



The Board of Education of School District No. 61 (Greater Victoria)

MINUTES

September 27, 2021, 7:30 p.m.

Trustees Present: Ann Whiteaker, Board Chair, Rob Paynter, Vice-Chair, Nicole Duncan, Tom Ferris, Angie Hentze , Elaine Leonard, Diane McNally, Ryan Painter, Jordan Watters

Administration: Deb Whitten, Interim Superintendent, Kim Morris, Secretary-Treasurer, Colin Roberts, Interim Deputy Superintendent, Harold Caldwell, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Chuck Morris, Director, Facilities Services, Andy Canty, Director, Information Technology for Learning, Shelly Niemi, District Administrator, Indigenous Education, Lisa McPhail, Communications and Community Engagement Manager, Vicki Hanley, Recorder

Guest: Lenora Lee, Audit Partner, KPMG

A. COMMENCEMENT OF MEETING

The meeting was called to order at 7:31 p.m.

A.1 Acknowledgement of Traditional Territories

Chair Whiteaker recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work and thanked Trustees for putting their trust in her to be the Board Chair.

A.2 Approval of the Agenda

Moved by Trustee Painter

Seconded by Trustee Watters

That the September 27, 2021 agenda be approved with the following amendments and additions:

C.2. Trustees' Reports

- a. Trustee Paynter

D.3.a. Moved up to B.1 – Auditors Findings Report, Lenora Lee, KPMG

E.2.b.b. Lansdowne Property Disposal – Bylaw 2021-3 – motion added

G. Public Disclosure of In-Camera Items

G.4. Lease Agreement Extension: Lampson Street

G.5 Framework Agreement: Surplus Land at SJ Burnside

G.6 Consultation Plan: new Cedar Hill Middle School

Motion Carried Unanimously

A.3 Approval of the Minutes

- a. Approval of the June 2, 2021 Special Board Minutes

Moved by Trustee Ferris

Seconded by Trustee Painter

That the June 2, 2021 Special Board Minutes be approved.

Motion Carried Unanimously

- b. Approval of the June 3, 2021 Special Board Minutes

Moved by Trustee Ferris

Seconded by Trustee Leonard

That the June 3, 2021 Special Board Minutes be approved.

Motion Carried Unanimously

- c. Approval of the June 21, 2021 Regular Board Minutes

Moved by Trustee Leonard

Seconded by Trustee Painter

That the June 21, 2021 Regular Board Minutes be approved.

Motion Carried Unanimously

- d. Approval of the June 24, 2021 Special Board Minutes

Moved by Trustee Leonard

Seconded by Trustee Ferris

That the June 24, 2021 Special Board Minutes be approved.

Motion Carried Unanimously

- e. Approval of the August 9, 2021 Special Board Minutes.

Moved by Trustee Leonard

Seconded by Trustee Painter

That the August 9, 2021 Special Board Minutes be approved.

Motion Carried Unanimously

A.4 Business Arising from the Minutes

None

A.5 Student Achievement

None

A.6 District Presentations

None

A.7 Community Presentations

- a. Melody Burns, a District parent, attended the Board meeting to speak in favour of the District's Low Incidence programming as it relates to her son who attends Arbutus Middle School.
- b. Kellie Coe, a District parent, attended the Board meeting to speak in favour of the District's Low Incidence programming as it relates to her son who attends Arbutus Middle School.
- c. Jessica Van der Veen, a community member, attended the Board meeting to speak to Trustees about lunch hours being shortened in elementary schools in the District and urged the Board to reconsider this change.

B. CORRESPONDENCE

B.1 2021-2022 Financial Year End

- a. Audit Findings Report, Lenora Lee, KPMG

Chair Whiteaker welcomed, Lenora Lee of KPMG and thanked Ms. Lee for taking the time to attend the meeting to present the report.

Lenora Lee introduced herself and explained the audit process as it relates to the District and then stated that it was a clean audit with no specific recommendations.

Chair Whiteaker thanked Ms. Lee for presenting the report.

B.2 June 25, 2021, SD61 to Mayor and Council, City of Victoria, Bank Street School

B.3 July 9, 2021, Mayor Helps, City of Victoria to SD61, Crossing Guard Co-Funding

B.4 July 16, 2021, SD61 to South Jubilee Neighbourhood Assoc, Future of Bank Street School

B.5 August 13, 2021, Mayor Helps, City of Victoria to SD61, Bank Street School

B.6 September 2, 2021, Mayor Helps, City of Victoria to SD61, Congratulations to Chair Whiteaker

B.7 September 12, 2021, T. Humphreys to SD61 Trustees, Shortage of Education Assistants in SD61

Trustee Duncan requested further information with respect to the shortage of District EA's. Interim Superintendent Whitten responded and advised that further information could be provided at a future meeting.

B.8 September 20, 2021, J. Truswell to SD61 Trustees, Budget Working Groups

C. TRUSTEE REPORTS

C.1 Chair's Report

Chair Whiteaker provided a prepared statement.

- a. The September and October Board Workplan was provided for information.

C.2 Trustees' Reports

- a. Trustee Paynter provided a verbal report.

D. BOARD COMMITTEE REPORTS

D.1 Education Policy and Directions Committee

- a. The draft minutes from the September 13, 2021 Education Policy and Directions Committee meeting were received for Information.

D.2 Operations Policy and Planning Committee

- a. The draft minutes from the September 20, 2021 Operations Policy and Planning Committee meeting were received for information.

- b. Recommended Motion:

- a. Net Zero Cedar Hill

Trustee Leonard presented the recommended motion from the September 20, 2021 Operations Policy and Planning Committee meeting.

Moved by Trustee Ferris

Be it resolved that the Board of Education of School District No. 61 (Greater Victoria) direct the superintendent to direct staff to determine the cost of incorporating net zero into the design of new Cedar Hill Middle School;

AND FURTHER

That staff report the cost, including business case, back to the Board by November 2021 for Board approval to consider the funds for the net zero design.

Motion Carried Unanimously

D.3 Audit Committee Report

Trustee Painter, on behalf of the Committee, provided the Audit Committee Report from the September 22, 2021 meeting.

Secretary-Treasurer Morris provided further information and answered questions of clarification from Trustees.

Moved by Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria) approve the appropriation of \$13,192,739 of the operating surplus as follows: 1) school-level funds \$1,972,690, 2) project budgets \$2,840,184, 3) infrastructure initiatives \$956,350, 4) purchase order commitments \$618,487, 5) reserves \$1,146,622, and 6) balance 2021-2022 budget \$5,658,406 (including an \$821,019 operating reserve) approved in June 2021.

Motion Carried Unanimously

Moved by Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria) approve the Audited Financial Statements of School District No. 61 (Greater Victoria) for the year ended June 30, 2021; and that the Board Chair, the Superintendent and the Secretary-Treasurer be authorized to execute these statements, where applicable, on behalf of the Board.

Motion Carried Unanimously

Moved by Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria) approve the schedules as required by the Financial Information Act for the period July 1, 2020 to June 30, 2021;

AND FURTHER

That the approved schedules be posted to the District website.

Motion Carried Unanimously

E. DISTRICT LEADERSHIP TEAM REPORTS

E.1 Superintendent's Report

a. Monthly Report

Interim Superintendent Whitten presented the report and answered questions of clarification from Trustees.

Moved by Trustee Duncan
Seconded by Trustee Ferris

That the Board of Education of School District No. 61 (Greater Victoria) receive the Interim Superintendent's report as presented.

Motion Carried Unanimously

- b. Ombudsperson Quarterly Report: April 1 to June 30, 2021
The report was presented for information.

- c. Framework for Enhancing Student Learning

Moved by Trustee Ferris
Seconded by Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria) approve the Framework for Enhancing Student Learning, as presented.

Motion Carried Unanimously

- d. Trustee Questions

Trustee McNally requested information with respect to the reference to the future replacement of the Oak Bay Learning Centre and Turf Field.

Trustee Duncan requested information with respect to COVID 19 exposures and notifications.

E.2 Secretary-Treasurer's Report

- a. Monthly Report

Secretary-Treasurer Morris presented the monthly report and answered questions of clarification.

Moved by Trustee Ferris
Seconded by Trustee Leonard

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary- Treasurer's report as presented.

Motion Carried Unanimously

b. Lansdowne Property Disposal

a. Lansdowne Land Disposal Feedback

Communications Manager McPhail presented the Lansdowne Land Disposal public feedback and provided an overview of the process and answered questions of clarification from Trustees.

b. Lansdowne Property Disposal – Reconsider May 17, 2021 Motion

Secretary-Treasurer Morris stated that in order to move forward with the three readings of the Lansdowne property disposal the Board would need to reconsider the motion passed at the May 17, 2021 Board meeting.

Moved by Trustee Painter

Seconded by Trustee Ferris

That the Board of Education of School District No. 61 (Greater Victoria) reconsider the May 17, 2021 Bylaw reading #1 disposing of 7.3 acres of Lansdowne Middle School lands to School District No. 93.

Motion Carried

For: Trustees Ferris, Hentze, Leonard, Painter, Watters, Whiteaker
Against: Trustees Duncan, McNally, Paynter

c. Bylaw No. 2021-03: Disposal of Surplus Land located at 1765 Lansdowne Road

Moved by Trustee Leonard

Seconded by Trustee Ferris

That the Board of Education of School District No. 61 (Greater Victoria) approves:

- the disposal of a 7.3 acre portion of School District property municipally known as 1765 Lansdowne Road, Saanich, BC and legally described as: PID: 005-852-962, Lot A Section 27 Victoria District Plan 6679 (the “**Property**”);
- the entering into and completion of the obligations contained in an agreement of purchase and sale (the “**Purchase and Sale Agreement**”) in respect of the Property with Conseil Scolaire

Francophone de la Colombie-Britannique (the “**Purchaser**”) in the amount of \$15,232,000 more or less;

- the granting of authority for the Purchaser, acting in the name of the Board or otherwise, to advance certain zoning, subdivision, and development related amendments to the Property with the District of Saanich and other third parties prior to completion of the disposal of the Property;
- the taking of all such action and the execution and delivery of all such documentation ancillary to, or related to, the foregoing; and
- the authorization of the Secretary-Treasurer to execute and deliver, on behalf of the Board, the Purchase and Sale Agreement and all such amendments thereto and all related and ancillary documents as the Secretary-Treasurer may, in her discretion, consider advisable.

The Board confirms that the Board will not require the Property for future educational purposes.

Read a first time the 27th day of September, 2021;

Motion Carried

For: Trustees Ferris, Hentze, Leonard, Painter, Watters, Whiteaker
Against: Trustees Duncan, McNally, Paynter

Moved by Trustee Leonard

Seconded by Trustee Ferris

That the Board of Education of School District No. 61 (Greater Victoria) approves:

- the disposal of a 7.3 acre portion of School District property municipally known as 1765 Lansdowne Road, Saanich, BC and legally described as: PID: 005-852-962, Lot A Section 27 Victoria District Plan 6679 (the “**Property**”);
- the entering into and completion of the obligations contained in an agreement of purchase and sale (the “**Purchase and Sale Agreement**”) in respect of the Property with Conseil Scolaire Francophone de la Colombie-Britannique (the “**Purchaser**”) in the amount of \$15,232,000 more or less;

- the granting of authority for the Purchaser, acting in the name of the Board or otherwise, to advance certain zoning, subdivision, and development related amendments to the Property with the District of Saanich and other third parties prior to completion of the disposal of the Property;
- the taking of all such action and the execution and delivery of all such documentation ancillary to, or related to, the foregoing; and
- the authorization of the Secretary-Treasurer to execute and deliver, on behalf of the Board, the Purchase and Sale Agreement and all such amendments thereto and all related and ancillary documents as the Secretary-Treasurer may, in her discretion, consider advisable.

The Board confirms that the Board will not require the Property for future educational purposes.

Read a second time the 27th day of September, 2021;

Motion Carried

For: Trustees Ferris, Hentze, Leonard, Painter, Watters, Whiteaker
Against: Trustees Duncan, McNally, Paynter

Moved by Trustee Painter

Seconded by Trustee Ferris

That the Board of Education of School District No. 61 (Greater Victoria) agree to give all three readings of Bylaw No. 2021-03 Disposal of Surplus Land located at 1765 Lansdowne Road, Victoria, B.C., at the September 27, 2021 Board of Education meeting.

Motion Required to Carry Unanimously to have 3rd reading.

Motion Defeated

For: Trustees Ferris, Hentze, Leonard, Painter, Whiteaker, Watters
Against: Trustees Duncan, McNally, Paynter

- c. Revised Bylaw 9140, Ad Hoc Committee of the Board: 2nd and 3rd Reading of Bylaw

Moved by Trustee Duncan
Seconded by Trustee Leonard

That revised Bylaw 9140, Ad Hoc Committee of the Board be:

Read a second time the 27th day of September, 2021;

Motion Carried Unanimously

Moved by Trustee Paynter
Seconded by Trustee McNally

Read a third time, passed and adopted, the 27th day of September, 2021.

Motion Carried Unanimously

F. QUESTION PERIOD

Q: Will the presentation made by the Secretary-Treasurer be shared?

A: Yes, the PPT presentation will be posted to the District website tomorrow.

Q: I recently resigned my position as a District Education Assistant and received an exit survey from Human Resources. Given the chronic recruitment and retention challenges of EA's within SD61, will the District be presenting the survey information to Trustees, rights-holders and stakeholders?

A: If this is the will of the Board, then the information would be provided.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

G.1 Record of In-Camera Board of Education Meeting - June 21, 2021

G.2 Record of Special In-Camera Board of Education Meeting - September 20, 2021

G.3 Record of Special In-Camera Board of Education Meeting - September 20, 2021

G.4 Three Year Renewal of Lease Agreement of Lampson Street School to SD93/CSF

G.5 Framework Agreement between SD61, City of Victoria and Pacific Housing for surplus property at SJ Burnside

G.6 Approved consultation plan for the new Cedar Hill Middle School

H. NEW BUSINESS/NOTICE OF MOTIONS

H.1 New Business

- a. Trustee Watters presented the motion and provided a rationale. Discussion ensued amongst the Trustees with it being determined that if the motion carries the revised Bylaw would come back for three readings, as per Board policy.

Moved by Trustee Watters

Seconded by Trustee Leonard

That the Board of Education of School District No. 61 (Greater Victoria) temporarily vary Board Bylaws 9130.1 *The Education Policy and Directions Committee* and 9130.2 *The Operations Policy and Planning Committee* membership from four trustees to nine trustees for the remainder of the Board's term ending November 2022.

Motion Carried

For: Trustees Ferris, Hentze, Leonard, Painter, Watters
Against: Trustees Duncan, McNally, Paynter, Whiteaker

H.2 Notice of Motions

- H.1** Trustee Paynter advised that he would be providing a motion for the October 18, 2021 Operation Policy and Planning Committee with respect to a mask mandate.
- H.2** Trustee Painter advised that he would be providing a motion for the October 4, 2021 Education Policy and Directions Committee with respect to a mask mandate.
- H.3** Trustee Watters advised that she would be providing a motion for the October 18, 2021 Operations Policy and Planning Committee with respect to a rotating schedule for Trustees to attend agenda planning meetings.

I. ADJOURNMENT

The meeting adjourned at 10:38 p.m.

Moved by Trustee Duncan

Seconded by Trustee Paynter

That the meeting be adjourned.

Motion Carried Unanimously

Chair

Secretary-Treasurer