



**Budget Advisory Committee
MINUTES
Tuesday, March 8, 2022**

In Attendance:

Board of Education:

Trustees Duncan (Committee Chair), Tom Ferris, Angie Hentze, Elaine Leonard, Ryan Painter, Jordan Watters, Ann Whiteaker

Staff:

Deb Whitten, Interim Superintendent

Kim Morris, Secretary-Treasurer

Colin Roberts, Interim Deputy Superintendent

Harold Caldwell, Associate Superintendent

Katrina Stride, Associate Secretary-Treasurer

Chuck Morris, Director of Facilities

Julie Lutner, Director of Finance – Budgets and Financial Reporting

Connor McCoy, President, Greater Victoria Principals Vice-Principals Association

Brenna O'Connor, Vice-President, Greater Victoria Principals Vice-Principals Association

Regrets:

Shelly Niemi, Director, Indigenous Education

Stakeholders

Four Houses

The meeting was called to order at 6:01 pm

Acknowledgement

Chair Duncan recognized and acknowledged the Esquimalt and Songhees Nations on whose traditional territories we live, we learn, and we do our work.

Agenda

By consensus, the Committee approved the agenda of March 8, 2022

Correspondence

The Committee received correspondence from GVTA to the Secretary-Treasurer dated February 24, 2022 and from GVTA to Minister Whiteside dated March 7, 2022.

Work Plan:

- a) Services & Supplies

Staff provided the detailed services and supplies in the draft 2022-2023 budget categorized by general ledger object (ie: services, software maintenance, membership fees etc.) and department (Secretary-

Treasurer, Info Tech for Learning, Regular Instruction etc.).

ThoughtExchange

The Committee discussed the ThoughtExchange results from the March 2022 question: “What do you like about school and what can we do to help you enjoy learning even more?” found here:

<https://my.thoughtexchange.com/report/4d13686a23dc7b11e495586c15f23e3c#:~:text=What%20do%20you%20like%20about%20school%20and%20what%20can%20we%20do%20to%20help%20you%20enjoy%20learning%20even%20more%3F%0AMarch%202022>

Themes included arts, science, choice, teachers, outdoor learning, furniture, menstrual products and fields.

Balancing the Budget:

- a) Updated Projections
Staff provided updated enrolment, revenues, expenses and surplus/deficit projections
- b) Options Building Package
The Committee reviewed the Options Building Package including guiding document, values and guiding principles, most recent surplus/deficit projection, savings and asks lists, high level sample options, unit costs, and a template. The Committee made suggestions around the impact and rationale being added to the savings/asks lists.

March 10, 2022 Public Town Hall

The Committee discussed the March 10 format confirming the agenda and reviewing the draft presentation staff had prepared. Suggested changes to the presentation were made including the timing and some content streamlining. The Committee agreed that along with workshopping options materials that a comment card also be provided, and that Trustees would be seated at tables to hear from the participants, and Staff would participate at tables or by circulating to offer clarification.

Next Meeting: March 16, 2022 6 pm Zoom

Adjournment

The meeting adjourned at 8:00 pm.