



The Board of Education of School District No. 61 (Greater Victoria)  
Operations Policy and Planning Committee Meeting

**Regular Minutes**

Monday, June 13, 2022, 7:00 p.m.

Broadcasted via YouTube <https://bit.ly/3czx8bA>

Trustees Present:	Elaine Leonard (Chair), Ryan Painter, Angie Hentze, Jordan Watters, Tom Ferris, Nicole Duncan, Anne Whiteaker
Trustees Suspended:	Diane McNally, Rob Paynter
Administration:	Deb Whitten, Interim Superintendent of Schools, Kim Morris, Secretary-Treasurer, Colin Roberts, Interim Deputy Superintendent, Harold Caldwell, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Chuck Morris, Director of Facilities Services, Marni Vistisen-Harwood, Associate Director Facilities Services, Brian Leslie, Energy Manager, Andy Canty, Director, Information Technology for Learning, Kelly Gorman, Recorder
Stakeholders:	Connor McCoy, President, VPVPA

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**A. COMMENCEMENT OF MEETING**

The meeting was called to order at 7:01 p.m.

**A.1. Acknowledgement of Traditional Territories**

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

**A.2. Approval of the Agenda**

**Moved By** Trustee Watters

That the June 13, 2022 agenda be approved.

**Moved By** Trustee Duncan

That the Board of Education of School District No. 61 (Greater Victoria) add a presentation at B.5. Jesse Brown from Mason Street City Farm.

**Motion Carried Unanimously**

**Moved By** Trustee Duncan

That the following motion be added to the agenda under New Business H.1.:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to schedule the planned storm drain installation at Vic High for a period after mid-September 2022 to allow the Vic High Learning Farm growing season (including planting and harvesting) to conclude without interruption.

For: Hentze, Duncan, Whiteaker

Against: Leonard, Ferris, Watters, Painter

**Motion Defeated (3 to 4)**

**Moved By** Trustee Watters

That the June 13, 2022 agenda be approved, as amended.

For: Leonard, Ferris, Hentze, Watters, Painter

Against: Duncan, Whiteaker

**Motion Carried (5 to 2)**

**A.3. Approval of the Minutes**

**Moved By** Trustee Painter

That the May 9, 2022 Operations Policy and Planning Committee meeting minutes, be approved.

**Motion Carried Unanimously**

**A.4. Business Arising from Minutes**

None.

**B. PRESENTATIONS TO THE COMMITTEE**

**B.1.** Bruce Bidney, Principal of Spectrum, along with the STAR project team presented on the Spectrum Secondary Artificial Turf Project and requested a formal joint use agreement to move fundraising forward.

Trustees had questions of clarification.

**B.2.** Graham Tarling, Dogwood's Beyond Gas presented on May's Climate Action Report.

Trustees thanked Mr. Tarling for the presentation.

**B.3.** Kate Lawes, Parents for Climate did not attend the meeting.

**B.4.** Isabella Miskiewicz, Esquimalt High student presented on Climate change and the electrification of new buildings.

**B.5.** Jesse Brown, owner of Mason Street City Farm presented on the Victoria High School learning garden and how it will be affected by the proposed construction schedule.

Trustees had questions of clarification. A staff report will be provided at the June 20, 2022 Board meeting.

**C. SUPERINTENDENT'S REPORT**

**C.1. Freedom of Information Requests**

Interim Superintendent Whitten provided the memo for information.

**D. PERSONNEL ITEMS**

**E. FINANCE AND LEGAL AFFAIRS**

**E.1. Monthly Financial Report: May 2022**

Secretary-Treasurer Morris provided the report for information.

Trustees provided thanks questions of clarification were asked.

**E.2. 2023-2024 Annual Five Year Capital Plan**

Secretary-Treasurer Morris presented the 2023-2024 Annual Five Year Capital Plan and indicated that 3 separate motions by funding category would be on the June Board agenda, as per the Ministry's submission guidelines.

**Moved By** Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria) approve the 2023-2024 Annual Five Year Capital Plan.

Trustees discussed the plan and had questions of clarification.

For: Hentze, Ferris, Leonard, Whiteaker, Watters, Painter

Against: Duncan

**Motion Carried (6 to 1)**

**Moved By** Trustee Leonard

That the Board of Education of School District No. 61 (Greater Victoria) recess for five minutes.

**Motion Carried Unanimously**

Meeting recessed at 8:33 p.m.

Meeting reconvened at 8:38 p.m.

**E.3. Revised Policy 3170, Operating Surplus and Revised Regulation**

**3170, Operating Surplus**

Secretary-Treasurer Morris presented the revised Policy.

**Moved By** Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria) approve the revisions to Policy 3170 Operating Surplus (formerly Reserves) as presented.

Trustees discussed the Policy and made revisions.

**Amendment**

**Moved By** Trustee Whiteaker

3.8 That the Board of Education will strive to maintain an unrestricted operating surplus between 2 and 4 percent and will achieve this by 2025.

Trustees discussed the amendment.

For: Duncan, Whiteaker

Against: Leonard, Painter, Watters, Hentze, Ferris

**Motion Defeated (2 to 5)**

**Moved By** Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria) approve the revisions to Policy 3170 Operating Surplus (formerly Reserves) as amended.

**Motion Carried Unanimously**

**E.4. Revised Policy 8210, Orienting New Board Members**

Trustees discussed the Policy and made revisions.

**Moved By** Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria) approve the revisions to Policy 8210 Orienting New Board Members as amended.

**Motion Carried Unanimously**

**E.5. New Policy XXXX Role of Trustee**

Trustees discussed the Policy and made revisions.

**Moved By** Trustee Watters

That the Board of Education of School District No. 61 (Greater Victoria) approve new Role of Trustee policy.

**Amendment**

**Moved By** Trustee Duncan

3.5 iii Arrange personal contact with the Staff through the Superintendent *who will ensure that all Trustees receive the resulting information.*

For: Duncan

Against: Leonard, Watters, Ferris, Hentze, Painter

Abstain: Whiteaker

**Motion Defeated (1 to 5)**

**Moved By** Trustee Watters

That the Board of Education of School District No. 61 (Greater Victoria) approve new Role of Trustee policy, as amended.

For: Watters, Ferris, Leonard, Hentze, Painter

Against: Duncan

Abstain: Whiteaker

**Motion Carried (5 to 1)**

**E.6. New Policy XXXX Role of the Board**

**Moved By** Trustee Painter

That the motion “*That the Board of Education of School District No. 61 (Greater Victoria) approve new Role of the Board policy*” be referred to the September 19, 2022 Operations Policy and Planning Committee meeting.

**Motion Carried Unanimously**

**E.7. 2022-2023 Meeting Format Options**

Interim Deputy Superintendent Roberts presented 2022-2023 meeting format options for Trustees to consider.

Trustees expressed thanks for the information.

**F. FACILITIES PLANNING**

**F.1. Operations Update: June 2022**

Director of Facilities Services Morris presented the report for information.

Trustee Duncan asked if whether or not the Aviation program at Mount Douglas Secondary school had received students and whether or not the aviation shop remediation's had been completed. Staff will provide the information at a future Operations Policy and Planning Committee meeting.

Trustees had questions of clarification.

**F.2. Victoria High School Seismic Project Update**

Associate Director of Facilities Services Vistisen-Harwood provided the update. The project is on schedule for completion September 2023.

Trustee Duncan asked why the capacity increase was 175 instead of the 200 student increase previously communicated. Staff will provide the information at a future Operations Policy and Planning Committee meeting.

**G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS**

None.

**H. NEW BUSINESS**

None.

**I. NOTICE OF MOTION**

Trustee Duncan

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to schedule the planned storm drain installation at Vic High for a period after mid-September 2022 to allow the Vic High Learning Farm growing season (including planting and harvesting) to conclude without interruption and to provide support for the temporary move and preservation of the indigenous plant garden and Garry oak meadow.

**J. GENERAL ANNOUNCEMENTS**

None.

**K. ADJOURNMENT**

**Moved By** Trustee Painter

That the meeting adjourn.

**Motion Carried Unanimously**

The meeting adjourned at 10:49 p.m.

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Chair

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Secretary-Treasurer