



The Board of Education of School District No. 61 (Greater Victoria)
Operations Policy and Planning Committee

REGULAR MINUTES

Monday, January 16, 2023, 7:00 p.m.

Trustees Present: **Operations Policy and Planning members:** Rob Paynter (Chair), Karin Kwan, Derek Gagnon, Nicole Duncan, Natalie Baillaut

Education Policy and Directions members: Angela Carmichael, Emily Mahbobi, Diane McNally, Nicole Duncan

Trustee Regrets: Mavis David

Administration: Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer, Harold Caldwell, Deputy Superintendent, Tom Aerts, Associate Superintendent, Marni Vistisen-Harwood, Director of Facilities Services, Andy Canty, Director, Information Technology for Learning

Partners: Paula Marchese, VCPAC, Cindy Romphf, GVTA, Brenna O'Connor, VPVPA, Paul Knapik, CUPE 382

A. COMMENCEMENT OF MEETING

The meeting was called to order at 7:02 p.m.

A.1. Acknowledgement of Traditional Territories

Chair Paynter recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2. Approval of the Agenda

Moved by Trustee Paynter

That the January 16, 2023 agenda be approved.

Motion Carried Unanimously

A.3. Approval of the Minutes

Moved by Trustee Paynter

That the December 5, 2022 Combined Education Policy and Directions Committee and Operations Policy and Planning Committee meeting minutes as they pertain to Operations Policy and Planning Committee be approved with the following amendment:

Change Karen Kwan to Karin Kwan.

Motion Carried Unanimously

A.4. Business Arising from Minutes

None.

B. PRESENTATIONS TO THE COMMITTEE

None.

C. SUPERINTENDENT'S REPORT

C.1. Deputy Superintendent Caldwell introduced the Elementary Strings Review and the Executive Summary provided by Mr. Harris.

Trustees thanked Mr. Harris for the presentation and had questions of clarification.

Meeting recessed at 8:42 p.m.

The meeting reconvened at 8:47 p.m.

D. PERSONNEL ITEMS

None.

E. FINANCE AND LEGAL AFFAIRS

E.1. Monthly Financial Report: December 2022

Secretary-Treasurer Stride provided the report for information.

Trustees had questions of clarification.

E.2. 2022-2023 Budget Change Report: December 2022

Secretary-Treasurer Stride provided the report for information.

Trustees had questions of clarification.

E.3. 2023-2024 Budget

Secretary-Treasurer Stride provided the memo for information.

F. FACILITIES PLANNING

F.1. Custodial Considerations

Superintendent Whitten provided the memo for information.

Trustees had questions of clarification.

Moved by Trustee Paynter

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to hire and dispatch up to ten (10) additional CUPE 382 custodial employees for the remainder of the 2022-2023 school year, and allocate budget to the custodial relief account to a maximum of \$209,068 subject to the availability of budget in the 2022-2023 amended annual budget process,

AND FURTHER to commence conversations with CUPE 382 regarding custodial service levels for the 2023-2024 school year, and any potential efficiencies,

AND FURTHER to recommend custodial service levels for the 2023-2024 school year, including budget implications, for consideration in the 2023-2024 annual budget process.

Trustees discussed the motion.

Moved by Trustee Duncan

That the motion, "That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to hire and dispatch up to ten (10) additional CUPE 382 custodial employees for the remainder of the 2022-2023 school year, and allocate budget to the custodial relief account to a maximum of \$209,068 subject to the availability of budget in the 2022-2023 amended annual budget process,

AND FURTHER to commence conversations with CUPE 382 regarding custodial service levels for the 2023-2024 school year, and any potential efficiencies,

AND FURTHER to recommend custodial service levels for the 2023-2024 school year, including budget implications, for consideration in the 2023-2024 annual budget process" be referred to the Board meeting on January 30, 2023.

Motion Carried Unanimously

F.2. Operations Update: January 2023

Director of Facilities Services Vistisen-Harwood provided the report for information.

F.3. Victoria High School Seismic Project Update

Director of Facilities Services Vistisen-Harwood provided the report for information.

Trustees had questions of clarification.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

H. NEW BUSINESS

H.1. Vic High Project Reports to Central and Vic High PAC's – Trustee Kwan

Trustee Kwan withdrew the motion as there is a communication plan in effect to provide the public reports to the schools' PAC.

Recommended Motion:

That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent to forward any reports, provided to the Board at Standing Committee meetings or Board meetings, on any current updates or status of the ongoing project at Vic High to the PAC president of Central Middle School, Carrie Peter, and the PAC president of Vic High, Kate Wallace.

I. NOTICE OF MOTION

None.

J. GENERAL ANNOUNCEMENTS

None.

K. ADJOURNMENT

Moved by Trustee Gagnon

That the meeting adjourn.

Motion Carried Unanimously

The meeting adjourned at 9:59 p.m.

Chair

Secretary-Treasurer