



Operations Policy and Planning Committee Meeting

REGULAR MINUTES

April 12, 2021, 7:00 p.m.

Broadcasted via YouTube

<https://bit.ly/3czx8bA>

- Trustees Present: **Operations Policy and Planning Committee members:** Elaine Leonard (Chair), Rob Paynter, Angie Hentze , Ann Whiteaker, Jordan Watters (ex officio)
 Education Policy and Directions Committee members:
 Nicole Duncan, Tom Ferris
- Administration: Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Colin Roberts, Associate Superintendent, Harold Caldwell, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Andy Canty, Director, Information Technology for Learning, Kelly Gorman, Recorder
- Stakeholders: Kristil Hammer, President, VCPAC, Mark Morrison, Second VP & Health & Safety Officer, GVTA, Kerrie Proudlove, CUPE 947
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A. COMMENCEMENT OF MEETING

The meeting was called to order at 7:01pm.

A.1 Acknowledgement of Traditional Territories

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2 Approval of the Agenda

Moved by Trustee Whiteaker

That the April 12, 2021 Operations Policy and Planning Committee meeting agenda be approved.

Motion Carried Unanimously

A.3 Approval of the Minutes

Moved by Trustee Watters

That the March 8, 2021 Operations Policy and Planning Committee meeting minutes be approved, as amended.

Amendment:

Moved by Trustee Whiteaker

Under C.1. Remove: "Trustee McNally stated her appreciation for the change to the motion." and "Trustee Hentze prefers the Superintendents motion, the wording needs to come from the Nations and not from staff."

Motion Carried Unanimously

Amendment:

Moved by Trustee Whiteaker

Under H.6., I.1. and I.2. change the heading to the topic, not the Trustee name.

Motion Carried Unanimously

A.4 Business Arising from Minutes

Trustee Whiteaker asked staff if Jane Massy will be presenting at a future Operations Policy and Planning Committee meeting. Staff will be reaching out to Jane Massy to re-schedule.

B. PRESENTATIONS TO THE COMMITTEE

B.1 Sustainability and Composting - Sadie Fox

Sadie Fox presented on Sustainability and Composting. Trustees provided thanks to Sadie Fox for the informative presentation.

C. SUPERINTENDENT'S REPORT

Nil

D. PERSONNEL ITEMS

Nil

E. FINANCE AND LEGAL AFFAIRS

E.1 Policy Sub-Committee Report

a. Draft Child Care Policy 1330

Secretary-Treasurer Morris presented the proposed draft policy. Questions of clarification were asked. Trustees asked questions and suggested updates.

Moved by Trustee Watters

That the Board of Education of Greater Victoria (School District 61) disseminate draft Policy 1330, Child Care out for feedback.

Motion Carried Unanimously

b. New Policy 4116.13, Whistleblower Protection

Secretary -Treasurer Morris presented Policy 4116.13 Whistleblower Protection. Questions of clarification were asked.

Moved by Trustee Watters

That the Board of Education approve Policy 4116.13 Whistleblower Protection, as presented.

Discussion ensued amongst the Trustees with a recommendation being made to refer the motion so staff can provide revisions.

Amendment:

Moved by Trustee Watters

That the motion "*That the Board of Education approve Policy 4116.13 Whistleblower Protection, as presented*" be referred to the September 2021 Operations Policy and Planning Committee meeting.

Motion Carried Unanimously

- c. Defer Draft Bylaw 9140, Ad Hoc Committee of the Board and Draft Policy 8251, Trustees' Code of Conduct

At the February 8, 2021 committee meeting, Bylaw 9140 and Draft Policy 8251 were deferred to the March 8, 2021 committee meeting. The items were not dispatched at the March meeting and require a further deferral.

Moved by Trustee Hentze

That the Board of Education of School District No. 61 (Greater Victoria) defer Draft Bylaw 9140, Ad Hoc Committee of the Board and Draft Policy 8251, Trustees' Code of Conduct to the May 10, 2021 Operations Policy and Planning Committee meeting.

For (4): Trustee Leonard, Trustee Paynter, Trustee Hentze, and Jordan Watters

Against (1): Trustee Whiteaker

Motion Carried

E.2 Monthly Financial Report - February 2021

Secretary-Treasurer Morris provided Trustees the Monthly Financial Report for February 2021. The yearly revenue and expenses were compared against those for the year prior. Questions of clarification were asked.

F. FACILITIES PLANNING

F.1 Operations Update: April 2021

Secretary-Treasurer Morris answered questions about the report in Director of Facilities Morris' absence.

F.2 2020/2021 Lead in Water Report

Secretary-Treasurer Morris recorded questions to give to Director of Facilities Morris to be included on the Operations Update: May 2021.

G. NEW BUSINESS

G.1 Budget Allocation Process - Trustee Paynter

Trustee Paynter provided rationale for the motion. Trustees and Stakeholders debated the motion.

Moved by Trustee Paynter

That the Board of Education of Greater Victoria (School District 61) direct the Superintendent to develop an annual budget process that targets the supports needed for vulnerable students (specifically students requiring special education assessments, those with special education designations and students living in poverty) to fulfill their potential and pursue their aspirations as the primary objective, followed by allocation of remaining resources on a per student basis. FURTHER, that the District:

- Make standard the use of early screening tools to identify learning difficulties and behavioural or developmental challenges;
- Provide additional staff time to support early intervention programming at the K-5 level;
- Actively participate in delivering wrap-around programming and support for students including inclusive childcare, after school programming, and family support programs where appropriate, through engaged cooperation with provincial agencies, municipalities and community associations.

For (1): Trustee Paynter

Against (4): Trustee Leonard, Trustee Paynter, Trustee Hentze, and Jordan Watters

Motion Defeated

Trustee Watters advised H.2 was intended to be a notice of motion.
Moved to I.1.

G.2 Working Committee and Consultation on Compost and Waste - Trustee Whiteaker

Trustee Whiteaker provided rationale for the motion.

Moved by Trustee Whiteaker

That the Board of Education of SD 61 (Greater Victoria) direct the Superintendent to oversee the creation of a Working Committee and consultation process, as outlined in Bylaw 9210, to prepare a draft *Compost and Waste* policy proposal to ensure consistent practices and supports across the district which are in alignment with our environmental values and goals.

Discussion ensued amongst the Trustees with a recommendation being made to refer the motion.

Amendment:

Moved by Trustee Whiteaker

That the motion "*That the Board of Education of SD 61 (Greater Victoria) direct the Superintendent to oversee the creation of a Working Committee and consultation process, as outlined in Bylaw 9210, to prepare a draft Compost and Waste policy proposal to ensure consistent practices and supports across the district which are in alignment with our environmental values and goals*" be referred to the May 10, 2021 Operations Policy and Planning Committee meeting.

Motion Carried Unanimously

G.3 N95 Masks - Trustee Paynter

Trustee Paynter provided rationale for the motion.

That the Board of Education of Greater Victoria (School District 61) in recognition of increasing numbers of COVID-19 in the local community and district schools, direct the Superintendent to purchase sufficient supplies of N95 (or equivalent standard) masks and eye protection to supply all district staff in regular, close contact with students or other staff.

For (1): Trustee Paynter

Against (4): Trustee Leonard, Trustee Paynter, Trustee Hentze, and Jordan Watters

Motion Defeated

G.4 George Jay Naming Committee Terms of Reference - Trustee Hentze

Trustee Hentze provided the George Jay Naming Committee Terms of Reference.

Moved by Trustee Hentze

That the Board of Education of School District No. 61 (Greater Victoria) approve the George Jay Naming Committee Terms of Reference as presented.

Motion Carried Unanimously

H. NOTICE OF MOTION

H.1 Adendum to Bylaw 9360 - Correspondence Treatment - Trustee Watters

Trustee Watters provided a Notice of Motion for the May 10, 2021 Operations Policy and Planning Committee.

That the Greater Victoria School District direct the Policy Development Sub-Committee to develop an addition or addendum to Bylaw 9360 addressing the how Board correspondence is managed in order to provide clear direction and transparency around Board processes.

I. ADJOURNMENT

The meeting adjourned at 9:00pm

Moved by Trustee Watters

That the meeting adjourn.

Motion Carried Unanimously

Chair

Secretary-Treasurer