



**The Board of Education of School District No. 61 (Greater Victoria)**

**Special Board Budget Meeting**

**MINUTES**

**Thursday, April 7, 2022, 5:00 p.m.**

Trustees Present: Ryan Painter, Board Chair, Tom Ferris, Vice-Chair, Nicole Duncan, Angie Hentze, Elaine Leonard, Jordan Watters, Ann Whiteaker

Trustees Suspended: Diane McNally, Rob Paynter

Administration: Deb Whitten, Interim Superintendent of Schools, Kim Morris, Secretary-Treasurer, Colin Roberts, Interim Deputy Superintendent, Harold Caldwell, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Julie Lutner, Director of Finance, Budgets & Financial Reporting, Chuck Morris, Director, Facilities Services, Andy Canty, Director, Information Technology for Learning, Lisa McPhail, Manager, Communications and Community Engagement, Vicki Hanley, Recorder

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**A. COMMENCEMENT OF MEETING**

The meeting was called to order at 5:04 p.m.

**A.1 Acknowledgement of Traditional Territories**

Chair Painter recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

**A.2 Approval of the Agenda**

**Moved by** Trustee Duncan  
**Seconded by** Trustee Whiteaker

That the April 7, 2022 agenda be amended to add the following motion under C.2. Balancing Options: *“That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to allocate \$40,043 to the elementary strings program budget for 2022-2023. Further; the Superintendent shall work to explore a possible donation to fund the remaining elementary strings program budget required for the 2022-*

2023 school year. The allocation of \$40,043 will revert to the surplus available in 2022-2023 if a donation is not confirmed by 30 April 2022.”

**Motion Carried**

For: Trustees Duncan, Hentze, Painter, Watters, Whiteaker  
Against: Trustee Ferris, Leonard

**Moved by** Trustee Duncan

**Seconded by** Trustee Whiteaker

That the April 7, 2022 agenda be amended to add the following motion under C.2. Balancing Options; *“That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to carry out a music program review during the 2022-2023 school year in consultation with the GVTA, music teachers and appropriate members of our learning community to identify options and make recommendations to the Board of Education regarding the provision of music programs in the school district with a special focus on access and funding.”*

**Moved by** Trustee Watters

**Seconded by** Trustee Hentze

That the April 7, 2022 agenda be amended to add the following motion under C.2. Balancing Options: *“That the Board of Education of School District No. 61 (Greater Victoria) reinvigorate the Greater Victoria Foundation for Learning.”*

**Moved by** Trustee Watters

**Seconded by** Trustee Hentze

That the April 7, 2022 agenda be amended to add the following motion under C.2. Balancing Options: *“That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair to write a letter to the Ministry of Education re a needs budget.”*

**Motion Carried Unanimously**

Chair Painter called for the vote on the April 7, 2022 agenda, as amended.

**Moved by** Trustee Leonard

**Seconded by** Trustee Watters

That the April 7, 2022 Special Board Budget agenda be approved, as amended.

**Motion Carried Unanimously**

## **B. CORRESPONDENCE**

### **B.1. April 1 to April 6, 2022 – Public Correspondence re: Budget**

Public correspondence received between April 1 and April 6, 2022 was received for information.

**C. 2022-2023 ANNUAL BUDGET**

**C.1. Budget Engagement Feedback**

Secretary-Treasurer Morris advised that feedback received in the Community Engagement mailbox regarding the 2022-2023 budget since the last meeting is attached for information.

**C.2. Balancing Options**

Secretary-Treasurer Morris advised Trustees that after the meeting of April 4, 2022 a retirement was announced in Human Resource Services, which will now allow for a reduction of 1.0 FTE in that department in the 2022-2023 fiscal year, rather than previously planned 2023-2024 in the amount of \$66,045.

**Moved by** Trustee Duncan  
**Seconded by** Trustee Whiteaker

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to allocate \$40,043 to the elementary strings program budget for 2022-2023.

**FURTHER;**

The Superintendent shall work to explore a possible donation to fund the remaining elementary strings program budget required for the 2022-2023 school year. The allocation of \$40,043 will revert to the surplus available in 2022-2023 if a donation is not confirmed by 30 April 2022.

Discussion ensued amongst the Trustees with a suggestion being made to amend the motion.

**Moved by** Trustee Painter  
**Seconded by** Trustee Watters

*That the motion "That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to allocate \$40,043 to the elementary strings program budget for 2022-2023. FURTHER; The Superintendent shall work to explore a possible donation to fund the remaining elementary strings program budget required for the 2022-2023 school year. The allocation of \$40,043 will revert to the surplus available in 2022-2023 if a donation is not confirmed by 30 April 2022" be amended to insert "to work to explore a possible donation" after the word "Superintendent" in the first sentence.*

**Motion Defeated**

For: Trustee Painter  
Against: Trustees Duncan, Ferris, Hentze, Leonard, Watters, Whiteaker

Further discussion ensued amongst the Trustees with a suggestion being made to table the original motion.

**Moved by** Trustee Whiteaker  
**Seconded by** Trustee Watters

That the motion "That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to allocate \$40,043 to the elementary strings program budget for 2022-2023. FURTHER; The Superintendent shall work to explore a possible donation to fund the remaining elementary strings program budget required for the 2022-2023 school year. The allocation of \$40,043 will revert to the surplus available in 2022-2023 if a donation is not confirmed by 30 April 2022" be tabled indefinitely.

**Motion Carried**

For: Trustees Ferris, Hentze, Leonard, Painter, Watters, Whiteaker  
Against: Trustee Duncan

**Moved by** Trustee Whiteaker  
**Seconded by** Trustee Duncan

Be it resolved that the Board of Education of School District No. 61 (Greater Victoria) amend the 2022-2023 'draft' budget by removing Elementary Vice-Principal Administration time in Elementary at \$326,340 from the spend list and applying \$273,544 to Education Assistant hours in the spend list for the purpose of creating 30 hour/week positions

**Motion Carried**

For: Trustee Duncan, Hentze, Painter, Watters, Whiteaker  
Against: Trustees Leonard

Trustee Ferris recused himself from the vote as he was in conflict.

**Moved by** Trustee Watters  
**Seconded by** Trustee Whiteaker

That the Board of Education of School District No. 61 (Greater Victoria) take a recess break at 6:45 p.m.

**Motion Carried Unanimously**

Chair Painter called the meeting back to order at 6:55 p.m.

**Moved by** Trustee Watters  
**Seconded by** Trustee Whiteaker

That Option #4 of the 2022-2023 draft budget be amended by reducing 1.0 FTE position in Human Resource Services for \$66,945 and applying the same amount to the Indigenous Education Department Teacher and CUPE staffing for \$136,349.

**Motion Carried Unanimously**

**Moved by** Trustee Whiteaker  
**Seconded by** Trustee Duncan

That Option #4 of the 2022-2023 draft budget be amended by reducing cuts to daytime custodial at Elementary and Middle from 50% to 25% and reduce Secondary School daytime Custodial by 50%.

**Motion Defeated**

For: Trustees Duncan, Whiteaker  
Against: Trustees Ferris, Hentze, Leonard, Painter, Watters

**Moved by** Trustee Whiteaker  
**Seconded by** Trustee Duncan

That Option #4 of the 2022-2023 draft budget be amended by reducing Secondary School daytime custodians by \$210,883 and adding this amount to the budget for Elementary and Middle School daytime custodians.

**Motion Defeated**

For: Trustees Duncan, Whiteaker  
Against: Trustees Ferris, Hentze, Leonard, Painter, Watters

**Moved by** Trustee Whiteaker  
**Seconded by** Trustee Duncan

That Option #4 of the 2022-2023 draft budget be amended by removing the Student and Parent Education Fund from the savings/reductions list for \$11,000.

**Motion Defeated**

For: Trustees Duncan, Whiteaker  
Against: Trustees Ferris, Hentze, Leonard, Painter, Watters

**Moved by** Trustee Leonard  
**Seconded by** Trustee Watters

That Option #4 of the 2022-2023 draft budget be amended by adding \$23,434 to Vice Principal Administration time to Elementary Schools.

**Motion Carried**

For: Trustees Ferris, Hentze, Leonard, Painter, Watters  
Against: Trustees Duncan, Whiteaker

**Moved by** Trustee Whiteaker  
**Seconded by** Trustee Duncan

That the Board of Education of School District No. 61 (Greater Victoria) allocate \$40,000 of District reserve for Elementary strings until April 30, 2022 in anticipation of a donation to fully fund the balance of 2022-2023 Elementary strings program;

And further:

If the donation does not materialize by April 30, 2022 the reserve be restored.

**Motion Defeated**

For: Trustees Duncan, Hentze, Whiteaker  
Against: Trustees Ferris, Leonard, Painter, Watters

### **C.3. Budget Bylaw Readings: 3<sup>rd</sup> Reading**

**Moved by** Trustee Leonard  
**Seconded by** Trustee Watters

That the Board of Education of School District No. 61 (Greater Victoria) 2022-2023 Annual Budget Bylaw in the amount of \$268,456,989 be:

Read a third time, passed and adopted the 7<sup>th</sup> day of April, 2022.

And that the Secretary-Treasurer and Board Chair be authorized to sign, seal and execute this bylaw on behalf of the Board.

**Motion Carried**

For: Trustees Ferris, Hentze, Leonard, Painter, Watters  
Against: Trustees Duncan, Whiteaker

#### **C.4. Business Arising from the Budget Bylaw**

**Moved by** Trustee Leonard  
**Seconded by** Trustee Ferris

That the Board of Education of School District No. 61 (Greater Victoria) allocate Local Capital reserve for the purpose of:

1. 2022-2023 Network Infrastructure Year 2 of 5 - \$502,850
2. 2022-2023 Capital Asset Purchases from Operating - \$886,005
3. 2022-2023 Sundance-Bank Re-Opening Classroom 2 Capital Costs - \$230,000
4. 2022-2023 Purchase of 1219 North Park as part of the Caledonia Master Agreement - \$1,089,000

**Motion Carried**

For: Trustees Ferris, Hentze, Leonard, Painter, Watters, Whiteaker  
Against: Trustee Duncan

**Moved by** Trustee Leonard  
**Seconded by** Trustee Ferris

That the Board of Education of School District No. 61 (Greater Victoria) reduce 1.0 FTE Assistant Manager at Facilities Services in the 2023-2024 or 2024-2025 fiscal year, dependent on attrition/retirement of existing staff.

Discussion ensued amongst the Trustees with a suggestion being made to amend the motion.

**Moved by** Trustee Whiteaker

That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) reduce 1.0 FTE Assistant Manager at Facilities Services in the 2023-2024 or 2024-2025 fiscal year, dependent on attrition/retirement of existing staff*" be amended to "*2.0 full time management positions at Facilities Services.*"

Chair Painter ruled the motion out of order, stating that it substantially altered the intention of the motion.

Trustee Whiteaker challenged the ruling of the Chair and provided rationale.

Chair Painter called for the vote on sustaining the ruling of the Chair.

That the Board of Education of School District No. 61 (Greater Victoria) uphold the ruling of Chair Painter with respect to ruling Trustee Whiteaker's proposed amendment out of order.

**Motion Carried**

For: Trustees Ferris, Hentze, Leonard, Painter, Watters

Against: Trustee Whiteaker  
Abstain: Trustee Duncan

Chair Painter called for the vote on the original motion as presented.

That the Board of Education of School District No. 61 (Greater Victoria) reduce 1.0 FTE Assistant Manager at Facilities Services in the 2023-2024 or 2024-2025 fiscal year, dependent on attrition/retirement of existing staff.

**Motion Carried**

For: Trustees Ferris, Hentze, Leonard, Painter, Watters  
Against: Trustee Whiteaker  
Abstain: Trustee Duncan

**Moved by** Trustee Leonard  
**Seconded by** Trustee Duncan

That the Board of Education of School District No. 61 (Greater Victoria) approve \$2,300,000 of the June 30, 2022 unrestricted operating surplus to be carried forward and applied towards the 2022-2023 projected deficit.

**Motion Carried Unanimously**

**Moved by** Trustee Duncan  
**Seconded by** Trustee Whiteaker

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to carry out a music program review during the 2022-2023 school year in consultation with the GVTA, music teachers and appropriate members of our learning community to identify options and make recommendations to the Board of Education regarding the provision of music programs in the school district with a special focus on access and funding.

**Motion Defeated**

For: Trustees Duncan, Whiteaker  
Against: Trustees Ferris, Hentze, Leonard, Painter, Watters

**Moved by** Trustee Watters  
**Seconded by** Trustee Duncan

That the motions “*That the Board of Education of School District No. 61 (Greater Victoria) reinvigorate the Greater Victoria Foundation for Learning*” and “*That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair to write a letter to the Ministry of Education re a needs budget*” .be referred to the April 25, 2022 Board of Education meeting agenda.

**Motion Carried Unanimously**

**D. ADJOURNMENT**

The meeting adjourned at 8:56 p.m.

**Moved By** Trustee Duncan

**Seconded By** Trustee Hentze

That the meeting be adjourned.

**Motion Carried Unanimously**

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Chair

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Secretary-Treasurer