

Teacher Request: Review of Educational Preparation

Date _____ Employee Number _____
 Last Name _____ First Name _____
 Home Phone _____ Cell Phone _____
 Email _____

Requested Subject Area _____

- See School District Qualifications Document for areas recognized: [School District 61 Qualifications Document](#)

University Transcripts : Transcripts must indicate 3 or more full year senior level courses (level 300 and above)

_____	_____	_____
_____	_____	_____
_____	_____	_____

- Include a copy of your transcripts as a PDF attachment

Other Information

- Return completed for to Human Resource Service by email: **teacherqualifications@sd61.bc.ca**

For Human Resources Office Use Only:

Educational Preparation request approved for: _____

Educational Preparation request denied for: _____

Reviewed by: signature

Date