



**The Board of Education of School District No. 61 (Greater Victoria)
Operations Policy and Planning Committee of the Whole
REGULAR MINUTES**

Monday, January 17, 2022, 7:00 p.m.

Broadcasted via YouTube <https://bit.ly/3czx8bA>

Trustees Present: Elaine Leonard (Chair), Angie Hentze, Nicole Duncan, Rob Paynter, Ann Whiteaker, Ryan Painter, Jordan Watters, Tom Ferris

Trustee Regrets: Diane McNally

Administration: Deb Whitten, Interim Superintendent of Schools, Kim Morris, Secretary-Treasurer, Colin Roberts, Interim Deputy Superintendent, Harold Caldwell, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Chuck Morris, Director of Facilities Services, Marni Vistisen-Harwood, Associate Director Facilities Services, Andy Canty, Director, Information Technology for Learning, Kelly Gorman, Recorder

Stakeholders: Angela Carmichael, President, VCPAC, Connor McCoy, President, VPVPA, Chris Clarke, GVTA, Mark Morrison GVTA, Brian Whin-Yates Vice-President CUPE 382, Jane Massy President CUPE 947

A. COMMENCEMENT OF MEETING

The meeting was called to order at 7:01 p.m.

A.1. Acknowledgement of Traditional Territories

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and

we do our work.

A.2. Approval of the Agenda

Moved By Trustee Hentze

That the January 17, 2022 agenda be approved.

Motion Carried Unanimously

A.3. Approval of the Minutes

Moved By Trustee Duncan

That the November 8, 2021 Operations Policy and Planning Committee meeting minutes be approved.

Motion Carried Unanimously

Moved By Trustee Duncan

That the December 6, 2021 Combined Education Policy and Directions Committee and Operations Policy and Planning Committee meeting minutes as they pertain to Operations Policy and Planning Committee, be approved, as amended.

Trustee Duncan requested additional wording for item F.1. Bylaw 9330.1, *Appeals Process*: after sample forms "and right of appeal to ombudsperson and Superintendent of Appeals".

Motion Carried Unanimously

A.4. Business Arising from Minutes

Trustee Duncan thanked Trustee Leonard and Secretary-Treasurer for updating the November 8, 2021 meeting minutes.

B. PRESENTATIONS TO THE COMMITTEE

B.1. Ian Graeme presented on the proposed SD61 Lansdowne Middle School, South Campus land disposal. Trustees provided thanks for the presentation, questions of clarification were asked.

C. SUPERINTENDENT'S REPORT

C.1. Climate Action Plan

Interim Superintendent Whitten provided background for the memo and introduced the presentation.

Energy Manager Leslie presented on the Strategic Energy Management Plan, the Climate Change Accountability Report and highlighted the need for a Climate Action Plan. District Principal Powell reflected that an integral part of the Climate Action Plan should be provision of sustainability education, training and leadership opportunities for students, staff, and educators.

Interim Superintendent Whitten provided context with regards to the recommended motion.

Trustees provided thanks for the presentation, questions of clarification were asked.

Moved By Trustee Watters

Trustees discussed the motion and suggested revisions to the Terms of Reference. Questions of clarification were asked.

Recommendation:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Interim Superintendent to establish an Ad Hoc Climate Action Committee to assist with the further development and implementation of a District Climate Action Plan as per Bylaw 9140;

AND FURTHER

That the Committee report its recommendations to the Operations Policy and Planning Committee by May 2023.

AND FURTHER

That a budget of \$15,000 be established to support the committee's work.

Motion Carried Unanimously

C.2. Administrative Regulations Manual

Interim Superintendent Whitten and District Principal McCartney provided an update on the current process to update the Administrative Regulations manual.

Questions of clarification were asked.

D. PERSONNEL ITEMS

None

E. FINANCE AND LEGAL AFFAIRS

E.1. Monthly Financial Report: November 2021

By consensus the Committee moved to the December monthly financial report.

E.2. Budget Change Report: November 2021

By consensus the Committee moved to the December budget change report.

E.3. Monthly Financial Report: December 2021

Secretary-Treasurer Morris presented the report and highlighted that the District is ahead of where they were last year in both revenue collection and spending, the 2021-2022 Amended Budget would be presented at February's meeting, and that COVID may impact overall replacements and overtime budgets, especially in custodial staffing. Questions of clarification were asked.

E.4. 2021-2022 Budget Change Report: December 2021

Secretary-Treasurer Morris provided highlights. The District has added \$100,000 to the expense side of the Amended Budget for heat detector recall. Under Special Purpose funds, the restart funds have been fully allocated due to the purchase of masks.

E.5. 2022-2023 Budget

Secretary-Treasurer Morris provided an update. The student symposium had to be cancelled due to COVID and it will be replaced with a ThoughtExchange in order to add student voice to the budget. Infrastructure departments are presenting to the Budget Advisory Committee this week and the Learning Team on February 8, 2022. Over the next six weeks the Committee will discuss options on how to balance the budget.

F. FACILITIES PLANNING

F.1. SJ Burnside Upgrade Project: Phase 2 Report

Secretary-Treasurer Morris thanked Associate Secretary-Treasurer Stride and Director of Facilities Services Morris for all of their work on the report. No misspending was found. The main issue with SJ Burnside was the escalation and misunderstood scope with an old building under renovation. There was a lack of regular reporting to the Board as well as weak archiving of documentation at Facilities. Budget monitoring and accountability appear to have gaps. The results are two new recommendations number 9 and 10 that are in the Report. Questions of clarification were asked.

F.2. Operations Update: December 2021

By consensus the Committee moved to the January operations update.

F.3. Victoria High School Seismic Project Update 12

By consensus the Committee moved to the Victoria High School seismic project update #13.

F.4. Operations Update: January 2022

Director of Facilities Services Morris presented the report. Inclement weather lead to frozen pipes and a great deal of work for the Facilities Department. Omnicron has been challenging for the custodial department due to sick time required for staff. The heat detector recall was a life safety concern and needed to be handled quickly. Replacing the detectors takes two staff members. 80% of them have been replaced. Questions of clarification were asked.

F.5. Victoria High School Seismic Project Update 13

Associate Director Facilities Services Vistisen-Harwood presented the report highlighting \$31 million has been spent to date and the project is on budget. Staff are working on the tender plans for the exterior site plan, including the artificial turf field, track and volleyball courts. An application for further risk reserve funding is being developed. Questions of clarification were asked.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

None

H. NEW BUSINESS

H.1. BCSTA - BC Hydro - Trustee Watters

Trustee Watters presented the motion. Questions of clarification were asked.

Moved By Trustee Watters

That the Board of Education of School District No. 61 (Greater Victoria) bring forward a motion to the BC School Trustees Association (BCSTA) annual general meeting asking the BCSTA to advocate for the removal of BC Hydro's 100kW net metering cap by advocating directly to BC Hydro and the BC Utilities Commission, the Premier of British Columbia, Minister of Education, Minister of Finance, Minister of Environment and Clean BC.

Motion Carried Unanimously

H.2. BCSTA – Motor Vehicle Act - Trustee Watters

Trustee Watters presented the motion. Questions of clarification were asked.

Moved By Trustee Watters

That the Board of Education of School District No. 61 (Greater Victoria) bring forward a motion to the BC School Trustees Association (BCSTA) annual general meeting asking that the BCSTA request the Province of British Columbia amend the Motor Vehicle Act to better support safe active transportation by requiring drivers to provide 1 metre of space on roads with posted speeds of 50 km/h or less, and 1.5 metres of space on roads with posted speeds in excess of 50 km/h, when passing people cycling or walking; and clarify the obligation of all motorists to establish reasonable distance when passing a cyclist or a pedestrian, as well as definitive guidance on an appropriate minimum distance when doing so.

For (7): Trustee Leonard, Trustee Hentze, Trustee Duncan, Trustee Whiteaker, Trustee Painter, Trustee Watters, Trustee Ferris

Abstain (1): Trustee Paynter

Motion Carried

I. NOTICE OF MOTION

None

J. GENERAL ANNOUNCEMENTS

None

K. ADJOURNMENT

Move By Trustee Painter

That the meeting adjourn.

Motion Carried Unanimously

The meeting adjourned at 10:14 p.m.

Chair

Secretary-Treasurer