



## Operations Policy and Planning Committee Meeting

### REGULAR MINUTES

September 20, 2021, 7:00 p.m.

Broadcasted via YouTube

<https://bit.ly/3czx8bA>

Trustees Present:       **Operations Policy and Planning Committee members:** Elaine Leonard (Chair), Rob Paynter, Angie Hentze, Nicole Duncan  
**Education Policy and Directions Committee members:**  
Jordan Watters

Administration:        Deb Whitten, Interim Superintendent of Schools, Kim Morris, Secretary-Treasurer, Colin Roberts, Interim Deputy Superintendent, Harold Caldwell, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Chuck Morris, Director of Facilities Services, Andy Canty, Director, Information Technology for Learning, Kelly Gorman, Recorder

Stakeholders:         Angela Carmichael, President, VCPAC, Connor McCoy, President, VPVPA, Jane Massy, President, CUPE 947, Chris Clarke, GVTA

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#### **A. COMMENCEMENT OF MEETING**

The meeting was called to order at 7:01 p.m.

##### **A.1 Acknowledgement of Traditional Territories**

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

**A.2 Approval of the Agenda**

**Moved by** Trustee Duncan

That the September 20, 2021 Operations Policy and Planning Committee meeting agenda be approved.

**Motion Carried Unanimously**

**A.3 Approval of the Minutes**

**Moved by** Trustee Hentze

That the June 14, 2021 Operations Policy and Planning Committee meeting minutes be approved.

**Motion Carried Unanimously**

**A.4 Business Arising from Minutes**

None

**B. PRESENTATIONS TO THE COMMITTEE**

None.

**C. SUPERINTENDENT'S REPORT**

**C.1 Recognition of Student Representative**

Interim Superintendent Whitten introduced and welcomed Student Representative, Kelvin Lee of Reynolds Secondary School.

**D. PERSONNEL ITEMS**

None.

**E. FINANCE AND LEGAL AFFAIRS**

**E.1 Monthly Financial Report - August**

Secretary-Treasurer Morris presented the report to Trustees. Questions of clarification were asked. Trustee Duncan requested clarification on two line items in the report which will come to the October meeting.

**E.2 2021-2022 Budget Change Report**

Secretary-Treasurer Morris presented the report to Trustees. Questions of clarification were asked.

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### **E.3 2022-2023 Budget Process**

Secretary-Treasurer Morris provided an update on the 2022-2023 Budget Process development. Trustees and staff had a working session on September 16, 2021. One more working session will be required to build a robust budget process for 2022-2023.

## **F. FACILITIES PLANNING**

### **F.1 Operations Update: September 2021**

Director of Facilities Morris presented the report to Trustees. Questions of clarification were asked. Trustees requested information on Facilities noise exposure assessment which will be included on the October report.

### **F.2 Ultra Violet Germicidal Irradiation (UVGI)**

Director of Facilities Morris presented the report to Trustees and stated that research is ongoing but the District was not considering at this time.

### **F.3 Victoria High School Seismic Project Update**

Director of Facilities Morris presented the report to Trustees. Questions of clarification were asked. Trustees requested information on an updated site layout for the Vic High project which will be included on the September report at the October meeting.

### **F.4 Cedar Hill Middle School Replacement Project**

Secretary-Treasurer Morris presented the report. Questions of clarification were asked.

## **G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS**

None.

## **H. NEW BUSINESS**

### **H.1 Trustee Leonard - Budget Working Group: Music**

Trustee Leonard withdrew the motion.

That the Board of Education of School District No. 61 (Greater Victoria) form a Budget working group to discuss music education and how this program might be offered in a more cost- effective manner. This working group will complete its work by January 2022.

### **H.2 Trustee Hentze**

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Trustee Hentze provided rationale for the motion. Trustees debated the motion.

**Moved by** Trustee Hentze

That the Board of Education of School District No. 61 (Greater Victoria) temporarily vary Board Bylaws 9130.1 *The Education Policy and Directions Committee* and 9130.2 *The Operations Policy and Planning Committee* membership from four trustees to nine trustees for the remainder of the Board's term ending November 2022.

For (2): Trustee Leonard, and Trustee Hentze

Against (2): Trustee Paynter, and Trustee Duncan

**Motion Defeated (2 to 2)**

### **H.3 Net Zero Cedar Hill - Trustee Watters**

Trustee Watters provided rationale for the motion.

**Moved by** Trustee Watters

Be it resolved that the Board of Education of School District No. 61 (Greater Victoria) direct staff to determine the cost of incorporating net zero into the design of new Cedar Hill Middle School; AND FURTHER that staff report the cost including business case back to the Board by November 2021 for Board approval to consider the funds to the net zero design.

**Amendment:**

**Moved by** Trustee Duncan

Be it resolved that the Board of Education of School District No. 61 (Greater Victoria) direct staff to determine the cost of incorporating net zero into the design of new Cedar Hill Middle School; AND FURTHER that staff report the cost **including business case** back to the Board by November 2021 for Board approval to commit the funds to the net zero design. 8:47pm

**Motion Carried Unanimously**

**Amendment:**

**Moved by** Trustee Leonard

Be it resolved that the Board of Education of School District No. 61 (Greater Victoria) direct staff to determine the cost of incorporating net zero into the design including business case of new Cedar Hill Middle School; AND FURTHER that staff report the cost including business case back to the Board by November 2021 for Board approval to ~~commit~~ **consider** the funds to the net zero design.

**Motion Carried (3 to 0)**

Chair Leonard called for the vote on the motion as amended.

**Amendment:**

**Moved by** Trustee Leonard

Be it resolved that the Board of Education of School District No. 61 (Greater Victoria) direct staff to determine the cost of incorporating net zero into the design including business case of new Cedar Hill Middle School; AND FURTHER that staff report the cost including business case back to the Board by November 2021 for Board approval to consider the funds for the net zero design.

For (3): Trustee Leonard, Trustee Hentze, and Trustee Duncan

Abstain (1): Trustee Paynter

**Motion Carried Unanimously**

**I. NOTICE OF MOTION**

Trustee Watters provided a notice of motion for the September 27, 2021 Board of Education meeting.

That the Board of Education of School District No. 61 (Greater Victoria) temporarily vary Board Bylaws 9130.1 *The Education Policy and Directions Committee* and 9130.2 *The Operations Policy and Planning Committee* membership from four trustees to nine trustees for the remainder of the Board's term ending November 2022.

**J. GENERAL ANNOUNCEMENTS**

**K. ADJOURNMENT**

The meeting adjourned at 9:01 p.m.

**Moved by** Trustee Duncan

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That the meeting adjourn.

**Motion Carried Unanimously**

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Chair

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Secretary-Treasurer