



**Budget Advisory Committee
MINUTES
Thursday, January 19, 2023
Tolmie Boardroom, 556 Boleskine Rd**

In Attendance:

Board of Education:

Trustees Nicole Duncan, Karin Kwan, Natalie Baillaut, Angela Carmichael, Derek Gagnon (Committee Chair), Diane McNally (by phone) and Rob Paynter

Staff:

Deb Whitten, Superintendent

Harold Caldwell, Deputy Superintendent

Tom Aerts, Associate Superintendent

Katrina Stride, Secretary-Treasurer

Julie Lutner, Associate Secretary-Treasurer

Marni Vistisen-Harwood, Director of Facilities Services

Jim Vair, Director of Human Resource Services

Dr. Jeff Davis, Director of International Education

Dr. Shelly Niemi, Director of Indigenous Education

Connor McCoy, Past President, Greater Victoria Principals Vice-Principals Association

Gautam Khosla, Executive Member, Greater Victoria Principals Vice-Principals Association

Lindsay Johnson, District Vice Principal

David Hovis, District Principal

Sean McCartney, District Principal

Sean Powell, District Principal

Tammy Renyard, District Principal

Charmaine Shortt, District Principal

Stakeholders:

Tracy Humphries, VCPAC

Paula Marchese, VCPAC

Ezekiel Gow, GVTA

Cindy Romphf, GVTA

Tailly Wills, CUPE 947

Trina Legge, CUPE 382

The meeting was called to order at 6:01 pm.

Acknowledgement

Committee Chair Gagnon recognized and acknowledged the Esquimalt and Songhees Nations on whose traditional territories we live, we learn, and we do our work.

Approval of Minutes

By consensus, the Committee approved the minutes from the December 8, 2022 meeting.

Values and Guiding Principles

Values and Guiding Principles with the following revisions were presented to the Committee for approval:

- Changed budget year in heading from 2022-2023 to 2023-2024
- Changed date under Timelines from April 11, 2021 to April 6, 2023

By consensus, the Committee approved the revised Values and Guiding Principles. The Committee will recommend that the Board approve the revised Values and Guiding Principles.

Terms of Reference

Terms of Reference with the following revisions were presented to the Committee for approval:

- Under Composition and Operations:
 - Removed pluralization of Associate Superintendent
 - Added the word Services following Director of Facilities
 - Removed 'as the conduit to and from the Four Houses' following the position of Director of Indigenous Education (addressed in subsequent paragraph in TOR)
 - Added Director of Human Resource Services
 - Added Director of Information Technology for Learning
 - Added Director of International Education
 - Added that student voice will be heard through the Student Symposium and the Representative Advisory Council of Students
- Under Duties and Responsibilities:
 - Changed date to make recommendations to Board from March 10, 2022 to March 2, 2023

By consensus, the Committee approved the revised Terms of Reference. The Committee will recommend that the Board approve the revised Terms of Reference.

Monthly Financial Report – June 2022

The Committee reviewed the Monthly Financial Report for June 2022.

Talking Tables Event Report

The Committee was provided with the Talking Tables Event Report. There were 65 participants with representation from Rightsholders, Trustees, CUPE 382, CUPE 947, GVTA, Exempt staff, and Principals and Vice Principals. Included in the report was the agenda package with topic links and documentation, presentation slides, and notes from facilitators at each table for each topic.

Indigenous Education

Dr. Shelly Niemi, Director of Indigenous Education, presented the Committee with an overview of the Indigenous Education department. Topics included the goals and strategies related to Indigenous students, the role of the department, Four Houses, communication protocol, targeted and core funding, distinction-based data, and completion rates. Dr. Niemi responded to questions from the Committee regarding the presentation and the department profile provided in the agenda package.

Mental Health and Wellness

Tammy Renyard, District Principal, presented the Committee with an overview of mental health and wellness initiatives in the District. Topics included the goals and strategies related to social emotional learning, physical literacy, and mental health literacy; data and research; and current mental health resources and supports, including counselling. District Principal Renyard responded to questions from the Committee regarding the presentation.

District Team Department Profiles

Each of the following members of the District Team presented a brief overview of their area of responsibility and responded to questions from the Committee regarding their presentation and department profiles.

- Tammy Renyard, District Principal: District Team, Secondary, Pro-D
- Sean McCartney, District Principal: Inclusive Learning, Community Link
- Charmaine Shortt, Acting District Principal: Early Learning and Childcare
- David Hovis, District Principal: Elementary, English Language Learners (ELL)
- Sean Powell, District Principal: Middle, French Immersion (FRIMM)
- Lindsay Johnson, District Vice Principal: Pathways and Partnerships

Work Plan

The Committee reviewed the draft work plan for upcoming meetings including topics of interest, department reviews, and consensus building towards making recommendations to the Board.

Revised Budget Process Timeline

The Committee reviewed the revised Budget Process Timeline. Changes to the Budget Process Timeline included:

- Talking Tables moved from November 24 to January 5
- Budget Advisory Committee Meeting #8 (Debrief) moved from April 20 to May 4

The Committee will recommend that the Board approve the revised Budget Process Timeline.

Take Away and Questions

The following question was received following the meeting:

Since we will be looking at a deficit budget for next year, we will alas most likely need to recommend some cuts to the trustees (if we can all agree on them). Will suggested cuts be brought to us from various district departments for us to consider or will the BAC be responsible for coming up with possible reductions on our own? (Or will the committee need to decide how we want to proceed?) Just wondering how the recommendations will be formulated and if there is a process for that.

Next Meeting: February 9, 2023 6pm-8pm via Zoom

Adjournment

The meeting adjourned at 8:31 p.m.