
- Climate Action Committee Meetings – April 19, 2023
- School visit – George Jay Elementary Guest Reader – April 24, 2023
- Monthly Meeting with VPVPA President and Vice-President – April 27, 2023

Goal 2: Create a culturally responsive learning environment that will support Indigenous learners' personal and academic success.

- Regular individual meetings with Esquimalt Nation; Songhees Nation; Urban Indigenous Peoples' House Advisory (UPHIA); and the Métis Nation of Greater Victoria.
- Regular meetings with the Four Houses.
- Meet bi-weekly with the Director of Indigenous Education

Goal 3: Create an inclusive and culturally responsive learning environment that will support learners' physical and mental well-being.

- Climate Action Committee Meeting – April 19, 2023
- School visit – George Jay Elementary Guest Reader – April 24, 2023

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Congratulations:

- To the Pathways & Partnerships' Student Scholarship recipients. Wishing you all the best as you pursue your chosen careers.
- To the 1000x5 Literacy Project on their 12th anniversary and over 300,000 books collected and distributed to young readers aged 0-5 years.
- To the Grade 12 students for all their work on their capstone projects.

Gratitude: The Superintendent would like to thank the following:

- Secretary-Treasurer Katrina Stride and the Financial Services Department for all their work in assisting with the 2023-24 budget process.

Recommended Motion: *That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's Report, as presented.*

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Office of the Associate Superintendent

Tom Aerts – Associate Superintendent

To: Board of Education Meeting

From: Tom Aerts, Associate Superintendent

Date: April 24th, 2023

RE: School Calendar 2023-24 and 2024-25

Background:

Following consultation with the following groups: CUPE 382, CUPE 947, GVTA, VCPAC, and VPVPA as well as School Districts 62 and 63, draft calendars have been developed for both the 2023/24 and 2024/25 school years. A two-year calendar is being proposed to align with our neighboring districts, Sooke and Saanich, and provide as much planning notice as possible to community members.

In accordance with the School Act, Boards must make their proposed calendar(s) public by the end of Feb 28th, 2023, and submit their calendars to the Ministry by March 31st, 2023. The Board must provide an opportunity for parents and representatives of the employees to provide comments to the Board with respect to the proposed school calendar.

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve the following 2023/2024 and 2024/2025 school calendars.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

	2023/2024 School Calendar	2024/2025 School Calendar
Professional Development Days (Non-instructional days)	Friday, September 22, 2023 Friday, October 20, 2023 Monday, November 20, 2023 Friday, February 16, 2024 Friday, May 17, 2024 * One additional day with date chosen by each school	Friday, September 23, 2024 Friday, October 25, 2024 Friday, November 22, 2024 Friday, February 14, 2025 Friday, May 16, 2025 * One additional day with date chosen by each school
School Opening	Tuesday, September 5, 2023	Tuesday, September 3, 2024
National Day of Truth and Reconciliation	Monday, October 2, 2023	Monday, September 30, 2024
Thanksgiving	Monday, October 9, 2023	Monday, October 14, 2024
Remembrance Day	Monday, November 13, 2023	Monday, November 11, 2024
Last day of classes before Winter vacation	Friday, December 22, 2023	Friday, December 20, 2024
Schools re-open after Winter vacation	Monday, January 8, 2024	Monday, January 6, 2025
Family Day	Monday, February 19, 2024	Monday, February 17, 2025
Last day of class before Spring vacation	Friday, March 15, 2024	Friday, March 14, 2025
Schools re-open after Spring vacation	Wednesday, April 3, 2024	Monday, March 31, 2025
Good Friday	Friday, March 29, 2024	Friday, April 18, 2025
Easter Monday	Monday, April 1, 2024	Monday, April 21, 2025
Victoria Day	Monday, May 20, 2024	Monday, May 19, 2025
Last days of classes for students	Thursday, June 27, 2024	Thursday, June 26, 2025
Administrative Day and School Closing	Friday, June 28, 2024	Friday, June 27, 2025

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Office of the Associate Superintendent

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4220 Fax (250) 475-4112

Tom Aerts – Associate Superintendent

To: Board of Education Meeting
From: Tom Aerts, Associate Superintendent
Date: April 24, 2023
RE: Specialty Academy Fees for 2023-2024

Background:

In accordance with Section 82.1 of the School Act, a Board may charge a student enrolled in a specialty academy fee relating to the direct costs incurred by the Board in providing the specialty academy that is in addition to the costs of providing a standard educational program. The Parent Advisory Council where the specialty academy is offered must be consulted and approval of the schedule of fees must be obtained by the Parent's Advisory Council, after which a Board that offers specialty academy must establish a schedule of fees to be charged and make the schedule of fees available to the public. This must be completed by July 1st.

In accordance with Policy 6159, the Greater Victoria Board of Education is committed to ensuring that no student will be denied educational opportunities due to financial hardship.

Discussion:

Attached to this memorandum is the Academy Schedule of Fees, approved and signed by their Parent Advisory Councils, for:

- Esquimalt High School Rugby Academy
- Lambrick Park Diamond for Excellence Baseball and Softball Academy
- Reynolds Secondary Centre for Soccer Excellence Academy
- Spectrum Hockey Skills Academy

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) makes available to the public via the District website, the schedules of fees that have been approved by the parents' advisory council for the school where the board proposes to offer a specialty academy.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.



ESQUIMALT HIGH SCHOOL

847 Colville Road, Victoria, B.C. V9A 4N9

phone 382-9226 fax 361-1263 esquimalt@sd61.bc.ca

The Esquimalt High School Rugby Academy

Section 82.1 (2) of the School Act states: “A board may offer Specialty Academies if...”

- (a) The board has consulted with the parents’ advisory council for the school where the board proposes to offer the specialty academy, and

Section 82.1 (6) Before establishing a schedule of fees.... a board must:

- (a) Consult with the parents’ advisory council for the school where the specialty academy is offered, and
- (b) Obtain the approval of the parents’ advisory council for the schedule of fees.

The following is the 2023-24 fee structure for the Esquimalt High School Rugby Academy as approved by our parent advisory council:

The cost to students for participating in the Esquimalt High School Rugby Academy is \$100 per month for a yearly fee (10 months) of \$1000. Consistent with district policy, no student will be excluded due to financial hardship.

Signatures:

Heidi Hackman

H. Hackman

PAC Member Signature & Name

Sarah Garr

S. Garr

Principal Signature & Name



Lambrick Park Secondary School

4139 Torquay Drive, Victoria, B.C. V8N 3L1
Phone: 250-477-0181 Fax #: 250-477-0143

Website: www.lambrickpark.sd61.bc.ca

Email: lambrickpark@sd61.bc.ca

Gord Mitchell, Principal

Geoffrey MacDonald, Vice Principal

Stefanie Sloboda, Vice Principal

April 11, 2023

The Lambrick Park Baseball and Softball Academy

Section 82.1 (2) of the School Act states: "A board may offer Specialty Academies if..."

(a) The board has consulted with the parents' advisory council for the school where the board proposes to offer the specialty academy, and
Section 82.1 (6) Before establishing a schedule of fees.... a board must:

- (a) Consult with the parents' advisory council for the school where the specialty academy is offered, and
- (b) Obtain the approval of the parents' advisory council for the schedule of fees.

The following is the 2023-24 fee structure for the **Lambrick Park Baseball and Softball Academy** as approved by our parent advisory council:

The cost to students for participating in the **Lambrick Park Baseball and Softball Academy** is **\$150** per month for a yearly fee (10 months) of **\$1500**. Consistent with district policy, no student will be excluded due to financial hardship.

Signatures:

Dana Eckardt

PAC Member Signature & Name

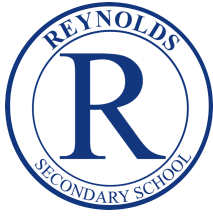
Gord Mitchell

School Principal

Sheri YALDER

PAC Member Signature & Name

April 14/2023



École Reynolds Secondary School

3963 Borden St. Victoria, BC V8P 3H9

Telephone: (250) 479-1696

www.reynolds.sd61.ca

reynolds@sd61.bc.ca

The Reynolds Centre for Soccer Excellence

Section 82.1 (2) of the School Act states: “A board may offer Specialty Academies if...”

- (a) The board has consulted with the parents’ advisory council for the school where the board proposes to offer the specialty academy, and


Section 82.1 (6) Before establishing a schedule of fees.... a board must:

- (a) Consult with the parents’ advisory council for the school where the specialty academy is offered, and
- (b) Obtain the approval of the parents’ advisory council for the schedule of fees.

The following is the 2023-24 fee structure for the Reynolds Centre for Soccer Excellence as approved by our parent advisory council:

The cost to students for participating in the program \$90 per month for a yearly fee (10 months) of \$1100 less the program deposit of \$200 upon acceptance. Consistent with district policy, no student will be excluded due to financial hardship.

Signatures:



Manise Neilson, Chair
PAC Member Signature & Name



Peter Tyrrell, Vice Chair
PAC Member Signature & Name

PAC Member Signature & Name

PAC Member Signature & Name



Aaron Norris
Principal Signature & Name



The Spectrum Hockey Academy

Section 82.1 (2) of the School Act states: "A board may offer Specialty Academies if..."

- (a) The board has consulted with the parents' advisory council for the school where the board proposes to offer the specialty academy, and

Section 82.1 (6) Before establishing a schedule of fees.... a board must:

- (a) Consult with the parents' advisory council for the school where the specialty academy is offered, and
(b) Obtain the approval of the parents' advisory council for the schedule of fees.

The following is the 2023-24 fee structure for the Spectrum Hockey Academy as approved by our parent advisory council:

The cost to students for participating in the Spectrum Hockey Academy is \$175 per month for a yearly fee (10 months) of \$1750. Consistent with district policy, no student will be excluded due to financial hardship.

Signatures:

Nicole Myvall
[Signature]
PAC Member Signature & Name

Christine Surridge
[Signature]
PAC Member Signature & Name

PAC Member Signature & Name

PAC Member Signature & Name

Bruce Bodney
[Signature]
Principal Signature & Name

Office of the Secretary-Treasurer

Katrina Stride – Secretary-Treasurer

TO: The Board of Education

FROM: Katrina Stride

DATE: April 24, 2023

RE: **Monthly Report**

The purpose of this memo is to update the Board on some of the activities of the Secretary-Treasurer since March 13, 2023.

- Special Open Board meetings for 2023-2024 Annual Budget
- Youth Apprentice Award Presentation by Pathways and Partnerships
- Policy Sub-Committee meeting
- Meeting to review 2023-2024 school staffing submissions
- Meetings with Ministry of Education and Child Care
- Meetings with municipal partners
- Meetings with community partners
- Meetings with legal counsel
- Meetings with union presidents
- Meetings with Rightsholders
- Meetings with Communications and Community Engagement
- Weekly Senior Leadership Team meetings
- Weekly Chair Superintendent agenda setting meetings
- Weekly Superintendent meetings
- Weekly Budget meetings
- Weekly Facilities meetings
- Bi-weekly Vic High construction project meeting with Facilities and School Principal
- Bi-weekly Human Resource Services meeting
- Bi-weekly Facilities and Superintendent meeting
- Bi-weekly Information Technology for Learning meeting
- Bi-weekly Privacy Management meeting
- Monthly Standing Committee and Board meetings
- Monthly Representative Advisory Council of Students meeting
- Monthly District Leadership Team meeting
- Monthly Administrators meeting

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

- Monthly Childcare meeting with Facilities and District Principal
- Professional Development:
 - Fairness by Design: An Administrative Fairness Self-Assessment Guide Webinar; presented by Ombudsperson BC
 - Financial Management Plan Webinar; presented by the Ministry of Education and Child Care

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Office of the Secretary-Treasurer

Katrina Stride – Secretary-Treasurer

TO: Board of Education
FROM: Katrina Stride, Secretary-Treasurer
DATE: April 24, 2023
RE: **2023-2024 Capital Plan Bylaw**

Capital Plan 2023/24 Ministry Response Letter

On March 9, 2023, the School District received a letter in response to its 2023/24 Annual Five-Year Capital Plan submission for both Minor and Major Capital Programs. The response letter is attached.

Major Capital Programs

Under Projects in Development from Previous Years, Project #150466 Sundance Elementary – Seismic has been approved to proceed to the submission of a Project Development Report (PDR) to the Ministry for funding approval as soon as possible.

Project #	Project Name	Project Type	Comments
150466	Sundance Elementary	Seismic	Please submit Project Development Report (PDR) to Ministry for funding approval as soon as possible

Minor Capital Programs

Under the School Enhancement Program (SEP), South Park Elementary has been approved to proceed to design, tender and construction of roofing upgrades to be completed by March 31, 2024.

Under the Carbon Neutral Capital Program (CNCP), both Doncaster Elementary and Reynolds Secondary have been approved to proceed to design, tender and construction of HVAC upgrades to be completed by December 31, 2023 for Doncaster and March 31, 2024 for Reynolds.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
South Park Family School	SEP - Roofing Upgrades	\$1,000,000	Proceed to design, tender & construction. To be completed by March 31, 2024.
Doncaster Elementary*	CNCP - HVAC Upgrades	\$518,200	Proceed to design, tender & construction. To be completed by December 31, 2023.
Reynolds Secondary	CNCP - HVAC Upgrades	\$350,000	Proceed to design, tender & construction. To be completed by March 31, 2024.

**Please contact your Minor Capital planning officer for information on funding structure.*

Capital Plan 2024/25 Draft Submission

The draft submission for the 2024/25 Annual Five-Year Capital Plan will be presented at the Operations Policy and Planning Committee meeting on May 8, 2023. The final submission will be presented at the Operations Policy and Planning Committee meeting on June 12, 2023 with final approval at the Regular Board meeting on June 19, 2023.

Recommended Motions

The motion below reflects the wording in the Capital Bylaw No. 2023/24-CPSD61-01 Capital Plan 2023/24. The Capital Bylaw No. 2023/24-CPSD61-01 Capital Plan 2023/24 is attached.

That the Board of Education of School District No. 61 (Greater Victoria) approve Capital Bylaw No. 2023/24-CPSD61-01 Capital Plan 2023/24.

WHEREAS in accordance with Section 142 of the *School Act*, the Board of Education of School District No. 61 (Greater Victoria) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with Section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2023/24 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated March 9, 2023, is hereby adopted.
2. This Capital Bylaw may be cited as School District No. 61 (Greater Victoria) Capital Bylaw No. 2023/24-CPSD61-01.

Read a first time this 24th day of April, 2023;

Read a second time this 24th day of April, 2023.

That the Board of Education of School District No. 61 (Greater Victoria) agree to give all three readings of School District No. 61 (Greater Victoria) Capital Bylaw No. 2023/24-CPSD61-01 at the April 24, 2023 Board meeting.

Motion must carry unanimously to continue to the 3rd reading

Read a third time this 24th day of April, 2023, and finally passed and adopted the 24th day of April, 2023.

Supporting Documents

Capital Plan 2023/24 Ministry Response Letter dated March 9, 2023
 Capital Plan Bylaw No. 2023/24-CPSD61-01 Capital Plan 2023/24



March 9, 2023

Ref: 288311

To: Secretary-Treasurer and Superintendent
School District No. 61 (Greater Victoria)

Capital Plan Bylaw No. 2023/24-CPSD61-01

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2023/24

This letter is in response to your School District's 2023/24 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs and provides direction for advancing supported and approved capital projects. **Please see all bolded sections below for information.**

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- **School Food Infrastructure Program (FIP)***
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

***Note: The FIP is a new program commencing in fiscal year 2023/24. FIP project requests are required to be submitted as part of the capital plan submissions that are due on June 30, 2023. School districts will be advised of approved FIP projects in early fall via an amended 2023/24 Capital Plan Response letter. Further information regarding the scope of the program, program criteria, and eligible projects will be included in the 2024/25 Capital Plan Instructions.**

The following tables identify major capital projects that are supported to proceed to the next stage, if applicable, as well as minor capital projects that are approved for funding and can proceed to procurement.

MAJOR CAPITAL PROJECTS (SMP, EXP, REP, SAP, RDP)

Projects in Development from Previous Years

Project #	Project Name	Project Type	Comments
150466	Sundance Elementary	Seismic	Please submit Project Development Report (PDR) to Ministry for funding approval as soon as possible

Follow-up meetings will be scheduled by your respective Regional Director or Planning Officer regarding next steps. Also, note that Capital Project Funding Agreements (CPFA) are not issued for Major Capital Projects until after the Business Case and all other required supporting documentation is received, reviewed, and approved for funding by the Ministry.

MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)

Below are tables for the minor capital projects that are approved. The table identifies School Enhancement Program (SEP), Carbon Neutral Capital Program (CNCP), Building Envelope Program (BEP), Playground Equipment Program (PEP), as well as the Bus Acquisition Program (BUS), if applicable.

New projects for SEP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
South Park Family School	SEP - Roofing Upgrades	\$1,000,000	Proceed to design, tender & construction. To be completed by March 31, 2024.
Doncaster Elementary*	CNCP - HVAC Upgrades	\$518,200	Proceed to design, tender & construction. To be completed by December 31, 2023.
Reynolds Secondary	CNCP - HVAC Upgrades	\$350,000	Proceed to design, tender & construction. To be completed by March 31, 2024.

**Please contact your Minor Capital planning officer for information on funding structure.*

An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2023/24 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Bylaw Number provided at the beginning of this document) for its approved 2023/24 Five-Year Capital Plan as identified in this

Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>

The Capital Bylaw and the APFA must be signed, dated, and emailed to Ministry Planning Officer Nathan Whipp at Nathan.Whipp@gov.bc.ca as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.

As the 2023/24 Capital Plan process is now complete, the Capital Plan Instructions for the upcoming 2024/25 Annual Five-Year Capital Plan submission process (using the Ministry's Capital Asset Planning System (CAPS) online platform) will be available on the Ministry's [Capital Planning](#) webpage by April 1st, 2023.

NOTE: School districts' Capital Plan submission deadlines for the 2024/25 fiscal year, using the CAPS online platform, will be as follows:

- **June 30, 2023** – Major Capital Programs (SMP, EXP, REP, RDP, SAP, BEP); Minor Capital Programs (FIP).
- **September 30, 2023** – Minor Capital Programs (SEP, CNCP, PEP, BUS).

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer. School districts may wish to provide Major and Minor Capital submissions by the June 30, 2023 deadline.

Additionally, the Annual Facility Grant (AFG) project requests for the 2023/24 fiscal year are to be submitted using the CAPS online platform, on or before May 31, 2023.

Please contact your respective Regional Director or Planning Officer as per the [Capital Management Branch Contact List](#) with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process.

Sincerely,



Francois Bertrand, Executive Director
Capital Management Branch

pc: Damien Crowell, Director, Major Capital Projects, Capital Management Branch
Geoff Croshaw, A/Director, Minor Capital Programs and Finance Unit, Capital Management Branch

CAPITAL BYLAW NO. 2023/24-CPSD61-01
CAPITAL PLAN 2023/24

WHEREAS in accordance with section 142 of the School Act, the Board of Education of School District No. 61 (Greater Victoria) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the School Act, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2023/24 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated March 9, 2023 is hereby adopted.
- 2. This Capital Bylaw may be cited as School District No. 61 (Greater Victoria) Capital Bylaw No.2023/24-CPSD61-01.

READ A FIRST TIME THE 24th DAY OF April, 2023;
READ A SECOND TIME THE 24th DAY OF April, 2023;
READ A THIRD TIME, PASSED THE 24th DAY OF April, 2023.

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 61 (Greater Victoria) Capital Bylaw No. 2023/24-CPSD61-01 adopted by the Board the 24th day of April, 2023.

Secretary-Treasurer

Office of the Secretary-Treasurer

Katrina Stride – Secretary-Treasurer

TO: Board of Education

FROM: Katrina Stride, Secretary-Treasurer

DATE: April 24, 2023

RE: **2023-2024 Annual Facility Grant (AFG) Expenditure Plan Submission**

Annual Facility Grant (AFG) Ministry Policy

As per the Ministry of Education and Child Care website, the AFG is intended for annual facility projects required to maintain facility assets through their anticipated economic life and to prevent premature deterioration of these assets.

The amount of a board of education's annual facility grant will be calculated by the Ministry of Education and Child Care using a formula based on student enrolment and average age of facilities, with an adjustment made for unique geographic factors.

A board of education may expend its annual facility grant for the purpose of:

- upgrading or replacing existing facility components throughout the expected economic life of an existing capital asset;
- enhancing the service potential of an existing capital asset or a component of an existing capital asset by correcting deficiencies in design or construction, and unsafe conditions;
- significantly lowering the associated operating costs of an existing capital asset; or
- extending the life of an existing capital asset or a component of an existing capital asset beyond its original life expectancy.

A board of education is responsible for managing its annual facility grant funds to enable any emergent health and safety expenditures to be addressed within a fiscal year.

There are 9 main categories of eligible AFG expenditures:

- **Accessibility upgrades** (improvements related to access for persons with mobility issues or physical disabilities);
- **Asbestos Abatement** (mitigation and/or remediation of asbestos affected areas);
- **Electrical upgrades** (improvements or replacements of power supply and distribution systems, fire protection systems, and technological infrastructure upgrades to accommodate computer and telecommunications networks);

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

- **Exterior Wall System upgrades** (improvements to protect the fabric of the building, including exterior painting, window and door replacement, building envelope repair and replacement, structural and non-structural seismic mitigation);
- **HVAC upgrades** (improvements, replacements or provision of heating, ventilation, and air conditioning systems);
- **Interior Construction upgrades** (improvements of school facilities related to flooring, wall partitions, non-structural upgrades, and the provision of educational programming);
- **Plumbing upgrades** (improvements, replacements or provision of washroom and plumbing systems, and safe drinking water);
- **Roofing upgrades** (scheduled roof replacements and major roof repairs);
- **Site upgrades** (site improvements including positive site drainage; repairs to sidewalks, parking lots, site access/egress, paved work areas, paved play areas, and play fields; repairs, upgrading or replacement of playground equipment; perimeter safety fencing; contaminated soil remediation; underground storage tanks removal; sewer or water services; underground irrigation systems; traffic safety).

Expenditures for annual facility projects may include any associated consultant fees.

Examples of ineligible use of annual facility grants include:

- building expansions resulting in increases to gross facility area or nominal capacity
- building acquisitions
- site acquisitions
- acquisition of equipment, furnishings, personal computers and peripherals, servers, or vehicles and their accessories.

2023-2024 Annual Facility Grant (AFG)

For 2023-2024, the District has received funding in the amount of \$5,003,980 for AFG; \$741,458 in Operating (\$810,431 less a recovery of \$68,973 for its share of the Capital Asset Management System), and \$4,262,522 in Capital. Total AFG funding in 2023-2024 has increased \$917K from the funding received in 2022-2023.

The 2023-2024 AFG Expenditure Plan Submission encompasses total AFG funding of \$5,003,980.

2023-2024 AFG Expenditure Plan Submission

To comply with Treasury Board direction, each school district must annually provide the Ministry with an AFG expenditure plan prior to the allocation of AFG funding. Specifically, each school district's plan will include a list of AFG projects and expenditures expected to be undertaken during the Ministry's fiscal year (April 1st to March 31st). The deadline for submission of the 2023-2024 AFG expenditure plan is May 19, 2023.

The District's 2023-2024 AFG Expenditure Plan Submission is attached for information.

Supporting Document

2023-2024 Annual Facility Grant (AFG) Expenditure Plan Submission

Submission Summary

Submission Summary:	AFG 2023/2024 2023-05-19
Submission Type:	Expenditure Plan
School District:	Greater Victoria (SD61)
Open Date:	2023-04-05
Close Date:	2023-05-19
Submission Status:	Draft

Submission Category	Sum Total Project Cost
AFG	\$5,003,980
Total	\$5,003,980

AFG							
Project Number	Existing Facility?	Facility/Site	Project Type	VFA Requirement #	SD Project ID	Project Description	Total Project Cost
160396	Yes	Burnside Community	Exterior Wall Systems			Mullion and Window Repair	\$200,000
160341	Yes	Campus View Elementary	Electrical (AFG)			Security System Upgrade - loss prevention	\$7,500
160327	Yes	Cedar Hill	Electrical (AFG)			Telephone and PA Upgrade	\$2,500
160342	Yes	Central Middle School	Electrical (AFG)			Security System Upgrade - loss prevention	\$7,500
160404	Yes	Central Middle School	Electrical (AFG)			Lighting Upgrade	\$50,000
160340	Yes	Cloverdale Traditional Elementary	Electrical (AFG)			Security System Upgrade - loss prevention	\$25,000
160397	Yes	Colquitz Middle School	Site Upgrades			Field Repair and seeding	\$19,080
160382	No	District Wide	Asbestos Abatement			Asbestos	\$100,000
160383	No	District Wide	Site Upgrades			Irrigation Upgrades to ensure network is not compromised	\$150,000
160392	No	District Wide	Accessibility Upgrades			Accessibility Upgrades	\$100,000
160394	No	District Wide	Electrical (AFG)			Synchronized Clock Replacement	\$50,000
160343	Yes	Doncaster Elementary	Electrical (AFG)			Security System Upgrade - loss prevention	\$7,500
160314	Yes	Eagle View Elementary	Roofing (AFG)			Roof replacement area 1	\$400,000
160318	Yes	Ecole Macaulay Elementary	Electrical (AFG)			Infrastructure upgrade - wiring and panel upgrade for communications	\$7,500
160384	Yes	Ecole Macaulay Elementary	Roofing (AFG)			Roof Upgrade	\$100,000
160333	Yes	Ecole Marigold School	Electrical (AFG)			Telephone and PA Upgrade	\$2,500
160339	Yes	Ecole Marigold School	Electrical (AFG)			Security System Upgrade - loss prevention	\$20,000
160350	Yes	Ecole Quadra Elementary	Accessibility Upgrades			Access Lift Replacement and door repair	\$75,000
160348	Yes	Ecole Willows Elementary	Electrical (AFG)			Tec Package Replacement Parts and upgrades	\$20,000

Submission Summary

160328	Yes	Frank Hobbs Elementary	Electrical (AFG)		Telephone and PA Upgrade	\$7,500
160354	Yes	Frank Hobbs Elementary	Electrical (AFG)		Fire Panel Upgrade	\$50,000
160403	Yes	George Jay Elementary	Electrical (AFG)		Lighting Upgrade	\$50,000
160344	Yes	Glanford Middle School	Electrical (AFG)		Minor Tec Upgrades	\$10,000
160358	Yes	Glanford Middle School	Site Upgrades		Site Prep and Parking lot pavement replacement	\$185,000
160390	Yes	Gordon Head Middle School	Site Upgrades		Exterior Renovations and painting	\$200,000
160329	Yes	Hillcrest Elementary	Electrical (AFG)		Telephone and PA Upgrade	\$7,500
160353	Yes	Hillcrest Elementary	Electrical (AFG)		Fire Panel Upgrade	\$50,000
160316	Yes	James Bay Community	Electrical (AFG)		Infrastructure upgrade - wiring and panel upgrade for communications	\$7,500
160337	Yes	James Bay Community	Electrical (AFG)		Security System Upgrade - loss prevention	\$7,500
160330	Yes	Lake Hill Elementary	Electrical (AFG)		Telephone and PA Upgrade	\$10,000
160402	Yes	Lake Hill Elementary	Electrical (AFG)		Lighting Upgrade	\$30,000
160317	Yes	Lambrick Park Secondary	Electrical (AFG)		Infrastructure upgrade - wiring and panel upgrade for communications	\$10,000
160331	Yes	Lambrick Park Secondary	Electrical (AFG)		Telephone and PA Upgrade	\$15,000
160332	Yes	Lansdowne Middle School	Electrical (AFG)		Telephone and PA Upgrade	\$12,500
160319	Yes	Margaret Jenkins Elementary	Electrical (AFG)		Infrastructure upgrade - wiring and panel upgrade for communications	\$5,000
160351	Yes	Margaret Jenkins Elementary	Accessibility Upgrades		Access Lift Replacement and door repair	\$75,000
160321	Yes	Mckenzie Elementary	Electrical (AFG)		Infrastructure upgrade - wiring and panel upgrade for communications	\$10,000
160359	Yes	Mckenzie Elementary	Site Upgrades		Site Prep and Parking lot paving replacement	\$200,000
160399	Yes	Mckenzie Elementary	Electrical (AFG)		Lighting Upgrade	\$30,000
160312	Yes	Monterey Middle School	Roofing (AFG)		Roof Replacement sections 1, 2, 3, 4, 5 and 6	\$325,000
160352	Yes	Monterey Middle School	Accessibility Upgrades		Three Access Lift Replacements	\$150,000
160313	Yes	Mount Douglas Secondary	Roofing (AFG)		Roof Replacement, areas 6,7 and 12a	\$250,000
160320	Yes	Mount Douglas Secondary	Electrical (AFG)		Infrastructure upgrade - wiring and panel upgrade for communications	\$15,000
160357	Yes	Northridge Elementary	Site Upgrades		Site Prep and Parking Lot Paving Replacement	\$130,000
160323	Yes	Oaklands Elementary	Electrical (AFG)		Infrastructure upgrade - wiring and panel upgrade for communications	\$12,500
160395	Yes	Oaklands Elementary	Exterior Wall Systems		Mullion and Window Repairs	\$200,000
160400	Yes	Oaklands Elementary	Electrical (AFG)		Lighting Upgrade	\$40,000
160311	Yes	Reynolds Secondary	Roofing (AFG)		Roof replacement areas 1b and 6	\$400,000
160338	Yes	Reynolds Secondary	Electrical (AFG)		Security System Upgrade - loss prevention	\$25,000
160349	Yes	Reynolds Secondary	Accessibility Upgrades		Access Lift Replacement and door repair	\$75,000
160391	Yes	Rockheights Middle School	Interior Construction		Interior Renovation and paint	\$80,000
160401	Yes	Rogers Elementary	Electrical (AFG)		Lighting Upgrade	\$50,000

Submission Summary

160324	Yes	Shoreline Community Middle School	Electrical (AFG)			Infrastructure upgrade - wiring and panel upgrade for communications	\$12,500
160334	Yes	Shoreline Community Middle School	Electrical (AFG)			Telephone and PA Upgrade	\$20,000
160398	Yes	Shoreline Community Middle School	Electrical (AFG)			Lighting Upgrade	\$50,000
160335	Yes	Sir James Douglas Elementary	Electrical (AFG)			Telephone and PA Upgrade	\$12,500
159930	Yes	Spectrum Community School	Roofing (AFG)			Roof replacement areas 10, 10a and 11	\$300,000
160336	Yes	Strawberry Vale Elementary	Electrical (AFG)			Telephone and PA Upgrade	\$10,000
160393	Yes	Strawberry Vale Elementary	Site Upgrades			Exterior building repairs	\$200,000
160325	Yes	Sundance Elementary	Electrical (AFG)			Infrastructure upgrade - wiring and panel upgrade for communications	\$5,000
160347	Yes	Victoria West Elementary	Electrical (AFG)			Apple TV Upgrades	\$9,900
160361	Yes	Victoria West Elementary	Site Upgrades			Exterior Upgrades and exterior painting	\$200,000
160326	Yes	View Royal Elementary	Electrical (AFG)			Infrastructure upgrade - wiring and panel upgrade for communications	\$10,000
160346	Yes	View Royal Elementary	Electrical (AFG)			Smart Board and Projections upgrades	\$70,000
160355	Yes	View Royal Elementary	Site Upgrades			Irrigation Replacement	\$35,000
						Submission Category Total:	\$5,003,980

SECTION 72 REPORT

The Board of Education discussed the following matter:

- Appeals

SECTION 72 REPORT

The Board of Education discussed the following matter:

- Legal
- Property
- Personnel
- Strategic Plan

SECTION 72 REPORT

The Board of Education discussed the following matter:

- Property

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