



**The Board of Education of School District No. 61 (Greater Victoria)**

**REGULAR MINUTES**

**Via Zoom**

**Monday, January 30, 2023, 7:30 p.m.**

Trustees Present: Nicole Duncan, Board Chair, Karin Kwan, Vice-Chair, Angela Carmichael, Natalie Baillaut, Derek Gagnon, Mavis David, Diane McNally, Rob Paynter

Trustee Regrets: Emily Mahbobi

Administration: Deb Whitten, Superintendent of Schools, Katrina Stride, Secretary-Treasurer, Harold Caldwell, Deputy Superintendent, Tom Aerts, Associate Superintendent, Julie Lutner, Associate Secretary-Treasurer, Lisa McPhail, Manager of Communications, Andy Canty, Director of Information Technology

Partners: Ilda Turcotte, GVTA, Sarah Winkler, VPVPA, Tracy Humphreys, VCPAC

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**A. COMMENCEMENT OF MEETING**

This meeting began at 7:33 p.m.

**A.1. Acknowledgement of Traditional Territories**

Chair Duncan recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

**A.2. Approval of the Agenda**

**Moved by** Trustee Baillaut  
**Seconded by** Trustee Carmichael

That the January 30, 2023 agenda be approved.

**Motion Carried Unanimously**

**A.3. Approval of the Minutes**

**Moved by** Trustee Kwan  
**Seconded by** Trustee Gagnon

That the December 12, 2022 Regular Board minutes be approved.

**Motion Carried Unanimously**

**A.4. Business Arising from the Minutes**

None.

**A.5. Student Achievement**

None.

**A.6. District Presentations**

None.

**A.7. Community Presentations (5 minutes per presentation)**

a. Greater Victoria Music Educators' Association

Cindy Romphf, President of the Greater Victoria Music Educators' Association, attended the Board meeting to speak to Trustees about music in schools.

b. Music - Dr. Anita Collins

Dr. Anita Collins attended the Board meeting to speak to Trustees about music in schools.

c. Late French Immersion – Amy Teucher

Amy Teucher attended the Board meeting to speak to Trustees about Late French Immersion.

**B. CORRESPONDENCE**

**B.1. December 13, 2022, GVTA to SD61, Indigenous Graduation Requirement**

Trustee Kwan spoke to correspondence B.1. December 13, 2022, GVTA to SD61, Indigenous Graduation Requirement letter.

**Moved by** Trustee Kwan  
**Seconded by** Trustee Carmichael

That the Board of Education of School District No. 61 (Greater Victoria) Refer B.1. December 13, 2022, GVTA to SD61, Indigenous Graduation Requirement letter to the February 6, 2023 Education Policy and Directions Committee meeting.

**Motion Carried Unanimously**

- B.2. January 10, 2023, Saanich Police to SD61, Reorganization of the Saanich Police Department's Community Engagement Division**
- B.3. January 13, 2023, Greater Victoria Music Educators' Association, Elementary Strings**

**C. TRUSTEE REPORTS**

**C.1. Chair's Report**

- a. Chair's Report

Chair Duncan presented the report and provided highlights.

- b. February Board Work Plan

The plan was provided.

**C.2. Trustees' Reports**

None.

**D. BOARD COMMITTEE REPORTS**

**D.1. Education Policy and Directions Committee**

- a. The draft minutes from the January 9, 2023 Education Policy and Directions Committee meeting were presented for information.
- b. Recommended motions from the January 9, 2023 meeting:

**Moved by** Trustee McNally  
**Seconded by** Trustee Carmichael

Trustees and partners discussed the motion.

That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair to write a letter to the Province on behalf of the Board expressing support for an EA Standards of Practice (as stated in the letter from VCPAC on December 5, 2022).

**Motion Carried Unanimously**

**Moved by** Trustee Carmichael  
**Seconded by** Trustee Gagnon

Trustees and partners discussed the motion.

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to work with Victoria Confederation of Parent Advisory Councils (VCPAC) to develop a communication protocol to support the parents' advisory councils (PAC) to communicate with PAC members in their school communities.

**Motion Carried Unanimously**

**D.2. Operations Policy and Planning Committee**

- a. The draft minutes from the January 16, 2023 Operations Policy and Planning Committee meeting were presented for information.
- b. Referred motion from the January 16, 2023 meeting:

Trustees, staff and partners discussed the referred motion.

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to hire and dispatch up to ten (10) additional CUPE 382 custodial employees for the remainder of the 2022-2023 school year, and allocate budget to the custodial relief account to a maximum of \$209,068 subject to the availability of budget in the 2022-2023 amended annual budget process,

AND FURTHER to commence conversations with CUPE 382 regarding custodial service levels for the 2023-2024 school year, and any potential efficiencies,

AND FURTHER to recommend custodial service levels for the 2023-2024 school year, including budget implications, for consideration in the 2023-2024 annual budget process.

**Moved by** Trustee Gagnon  
**Seconded by** Trustee Carmichael

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to hire and dispatch up to ten (10) additional CUPE 382 custodial employees for the remainder of the 2022-2023 school year, and allocate budget to the custodial relief account to a maximum of \$209,068 subject to the availability of budget in the 2022-2023 amended annual budget process.

Trustees discussed the motion and Trustee Gagnon withdrew the motion.

**Moved by** Trustee Gagnon  
**Seconded by** Trustee Kwan

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to hire and dispatch up to ten (10) additional CUPE 382 custodial employees for the remainder of the 2022-2023 school year, and allocate budget to the custodial relief account to a maximum of \$209,068 subject to the availability of budget in the 2022-2023 amended annual budget process,

AND FURTHER to commence conversations with CUPE 382 regarding custodial service levels for the 2023-2024 school year, and any potential efficiencies,

AND FURTHER to recommend custodial service levels for the 2023-2024 school year, including budget implications, for consideration in the 2023-2024 annual budget process.

**Motion Carried Unanimously**

### **D.3. Budget Advisory Committee**

- a. Talking Tables Event Report – January 5, 2023

Trustee Gagnon and Secretary-Treasurer Stride provided the report for information.

- b. 2023-2024 Budget Update

Trustee Gagnon and Secretary-Treasurer Stride provided the update.

- i. Budget Advisory Committee DRAFT January 19, 2023 Minutes
- ii. Revised Values and Guiding Principles

**Moved by** Trustee Gagnon  
**Seconded by** Trustee Kwan

That the Board of Education of School District No. 61 (Greater Victoria) approve the revised Values and Guiding Principles, as presented.

**Motion Carried Unanimously**

iii. Revised Budget Advisory Committee Terms of Reference

**Moved by** Trustee Gagnon  
**Seconded by** Trustee Carmichael

That the Board of Education of School District No. 61 (Greater Victoria) approve the revised Budget Advisory Ad Hoc Committee Terms of Reference, as presented.

**Amendment**

**Moved by** Trustee McNally  
**Moved by** Trustee Paynter

That the Board of Education of School District No. 61 (Greater Victoria) approve the revised Budget Advisory Ad Hoc Committee Terms of Reference and add ~~One~~ **Two** representatives from each of the Songhees Nation, Esquimalt Nation, Urban Peoples' House Indigenous Advisory (UPHIA) and the Metis Nation of Greater Victoria.

Trustee McNally withdrew the motion.

**Moved by** Trustee Kwan  
**Moved by** Trustee David

That the Board of Education of School District No. 61 (Greater Victoria) Direct the Superintendent to meet with the four houses to review and provide feedback on the number of committee members they would like to have on the Budget Advisory Committee Terms of Reference.

**Motion Carried Unanimously**

**Moved by** Trustee Baillaut  
**Moved by** Trustee Gagnon

That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) approve the revised Budget Advisory Ad Hoc Committee Terms of Reference, as presented,*" be tabled until the Superintendent reports back on the Budget Advisory Committee Terms of Reference.

**Motion Carried Unanimously**

- iv. Revised Budget Process Timeline

**Moved by** Trustee Gagnon  
**Seconded by** Trustee Kwan

That the Board of Education of School District No. 61 (Greater Victoria) approve the revised 2023-2024 Budget Process Timeline, as presented.

**Motion Carried Unanimously**

## **E. DISTRICT LEADERSHIP TEAM REPORTS**

### **E.1. Superintendent's Report**

- a. Monthly Report

Superintendent Whitten provided the report for information.

Trustees and partners had questions of clarification.

**Moved by** Trustee Gagnon  
**Seconded by** Trustee Kwan

That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report as presented.

**Motion Carried Unanimously**

- b. Trustee Questions

Trustees requested an update from Superintendent Whitten on the presentation made by Oak Bay Secondary student Griffin Foster at the January 9, 2023 Education Policy and Directions Committee meeting.

Superintendent Whitten provided an update to Trustees.

### **E.2. Secretary-Treasurer's Report**

- a. Monthly Report

Secretary-Treasurer Stride provided the report for information.

**Moved by** Trustee Kwan  
**Seconded by** Trustee McNally

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary-Treasurer's report as presented.

**Motion Carried Unanimously**

**F. QUESTION PERIOD**

None.

**G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS**

**G.1. Record of In-Camera Board of Education Meeting** – December 12, 2022

**G.2. Record of Special In-Camera Board of Education Meeting** – December 21, 2022

**G.3. Record of Special In-Camera Board of Education Meeting** – January 23, 2023

**H. NEW BUSINESS/NOTICE OF MOTIONS**

**H.1. New Business**

None.

**H.2. Notice of Motions**

None.

**I. ADJOURNMENT**

The meeting adjourned at 9:02 p.m.

**Moved by** Trustee Kwan  
**Seconded by** Trustee Baillaut

That the meeting be adjourned.

**Motion Carried Unanimously**



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Chair

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Secretary-Treasurer