



**Operations Policy and Planning Committee Meeting
REGULAR MINUTES**

Monday, October 18, 2021, 7:00 p.m.

Broadcasted via YouTube

<https://bit.ly/3czx8bA>

Trustees Present: **Operations Policy and Planning Committee members:** Elaine Leonard (Chair), Angie Hentze, Nicole Duncan
Education Policy and Directions Committee members: Jordan Watters, Ryan Painter, Diane McNally

Trustees Regrets: Rob Painter

Administration: Deb Whitten, Interim Superintendent of Schools, Kim Morris, Secretary-Treasurer, Colin Roberts, Interim Deputy Superintendent, Harold Caldwell, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Chuck Morris, Director of Facilities Services, Andy Canty, Director, Information Technology for Learning, Kelly Gorman, Recorder

Stakeholders: Angela Carmichael, President, VCPAC, Connor McCoy, President, GVPVPA, Jane Massy, President, CUPE 947, Chris Clarke, GVTA, Paul Knapik, First Vice-President, CUPE 382

A. COMMENCEMENT OF MEETING

This meeting was called to order at 7:04pm.

A.1. Acknowledgement of Traditional Territories

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2. Approval of the Agenda

That the October 18, 2021 agenda be approved with the following amendment;

New Business

H.3. Childcare and CUPE 947 - Trustee McNally

Be referred to the November 8, 2021 Operations Policy and Planning committee meeting.

Moved by Trustee Duncan

That the October 18, 2021 Operations Policy and Planning Committee meeting agenda be approved, as amended.

Motion Carried Unanimously

A.3. Approval of the Minutes

Moved by Trustee Duncan

That the September 20, 2021 Operations Policy and Planning Committee meeting minutes be approved.

Motion Carried Unanimously

A.4. Business Arising from Minutes

None

B. PRESENTATIONS TO THE COMMITTEE

None

C. SUPERINTENDENT'S REPORT

C.1. Recognition of Student Representative

Interim Superintendent Whitten introduced and Chair Leonard welcomed Student Representative, Tanesha Bhangu of Spectrum Secondary School.

D. PERSONNEL ITEMS

D.1. Human Resources Update

Principal Human Resources Sherstobitoff presented the Human Resources update to Trustees. Questions of clarification were asked. Trustees provided thanks for the update.

D.2. Occupational Health and Safety Annual Report

Associate Director of Human Resources Jensen presented the report to Trustees, stating that it is important to note that the report was compared against 2020 when the District was closed April and May due to COVID. Questions of clarification were asked. Trustees provided thanks for the report.

E. FINANCE AND LEGAL AFFAIRS

E.1. Monthly Financial Report – September 2021

Secretary-Treasurer Morris started the presentation providing answers to questions from the September Operations Policy and Planning committee meeting. The September report shows 86% of the budget remaining for the year and is on target.

E.2. 2021-2022 Budget Change Report

Secretary-Treasurer Morris presented the monthly Budget Change report.

E.3. Victoria High School Seismic Project Update

Director of Facilities Services Morris stated that staff are being kept up to date by the project manager on an ongoing basis and further stated that he is confident in the process going forward. Questions of clarification were asked.

E.4. Enrollment Update

Secretary-Treasurer Morris stated that the 1701 data is not final and has not been signed off . The District is up 455 FTE from September 2020. Head count is up 356 from spring 2021. Cause for celebration is an increase of 100 indigenous students returning to school fall 2021 compared to fall 2020. Diverse student levels 1, 2, and 3 went up 53 from spring 2021. Secondary conversion rates are ranging from 117%-103% resulting from grade 10-12 students taking more than 8 courses. If the province changes the funding from FTE to head count it would be a significant loss to the district in terms of revenue as currently the District is funded per course for grades 10-12. A final report will be provided after sign off. Questions of clarification were asked.

2020-2021 Surplus Appropriation

- E.5.** Secretary-Treasurer Morris stated that given the increase in enrollment the District will be able to accommodate the current surplus appropriation. The Board approved the surplus appropriation at the September 27, 2021 Board meeting. Questions of clarification were asked.

2022-2023 Budget Development Draft Process

- E.6.** Secretary-Treasurer Morris presented the process for information only to allow time to provide feedback before the October 25, 2021 Board meeting. Secretary-Treasurer Morris thanked Dr. Shelly Niemi for her invaluable assistance in working with the four houses on the wording of the values statement for the heading: Indigenous.

F. FACILITIES PLANNING

F.1. Operations Update: October 2021

Director of Facilities Services Morris thanked his staff for the information in the report. Director of Facilities Services Morris stated that with Jim Soles retiring, Facilities Services has restructured the department and congratulated Marni Vistisen–Harwood as the new Associate Director of the department. Questions of clarification were asked.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

None

H. NEW BUSINESS

H.1. George Jay Ad Hoc Committee

Trustee Hentze provided rationale for the motion. The committee unanimously decided in favor of renaming the school. The goal is to have a new name and signage ready for September 2022. Questions of clarification were asked. Trustees thanked the committee for the recommendation.

Moved by Trustee Duncan

That the Board of Education of School District No. 61 (Greater Victoria) rename George Jay Elementary School as per Policy and Regulation 1421 and any applicable legislation;

AND FURTHER

That the Board of Education of School District No. 61 (Greater Victoria) task the George Jay Naming Ad Hoc Committee to make a recommendation to the Board for the new name of the school.

Motion Carried Unanimously

Covid-19 Vaccine Mandate - Trustee Painter

H.2.

Trustee Painter provided rationale for the motion. Trustees debated the motion.

Moved by Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria), instruct the Interim Superintendent to begin the development and implementation of safety procedures, on a Covid-19 vaccine mandate in the district utilizing the proposed BCPSEA template.

Motion Carried Unanimously

H.3. Childcare and CUPE 947

H.3. was referred to the November 8, 2021 Operations Policy and Planning committee meeting.

I. NOTICE OF MOTION

None

J. GENERAL ANNOUNCEMENTS

None

K. ADJOURNMENT

The meeting adjourned at 8:52p.m.

Moved by Trustee Hentze

That the meeting adjourn.

Motion Carried Unanimously

Chair

Secretary-Treasurer