



The Board of Education of School District No. 61 (Greater Victoria)
Regular Board Meeting
AGENDA
via Zoom

Monday, October 25, 2021 @ 7:30 p.m.
Broadcasted via YouTube
<https://bit.ly/3czx8bA>

A. COMMENCEMENT OF MEETING

This meeting is being audio and video recorded. The video can be viewed on the District website.

A.1. Acknowledgement of Traditional Territories

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A.2. Approval of the Agenda

Recommended Motion:
That the October 25, 2021 agenda be approved.

A.3. Approval of the Minutes

a. Approval of the September 27, 2021 Regular Board Minutes

Recommended Motion:
That the September 27, 2021 Regular Board minutes be approved.

- b. Approval of the October 5, 2021 Special Board Minutes

Recommended Motion:

That the October 5, 2021 Special Board minutes be approved.

A.4. Business Arising from the Minutes

A.5. Student Achievement

A.6. District Presentations

A.7. Community Presentations (5 minutes per presentation)

B. CORRESPONDENCE

B.1. September 15, 2021, SD72 to Minister of Education, Rural Subsidy Request

B.2. October 3, 2021, Mr. Harris to Board Chair, Cedar Hill School Replacement

B.3. October 5, 2021, Minister of Education to Board Chairs, 2021 Premier's Awards for Excellence in Education

C. TRUSTEE REPORTS

C.1. Chair's Report

a. Chair's Report

b. Annual Workplan: November 2021

C.2. Trustees' Reports (2 minutes per verbal presentation)

D. BOARD COMMITTEE REPORTS

D.1. Education Policy and Directions Committee

a. Draft minutes from the October 4, 2021 meeting - Information only

D.2. Operations Policy and Planning Committee

a. Draft minutes from the October 18, 2021 meeting - Information only

b. Recommended motions from the October 18, 2021 meeting:

a. George Jay Elementary School: Renaming

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) rename George Jay Elementary School as per Policy and Regulation 1421 and any applicable legislation;

AND FURTHER

That the Board of Education of School District No. 61 (Greater Victoria) task the George Jay Naming Ad Hoc Committee to make a recommendation to the Board for the new name of the school.

b. COVID-19 Vaccine Mandate Development

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) instruct the Interim Superintendent to begin the development and implementation of safety procedures on a COVID-19 vaccine mandate in the District, utilizing the proposed BCPSEA template.

E. DISTRICT LEADERSHIP TEAM REPORTS

E.1. Superintendent's Report

a. Monthly Report

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report as presented.

b. Trustee Questions

E.2. Secretary-Treasurer's Report

a. Monthly Report

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary-Treasurer's report as presented.

b. 2020-2021 Surplus Appropriation

September 27, 2021 Board Meeting:

That the Board of Education of School District No. 61 (Greater Victoria) approve the appropriation of \$13,192,739 of the operating surplus as follows: 1) school-level funds \$1,972,690, 2) project budgets \$2,840,184, 3) infrastructure initiatives \$956,350, 4) purchase order commitments \$618,487, 5) reserves \$1,146,622, and 6) balance 2021-2022 budget \$5,658,406 (including an \$821,019 operating reserve) approved in June 2021.

Motion Carried Unanimously

c. SJ Burnside Alternative School Site Disposal Bylaw, 2021

Recommended Motion:

WHEREAS section 65 (5) of the School Act provides that a board of education may exercise a power with respect to the acquisition or disposal of property owned or administered by the board only by bylaw;

AND WHEREAS pursuant to Section 96 (1) of the School Act, "land" includes any interest in land, including any right, title or estate in it of any tenure;

AND WHEREAS section 96 (3) of the School Act provides that a board of education may dispose of land or improvements, or both, subject to the orders of the British Columbia Minister of Education (the "Minister");

AND WHEREAS section 3 of the Disposal of Land or Improvements Order M193/08 (the "Order") provides that boards must not dispose of land or improvements by sale and transfer in fee simple or by way of lease of 10 years or more unless such disposal is to another board or an independent school for educational purposes or is approved by the Minister in accordance with section 5 of the Order;

AND WHEREAS section 5 of the Order provides that the Minister may approve, with any terms and conditions, a disposition of land or improvements;

AND WHEREAS:

(a) The property described in this Bylaw (the "Property") is registered in the name of The Corporation of the City of Victoria (the "City") but is being used and administered by The Board of Education of School District No.61 (Greater Victoria) (the "Board") for school purposes;

(b) The Board is operating SJ Burnside Alternative School on a portion of the Property and has determined that the remainder of the Property, shown outlined in bold on Schedule A attached to this Bylaw (the "Quit Claim Area"), is no longer required for school purposes;

(c) The Board has agreed to release to the City all of its interest in the Quit Claim Area by way of a Quit Claim Deed in favour of the City (the "Quit

Claim Deed”) in exchange for consideration to be provided to the Board as described in an agreement (the “Framework Agreement”) among the City, the Board, Pacifica Housing Advisory Association and British Columbia Housing Management Association, which will be fully executed as a precondition to the disposition of the Quit Claim Area as contemplated by this Bylaw;

(d) The Property is legally described as:

PID: 030-095-859 - Lot 1, Section 4, Victoria District, Plan EPP70074;

(e) The Board has confirmed that the Quit Claim Area will not be required for future educational purposes; and

(f) The Board is satisfied that the consideration to be provided to the Board under the Framework Agreement represents the fair market value of the Quit Claim Area;

NOW THEREFORE be it enacted as a Bylaw, that:

1. Subject to the approval of the Minister, the Board hereby authorizes the execution and delivery of the Quit Claim Deed in favour of the City on the terms and subject to the conditions in the Framework Agreement; and

2. Subject to the approval of the Minister, the Board hereby approves, ratifies and confirms the terms, covenants and conditions of the Framework Agreement and authorizes the Secretary-Treasurer of the Board, for and on behalf of the Board, to execute and deliver the Quit Claim Deed in the form provided as an attachment to the Framework Agreement, and all other documents required to complete the transactions contemplated in the Framework Agreement, with such amendments as the Secretary-Treasurer may consider reasonable and in the best interests of the Board.

This bylaw may be cited as "School District No. 61 (Greater Victoria) SJ Burnside Alternative School Site Disposal Bylaw, 2021".

Read the first time this 25th day of October, 2021

Recommended Motion:

WHEREAS section 65 (5) of the School Act provides that a board of education may exercise a power with respect to the acquisition or disposal of property owned or administered by the board only by bylaw;

AND WHEREAS pursuant to Section 96 (1) of the School Act, "land" includes any interest in land, including any right, title or estate in it of any tenure;

AND WHEREAS section 96 (3) of the School Act provides that a board of education may dispose of land or improvements, or both, subject to the orders of the British Columbia Minister of Education (the “Minister”);

AND WHEREAS section 3 of the Disposal of Land or Improvements Order M193/08 (the “Order”) provides that boards must not dispose of land or

improvements by sale and transfer in fee simple or by way of lease of 10 years or more unless such disposal is to another board or an independent school for educational purposes or is approved by the Minister in accordance with section 5 of the Order;

AND WHEREAS section 5 of the Order provides that the Minister may approve, with any terms and conditions, a disposition of land or improvements;

AND WHEREAS:

(a) The property described in this Bylaw (the "Property") is registered in the name of The Corporation of the City of Victoria (the "City") but is being used and administered by The Board of Education of School District No.61 (Greater Victoria) (the "Board") for school purposes;

(b) The Board is operating SJ Burnside Alternative School on a portion of the Property and has determined that the remainder of the Property, shown outlined in bold on Schedule A attached to this Bylaw (the "Quit Claim Area"), is no longer required for school purposes;

(c) The Board has agreed to release to the City all of its interest in the Quit Claim Area by way of a Quit Claim Deed in favour of the City (the "Quit Claim Deed") in exchange for consideration to be provided to the Board as described in an agreement (the "Framework Agreement") among the City, the Board, Pacifica Housing Advisory Association and British Columbia Housing Management Association, which will be fully executed as a precondition to the disposition of the Quit Claim Area as contemplated by this Bylaw;

(d) The Property is legally described as:

PID: 030-095-859 - Lot 1, Section 4, Victoria District, Plan EPP70074;

(e) The Board has confirmed that the Quit Claim Area will not be required for future educational purposes; and

(f) The Board is satisfied that the consideration to be provided to the Board under the Framework Agreement represents the fair market value of the Quit Claim Area;

NOW THEREFORE be it enacted as a Bylaw, that:

1. Subject to the approval of the Minister, the Board hereby authorizes the execution and delivery of the Quit Claim Deed in favour of the City on the terms and subject to the conditions in the Framework Agreement; and

2. Subject to the approval of the Minister, the Board hereby approves, ratifies and confirms the terms, covenants and conditions of the Framework Agreement and authorizes the Secretary-Treasurer of the Board, for and on behalf of the Board, to execute and deliver the Quit Claim Deed in the form provided as an attachment to the Framework Agreement, and all other documents required to complete the transactions contemplated in the Framework Agreement, with such amendments as the Secretary-Treasurer may consider reasonable and in the best interests of the Board.

This bylaw may be cited as "School District No. 61 (Greater Victoria) SJ Burnside Alternative School Site Disposal Bylaw, 2021".

Read the second time this 25th day of October, 2021

- d. Agendas and Minutes Software Replacement (eScribe)
- e. Draft 2022-2023 Budget Process

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve the 2022-2023 Budget Process, as presented.

F. QUESTION PERIOD (15 minutes total)

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

G.1. Record of In-Camera Board of Education Meeting – September 27, 2021

G.2. Record of Special In-Camera Board of Education Meeting – October 18, 2021

H. NEW BUSINESS/NOTICE OF MOTIONS

H.1. New Business

- a. Standing Committee Agenda Setting – Trustee Hentze and Watters

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair to create a rotating schedule of trustees to be invited to participate in Chair/Superintendent meetings for the duration of this Board's term.

H.2. Notice of Motions

I. ADJOURNMENT

Recommended Motion:

That the meeting be adjourned.



The Board of Education of School District No. 61 (Greater Victoria)

MINUTES

September 27, 2021, 7:30 p.m.

Trustees Present: Ann Whiteaker, Board Chair, Rob Paynter, Vice-Chair, Nicole Duncan, Tom Ferris, Angie Hentze, Elaine Leonard, Diane McNally, Ryan Painter, Jordan Watters

Administration: Deb Whitten, Interim Superintendent, Kim Morris, Secretary-Treasurer, Colin Roberts, Interim Deputy Superintendent, Harold Caldwell, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Chuck Morris, Director, Facilities Services, Andy Canty, Director, Information Technology for Learning, Shelly Niemi, District Administrator, Indigenous Education, Lisa McPhail, Communications and Community Engagement Manager, Vicki Hanley, Recorder

Guest: Lenora Lee, Audit Partner, KPMG

A. COMMENCEMENT OF MEETING

The meeting was called to order at 7:31 p.m.

A.1 Acknowledgement of Traditional Territories

Chair Whiteaker recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work and thanked Trustees for putting their trust in her to be the Board Chair.

A.2 Approval of the Agenda

Moved by Trustee Painter

Seconded by Trustee Watters

That the September 27, 2021 agenda be approved with the following amendments and additions:

C.2. Trustees' Reports

- a. Trustee Paynter

D.3.a. Moved up to B.1 – Auditors Findings Report, Lenora Lee, KPMG

E.2.b.b. Lansdowne Property Disposal – Bylaw 2021-3 – motion added

G. Public Disclosure of In-Camera Items

G.4. Lease Agreement Extension: Lampson Street

G.5 Framework Agreement: Surplus Land at SJ Burnside

G.6 Consultation Plan: new Cedar Hill Middle School

Motion Carried Unanimously

A.3 Approval of the Minutes

- a. Approval of the June 2, 2021 Special Board Minutes

Moved by Trustee Ferris

Seconded by Trustee Painter

That the June 2, 2021 Special Board Minutes be approved.

Motion Carried Unanimously

- b. Approval of the June 3, 2021 Special Board Minutes

Moved by Trustee Ferris

Seconded by Trustee Leonard

That the June 3, 2021 Special Board Minutes be approved.

Motion Carried Unanimously

- c. Approval of the June 21, 2021 Regular Board Minutes

Moved by Trustee Leonard

Seconded by Trustee Painter

That the June 21, 2021 Regular Board Minutes be approved.

Motion Carried Unanimously

- d. Approval of the June 24, 2021 Special Board Minutes

Moved by Trustee Leonard

Seconded by Trustee Ferris

That the June 24, 2021 Special Board Minutes be approved.

Motion Carried Unanimously

- e. Approval of the August 9, 2021 Special Board Minutes.

Moved by Trustee Leonard

Seconded by Trustee Painter

That the August 9, 2021 Special Board Minutes be approved.

Motion Carried Unanimously

A.4 Business Arising from the Minutes

None

A.5 Student Achievement

None

A.6 District Presentations

None

A.7 Community Presentations

- a. Melody Burns, a District parent, attended the Board meeting to speak in favour of the District's Low Incidence programming as it relates to her son who attends Arbutus Middle School.
- b. Kellie Coe, a District parent, attended the Board meeting to speak in favour of the District's Low Incidence programming as it relates to her son who attends Arbutus Middle School.
- c. Jessica Van der Veen, a community member, attended the Board meeting to speak to Trustees about lunch hours being shortened in elementary schools in the District and urged the Board to reconsider this change.

B. CORRESPONDENCE

B.1 2021-2022 Financial Year End

- a. Audit Findings Report, Lenora Lee, KPMG

Chair Whiteaker welcomed, Lenora Lee of KPMG and thanked Ms. Lee for taking the time to attend the meeting to present the report.

Lenora Lee introduced herself and explained the audit process as it relates to the District and then stated that it was a clean audit with no specific recommendations.

Chair Whiteaker thanked Ms. Lee for presenting the report.

B.2 June 25, 2021, SD61 to Mayor and Council, City of Victoria, Bank Street School

B.3 July 9, 2021, Mayor Helps, City of Victoria to SD61, Crossing Guard Co-Funding

B.4 July 16, 2021, SD61 to South Jubilee Neighbourhood Assoc, Future of Bank Street School

B.5 August 13, 2021, Mayor Helps, City of Victoria to SD61, Bank Street School

B.6 September 2, 2021, Mayor Helps, City of Victoria to SD61, Congratulations to Chair Whiteaker

B.7 September 12, 2021, T. Humphreys to SD61 Trustees, Shortage of Education Assistants in SD61

Trustee Duncan requested further information with respect to the shortage of District EA's. Interim Superintendent Whitten responded and advised that further information could be provided at a future meeting.

B.8 September 20, 2021, J. Truswell to SD61 Trustees, Budget Working Groups

C. TRUSTEE REPORTS

C.1 Chair's Report

Chair Whiteaker provided a prepared statement.

- a. The September and October Board Workplan was provided for information.

C.2 Trustees' Reports

- a. Trustee Paynter provided a verbal report.

D. BOARD COMMITTEE REPORTS

D.1 Education Policy and Directions Committee

- a. The draft minutes from the September 13, 2021 Education Policy and Directions Committee meeting were received for Information.

D.2 Operations Policy and Planning Committee

- a. The draft minutes from the September 20, 2021 Operations Policy and Planning Committee meeting were received for information.

- b. Recommended Motion:

- a. Net Zero Cedar Hill

Trustee Leonard presented the recommended motion from the September 20, 2021 Operations Policy and Planning Committee meeting.

Moved by Trustee Ferris

Be it resolved that the Board of Education of School District No. 61 (Greater Victoria) direct the superintendent to direct staff to determine the cost of incorporating net zero into the design of new Cedar Hill Middle School;

AND FURTHER

That staff report the cost, including business case, back to the Board by November 2021 for Board approval to consider the funds for the net zero design.

Motion Carried Unanimously

D.3 Audit Committee Report

Trustee Painter, on behalf of the Committee, provided the Audit Committee Report from the September 22, 2021 meeting.

Secretary-Treasurer Morris provided further information and answered questions of clarification from Trustees.

Moved by Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria) approve the appropriation of \$13,192,739 of the operating surplus as follows: 1) school-level funds \$1,972,690, 2) project budgets \$2,840,184, 3) infrastructure initiatives \$956,350, 4) purchase order commitments \$618,487, 5) reserves \$1,146,622, and 6) balance 2021-2022 budget \$5,658,406 (including an \$821,019 operating reserve) approved in June 2021.

Motion Carried Unanimously

Moved by Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria) approve the Audited Financial Statements of School District No. 61 (Greater Victoria) for the year ended June 30, 2021; and that the Board Chair, the Superintendent and the Secretary-Treasurer be authorized to execute these statements, where applicable, on behalf of the Board.

Motion Carried Unanimously

Moved by Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria) approve the schedules as required by the Financial Information Act for the period July 1, 2020 to June 30, 2021;

AND FURTHER

That the approved schedules be posted to the District website.

Motion Carried Unanimously

E. DISTRICT LEADERSHIP TEAM REPORTS

E.1 Superintendent's Report

a. Monthly Report

Interim Superintendent Whitten presented the report and answered questions of clarification from Trustees.

Moved by Trustee Duncan
Seconded by Trustee Ferris

That the Board of Education of School District No. 61 (Greater Victoria) receive the Interim Superintendent's report as presented.

Motion Carried Unanimously

- b. Ombudsperson Quarterly Report: April 1 to June 30, 2021
The report was presented for information.

- c. Framework for Enhancing Student Learning

Moved by Trustee Ferris
Seconded by Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria) approve the Framework for Enhancing Student Learning, as presented.

Motion Carried Unanimously

- d. Trustee Questions

Trustee McNally requested information with respect to the reference to the future replacement of the Oak Bay Learning Centre and Turf Field.

Trustee Duncan requested information with respect to COVID 19 exposures and notifications.

E.2 Secretary-Treasurer's Report

- a. Monthly Report

Secretary-Treasurer Morris presented the monthly report and answered questions of clarification.

Moved by Trustee Ferris
Seconded by Trustee Leonard

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary- Treasurer's report as presented.

Motion Carried Unanimously

b. Lansdowne Property Disposal

a. Lansdowne Land Disposal Feedback

Communications Manager McPhail presented the Lansdowne Land Disposal public feedback and provided an overview of the process and answered questions of clarification from Trustees.

b. Lansdowne Property Disposal – Reconsider May 17, 2021 Motion

Secretary-Treasurer Morris stated that in order to move forward with the three readings of the Lansdowne property disposal the Board would need to reconsider the motion passed at the May 17, 2021 Board meeting.

Moved by Trustee Painter

Seconded by Trustee Ferris

That the Board of Education of School District No. 61 (Greater Victoria) reconsider the May 17, 2021 Bylaw reading #1 disposing of 7.3 acres of Lansdowne Middle School lands to School District No. 93.

Motion Carried

For: Trustees Ferris, Hentze, Leonard, Painter, Watters, Whiteaker
Against: Trustees Duncan, McNally, Paynter

c. Bylaw No. 2021-03: Disposal of Surplus Land located at 1765 Lansdowne Road

Moved by Trustee Leonard

Seconded by Trustee Ferris

That the Board of Education of School District No. 61 (Greater Victoria) approves:

- the disposal of a 7.3 acre portion of School District property municipally known as 1765 Lansdowne Road, Saanich, BC and legally described as: PID: 005-852-962, Lot A Section 27 Victoria District Plan 6679 (the “**Property**”);
- the entering into and completion of the obligations contained in an agreement of purchase and sale (the “**Purchase and Sale Agreement**”) in respect of the Property with Conseil Scolaire

Francophone de la Colombie-Britannique (the “**Purchaser**”) in the amount of \$15,232,000 more or less;

- the granting of authority for the Purchaser, acting in the name of the Board or otherwise, to advance certain zoning, subdivision, and development related amendments to the Property with the District of Saanich and other third parties prior to completion of the disposal of the Property;
- the taking of all such action and the execution and delivery of all such documentation ancillary to, or related to, the foregoing; and
- the authorization of the Secretary-Treasurer to execute and deliver, on behalf of the Board, the Purchase and Sale Agreement and all such amendments thereto and all related and ancillary documents as the Secretary-Treasurer may, in her discretion, consider advisable.

The Board confirms that the Board will not require the Property for future educational purposes.

Read a first time the 27th day of September, 2021;

Motion Carried

For: Trustees Ferris, Hentze, Leonard, Painter, Watters, Whiteaker
Against: Trustees Duncan, McNally, Paynter

Moved by Trustee Leonard

Seconded by Trustee Ferris

That the Board of Education of School District No. 61 (Greater Victoria) approves:

- the disposal of a 7.3 acre portion of School District property municipally known as 1765 Lansdowne Road, Saanich, BC and legally described as: PID: 005-852-962, Lot A Section 27 Victoria District Plan 6679 (the “**Property**”);
- the entering into and completion of the obligations contained in an agreement of purchase and sale (the “**Purchase and Sale Agreement**”) in respect of the Property with Conseil Scolaire Francophone de la Colombie-Britannique (the “**Purchaser**”) in the amount of \$15,232,000 more or less;

- the granting of authority for the Purchaser, acting in the name of the Board or otherwise, to advance certain zoning, subdivision, and development related amendments to the Property with the District of Saanich and other third parties prior to completion of the disposal of the Property;
- the taking of all such action and the execution and delivery of all such documentation ancillary to, or related to, the foregoing; and
- the authorization of the Secretary-Treasurer to execute and deliver, on behalf of the Board, the Purchase and Sale Agreement and all such amendments thereto and all related and ancillary documents as the Secretary-Treasurer may, in her discretion, consider advisable.

The Board confirms that the Board will not require the Property for future educational purposes.

Read a second time the 27th day of September, 2021;

Motion Carried

For: Trustees Ferris, Hentze, Leonard, Painter, Watters, Whiteaker
Against: Trustees Duncan, McNally, Paynter

Moved by Trustee Painter

Seconded by Trustee Ferris

That the Board of Education of School District No. 61 (Greater Victoria) agree to give all three readings of Bylaw No. 2021-03 Disposal of Surplus Land located at 1765 Lansdowne Road, Victoria, B.C., at the September 27, 2021 Board of Education meeting.

Motion Required to Carry Unanimously to have 3rd reading.

Motion Defeated

For: Trustees Ferris, Hentze, Leonard, Painter, Whiteaker, Watters
Against: Trustees Duncan, McNally, Paynter

- c. Revised Bylaw 9140, Ad Hoc Committee of the Board: 2nd and 3rd Reading of Bylaw

Moved by Trustee Duncan

Seconded by Trustee Leonard

That revised Bylaw 9140, Ad Hoc Committee of the Board be:

Read a second time the 27th day of September, 2021;

Motion Carried Unanimously

Moved by Trustee Paynter

Seconded by Trustee McNally

Read a third time, passed and adopted, the 27th day of September, 2021.

Motion Carried Unanimously

F. QUESTION PERIOD

Q: Will the presentation made by the Secretary-Treasurer be shared?

A: Yes, the PPT presentation will be posted to the District website tomorrow.

Q: I recently resigned my position as a District Education Assistant and received an exit survey from Human Resources. Given the chronic recruitment and retention challenges of EA's within SD61, will the District be presenting the survey information to Trustees, rights-holders and stakeholders?

A: If this is the will of the Board, then the information would be provided.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

G.1 Record of In-Camera Board of Education Meeting - June 21, 2021

G.2 Record of Special In-Camera Board of Education Meeting - September 20, 2021

G.3 Record of Special In-Camera Board of Education Meeting - September 20, 2021

G.4 Three Year Renewal of Lease Agreement of Lampson Street School to SD93/CSF

G.5 Framework Agreement between SD61, City of Victoria and Pacific Housing for surplus property at SJ Burnside

G.6 Approved consultation plan for the new Cedar Hill Middle School

H. NEW BUSINESS/NOTICE OF MOTIONS

H.1 New Business

- a. Trustee Watters presented the motion and provided a rationale. Discussion ensued amongst the Trustees with it being determined that if the motion carries the revised Bylaw would come back for three readings, as per Board policy.

Moved by Trustee Watters

Seconded by Trustee Leonard

That the Board of Education of School District No. 61 (Greater Victoria) temporarily vary Board Bylaws 9130.1 *The Education Policy and Directions Committee* and 9130.2 *The Operations Policy and Planning Committee* membership from four trustees to nine trustees for the remainder of the Board's term ending November 2022.

Motion Carried

For: Trustees Ferris, Hentze, Leonard, Painter, Watters
Against: Trustees Duncan, McNally, Paynter, Whiteaker

H.2 Notice of Motions

- H.1** Trustee Paynter advised that he would be providing a motion for the October 18, 2021 Operation Policy and Planning Committee with respect to a mask mandate.
- H.2** Trustee Painter advised that he would be providing a motion for the October 4, 2021 Education Policy and Directions Committee with respect to a mask mandate.
- H.3** Trustee Watters advised that she would be providing a motion for the October 18, 2021 Operations Policy and Planning Committee with respect to a rotating schedule for Trustees to attend agenda planning meetings.

I. ADJOURNMENT

The meeting adjourned at 10:38 p.m.

Moved by Trustee Duncan

Seconded by Trustee Paynter

That the meeting be adjourned.

Motion Carried Unanimously

Chair

Secretary-Treasurer



The Board of Education of School District No. 61 (Greater Victoria)

Special Board Meeting

MINUTES

October 5, 2021, 6:00 p.m.

Trustees Present: Ann Whiteaker, Board Chair, Rob Paynter, Vice-Chair, Nicole Duncan, Tom Ferris, Elaine Leonard, Angie Hentze, Diane McNally, Ryan Painter, Jordan Watters

Administration: Deb Whitten, Interim Superintendent of Schools, Kim Morris, Secretary-Treasurer, Colin Roberts, Interim Deputy Superintendent, Harold Caldwell, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Chuck Morris, Director, Facilities Services, Andy Canty, Director, Information Technology for Learning, Lisa McPhail, Communications and Community Engagement Manager

A. COMMENCEMENT OF MEETING

The meeting was called to order at 6:04 p.m.

A.1 Acknowledgement of Territories

Chair Whiteaker recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A.2 Approval of the Agenda

Moved By Trustee Painter
Seconded By Trustee Ferris

That the October 5, 2021 Special Board meeting agenda be approved.

Carried Unanimously

B. SECRETARY-TREASURER'S REPORT

B.1 Bylaw No. 2021-03: Disposal of Surplus Land located at 1765 Lansdowne Road

a. Third Reading of Bylaw 2021-03

Secretary-Treasurer Morris reminded Trustees that the first and second reading of Bylaw 2021-03 for the sale of surplus land located at 1765 Lansdowne Road was discussed and debated at the Board of Education meeting of September 27, 2021 and the third and final reading will be conducted and voted on at this meeting. Discussion ensued amongst the Trustees.

Moved By Trustee Ferris

Seconded By Trustee Leonard

That the Board of Education of School District No. 61 (Greater Victoria) approves:

- (1) the disposal of a 7.3 acre portion of School District property municipally known as 1765 Lansdowne Road, Saanich, BC and legally described as: PID: 005-852-962, Lot A Section 27 Victoria District Plan 6679 (the "**Property**");
- (2) the entering into and completion of the obligations contained in an agreement of purchase and sale (the "**Purchase and Sale Agreement**") in respect of the Property with Conseil Scolaire Francophone de la Colombie-Britannique (the "**Purchaser**") in the amount of \$15,232,000 more or less;
- (3) the granting of authority for the Purchaser, acting in the name of the Board or otherwise, to advance certain zoning, subdivision, and development related amendments to the Property with the District of Saanich and other third parties prior to completion of the disposal of the Property;
- (4) the taking of all such action and the execution and delivery of all such documentation ancillary to, or related to, the foregoing; and
- (5) the authorization of the Secretary-Treasurer to execute and deliver, on behalf of the Board, the Purchase and Sale Agreement and all such amendments thereto and all related and ancillary documents as the Secretary-Treasurer may, in her discretion, consider advisable.

The Board confirms that the Board will not require the Property for future educational purposes.

Read a third time, passed and adopted the 05th day of October, 2021, and finally passed and adopted this 05th day of October 2021.

Motion Carried

For: Trustees Ferris, Hentze, Leonard, Painter, Watters, Whiteaker
Against: Trustees Duncan, McNally, Paynter

C. ADJOURNMENT

The meeting adjourned at 6:25 p.m.

Moved By Trustee Painter

Seconded By Trustee Duncan

That the meeting be adjourned.

Carried Unanimously

Chair

Secretary-Treasurer



CAMPBELL RIVER School District 72

September 15, 2021

Honorable Jennifer Whiteside
Minister of Education
PO Box 9045 Stn Prov Govt
Victoria, BC V8W 9E2

Re. Rural subsidy request for Cortes Island students

Dear Minister Whiteside:

Campbell River School District 72 reflects the diversity of our province. It includes schools in the city of Campbell River, the remote village of Sayward 75 km to the north, and three rural schools on nearby islands, including Cortes Island.

Cortes Island School has been the hub of community and learning on the island for many years. Children attend kindergarten through grade 9 on the island. At this time, students and their parents must decide whether the next three years of secondary education will be home schooling, distance learning, or attending secondary school in Campbell River. Most students beginning secondary school decide to leave Cortes Island for greater opportunities in their education.

Cortes Island is two ferry rides away from Campbell River. An attempt to commute would mean a minimum of four hours travel daily, but the ferry schedule does not permit students to arrive in time for school.

Recognizing the extra considerations and challenges faced by rural and remote schools, the Ministry of Education provides a rural subsidy grant for Cortes Island students. This grant is applicable when the students are in school on Cortes, but not when they need to leave school to further their education in a bricks and mortar school in Campbell River.

For at least 20 years, the Campbell River School Board has provided a subsidy to Cortes families who have a child attending secondary school in the city. This subsidy, for the 20 years, has remained at \$350 per month per student. Now, at a time when there are more costs incurred for accommodation, there is less money available. The students board individually with a local family, or several students live together in a city home with one or more Cortes parents.

In our role as advocates for students, the Campbell River Board of Education appeals to the Ministry of Education to consider providing adequate funding to subsidize the extra costs faced by students when they leave their island home to attend high school in Campbell River. Any financial consideration would be most helpful, and certainly most appreciated. If further information would be helpful, please contact our Superintendent Jeremy Morrow, Secretary Treasurer Kevin Patrick, or Board Chair John Kerr.

Sincerely,



John Kerr

Chair

SD72 Board of Education

cc: Honourable John Horgan, Premier
Honourable Michele Babchuk, MLA, North Island
Ms. Stephanie Higginson, President, BCSTA
Ms. Candace Spilsbury, President, VISTA
Ms. Debra Coombes, President, CRDTA
Mr. Laird Ruehlen, President, CRPVPA
Ms. Andrea Craddock, President CUPE 723
BCSTA members



Rose Bank Gardens Strata Corporation VIS 4078
1485 Garnet Road
Victoria BC
V8P 5T5

October 3, 2021

Greater Victoria School District 61 Board of Education
556 Boleskine Road, Victoria B.C.
V8Z 1E8
Attn: Ann Whiteaker, Board Chair

Dear Ms Whiteaker:

Re: Cedar Hill Middle School Replacement

I am writing on behalf of the Rose Bank Gardens Strata Corporation. Rose Bank Gardens is a seniors housing facility at 1485 Garnet Road. We have been neighbours with the school for 26 years.

We are thankful that the school is going to be replaced with a safe, energy efficient building that will serve the students and community for many decades.

Our concern is that the proposed development will impact Rose Bank Gardens and our seniors. It is likely that individual residents from our community will be communicating their concerns to you and others.

Julie Taylor, our Vice-president, has been making inquiries to ascertain how we, as an organization, can get involved in the detailed planning and consultation process. We are pleased with the response she has received.

However, in addition to planning level discussions, our Strata Council requests a meeting with your board, so that we can introduce ourselves and share some of our thoughts about the development. Our Council would like to engage constructively with you.

I reiterate, our belief is that a meeting between our boards, no matter how brief, would be a good start to the relationship.

Ross Harris
Strata Council President



October 5, 2021

Ref: 250033

To: All Board of Education Chairs

I am pleased to announce the launch of the 2021 Premier's Awards for Excellence in Education, effective today. Following the cancellation of the 2020 Awards due to the COVID-19 global pandemic, government is once again proud to have an opportunity to recognize the enormous contributions of British Columbia's exceptional teachers, administrators and support staff that are vital to the cultural, economic and social well-being of the province. The Awards recognize all outstanding education professionals who have made exceptional contributions to benefit their school, students and their communities.

The Awards are open to all education professionals within the BC K-12 public, independent and First Nations school systems. This year, Awards will be given in the following categories:

- Community Engagement
- District Leadership
- Extracurricular Leadership
- Indigenous Education
- Outstanding New Teacher
- Outstanding Support (School Community)
- Outstanding Support (Teaching Assistant)
- Outstanding Team Collaboration
- School Leadership
- Social Equity and Diversity

Nominations are now open and are welcomed from all BC citizens, including students, parents, teachers, administrators, trustees and community organizations. The deadline for nominations is January 7, 2022.

Additional information on the Awards, including a downloadable poster, can be found on the Premier's Awards for Excellence in Education website at www.gov.bc.ca/excellenceineducation.

.../2

Thank you in advance for your participation in promoting the Premier's Awards for Excellence in Education, and in assisting to ensure that British Columbia's very best receive the recognition that they deserve.

Sincerely,



Jennifer Whiteside
Minister

Enclosure

November

BCPSEA Symposium (?)

Strategic Direction and Context

- Elect Board Chair and Vice-Chair
- 2022-2023 Budget Update

System Planning and Performance Monitoring

- FESL
- Monthly Financial Summary
- IT4L Update

External Compliance and Accountability

- Approve September 2021 Quarterly Financial Report through Audit Committee

Engagement with Stakeholders and Public Recognition Events

- Board Members Attend Remembrance Day Ceremonies in the Community

Advocacy for Public Education and Provincial Liaison

- Attend BCPSEA Regional Meetings



Education Policy and Directions Committee Meeting - MINUTES
October 4, 2021, 7:00 p.m. - VIA ZOOM
Broadcasted via YouTube
<https://bit.ly/3czx8bA>
Chairperson: Trustee Ferris

Trustees Present:	Education Policy and Directions members: Tom Ferris, Chair, Diane McNally, Ryan Painter, Jordan Watters
	Operations Policy and Planning members: Angie Hentze, Rob Paynter
Administration:	Deb Whitten, Interim Superintendent of Schools, Kim Morris, Secretary-Treasurer, Colin Roberts, Interim Deputy Superintendent, Harold Caldwell, Associate Superintendent, Dr. Shelly Niemi, District Administrator Indigenous Education , Andy Canty, Director, Information Technology for Learning, Kelly Gorman, Recorder
Stakeholders, Other Staff & Guests:	Robin Toscza, GVTA, Angela Carmichael, VCPAC President, Connor McCoy, VPVPA President

A. COMMENCEMENT OF THE MEETING

This meeting was called to order at 7:00 p.m.

A.1. Acknowledgment of Traditional Territories

Chair Ferris recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2. Approval of the Agenda

Moved by Trustee Painter

That the October 4, 2021 Education Policy and Directions Committee meeting agenda be approved.

Motion Carried Unanimously

A.3. Approval of the Minutes

Moved by Trustee Painter

That the September 13, 2021 Education Policy and Directions Committee meeting minutes be approved.

Motion Carried Unanimously

A.4. Business Arising from Minutes

None

B. PRESENTATIONS TO THE COMMITTEE

None

C. NEW BUSINESS

C.1. Introduction of Student Representative

None

C.2. SD61 Literacy Framework

Interim Deputy Superintendent Roberts introduced District Principal Hovis, Primary Learning Team Shortt and District Vice-Principal Learning Team Swan who presented the Literacy Framework. Trustees had questions of clarification and provided thanks for the presentation.

C.3. Zoom License for PAC from Parent Education Fund

Director of Information Technology Canty informed the Board that due to provincial licensing restrictions it is not possible to extend Zoom licenses to PAC members. Interim Superintendent Whitten will consult with administrators about the possibility of Principals assisting with scheduling PAC meetings.

C.4. Local Education Agreement - Esquimalt Nation

Interim Deputy Superintendent Roberts and District Administrator Indigenous Education Dr. Niemi presented the draft agreement which will be the first Local Education Agreement that the school district will have with the Esquimalt Nation. Trustees had questions of clarification and provided thanks for the presentation.

Moved by Trustee Painter

That the Board of Education of School District No.61 (Greater Victoria) approve the Local Education Agreement with the Esquimalt Nation, as presented.

Motion Carried Unanimously

D. NOTICE OF MOTION

E. GENERAL ANNOUNCEMENTS

F. ADJOURNMENT

The meeting adjourned at 8:14 pm.

Moved by Trustee Painter

That the meeting adjourn.

Motion Carried Unanimously

Chair

Secretary-Treasurer



**Operations Policy and Planning Committee Meeting
REGULAR MINUTES**

Monday, October 18, 2021, 7:00 p.m.

Broadcasted via YouTube

<https://bit.ly/3czx8bA>

Trustees Present: **Operations Policy and Planning Committee members:** Elaine Leonard (Chair), Angie Hentze, Nicole Duncan
 Education Policy and Directions Committee members: Jordan Watters, Ryan Painter, Diane McNally

Trustees Regrets: Rob Painter

Administration: Deb Whitten, Interim Superintendent of Schools, Kim Morris, Secretary-Treasurer, Colin Roberts, Interim Deputy Superintendent, Harold Caldwell, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Chuck Morris, Director of Facilities Services, Andy Canty, Director, Information Technology for Learning, Kelly Gorman, Recorder

Stakeholders: Angela Carmichael, President, VCPAC, Connor McCoy, President, GVPVPA, Jane Massy, President, CUPE 947, Chris Clarke, GVTA, Paul Knapik, First Vice-President, CUPE 382

A. COMMENCEMENT OF MEETING

This meeting was called to order at 7:04pm.

A.1. Acknowledgement of Traditional Territories

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2. Approval of the Agenda

That the October 18, 2021 agenda be approved with the following amendment;

New Business

H.3. Childcare and CUPE 947 - Trustee McNally

Be referred to the November 8, 2021 Operations Policy and Planning committee meeting.

Moved by Trustee Duncan

That the October 18, 2021 Operations Policy and Planning Committee meeting agenda be approved, as amended.

Motion Carried Unanimously

A.3. Approval of the Minutes

Moved by Trustee Duncan

That the September 20, 2021 Operations Policy and Planning Committee meeting minutes be approved.

Motion Carried Unanimously

A.4. Business Arising from Minutes

None

B. PRESENTATIONS TO THE COMMITTEE

None

C. SUPERINTENDENT'S REPORT

C.1. Recognition of Student Representative

Interim Superintendent Whitten introduced and Chair Leonard welcomed Student Representative, Tanesha Bhangu of Spectrum Secondary School.

D. PERSONNEL ITEMS

D.1. Human Resources Update

Principal Human Resources Sherstobitoff presented the Human Resources update to Trustees. Questions of clarification were asked. Trustees provided thanks for the update.

D.2. Occupational Health and Safety Annual Report

Associate Director of Human Resources Jensen presented the report to Trustees, stating that it is important to note that the report was compared against 2020 when the District was closed April and May due to COVID. Questions of clarification were asked. Trustees provided thanks for the report.

E. FINANCE AND LEGAL AFFAIRS

E.1. Monthly Financial Report – September 2021

Secretary-Treasurer Morris started the presentation providing answers to questions from the September Operations Policy and Planning committee meeting. The September report shows 86% of the budget remaining for the year and is on target.

E.2. 2021-2022 Budget Change Report

Secretary-Treasurer Morris presented the monthly Budget Change report.

E.3. Victoria High School Seismic Project Update

Director of Facilities Services Morris stated that staff are being kept up to date by the project manager on an ongoing basis and further stated that he is confident in the process going forward. Questions of clarification were asked.

E.4. Enrollment Update

Secretary-Treasurer Morris stated that the 1701 data is not final and has not been signed off . The District is up 455 FTE from September 2020. Head count is up 356 from spring 2021. Cause for celebration is an increase of 100 indigenous students returning to school fall 2021 compared to fall 2020. Diverse student levels 1, 2, and 3 went up 53 from spring 2021. Secondary conversion rates are ranging from 117%-103% resulting from grade 10-12 students taking more than 8 courses. If the province changes the funding from FTE to head count it would be a significant loss to the district in terms of revenue as currently the District is funded per course for grades 10-12. A final report will be provided after sign off. Questions of clarification were asked.

2020-2021 Surplus Appropriation

- E.5.** Secretary-Treasurer Morris stated that given the increase in enrollment the District will be able to accommodate the current surplus appropriation. The Board approved the surplus appropriation at the September 27, 2021 Board meeting. Questions of clarification were asked.

2022-2023 Budget Development Draft Process

- E.6.** Secretary-Treasurer Morris presented the process for information only to allow time to provide feedback before the October 25, 2021 Board meeting. Secretary-Treasurer Morris thanked Dr. Shelly Niemi for her invaluable assistance in working with the four houses on the wording of the values statement for the heading: Indigenous.

F. FACILITIES PLANNING

F.1. Operations Update: October 2021

Director of Facilities Services Morris thanked his staff for the information in the report. Director of Facilities Services Morris stated that with Jim Soles retiring, Facilities Services has restructured the department and congratulated Marni Vistisen–Harwood as the new Associate Director of the department. Questions of clarification were asked.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

None

H. NEW BUSINESS

H.1. George Jay Ad Hoc Committee

Trustee Hentze provided rationale for the motion. The committee unanimously decided in favor of renaming the school. The goal is to have a new name and signage ready for September 2022. Questions of clarification were asked. Trustees thanked the committee for the recommendation.

Moved by Trustee Duncan

That the Board of Education of School District No. 61 (Greater Victoria) rename George Jay Elementary School as per Policy and Regulation 1421 and any applicable legislation;

AND FURTHER

That the Board of Education of School District No. 61 (Greater Victoria) task the George Jay Naming Ad Hoc Committee to make a recommendation to the Board for the new name of the school.

Motion Carried Unanimously

Covid-19 Vaccine Mandate - Trustee Painter

H.2.

Trustee Painter provided rationale for the motion. Trustees debated the motion.

Moved by Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria), instruct the Interim Superintendent to begin the development and implementation of safety procedures, on a Covid-19 vaccine mandate in the district utilizing the proposed BCPSEA template.

Motion Carried Unanimously

H.3. Childcare and CUPE 947

H.3. was referred to the November 8, 2021 Operations Policy and Planning committee meeting.

I. NOTICE OF MOTION

None

J. GENERAL ANNOUNCEMENTS

None

K. ADJOURNMENT

The meeting adjourned at 8:52p.m.

Moved by Trustee Hentze

That the meeting adjourn.

Motion Carried Unanimously

Chair

Secretary-Treasurer

Board of Education

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

Chair: Ann Whiteaker Vice-Chair: Rob Paynter
Trustees: Nicole Duncan, Tom Ferris, Angie Hentze,
Diane McNally, Ryan Painter, Rob Paynter, Ann Whiteaker

TO: Board of Education
FROM: Angie Hentze
RE: George Jay Naming Committee Update
DATE: October 18, 2021

Background

On September 23, 2019, the following Board Motion was passed:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent, pursuant to Policy and Regulation 1421 and any applicable legislation, to establish a process and then a committee to explore changing the name of George Jay Elementary School.

Due to challenges with the pandemic, the committee convened in January 2021. We have since met eight times.

Membership consists of:

- a) Trustee Hentze
- b) Interim Superintendent Whitten
- c) Principal Melanie Postle and Principal Sarah Winkler
- d) GVTA - Ai Linh Trinh
- e) PAC - Angela Cooper Carmichael
- f) Community Member - Bob Warren
- g) Communications Manager - Lisa McPhail
- h) District Administrator Aboriginal Nations - Dr. Shelly Niemi

Activities

At the first meeting, the Committee heard from Shelly Niemi, District Administrator Indigenous Education, about the process of the Equity Scan, and the importance of using data from the first phase of this process to inform the work of the committee. Lisa McPhail, Communications, provided the committee with an overview of the George Jay Renaming Consultation Report.

The committee has researched the history of both the school and the individual, George Jay. Some resources include:

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- a) "George Jay School 1909" by Bob Warren
- b) "Contesting White Supremacy" by Timothy J. Stanley
- c) The Racial Privilege Inventory
- d) BCs Naming Privileges Policy

The committee has coordinated an Education Speaker Series, to hear perspectives from our partners, stakeholders and community members. The purpose was to gather as many perspectives as possible to inform the decision-making process.

The committee received and discussed an overview of the George Jay Renaming Consultation Report.

Shelly Niemi provided the committee with an update regarding the Equity Scan and facilitated an opportunity for the Committee to sit in circle with members of the Elders Advisory group.

To date the Committee has heard from:

- a) Dr. Timothy Stanley, author of "Contesting White Supremacy"
- b) Representatives of the staff of George Jay Elementary
- c) Three community members
- d) Three GVTA members
- e) Three VPVPA members
- f) One Student

Thus far, the majority of the speakers have spoken in favor of recommending a change of school name. Individuals have spoken about the importance of having students feel welcomed, a sense of belonging and valued. It has been further shared that the individual, George Jay, did not provide this type of learning environment for the students: it was not welcoming, safe or belonging, and as a result we should not celebrate this individual by having using their name on a school.

We have also heard presentations from individuals who are not in favour of recommending a name change. Some of the areas of concern include: the cost, both financial and in time and energy; the importance of the meaning of the George Jay community(not the individual), including the potential loss of the "Joyful Jay" mascot, a Steller's Jay illustration gifted to the school; and the loss of a learning opportunity should the name change.

Next Steps

After proceeding in a thoughtful and thorough manner, committee members feel that they have the necessary information and input to move forward with a recommendation to the Board.

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Recommendation:

That the Board of Education of School District No. 61 (Greater Victoria) rename George Jay Elementary School as per Policy and Regulation 1421 and any applicable legislation;

AND FURTHER

That the Board of Education of School District No. 61 (Greater Victoria) task the George Jay Naming Ad Hoc Committee to make a recommendation to the Board for the new name of the school.

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POLICY 1421

NAMING SCHOOL SITES

Adopted: June 25, 1984

Revised: 1. February 27, 1995, 2. February 15, 2010, 3. May 28, 2018, 4. February 25, 2019

Frequency of Review: Annual

1.0 RATIONALE

- 1.1 The Board values community input on naming school sites and strives to establish names with local significance.

2.0 DEFINITIONS

3.0 POLICY

- 3.1 The Greater Victoria Board of Education

3.1.1 May name a school site or portion thereof for a place of local historical or geographical significance.

3.1.2 May not name a school or portion thereof after an individual.

- 3.2 The Greater Victoria Board of Education may rename school sites or portions thereof.

3.3 The Policy must conform with the Province's Naming Privileges Policy, as amended from time to time.

4.0 RESPONSIBILITIES

4.1 **The Board of Education** is responsible to ensure compliance with the *School Act*.

4.2 The **Superintendent** is responsible to ensure that District policy is upheld and regulations are enforced.

5.0 REFERENCES

- i. Naming Privileges Policy
- ii. Regulation 1421 – Naming School Sites
- iii. Policy 1163 – Consultation
- iv. Regulation 1163 – Consultation

Modification to this document is not permitted without prior written consent from the Greater Victoria School District.

REGULATION 1421

NAMING SCHOOL SITES

Adopted: February 27, 1995

Revised: 1. February 15, 2010, 2. May 28, 2018, 3. February 25, 2019

Frequency of Review: Annual

-
1. When naming a school site, the Board of Education of School District No. 61 (Greater Victoria) will appoint a committee to oversee consultation for the development of a suitable name. This will be done pursuant to Policy 1163 and Regulation 1163 – Consultation. The committee should include, at the minimum, the following:
 - a) A Trustee
 - b) The Superintendent or their delegate
 - c) The School Principal
 - d) A member of the school's teaching staff
 - e) A member of the school's Parent Advisory Council
 - f) Up to 2 members of the Indigenous community
 - g) Up to 3 members of the local community
 2. The committee may request that the Board approve a specific name for a school site. The request must be accompanied by a report detailing the results of a consultative process carried out pursuant to Policy 1163 and Regulation 1163 – Consultation.
 3. The committee must conform with the Province's Naming Privileges Policy, as amended from time to time.

Office of the Superintendent

Deb Whitten – Interim Superintendent

TO: The Board of Education

FROM: Deb Whitten, Interim Superintendent of Schools

RE: Superintendent's Report

DATE: October 25, 2021

Please see below the opportunities the Interim Superintendent has been involved with during the month of October aligned to the Strategic Plan:

Goal 1: Create an inclusive and culturally responsive learning environment that will support and improve all learners' personal and academic success.

- Administrators' Meeting: meet monthly with Principals, Vice Principals and District Leadership Team – October 7, 2021.
- District Leadership Team: meet bi-weekly – opportunity to connect with departments and share information – October 12 & 26, 2021.
- Representative Advisory Committee of Students' Meeting – October 4, 2021.
- BC School Superintendents' Association Chapter Meeting – October 28-29, 2021
- School Visits to discuss School Growth Plan and student achievement

Goal 2: Create a culturally responsive learning environment that will support Indigenous learners' personal and academic success.

- Orange Shirt Day / Week – National Day for Truth and Reconciliation – September 27 to October 1, 2021.

Goal 3: Create an inclusive and culturally responsive learning environment that will support learners' physical and mental well-being.

- Zoom meetings with the Ministry of Education; COVID-19 Updates.
- Joint Partners' Liaison Meeting, October 14-15, 2021.

Gratitude: The Interim Superintendent would like to thank the following:

- Kevin Blecic, Career Programs – for his great work with Youth Work in Trades. Since 2018, the percent of students in Work in Trades is approaching 1% of the grade 10-12 population, which is a significant achievement for the District. Kevin has been instrumental in increasing the enrollment from 12 students in 2018-19 to 51 students enrolled in 2020-21, up from 48 in 2019-2020.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

- Indigenous Education Department – Supporting with resources available to explore ideas on how to acknowledge The National Day for Truth and Reconciliation and Orange Shirt Day.
- Brushing Off Ceremony with Elder Mary Ann facilitated by the Indigenous Education Department.
- Lisa McPhail, Communications and Community Engagement Manager, and Kelly Gorman, Executive Assistant, for creating the District's multi-cultural calendar, which is now available on the [District's website](#).

Recommended Motion: *That the Board of Education of School District No. 61 (Greater Victoria) accept the Superintendent's Report, as presented.*

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.



School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4162 Fax (250) 475-4112

Office of the Superintendent

Deb Whitten – Interim Superintendent

TO: The Board of Education

FROM: Deb Whitten, Interim Superintendent of Schools

RE: Superintendent's Report

DATE: October 25, 2021

During this portion of the Board Meeting, Trustees will have the opportunity to raise questions. Where possible, an immediate response will be provided. In the event that research is necessary before a response is provided, the matter will be postponed until a researched response can be provided.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

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Office of the Secretary-Treasurer

Kim Morris - Secretary Treasurer

TO: Board of Education
FROM: Kim Morris
RE: Monthly Report
DATE: October 25, 2021

The purpose of this memo is to update the Board on some of the activities of the Secretary-Treasurer's office since September's report.

- **Budget Development 2022-2023:** Trustee and Staff participated in a second working session held on October 12th to complete development of a draft 2022-2023 budget process package. The draft process was presented at the October 18, 2021 Operations Policy & Planning meeting and sent out to partners for feedback by email on October 19, 2021. The intention is for the Board to approve a budget process at the October 25, 2021 Regular Board meeting.
- **Cedar Hill Middle School Seismic Replacement Project:** The design phase has begun. Facilities staff have met on site with the architect KMBR (<https://www.kmbr.com/portfolio/>). Facilities and Tolmie Staff have met with the Principal and Vice-Principal to navigate the design process with more to come from the architect. The internal School team has travelled on the island in the lower mainland to tour recently built or under construction middle schools for ideas. The design consultation plan approved by the Board on September 27, 2021 includes:
 - Virtual Information Session Mid-November 2021
 - Survey (post virtual information session) Mid-November 2021
 - Summary Engagement Report to Board January 2022
- **Ministry of Education Partner Liaison Meeting:** Day 1 was a meeting of BCASBO members and agenda items included mentoring program, joint meeting with Chairs relative to surplus policies, and provincial financial summary from Ministry staff. Day 2 was a meeting of Chairs, Superintendents and Secretary-Treasurers and agenda items included Truth & Reconciliation, Framework for Enhancing Student Learning (FESL), Equity and Anti-racism.
- **Vic High Artificial Turf Field Partners' meeting:** City, Alumni, Soccer and Rugby partners met to review field design, funding and joint use agreement terms.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

In addition to the initiatives above:

- Continue to serve as BCASBO representative on provincial Ministry Funding Equity Committee and K-12 SOGI Collaborative Committees
- Bi-weekly Vic High construction project meetings with Facilities staff and the Principal
- Bi-weekly Facilities and Superintendent meetings
- Weekly Finance Team budget meetings
- Weekly Senior Leadership Team meetings
- Monthly Student Representative Council meetings
- Ministry meetings as requested
- Weekly Chair Superintendent meetings for agenda setting

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

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One *Learning* Community



Financial Year End 2020-2021

Date: September 27, 2021

Presented to: Regular Board Meeting

Presented by: Kim Morris, Secretary-Treasurer

Surplus

- **Projected May Budget Process:** **\$11.9m**
- **Actual June Year end:** **\$13.2m**
- **Net increase:** **\$1.3m**
 - \$1.3 m represents 0.6% of operating expenses

Surplus: Change from May to Year End

- **Net surplus increase \$1.3m resulted from:**
 - EA wages underspent (hiring lag) \$780k
 - Holdback Grant increase \$70k
 - TTOC's wages underspent \$165k
 - Departments underspent \$172k

Surplus

		2020-2021	2019-2020	Increase (Decreases)	Variance
Project Budgets	A	2,840,184	5,207,301	(2,367,117)	-45%
School Level Funds	A	1,972,690	2,574,311	(601,621)	-23%
Purchase Order Commitments	A	618,487	560,082	58,405	10%
Planned Surplus to Balance Budget (June 3)	B	4,837,387	7,046,806	(2,209,419)	-31%
Planned Reserve (June 3)	C	821,019	0	821,019	100%
Infrastructure Initiatives	D	956,350	0	956,350	100%
Additional Reserve From Year End	D	721,622		721,622	100%
International Program Reserve	D	425,000	0	425,000	100%
COVID Contingency		0	2,561,246	(2,561,246)	-100%
Total		13,192,739	17,949,746	(4,757,007)	-27%
Total Operating Expenses Incl. Capital Assets		210,504,376	205,032,764		
Surplus as % of Operating Expenses		6.27%	8.75%		
Reserve as a % of Operating Expenses		0.93%	0.00%		

\$13.1 m Surplus

A - No discretion:

- \$5.4m – contractual, externally targeted, school funds

B - No discretion:

- \$4.8m – balanced the 21-22 budget (June 3)

C – No discretion:

- \$0.821m reserve (June 3)

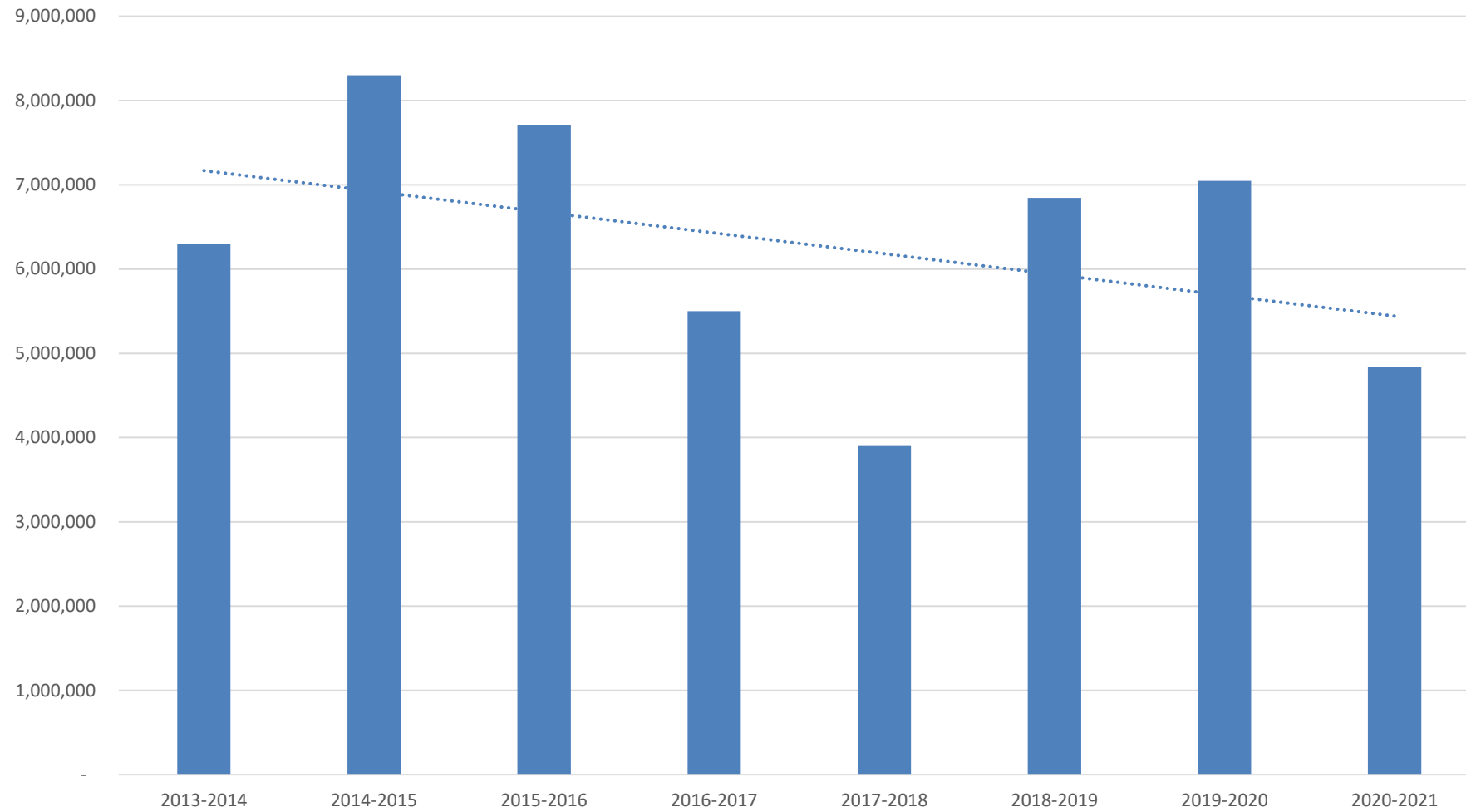
D – Discretion:

- \$1.0 m – network upgrades, shops safety, enrolment growth modular
- \$1.1 m – additional reserve to reduce 22-23 budget impacts

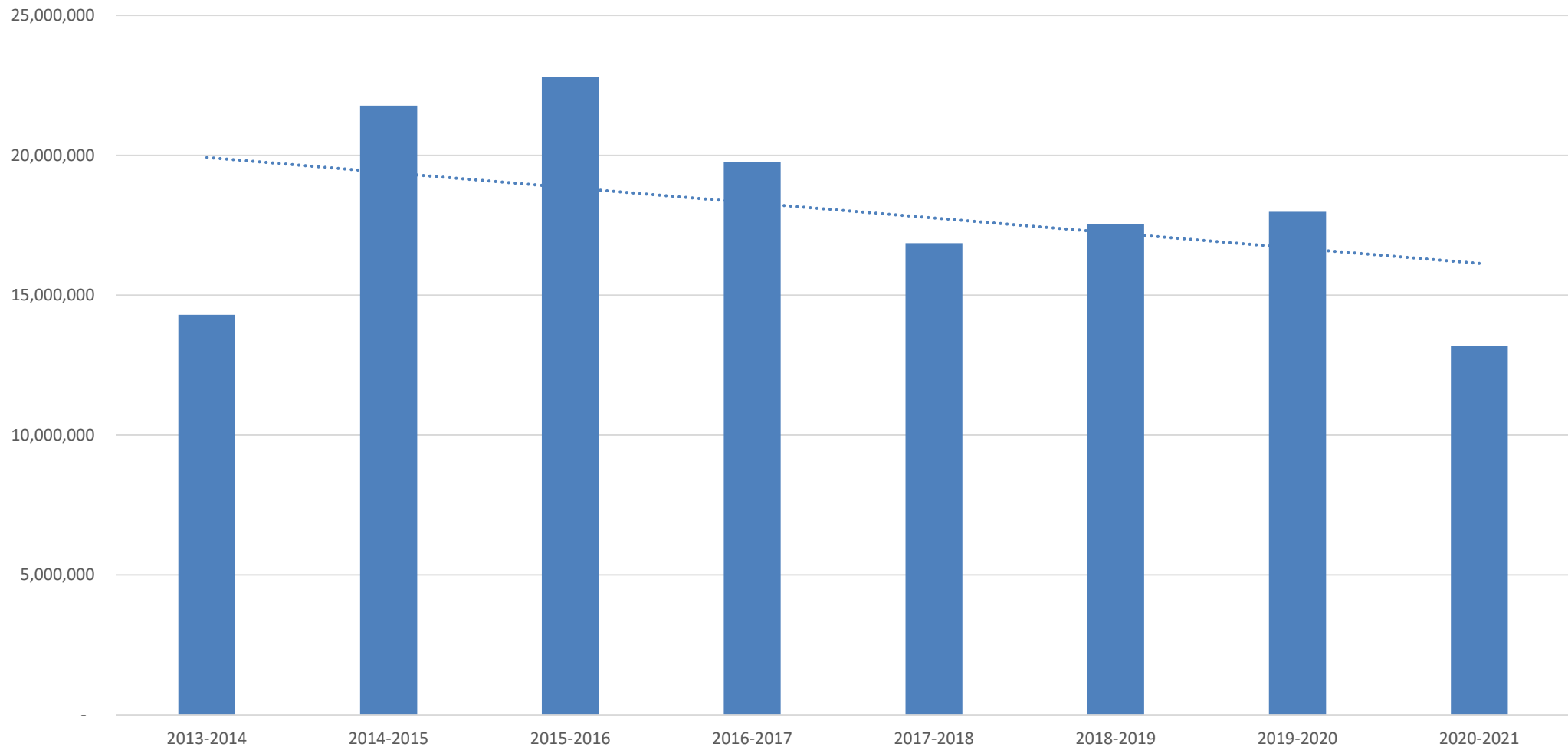
Surplus History

Surplus History (Financial Stmts)	Unspent Schools	Unspent District	Purchase Order Commitments	COVID Contingency	Budgeted in Future Years' Budget		Reserve	Infrastructure	Unrestricted Operating	Total
2013-2014	4,966,701	2,507,438	530,882		6,300,000		-		-	14,305,021
2014-2015	6,108,287	2,579,856	682,969		8,300,000		-		4,104,554	21,775,666
2015-2016	5,735,930	3,750,175	961,965		7,710,764		-		4,641,593	22,800,427
2016-2017	5,379,427	3,729,737	1,385,806		5,500,000		-		3,774,594	19,769,564
2017-2018	4,246,216	5,307,670	1,018,775		3,900,000		-		2,386,696	16,859,357
2018-2019	3,400,360	4,843,799	419,972		6,845,754	*	-		2,037,796	17,547,681
2019-2020	2,574,310	5,207,301	560,082	2,561,247	7,046,806		-		29,582	17,979,328
2020-2021	1,972,690	2,840,184	618,487		4,837,387	**	1,967,641	956,350	-	13,192,739

Surplus Budgeted to Balance Next Year



Surplus History - Overall



GVSD Network Infrastructure Refresh

Operations Policy & Planning Committee

October 18, 2021

Andy Canty

The network is our most critical IT service

Top IT Services for Org Stakeholders

1. **Network Infrastructure**
2. Help Desk
3. Applications
4. Data Quality
5. Devices
6. Data Analytics
7. Client-Facing Technology
8. Work Orders
9. Innovation Leadership
10. Projects

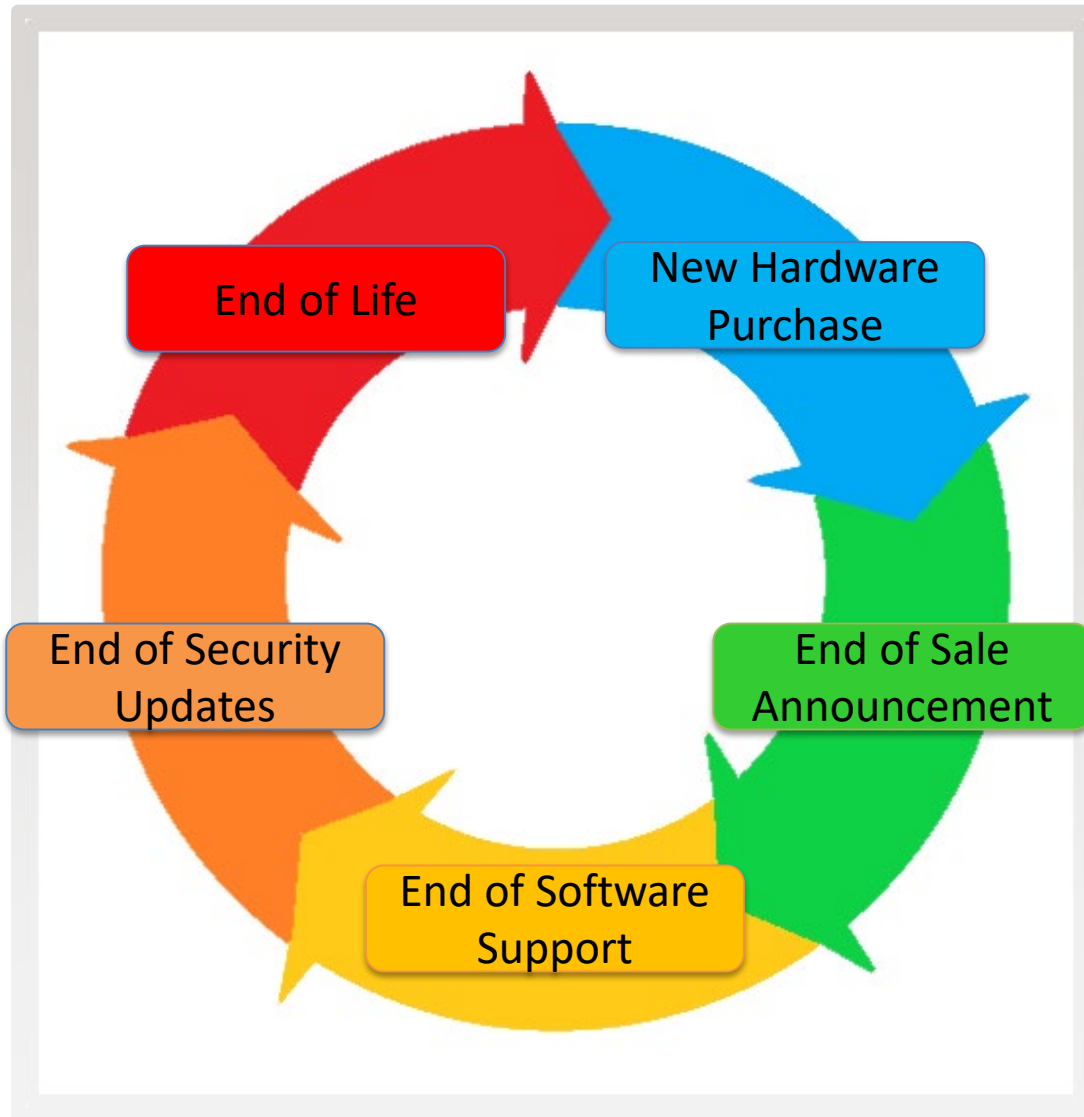
Source: Info-Tech Research Group; $N = 21,367$

Our students expect to be able to safely access their classwork and research on demand.

Staff, familiar with consumer apps, expect the same high level of performance and ease of use from our school district apps.

What were paper workflows are now digital.

Network infrastructure must be managed and maintained to continue to provide service.



The Network Hardware Lifecycle

1. Vendor releases product to market, usually promising sales availability for 3 – 7 years.
2. *End of Sale date* = when the product will no longer be available to purchase.
3. *End of Software Maintenance* = when the product will no longer be supported with feature, bug and, in some cases, security updates.
4. Some vendors will extend security updates for a product and will then announce an *End of Security Updates date*.
5. Finally, the vendor will announce the *End of Life* date for the product where no support will be provided. This is usually the end of hardware warranty.

What is the Plan?

We have put in place a robust network infrastructure to meet the demands of our modern school district. This plan sustains that service so that students and staff maintain their trust in our network.

\$2.6 m is required over 5 years to sustain service to students and staff for core learning and critical business and other infrastructure needs.

Year 1 – Replace 200 Access Points, 50 Access Switches, 23 PoE Switches

Year 2 – Replace 200 Access Points, 23 PoE Switches, 20 Access Switches, 15 Core Distribution Switches, 4 Host Servers, 2 Data Center Switches, 1 Backup Server

Year 3 – Replace 200 Access Points, 22 Core Distribution Switches, 20 PoE Switches, 10 Access Switches, 1 Wireless Authentication Server

Year 4 – Replace 160 Access Points, 20 Access Switches, 20 PoE Switches, 20 Distribution Switches, 4 Data Center Servers

Year 5 – Replace 80 Access Switches, 20 PoE Switches, 1 Wireless Management Server, 1 Storage Array

What is the Impact of Delay?

Current service levels will not be sustained. For example, schools will be impacted by 'dark zones' where wireless is no longer available.

Learning and business functions could be negatively impacted. Network utilization is very high throughout the day with educational apps such as Google Workspaces for Education.

The risk of a cyberattack on our network increases. We need to maintain a baseline of security.

Supply chain impacts. We are seeing 100 day delivery estimates on current orders. We then need time to configure and install equipment.

Refresh may cost more if not considered a cost of doing business. We can lock in some pricing now knowing we have a plan.

We have invested in mobile technology and student devices. Choosing to not maintain our network may jeopardize that investment.

Organization may not understand the on-going investment in technology infrastructure in addition to the tools in students' and staffs' hands.

Information Technology for Learning staff will spend time maintaining failing infrastructure, taking away from other critical support functions.

(a)

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 61 (GREATER VICTORIA)
SJ BURNSIDE ALTERNATIVE SCHOOL SITE DISPOSAL BYLAW, 2021**

WHEREAS section 65 (5) of the *School Act* provides that a board of education may exercise a power with respect to the acquisition or disposal of property owned or administered by the board only by bylaw;

AND WHEREAS pursuant to Section 96 (1) of the *School Act*, "land" includes any interest in land, including any right, title or estate in it of any tenure;

AND WHEREAS section 96 (3) of the *School Act* provides that a board of education may dispose of land or improvements, or both, subject to the orders of the British Columbia Minister of Education (the "**Minister**");

AND WHEREAS section 3 of the Disposal of Land or Improvements Order M193/08 (the "**Order**") provides that boards must not dispose of land or improvements by sale and transfer in fee simple or by way of lease of 10 years or more unless such disposal is to another board or an independent school for educational purposes or is approved by the Minister in accordance with section 5 of the Order;

AND WHEREAS section 5 of the Order provides that the Minister may approve, with any terms and conditions, a disposition of land or improvements;

AND WHEREAS:

- (a) The property described in this Bylaw (the "**Property**") is registered in the name of The Corporation of the City of Victoria (the "**City**") but is being used and administered by The Board of Education of School District No.61 (Greater Victoria) (the "**Board**") for school purposes;
- (b) The Board is operating SJ Burnside Alternative School on a portion of the Property and has determined that the remainder of the Property, shown outlined in bold on Schedule A attached to this Bylaw (the "**Quit Claim Area**"), is no longer required for school purposes;
- (c) The Board has agreed to release to the City all of its interest in the Quit Claim Area by way of a Quit Claim Deed in favour of the City (the "**Quit Claim Deed**") in exchange for consideration to be provided to the Board as described in an agreement (the "**Framework Agreement**") among the City, the Board, Pacifica Housing Advisory Association and British Columbia Housing Management Association, which will be fully executed as a precondition to the disposition of the Quit Claim Area as contemplated by this Bylaw;
- (d) The Property is legally described as:
PID: 030-095-859 - Lot 1, Section 4, Victoria District, Plan EPP70074;
- (e) The Board has confirmed that the Quit Claim Area will not be required for future educational purposes; and
- (f) The Board is satisfied that the consideration to be provided to the Board under the Framework Agreement represents the fair market value of the Quit Claim Area;

NOW THEREFORE be it enacted as a Bylaw, that:

1. Subject to the approval of the Minister, the Board hereby authorizes the execution and delivery of the Quit Claim Deed in favour of the City on the terms and subject to the conditions in the Framework Agreement; and

2. Subject to the approval of the Minister, the Board hereby approves, ratifies and confirms the terms, covenants and conditions of the Framework Agreement and authorizes the Secretary-Treasurer of the Board, for and on behalf of the Board, to execute and deliver the Quit Claim Deed in the form provided as an attachment to the Framework Agreement, and all other documents required to complete the transactions contemplated in the Framework Agreement, with such amendments as the Secretary-Treasurer may consider reasonable and in the best interests of the Board.

This bylaw may be cited as "School District No. 61 (Greater Victoria) SJ Burnside Alternative School Site Disposal Bylaw, 2021".

Read the first time this _____ day of October, 2021

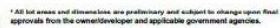
Read the second time this _____ day of October, 2021

Read the third and final time this _____ day of _____, _____

I hereby certify this to be a true copy of the original School District No. 61 (Greater Victoria) "SJ Burnside Alternative School Site Disposal Bylaw, 2021", this _____ day of _____, 2021.

Kim Morris, Secretary Treasurer

QUIT CLAIM AREA



Office of the Secretary-Treasurer

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

Kim Morris - Secretary Treasurer

TO: Board of Education
FROM: Kim Morris
RE: Board Meeting Agenda and Minutes Software Replacement (eScribe)
DATE: October 25, 2021

Background:

The purpose of this memo is to update the Board on replacing eScribe software not renewed in the 2021-2022 budget.

The replacement applications for production of agendas and minutes is Microsoft Word and Adobe. Agendas will look much the same as prior to eScribe with the final version in pdf form.

As a result of canceling the District's eScribe license and moving back to word and pdf format, Staff and Trustees and the learning community should be aware of the following constraints:

- No changes will be able to made during a meeting in progress (ie: the minute recorder previously had the ability to re-order items and add items during the meeting as it was easy to do this with eScribe).
- During the meeting, motions and amendments from the floor won't be visible on the zoom meeting nor updated on the physical agenda viewed by Trustees as was previously possible.
- Late additions of items prior to publishing can't be added because agenda packages will not be as easy or quick to change and distribute by the Friday deadline.

To summarize, where eScribe provided the back end user flexibility and functionality, returning to word/pdf will require more organization and will impact timelines.

Recommendation:

None. Information only.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Office of the Secretary Treasurer

Kim Morris - Secretary Treasurer

TO: Board of Education

FROM: Kim Morris, Secretary Treasurer

DATE: October 25, 2021

RE: **2022-2023 Proposed Budget Process**

BACKGROUND

During the 2021-2022 budget process, valuable feedback was received from GVSD's learning community. As well a comprehensive Special Advisor's report from Joan Axford was provided to the Board and can be found here:

<https://www.sd61.bc.ca/our-district/financial/> .

To improve the 2022-2023 budget process, Trustees held two working sessions with Staff on September 16, 2021 and October 12, 2021. The attachments to this memo are the culmination of these working sessions including the Board's proposed process for 2022-2023 and represent the Board's and Staff's commitment to working collaboratively and early to provide information and input for the Board's budget decision making in April 2022. The attachments to this memo were also shared at the October 18, 2021 Operation Policy & Planning Committee meeting and emailed to partner groups, stakeholders and Rights Holders on October 19, 2021. Feedback was welcomed from October 18 to October 25.

The attachments to this memo include:

1. Values/Guiding Principles
2. Budget Committee Options
3. Communications Plan
4. Process & Timeline

RECOMMENDED MOTION

That the Board of Education of School District No. 61 (Greater Victoria) approve the 2022-2023 Budget Process as presented.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Budget 2022-2023

VALUES/GUIDING PRINCIPLES

October 18, 2021

Students

Students are at the centre of all we do in SD61. Students are our primary stakeholder and must have voice and agency in their learning. The budget will focus on provision of service for every student to succeed, recognizing that all learners are unique and have differing needs. Quantitative and qualitative data are both important.

Relationships

Partnerships and relationships are strengthened by demonstrating respect, recognition of expertise, recognition of diverse opinions and ability to have civil discourse. We assume good intentions on all sides and for all ideas. Trust will be built by having authentic and difficult conversations with transparency and building understanding over time. The budget will be communicated clearly and regularly throughout the process.

Indigenous

The budget will be culturally respectful and responsive to the needs of Indigenous peoples and will include the Four Houses and the Indigenous Education Department within the Budget process. Trustees, the Board and Staff will utilize the Indigenous Education Department's regularly scheduled meetings with the Songhees Nation, Esquimalt Nation, Urban Indigenous Peoples' House Advisory (UPHIA) and the Métis Nation of Greater Victoria as the conduits to share information, consult, seek input and direction. The Board and Staff will attend meetings with Songhees Nation, Esquimalt Nation, UPHIA, the Métis Nation of Greater Victoria and the Indigenous Education Department when invited and/or when any concerns and/or clarity is required.

Alignment

Budget decisions will align to the District's Strategic Plan's goals and strategies and the District Framework for Enhancing Student Learning. Priority will be given to Strategic Plan and Framework for Enhancing Student Learning initiatives and will make financial connections to complete the annual financial report. As a result the organization recognizes constraint and the ability to do many things, but not all things.

Timelines

The Board will adhere to the Board approved budget process timelines in order for the organization to meet its system, staffing and collective agreement obligations to properly place human and financial resources in schools and provide stability in the organization. In the process, the learning community

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will be informed about the time constraints for the final budget approval. The Board will give third reading to the budget no later than April 11, 2021.

Collaboration

The budget will be an inclusive collaborative process where stakeholders and Rights holders have the opportunity to understand the District budget, be made aware of positive and negative impacts of proposed budget options and to provide input on same, and where possible to co-create solutions. Participants should feel heard at the end of the budget process while also understanding that feedback and input are provided for the Board's consideration in its decision making. Quiet voices will require extra attention.

Sustainability and Ability to Withstand Change

To advance sustainability the Board will:

- commit to administrative and operational efficiencies, and appropriate management of risk including the provision of safe and healthy learning environments and sustainable environmental practices
- move toward matching revenues to expenses so the organization does not rely on surplus to balance on-going costs from year to year
- spend surplus on one-time initiatives and priorities, and not on-going expenses
- recognize that the needs of students change from year to year and so will the budget allocations
- protect reserves and contingency even when there is pressure to spend in times of constraint
- consider long term financial planning and three year budget forecasts

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Budget 2022-2023

BUDGET COMMITTEE

October 18, 2021

The Board would like to form a budget committee and has two options to consider. The Board is considering a budget committee as an alternative to last spring's suggestion relative to topic-specific working groups. It was felt that working groups would be topic specific but may not provide the thread to tie all of the topics together. A budget committee will discuss various topics, will invite topic experts and resource people to the committee AND will provide the continuity to weave the topics together in the overall budget process for the Board's consideration in its decision making.

The two committee options are:

Budget Committee Structure 1	Budget Committee Structure 2
Members: 2-3 trustees and 2-3 staff with expertise	Members: 9 trustees, stakeholder and Rights holder reps and staff
Public: No	Public: No
Advisory reporting to Board	Advisory reporting to Board
Decision making: consensus building where possible; non-voting	Decision making: consensus building where possible; non-voting
Stakeholders & Rights Holders: No	Stakeholders & Rights Holders: Yes
Meeting agenda: Committee discusses topics	Meeting agenda: Big group to start, breakout, report out, big group to end
Subject experts present to committee	Ask for subject experts when specific topics are on agenda
Topics set by Committee	Topics set by Committee
Small group = more safety?	Bigger group = more diverse voices and understanding perspective?
Small group more likely to have better attendance	Informal; more discussion
Trustees not on the committee would need to trust the Trustee reps	Collaborative
Agendas & minutes to be made public	Agendas & minutes to be made public
Less members so may be able to go deeper into the data	Better Trustee buy-in because all participating
	Awareness & understanding of district picture to a wider audience

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One *Learning* Community



COMMUNICATIONS PLAN

October 18, 2021

This Communication Plan is to ensure that parents, students, staff and community are aware of our budget process and plan.

Objectives:

1. To increase public awareness and understanding of the district's financial position and the allocation of funds to programs and services
2. To provide assurances that the district is spending its resources efficiently and effectively
3. To promote discussion on how best to allocate resources for the 2020/21 school year

Key Messages:

1. To increase public awareness and understanding of the district's financial position and the allocation of funds to programs and services
 - a. The district continues to prioritize the allocation of funds to educational programs
 - b. The district is expanding its budget consultation processes
 - c. The district is expanding the sharing of information about revenues and expenditures
2. To provide assurances that the district is spending its resources efficiently and effectively
 - a. The Board of Education is financially prudent and accountable in the way we manage the tax dollars we receive
 - b. The Board is evaluating all expenditures to ensure sustainable, the best use of our funds and comparable to other like sized districts
3. To promote discussion on how best to allocate resources for the 2022-2023 school year
 - a. The Board of Education is expanding its opportunities for the community to participate in the budget discussions
 - b. The Board will share more financial information during the 2022-2023 budget discussions which will take place in public meetings
 - c. The Board will share budget information widely and in various forms including e-mail, web site, community papers, school meetings, school newsletters
 - d. The Board will provide a regular update on budget discussions

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Strategies and Actions:

The following strategies and actions will be implemented to support the above objectives:

1. Principals will be given articles for inclusion in school newsletters and monthly budget summaries to share with PACs including budget progress and upcoming discussions.
2. Media advisories will be issued on:
 - a. The budget plan and public input process
 - b. The cost pressures and budget challenges
 - c. The budget options issued for input
 - d. The final budget
3. Copies of the advisories will be sent to all schools and partner organizations
4. A budget advisory committee minutes will be circulated and posted on the web site
5. A budget backgrounder will be posted on the web site

DRAFT

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

2022-2023 BUDGET PROCESS/TIMELINE

Date	Event Description	Meeting Type	Agenda Deadline	Reach	What can the learning community expect?
September 16	Board Working Session #1			Internal	
October 12	Board Working Session #2	Trustees Staff		Internal	
October 18	Committee Options Discussion & Process Recommendations	Operations Committee	14-Oct	Public	Information
October 25	Approval of Proposed Budget Package	Regular Open	21-Oct	Public	Information
October 26	Media Release			Public	Information
November 8	Budget Committee formed			Internal	Information
November 15	Committee Meeting 1	Committee	10-Nov	Internal	Agenda & Minutes
November 18	Talking Tables - Rights holders & Stakeholders	Public		60-70	Report
November 25	Student Symposium or Other Student Led Forum	Students		60-70	Report
December 7	Committee Meeting 2	Committee	2-Dec	Internal	Agenda & Minutes
PLACEHOLDER	HR NEEDS PROGRAM SHIFTS (FRIM, POC ETC BEFORE STUDENT TRANSFER PROCESS)			Internal	
January 18	Committee Meeting 3	Committee	13-Jan	Internal	Agenda & Minutes
February 8	Committee Meeting 4	Committee	3-Feb	Internal	Agenda & Minutes
February 11	Student Transfer Closes			Internal	
February 15	3-YEAR ENROLMENT PROJECTIONS TO MINISTRY (22-23/23-24/24-25)			Internal	Information
February 22	Committee Meeting 5 - Draft 1 / Options Creation	Committee	17-Feb	Internal	Agenda & Minutes
March 8	Committee Meeting 6 - Draft 2 / Options Refinement	Committee	3-Mar	Internal	Agenda & Minutes
March 10	Public Town hall (NOTE 1)	Public Trustees Staff	10-Mar	50-100	Preliminary Budget
March 15	MINISTRY FUNDING ANNOUNCEMENT			Internal	Information
March 10 - 18	Public Feedback Period (11 days) (NOTE 2)	Public		Public	Input & Feedback
March 18	Student Transfer Decisions Notification to Parents			Internal	
March 21 - April 1	SPRING BREAK			Internal	Input & Feedback
April 4	1st or 1st and 2nd Bylaw Reading	Special Open Board	30-Mar	Public	Information
April 7	3rd or 2nd and 3rd Bylaw Reading & Needs Budget/BUDGET PASSED	Special Open Board	4-Apr	Public	Information
April 8	Media Release & Staffing Packups			Public & Internal	Information
April 11	Committee Meeting 7 - Debrief 22-23 / Improve 23-24	Committee	6-Apr	Internal	Agenda & Minutes
April 22	Staffing Packups Due Back from Schools			Internal	

NOTE 1:

March 10 is BEFORE the funding announcement; but allows time for feedback outside of Spring Break; may cause confusion if #'s change; ALTERNATIVE Change this date to March 17 and make the feedback period over Spring Break

NOTE 2:

ALTERNATIVE: March 17 to April 4, 2021

Other:

Committee reports to Board meetings as standing item

Indigenous Voice/4 Houses meetings as invited

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One Learning Community



SECTION 72 REPORT

Present:

Trustees Ann Whiteaker, Chair, Rob Paynter, Vice-Chair, Nicole Duncan, Tom Ferris, Angie Hentze, Elaine Leonard, Ryan Painter and Jordan Watters

Regrets:

Trustee Diane McNally

Administration:

Deb Whitten, Interim Superintendent of Schools, Kim Morris, Secretary-Treasurer, Colin Roberts, Interim Deputy Superintendent, Harold Caldwell, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Chuck Morris, Director of Facilities Services, Lisa McPhail, Communications and Community Engagement Manager and Vicki Hanley, Recorder

The Board of Education discussed the following matters:

- Property
- Legal
- Personnel

SECTION 72 REPORT

Present:

Trustees Ann Whiteaker, Chair, Nicole Duncan, Tom Ferris (arrived at 6:04 p.m.), Angie Hentze, Elaine Leonard, Diane McNally, Ryan Painter and Jordan Watters

Trustee Regrets: Rob Paynter, Vice-Chair

Administration:

Deb Whitten, Interim Superintendent of Schools, Kim Morris, Secretary-Treasurer

The Board of Education discussed the following matters:

- Personnel
- Land

TO: Board of Education
FROM: Angie Hentze and Jordan Watters
RE: Standing Committees
DATE: September 10, 2021

Background

In the Spring of 2021, independent consultants Mike McKay and Teresa Rezansoff were engaged to work with the Board and senior staff in an effort to improve Board dynamics, build governance capacity and create organizational alignment to support Greater Victoria School District's key work – to enhance student success and life chances. Consultants engaged with Trustees and staff, as well as observed many committee and Board meetings and drew upon their considerable experience in BC education to make recommendations to the Board.

Rationale

The Board Chair, Vice Chair, Superintendent, Secretary Treasurer and the related Standing Committee Chairs meet before each Board meeting and Standing Committee meeting to set the board agenda. These agenda setting meetings are generally referred to as "Chair/Super Meetings."

A key recommendation made to the Board by Ms. Rezansoff and Mr. McKay was for the chair to create a rotating schedule for trustees to attend these agenda setting meetings. This will increase transparency which will hopefully support increased trust between trustees.

Given the longstanding issues evident for this Board which have functioned to damage public confidence in public education and erode the working conditions of our staff, it behooves the Board to make every effort to improve our governance processes and work together in service of student success. By implementing this recommendation, the Board creates an opportunity to do things differently – and as we know, if we keep doing what we have done, we will keep getting what we are getting.

Motion

That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair to create a rotating schedule of trustees to be invited to participate in Chair/Superintendent meetings for the duration of this Board's term.

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