



The Board of Education of School District No. 61 (Greater Victoria)

Operations Policy and Planning Committee

REGULAR MINUTES

Monday, November 8, 2021, 7:00 p.m.

Broadcasted via YouTube <https://bit.ly/3czx8bA>

Trustees Present: **Operations Policy and Planning Committee members:** Elaine Leonard (Chair), Angie Hentze, Nicole Duncan, Rob Paynter

Administration: Deb Whitten, Interim Superintendent of Schools, Kim Morris, Secretary-Treasurer, Colin Roberts, Interim Deputy Superintendent, Harold Caldwell, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Chuck Morris, Director of Facilities Services, Marni Vistisen-Harwood, Associate Director Facilities Services, Andy Canty, Director, Information Technology for Learning, Kelly Gorman, Recorder

Stakeholders: Angela Carmichael, President, VCPAC, Connor McCoy, President, GVPVPA, Chris Clarke, GVTA

A. COMMENCEMENT OF MEETING

The meeting was called to order at 7:00p.m.

A.1. Acknowledgement of Traditional Territories

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2. Approval of the Agenda

Moved By Trustee Duncan

That the November 8, 2021 agenda be approved.

Motion Carried Unanimously

A.3. Approval of the Minutes

Moved By Trustee Duncan

That the October 18, 2021 Operations Policy and Planning Committee meeting minutes be approved.

For (3): Trustee Leonard, Trustee Hentze, and Trustee Duncan
Abstain (1): Trustee Paynter

Motion Carried (3 to 0)

A.4. Business Arising from Minutes

None

B. PRESENTATIONS TO THE COMMITTEE

None

C. SUPERINTENDENT'S REPORT

C.1. Recognition of Student Representative - None

D. PERSONNEL ITEMS

None

E. FINANCE AND LEGAL AFFAIRS

E.1. New Policy 4116.13, *Whistleblower Protection*

Secretary-Treasurer Morris presented draft new Policy 4116.13 *Whistleblower Protection*. Questions of clarification were asked.

Discussion ensued amongst Trustees with a recommendation being made to refer the motion to the December 6, 2021 Operations Policy and Planning meeting and that Trustees Duncan and Paynter draft the next version for consideration.

Moved By Trustee Leonard

That the motion *“That the Board of Education of School District No. 61 (Greater Victoria) approve Policy 4116.13 Whistleblower Protection, as presented.”* Be referred to the December 6, 2021 Operations Policy and Planning Committee Meeting.

Motion Carried Unanimously

E.2. Shops Report

Secretary-Treasurer Morris presented the report. Questions of clarification were asked.

E.3. 2022-2023 Budget: Budget Advisory Committee Draft Terms of Reference

Trustee Leonard presented the Terms of Reference and requested feedback from Stakeholders. The first 2022-2023 Budget Advisory Committee meeting will be Monday November 15, 2021.

F. FACILITIES PLANNING

F.1. Operations Update: November 2021

Director of Facilities Services Morris presented the report. Questions of clarification were asked.

F.2. Victoria High School Seismic Project Update

Associate Director of Facilities Vistisen-Harwood presented the update. Questions of clarification were asked.

F.3. Information Technology for Learning Update

Director, Information Technology for Learning Canty provided Trustees a presentation on Information Technology for Learning Update. Trustees thanked Mr.Canty and his team for the work.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

None

H. NEW BUSINESS

H.1. Standing Committee Agenda Setting – Trustee Hentze and Trustee Watters

Trustee Hentze provided rationale for the motion. Questions of clarification were asked.

Moved By Trustee Hentze

That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair to create a rotating schedule of Trustees to be invited to participate in Chair/Superintendent meetings for the duration of this Board's term.

Amendment:

Moved by Trustee Duncan

That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair to create a rotating schedule of Trustees to be invited to participate in Chair/Superintendent meetings for the duration of this Board's term **and that the Chair/Superintendent will ensure that a meeting agenda and minutes are made available for all Trustees.**

For (2): Trustee Paynter and Trustee Duncan

Against (2): Trustee Hentze and Trustee Leonard

Motion Defeated

Moved By Trustee Hentze

That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair to create a rotating schedule of Trustees to be invited to participate in Chair/Superintendent meetings for the duration of this Board's term.

Motion Carried Unanimously

H.2. Shops Update - Trustee Duncan

February 8, 2021 Operations Policy and Planning Committee meeting referred the motion to the March 8, 2021 Operations Policy and Planning Committee meeting.

March 8, 2021 Operations Policy and Planning Committee meeting referred the motion to the October 18, 2021 Operations Policy and Planning Committee meeting.

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to immediately allocate funds from the to be determined budget to address the following outstanding health and safety remediation's in the 17 school shops which were identified by the independent audit report in 2016/17: equipment guards (5,000), equipment spacing tbd, delineation lines around equipment/safety lines (6,000) and non-skid areas tbd, eye wash

stations (500), storage and isolation of hazardous materials (2,000+2,000), emergency response materials (\$1,000), eye protection (1,000), ear protection (1,000), protective clothing (5,000) and equipment instructions and conflation zone signage (1,500 + 500). (\$25,500 per shop + non-skid area cost=\$433,500).

In order to determine whether or not to withdraw her motion, Trustee Duncan asked staff to confirm that school based funds are available to address the items listed in the motion. Having confirmed that school based funds are available Trustee Duncan withdrew the motion.

I. NOTICE OF MOTION

None.

J. GENERAL ANNOUNCEMENTS

None.

K. ADJOURNMENT

Moved by Trustee Hentze

That the meeting adjourn.

Motion Carried Unanimously

The meeting adjourned at 9:17p.m.

Chair

Secretary-Treasurer