



**The Board of Education of School District No. 61 (Greater Victoria)  
Police Liaison Officer Ad Hoc Committee**

**MINUTES**

Date: **Thursday, January 7, 2021**  
Location: **Via ZOOM**

Chairperson: Trustee Duncan

Committee Members Present: Nicole Duncan, Tom Ferris, Deb Whitten, Colin Roberts, Harold Caldwell, TailyWills, Kalie Dyer Mel Paas, Joanna Snow, Noah Roth, LilyDunn, Jennifer Chambers, Alex Rosales, Darrell Underwood, Michael Brown, Matt Christie, Elaine Ho, Lisa Gunderson, Lisa McPhail

---

**A.**

**COMMENCEMENT OF MEETING**

The meeting was called to order at 4:00pm.

**A.1**

**Acknowledgement of Traditional Territories -**

*Chair Duncan recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.*

**A.2**

**Approval of the Agenda**

**B.**

**PRESENTATIONS TO THE COMMITTEE**

**B.1**

The Minutes of the November meeting were amended to reflect: some members of the committee shared their concerns about Police Liaison Officers participating as members of the committee.

## **C.**

### **NEW BUSINESS**

#### **C.1**

##### **Committee structure and deliverables (final thoughts)**

Chair Duncan re-introduced the conversation regarding deliverables 6 – 9. Some members of the Committee expressed that they felt it was outside the scope of the Committee. Some members felt it could be included and incorporated into deliverable 5. It was requested that we ensure our Committee maintains a focus on racism and systemic bias.

A discussion occurred regarding the order of operations for the Committee and it was decided that the first priority was that all committee members understand the Roles of the PLOs in SD 61 before addressing the concerns and benefits there may be regarding the District's School Police Liaison Officer Program.

Committee member Jennifer will create a document in collaboration with our PLOs at the District's monthly meeting with PLOs that outlines the PLO job, roles and training. This document will include a section with defining terms as well as some information regarding a 'before and after' document depicting how things operated with PLOs and without.

This informational document will be provided to the members of the Committee prior to the next Committee meeting in Feb 2021.

The committee also discussed next steps after deliverable 1 is achieved. It was decided that a Communication Plan including a timeline for each deliverable be devised. Committee member Lisa M, Chair Duncan and Deb volunteered to work on a plan that will be provided for review by the Committee in Feb 2021.

Discussion occurred regarding the importance of student voice and experience and that we must ensure we determine ways to consult with students in order to understand their experience of the PLO program.

Discussion occurred regarding the use of a survey to capture parent, student and staff feedback about their experience with the PLO program through a tool such as ThoughtExchange. More information regarding these tools and a possible schedule in the communication plan will be discussed at the next committee meeting.

The Committee discussed communicating via email in between Committee meetings. The Committee discussed creating a Committee email list in order to communicate as required in between monthly meetings. Some concern was expressed that the PLO members may not wish to share their email addresses with the entire Committee. Deb was tasked with speaking to the PLO members of the Committee to assess if they wish to be included in a Committee email list and

will report back to the Committee in Feb 2021. Committee members were asked to share any concerns they may have about being included on a Committee email list directly with Deb.

**C.2**

**Review Trauma-Informed Approach to Assessing the Creation, Organization, and Utility of School Resource (Liaison) Officer Programs (August 2020)**

The committee did not discuss this agenda topic and will discuss at an upcoming committee meeting.

**D.**

**COMMITTEE RECOMMENDATIONS**

**E.**

**GENERAL ANNOUNCEMENTS**

**Next Meeting Date: February 4, 2021**

**F.**

**ADJOURNMENT**