



The Board of Education of School District No. 61 (Greater Victoria)
Regular Board Meeting
AGENDA

Monday, March 29, 2021, 7:30 p.m.
Tolmie Boardroom, 556 Boleskine Road

Pages

A. COMMENCEMENT OF MEETING

This meeting is being audio and video recorded. The video can be viewed on the District website.

A.1. Acknowledgement of Traditional Territories

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A.2. Approval of the Agenda

Recommended Motion:
That the March 29, 2021 agenda be approved.

A.3. Approval of the Minutes

- a. Approval of the February 22, 2021 Regular Board Minutes

8

Recommended Motion:
That the February 22, 2021 Regular Board Minutes be approved.

- b. Approval of the February 25, 2021 Special Board Minutes

28

Recommended Motion:
That the February 25, 2021 Special Board Minutes be approved.

A.4. Business Arising from the Minutes

A.5. Student Achievement

A.6. District Presentations

A.7. Community Presentations

(5 minutes per presentation)

- a. Edith Loring-Kuhanga, Craigflower School Closure Public Consultation

B. CORRESPONDENCE

B.1.	February 15, 2021, Doncaster PAC to SD61, Strings Program	33
B.2.	February 21, 2021, SD5 to Ministry of Education, COVID Vaccine for Staff	35
B.3.	February 24, 2021, SD61 to VCPAC, Response re Board Bylaw 9330.1, Appeals Process	37
B.4.	February 24, 2021, SD61 to VCPAC, Response to Feb 17, 2021 Letter re Invite to Meetings	38
B.5.	February 25, 2021, SD61 to Minister of Education and Minister of Finance, Net Zero Capital Project Funding	40
B.6.	March 1, 2021, MOE to SD61, Gender Data Collection in MyEducation BC	44
B.7.	March 1, 2021, SD69 to BCSTA, Letter of Support re School Life Cycle Funding	45
B.8.	March 3, 2021, BCSTA to Ministry of Health and Ministry of Education, COVID Vaccine Priority	46
B.9.	March 9, 2021, Minister of Education to SD69, Child Care	47
B.10.	March 12, 2021, SD61 Teacher, Matt Christie to Trustees, Racism	49
B.11.	March 16, 2021, SD57 to Minister of Health and Minister of Education, Immunization Plan	51

C. TRUSTEE REPORTS

C.1. Chair's Report

- a. Chair's Report

b.	Annual Workplan: April	52
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C.2. Trustees' Reports

(2 minutes per verbal presentation)

a.	Trustee Hentze - George Jay Naming Committee Report	54
b.	Trustee Paynter	
c.	Trustee McNally - Indigenous Nations Education Council Representative Report	55
d.	Trustee Duncan	

D. BOARD COMMITTEE REPORTS

D.1. Education Policy and Directions Committee

a.	Draft minutes from the March 1, 2021 meeting - Information only	56
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D.2. Operations Policy and Planning Committee

a.	Draft minutes from the March 8, 2021 meeting - Information only	60
b.	Recommended motions from the March 8, 2021 meeting	

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve the recommended motions from the March 8, 2021 Operations Policy and Planning Committee meeting.

a. Craigflower School Closure Public Consultation

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) suspend the Craigflower School Closure public consultation plan timeline and direct the Superintendent to meet with the Songhees and Esquimalt Nations to discuss how they would like to proceed.

b. Advocacy Ad Hoc Committee - Terms of Reference

68

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve the Advocacy Ad Hoc Committee Terms of Reference, as amended.

c. Standing Committees - Public Participation

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to implement a process to allow active public participation in all standing committees as per our bylaws while meetings are conducted under COVID 19 health and safety guidelines for April 2021 Education Policy and Directions Committee meeting.

D.3. Draft Bylaw 9360, General Meeting of the Board

70

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve revised Bylaw 9360, *General Meeting of the Board*.

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) agree to give all three readings to Bylaw 9360, *General Meeting of the Board* at the meeting of March 29, 2021.

Motion to be Carried Unanimously

Recommended Motion:

That Bylaw 9360, *General Meeting of the Board* be:

Read a first time the 29th day of March, 2021;

Read a second time the 29th day of March, 2021;

Read a third time, passed and adopted the 29th day of March, 2021.

E. DISTRICT LEADERSHIP TEAM REPORTS

E.1. Superintendent's Report

- a. Monthly Report 86

Recommended Motion:
That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report as presented.

- b. Trustee Questions 87

E.2. Secretary-Treasurer's Report

- a. Monthly Report 88

Recommended Motion:
That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary- Treasurer's report as presented.

- b. 2021-2022 Annual Budget 89

Recommended Motion:
That the Board of Education of School District No. 61 (Greater Victoria) 2021-2022 Annual Budget Bylaw in the amount of \$258,131,762 be:

Read a first time the 29th day of March, 2021.

- c. Lansdowne Land Disposal Public Engagement Plan 135

Recommended Motion:
That the Board of Education of School District No. 61 (Greater Victoria) approve the public engagement plan to consult on the disposal of 7.3 acres at Lansdowne Middle School site, as presented.

- d. Annual Five-Year Capital Plan Submission for 2021/22 - Ministry of Education Response 141

F. QUESTION PERIOD

(15 minutes total)

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

- G.1. Record of In-Camera Board of Education Meeting - February 22, 2020 143

- G.2. Record of Special In-Camera Board of Education Meeting - March 4, 2021 144

G.3.	Record of Special In-Camera Board of Education Meeting - March 11, 2021	145
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H. NEW BUSINESS/NOTICE OF MOTIONS

H.1. New Business

a.	Policy Sub-Committee - Trustee Whiteaker	146
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Recommended Motion:
That the Board of Education of School District No. 61 (Greater Victoria) suspend the work of the Policy Sub-Committee until the Board has had an opportunity to review and debate the "Review of SD 61 Policies" as presented to the Operations Policy and Planning Committee for information on November 9, 2020 and approve, amend or reject the plan.

b.	Before and After School Child Care - Trustee McNally	180
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Recommended Motion:
That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to staff early child care / child care before and after school programs with first consideration to CUPE 947 members who apply for the positions.

AND FURTHER;

That CUPE 947 EAs immediately / as soon as possible be offered the positions at their current hourly wage before wide advertisement or SD61 staff contracting with other community provider(s).

c.	Letter to Dr. Henry re Mask Mandate - Trustee McNally	182
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Recommended Motion:
That the Board of Education of School District No. 61 (Greater Victoria) direct the Board Chair to write a letter to Dr. Henry expressing support for a broadened mask mandate for schools that includes mask wearing by students K-12, staff, and any adults in school buildings in all school spaces, with exceptions on a case by case basis to be made by principals, with a documented reason for an exemption.

H.2. Notice of Motions

I. ADJOURNMENT

Recommended Motion:
That the meeting be adjourned.



The Board of Education of School District No. 61 (Greater Victoria)

MINUTES

February 22, 2021, 7:30 p.m.

Trustees Present: Jordan Watters, Board Chair, Elaine Leonard, Vice-Chair, Nicole Duncan, Tom Ferris, Angie Hentze, Diane McNally, Ryan Painter, Rob Paynter, Ann Whiteaker

Administration: Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Colin Roberts, Associate Superintendent, Harold Caldwell, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Julie Lutner, Director of Finance, Financial Services, Chuck Morris, Director, Facilities Services, Andy Canty, Director, Information Technology for Learning, Lisa McPhail, Communications and Community Engagement Manager, Vicki Hanley, Recorder

A. COMMENCEMENT OF MEETING

The meeting was called to order at 7:34 p.m.

A.1 Acknowledgement of Traditional Territories

Chair Watters recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A.2 Approval of the Agenda

Moved by Trustee Painter

Seconded by Trustee Leonard

That the February 22, 2021 agenda be approved.

For (8): Trustee Watters, Trustee Leonard, Trustee Duncan, Trustee Ferris, Trustee Hentze, Trustee McNally, Trustee Painter, and Trustee Whiteaker

Abstain (1): Trustee Paynter

Motion Carried (8 to 0)

A.3 Approval of the Minutes

Moved by Trustee Painter

Seconded by Trustee Leonard

That the January 25, 2021 Regular Board minutes be approved.

Motion Carried Unanimously

A.4 Business Arising from the Minutes

None

A.5 Student Achievement

a. Oaklands Elementary School

Chair Watters welcomed Petra Eggert, Principal of Oaklands Elementary School. Principal Eggert introduced Vice-Principal, Ann-Marie Mai and the two provided a presentation which included the sharing of core values at Oaklands, such as; collaboration, communication, courage and compassion. A wonderful video showcased the progression of a new totem pole currently being carved for the school and the involvement of the school community.

Chair Watters thanked Principal Eggert and Vice-Principal Mai for attending and presenting to Trustees.

A.6 District Presentations

None

A.7 Community Presentations

a. Anja Rebstock, SD61 Strings Teacher

Ms. Rebstock, a District strings teacher, attended the Board meeting to speak about the history of the strings program and explained how it is conducted in District elementary schools.

Julie Lutner, Director of Finance, Financial Services joined the meeting at 7:31 pm.

- b. Serena Samra, SD61 Parent

Ms. Samra, a parent of students in the strings program at Strawberry Vale Elementary, attended the Board meeting to speak in favour of the program and explained how it has impacted her children.

- c. Kasey Chen, Mt. Douglas High School Student

Ms. Chen, a Mount Douglas High School student, attended the Board meeting to speak in favour of the District strings program and explained how it has impacted her life.

B. CORRESPONDENCE

- B.1 January 14, 2021, SD47 to Minister of Education, Funding for Youth Trades Training**
- B.2 January 21, 2021, SD74 to BCSTA, BC Public Sector Executive Compensation Freeze**
- B.3 January 25, 2021, SD42 to Ministers of Finance and Education, COVID Related Funding for 2021-2022**
- B.4 February 3, 2021, SD42 to Minister of Education, Education Funding for Correctional Facilities**
- B.5 February 3, 2021, SD69 to Minister of Education, FSA Testing**
- B.6 February 3, 2021, BCSTA to Minister of Transportation and Minister of Education, Safe Routes to Schools**
- B.7 February 3, 2021, BCSTA to Minister of Finance, Public Sector Executive Wage Freeze**
- B.8 February 3, 2021, BCSTA to Minister of Advanced Education and Minister of Education, Funding for Trades**
- B.9 February 10, 2021, BCSTA to Minister of Education, Action on Anti-Black Racism**

- B.10 February 10, 2021, BCSTA to Minister of Education, Teacher Regulation Branch Response Time**
- B.11 February 10, 2021, BCSTA to Minister of Public Safety and Minister of Education, Funding Education in Correctional Facilities**
- B.12 February 17, 2021, VCPAC to SD61, Meetings**
- B.13 February 17, 2021, VCPAC to SD61, Review of Bylaw 9330.1 Appeals Process**

C. TRUSTEE REPORTS

C.1 Chair's Report

- a. February Report

Chair Watters presented her report and highlighted that Pink Shirt Day is on February 24th. Chair Watters further highlighted that she read the book Five Little Indians and found it very moving. Chair Watters thanked Facilities Staff for their snow clearing efforts on Family Day to keep staff and students safe.

- b. Annual Work Plan: March

Chair Watters presented for information, the Board Work Plan for March 2021.

C.2 Trustees' Reports

- a. Trustee Ferris

Trustee Ferris presented for information his BCPSEA AGM representative report.

Trustee Whiteaker requested information on a survey that was sent out by BCPSEA with regards to local bargaining. Superintendent Green responded that it was completed by the Associate Director in Human Resource Services and returned. Trustee Paynter requested that Trustees be provided a copy of the questions and how they were answered. Superintendent Green stated that she would provide that at the March 29, 2021 In-Camera meeting.

- b. Trustee McNally

Trustee McNally provided her representative report for the Indigenous Nations Education Council for information.

D. BOARD COMMITTEE REPORTS

D.1 Education Policy and Directions Committee

- a. Draft minutes from the February 1, 2021 meeting

The draft minutes from the February 1, 2021 Education Policy and Directions Committee meeting were presented for information.

- b. Recommended motion from the February 1, 2021 meeting

Chair Watters referred to the February 1, 2021 meeting minutes and presented the following recommended motion.

Moved by

That the Board of Education of School District No. 61 (Greater Victoria) commit to an annual elementary school investment in literacy according to each elementary school's unique needs, and in alignment with the Strategic Plan, using the "Coach Approach", Reading Recovery or other established literacy program;

AND FURTHER

That the Board consider an amount of \$530,000 in its 2021-2022 budget deliberations to align to the Strategic Plan and a literacy focus.

For (7): Trustee Watters, Trustee Leonard, Trustee Duncan, Trustee Ferris, Trustee Hentze, Trustee Painter, and Trustee Whiteaker

Against (1): Trustee McNally

Abstain (1): Trustee Paynter

Motion Carried (7 to 1)

D.2 Operations Policy and Planning Committee

- a. Draft minutes from the February 8, 2021 meeting

The draft minutes from the February 8, 2021 Operations Policy and Planning Committee meeting were presented for information.

- b. Recommended motions from the February 8, 2021 meeting

Chair Watters referred to the February 8, 2021 meeting minutes and presented the following recommended motions.

a. Policy Development Workflow

Moved by

That the Board of Education of School District No. 61 (Greater Victoria) adopt the policy development workflow as presented by the Policy Sub-Committee.

Discussion ensued amongst stakeholders and Trustees with a recommendation being made to amend the motion.

Amendment:

Moved by Trustee Painter

Seconded by Trustee Leonard

That the motion *"That the Board of Education of School District No. 61 (Greater Victoria) adopt the policy development workflow as presented by the Policy Sub-Committee"* be amended to add *"AND FURTHER; that the Board of Education update all applicable Bylaws and Policies to reflect alignment to the workflow document."*

Further discussion ensued with Trustee Paynter stating that the amendment to the motion was out of order. Chair Watters ruled that the motion was not out of order and Trustee Paynter challenged the ruling.

Moved by Trustee Paynter

Seconded by Trustee McNally

That the Board of Education of School District No. 61 (Greater Victoria) challenge Chair Watters' ruling of the amendment to the motion.

For (4): Trustee Duncan, Trustee McNally, Trustee Paynter, and Trustee Whiteaker

Against (5): Trustee Watters, Trustee Leonard, Trustee Ferris, Trustee Hentze, and Trustee Painter

Motion Defeated (4 to 5)

Further discussion ensued amongst the Trustees with a recommendation being made to amend the suggested amendment.

Amendment:

Moved by Trustee Leonard

Seconded by Trustee Painter

That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) adopt the policy development workflow as presented by the Policy Sub-Committee*" be amended to add "*AND FURTHER; That the Board direct the Secretary-Treasurer to bring any changes back to the Board for consideration.*"

For (5): Trustee Watters, Trustee Leonard, Trustee Ferris, Trustee Hentze, and Trustee Painter

Against (2): Trustee McNally, and Trustee Paynter

Abstain (2): Trustee Duncan, and Trustee Whiteaker

Motion Carried (5 to 2)

Chair Watters called for the vote on the first amendment to the motion.

Amendment:Moved by

That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) adopt the policy development workflow as presented by the Policy Sub-Committee*" be amended to add "*AND FURTHER; that the Board of Education update all applicable Bylaws and Policies to reflect alignment to the workflow document.*"

For (5): Trustee Watters, Trustee Leonard, Trustee Ferris, Trustee Hentze, and Trustee Painter

Against (1): Trustee Paynter

Abstain (3): Trustee Duncan, Trustee McNally, and Trustee Whiteaker

Motion Carried (5 to 1)

Chair Watters called for the vote on the main motion as amended.

Moved by

That the Board of Education of School District No. 61 (Greater Victoria) adopt the policy development workflow as presented by the Policy Sub-Committee.

AND FURTHER;

That the Board of Education update all applicable Bylaws and Policies to reflect alignment to the workflow document.

AND FURTHER;

That the Board direct the Secretary-Treasurer to bring any changes back to the Board for consideration.

For (5): Trustee Watters, Trustee Leonard, Trustee Ferris, Trustee Hentze, and Trustee Painter

Against (4): Trustee Duncan, Trustee McNally, Trustee Paynter, and Trustee Whiteaker

Motion Carried (5 to 4)

b. Abandonment of Policies

Discussion ensued amongst the Trustees with a suggestion being made to separate the policies and speak about them individually.

Moved by

That the Board of Education of School District No. 61 (Greater Victoria) abandon Policies 6142.03, 6151, 6161.2, and 6164.1;

AND FURTHER THAT

The Board refer Policies 6145.01, 6145.02, 6161.1, 6162.5, and 6163.1 to the Superintendent for administration manual consideration.

Further discussion ensued amongst the Trustees with a recommendation being made to move into a Committee of

the Whole in order to allow Trustees to have a more fulsome discussion and the opportunity to speak more than once on the issue.

Moved by Trustee Duncan

Seconded by Trustee Whiteaker

That the Board of Education of School District No. 61 (Greater Victoria) move from a Regular Board meeting into a Committee of the Whole meeting.

For (6): Trustee Watters, Trustee Duncan, Trustee Hentze, Trustee McNally, Trustee Paynter, and Trustee Whiteaker

Against (3): Trustee Leonard, Trustee Ferris, and Trustee Painter

Motion Carried (6 to 3)

A lengthy discussion ensued with respect to abandonment of policies.

Moved by Trustee Leonard

Seconded by Trustee Ferris

That the Board of Education of School District No. 61 (Greater Victoria) move out of Committee of the Whole and back into a Regular Board of Education meeting.

Motion Carried Unanimously

Chair Watters called the vote on the main motion as presented.

Moved by

That the Board of Education of School District No. 61 (Greater Victoria) abandon Policies 6142.03, 6151, 6161.2, and 6164.1;

AND FURTHER THAT

The Board refer Policies 6145.01, 6145.02, 6161.1, 6162.5, and 6163.1 to the Superintendent for administration manual consideration.

For (5): Trustee Watters, Trustee Leonard, Trustee Ferris, Trustee Hentze, and Trustee Painter

Against (4): Trustee Duncan, Trustee McNally, Trustee Paynter, and Trustee Whiteaker

Motion Carried (5 to 4)

c. Draft Bylaw 9360, General Meeting of the Board

Chair Watters stated that given the hour and time sensitive items on the agenda, Trustees prioritize the remainder of the agenda.

Moved by Trustee McNally

Seconded by Trustee Paynter

That the Board of Education of School District No. 61 (Greater Victoria) move discussion of agenda item D.2.b.c Draft Bylaw 9360, *General Meeting of the Board*, to the March 29, 2021 Board of Education meeting agenda.

Motion Carried Unanimously

d. Proposed 2021-22 School Calendar

Moved by

That the Board of Education of School District No. 61 (Greater Victoria) approve the posting of the following 2021/2022 school calendar on the School District's website for a period of one month:

2021/2022 School Calendar*

School Opening 7, 2021	September
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First non-instructional day 27, 2021	September
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Thanksgiving 2021	October 11,
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Second non-instructional day 22, 2021 (Province wide)	October
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Remembrance Day 11, 2021	November
Third non-instructional day 12, 2021	November
Schools close for Winter vacation 17, 2021	December
Schools re-open after Winter vacation 2022	January 4,
Fourth non-instructional day 18, 2022	February
Family Day 21, 2022	February
Schools close for Spring vacation 2022	March 18,
Schools re-open after Spring vacation 2022	April 4,
Good Friday 2022	April 15,
Easter Monday 2022	April 18,
Fifth non-instructional day 2022	May 20,
Victoria Day 2022	May 23,
Administrative Day and School Closing 2022	June 24,

*Sixth non-instructional day to be chosen by each school

Motion Carried Unanimously

- e. Victoria High School: Video Surveillance Cameras

Discussion ensued amongst the Trustees with questions of clarification being asked of Director of Facilities Services Morris and Secretary-Treasurer Morris.

Moved by

That the Board of Education of School District No. 61 (Greater Victoria) approve the installation of 4 video cameras in 2 locations at the Victoria High School construction site as presented.

For (8): Trustee Watters, Trustee Leonard, Trustee Duncan, Trustee Ferris, Trustee Hentze, Trustee McNally, Trustee Painter, and Trustee Whiteaker

Against (1): Trustee Paynter

Motion Carried (8 to 1)

- f. Letter to Ministry Of Education Re: Net Zero Capital Funding

Moved by

That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair to write to the Ministry of Education and the Ministry of Finance, urging them to fully fund net zero capital upgrade and replacement projects, effective immediately.

Motion Carried Unanimously

- g. Website Search Function

Moved by

That the Board of Education of School District No. 61 (Greater Victoria) direct the Information Technology for Learning Department to seek a solution to public and Trustee requests to access Board and Committee Meeting reports and attachments, with ease, via the public District website.

Motion Carried Unanimously

c. Draft Bylaw 9130.4 Audit Sub-Committee

Chair Watters stated that the first reading of this Bylaw was previously conducted at the January 25, 2021 Board of Education meeting and this is the second and final reading.

Moved by Trustee Leonard

Seconded by Trustee Hentze

That the Board of Education of School District No. 61 (Greater Victoria) agrees to give two readings to Bylaw 9130.4, *Audit Sub-Committee*, at the meeting of February 22, 2021.

For (7): Trustee Watters, Trustee Leonard, Trustee Ferris, Trustee Hentze, Trustee McNally, Trustee Painter, and Trustee Whiteaker

Against (2): Trustee Duncan, and Trustee Paynter

Motion Carried (7 to 2)

Moved by Trustee Leonard

Seconded by Trustee Hentze

That Bylaw 9130.4, *Audit Sub-Committee* be:

Read a second time the 22nd day of February, 2021;

Read a third time, passed and adopted the 22nd day of February, 2021.

For (7): Trustee Watters, Trustee Leonard, Trustee Ferris, Trustee Hentze, Trustee McNally, Trustee Painter, and Trustee Whiteaker

Against (2): Trustee Duncan, and Trustee Paynter

Motion Carried (7 to 2)

D.3 Audit Committee Report

a. Recommended motion from the February 9, 2021 meeting

Secretary-Treasurer presented the report for information.

Moved by Trustee Leonard

Seconded by Trustee Hentze

That the Board of Education of School District No. 61 (Greater Victoria) accept the December 2020 Quarterly Financial Report as presented to the Audit Committee.

Motion Carried Unanimously

E. DISTRICT LEADERSHIP TEAM REPORTS

E.1 Superintendent's Report

a. Monthly Report

Trustee Whiteaker requested that the Equity Committee meeting showing on the Superintendent's Report be struck, as the committee did not meeting in February.

Moved by Trustee Painter

Seconded by Trustee Ferris

That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report, as amended.

For (7): Trustee Watters, Trustee Leonard, Trustee Duncan, Trustee Ferris, Trustee Hentze, Trustee Painter, and Trustee Whiteaker

Against (2): Trustee McNally, and Trustee Paynter

Motion Carried (7 to 2)

b. Trustee Questions

Superintendent Green responded to a question with respect to the Administrative Procedures Manual and indicated it would be available June 2021.

E.2 Secretary-Treasurer's Report

a. Monthly Report

Secretary-Treasurer Morris presented the report for information.

Moved by Trustee Painter

Seconded by Trustee Leonard

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary- Treasurer's report as presented.

Motion Carried Unanimously

- b. Bylaw 2021-02 - Victoria High School Seismic Upgrade: Statutory Right of Way

Secretary-Treasurer Morris presented information with regards to Bylaw 2021-02, Statutory Right of Way as it relates to the Victoria High School Seismic Upgrade Project, which has been requested by the City of Victoria for the road frontage and sidewalk improvements that are required around the school perimeter due to this capital project.

Moved by Trustee Leonard

Seconded by Trustee Painter

WHEREAS a board of education may dispose of land or improvements owned or administered by the board under the authority of Section 96(3) of the School Act, subject to the Orders of the Minister of Education (the "Minister");

AND WHEREAS the Minister issued Order M193/08 effective September 3, 2008 (the "Order") requiring fee simple sales and leases of land or improvements for a term of ten years or more to be specifically approved by the Minister, unless the transferee is an independent school or another school board, but the Order does not require the Minister's approval of a right-of-way or covenant;

AND WHEREAS Section 65(5) of the *School Act* requires a board of education to exercise a power with respect to the acquisition or disposal of property only by bylaw, and the granting of a statutory right-of-way or a covenant is a disposal of an interest in land;

AND WHEREAS:

1. The Board of Education of School District No. 61 (Greater Victoria) (the "**Board**") operates Victoria High School (the "**School**") in Victoria, British Columbia, on lands comprised of twenty-four separate legal parcels (the "**School Site**");
2. The Board is the registered owner of one of the parcels comprising the School Site (the "**Board Parcel**");
3. The Corporation of the City of Victoria (the "**City**") is or is in the process of becoming the registered owner of the parcels other

than the Board Parcel that comprise the School Site, all of which are used and administered by the Board for educational purposes;

4. The City proposes to consolidate the parcels comprising the School Site other than the Board Parcel into a single parcel of land (the “**Consolidation**”);
5. The Board requires from the City a Development Variance Permit and a Building Permit (collectively, the “**Permits**”) to complete a seismic remediation of and addition to the School, and as a condition of the Permits being granted the City requires that the Board construct certain road frontage improvements around the School Site (the “**Works**”);
6. The City has asked the Board to grant in favour of the City a Statutory Right-of-Way in respect of the Works that is 09 meters wide along the northern portion of the Board Parcel adjacent to Gladstone Street (the “**Board SRW**”), and that the Board agree to prepare for execution by the City and attend to the registration of a Statutory Right of Way or Statutory Rights of Way in respect of the Works fronting the remainder of the School Site (the “**City SRWs**”), all as shown generally in Schedule A attached hereto;
7. The address of the School Site is 1260 Grant Street, Victoria, B.C., V8T1C2 and the Facility Number of the School Site is 6161018;
8. The legal description of the Board Parcel is:

Parcel Identifier: 009-698-434

Parcel A (DD 58777I) of Section 54, Spring Ridge, Victoria City;

1. The Board proposes to enter into a written agreement with the City (the “**SRW Agreement**”) that upon issuance of the Permits, the Board will grant and register the Board SRW, and the Board will attend to the preparation and registration of the City SRWs concurrently with the completion of the Consolidation, provided that if the Consolidation has not been completed within one year after the Permits are issued, then the Board will attend to the preparation and registration of the City SRWs promptly upon request by the City and prior to completion of the Consolidation; and

2. The Board is satisfied that entering into and completing its obligations under the SRW Agreement, including the granting and registration of the Board SRW and the registration of the City SRWs, will not interfere with the use by the Board of the School Site for educational purposes;

NOW THEREFORE be it resolved as a Bylaw of the Board that the Board entering into and completing its obligations under the SRW Agreement, including the granting and registration of the Board SRW and the registration of the City SRWs, be and are hereby authorized, ratified and approved.

BE IT FURTHER resolved that the Secretary-Treasurer be and is hereby authorized on behalf of the Board to execute and deliver the SRW Agreement, the Board SRW, and all such amendments thereto and all related and ancillary documents as the Secretary-Treasurer may, in her discretion, consider advisable.

This Bylaw may be cited as "School District No. 61 (Greater Victoria) Victoria High School Right-of-Way Bylaw 2021-02".

For (6): Trustee Watters, Trustee Leonard, Trustee Ferris, Trustee Hentze, Trustee Painter, and Trustee Whiteaker

Against (1): Trustee Paynter

Abstain (2): Trustee Duncan, and Trustee McNally

Motion Carried (6 to 1)

Moved by Trustee Painter

Seconded by Trustee Ferris

That the Board of Education of School District No. 61 (Greater Victoria) agree to give all three readings of the Victoria High School Right-Of-Way bylaw 2021-02 at the Regular Board meeting on February 22, 2021.

Motion to be Carried Unanimously

For (6): Trustee Watters, Trustee Leonard, Trustee Ferris, Trustee Hentze, Trustee Painter, and Trustee Whiteaker

Against (2): Trustee Duncan, and Trustee Paynter

Abstain (1): Trustee McNally

Motion Carried (6 to 2)

Moved by Trustee Ferris

Seconded by Trustee Leonard

That the Board of Education of School District No. 61 (Greater Victoria) agree to give two readings of the Victoria High School Right-Of-Way Bylaw 2021-02 at the Regular Board meeting on February 22, 2021.

Read the first time the 22nd day of February, 2021;

Read a second time the 22nd day of February, 2021.

For (7): Trustee Watters, Trustee Leonard, Trustee Duncan, Trustee Ferris, Trustee Hentze, Trustee Painter, and Trustee Whiteaker

Against (1): Trustee Paynter

Abstain (1): Trustee McNally

Motion Carried (7 to 1)

c. 2020-2021 Amended Annual Budget

Moved by Trustee Whiteaker

Seconded by Trustee Ferris

That the Board of Education of School District No. 61 (Greater Victoria) extend the meeting time past 11:00 p.m.

Motion Carried Unanimously

Associate Secretary-Treasurer Stride presented the 2020-2021 Amended Annual Budget and provided a comprehensive overview. Trustees asked questions of clarification.

Moved by Trustee Leonard
Seconded by Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria) agree to give all three readings of the 2020-2021 Amended Annual Budget Bylaw at the Regular Board meeting on February 22, 2021.

Motion Carried Unanimously

Moved by Trustee Leonard
Seconded by Trustee Ferris

That the School District No. 61 (Greater Victoria) Amended Annual Budget Bylaw for fiscal year 2020-2021 in the amount of \$268,408,578 be:

Read a first time the 22nd day of February, 2021;

Read a second time the 22nd day of February, 2021;

Read a third time, passed and adopted the 22nd day of February, 2021;

And that the Secretary Treasurer and Board Chair be authorized to sign, seal and execute this Bylaw on behalf of the Board.

Motion Carried Unanimously

F. QUESTION PERIOD

None

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

G.1 Record of In-Camera Board of Education Meeting - January 25, 2020

G.2 Record of Special In-Camera Board of Education Meeting - February 3, 2021

G.3 Record of Special In-Camera Board of Education Meeting - February 8, 2021

H. NEW BUSINESS/NOTICE OF MOTIONS

H.1 New Business

- a. Trustee McNally - Letter of Support re Mask Mandate

Trustee McNally requested that the motion be placed on the March 8, 2021 Operations Policy and Planning Committee meeting agenda.

Moved by Trustee McNally

Seconded by Trustee Duncan

That the motion *"That the Board direct the Board Chair to write a letter to Dr. Henry expressing support for a broadened mask mandate for schools that includes mask wearing by students K-12, staff, and any adults in school buildings in all school spaces, with exceptions on a case by case basis.to be made by principals, with a documented reason for an exemption"* be referred to the March 8, 2021 Operations Policy and Planning Committee meeting agenda.

Motion Carried Unanimously

H.2 Notice of Motions

- a. March 8, 2021 - Operations Policy and Planning Committee Meeting - Governance Specialist - Trustee Whiteaker

I. ADJOURNMENT

The meeting adjourned at 11:34 p.m.

Moved by Trustee Leonard

Seconded by Trustee Painter

That the meeting be adjourned.

Motion Carried Unanimously

Chair

Secretary-Treasurer



The Board of Education of School District No. 61 (Greater Victoria)

Special Board Meeting

MINUTES

February 25, 2021, 6:00 p.m.

Trustees Present: Jordan Watters, Board Chair, Elaine Leonard, Vice-Chair, Nicole Duncan, Tom Ferris, Diane McNally, Ryan Painter, Rob Paynter, Ann Whiteaker

Trustee Regrets: Angie Hentze

Administration: Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Colin Roberts, Associate Superintendent, Harold Caldwell, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Chuck Morris, Director, Facilities Services, Andy Canty, Director, Information Technology for Learning, Jim Soles, Associate Director, Facilities Department, Lisa McPhail, Communications and Community Engagement Manager, Vicki Hanley, Recorder

A. COMMENCEMENT OF MEETING

The meeting was called to order at 6:01 p.m.

A.1 Acknowledgement of Territories

Chair Watters recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A.2 Approval of the Agenda

Moved By Trustee Leonard
Seconded By Trustee Ferris

February 25, 2021/Special Board Meeting

That the February 25, 2021 Special Board meeting agenda be approved.

Carried Unanimously

B. DISTRICT LEADERSHIP TEAM REPORTS

B.1 Secretary-Treasurer's Report

a. Bylaw 2021-02 - Victoria High School Seismic Upgrade: Statutory Right of Way

Secretary-Treasurer Morris reminded Trustees that the first and second reading of Bylaw 2101-02 for the Victoria High School Seismic upgrade Statutory Right of Way was discussed and debated at the Board of Education meeting of February 22, 2021 and the third reading will be conducted and voted on at this meeting.

Moved By

WHEREAS a board of education may dispose of land or improvements owned or administered by the board under the authority of Section 96(3) of the School Act, subject to the Orders of the Minister of Education (the "Minister");

AND WHEREAS the Minister issued Order M193/08 effective September 3, 2008 (the "Order") requiring fee simple sales and leases of land or improvements for a term of ten years or more to be specifically approved by the Minister, unless the transferee is an independent school or another school board, but the Order does not require the Minister's approval of a right-of-way or covenant;

AND WHEREAS Section 65(5) of the *School Act* requires a board of education to exercise a power with respect to the acquisition or disposal of property only by bylaw, and the granting of a statutory right-of-way or a covenant is a disposal of an interest in land;

AND WHEREAS:

1. The Board of Education of School District No. 61 (Greater Victoria) (the "**Board**") operates Victoria High School (the "**School**") in Victoria, British Columbia, on lands comprised of twenty-four separate legal parcels (the "**School Site**");

2. The Board is the registered owner of one of the parcels comprising the School Site (the “**Board Parcel**”);
3. The Corporation of the City of Victoria (the “**City**”) is or is in the process of becoming the registered owner of the parcels other than the Board Parcel that comprise the School Site, all of which are used and administered by the Board for educational purposes;
4. The City proposes to consolidate the parcels comprising the School Site other than the Board Parcel into a single parcel of land (the “**Consolidation**”);
5. The Board requires from the City a Development Variance Permit and a Building Permit (collectively, the “**Permits**”) to complete a seismic remediation of and addition to the School, and as a condition of the Permits being granted the City requires that the Board construct certain road frontage improvements around the School Site (the “**Works**”);
6. The City has asked the Board to grant in favour of the City a Statutory Right-of-Way in respect of the Works that is 09 meters wide along the northern portion of the Board Parcel adjacent to Gladstone Street (the “**Board SRW**”), and that the Board agree to prepare for execution by the City and attend to the registration of a Statutory Right of Way or Statutory Rights of Way in respect of the Works fronting the remainder of the School Site (the “**City SRWs**”), all as shown generally in Schedule A attached hereto;
7. The address of the School Site is 1260 Grant Street, Victoria, B.C., V8T1C2 and the Facility Number of the School Site is 6161018;
8. The legal description of the Board Parcel is:

Parcel Identifier: 009-698-434
Parcel A (DD 58777I) of Section 54, Spring Ridge, Victoria City;
1. The Board proposes to enter into a written agreement with the City (the “**SRW Agreement**”) that upon issuance of the Permits, the Board will grant and register the Board SRW, and the Board will attend to the preparation and registration of the City SRWs concurrently with the completion of the Consolidation, provided

that if the Consolidation has not been completed within one year after the Permits are issued, then the Board will attend to the preparation and registration of the City SRWs promptly upon request by the City and prior to completion of the Consolidation; and

2. The Board is satisfied that entering into and completing its obligations under the SRW Agreement, including the granting and registration of the Board SRW and the registration of the City SRWs, will not interfere with the use by the Board of the School Site for educational purposes;

NOW THEREFORE be it resolved as a Bylaw of the Board that the Board entering into and completing its obligations under the SRW Agreement, including the granting and registration of the Board SRW and the registration of the City SRWs, be and are hereby authorized, ratified and approved.

BE IT FURTHER resolved that the Secretary-Treasurer be and is hereby authorized on behalf of the Board to execute and deliver the SRW Agreement, the Board SRW, and all such amendments thereto and all related and ancillary documents as the Secretary-Treasurer may, in her discretion, consider advisable.

This Bylaw may be cited as "School District No. 61 (Greater Victoria) Victoria High School Right-of-Way Bylaw 2021-02".

Carried

Moved By Trustee Leonard

Seconded By Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria) agree to give the third reading of the Victoria High School Right-Of-Way Bylaw 2021-02 at the Special Board meeting on February 25, 2021.

Read a third time, passed and adopted the 25th day of February, 2021;

And that the Secretary-Treasurer and Board Chair be authorized to sign, seal and execute this Bylaw on behalf of the Board.

For (5): Trustee Watters, Trustee Leonard, Trustee Ferris, Trustee Painter, and Trustee Whiteaker

Against (3): Trustee Duncan, Trustee McNally, and Trustee Paynter

Carried (5 to 3)

b. Ministry of Education Funding Reserve Policy Development Feedback

Secretary-Treasurer Morris referred Trustees to a survey received from the Ministry of Education with respect to funding reserve policy development feedback. Given the short turnaround time it was included in the agenda for Trustee feedback. Discussion ensued amongst Trustees with suggestions being provided to Secretary-Treasurer Morris for incorporation and submission to the Ministry.

C. ADJOURNMENT

The meeting adjourned at 6:27 p.m.

Moved By Trustee Leonard

Seconded By Trustee Painter

That the meeting be adjourned.

Carried Unanimously

Chair

Secretary-Treasurer

Doncaster Parent Auxiliary Council



February 15, 2021.

Board of Education
Greater Victoria School District No. 61
556 Boleskine Rd.
Victoria, B.C. V8Z 1E8

RE: Support for the SD61 Grade 5 Strings Program

Dear Members of the Board of Education:

We are writing to express our hope that you will continue to support the elementary-level Strings program, currently offered to Grade 5 students at more than half of SD61's schools. We are aware that this program is up for review during this year's budget process, and potentially faces cancellation. The Strings program has brought so much enjoyment and learning to Doncaster students and their families over the years, and we are sure that other elementary school PACs would say the same. We urge you to recognize its positive contribution to children's learning and mental health, especially in these uncertain times, and continue to offer the Strings program at the elementary school level.

It has been explained to us that the Grade 5 Strings program's future is uncertain because the program is not offered at every elementary school. We applaud the Board's commitment to equitable distribution of resources, and we would love to see this and other programs offered at every school in the district. However, we question whether an all-or-nothing approach is the best solution to the problem of limited resources. Many high-demand programs in our district, French Immersion to take one example, are not offered at every school. Before the Covid-19 pandemic, participation in intramural sports and other extracurricular activities often depended on the availability of volunteer teacher sponsors. Many students who participate in the Grade 5 Strings program at Doncaster (or other Strings schools) may face barriers to taking music lessons privately, while those opportunities may well be available to students at schools where the Strings program is not currently offered. Removing this wonderful program from all SD61 elementary schools will not solve inequity.

We encourage you to focus instead on the value this program brings to SD61's students, their families, and the public school system as a whole. Many of our students at Doncaster look forward to Grade 5 because, after years of watching their lunch monitors or older siblings/cousins/neighbours perform at school assemblies, they will finally be able to take Strings. Music education, especially at younger ages, also supports learning in other areas -- mathematics and working as a group or ensemble, to name just two. Moreover, students who have the chance to learn string instruments in Grade 5 will go into middle school better prepared to participate in music programs, Band as well as Strings; this kind of preparation will help keep

enrollment in those programs strong in the future. Many of the resources needed to support the Grade 5 Strings program are already in place. Exposure to music, paired with real opportunities to learn an instrument, benefits children's learning and mental health on so many levels. We hope you will think about ways to preserve and extend these opportunities, rather than taking them away.

Music and the arts should not be viewed as supplemental to our schools' programs. This is particularly important now, as our children have faced loss after loss due to Covid-19. The Grade 5 Strings program not only gives students something to look forward to, something which they can do safely even during the pandemic; it also provides them with valuable learning they will take forward into middle and high school, and the rest of their lives.

Please, continue to fund the Grade 5 Strings program.

Yours sincerely,

The 2020-2021 Executive of the Doncaster Parent Auxiliary Council

Nicole Woods, President
Chris Wright, Vice-President
Erin Prescott, Treasurer
Robin Grazley, Secretary
Katia Dilkina, Past President
Elena Schultz, VCPAC Liaison

Jennie Bartosik, Member-at-Large
Cindy Luchka, Member-at-Large
Laura Mercer, Member-at-Large
Mercedes Schmidt, Member-at-Large
Anne Smith, Member-at-Large
Cyndi Whaley, Member-at-Large
Adrienne White, Member-at-Large



SCHOOL DISTRICT 5

S O U T H E A S T K O O T E N A Y

February 21st, 2021

Jennifer Whiteside, Minister of Education
Room 124 Parliament Buildings
Victoria, BC V8V 1X4

Dear Minister Whiteside,

RE: Covid Vaccine for School District Staff

At the School District 5 (SD5) Southeast Kootenay Public Board meeting of February 17th, the following motion was carried:

That the Board write a letter to the Minister of Education similar to School District 72's letter of December 2, 2020 supporting and advocating for our school district employees through this Pandemic.

Our Board strongly supports the SD72 request, and rationale, that priority status be given for the Covid vaccination to teachers, educational assistants and others who work with cohorts of students.

It is our observation that those working on the front lines of the educational sector are exposed to both younger children whose actions are harder to "regulate" (ie: coughing and sneezing without masks or having appropriately covered their mouths and/or noses) and older students who do not always limit their activities to family or school cohorts.

These factors expose our staff to emotional stressors and potential physical harm on a daily basis.

We strongly urge your government to reconsider your current assessment and include educators and support workers working with students in the K -12 sector as essential workers.

Sincerely,

Frank Lento, Board Chair

Frank Lento (Chair) • Trina Ayling • Bev Bellina • Krista Damstrom
• Chris Johns • Kathryn Kitt • Doug McPhee • Wendy Turner • Patricia Whalen

Cc*: John Horgan, Premier, BC New Democratic Party
Shirley Bond, Interim Leader, BC Liberal Party
Sonia Furstenu, Leader, BC Green Party
Tom Shypitka, MLA Kootenay East BC
Jackie Tegart, Education Critic BC Liberal Party
Stephanie Higginson, President, BCSTA
BCSTA for distribution to member Boards of Education
Teri Mooring, President BC Teachers' Federation
Andrea Sinclair, President, BCCPAC
Shelley Balfour & Chris Kielpinski, CFTA Co-Chairs
Tara McKee, DPAC Chair
Aaron Thorn, President, SD5 Administrators' Association
107.5 Today FM Radio
Drive 102.9/B104 Radio
Cranbrook Daily Townsman
Elk Valley Herald
e-know Online News
Ferne Free Press

* This correspondence is public and transparent. Please feel free to share and/or respond with comment.

Frank Lento (Chair) • Trina Ayling • Bev Bellina • Krista Damstrom
• Chris Johns • Kathryn Kitt • Doug McPhee • Wendy Turner • Patricia Whalen

940 Industrial Road #1, Cranbrook BC, V1C 4C6 • Tel: 250.417.2055 • Fax: 250.489.5460 • www.sd5.bc.ca

Board of Education

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

Chair: Jordan Watters, Vice-Chair: Elaine Leonard
Trustees: Nicole Duncan, Tom Ferris, Angie Hentze,
Diane McNally, Ryan Painter, Rob Paynter, Ann Whiteaker

February 24, 2021

Victoria Confederation of Parent Advisory Councils
556 Boleskine Road
Victoria BC V8W 2R1

BY E-MAIL: president@vcpac.ca

ATTENTION: Kristil Hammer, Chair

Dear Chair Hammer:

RE: **February 17, 2021 Letter: Board Bylaw 9330.1 Appeals Process**

The Board acknowledges receipt of the subject letter.

The Board is preparing a response which you can look forward to in the near future.

Yours sincerely,



Jordan Watters
Chair, Board of Education

Cc: Board of Education, School District No. 61
Shelley Green, Superintendent, School District No. 61
Kim Morris, Secretary-Treasurer, School District No. 61
School PACs, School District No. 61

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

One *Learning* Community

Board of Education

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
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February 24, 2021

Victoria Confederation of Parent Advisory Councils
556 Boleskine Road
Victoria BC V8W 2R1

BY E-MAIL: president@vcpac.ca

ATTENTION: Kristil Hammer, Chair

Dear Chair Hammer:

RE: **February 17, 2021 Letter: Meetings**

The Board acknowledges receipt of the subject letter.

Thank you for providing future VCPAC meeting dates of April 27, May 26 and June 22, 2021. It is my understanding that any trustee may attend the district parent advisory council meetings per the School Act and VCPAC's constitution. By receipt of your letter, trustees are aware of the dates. Please provide us with the virtual meeting access details or meeting location.

As for the Trustee meeting with the VCPAC executive to discuss VCPAC's organizational goal, I will open this invitation to any trustee who may wish to attend. The evening dates I offer are as follows:

- March 9
- March 10
- March 30
- March 31
- April 6
- April 7.

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As well, depending on the start time and duration of your VCPAC meetings on April 27, May 26, and June 22, it may be suitable to have the proposed trustee meeting with the executive an hour before or after one of those meetings.

The Board very much looks forward to a positive and productive conversation that will benefit all parents, and in turn our learners.

Yours sincerely,



Jordan Watters
Chair, Board of Education

Cc: Board of Education, School District No. 61
Shelley Green, Superintendent, School District No. 61
Kim Morris, Secretary-Treasurer, School District No. 61
School PACs, School District No. 61

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Board of Education

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

*Chair: Jordan Watters, Vice-Chair: Elaine Leonard
Trustees: Nicole Duncan, Tom Ferris, Angie Hentze,
Diane McNally, Ryan Painter, Rob Paynter, Ann Whiteaker*

February 25, 2021

Minister of Education
PO Box 9045
STN PROV GOVT
Victoria BC V8W 9E2
BY E-MAIL: EDUC.Minister@gov.bc.ca

Minister of Finance
PO Box 9417
STN PROV GOVT
Victoria BC V8W 9V1
BY E-MAIL: FIN.Minister@gov.bc.ca

ATTENTION: Minister Whiteside

ATTENTION: Minister Robinson

Dear Ministers:

RE: **Net Zero Capital Project Funding**

On February 22nd, 2021, the Board of Education of School District No. 61 (Greater Victoria) passed the following motion:

That the Board of Education of School District No. 6 (Greater Victoria) direct the Chair to write to the Ministry of Education and the Ministry of Finance, urging them to fully fund net zero capital upgrade and replacement projects, effective immediately.

The BC government recognizes the vital importance of clean energy, and the CleanBC initiative provides a pathway for achieving the Province's legislated climate targets. CleanBC sets out the following key goal: "By 2032, all new building in B.C. will have an ultra-efficient, net-zero energy

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ready design.” Net-zero energy ready building is one that is designed and constructed to achieve net-zero energy performance, which means it produces as much energy as it consumes.

The CleanBC website sets out the following, which our Board of Education lauds as a critically important approach to achieving its climate action goals:

Cleaner public-sector buildings

New schools, hospitals and other facilities continue to be built in B.C. to achieve high levels of environmental performance, meeting Leadership in Energy and Environmental Design (LEED) Gold certification or equivalent. On average, these facilities have been designed to perform 40 per cent better than LEED’s reference energy standard.

With this strategy we’re also taking steps to make our existing stock of buildings cleaner, smarter and more energy efficient by taking advantage of the latest proven technologies. Early analysis of net-zero construction shows that savings more than make up for any added costs. As we retrofit older public buildings in communities throughout B.C. we’ll create opportunities for local businesses, Indigenous peoples, professions and trades to develop the new energy step code skills and expertise to retrofit other buildings in their communities. For every one per cent improvement in its energy efficiency, including buildings and vehicles, B.C.’s public sector reduces its energy costs by an estimated \$4 million a year.

The Ministry of Education funds major capital projects through districts’ annual 5-year capital plans. Major capital upgrade or replacement projects are funded by government.

Given the current climate emergency, and SD61’s June 2019 climate emergency resolution, it is incumbent on Boards of Education to build major capital projects to a “net zero” standard. Currently “net zero” is at each Board’s cost. For example: In the case of upcoming replacement project in SD61, the cost to bridge the Ministry’s funding to net zero is \$2.5 million. This cost is untenable for school districts, and may require diverting funds from classrooms to capital, or further delaying other vital capital projects and repairs.

Throughout the province, districts struggle to finance climate change action. All upgrade and replacement school projects should be net zero ready, regardless of the ability of the district to fund them. It is incumbent upon the province to prioritize schools, as important public sector buildings, to receive these important upgrades.

If we want our students to grow up ready and able to fight the climate battle that they are inheriting, we need to provide them with educational institutions that they are proud to learn in, and prove to them that our generation is willing to put our money where our mouth is. Let’s do something right, and start funding these projects across the province, starting immediately.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

One *Learning* Community



Yours sincerely,



Jordan Watters
Chair, Board of Education

Cc: Board of Education, School District No. 61
Shelley Green, Superintendent, School District No. 61
Kim Morris, Secretary-Treasurer, School District No. 61
Chuck Morris, Director of Facilities Services, School District No. 61
BC School Districts, via BCSTA

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March 1, 2021

Ref: 242179

Jordan Watters, Chair
Board of Education
School District No. 61 (Greater Victoria)
Email: jwatters@sd61.bc.ca

Dear Ms. Watters:

Thank you for your letter addressed to the Honourable Jennifer Whiteside, Minister of Education, regarding changes to gender/sex data collection in MyEducation BC. Your letter has been forwarded to my office and I am pleased to respond on behalf of the Minister.

The Ministry of Education and provincial K–12 education partners are committed to creating safe, welcome, and inclusive school environments for all students regardless of their sexual orientation and gender identity. As part of this commitment the Ministry is working on several updates to MyEducation BC and other data systems to change the “Gender” category to “Gender Identity” and include “X” as an option. The Ministry is also focused on removing fields which are not essential; this includes removing the request for parent and sibling gender information on the MyEducation BC Personal Information Verification form you have referred to.

This work is currently in progress. Updates will be provided as these important projects near completion.

If you have any questions or require further information, please contact Eleanor Liddy, A/Assistant Deputy Minister, Services and Technology Division by email at Eleanor.Liddy@gov.bc.ca.

Again, thank you for writing.

Sincerely,

D. Scott MacDonald
Deputy Minister

pc: Eleanor Liddy, A/Assistant Deputy Minister, Services and Technology Division



SCHOOL DISTRICT No.69 (QUALICUM)

March 1, 2021

Stephanie Higginson, President
BC School Trustees Association
1580 Broadway
Vancouver, BC V6J 5K9

via email: shigginson@bcsta.org

Dear Stephanie Higginson:

At its recent Board meeting of February 23, 2021, the Board of Education of School District 69 (Qualicum) passed the following motion:

THAT the Board of Education of School District 69 (Qualicum) write a letter of support for the BC School Trustees Association's recommendations to the Government of British Columbia for increased school life cycle funding.

The information gathered and presented in The Case for Increased School Life Cycle Funding Report is certainly compelling evidence that the system is underfunded for capital planning purposes and has been for some time.

Our Board and Senior Staff also plan to meet with our two new area MLA's in the near future and this issue will most certainly be on our list of discussion topics.

We look forward to assisting the BCSTA Board with advocacy efforts at the local.

Sincerely,

Eve Flynn, Board Chair

c: Board of Education SD69
Keven Elder, Superintendent of Schools
Ron Amos, Secretary Treasurer
Chris Dempster, General Manager of Operations, SD69
BC Boards of Education (via BCSTA)

File: 0530-01 BoE



British Columbia
School Trustees
Association

March 3, 2021

The Honourable Adrian Dix
Minister of Health
PO Box 9050 Stn Prov Govt
Victoria, BC V8W 9E2

The Honourable Jennifer Whiteside
Minister of Education
PO Box 9045, Stn Prov Govt
Victoria BC V8W 9E2

Dear Minister Dix and Minister Whiteside,

Subject: COVID-19 Vaccine Priority for Workers in the Public Education Sector

At the February 20, 2020 meeting of the BCSTA Provincial Council, representing all 60 boards of education in our province, our members passed the following motion:

“that BCSTA request the Ministry of Health assign high priority to the vaccination of workers in the public education sector when the COVID-19 vaccine becomes available as described in the February 19th update to the COVID-19 Immunization Plan which states “Note: Once additional vaccines are approved and become available, people between the ages of 18 and 64 who are front-line essential workers or work in specific workplaces or industries may be included in the later part of Phase 3.”

Boards of education believe it is critical that the provincial government prioritize public education workers in the weeks ahead as part of the province's immunization plan. School staff are essential to maintaining the functionality of a critical sector that supports our society and economy. They are also responsible for supporting the general health and mental well-being of students. While the current safety precautions have proven to be effective in limiting the spread of COVID-19 in schools, this measure would add an additional layer of protection to keep schools as safe as possible.

Thank you for considering this request. We look forward to your response and are available to discuss the matter at your earliest convenience.

Sincerely,

Stephanie Higginson
President
British Columbia School Trustees Association

Motion: P220219.2

CC: Deputy Minister of Education Scott MacDonald
BCSTA member boards of education



March 9, 2021

Ref: 242011

Eve Flynn, Chair
Board of Education
School District No. 69 (Qualicum)
Email: khergt@sd69.bc.ca

Dear Ms. Flynn:

Thank you for your letter of November 27, 2020, addressed to the Honourable Mitzi Dean, Minister of Children and Family Development, the Honourable Katrina Chen, Minister of State for Child Care and myself regarding the Ministries' new mandate and your interest in and support of Seamless Day model, including the \$10 a day initiative and CUPE's call for integrating seamless day early care and learning into public schools. I am pleased to respond on behalf of Minister Dean and Minister Chen.

Over the coming year, I will be working with the Minister of Children and Family Development and the Minister of State for Child Care to scope out a strategy to integrate child care into the Ministry of Education in a thoughtful and effective way. Consultation with district leadership will be a priority to ensure we achieve this vision in the most seamless way possible, and I look forward to working with you in the months ahead.

In the meantime, I note that recent *School Act* amendments that enable boards to directly operate, or work with a child care provider to operate, a licensed school-age program on school grounds. You may be interested in exploring funding opportunities to begin the process of creating child care spaces. In particular, the [Child Care Rapid Renovation Fund](#) may support your district in creating before and after school care spaces in short order.

Please contact Assistant Deputy Minister, Jennifer McCrea by email at Jennifer.McCrea@gov.bc.ca or by phone at 778- 698-8955 for more information.

Again, thank you for writing and I look forward to working with you.

Sincerely,

Jennifer Whiteside
Minister

.../2

pc: Honourable Mitzi Dean, Minister of Children and Family Development
Honourable Katrina Chen, Minister of State for Child Care
Keven Elder, Superintendent, School District No. 69 (Qualicum)
Gillian Wilson, Associate Superintendent, School District No. 69 (Qualicum)
Ron Amos, Secretary Treasurer, School District No. 69 (Qualicum)
Sherrie Brown, President, Canadian Union of Public Employees, Local 3570
Debbie Comer, President, Mount Arrowsmith Teachers' Association
BC Boards of Education (through BCSTA)
Jennifer McCrea, Assistant Deputy Minister, Learning Division, Ministry of Education

Dear SD61 Board of Trustees,

I am writing in response to the Policy and Directions meeting on March 1st and the current inaction of the board to make a formal apology to the Songhees and Esquimalt Nations along with committed actions of how you will work to repair this relationship and include anti-racism as an embedded foundation in our school district and in your board's actions and procedures. I am appalled that despite several letters from concerned stake-holder groups, teachers and community members, after two weeks, the board still has not publicly acknowledged that they deeply offended and disrespected prominent members of the Songhees and Esquimalt Nations including their chief and elders. Every single one of my indigenous colleagues has confided in me that they feel incredibly triggered by this lack of respect from your board and have used words like "disgusted" and "set-back fifty years" to describe their emotional response to witnessing the video. Of course, they may never speak these words to you because you have clearly made a very unsafe and unwelcoming environment for indigenous people to communicate and express their concerns with you. But I will not center your comfort over the direct harm you have caused to the indigenous people in our community.

As white folks, you struggle to understand what racism is. That racism is a **white supremacist ideology** backed by **systemic power**, and **reinforced through violence**. So that when an **all-white** board of directors **evokes colonial bylaws** to demand that the Songhees and Esquimalt Nations members leave the board meeting **effectively silencing them** and not allowing them to speak about matters that affect them directly, you have perpetuated a historical and ongoing racist process. Can you see that connection in how I have highlighted it for you? This is a form of colonial violence as it exists in a context where indigenous people have never been permitted to freely speak about their desires for their community, or practice their governance structures without the threat of colonial violence, whether that was through the banning of the potlatch, the removal of their children from their communities, the refusal by government to acknowledge hereditary chiefs, or the RCMP being given permission to use lethal force to remove land-defenders and matriarchs from their traditional territory; it doesn't matter what your intent was because the impact is massive because it has a historical weight behind it.

This is what you need to understand that racism is, it's not just evil people wearing swastika's and hailing Hitler, it's everyday people, **US**, perpetuating these systems that are disrespecting and silencing indigenous people and **marginalizing** their voices. There are numerous reasons that marginalized folks won't speak to you the way I am right now, because when they have historically, they have been murdered (like Louis Reil), they have been arrested and incarcerated (like Molly Wickham and Freda Hudson), or they're just dismissed as being angry and responding to trauma. The most harmful thing about all of this is that as Canadians and as trustees we still refuse to acknowledge there is even a problem and that perpetuates violence because violence thrives in silence and inaction. Every time we don't address these things head on, more indigenous women go missing and are murdered, every time we don't address this more land defenders are forcibly removed from their territory or their catches of lobsters are incinerated, more communities continue to go without safe drinking water, more indigenous people are being accosted on the street, shot by police during wellness checks, more children are removed from their homes and communities by social services, more students are being labelled as deviant and put on a school to prison pipeline. But no, there are no racists here, just well-meaning people that happen to perpetuate these systems blindly and somehow accept it as the status quo.

I have heard it said that shaming is a colonial structure, so I do not wish to shame you, but shame and guilt are also powerful emotions that let us know when we have done something wrong and hopefully inspire us to change so I hope that you will overcome whatever is inhibiting you, listen to the uncomfortable feeling in your heart and be a courageous, strong person, do the right thing and admit that you messed up. **Big time**. And it's ok that you messed up if you are willing to do real and meaningful work to be accountable for those mistakes. In a world of violence, accountability, and the

humbleness to listen and change are the things that will transform us. So don't listen to me, another white man, listen to Songhees and Esquimalt Nations, listen to the black folks in our community, people of colour, LGBTQ+ folks, disabled folks, impoverished folks, put real time, money and care into truly understanding them and their needs, stop making a system that supports a dominant white ideology that we know is killing our planet and throwing aside the needs of people carelessly and start thinking about what we want the world to look like. It starts with these conversations right here, it starts with humility, openheartedness, courage and what you choose to do next with righting this wrong.

I would like this correspondence to "go on the record" and have it added to the Board's official list of correspondence. I have also included a paper I wrote during my masters that has concrete and guided steps and analysis on how our district can start to have conversations about anti-oppressive work. Thank you for your time.

Sincerely,

Matt Christie
He/Him
Teacher grade 3/4
Vic West Elementary



SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

2100 Ferry Avenue, Prince George, B.C. V2L 4R5

Phone: (250) 561-6800 • Fax (250) 561-6801
www.sd57.bc.ca

March 16, 2021

The Honourable Adrian Dix
Minister of Health
PO Box 9048, Stn Prov Govt
Victoria, B.C. V8W 9E2

The Honourable Jennifer Whiteside
Minister of Education
PO Box 9045, STN PROV GOVT
Victoria, B.C. V8W 9E2

Dear Minister Dix and Minister Whiteside:

We recognize that the Education system in British Columbia has played a large role in providing stability and a sense of normalcy to communities during the COVID-19 Pandemic.

In order for our school based staff to continue to contribute to a strong and healthy provincial recovery we ask that they be included in the priority groups currently able to access vaccinations during Phase 2 of the COVID-19 Immunization Plan.

We urge the Ministries of Health and Education to consider our strong support for school based staff to be included with priority groups who are able to access vaccinations during Phase 2 of the COVID-19 Immunization Plan.

Sincerely,

Trent Derrick, Chair
Board of Education

cc: Shirley Bond, MLA, Prince George-Valemount
Mike Morris, MLA, Prince George-Mackenzie
Northern Health Board of Directors
BCSTA Boards of Education

APRIL

BCSTA
AGM
APRIL
15-18

BCSTA
PROVINCIAL
COUNCIL
APRIL 18

BOARD'S GOVERNANCE ACTIVITIES

Strategic Direction and Context

- Approve the bylaw for the Annual Facilities Grant
- Budget Topic
- 2021-2022 Budget Bylaw - Readings 2 & 3

System Planning And Performance Monitoring

- Operational Plan Reporting
- School Calendar Approval
- Receive information on staffing implications for coming school year
- Human Resources – Staffing Update, Timelines and Processes

External Compliance And Accountability

- Approve March 2021 Quarterly Financial Report through Audit Committee
- Appoint or Auditor through Audit Committee and Approve Terms of Engagement

APRIL

BCSTA
AGM
APRIL
15-18

BCSTA
PROVINCIAL
COUNCIL
APRIL 18

BOARD'S GOVERNANCE ACTIVITIES

Engagement with Stakeholders and Public Recognition Events

- Stakeholder Presentations re: Budget 2021-2022
- Observe the Day of Mourning

Advocacy for Public Education and Provincial Liaison

- Attend the BCSTA AGM
- Attend the BCSTA Provincial Council Meeting

TRUSTEE PROFESSIONAL DEVELOPMENT IN-SERVICE

- Preparation for BCSTA AGM motions that Board wishes to present

Board of Education

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

Chair: Jordan Watters Vice-Chair: Elaine Leonard
Trustees: Nicole Duncan, Tom Ferris, Angie Hentze,
Diane McNally, Ryan Painter, Rob Paynter, Ann Whiteaker

TO: Board of Education
FROM: Angie Hentze
RE: Trustee Report on George Jay Naming Committee
DATE: March 29, 2021

George Jay Naming Committee

This Committee met in January and February via Zoom, and we will meet in April, May and June before we break for summer.

At the inaugural meeting we worked on the Terms of Reference; this will be brought forward to the Operations Policy and Planning Committee meeting in April. We also received a presentation from Shelly Niemi on the Equity Scan. As the scan progresses, the information that the District collects will inform our process.

Members of the Committee provided some literature on the history of George Jay, both the man and the school, which we are in the process of reviewing.

We will be starting an Education Speaker Series in April; many members of the school community have expressed interest in presenting their perspectives. Members of the Committee will connect with community members, stakeholders and representatives and advise them of the opportunity to present at a future meeting. We will also be considering alternate ways to connect with the committee to accommodate everybody's comfort level with presenting.

As we wait for the Equity Scan to progress, this will allow us to hear a broad range of perspectives.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

One *Learning* Community

Board of Education

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

Chair: Jordan Watters Vice-Chair: Elaine Leonard
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Diane McNally, Ryan Painter, Rob Paynter, Ann Whiteaker

TO: Board of Education
FROM: Trustee Diane McNally
RE: March INEC meeting cancelled / Indigenous Education: New Directions in Theory and Practice
DATE: March 29 2021:

As the March INEC meeting was cancelled early in March, this report is brief notes from “Indigenous Education: New Directions in Theory and Practice”, 2019, U of A Press - interesting and challenging reading from the SD61 Indigenous Education Department. Authors identify as Indigenous on Turtle Island, Aotearoa (Maori, New Zealand), and Indigenous Hawai’ian.

Opening: Contested Spaces and Expanding the Indigenous Education Agenda (Styres, Zinga, Lilley, Tomlins-Jahnke)

- xix This book is about having those conversations that serve to disrupt networks and relations of power, and is a space to privilege and centre Indigenous voices and perspectives.
- xxi ...importance of taking indigenous thought seriously in education by examining issues related to tokenism, voyeurism, and cultural tourism – gesturing to particular ideologies that privilege networks and relations of power.
- xxiideep seated concerns about how the settler dream has permeated and become mythologized within curriculum such that it is taken to be the dominant way of understanding and measuring the ways human beings are to live and relate to one another.
- xxiii “Can a mainstream education system truly deliver an education to fulfil the aspirations of a non-dominant cultural group (Maori) intent on developing and maintaining its own educational futures?” (Penetito)
- xxviii The Chapters in this text relevant research and experiences related to the complexities of contestation, to foster an understanding of the pertinent issues related to education (in its broadest contexts) and to assist all those involved in education and educational practices to engage with some of the issues facing learners and educators across Aotearoa, Hawai’i, and Turtle Island.

Chapter 1 “ Education Through Paideia” , Margaret J. Maaka, next report.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

One *Learning* Community



Education Policy and Directions Committee Meeting

MINUTES

March 1, 2021

Broadcasted via YouTube

<https://bit.ly/3czx8bA>

- Trustees Present: **Education Policy and Directions members:** Ryan Painter (Chair), Nicole Duncan, Tom Ferris, Diane McNally, Jordan Watters
 Operations Policy and Planning members: Angie Hentze, Elaine Leonard, Rob Paynter, Ann Whiteaker
- Administration: Shelley Green, Superintendent of Schools, Kim Morris, Deb Whitten, Deputy Superintendent, Colin Roberts, Associate Superintendent, Harold Caldwell, Associate Superintendent, Lisa McPhail, Communications and Community Engagement Manager, Andy Canty, Director, Information Technology for Learning, Kelly Gorman, Recorder
- Other Staff: Brenda Pohl, Teacher, Shoreline Middle School, Jennifer Labelle, Teacher, Shoreline Middle School, Brenna O'Connor, Principal, Willows Elementary School, Evelyn Morales, Teacher, Willows Elementary School, Kelsey Anderson, Teacher, Willows Elementary School, Sean McCartney, District Principal, Pam Halverson, District Principal,
- Stakeholders: Rob Thomas, Chief, Esquimalt Nation, Karen Tunkara, Councillor, Songhees Nation, Cindy Graff, Pro D Chair, GVTA, Jane Massy, President, CUPE 947, Kristil Hammer, President, VCPAC, Julia Kuromi, Student Representative, Spectrum Community School

A. COMMENCEMENT OF MEETING

The meeting was called to order at 7:00 p.m.

Moved by Trustee Watters

That the Board of Education of School District No. 61 (Greater Victoria) recess until 7:10 p.m.

Motion Carried Unanimously

A.1 Acknowledgement of Traditional Territories

Chair Painter recognized and acknowledged the Esquimalt and Songhees Nation, on whose traditional territories we live, we learn and we do our work.

A.2 Approval of the Agenda

Trustee McNally requested an addition of C.4. Craigflower/Shoreline Consultation.

Chair Painter ruled the addition out of order as it runs contrary to a motion that is currently in progress.

Trustee McNally challenged the Chair.

Moved by Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria) sustain the ruling of Chair Painter.

For (3): Trustee Painter, Trustee Ferris, and Trustee Watters

Against (2): Trustee Duncan, and Trustee McNally

Motion Carried (3 to 2)

Moved by Trustee Watters

That the Board of Education of School District No. 61 (Greater Victoria) adjourn the meeting.

For (3): Trustee Painter, Trustee Ferris, and Trustee Watters

Against (2): Trustee Duncan, and Trustee McNally

Motion Carried (3 to 2)

Moved by

That the March 1, 2021 Education Policy and Directions Committee meeting agenda be approved.

A.3 Approval of the Minutes

This agenda item was not discussed and was moved forward to the next Education Policy and Directions Committee meeting agenda.

Moved by

That the February 1, 2021 Education Policy and Directions Committee meeting minutes be approved.

A.4 Business Arising from Minutes

This agenda item was not discussed and was moved forward to the next Education Policy and Directions Committee meeting agenda.

B. PRESENTATIONS TO THE COMMITTEE

B.1 Shoreline/Craigflower Seismic Project - Brenda Pohl, Teacher, Shoreline Middle School and Jennifer Labelle, Teacher, Shoreline Middle School

This agenda item was not discussed.

B.2 SHAD Canada's STEAM and Entrepreneurship Program - CEO Tim Jackson

This agenda item was not discussed.

C. NEW BUSINESS

C.1 Introduction of Student Representative - Julia Kuromi, Spectrum Community School

This agenda item was not discussed.

C.2 Willows Elementary School - Code of Conduct - Brenna O'Connor, Principal, Willows Elementary School, Evelyn Morales, Teacher, Willows Elementary School, Kelsey Anderson, Teacher, Willows Elementary School

This agenda item was not discussed.

March 1, 2021/Education Policy and Directions Committee Meeting

C.3 District Team Update - Inclusive Learning - Part Two - Pam Halverson, District Principal and Sean McCartney, District Principal

This agenda item was not discussed.

D. ADJOURNMENT

The meeting adjourned at 7:27 p.m.

Chair

Secretary-Treasurer



Operations Policy and Planning Committee Meeting

REGULAR MINUTES

March 8, 2021, 7:00 p.m.

Tolmie Boardroom, 556 Boleskine Road

Trustees Present: **Operations Policy and Planning Committee members:** Elaine Leonard (Chair), Rob Paynter, Angie Hentze , Ann Whiteaker, Jordan Watters (ex officio)

Education Policy and Directions Committee members: Nicole Duncan, Diane McNally

Administration: Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Colin Roberts, Associate Superintendent, Harold Caldwell, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Chuck Morris, Director, Facilities Services, Andy Canty, Director, Information Technology for Learning, Lisa McPhail, Communications and Community Engagement Manager, Kelly Gorman, Recorder

Stakeholders: Kristil Hammer, President, VCPAC, Mark Morrison, Second VP & Health & Safety Officer, GVTA, Connor McCoy, President, VPVPA

A. COMMENCEMENT OF MEETING

The meeting was called to order at 7:00pm

A.1 Acknowledgement of Traditional Territories

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2 Approval of the Agenda

That the March 8, 2021 agenda be approved with the following addition:

New Business

F.6. Public Participation - Trustee Whiteaker

Moved by Trustee Whiteaker

That the March 8, 2021 Operations Policy and Planning Committee meeting agenda be approved, as amended.

Motion Carried Unanimously

A.3 Approval of the Minutes

Moved by Trustee Whiteaker

That the February 8, 2021 Operations Policy and Planning Committee meeting minutes be approved.

Amendment:

Moved by Trustee Whiteaker

Under B.1. Add: Trustee Whiteaker requested an update on initiatives implemented in 2020-2021 for Vic High students while attending Vic High Topaz Campus.

Motion Carried Unanimously

B. PRESENTATIONS TO THE COMMITTEE

B.1 Build Seamless Childcare - Jane Massy, President, CUPE 947

Jane Massy, President, CUPE 947, was unable to attend the meeting and she will be invited back to speak at a future meeting.

C. SUPERINTENDENT'S REPORT

C.1 School Closure Process: Craigflower Consultation - Superintendent Green

Superintendent Green spoke to the recommended motion. Trustee McNally stated her appreciation for the change to the motion.

Moved by Trustee Hentze

That the Board of Education of School District No. 61 (Greater Victoria) suspend the Craigflower School Closure public consultation plan timeline and direct the Superintendent to meet with the Songhees and Esquimalt Nations to discuss how they would like to proceed.

Amendment:

Moved by Trustee Whiteaker

That the Board of Education of School District No. 61 (Greater Victoria) suspend the Craigflower School Closure public consultation plan timeline and direct the Superintendent to ~~meet with the Songhees and Esquimalt Nations to discuss how they would like to proceed.~~ **request to participate in a** ~~abandon the present 4 choice plan for Craigflower and Shoreline and restart the~~ **consultative and** planning process **regarding Craigflower and Shoreline Schools with** under the active and direct guidance from the Lkwungen community **leadership** ~~in order to create a school that honours and highlights the culture, history, and wisdom and decision making processes of the Lkwungen People along with the Nations visions for education in these locations now and into the future.~~

~~in its design, vision, goals, & curriculum and b) T~~ **further that the Board of Education respectfully request reporting times and methods and timeline of reporting be established with** ~~to be determined by Chiefs and Councils.~~ **as the first order of business.**

For (2): Trustee Paynter, and Trustee Whiteaker

Against (3): Trustee Leonard, Trustee Hentze, and Trustee Watters

Motion Defeated (2 to 3)

Superintendent Green requested that Trustees carefully consider that she would like to take the lead from the Nations. Superintendent Green wants to know how the Nations would like to proceed and how they want that

information shared. Trustee Hentze prefers the Superintendents motion, the wording needs to come from the Nations and not from staff. Trustees debated the amended motion.

Chair Leonard called for the vote on the main motion as presented.

That the Board of Education of School District No. 61 (Greater Victoria) suspend the Craigflower School Closure public consultation plan timeline and direct the Superintendent to meet with the Songhees and Esquimalt Nations to discuss how they would like to proceed.

Motion Carried Unanimously

D. PERSONNEL

None

E. FINANCE AND LEGAL AFFAIRS

E.1 2021-2022 Budget: Structural Deficit

Secretary-Treasurer Morris presented structural deficit, assumptions and how the budget will align with the Strategic Plan, Board Work Plan, District Operational Plan and School Growth plans for optimal resource allocation and student success. This year will be a shift in the budget process as departments identify initiatives that are of top priority. Ministry funding will be announced March 12, 2021, after which staff will work to balance the \$7 million + structural deficit. Trustees thanked staff for their work. Questions of clarification were asked.

E.2 2020-2021 Monthly Financial Report - January

Secretary-Treasurer Morris provided trustees the Monthly Financial Report for January 2021. The yearly revenue and expenses were compared against those from the year prior. Questions of clarification were asked.

F. FACILITIES PLANNING

F.1 Operations Update: March 2021

Trustee Leonard thanked facilities staff for providing barriers to allow for a safe meeting. Director of Facilities Services Morris provided an overview of recent work and progress on major and minor capital projects. Questions of clarification were asked.

F.2 Shops Funding - Trustee Duncan

Secretary-Treasurer Morris spoke to the motion and stated that the 2020-2021 amended budget was approved with;

\$350,000 for shop updates

Additional \$350,000 for shop updates has been referred to the 2021-2022 budget process.

The \$700,000 total that has been budgeted over the next two fiscal school years will ensure that all outstanding health and safety remediation's will be resolved in that time.

Moved by Trustee Whiteaker

That the Board of Education of School District No. 61 (Greater Victoria) request a shop update at the October 2021 Operations Policy and Planning Committee meeting, at which time Trustee Duncan's January 2021 motion will be reviewed.

Motion Carried Unanimously

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

H. NEW BUSINESS

H.1 Before and After School Care - Trustee McNally

Trustee McNally presented the rationale for the motion. Superintendent Green stated that the Ministry of Education will bring childcare under education as a mandate in very short order, potentially in the fall of 2021.

Moved by Trustee McNally

That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to staff early child care / child care before and after school programs with first consideration to CUPE 947 members who apply for the positions.*

AND FURTHER,

That CUPE 947 EAs immediately / as soon as possible be offered the positions at their current hourly wage before wide advertisement or SD61 staff contracting with other community provider(s)" be tabled until the fall of 2021.

Motion Carried Unanimously

H.2 Advocacy Ad Hoc Committee Terms of Reference - Trustee Whiteaker

Trustee Whiteaker presented the proposed Advocacy Ad Hoc Committee Terms of Reference. Trustees and Stakeholders discussed the Terms of Reference and amendments were made as follows:

- 1). **Membership:** 4th bullet: add "*and stakeholders*"
- 2). **Reporting:** change "*established*" to "*convened*"

Moved by Trustee Whiteaker

That the Board of Education of School District No. 61 (Greater Victoria) approve the Advocacy Ad Hoc Committee Terms of Reference, as amended.

Motion Carried Unanimously

H.3 COVID-19 Related Health and Direction, Rob Paynter

Trustee Paynter provided rationale for the motion. Trustees debated the motion.

Moved by Trustee Paynter

The Board of Education of School District No. 61 (Greater Victoria) direct the Chair to write jointly to both the Provincial Health Officer and the Minister of Education requesting a clear answer on whether or not Boards of Education have the authority to exceed COVID-19 related health direction established by the Public Health Officer, the Minister of Education or any other provincial entity.

For (2): Trustee Paynter, and Trustee Whiteaker

Against (3): Trustee Leonard, Trustee Hentze, and Trustee Watters

Motion Defeated (2 to 3)

H.4 Mask Mandate for Schools - Trustee McNally

Trustee McNally provided rationale for the motion. Superintendent Green stated that she has weekly meetings with the Deputy Minister for updates on COVID 19 protocols. Trustees and stakeholders debated the motion.

Moved by Trustee Leonard

That the Board direct the Board Chair to write a letter to Dr. Henry expressing support for a broadened mask mandate for schools that includes mask wearing by students K-12, staff, and any adults in school buildings in all school spaces, with exceptions on a case by case basis to be made by principals, with a documented reason for an exemption.

For (1): Trustee Paynter

Against (4): Trustee Leonard, Trustee Hentze, Trustee Whiteaker, and Trustee Watters

Motion Defeated (1 to 4)

H.5 Craigflower Consultation - Trustee McNally

Trustee McNally withdrew the following motion from the agenda, given the motion carried in agenda item C.1.

That the Board of Education of School District No. 61 Greater Victoria
a) That the Superintendent abandon the present 4 choice plan for Craigflower and Shoreline and restart the planning process under the active and direct guidance from the Lkwungen community in order to create a school that honours the culture, history, and wisdom of Lkwungen People in its design, vision, goals, & curriculum and b) That the Board of Education respectfully request direct updates from the Chiefs or delegates of the Songhees and Esquimalt Nations, reporting times and methods of reporting to be determined by Chiefs and Councils.

H.6 Trustee Whiteaker

Trustee Whiteaker provided rationale for the motion. Trustees and Stakeholders debated the motion.

Moved by Trustee Whiteaker

That the Board of Education direct the Superintendent to implement a process to allow active public participation in all standing committees as per our bylaws while meetings are conducted under Covid 19 health and safety guidelines for April 2021 Ed Policy meeting.

For (3): Trustee Paynter, Trustee Hentze, and Trustee Whiteaker

Against (2): Trustee Leonard, and Trustee Watters

Motion Carried (3 to 2)

I. NOTICE OF MOTION

I.1 Trustee Whiteaker

That the Board of Education suspend the work of the Policy Sub Committee until the Board has had an opportunity to review and debate the “Review of SD 61 Policies” as presented to the Operations Policy and Planning Committee for information on November 9, 2020 and approve, amend or reject the plan.

J. ADJOURNMENT

The meeting adjourned at 9:18 p.m.

Moved by Trustee Whiteaker

That the meeting adjourn.

Motion Carried Unanimously

Chair

Secretary-Treasurer

Advocacy Ad Hoc Committee Terms of Reference

Purpose:

The Advocacy Ad Hoc Committee (the “Committee”) is an ad hoc committee established by the Board of Education (Bylaw 9140 Ad Hoc Committee of the Board) to develop advocacy action plans in partnership with input from our stakeholders to support public education initiatives.

Deliverables:

~~The Committee will create and monitor action plans to advocate for a variety of issues in public education.~~ The Committee ~~will~~ **may** address a variety of issues including appropriate funding, service provision, curriculum, governance, and public engagement. ~~This Committee may also address~~ **and** other matters as directed by the Board of Education.

Membership:

The committee will be comprised of the following members assigned annually:

- Two Trustees appointed by the Board Chair
- The Superintendent and/or designate and another member of senior administration, Secretary-Treasurer, or designate
- District Communications Staff
- **Other** District staff **and stakeholders appropriate to serve the discussion** ~~from Early Learning, Indigenous Education and Student Supports~~

Background:

The Advocacy Ad Hoc Committee (“the Committee”) was established by the Board for the purpose of developing advocacy action plans to support the Board’s effective advocacy on issues facing public education. The Committee’s work has focused on identifying what is effective advocacy and determining priorities for advocacy. **as directed by the Board from time to time.**

- ~~1. Children in Care~~
- ~~2. Child Care and Early Learning~~
- ~~3. Mental Health Literacy and Mental Wellness~~
- ~~4. Current motions that come forward from the Board of Education~~

~~Children in Care:~~

- ~~• Review the recommendations from the BC Representative for Children and Youth including but not limited to those in the recent report Room for Improvement: Toward Better Education Outcomes for Children in Care~~
- ~~• Develop a communication strategy to respond to the current communication challenges with the Ministry of Children and Family Development that are creating barriers to supporting District children in care.~~

Child Care and Early Learning:

- Create early childcare spaces that are accessible for every school community
- Through the information gathered from EDI data, create early learning response opportunities for every school community

Mental Health Literacy and Mental Wellness:

- Continue to provide information to the School District community on the initiatives being undertaken in the District to support and raise awareness about student mental health and wellness
- Promote leading practice to the Ministry of Education as appropriate
- Provide ongoing professional development throughout the District to raise awareness and improve skills and practice in regard to mental health and wellness
- Create a shared coordinated table with Songhees and Esquimalt Nations and our partner groups to identify and discuss mental health concerns
- Invite stakeholders to participate in an ongoing discussion to identify and address mental wellness of children and youth in the District.

Procedure:

The Superintendent shall call the Committee to convene following a motion (referral) of the Board.

Reporting:

A final report will be provided to the Education Policy and Directions Committee by May of each school year. **Once convened, the Committee shall provide** regular updates and recommendations **will be** made to the Board of Education through the Education Policy and Directions Committee **throughout** the school year. **and a final report will be prepared once the committee has completed its assigned task.**

Voting:

Decisions will be made by consensus if **whenever** possible. If no consensus is reached, a majority vote will take place.

Procedural Notes:

- All trustees may attend and contribute to the discussions.
- The Chair of the Committee shall be decided at the inaugural meeting of the Committee and yearly thereafter.
- Guests and or members of the public shall be invited to meetings at the discretion of the Chair of the Committee.

Date Adopted: October 26, 2020

Revised: XXXXXXXX 2020

BYLAW 9360

GENERAL MEETING OF THE BOARD

1. The Board of Education of School District 61 shall meet in general session on the fourth Monday of each month except where the fourth Monday is a statutory holiday, in which case the meeting will take place on the next working day, except for the months of July and August, when no meeting will be held and for the month of December, when the meeting shall be on the second Monday of the month.
2. In addition to the regularly scheduled meetings of the Board in general session, the Board, as elected, shall meet for the first time within 30 days after the official results of the election of trustees shall have been declared, for the purpose of receiving the results, the swearing in of the new trustees, and the selection of the Chair and Vice-Chair of the Board. This inaugural meeting of the Board shall be called and chaired by the Secretary-Treasurer of the School District. Each year thereafter during the term of office, the election of Chair, Vice-Chair, and Board representatives to various agencies where the Trustees have regular representation and the appointment of Trustees to internal and external committees shall take place at the November Board meeting.
3. The Chair, the Secretary-Treasurer or any three trustees, may call a special general meeting of the Board, in addition to the regularly scheduled meetings of the Board, upon not less than forty-eight hours' notice in writing to all trustees.
4. A special general meeting of the Board may be called upon less than the normal forty-eight hours' notice, in writing or by telephone, with such meeting being deemed to have been properly convened if a majority of trustees agree to waive the normal forty-eight hours' of written notice.

5. The following procedural matters will be implemented:

- The meetings will be conducted in two major sections:

The first will encompass the agenda, minutes and acceptance of presentations from the public and employee groups;

The second will be for the consideration of Board Committee Reports and Special Reports to the Board.

- The meetings should be conducted in a timely manner and time guidelines and limits adhered to with respect to:

- * general meetings of the Board of Education commence at 7:30 p.m. and continue until no later than 11:00 p.m., save as may be extended by majority consent
- * Starting the meeting on time
- * The Community Presentations period is limited to a maximum of six speakers, each speaking a maximum of five minutes; there can only be three speakers per issue (numbers and time may be extended at the discretion of the Chair)
- * No public debate with presenters; information only will be received
- * The Question Period is limited to 15 minutes

6. Wherever possible, the public will be encouraged to attend a Committee meeting rather than a Board meeting in order to facilitate dialogue with the public before decisions are made. Discussion and debate of issues takes place at two regularly scheduled Standing Committee meetings each month. During the Standing Committee meetings, members of the public make presentations and discussions often ensue with committee members, stakeholder groups, and staff.

In addition to the opportunities to present at Standing Committees, employee partner groups including the Greater Victoria Teachers' Association (GVTA), the Canadian Union of Public Employees (CUPE) Local 947 and Local 382), the

Victoria Parent Advisory Councils (VCPAC), Esquimalt and Songhees Nations, Youth Representatives Committee, and the Victoria Principals and Vice-Principals Association (VPVPA), are able to provide comment on specific motions prior to them being voted on by the Board. The Board Chair will ask stakeholder representatives whether they would like to provide comment on motions prior to the Board of Education considering the motion. Each stakeholder representative will have up to two minutes to provide comment through the Chair.

7. In the event that the Board shall fail to conclude the business of the agenda by the time of adjournment the Chair may designate not more than one additional meeting, to be held within one week on the day and date designated by the Chair.
8. The agenda shall be prepared and circulated by the Chair of the Board.
9. There shall be an agenda circulated to all trustees not less than three days prior to each regularly scheduled meeting of the Board in general session, and not less than forty-eight hours prior to a special meeting of the Board in general session.
10. The agenda shall be approved by ordinary motion as the first item of business at each meeting.
11. The Agenda shall contain the following:

Guidelines for the meeting format including outlining opportunities for public and stakeholder comments

- A. Acknowledgement of Traditional Territories; Approval of the Agenda;
Approval of Previous Minutes and Business Arising from the Minutes

Student Achievement Presentations; District Presentations; Community
Presentations
- B. Correspondence
- C. Chair's Report; Trustee Reports (including Reports from Trustee
Representatives with Other Public Bodies)

D. Board Committee Reports:

- (1) Education Policy and Directions Motions
- (2) Operations Policy and Planning Motions

E. District Leadership Team Reports

F. Question Period

G. Public Disclosure of In-Camera Items

H. New Business/Notice of Motions

I. Adjournment

The order of the Agenda shall be as above, unless varied at the meeting by majority vote.

12. A copy of the Agenda shall be made available to the media, partner groups and the public (website) through the Secretary-Treasurer's office on the day after copies are delivered to trustees, and such Agenda shall have attached the Committee Reports.
13. The Board Chair may reschedule any regularly-scheduled general meeting of the Board to a different time and date in order to meet the business requirements of the Board. The Board may, by ordinary resolution, cancel a regular general meeting of the Board.
14. In accordance with Section 67 of the *School Act*, the Board may allow Trustees to participate in or attend a meeting of the Board by telephone or other means of communication if all Trustees and other persons participating in or attending the meeting are able to communicate with each other. Such attendance shall only be permitted where Trustee participation is prevented by extraordinary circumstances. Trustees wishing to attend electronically must provide a minimum of 48 hours' notice of such attendance.

15. With the exception of poll votes pursuant to Bylaw 9011, the Board shall not conduct meetings electronically. For the purposes of this bylaw, electronic communications that would constitute a meeting include communications shared among all trustees that materially advance a matter before the Board. This Bylaw does not prohibit the electronic provision of information pertaining to a matter before the Board.

Greater Victoria School District

Adopted: April 27, 1981

Various Revisions

Revised: November 25, 1991

Revised: June 23, 1997

Revised: January 16, 2006

Revised: January 19, 2009 (corrected)

Revised: November 17, 2014

Revised: December 14, 2015

Revised: June 20, 2016

Revised: April 24, 2017

Revised: April 23, 2018

BYLAW 9360

GENERAL MEETING OF THE BOARD

1. The Board of Education of School District 61 ~~shall~~ **will regularly** meet ~~in general session~~ on the fourth Monday of each month except where the fourth Monday is a statutory holiday, in which case the meeting will take place on the next working day, except for the months of July and August, when no meeting will be held and for the month of December, when the meeting will be on the second Monday of the month.
2. In addition to the regularly scheduled meetings of the Board ~~in general session~~, the **newly elected** Board, ~~as elected, shall~~ **will** meet for the first time within 30 days after the official results of the election of trustees ~~shall~~ **will** have been declared, for the purpose of receiving the results, the swearing in of ~~the new~~ **Trustees**, and the selection of the Chair and Vice-Chair of the Board. This inaugural meeting of the Board ~~shall~~ **will** be called and chaired by the Secretary-Treasurer of the School District **until the Chair is elected, at which time the elected Chair will preside.**
3. Each year thereafter during the term of office, the election of Chair, Vice-Chair, and Board representatives **will take place at the November Board meeting.** ~~to various agencies where the Trustees have regular representation and the appointment of Trustees to internal and external committees shall take place at the November Board meeting.~~ **At the meeting following, the Chair will appoint, after first canvassing Trustees for interest, Trustees to external and internal committees, as well as family of schools, municipal and First Nation liaison roles.**
4. The Chair, the Secretary-Treasurer or any three trustees, may call a special ~~general~~ **or extra-ordinary** meeting of the Board, in addition to the regularly scheduled **general** meetings of the Board. ~~upon not less than forty-eight hours' notice in writing to all trustees.~~
5. A special ~~general~~ meeting of the Board ~~may~~ **will be called** upon less than the normal forty-eight hours' notice, in writing or by telephone, with such meeting

being deemed to have been properly convened if a majority of trustees agree to waive the normal forty-eight hours' of written notice.

6. The following procedural matters will be implemented:

- ~~The~~ Meetings will be conducted in two major sections:

The first will encompass the agenda, minutes and acceptance of presentations from the public and employee groups;

The second will be for the consideration of Board Committee Reports and Special Reports to the Board.

- The meetings should be conducted in a timely manner and time guidelines and limits adhered to with respect to:

- * general meetings of the Board of Education commence at 7:30 p.m. and continue until no later than ~~11:00 p.m.~~ 10:30 p.m., save as may be extended by majority consent
- * Starting the meeting on time
- * The Community Presentations period is limited to a maximum of six speakers, each speaking a maximum of five minutes; ~~there can only be three speakers per issue (numbers and time may be extended at the discretion of the Chair)~~ In the event that the named speaker does not wish to speak, the speaking opportunity will be forfeited. there can only be three speakers per issue (numbers and time may be extended at the discretion of the Chair)
- * Individuals or delegations wishing to make a presentation will be advised of their placement on an upcoming agenda on the Wednesday before the Regular meeting. Presentations on behalf of groups will be presentation by the spokesperson(s) of that group, who will be identified on the agenda.
- * There will be no public debate with presenters; information only will be received
- * The Question Period is limited to 15 minutes

7. ~~Wherever possible,~~ The public will be encouraged to attend **the Education Policy and Directions, or the Operations Policy and Planning Standing** Committee meetings ~~rather than a Board meeting~~ in order to facilitate dialogue with the public before decisions are made. ~~Discussions and debate of issues takes place at two regularly scheduled Standing Committee meetings each month. During the Standing Committee meetings, members of the public make presentations and discussions often ensue with committee members, stakeholder groups, and staff.~~

~~In addition to the opportunities to present at Standing Committees, employee partner groups including the Greater Victoria Teachers' Association (GVTA), the Canadian Union of Public Employees (CUPE) Local 947 and Local 382), the Victoria Parent Advisory Councils (VCPAC), Esquimalt and Songhees Nations, Youth Representatives Committee, and the Victoria Principals and Vice Principals Association (VPVPA), are able to provide comment on specific motions prior to them being voted on by the Board. The Board Chair will ask stakeholder representatives whether they would like to provide comment on motions prior to the Board of Education considering the motion. Each Stakeholder representative will have up to two minutes to provide comment through the Chair.~~

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8. In the event that the Board ~~shall~~ **may** fail to conclude the business of the agenda by the time of adjournment the Chair may ~~designate not more than one additional meeting, to be held within one week on the day and date designated by the Chair.~~ **ask the board to prioritize the remaining agenda items. Agenda items not concluded at the meeting, will be placed on the next month's agenda.**
9. ~~The All~~ **All** agendas ~~shall~~ **will** be prepared ~~and circulated by the Chair of the Board, with input from the Vice-Chair, the Superintendent, the Secretary-Treasurer and the Deputy Superintendent (the Agenda Setting Committee),~~ and circulated by the

Chair or designate. Proposed agenda items will be provided to the Secretary-Treasurer no later than the Tuesday before the meeting.

9. ~~There shall be an agenda circulated to all trustees not less than three days prior to each regularly scheduled meeting of the Board in general session, and not less than forty eight hours prior to a special meeting of the Board in general session.~~

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B. **Opportunity for Comments from the Public (15 minutes)**

C. Correspondence

D. Chair's Report; Trustee Reports (~~including Reports from Trustee Representatives with Other Public Bodies~~)

E. Board Committee Reports:

- (1) Education Policy and Directions Motions
- (2) Operations Policy and Planning Motions

F. ~~District Leadership Team~~ **Staff** Reports

G. Question Period

H. Public Disclosure of In-Camera Items

I. New Business/Notice of Motions

J. Adjournment

The order of the Agenda ~~shall~~ **will** be as above, unless varied at the meeting by majority vote.

12. An **electronic** copy of the **General Meeting** Agenda ~~shall~~ **will** be made available to the media, partner groups and the public (website) through the Secretary-Treasurer's office ~~on the day after copies are delivered to trustees, and such Agenda shall have attached the Committee Reports.~~ **three days before the meeting.**
13. The Board Chair may reschedule any regularly scheduled general meeting of the Board to a different time and date in order to meet the business requirements of the Board. The Board may, by ordinary resolution, cancel a regular general meeting of the Board.
14. In accordance with Section 67 of the *School Act*, the ~~Board~~ **Chair** may allow Trustees to participate in or attend a meeting of the Board by telephone or other means of communication if all Trustees and other persons participating in or attending the meeting are able to communicate with each other. Such attendance shall only be permitted where Trustee participation is prevented by extraordinary circumstances **and can be accommodated by staff.** ~~Trustees wishing to attend electronically must~~ **will** ~~provide a minimum of 48~~ **24** hours' notice of such attendance.
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Greater Victoria School District

Adopted: April 27, 1981

Modification to this document is not permitted without prior written consent from the Greater Victoria School District.

Various Revisions

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Revised: February 2021

DRAFT

BYLAW 9360

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2. In addition to the regularly scheduled meetings of the Board the newly elected Board will meet for the first time within 30 days after the official results of the election of trustees will have been declared, for the purpose of receiving the results, the swearing in of Trustees, and the selection of the Chair and Vice-Chair of the Board. This inaugural meeting of the Board will be called and chaired by the Secretary-Treasurer of the School District until the Chair is elected, at which time the elected Chair will preside.
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Revised: February 2021

Office of the Superintendent

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

Shelley Green – Superintendent of Schools

TO: Board of Education
FROM: Shelley Green
RE: Superintendent's Report
DATE: March 29, 2021

There are a number of items that the Superintendent wishes to bring to the attention of the Board of Education.

Events and Meetings

The Superintendent has attended a number of events and met with a number of individuals since the last Board meeting. These have included:

- Meetings and Events
 - Professional Conversations
- Meetings
 - BCSSA
 - Campus View Elementary
 - Generative Dialogue/Coaching
 - Hillcrest Elementary
 - Ministry of Education Weekly Update Meetings
 - VPVPA

Recommended Motion: That the Board of Education of School District No. 61 (Greater Victoria) accept the Superintendent's Report, as presented.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

One *Learning* Community

Office of the Superintendent

Shelley Green - Superintendent

TO: The Board of Education

FROM: Shelley Green, Superintendent of Schools

RE: Superintendent's Report

DATE: March 29, 2021

During this portion of the Board Meeting, Trustees will have the opportunity to raise questions. Where possible, an immediate response will be provided. In the event that research is necessary before a response is provided, the matter will be postponed until a researched response can be provided.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Office of the Secretary-Treasurer

Kim Morris - Secretary Treasurer

TO: Board of Education
FROM: Kim Morris
RE: Monthly Report
DATE: March 29, 2021

The purpose of this memo is to update the Board on some of the activities of the Secretary-Treasurer's office since December's report.

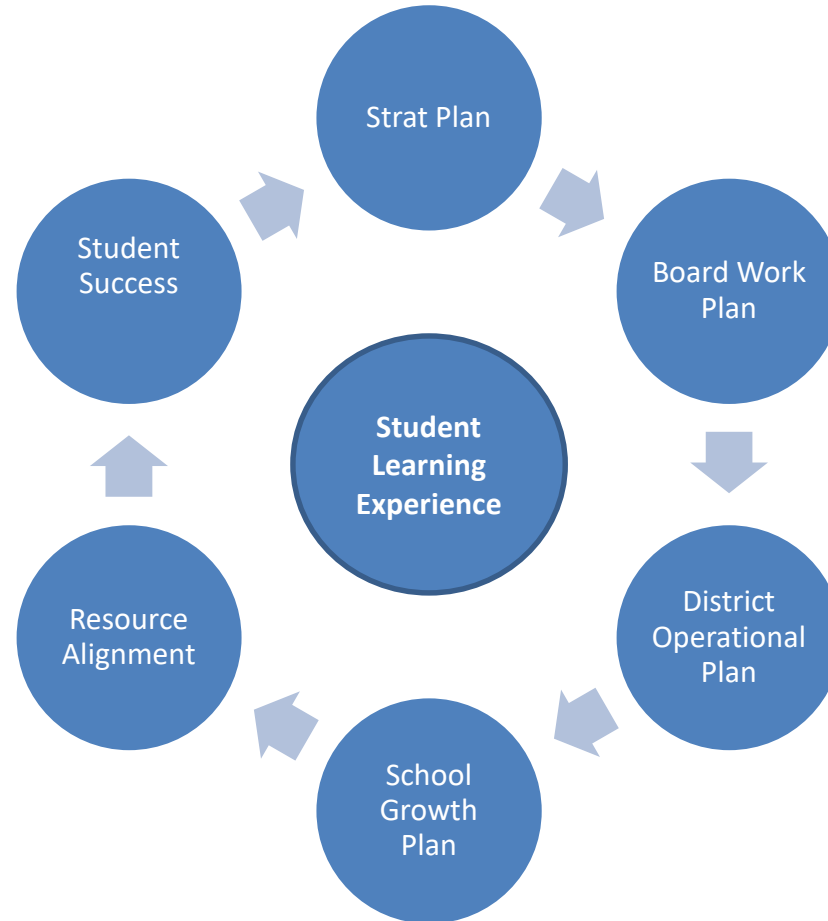
- Facilities and Minor Capital Staff Weekly Meetings with Superintendent
- Administrators Meeting
- Deputy Minister Meetings
- Human Resources Bi-Weekly Meetings
- Victoria High School Seismic Project Bi-Weekly Meetings
- Board and Committee meetings
- Weekly Budget Meetings with Finance Team
- Personal Information Directory Planning Meeting
- District Allocation Working Group Meetings
- BCASBO Budget Planning Workshop Panel Member
- Student Rep Dinner Meeting
- Facilities/Operations/Transportation/Health & Safety/Technology Budget Meetings
- Island Zone BCASBO Meeting
- SD61 & Bays United Semi-Annual Joint Use Meeting
- New Capital Asset Planning System Overview

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Budget 2021-2022

Date: March 29, 2021
Presented to: Board of Education – Regular Open
Presented by: Kim Morris, Secretary-Treasurer

Alignment



Shift

2020-2021

- Rollover
- Surplus to balance
- Some anecdotal and some data
- Initiatives rolled over, some new, not explicit
- Here's your budget
- Silo
- Student success

2021-2022

- Shift: Year 2/5
- **Live within our means**
- Larger focus on data
- Initiatives focus
- Return on investment (ROI)
- What's your plan?
- Alignment
- Improved student success

Operating

Draft 2: Deficit

- **Assumptions**
 - Numbers will change between start to finish and draft to draft
 - 2020-2021 status quo revenue and expense updated for:
 - Removal of non-contractual surplus & carry forward
 - Operating Grant based on Ministry 21-22 funding announcement
 - Other revenues
 - Projected surplus
 - Wages and benefits increases
 - 2021-2022 staffing levels
 - Department budgets

Draft 2: Deficit

Revenue		Expense	
20-21 Status Quo	214,540,539	20-21 Status Quo	214,540,539
Less Surplus	(10,822,003)	Less Identifiable Carry Forwards	(5,765,953)
Add 21-22 Operating Grant	6,563,864	Add Contractual or Other (Wages, Reserves & Board Motions)	1,963,465
Less 21-22 Revenue Other	(3,104,329)	Add Wage Increases & Staffing Levels	6,905,371
Add Projected Surplus & Carry Forward	3,700,000	Add Department Budget Services and Supplies	378,461
Estimated 21-22 Revenue	210,878,071	Estimated 21-22 Expense	218,021,883
		Expenses > Revenue = Deficit	7,143,812

Draft 2: Revenue

• Changes from 20-21	Draft 2
– Operating Grant	\$6,563,864
– Teachers' Labour Settlement	(5,654,057)
– Tuition International	3,264,366
– Surplus	(7,122,003)
– Other	<u>(714,639)</u>
– Total Decrease in Revenue	(3,662,469)

Draft 2: Operating Grant

• Changes from 20-21	Draft 1	Draft 2
– Regular Enrolment	(\$246,032)	\$6,060,217
– Enrolment Decline Supplement	(\$375,369)	(375,369)
– Unique Student Need	(\$223,560)	920,695
– Equity of Opportunity	0	(178,385)
– Salary Differential	(\$ 8,351)	(7,700)
– Unique Geographic Factors	0	(11,710)
– Curriculum & Learning Support	0	(2,663)
– February Collection	+ 36,449	46,577
– May Collection	+ 101,030	110,329

Draft 2: Expense

• Changes from 20-21	Draft 2
– Wages (Collective Agreement Increases and 21-22 Staffing Adjustments)	\$4,871,901
– Benefits	1,138,085
– Services & Supplies	<u>(2,528,642)</u>
– Total Increase in Expense	\$3,481,344

Draft 2: Deficit

- Changes from 20-21
 - Decrease in Revenue
 - Increase in Expense
 - Total Draft 2 Deficit

Draft 2

3,662,469

3,481,344

\$7,143,813

Draft 2: Deficit

- \$7,143,813
- **Staff identifying**
 - strategic plan alignment (initiatives)
 - balancing strategies (savings)
 - alternate sources of funding (non-operating funds)
 - fully funded collective agreement increases (advocacy)
 - 2020-2021 Ministry holdback announcement and potential application to 21-22
- **Draft 3 – April 13th**
 - Superintendent (Staff) Recommendations
 - Balanced
 - Reading 2 on the floor for two weeks

Next Steps: Draft 3 and Beyond?

- Alignment: what is the MOST IMPORTANT?
- Balancing strategies and consultation with stakeholders & public
- Identify initiatives or practices no longer needed
- Make space for priorities
- Continue to monitor enrolment
- Ministry 20-21 holdback announcement
- Continue to monitor surplus projection
- Extend the process for meaningful input and decision-making
- Conservative spring staffing processes commence per Collective Agreement timelines

Informing the Board

- Extension of budget process to May 31
- Working sessions to understand considerations and impacts of options
- Presentations from stakeholders
- Feedback from public
- Other

Stakeholder Consultation

- Labour management/liaison meetings (unions)
- Administrators' meetings
- Staff and/or other meetings as invited
- Information session(s) to understand considerations and impacts
- Survey and/or other feedback tool
- Presentations to Trustees
- Other?

Public Consultation

- Information session(s) to understand considerations & impacts
- Survey or other feedback tool
- Written submissions
- Other?

First Reading: Operating

- \$218,021,883 (will change for second & third reading)

First Reading: Special Purpose

- \$27,658,352 (may change for second & third reading)

- **MOE restricted special purpose**

- Community LINK
- Ready Set Learn
- Strong Start
- Classroom Enhancement Fund
- Federal French (OLEP)

- **Non-MOE restricted special purpose**

- School Generated (non-public) Fund
- Scholarships/Bursaries

Special Purpose Funds (Schedule 3A)			2020-2021 Preliminary	2020-2021 Amended	2021-2022 Preliminary	Prelim vs Amended
Grants						
Annual Facilities Grant	MOE	AFG	810,279	811,400	810,279	-0.14%
Learning Improvement	MOE	LIF	665,523	665,523	657,183	-1.25%
Special Education Technology	MOE	SET	121,318	122,318	253,960	107.62%
Strong Start	MOE	SS	192,000	193,619	192,000	-0.84%
Ready, Set, Learn	MOE	RSL	66,150	91,224	66,150	-27.49%
Federal French	MOE	OLEP	398,099	534,982	407,238	-23.88%
Community LINK	MOE	LINK	3,943,638	3,778,243	4,198,998	11.14%
Classroom Enhancement Fund - Overhead	MOE	CEF-O	702,459	702,459	702,459	0.00%
Classroom Enhancement Fund - Staffing	MOE	CEF-S	15,342,189	17,366,524	15,629,872	-10.00%
Classroom Enhancement Fund - Remedies	MOE	CEF-R	-	1,599,866	-	-100.00%
First Nation Student Transportation	MOE	FNST	-	21,601	-	-100.00%
Mental Health in Schools	MOE	MHS	-	48,000	-	-100.00%
Changing Results for Young Children	MOE	CRYC	-	48,990	-	-100.00%
Safe Return to School Grant (Prov)	MOE	SRS	-	1,552,257	-	-100.00%
Safe Return to Class Grant (Fed)	MOE	SRC	-	7,254,152	-	-100.00%
Provincial Inclusion Outreach	MOE	PIO	774,804	777,045	814,473	4.82%
Scholarship & Bursary	Internal	Sship	30,000	32,000	32,000	0.00%
School Generated Funds	Internal	SGF	3,530,000	3,516,300	3,514,400	-0.05%
Ledger School	Internal	Ledger	357,571	358,571	366,840	2.31%
Estate Trust	Internal	Estate	11,000	13,763	12,500	-9.18%
Total			26,945,030	39,488,837	27,658,352	-29.96%
Carry Forward (Opening Balances)			4,215,100	6,644,955	4,649,394	-30.03%
Closing Balances			4,235,664	4,749,754	4,472,494	-5.84%

First Reading: Capital

- \$12,451,527 (may change for second & third reading)
- **Major Capital**
 - Vic High
 - Other?
- **Minor Capital**
 - Carbon Neutral Projects
 - School Enhancement Projects
 - Playground Replacement
 - Building Envelope Program

First Reading: Consolidated

• Operating	\$218,021,883
• Special Purpose	\$ 27,658,352
• Capital	<u>\$ 12,451,527</u>
• Total Budget Bylaw Amount	\$258,131,762

ThoughtExchange

- Launches March 29
- Last Year:

What are the most important things we can do in the Greater Victoria School District to meaningful support learning opportunities for students?

- This Year?

The student experience is at the heart of all we do in SD61. What are the most important changes you would make to your (child's/students'/own) learning and school environment to improve the student experience?"

Student Symposium

- Re-Scheduled: April 6th

Talking Tables

- Re-schedule: TBD

Process

Mar 8	Operations Policy & Planning Committee	Structural Surplus/Deficit
MINISTRY FUNDING ANNOUNCEMENT - MARCH 12		
SPRING BREAK - MARCH 15 to 26		
Mar 29	Regular Open Board Meeting	First Reading of Budget Bylaw (Revenue) & Status Quo Expenses; Structural Surplus/Deficit
Apr 13	SPECIAL Open Board Meeting	Superintendent's (Staff's) Recommendation/ Second Reading put on the floor
Apr 19	Operations Policy & Planning Committee	Superintendent's Recommendations/Clarifying Questions/FAQ
Apr 26	Regular Open Board Meeting	Stakeholder Final Comments to Board/Board Debate & Changes/ Second & Third Reading: APPROVED

Key Milestones

March 29

First reading bylaw passed

April 13

Second reading bylaw on the floor

~~April 30~~ **NEW** May 17

Second & third reading passed

~~April 30~~ **NEW** May 31

Budget complete

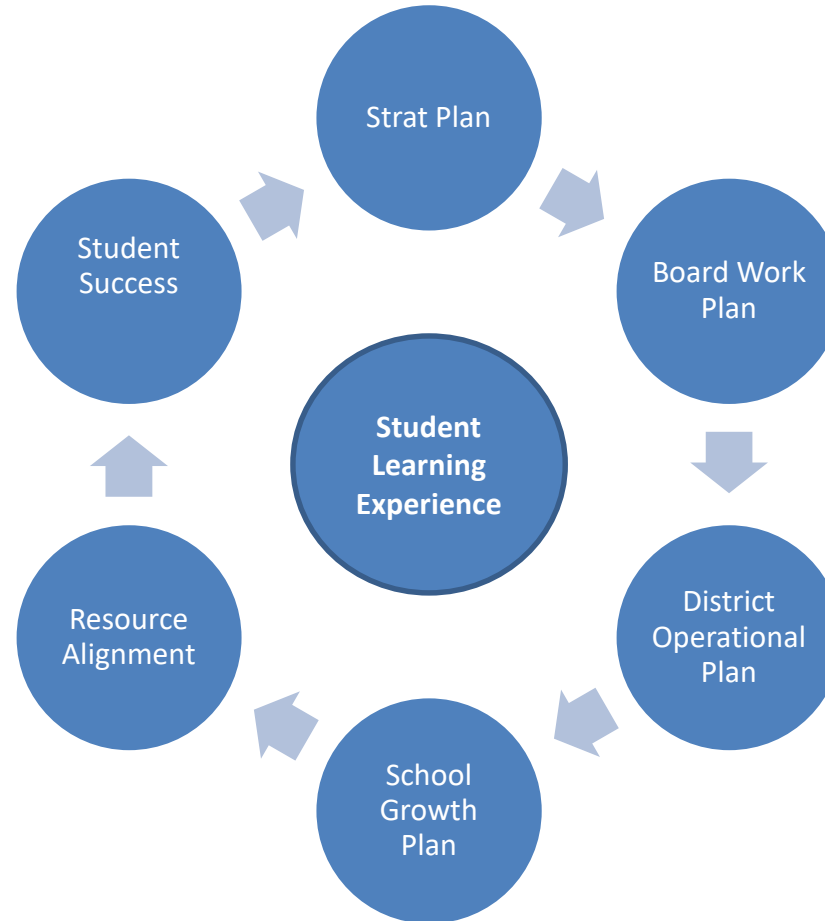
May-June

Staffing processes commence & conclude

Parting Thoughts

- **Deficit:**
 - Will require savings, revenue generation and/or higher surplus
 - Choices
 - Analysis to understand impact of changes
 - Alignment to strategic plan paramount
 - Time to make informed decisions
 - **Live within our means**

Alignment



Annual Budget

School District No. 61 (Greater Victoria)

June 30, 2022

School District No. 61 (Greater Victoria)

June 30, 2022

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 61 (GREATER VICTORIA) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2021/2022 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 61 (Greater Victoria) Annual Budget Bylaw for fiscal year 2021/2022.
3. The attached Statement 2 showing the estimated revenue and expense for the 2021/2022 fiscal year and the total budget bylaw amount of \$258,131,762 for the 2021/2022 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2021/2022.

READ A FIRST TIME THE _____ DAY OF _____, 2021;

READ A SECOND TIME THE _____ DAY OF _____, 2021;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2021;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 61 (Greater Victoria) Annual Budget Bylaw 2021/2022, adopted by the Board the _____ DAY OF _____, 2021.

Secretary Treasurer

School District No. 61 (Greater Victoria)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2022

	2022 Annual Budget	2021 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	19,373,995	19,699,025
Adult	31,344	37,000
Other	10,500	47,125
Total Ministry Operating Grant Funded FTE's	19,415,839	19,783,150
Revenues	\$	\$
Provincial Grants		
Ministry of Education	216,081,028	216,339,721
Other	112,750	50,000
Tuition	12,242,537	8,333,604
Other Revenue	5,208,682	5,195,141
Rentals and Leases	1,779,874	1,815,064
Investment Income	415,552	1,150,200
Amortization of Deferred Capital Revenue	7,969,213	7,522,773
Total Revenue	243,809,636	240,406,503
Expenses		
Instruction	211,102,098	204,958,740
District Administration	6,328,250	6,083,638
Operations and Maintenance	38,409,241	38,271,527
Transportation and Housing	1,292,173	1,157,630
Total Expense	257,131,762	250,471,535
Net Revenue (Expense)	(13,322,126)	(10,065,032)
Budgeted Allocation (Retirement) of Surplus (Deficit)	3,700,000	7,046,806
Budgeted Surplus (Deficit), for the year	(9,622,126)	(3,018,226)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)	(7,143,812)	
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(2,478,314)	(3,018,226)
Budgeted Surplus (Deficit), for the year	(9,622,126)	(3,018,226)

School District No. 61 (Greater Victoria)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2022

	2022 Annual Budget	2021 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	217,021,883	210,216,236
Operating - Tangible Capital Assets Purchased	1,000,000	1,339,270
Special Purpose Funds - Total Expense	27,658,352	26,945,030
Capital Fund - Total Expense	12,451,527	13,310,269
Capital Fund - Tangible Capital Assets Purchased from Local Capital		1,795,502
Total Budget Bylaw Amount	258,131,762	253,606,307

Approved by the Board

Signature of the person of the Commission
Signature of the Superintendent
Signature of the Secretary Treasurer

DRAFT

Designed
Designed

School District No. 61 (Greater Victoria)

Statement 4

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2022

	2022 Annual Budget \$	2021 Annual Budget \$
Surplus (Deficit) for the year	(13,322,126)	(10,065,032)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(1,000,000)	(1,339,270)
From Local Capital		(1,795,502)
From Deferred Capital Revenue	(49,712,864)	(16,538,430)
Total Acquisition of Tangible Capital Assets	(50,712,864)	(19,673,202)
Amortization of Tangible Capital Assets	11,451,527	11,880,269
Total Effect of change in Tangible Capital Assets	(39,261,337)	(7,792,933)
Use of Prepaid Expenses	-	-
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(52,583,463)	(17,857,965)

School District No. 61 (Greater Victoria)

Schedule 2

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2022

	2022 Annual Budget \$	2021 Annual Budget \$
Revenues		
Provincial Grants		
Ministry of Education	190,981,576	191,590,691
Other	112,750	50,000
Tuition	12,242,537	8,333,604
Other Revenue	1,708,682	1,689,341
Rentals and Leases	1,779,874	1,815,064
Investment Income	352,652	1,030,000
Total Revenue	207,178,071	204,508,700
Expenses		
Instruction	184,254,025	178,823,989
District Administration	6,328,250	6,083,638
Operations and Maintenance	25,147,435	24,150,979
Transportation and Housing	1,292,173	1,157,630
Total Expense	217,021,883	210,216,236
Net Revenue (Expense)	(9,843,812)	(5,707,536)
Budgeted Prior Year Surplus Appropriation	3,700,000	7,046,806
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(1,000,000)	(1,339,270)
Total Net Transfers	(1,000,000)	(1,339,270)
Budgeted Surplus (Deficit), for the year	(7,143,812)	-

School District No. 61 (Greater Victoria)

Schedule 2A

Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2022

	2022 Annual Budget \$	2021 Annual Budget \$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	188,753,064	183,882,816
ISC/LEA Recovery	(966,444)	(1,030,941)
Other Ministry of Education Grants		
Pay Equity	2,896,617	2,896,617
Funding for Graduated Adults	100,287	59,092
Student Transportation Fund	20,027	20,027
Support Staff Benefits Grant	193,437	91,283
Teachers' Labour Settlement Funding		5,654,057
FSA Scorer Grant	17,740	17,740
Summer School Operating Grant Reduction	(33,152)	-
Total Provincial Grants - Ministry of Education	190,981,576	191,590,691
Provincial Grants - Other	112,750	50,000
Tuition		
Summer School Fees	-	28,581
Continuing Education	7,000	22,500
International and Out of Province Students	12,217,537	8,273,723
Distributed Learning	18,000	8,800
Total Tuition	12,242,537	8,333,604
Other Revenues		
Funding from First Nations	966,444	1,030,941
Miscellaneous		
Odyssey French Language Assistant Funding	27,100	26,800
Indigenous Education Curriculum Project	5,000	10,000
Cafeteria Revenue	55,000	120,000
International Student Program Revenues	319,057	434,000
ArtsStarts Grant	17,600	17,600
BC Hydro Commercial Energy Manager Program Funding	37,500	50,000
Miscellaneous	280,981	-
Total Other Revenue	1,708,682	1,689,341
Rentals and Leases	1,779,874	1,815,064
Investment Income	352,652	1,030,000
Total Operating Revenue	207,178,071	204,508,700

School District No. 61 (Greater Victoria)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Object

Year Ended June 30, 2022

	2022 Annual Budget \$	2021 Annual Budget \$
Salaries		
Teachers	94,201,882	91,528,262
Principals and Vice Principals	14,732,950	14,147,870
Educational Assistants	18,889,880	18,886,902
Support Staff	19,432,605	18,802,445
Other Professionals	4,957,013	4,798,558
Substitutes	8,442,798	8,139,995
Total Salaries	160,657,128	156,304,032
Employee Benefits	36,774,022	36,182,266
Total Salaries and Benefits	197,431,150	192,486,298
Services and Supplies		
Services	5,435,746	4,092,856
Student Transportation	1,076,545	1,019,460
Professional Development and Travel	768,452	674,017
Rentals and Leases	109,851	115,235
Dues and Fees	105,199	96,315
Insurance	420,003	372,000
Supplies	7,074,107	6,847,371
Utilities	4,600,830	4,512,684
Total Services and Supplies	19,590,733	17,729,938
Total Operating Expense	217,021,883	210,216,236

School District No. 61 (Greater Victoria)

Schedule 2C

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2022

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	70,280,292	5,397,156	2,242,053	241,022	311,425	6,403,023	84,874,971
1.03 Career Programs	894,943	122,923	328,708			32,097	1,378,671
1.07 Library Services	2,131,855			401,369		76,940	2,610,164
1.08 Counselling	3,068,364					107,554	3,175,918
1.10 Special Education	10,208,860	416,741	15,650,574	220,609		982,146	27,478,930
1.30 English Language Learning	2,056,598	84,079		12,116		74,223	2,227,016
1.31 Indigenous Education	596,903	140,132	613,392	46,431	132,653	39,109	1,568,620
1.41 School Administration		8,273,243		4,149,189		45,000	12,467,432
1.60 Summer School							-
1.61 Continuing Education	159,459	28,758		59,464		5,543	253,224
1.62 International and Out of Province Students	4,753,763			857,293	750,196	218,566	6,579,818
1.64 Other							-
Total Function 1	94,151,037	14,463,032	18,834,727	5,987,493	1,194,274	7,984,201	142,614,764
4 District Administration							
4.11 Educational Administration		169,266		374,263	846,813	13,898	1,404,240
4.40 School District Governance					333,878		333,878
4.41 Business Administration		100,652		1,223,014	1,369,937	36,028	2,729,631
Total Function 4	-	269,918	-	1,597,277	2,550,628	49,926	4,467,749
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	50,845		55,153	321,162	961,146	7,345	1,395,651
5.50 Maintenance Operations				10,457,330	141,492	326,534	10,925,356
5.52 Maintenance of Grounds				997,396		74,792	1,072,188
5.56 Utilities							-
Total Function 5	50,845	-	55,153	11,775,888	1,102,638	408,671	13,393,195
7 Transportation and Housing							
7.41 Transportation and Housing Administration				25,549	109,473		135,022
7.70 Student Transportation				46,398			46,398
Total Function 7	-	-	-	71,947	109,473	-	181,420
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	94,201,882	14,732,950	18,889,880	19,432,605	4,957,013	8,442,798	160,657,128

School District No. 61 (Greater Victoria)

Schedule 2C

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2022

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2022 Annual Budget	2021 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	84,874,971	19,813,798	104,688,769	4,614,978	109,303,747	108,032,881
1.03 Career Programs	1,378,671	320,326	1,698,997	944,973	2,643,970	1,832,970
1.07 Library Services	2,610,164	612,681	3,222,845		3,222,845	3,168,229
1.08 Counselling	3,175,918	742,633	3,918,551		3,918,551	3,796,913
1.10 Special Education	27,478,930	6,398,843	33,877,773	1,063,708	34,941,481	34,468,816
1.30 English Language Learning	2,227,016	517,931	2,744,947	177,793	2,922,740	3,127,695
1.31 Indigenous Education	1,568,620	342,105	1,910,725	479,686	2,390,411	2,647,518
1.41 School Administration	12,467,432	2,672,015	15,139,447		15,139,447	14,539,319
1.60 Summer School	-		-		-	174,352
1.61 Continuing Education	253,224	58,637	311,861	7,746	319,607	370,795
1.62 International and Out of Province Students	6,579,818	1,505,315	8,085,133	1,253,343	9,338,476	6,650,753
1.64 Other	-		-	112,750	112,750	13,748
Total Function 1	142,614,764	32,984,284	175,599,048	8,654,977	184,254,025	178,823,989
4 District Administration						
4.11 Educational Administration	1,404,240	284,741	1,688,981	281,875	1,970,856	1,931,344
4.40 School District Governance	333,878	33,963	367,841	167,388	535,229	514,939
4.41 Business Administration	2,729,631	588,737	3,318,368	503,797	3,822,165	3,637,355
Total Function 4	4,467,749	907,441	5,375,190	953,060	6,328,250	6,083,638
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	1,395,651	287,408	1,683,059	633,333	2,316,392	2,192,661
5.50 Maintenance Operations	10,925,356	2,333,961	13,259,317	3,161,948	16,421,265	15,814,167
5.52 Maintenance of Grounds	1,072,188	222,641	1,294,829	360,194	1,655,023	1,628,867
5.56 Utilities	-		-	4,754,755	4,754,755	4,515,284
Total Function 5	13,393,195	2,844,010	16,237,205	8,910,230	25,147,435	24,150,979
7 Transportation and Housing						
7.41 Transportation and Housing Administration	135,022	27,151	162,173	3,307	165,480	157,670
7.70 Student Transportation	46,398	11,136	57,534	1,069,159	1,126,693	999,960
Total Function 7	181,420	38,287	219,707	1,072,466	1,292,173	1,157,630
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	160,657,128	36,774,022	197,431,150	19,590,733	217,021,883	210,216,236

DRAFT - Not Finalized

March 25, 2021 8:42

School District No. 61 (Greater Victoria)

Schedule 3

Annual Budget - Special Purpose Revenue and Expense

Year Ended June 30, 2022

	2022 Annual Budget \$	2021 Annual Budget \$
Revenues		
Provincial Grants		
Ministry of Education	24,099,452	23,374,030
Other Revenue	3,500,000	3,505,800
Investment Income	58,900	65,200
Total Revenue	27,658,352	26,945,030
Expenses		
Instruction	26,848,073	26,134,751
Operations and Maintenance	810,279	810,279
Total Expense	27,658,352	26,945,030
Budgeted Surplus (Deficit), for the year	-	-

School District No. 61 (Greater Victoria)

Schedule 3A

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2022

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	Special Education Technology	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$		\$	\$
Deferred Revenue, beginning of year			673,304		3,681,822				200,000
Add: Restricted Grants									
Provincial Grants - Ministry of Education	810,279	657,183		253,960		192,000	66,150	407,238	3,998,998
Other			6,100		3,500,000				
Investment Income			49,000		14,400				
	810,279	657,183	55,100	253,960	3,514,400	192,000	66,150	407,238	3,998,998
Less: Allocated to Revenue	810,279	657,183	32,000	253,960	3,514,400	192,000	66,150	407,238	4,198,998
Deferred Revenue, end of year	-	-	696,404	-	3,681,822	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education	810,279	657,183		253,960		192,000	66,150	407,238	4,198,998
Other Revenue					3,500,000				
Investment Income			32,000		14,400				
	810,279	657,183	32,000	253,960	3,514,400	192,000	66,150	407,238	4,198,998
Expenses									
Salaries									
Teachers				97,856				68,499	366,061
Principals and Vice Principals				5,221				56,053	17,977
Educational Assistants		531,066		95,007		147,569			329,898
Support Staff									108,439
Substitutes		21,569			30,000	2,544		60,000	27,105
	-	552,635	-	198,084	30,000	150,113	-	184,552	849,480
Employee Benefits		104,548		43,334	5,160	35,833		37,753	199,381
Services and Supplies	810,279		32,000	12,542	3,479,240	6,054	66,150	184,933	3,150,137
	810,279	657,183	32,000	253,960	3,514,400	192,000	66,150	407,238	4,198,998
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 61 (Greater Victoria)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2022

Schedule 3A

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Ledger School	Provincial Inclusion Outreach	Estate Trust	TOTAL
	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year					94,268	4,649,394
Add: Restricted Grants						
Provincial Grants - Ministry of Education	702,459	15,629,872	366,840	814,473		23,899,452
Other						3,506,100
Investment Income					12,500	75,900
	702,459	15,629,872	366,840	814,473	12,500	27,481,452
Less: Allocated to Revenue	702,459	15,629,872	366,840	814,473	12,500	27,658,352
Deferred Revenue, end of year	-	-	-	-	94,268	4,472,494
Revenues						
Provincial Grants - Ministry of Education	702,459	15,629,872	366,840	814,473		24,099,452
Other Revenue						3,500,000
Investment Income					12,500	58,900
	702,459	15,629,872	366,840	814,473	12,500	27,658,352
Expenses						
Salaries						
Teachers		12,645,528	191,580	205,352		13,574,876
Principals and Vice Principals			7,542	16,745		103,538
Educational Assistants			68,438	165,806		1,337,784
Support Staff	168,925			27,231		304,595
Substitutes	422,933		9,030			573,181
	591,858	12,645,528	276,590	415,134	-	15,893,974
Employee Benefits	110,601	2,984,344	64,614	91,857		3,677,425
Services and Supplies			25,636	307,482	12,500	8,086,953
	702,459	15,629,872	366,840	814,473	12,500	27,658,352
Net Revenue (Expense)	-	-	-	-	-	-

School District No. 61 (Greater Victoria)

Schedule 4

Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2022

	2022 Annual Budget			2021 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Ministry of Education	1,000,000		1,000,000	1,375,000
Investment Income		4,000	4,000	55,000
Amortization of Deferred Capital Revenue	7,969,213		7,969,213	7,522,773
Total Revenue	8,969,213	4,000	8,973,213	8,952,773
Expenses				
Operations and Maintenance	1,000,000		1,000,000	1,430,000
Amortization of Tangible Capital Assets				
Operations and Maintenance	11,451,527		11,451,527	11,880,269
Total Expense	12,451,527	-	12,451,527	13,310,269
Net Revenue (Expense)	(3,482,314)	4,000	(3,478,314)	(4,357,496)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	1,000,000		1,000,000	1,339,270
Total Net Transfers	1,000,000	-	1,000,000	1,339,270
Other Adjustments to Fund Balances				
Total Other Adjustments to Fund Balances	-	-	-	
Budgeted Surplus (Deficit), for the year	(2,482,314)	4,000	(2,478,314)	(3,018,226)

ESTIMATED OPERATING GRANT 2021-2022

March 12, 2021 Ministry Funding Announcement for 2021-2022

March 12, 2021 Ministry Funding Announcement for 2021-2022										A			B			D (A-B)			March 2020 Funding Announcement Rates			Increase / (Decrease)			%		
School District #			61			Greater Victoria			Feb 2021			Sept 2020			Estimate 2021-2022 vs 2020-2021												
										2021-2022			2020-2021														
(Incl. Adult FTE & Feb/May)										19,322			19,352			(30)											
SEPTEMBER																											
1. Student Base Allocation:																											
=		19,097.745		= School-age FTE x				\$7,885				150,585,719		144,448,007		6,137,713				\$7,560		\$325		4.30%			
=		13.125		= Continuing Education FTE x				\$7,885				103,491		85,050		18,441				\$7,560		\$325		4.30%			
=		198.000		= Alternate Schools FTE x				\$7,885				1,561,230		1,640,520		(79,290)				\$7,560		\$325		4.30%			
=		13.500		= Distributed Learning School Age FTE x				\$6,360				85,860		102,556		(16,696)				\$6,100		\$260		4.26%			
=		130.000		= number of Home School students x				\$250				32,500		32,500		0				\$250		\$0		0.00%			
=		5.000		= Course Challenges x				\$246				1,230		1,180		50				\$236		\$10		4.24%			
		19,322.370		= September Enrolment								152,370,030		146,309,813		6,060,217											
2. Supplement for Enrolment Decline 1 to 4%																											
		Sept 2020 Enrol		19,322.370		Sept 2019 Enrol		19,351.942				(29.572)															
												-0.15%															
		Enrolment Decline		(223)		Basic Allocation		\$7,885		x 50%		0		375,369		(375,369)											
3. Unique Student Needs																											
		a. English Language																									
				1,844.0		= ESL FTE x		\$1,585		\$2,922,740		2,922,740		2,802,880		119,860		\$1,520		\$65		4.28%					
		b. Indigenous Education																									
				1,354.0		= Indigenous FTE x		\$1,565		\$2,119,010		2,119,010		2,031,000		88,010		\$1,500		\$65		4.33%					
		c. Special Education																									
		- Level 1:		20.0		= Level 1 FTE x		\$44,850		\$897,000		897,000		989,000		(92,000)		\$43,000		\$1,850		4.30%					
Incl Feb Est		- Level 2:		805.0		= Level 2 FTE x		\$21,280		\$17,130,400		17,130,400		16,462,800		667,600		\$20,400		\$880		4.31%					
		- Level 3:		420.0		= Level 3 FTE x		\$10,750		\$4,515,000		4,515,000		4,377,500		137,500		\$10,300		\$450		4.37%					
		d. Adult Education																									
				9.5938		= Adult FTE x		\$5,030		\$48,257		48,257		48,531		(275)		\$4,823		\$207		4.29%					

ESTIMATED OPERATING GRANT 2021-2022

March 12, 2021 Ministry Funding Announcement for 2021-2022

March 12, 2021 Ministry Funding Announcement for 2021-2022			A	B	D (A-B)	March 2020 Funding Announcement Rates	Increase / (Decrease)	%
School District #	61	Greater Victoria	Feb 2021	Sept 2020	Estimate 2021-2022 vs 2020-2021			
			2021-2022	2020-2021				
			(Incl. Adult FTE & Feb/May)	19,322	19,352	(30)		
FEBRUARY								
Student Base Allocation:								
=	11.38	= School Age FTE - Continuing Ed	\$7,885	89,692	49,140	40,552		
=	7.75	= Adult FTE - Continuing Ed	\$5,030	38,983	63,905	(24,922)		
=	0.00	= K-Gr 9 School Age FTE - Distr Lrn	\$3,180	0	0	0		
=	16.88	= Gr 10-12 School Age FTE - Distr Lrn	\$6,360	107,325	73,200	34,125		
=	2.13	= Adult FTE - Distr Lrn	\$5,030	10,689	13,866	(3,177)		
Special Education Enrolment Growth								
- Level 1:	0.0	= Level 1 FTE x	\$22,425	0	0	0		
- Level 2:	0.0	= Level 2 FTE x	\$10,640	0	0	0		
- Level 3:	0.0	= Level 3 FTE x	\$5,375	0	0	0		
=	0	= Newcomer Refugees	\$3,943	0	0	0		
=	0	= ELL Supplement - Newcomer Refugee	\$793	0	0	0		
Total February			246,688	200,111	46,577			
MAY								
Student Base Allocation:								
=	11.75	= School Age FTE - Continuing Ed	\$7,885	92,649	0	92,649		
=	10.00	= Adult FTE - Continuing Ed	\$5,030	50,300	48,230	2,070		
=	0.00	= K-Gr 9 School Age FTE - Distr Lrn	\$2,120	0	0	0		
=	11.63	= Gr 10-12 School Age FTE - Distr Lrn	\$6,360	73,935	58,713	15,223		
=	1.88	= Adult FTE - Distr Lrn	\$5,030	9,431	9,043	388		
Total May			226,315	115,986	110,329			
TOTAL OPERATING GRANT 2021-2022			188,753,063	181,909,015	6,563,864			

2021-2022 Preliminary Operating Budget - Draft 2 (First Reading) Structural Deficit - March 29, 2021

	2020-2021 Preliminary	2020-2021 Amended	2021-2022 Status Quo	Remove 2019- 2020 Identifiable Carry Forwards	Add Back Wage Increases Paid from Surplus & Other	Draft 1: 2021- 2022 Structural Deficit March 8	Draft 2: 2021-2022 First Reading March 29	2021-2022 Preliminary	Total Change from Previous Year
REVENUE									
Operating Grant, Ministry of Education	183,882,816	182,189,199	182,189,199			(715,834)	7,279,699	188,753,064	6,563,865
Pay Equity	2,896,617	2,896,617	2,896,617				0	2,896,617	0
Graduated Adults	59,092	111,243	111,243				(10,956)	100,287	(10,956)
Student Transportation Supplement	20,027	20,027	20,027				0	20,027	0
Support Staff Benefits Grant	91,283	193,437	193,437				0	193,437	0
Teachers' Labour Settlement	5,654,057	5,654,057	5,654,057				(5,654,057)	0	(5,654,057)
Early Career Mentorship Funding	0	435,000	435,000				(435,000)	0	(435,000)
Provincial Assessment (Formerly FSA)	17,740	17,740	17,740				0	17,740	0
February Continuing Education Grant	0	41,850	41,850				(41,850)	0	(41,850)
May Continuing Education Grant	0	87,885	87,885				(87,885)	0	(87,885)
Equity in Action	0	3,000	3,000				(3,000)	0	(3,000)
Early Learning Framework Implementation	0	4,125	4,125				(4,125)	0	(4,125)
Summer Learning Adjustment	0	(7,310)	(7,310)			0	(25,842)	(33,152)	(25,842)
Provincial Grants - Other	50,000	112,019	112,019				731	112,750	731
Tuition - Summer School	28,581	1,720	1,720				(1,720)	0	(1,720)
Tuition - Continuing Education	22,500	7,000	7,000				0	7,000	0
Tuition - Distributing Learning	8,800	18,000	18,000				0	18,000	0
Tuition - International	8,273,723	8,953,171	8,953,171				3,264,366	12,217,537	3,264,366
Odyssey French Language Assistant Funding	26,800	0	0				27,100	27,100	27,100
Aboriginal Nations Education Curriculum Project	10,000	5,000	5,000				0	5,000	0
Cafeteria	120,000	55,000	55,000				0	55,000	0
Other Revenues - International	434,000	501,013	501,013				(181,956)	319,057	(181,956)
Arts Starts Grant	17,600	0	0				17,600	17,600	17,600
BC Hydro Energy Manager Support							37,500	37,500	37,500
Industry Training Authority (ITA)	0	190,000	190,000				(15,000)	175,000	(15,000)
Miscellaneous	50,000	153,935	153,935				(47,954)	105,981	(47,954)
Rentals and Leases	1,815,064	1,550,957	1,550,957				228,917	1,779,874	228,917
Interest	1,030,000	523,851	523,851				(171,199)	352,652	(171,199)
Surplus Appropriation	7,046,806	10,822,003	10,822,003	(10,822,003)			3,700,000	3,700,000	(7,122,003)
TOTAL REVENUE	211,555,506	214,540,539	214,540,539	(10,822,003)	0	(715,834)	7,875,369	210,878,071	(3,662,468)
EXPENSES									
WAGES									
Teachers	91,528,262	89,963,160	89,963,160	(926,212)	926,212	(201,665)	4,440,387	94,201,882	4,238,722
Principals and Vice Principals	14,147,870	13,786,046	13,786,046	(408,494)	77,057		1,278,341	14,732,950	946,904
Education Assistants (131)	18,861,902	16,377,805	16,377,805			(181,393)	663,894	16,860,306	482,501
Aboriginal Support Assistants (131)	0	998,985	998,985				(838,736)	160,249	(838,736)
Noon Hour Supervision (131)	0	1,331,029	1,331,029				15,284	1,346,313	15,284

2021-2022 Preliminary Operating Budget - Draft 2 (First Reading) Structural Deficit - March 29, 2021

	2020-2021 Preliminary	2020-2021 Amended	2021-2022 Status Quo	Remove 2019- 2020 Identifiable Carry Forwards	Add Back Wage Increases Paid from Surplus & Other	Draft 1: 2021- 2022 Structural Deficit March 8	Draft 2: 2021-2022 First Reading March 29	2021-2022 Preliminary	Total Change from Previous Year
Library Assistants (142)	0	372,710	372,710				28,659	401,369	28,659
Language Assistants	25,000	0	0				25,000	25,000	25,000
Clerical - Office	8,844,444	6,813,858	6,813,858	(8,625)			797,450	7,602,683	788,825
Maintenance	4,211,671	3,558,146	3,558,146	(179,020)			(145,406)	3,233,720	(324,426)
Grounds	0	832,408	832,408				164,988	997,396	164,988
Custodial	5,746,330	5,984,260	5,984,260	(48,773)			206,607	6,142,094	157,834
Transportation	0	48,216	48,216				(1,818)	46,398	(1,818)
Info Tech for Learning		1,186,074	1,186,074				320,883	1,506,957	320,883
Other Professional (Excluded)	4,574,463	4,564,258	4,564,258	(33,082)	33,082		159,095	4,723,353	159,095
Trustees	224,095	222,622	222,622				11,038	233,660	11,038
Substitutes - TTOCs	6,908,064	9,745,649	9,745,649	(321,742)			(2,200,364)	7,223,543	(2,522,106)
Substitutes - Support Staff Relief	1,231,931	0	0				1,219,255	1,219,255	1,219,255
SUB-TOTAL WAGES	156,304,032	155,785,226	155,785,226	(1,925,948)	1,036,351	(383,059)	6,144,557	160,657,127	4,871,901
BENEFITS	36,182,266	35,635,937	35,635,937	(233,784)	227,997	(84,273)	1,228,145	36,774,022	1,138,085
SUB-TOTAL WAGES AND BENEFITS	192,486,298	191,421,163	191,421,163	(2,159,732)	1,264,348	(467,332)	7,372,702	197,431,149	6,009,986
SERVICES AND SUPPLIES									
Services	4,092,856	6,299,832	6,299,832	(95,687)			(145,881)	6,058,264	(241,568)
Student Transportation	1,019,460	965,667	965,667				110,878	1,076,545	110,878
Professional Development and Travel	674,017	652,116	652,116	(6,492)			122,828	768,452	116,336
Rentals and Leases	115,235	111,354	111,354				(1,503)	109,851	(1,503)
Dues and Fees	96,315	117,027	117,027				(11,828)	105,199	(11,828)
Insurance	372,000	426,154	426,154				(6,151)	420,003	(6,151)
Supplies	6,847,371	9,034,542	9,034,542	(3,504,042)	699,117		844,490	7,074,107	(1,960,435)
Utilities	4,512,684	4,512,684	4,512,684				(534,372)	3,978,312	(534,372)
Capital Assets Purchased Transfer	1,339,270	1,000,000	1,000,000				0	1,000,000	0
Local Capital Transfer	0	0	0					0	0
SUB-TOTAL SERVICES AND SUPPLIES	19,069,208	23,119,376	23,119,376	(3,606,221)	699,117	0	378,461	20,590,733	(2,528,643)
TOTAL EXPENSES	211,555,506	214,540,539	214,540,539	(5,765,953)	1,963,465	(467,332)	7,751,163	218,021,882	3,481,343
SURPLUS (DEFICIT)	0	0	0	(5,056,050)	(1,963,465)	(248,502)	124,206	(7,143,812)	(7,143,811)

Office of the Secretary Treasurer

Kim Morris - Secretary Treasurer

TO: Board of Education
FROM: Kim Morris, Secretary Treasurer
DATE: March 29, 2021
RE: Lansdowne Land Disposal Public Engagement Plan

BACKGROUND

On March 3, 2021, the Conseil scolaire francophone de la Colombie-Britannique (CSF) and Greater Victoria School District released a joint media release stating their intentions for CSF to acquire 7.3 acres of Lansdowne lands for a future new school.

The land sale will allow the CSF to build a school that will permanently accommodate the growing school community of l'École Beausoleil and will dispose of surplus lands within the Greater Victoria School District and provide funding for seismic upgrades in existing schools.

Upon completion of the public engagement process, the Greater Victoria School District Board of Education will give final consideration to the disposal of the Lansdowne lands to School District 93 by three readings of a disposal bylaw. If approved, the CSF will then commence the municipal land-use process to rezone and subdivide the property.

For the past six years, the CSF has leased and operated l'École Beausoleil at the former Sundance Elementary location, from the Greater Victoria School District. The lease ended in June 2020 and CSF was granted an extension to June 2021 by School District No. 61. Sundance Elementary will be reopened in September 2021 as a Greater Victoria School District elementary school to meet the school district's growing need.

In 2018, Greater Victoria School District underwent a boundary review due to increasing enrolment and space pressures in some of its schools. A result of the review was the school district had to re-align school boundaries and find additional space to accommodate current and future catchment students in the communities of Victoria and Oak Bay. It was determined that the Sundance School building was required for Greater Victoria School District enrolment.

The Lansdowne property located in the Shelbourne neighbourhood of Saanich, BC is 25 acres in size and 7.3 acres have been determined to be surplus to the Greater Victoria School District's needs. A transfer of lands between two school districts does not require Ministry of Education approval.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Land disposal is undertaken per Greater Victoria School District Policy and Regulation 7710. As part of the land disposal process, the Greater Victoria School District intends to communicate:

- reasons for sale of the property;
- use of the proceeds of disposal;
- projected enrolment in the District;
- impact on District education programs;
- impact on community use of school buildings.

The Greater Victoria Board of Education will also engage with rightsholders, local governments, community organizations, neighbours adjacent to the property and the public and:

- shall give notice to existing tenants, licensees and other user groups;
- shall provide public notice (such as newspaper ads, open houses, District website, etc.).

Full policy and regulation attached.

PUBLIC ENGAGEMENT OBJECTIVES:

1. Increase awareness and understanding of the benefits and value of the land sale/acquisition to both public school districts;
2. Raise awareness about increasing pressures on school districts to fund capital projects including net zero projects, taking into account environmental considerations, where the Ministry funded option is not the chosen option;
3. Increase understanding about the future use of the lands;
4. Create opportunities for public to learn more, ask questions, and provide feedback about the plan prior to final consideration by the Board of Education.

KEY AUDIENCES

- GVSD Board and staff
- CSF Board and staff
- Lansdowne staff and students and PAC
- Lansdowne Feeder schools
- l'École Beausoleil
- Neighbouring properties within 100m
- Shelbourne community association
- Capital Region media
- District of Saanich
- Rightsholders *

* Rights and title-holders: Local First Nations will be consulted through a separate but parallel process. Discussions with Nations first on how they wish to proceed.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

PUBLIC ENGAGEMENT WORKPLAN

Draft engagement plan	March 24
Engagement plan approved by Board	March 29
Pre-engagement activities: <ul style="list-style-type: none">Draft content and develop materials	March 30 – April 1 April 6 - 9
Awareness raising: <ul style="list-style-type: none">Advertising, letters, website, social media, media release etc.	April 12 – April 20
Host virtual information session / Disseminate feedback survey	TBD April 27 - 29
Close survey	May 7
What We Heard summary report to Board	May 17
Board meeting to consider land disposal/Bylaw Reading 1	June 14 (Special Open prior to OPPS)
Board meeting to consider land disposal/Bylaw Readings 2 & 3	June 21

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve the public engagement plan to consult on the disposal of 7.3 acres at Lansdowne Middle School site, as presented.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

POLICY 7110

DISPOSAL OF REAL PROPERTY

The Greater Victoria Board of Education shall not dispose of land or improvements by sale, transfer, exchange or lease of 10 years or more unless such disposal is to another public Board of Education for educational purposes or is approved by the Minister of Education pursuant to Ministerial Order 193/08 'Disposal of Land or Improvements Order'.

The Greater Victoria Board of Education may, by way of lease, other than a lease of ten years or more, use their land and buildings for alternative community use.

Easements are not subject to this policy.

Greater Victoria School District

Adopted: May 1990
Revised: October 1990
Revised: January 1991
Revised: March 2004
Renamed and
Revised: April 19, 2010

REGULATION 7110

DISPOSAL OF REAL PROPERTY

The Greater Victoria Board of Education has the responsibility for the disposal of its real property, defined as lands, buildings and leases of ten years or more. Prior to offering real property for disposal, the Board of Education shall complete a consultation process in accordance with Policy and Regulation 1163, 'Consultation'. The following specific conditions apply to any consultation process with respect to all sales and long-term (ten years or more) leases of real property:

The Greater Victoria Board of Education shall consult with local governments, community organizations, neighbours adjacent to the property and the public and:

- shall give notice to existing tenants, licensees and other user groups.
- shall provide public notice (such as newspaper ads, open houses, District website, etc.)

As part of the consultation process, the Board of Education shall provide:

- reasons for sale of the property.
- use of the proceeds of disposal.
- projected enrolment in the District.
- impact on District education programs.
- impact on community use of school buildings.

The Greater Victoria Board of Education will ensure that:

- all sales are approved by School District 61 Bylaw in accordance with s.65(5) of the School Act and Ministerial Order M193/08.
- all leases are approved through bylaw as they are considered dispositions of interest in land.
- the Minister of Education is informed, in accordance with School Act, 96(3).

Easements are not subject to this Regulation.

Greater Victoria School District

Approved: November 1979

Revised: June 1982

Revised: March 2004

Renamed and

Revised: April 19, 2010

Modification to this document is not permitted without prior written consent from the Greater Victoria School District.



March 18, 2021

Ref: 245302

To: Secretary-Treasurer and Superintendent
School District No. 61 (Greater Victoria)

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2021/22

The Ministry is approaching Capital Plan Response Letters for the upcoming fiscal year in two stages, in response to school districts' 2021/22 Annual Five-Year Capital Plan submission as submitted to the Ministry prior to July 31, 2020.

This **initial** Capital Plan Response Letter identifies approved projects from the School Enhancement Program (SEP) and Carbon Neutral Capital Program (CNCP), and has been determined using the known base budgets for these programs for the 2021/22 fiscal year.

An **amended** Capital Plan Response Letter will follow in May to identify any additional approved projects under SEP and CNCP, reflecting any changes to program allocations announced through the Budget on April 20th. **Amended** letters will also identify supported and approved capital projects for the other minor and major capital programs, including:

- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)
- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)

The table below identifies the minor capital projects from the Ministry's 2021/22 annual capital programs that are approved for funding, and are able to proceed to procurement at this point in time.

MINOR CAPITAL PROJECTS

New projects for SEP and CNCP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Victoria High School	SEP - Exterior Wall Systems	\$800,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.
Mount Douglas Secondary	SEP - Exterior Wall Systems including window upgrades	\$450,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.
Spectrum Community	CNCP - HVAC Upgrade	\$650,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.

An Annual Programs Funding Agreement will accompany the **amended** Capital Plan Response Letter in May, which will outline specific Ministry and Board related obligations associated with all approved capital projects for the 2021/22 fiscal year.

Boards of Education will be required to adopt a single Capital Bylaw for their approved 2021/22 Five-Year Capital Plan, as identified in the **amended** Capital Plan Response Letter in May.

Lastly, the Ministry will provide Capital Plan Instructions for the upcoming 2022/23 Annual Five-Year Capital Plan submission in the coming weeks, in alignment with the launch of the Ministry's new online Capital Asset Planning System (CAPS) platform.

Please contact Capital Management Branch Director [Michael Nyikes](#) with any questions regarding this **initial** Capital Plan Response Letter or the Ministry's capital plan process.

Sincerely,



François Bertrand, Acting Executive Director
Capital Management Branch

pc: Michael Nyikes, Director, Capital Management Branch
Ravnit Aujla, Planning Officer, Capital Management Branch

SECTION 72 REPORT

Present:

Trustees Jordan Watters, Chair, Elaine Leonard, Vice-Chair, Nicole Duncan, Tom Ferris, Angie Hentze, Ryan Painter, Rob Paynter, and Ann Whiteaker

Sanctioned:

Trustee Diane McNally

Administration:

Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Harold Caldwell, Associate Superintendent, Colin Robert, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Chuck Morris, Director of Facilities Services, Jim Soles, Associate Director, Facilities Services, Lisa McPhail, Communications and Community Engagement Manager and Vicki Hanley, Recorder

The Board of Education discussed the following matters:

- Property
- Legal
- Governance
-

SECTION 72 REPORT

Present:

Trustees Jordan Watters, Chair, Elaine Leonard, Vice-Chair, Nicole Duncan, Tom Ferris, Angie Hentze, Ryan Painter, and Ann Whiteaker

Regrets:

Trustee Rob Paynter

Sanctioned:

Trustee Diane McNally

Administration:

Shelley Green, Superintendent of Schools, and Kim Morris, Secretary-Treasurer

The Board of Education discussed the following matters:

- Governance

SECTION 72 REPORT

Present:

Trustees Jordan Watters, Chair, Elaine Leonard, Vice-Chair, Nicole Duncan, Tom Ferris, Angie Hentze, Ryan Painter, and Ann Whiteaker

Regrets:

Trustee Paynter

Sanctioned:

Trustee Diane McNally

Administration:

Shelley Green, Superintendent of Schools, and Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent (arrived at 6:13 p.m.), Colin Roberts, Associate Superintendent, Harold Caldwell, Associate Superintendent

The Board of Education discussed the following matters:

- Governance

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

TO: Board of Education
FROM: Trustee Whiteaker
RE: Suspension of Policy Sub Committee
DATE: March 28, 2021

Background:

At the April 15 OPPS committee meeting Superintendent Green provided recommended motion from the Policy Sub Committee. Committee approved motion to send to the Board for its consideration.

Superintendent Green advised the Committee of the Policy Sub-Committee's recommendation to consider engaging a governance specialist to review Board policies with the intent to streamline the policy manual and create an administrative manual.

At the April 23, 2019 Board meeting the full Board debated the motion and voted to table the motion **for future debate following the completion of the Strategic Plan revision.**

April 23 2019 Board Meeting

*That the motion "That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent to solicit expressions of interest including quotes for the services of a governance specialist to create a streamlined policy manual and administrative procedures manual and report to the Policy Sub-Committee who will provide a recommendation to the Board" **be tabled until after the work of the Strategic Plan Ad Hoc Committee process has been completed.** Motion Carried*

At the November 9 OPPS meeting responding to previous Trustee questions and confusion regarding the work of the Policy Sub Committee, Chair Watters provides the OPPS committee a summary action plan that has been guiding and directing the work of the committee. The memo includes a 17 page review of SD 61 policy and determines the type of work to be accomplished on each policy.

Trustee Watters provided a brief background regarding the role of the Policy Sub-Committee as set out in Bylaw 91303.3 and presented a summary and action plan that guides the work of the committee.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Please find attached appendix for detailed review of OPPS and Board meetings as it pertains the Policy Sub Committee and for the Policy Sub Committee report from November 9 2020.

Rationale (Issue):

One of the roles of the “Corporate” Board of Education is to create, amend or abandon policy. It is essentially THE work of the Board. It is how the Board directs the Superintendent on how and what work they will carry out, and then through them, how Principals and other staff will carry out their work.

As a Corporate Board we determine decisions and direction through debate of a question in the form of a motion. Once debate has concluded a vote occurs and any action decided by majority is then moved to action by the Superintendent.

Noting the continued confusion and questions resulting from Policy Sub Committee recommendations, combined with the recent additional information of a contractor having completed work which has directed the work of the Policy Sub Committee I have reviewed all minutes from both Committees and Board meetings focused on any activity involving the Policy Sub Committee. This work is attached in Appendices.

My review and research clearly shows that the confusion of several Trustees is valid. The tabled motion has never risen from the table to be debated or approved. This motion seeks to allow the Board time to do its work and review the document presented November 9, 2020 to the OPPS committee, deliberate, amend and approve or defeat these documents as the work of the committee before any further work is completed. Completing this work as a Board will remove future confusion or concern in regards to the work of the Policy Sub Committee.

Alignment

School Act

Recommendation:

That the Board of Education suspend the work of the Policy Sub Committee until the Board has had an opportunity to review and debate the “Review of SD 61 Policies” as presented to the Operations Policy and Planning Committee for information on November 9, 2020 and approve, amend or reject the plan.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Review of Committee and Board Minutes

January 2019 – January 2021

(excludes land bylaw readings)

(Green = Board Motion, Highlighted specific to topic)

January 28, 2019 Board Meeting

*That the Board of Education of School District No. 61 (Greater Victoria) task the Policy Advisory Committee with development of Governance Policies for the Board, beginning with the role of the Chair, Vice-Chair, role of Trustees, and role of the Board. **Motion Carried Unanimously***

February 2019 Operations Committee

Secretary-Treasurer Walsh advised the Committee that stakeholder feedback has now been incorporated into Policy 6163.7 Classroom Pets and its associated regulation.

*That the Board of Education of School District No. 61 (Greater Victoria) approve the new Policy 6163.7 Classroom Pets and accept the new Regulation 6163.7 Classroom Pets. **Motion Carried Unanimously***

Secretary-Treasurer Walsh advised the Committee that the Policy and Regulation 1421 Naming School Sites have been updated to conform to the Province's Naming Privileges Policy.

*That the Board of Education of School District No. 61 (Greater Victoria) approve revised Policy 1421 Naming School Sites and accept revised Regulation 1421 Naming School Sites as reviewed. **Motion Carried Unanimously***

Trustee Watters presented her motion and rationale.

*That the Board of Education of School District No. 61 (Greater Victoria) direct the Policy Sub-Committee to bring forward a policy outlining the process, criteria and timelines for the Superintendent and Board evaluations." **Motion Carried Unanimously***

February 25, 2019 Board Meeting

*That the Board of Education of School District No. 61 (Greater Victoria) approve the new Policy 6163.7 Classroom Pets and accept the new Regulation 6163.7 Classroom Pets. **Motion Carried Unanimously***

That the Board of Education of School District No. 61 (Greater Victoria) approve revised Policy 1421 Naming School Sites and accept revised Regulation 1421 Naming School Sites as reviewed. **Motion Carried Unanimously**

That the Board of Education of School District No. 61 (Greater Victoria) direct the Policy Sub-Committee to bring forward a policy outlining the process, criteria and timelines for the Superintendent and Board evaluations. **Motion Carried Unanimously**

April 15 2019 Operations Planning Committee

Superintendent Green advised the Committee of the Policy Sub-Committee's recommendation to consider engaging a governance specialist to review Board policies with the intent to streamline the policy manual and create an administrative manual. Trustees asked questions of clarification.

*That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to solicit expressions of interest including quotes for the services of a governance specialist to create a streamlined policy manual and administrative procedures manual and report to the Policy Sub-Committee who will provide a recommendation to the Board. **Motion Carried***

April 23 2019 Board Meeting

*That the motion "That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent to solicit expressions of interest including quotes for the services of a governance specialist to create a streamlined policy manual and administrative procedures manual and report to the Policy Sub-Committee who will provide a recommendation to the Board" be tabled until after the work of the Strategic Plan Ad Hoc Committee process has been completed. **Motion Carried***

May 13, 2019 OPPS Committee

Trustee Duncan presented the motion. Discussion ensued.

*That the Board of Education of School District No. 61 (Greater Victoria) direct the Policy SubCommittee to, as a matter of priority, bring forward a policy outlining the process, criteria and timelines for the Superintendent evaluation to the Board of Education for approval at the June, 2019 Board Meeting. **Motion Carried Unanimously***

Trustee Paynter presented the motion. Discussion ensued.

That the Board of Education of School District No.61 (Greater Victoria) direct the Policy Sub-Committee to review Policy 1330: Community Use of Operational Schools and

Grounds, develop policy recommendations regarding the rental of facilities to parties espousing values inconsistent with those of the School District and provide these recommendations to the Operations Policy and Planning Committee for deliberation.

Motion Carried

May 27 2019 Board Meeting

That the Board of Education of School District No.61 (Greater Victoria) direct the Policy Sub-Committee to, as a matter of priority, bring forward a policy outlining the process, criteria and timelines for the Superintendent evaluation to the Board of Education for approval at the June, 2019 Board Meeting. **Motion Carried Unanimously**

That the Board of Education of School District No.61 (Greater Victoria) direct the Policy Sub-Committee to review Policy 1330: Community Use of Operational Schools and Grounds, develop policy recommendations regarding the rental of facilities to parties espousing values inconsistent with those of the School District and provide these recommendations to the Operations Policy and Planning Committee for deliberation.

Motion Carried

June 24 2019 Board Meeting

Trustee Paynter provided background on the Policy Sub-Committee meetings and referred Trustees to the report contained in their agenda packages with respect to revised Policy 1200, Superintendent.

That the Board of Education of School District No. 61 (Greater Victoria) approve revised Policy 1200 Superintendent. **Motion Carried**

October 21, 2019 OPPS Committee

Trustee Rob Paynter Trustee Paynter provided a verbal update in regards to the Policy Sub-Committee, noting that the current focus is the Trustees' Code of Ethics and the roles of the Chair & ViceChair. The Superintendent Evaluation will be the next focus. The next Policy Sub-Committee meeting will take place on October 24, 2019.

October 28, 2019 Board Meeting

Business arising from the Minutes Trustee Duncan requested information as to whether the Policy Sub Committee reports back to the Board. Trustee Paynter provided a verbal Policy Sub-Committee report, noting that a number of policies are currently being worked on, including Superintendent Evaluation and Trustees' Code of Ethics'.

November 18, 2019 OPPS Committee

Trustee Paynter presented new Policy 5141.1 Provision of Menstrual Products to Students.

*That the Board of Education of School District No. 61 (Greater Victoria) approve the new Policy 5141.1 Provision of Menstrual Products to Students. **Motion Carried Unanimously***

Trustee McNally provided notice of the following motion to be presented at the Regular Board meeting on November 25, 2019:

That the Board of Education of School District No. 61 (Greater Victoria) approve the following change to a) Bylaw 9360 Article 5 General Meeting of the Board, b) Bylaw 9360.2 Article B.3.4. regarding the agenda of the Operations Policy and Planning Standing Committee, and c) Bylaw 9360.2 Article B.4.4. regarding the agenda of the Education Policy and Planning Standing Committee, by adding, "The Community Presentations period is limited to a maximum of six speakers, each speaking a maximum of five minutes. In the event the named speaker on the list does not wish to speak, the speaking opportunity will be forfeited."

November 25, 2019 Board Meeting

*That the Board of Education of School District No. 61 (Greater Victoria) approve the new Policy 5141.1 Provision of Menstrual Products to Students. **Motion Carried Unanimously***

Trustee McNally requested that her motion be postponed and moved to the December 16, 2019 Board of Education meeting.

That the Board of Education of School District No. 61 (Greater Victoria) approve the following change to a) Bylaw 9360 Article 5 General Meeting of the Board, b) Bylaw 9360.2 Article B.3.4. regarding the agenda of the Operations Policy and Planning Standing Committee, and c) Bylaw 9360.2 Article B.4.4. regarding the agenda of the Education Policy and Planning Standing Committee, by adding, "The Community Presentations period is limited to a maximum of six speakers, each speaking a maximum of five minutes. In the event the named speaker on the list does not wish to speak, the speaking opportunity will be forfeited."

December 16, 2019 Board Meeting

Discussion ensued amongst the Trustees with a suggestion being made to refer the motion to the Policy Sub-Committee.

That the motion "That the Board of Education of School District No. 61 (Greater Victoria) approve the following change to a) Bylaw 9360 Article 5 General Meeting of the Board,

*b) Bylaw 9360.2 Article B.3.4. regarding the agenda of the Operations Policy and Planning Standing Committee, and c) Bylaw 9360.2 Article B.4.4. regarding the agenda of the Education Policy and Planning Standing Committee, by adding, "The Community Presentations period is limited to a maximum of six speakers, each speaking a maximum of five minutes. In the event the named speaker on the list does not wish to speak, the speaking opportunity will be forfeited" be referred to the Policy Sub-Committee. **Motion Carried Unanimously***

February 10, 2020 OPPS Committee

Policy Sub-Committee Report Secretary Treasurer Morris provided background information relative to the Policy Sub-Committee and its current review of the Board policy manual. Mrs. Morris presented a list of policies recommended to the Board of Education for abandonment or reclassification as administrative procedures. Questions of clarification were asked.

*That the Board of Education of School District No. 61 (Greater Victoria) abandon Policies 1325.1, 1420.1, 2105, 2120.5, 2221, 3500, 3502, 3545.3 and 4111; AND FURTHER That the Board refer Policies 2105, 2221 and 3545.3 to the Superintendent for administration manual consideration. **Motion Carried***

Feb 24, 2020 Board Meeting

Policy Sub-Committee Report Trustee Leonard reported out on the committee meeting and presented the following recommended motion. Discussion ensued amongst the Trustees with questions of clarification being asked of Superintendent Green.

*That the Board of Education of School District No. 61 (Greater Victoria) abandon Policies 1325.1, 1420.1, 2105, 2120.5, 2221, 3500, 3502, 3545.3 and 4111; AND FURTHER That the Board refer Policies 2105, 2221 and 3545.3 to the Superintendent for administration manual consideration. **Motion Carried***

March 2, 2020 OPPS

Trustee Leonard presented a list of policies recommended to the Board of Education for abandonment or reclassification as administrative procedures. Questions of clarification were asked.

That the Board of Education of School District No. 61 (Greater Victoria) abandon Policies 4117, 4122, 4210.1, 4302, 5118.4, 5119.5, 5125, 5125.1; AND FURTHER That the Board

refer Policy 5118.3 to the Superintendent for administration manual consideration.

Carried Unanimously

March 9 2020 Board Meeting

Trustee Leonard referred to the meeting minutes and presented the following recommended motion. Discussion ensued amongst the Trustees with questions of clarification being asked of Superintendent Green.

*That the Board of Education of School District No. 61 (Greater Victoria) abandon Policies 4117, 4122, 4210.1, 4302, 5118.3, 5118.4, 5119.5, 5125, 5125.1; AND FURTHER That the Board refer Policy 5118.3 to the Superintendent for administration manual consideration. **Motion carried***

June 8 2020 OPPS Committee

Superintendent's Evaluation - Trustee Watters Chair Watters provided the committee with a brief background regarding Policy 2100.1 - Superintendent Evaluation, which will be brought forward on behalf of the Policy Sub-Committee for approval at the June 2020 Board Meeting. Chair Watters requested feedback from the committee and partners so that any final changes can be incorporated prior to the June 2020 Board Meeting. Discussion ensued and proposed amendments were brought to the floor. Trustee McNally, not a member of the committee, suggested four changes throughout the draft policy. By consensus, the committee members treated items individually.

Moved by Trustee McNally Guiding Principles #1: Will be ~~reasonably~~ **directly** related to the roles and responsibilities of the Superintendent and the goals of the District strategic plan. **Motion Defeated**

Moved by Trustee McNally Guiding Principles #2: Will provide for a written evaluation of the Superintendent's ~~performance at least once in a four-year trustee term with preference being the middle years of the Superintendent's contract~~ **annually**. **Motion Defeated (1 to 4)**

Moved by Trustee McNally Guiding Principles #4: Will utilize the following: 1. An anonymous leadership survey tool agreed upon by ~~two~~ **a majority** of trustees and the Superintendent to survey select staff (e.g. principals, vice-principals, exempt staff, past presidents or partner groups, where applicable); Moved by Trustee Duncan Guiding Principles #4: Will utilize the following: 1. An anonymous leadership survey tool agreed upon by ~~two~~ **a majority** of trustees **elected by the Board** and the Superintendent to

survey select staff (e.g. principals, vice-principals, exempt staff, past presidents or partner groups, where applicable); For **Motion Defeated**

With the amendment to the amendment failing, the original amendment was brought back to the floor for voting.

Moved by Trustee McNally Guiding Principles #4: Will utilize the following: 6 1. An anonymous leadership survey tool agreed upon by ~~two~~ a majority of trustees and the Superintendent to survey select staff (e.g. principals, vice-principals, exempt staff, past presidents or partner groups, where applicable); **Motion Defeated**

Further discussion ensued and another recommended change was brought to the table.

Moved by Trustee McNally Process Item #1: ~~The Chair, in consultation with the Superintendent, Board will appoint~~ elect two trustees to work with the Superintendent to make mutually agreeable decisions about the evaluation process, specifically but not limited to, in regards to choosing an external consultant, choosing the leadership survey tool, choosing the recipients of the survey tool and choosing the staff who will be interviewed. **Motion Defeated**

Moved by Trustee Painter Process Item #2: The two appointed Trustees and the Superintendent, upon approval of the Board, will appoint an external consultant that is mutually agreeable to both parties., and such consultant's estimated cost will be reported to the Board **Motion Carried Unanimously**

Moved by Trustee Paynter 7 Process Item #3, fourth bullet: Teachers that the Superintendent has worked with - ~~as chosen by the two trustees and Superintendent~~ as selected by the Greater Victoria Teachers' Association **Motion Defeated**

Moved by Trustee Whiteaker Process Item #3, fourth bullet: Teachers that the Superintendent has worked with -as chosen by the two trustees and Superintendent selected by the Greater Victoria Teachers' Association **AND FURTHER Process Item #3, first, and third to sixth bullets: remove the words "as chosen by the two trustees and Superintendent"** **Motion Carried Unanimously**

Moved by Trustee Leonard Process Item #3: The anonymous leadership survey will be sent to members of the following groups that have a recent working relationship with the Superintendent: • VCPAC Executive – as chosen by the two trustees and the Superintendent • District Leadership Team – All members • Teachers that the Superintendent has worked with - as chosen by the two trustees and the Superintendent the GVTA • Indigenous Leaders – as chosen by the two trustees and the Superintendent •

*Union Executive Staff – as chosen by the two trustees and the Superintendent 8 • Community Organization Partners who have worked with the Superintendent • Other – to be discussed with the two trustee representatives. **Motion Carried Unanimously***

A friendly amendment was made to "Union Executive Staff" under Process #3 of the Policy. This section will now read "Union Executive Members - GVTA, ASA, CUPE 947, CUPE 382". No further recommendations to amend were received, and the following motion was put on the floor.

*"That the Board of Education of School District No.61 (Greater Victoria) approve Policy 2100.1 - Superintendent Evaluation, as amended." **Motion Carried***

June 1, 2020 Ed Policy Committee

Trustee McNally presented the following motion and provided a rationale. With the amendment to the amended motion being defeated due to a tie, the original amended motion was brought forward for a vote.

*That the Board of Education of School District No. 61 (Greater Victoria) amend BYLAW 9140 AD HOC COMMITTEE OF THE BOARD to include the following procedural requirements: standardized agenda setting, the taking of a minute of all Ad Hoc Committee meetings and regular reporting out to the Board of Education through the appropriate Standing Committee. The procedural requirements shall set out that meeting materials such as agendas, minutes and up to date Terms of Reference for all Ad Hoc Committees will be posted to the District website. **Motion Carried Unanimously***

June 22 2020 Board Meeting

That the June 22, 2020 agenda further be amended to refer Item D.2.b. Recommended motion i. Policy 2100.1 Superintendent Evaluation, to the September 21, 2020 Operations Policy and Planning Committee meeting agenda.

*That the motion "That the Board of Education of School District No. 61 (Greater Victoria) amend Bylaw 9140, Ad Hoc Committee of the Board, to include the following procedural requirements: standardized agenda setting, the taking of minutes at all Ad Hoc Committee meetings and regular reporting out to the Board of Education through the appropriate Standing Committee. The procedural requirements shall set out that the meeting materials such as agendas, minutes and up to date Terms of Reference for all Ad Hoc Committees will be posted to the District website" be referred to a Policy Sub-Committee agenda in September. **Motion Carried***

September 21 2020 OPPS Committee

Trustee Watters provided a brief overview of Policy 2100.1 - Superintendent Evaluation, as well as a rationale. Discussion ensued.

*That the Board of Education of School District No.61 (Greater Victoria) adopt the draft Superintendent Evaluation Policy Option 2, as presented; AND FURTHER That the policy remain in draft until the first evaluation is concluded; AND FURTHER That the Board review the draft Superintendent Evaluation policy immediately after completing the Superintendent Evaluation process. **Motion Carried***

Trustee Watters presented Trustees with a draft copy of Bylaw 9360. Committee members discussed items # 1-5 of the bylaw. **By consensus** the remaining items # 6-15 be postponed to the October 19th 2020 Operations Policy & Planning Committee meeting.

September 28 2020 Board Meeting

Business Arising from the Minutes

Trustee Duncan requested an update from the June 22, 2020 Board meeting with respect to Bylaw 9360, General Meeting of the Board, and if there will be a 'draft' report with suggested recommendations coming soon from the Policy Sub-Committee. Chair Watters advised that the Policy Sub-Committee is currently working on Bylaw 9360 and the updates will be brought to the Board when finalized.

*That the Board of Education of School District No.61 (Greater Victoria) adopt the draft Superintendent Evaluation Policy Option 2, as presented; AND FURTHER September 28, 2020/Regular Board Meeting 9 That the policy remain in draft until the first evaluation is concluded; AND FURTHER That the Board review the draft Superintendent Evaluation policy immediately after completing the Superintendent Evaluation process. **Motion Carried***

October 19 2020 OPPS Committee

Chair Leonard advised Trustees that the Policy Sub-Committee is reviewing the policy manual for relevance and currency in order to better streamline District procedures. Questions of clarification were asked.

*That the Board of Education of School District No. 61 (Greater Victoria) abandon Policies 5141.3, 5143, 5210, 6112.1, 6120.2, 6121, 6130.1, 6135.1, 6141.4, and 6142.01; AND FURTHER THAT The Board refer Policies 5141.3 and 5143 to the Superintendent for administration manual consideration **Motion Carried***

Draft Bylaw 9360, General Meeting of the Board - Continuation: Items 6-15 Chair Leonard referred to the draft copy of Bylaw 9360 General Meeting of the Board and reminded Trustees that items #1-5 were previously discussed at the September 21, 2020 meeting and the committee members would pick up the discussion at item #6. Items 6 through 8 were discussed and by consensus it was agreed to continue the discussion of the remaining items at the November 9, 2020 Operations Policy and Planning Committee meeting. c.

Draft Policy 6161.5 - Instruction: District Garden Chair Leonard referred Trustees to the draft District Garden Policy and requested feedback. Discussion ensued amongst the Trustees with suggestions being made, including; amending the name to District School Gardens, community engagement, volunteers and partnerships. The suggestions will be forwarded to the Policy SubCommittee for further work and the item added to the November 9, 2020 Operations Policy and Planning Committee meeting agenda.

October 26 Board 2020 Meeting

That the Board of Education of School District No. 61 (Greater Victoria) abandon Policies 5141.3, 5143, 5210, 6112.1, 6120.2, 6121, 6130.1, 6135.1, 6141.4, and 6142.01; AND FURTHER THAT The Board refer Policies 5141.3 and 5143 to the Superintendent for administration manual consideration. **Motion Carried**

November 9 2020 OPPS Committee

Policy Review Summary and Action Plan - Trustee Watters provided a brief background regarding the role of the Policy Sub-Committee as set out in Bylaw 91303.3 and presented a summary and action plan that guides the work of the committee.

Draft Bylaw 9360, General Meeting of the Board - Continuation: Items 9-15 Chair Leonard referred to the draft copy of Bylaw 9360 General Meeting of the Board and reminded Trustees that items #6-8 were previously discussed at the October 19, 2020 meeting and the committee members would pick up the discussion at item #9. Items 9 through 15 were discussed and by consensus it was agreed that the draft bylaw would be reviewed at the December 7th, 2020 Operations Policy and Planning Committee meeting.

Draft Policy 6161.5, Instruction: School Gardens Draft Policy was reviewed and amendments were made:

- That the Board of Education of School District No. 61 (Greater Victoria) approve new Policy 6161.5 Instructions: School Gardens; as amended AND FURTHER
- Direct the Superintendent to develop an Administrative Procedure.

That the Board of Education of School District No. 61 (Greater Victoria) approve new Policy 6161.5 Instruction: School Gardens; AND FURTHER Direct the Superintendent to develop an Administrative procedure **Motion Carried**

Draft Bylaw 9140, Ad Hoc Committee of the Board Bylaw was reviewed and amendments were suggested. The Policy Sub-Committee will revise and bring to next meeting.

Draft Policy 8251, Trustees' Code of Conduct Trustees' Code of Conduct was reviewed. Trustees to review the document and email Trustee Leonard and Trustee Watters input. The Policy Sub-Committee will revise and bring to next meeting.

Regulation 3323, Purchasing Services Secretary-Treasurer Morris presented updated Regulation 3323 for information. The regulation: 1. Confirms software purchases route through ITL 2. and updates thresholds for pricing.

Nov 23 2020 Board Meeting

Draft Policy 6161.5, Instruction: School Gardens That the Board of Education of School District No. 61 (Greater Victoria) approve new Policy 6161.5, Instruction: School Gardens; AND FURTHER Direct the Superintendent to develop an Administrative procedure. **Motion Carried Unanimously**

Regulation 3323, Purchasing Services Revised Regulation 3323, Purchasing Services, was received for information.

December 7 2020 OPPS Committee

Policy Sub-Committee Report

Draft Bylaw 9360, General Meeting of the Board Trustee Leonard presented Trustees with the latest version of Bylaw 9360 based on edits from the September, October and November Operations Policy and Planning Committee meetings. Committee members discussed items #1-9 of the bylaw.

By consensus the remaining items #10-15 be postponed to the January 11, 2021 Operations Policy and Planning Committee meeting.

By consensus the committee referred K.1 b-f to the January 11, 2021 Operations Policy and Planning Committee meeting.

b. Draft Bylaw 9140, Ad Hoc Committee of the Board

c. Draft Policy 8251, Trustees' Code of Conduct

d. Draft Bylaw 9130.4, Audit Sub-Committee

- e. New Policy 4116.13, Whistleblower Protection
- f. Abandonment of Policies

That the motion "That the Board of Education of School District No. 61 (Greater Victoria) abandon Policies 6142.03, 6151, 6161.2, and 6164.1; AND FURTHER THAT The Board refer Policies 6145.01, 6145.02, 6161.1, 6162.5, and 6163.1 to the Superintendent for administration manual consideration." **be referred** to the Operations Policy and Planning Committee meeting on Jan 11th, 2021 (vote is not clear)

January 11 2021 OPPS Committee

Draft Bylaw 9130.4, Audit Sub-Committee

That the Board of Education of School District No. 61 (Greater Victoria) adopt Bylaw 9130.4, Audit Sub-Committee as presented. **Motion Carried**

Draft Policy 1330 - Community Use of Facilities

That the Board of Education of School District No. 61 (Greater Victoria) approve the revised Policy 1330 Community Use of Facilities.

*Amendment: That the Board of Education of School District No. 61 (Greater Victoria) amend Policy 1330 to read "A secondary use, recognized and promoted by the Greater Victoria School District, is to meet community needs that are aligned with the Board's mission, vision and values, and comply with relevant policies and regulations. and w Whenever possible the District will attempt to accommodate and encourage community use of school facilities. **Motion Carried Unanimously***

*Amendment: "That the Board of Education of School District No. 61 (Greater Victoria) approve the revised Policy 1330 Community Use of Facilities." **be postponed to a future date** once legal review is complete. **Motion Carried***

Draft New Policy 1330.1 - Child Care Providers

That the Board of Education of School District No. 61 (Greater Victoria) approve new Policy 1330.1 Child Care Providers; AND FURTHER Direct the Superintendent to develop an Administrative Procedure." **be referred back to the Policy Committee. Motion Carried Unanimously**

Draft Bylaw 9330.1 Appeal Process

Superintendent Green reminded Trustees of the need to realign the Appeal Process with the Parent Complaint Process as per the ombudsperson recommendations. Superintendent Green

suggested that this Bylaw come back to a future meeting so that Trustees can send input to Trustee Watters and Trustee Leonard.

That the Board of Education of School District No. 61 (Greater Victoria) approve the revised Policy 9330.1 Appeal Process.

Amendment: That the Board of Education of School District No. 61 (Greater Victoria) amend Policy 9330.1 to read "The Board of Education encourages but does not require, students, parents and guardians to pursue a resolution of any question or concern through the problem solving processes set up under Policy and Regulation 1155, Complaint Process for a Resolution of Concerns." **Motion Defeated**

Amendment: That the Board of Education of School District No. 61 (Greater Victoria) amend Policy 9330.1 to read "The Board of Education encourages students, parents and guardians to pursue a resolution of any question complaint or concern through the problem solving processes set up under Policy and Regulation 1155, Complaint Process for a Resolution of Concerns." **Motion Defeated**

Amendment: That the Board of Education of School District No. 61 (Greater Victoria) amend Policy 9330.1 to read "I f) any other decision that significantly impacts the present or future educational program outcome of the student. " **Motion Defeated**

By consensus the committee referred E.1. e through i to the February 8, 2021 Operations Policy and Planning Committee Meeting.

- e. Draft Bylaw 9360, General Meeting of the Board
- f. Draft Bylaw 9140, Ad Hoc Committee of the Board
- g. New Policy 4116.13, Whistleblower Protection
- h. Draft Policy 8251, Trustees' Code of Conduct
- i. Abandonment of Policies

January 25 2021 Board Meeting

That the Board of Education of School District No. 61 (Greater Victoria) adopt Bylaw 9130.4, Audit Sub-Committee as presented.

Discussion ensued amongst the Trustees with a recommendation being made to amend point #5 of the Bylaw.

Amendment: That the Board of Education of School District No. 61 (Greater Victoria) adopt Bylaw 9130.4, with the following amendment: #5. That the Audit Sub-Committee report to the Operations Policy and Planning Committee or Education Policy and Directions Committee, as appropriate. Motion Carried

Further discussion ensued amongst the Trustees with a suggestion being made to amend the amended motion with regards to point #5.

Amendment: That the Board of Education of School District No. 61 (Greater Victoria) adopt Bylaw 9130.4, Audit Sub-Committee, to include the following amended wording for point #5. 5. Prior to reporting to the Board of Education, the Audit Sub Committee shall report to the Operations Policy and Planning Committee or the Education Policy and Directions Committee, as appropriate. **Motion Carried Unanimously**

*That the Board of Education of School District No. 61 (Greater Victoria) adopt Bylaw 9130.4, Audit Sub-Committee, as amended. **Motion Carried Unanimously***

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

TO: Operations Planning and Policy Committee
FROM: Policy Sub-Committee
RE: For Information - Policy Review
DATE: November 9, 2020


The role of the Policy Sub-Committee as set out in Bylaw 91303.3 includes the following:


- a) To consider questions of overall school district policy;
- b) To ensure existing school district policies are updated in accordance with the provisions of the School Act and other provincial legislation;
- c) To make recommendations to the Board on new policies following changes in current practice, enactment of new legislation or introduction of new regulations;

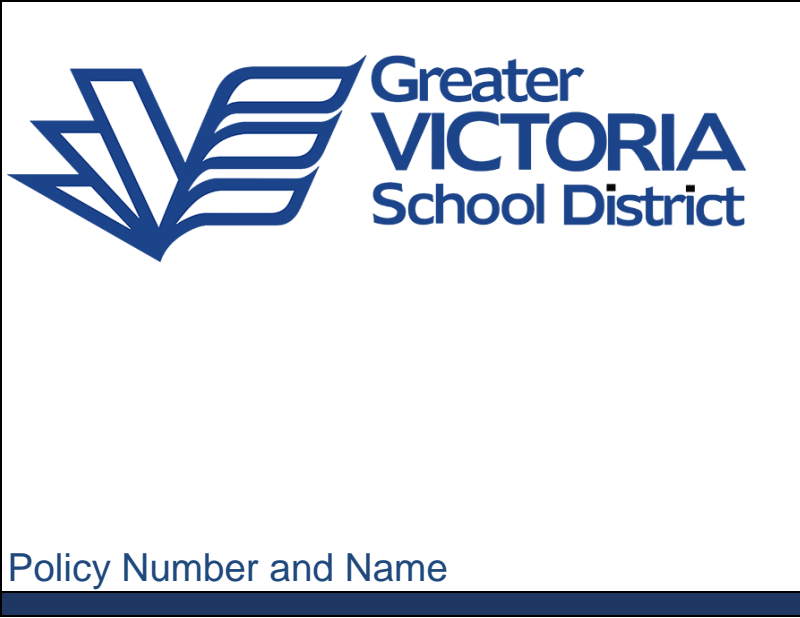
To support the work of the committee, the Secretary Treasurer coordinated review of all School District 61 policies. The result of this review is presented in the attached spreadsheet.


The Policy Sub-Committee's work is flowing, in part, from this document, and as such the Sub-Committee wanted to provide it to Trustees for information.


The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.


	SD61 P								
Policy Number and Name	Policy Sub-Committee Action	Bylaw or Policy appers current retain with only very minor updates to references or terminology	Bylaw or Policy would benefit from minor revisions, primarily wording and terminology	Bylaw or Policy to undergo thorough revision	Embedd bylaw in an existing bylaw or Replace Bylaw with a policy. Revise as necessary	Combine content from one or more polices or olicy and regulations to be integrated	Not needed or current, conflicts or duplicates with current School Act, Regulations, Ministerial Orders. Addressed by Collective Agreement or Ministry Policy. Abandon	Establish as an Administrative Procedure as a Standard and Practice	Publish or Incorporate content as Administrative Procedure as a Role Description
Bylaws									
Bylaw 9005 Trustee Elections and By-Elections									
Bylaw 9010 Bylaws of the Board									
Bylaw 9011 Poll Votes					9360				
Bylaw 9110 Organization – Legal Authority									
Bylaw 9111 Charitable Trust Fund									
Bylaw 9130 Standing Committees					9130.1, 9130.2, 9140, 9360.2				
Bylaw 9130.1 The Education Policy and Directions Committee					9130				
Bylaw 9130.2 The Operations Policy and Planning Committee					9130				
Bylaw 9130.3 Policy Sub-Committee					9210				
Bylaw 9140 Ad Hoc Committee of the Board	In Progress				9130				
Bylaw 9210 The Development of Policy				9130.3					
Bylaw 9220 Administrative Regulations									
Bylaw 9221 Board Administration Relationships					Policy				
Bylaw 9222 Trustee Access to Information									
Bylaw 9250.2 Notices of Motion					9360				
Bylaw 9330.1 Appeal Process									
Bylaw 9330.1(a) Appeal Process (attachment)									
Bylaw 9360 General Meeting of the Board	In Progress			9011, 9250.2, 9360.01, 9360.1, 9368					
Bylaw 9360.01 Question Period During General Meetings of the Board of Education					9360				
Bylaw 9360.1 In-Camera Meetings: General Sessions					9360				
Bylaw 9360.2 Meetings of the Standing Committees					9130				


 Policy Number and Name	SD61 P Policy Sub-Committee Action	Bylaw or Policy appers current retain with only very minor updates to references or terminology	Bylaw or Policy would benefit from minor revisions, primarily wording and terminology	Bylaw or Policy to undergo thorough revision	Embedd bylaw in an existing bylaw or Replace Bylaw with a policy. Revise as necessary	Combine content from one or more polices or olicy and regulations to be integrated	Not needed or current, conflicts or duplicates with current School Act, Regulations, Ministerial Orders. Addressed by Collective Agreement or Ministry Policy. Abandon	Establish as an Administrative Procedure as a Standard and Practice	Publish or Incorporate content as Administrative Procedure as a Role Description
Bylaw 9368 Procedure of Board Meetings					9360				
Indemnification Bylaw									
1000									
Policy 1325 Partnership			Child Care						
Policy 1325 Partnership (attachment)						1325			
Policy 1325.2 Fund-Raising						R1325.2			
Policy 1325.4 Publicity for Non-School Events									
Policy 1330 Community Use of Operational				1311.1					
Policy 1332.4 Community Use of School Facilities						1330			
Policy 1332.5 Community Use of School Facilities Lacrosse on School Grounds						1330			
Policy 1421 Naming School Sites						1422, R1421, R1422			
Policy 1422 Recognition of Significant Contributions to the District			1421						
2000									
Policy 2100 Superintendent									
NEW! Policy 2100.1 Superintendent Evaluation									
Policy 2101 Deputy Superintendent of Schools									
Policy 2110 Secretary-Treasurer									
Policy 2115 Associate Superintendent of Schools									
Policy 2120.010 Director of Facilities									
Policy 2120.015 Associate Secretary-Treasurer									
Policy 2120.025 Director of Human Resource Services									
2120.03 District Principal of Learning Initiatives									
Policy 2120.062 Director of Student Support Services									
Policy 2123.041 Manager of Purchasing Services									


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2123.044 Supervisor of Data Processing									
Policy 2127.067 First Nations District Counsellors									
Policy 2211 Selection, Appointment, Assignment, Evaluation, Transfer and Duties of Principals			2211.05 & 2211.15						
Policy 2211.15 Involvement of Parents in the Selection of Administrators						2211			
Policy 2212.2 District Principal Special Education Services									
Policy 2213 Selection, Appointment, Assignment, Evaluation, Transfer and Duties of Vice-Principals									
3000									
Policy 3110 Presentation of New Educational Programs								R3110	
Policy 3170 Board Reserves						R3170			
Policy 3313 School Meal Program									
Policy 3323 Purchasing Services			Provincial Programs						
Policy 3324 The Environment				R3224					
Policy 3328 Payments to Employees for Supplementary Projects							Unless being regularly relied upon		
Policy 3450.1 School (Non-Public) Funds								R3450.1	
Policy 3451 Donations to Schools									
Policy 3501 Annual Operating Budget						R3501			
Policy 3510 Non-Instructional Operations									
Policy 3517.3 Security Video Surveillance at School Sites			Role of PACs						
Policy 3521 Integrated Pest Management								R3521.0	
Policy 3545.1 Transportation									
Policy 3545.2 Field Trips									
Policy 3545.25 Overnight Accommodation									
Policy 3546 Legal Services									

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Policy 3547 Investments									
Policy 3711 Principles Criteria and Public Consultation Process for School Closure									
4000									
Policy 4010 Employee Relations									
NEW! Whistleblower	In Progress								
Policy 4114 Criminal Records Review									
Policy 4115.4 Position (Job) Sharing								4115.1 is in CA	
Policy 4116 Sexual Harassment							E.2 GVTA, 29 CUPE 947, 30 CUPE 382		
Policy 4152.51 Medical Services Association and Group Life Extensions									
Policy 4199 Staff Reports						9360			
Policy 4213 Universal Precautions Procedures								R4213	
Policy 4216.22 Energy, Environment And Climate Change									
Policy 4220.3 Purchasing Services Buyers									
Policy 4300 District Health and Safety Committee						R4300			
Policy 4300.1 Health and Safety									
Policy 4300.2 Site-Based Joint Occupational Health and Safety Committees									
Policy 4301 Non-Professional Personnel Performance Appraisal									
Policy 4303 Discrimination						R4303			
Policy 4304 Bullying and Harassment									
POLICY 4305 Gender Identity and Gender Expression									
5000									
Policy 5117 School Attendance Areas						5118.2			
Policy 5118.1 Charging or Waiving Fees for Tuition of Certain Pupils of School Age Resident and Non-Resident								R5118.1	
Policy 5118.2 Student Enrollment and Transfers									


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Policy 5123 Student Placement Policy									
Policy 5130 Technology Education and Student Safety								R5130	
Policy 5131.0 Personal Safety and Security in the Greater Victoria School District						5131.1			
Policy 5131.1 Discipline									
Policy 5131.2 Threats to Students Employees or Volunteer Sponsors						5131.1			
Policy 5131.3 Prohibition of Weapons in Schools						5131.1			
Policy 5131.4 Substance Abuse									
Policy 5131.5 Smoking						R5131.5			
Policy 5131.6 Student Attendance									
Policy 5131.7 Student Suspensions						5131.1			
POLICY 5132 Student Dress Code									
Policy 5134 Student Input									
Policy 5135 Student Transition									
Policy 5140.1 Child Abuse									
NEW! Policy 5141.1 Provision of Menstrual Products to Students									
Policy 5141.11 Workplace Hazardous Materials								R5141.11	
Policy 5141.20 OralTopical Medication								R5141.20	
Policy 5141.21 Anaphylaxis								R5141.21	
Policy 5141.22 Concussion Awareness								R5141.22	
Policy 5142 Blood-Borne Diseases								R5142	
Policy 5145 Police Questioning of Students in School								R5145	
Policy 5147 Inclusion of Students with Special Needs						5148			
Policy 5148 Alternatives to the Integrated Classroom						5147			
6000									


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Policy Number and Name									
Policy 6114 Maintenance of Order									
Policy 6120 Learner-Focused Education						R6120			
Policy 6120.1 Programs of Choice						5118.2			
Policy 6135.2 Career and Personal Planning 8-12 Sensitive Curriculum Issues									
Policy 6141.1 Board Authority Authorized Courses									
Policy 6142.02 Fine Arts Program Policy									
Policy 6142.03 Co-Curricular and Extra-Curricular Fine Arts									
Policy 6142.04 First Nations Education									
Policy 6142.05 Education of Students or Learners With Gifted Abilities									
Policy 6145.01 Extra-Curricular Athletics									
Policy 6145.02 Supervision Requirements for Secondary School and Middle School Extra-curricular Athletics									
Policy 6151 Class Size									
Policy 6155 Variety of Schools						5118.2			
Policy 6159 Hardship						6160			
Policy 6160 Student Fees and Deposits						6159			
Policy 6161.1 Learning Resources for Classroom Use									
Policy 6161.2 Canadian Content									
Policy 6161.4 Rental of District-owned Musical Instruments						6160			
NEW! Policy 6161.5 Instruction: School Gardens	In Progress								
Policy 6162.5 Research									
Policy 6162.8 District Assessment of Programs and Students									
Policy 6162.9 Prior Learning Assessment Challenge and Equivalence									
Policy 6163.1 Learning Resources									
6163.7 Classroom Pets									


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Policy 6164.03 Physical Restraint									
Policy 6164.1 Health Services									
Policy 6164.3 Consumption of Nutritious Foods						R6164.3			
Policy 6164.8 Learning Assistance Program									
Policy 6165.3 Construction Programs for Students									
Policy 6174 Summer School									
7000									
Policy 7110 Disposal of Real Property						R7110			
Policy 7110.1 Leasing of Closed Schools									
Policy 7122 Community Involvement in the Process of Building and Site Development									
8000									
Policy 8200 Trustee Election Protocol						R8200			
Policy 8210 Orienting New Board Members									
Policy 8230 Trustees' Remuneration and Expenses						8230			
Policy 8240 Expense Reimbursement Guideline for Expenses Incurred While Travelling on or Attending to Board Business or Staff Development Activities									
Policy 8251 Trustees' Code of Ethics	In Progress								
Regulations									
Regulation 110 Equity						P110			
Regulation 1155 Complaint Process for a Resolution of Concerns									
Regulation 1160 Public Information						P1160			
Regulation 1160.2 Personal Information Received in Confidence									
Regulation 1161.1 Fees for Access to Information									
Regulation 1162 Education Heritage									

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Policy Number and Name									
Regulation 1163 Consultation						P1163			
Regulation 1240 Volunteers in the Schools									
Regulation 1241 Volunteer Drivers									
Regulation 1300 GVSD Web Page Publishing Regulations									
Regulation 1300.1 GVSD Software Licensing Regulation									
Regulation 1300.2 Employee Acceptable Use of Digital Technology									
Regulation 1300.3 Student Acceptable Use of Digital Technology									
Regulation 1311.1 Polling at Schools									
Regulation 1322.1 Student Participation in Public Contests and Events									
Regulation 1324.3 School Facilities – Games of Chance									
Regulation 1325 Partnership									
Regulation 1325.1 Student Photographs									
Regulation 1325.2 Fund-Raising									
Regulation 1325.4 Publicity for Non-School Events						P1325.2			
Regulation 1330 Community Use of Schools and Grounds									
Regulation 1330.04 Gymnastic Equipment									
Regulation 1332.41 Playing Fields – Vehicles									
Regulation 1421 Naming School Sites						P1422			
Regulation 1422 Recognition of Significant Contributions to the District						P1422			
Regulation 2100 Superintendent						P2100			
Regulation 2101 Deputy Superintendent of Schools									P2101
Regulation 2110 Secretary-Treasurer									P2110
Regulation 2115 Associate Superintendent									P2115
Regulation 2120.010 Director of Facilities Services									P2120.010


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Regulation 2120.015 Associate Secretary-Treasurer									P2120.015
Regulation 2120.025 Director of Human Resource Services									P2120.025
Regulation 2120.062 Director of Student Support Services									P2120.062
Regulation 2120.7 District Principal – Educational Staffing									
Regulation 2122.050 Community Relations Coordinator									
Regulation 2123.026 Coordinator School Services (Special Needs)									
Regulation 2123.040 MANAGER BUILDING OPERATIONS									
Regulation 2123.0401 Secretary Treasurer’s Department School Plant Division Assistant Supervisor of Operations									
Regulation 2123.045 Supervisor – Maintenance									
Regulation 2123.046 Supervisor – Construction									
Regulation 2123.050 Supervisor – Building Projects									
Regulation 2123.053 Manager, Budgets and Financial Analysis									
Regulation 2123.056 Manager Accounting and Budgets									
Regulation 2123.057 Manager Payroll and Benefits									
Regulation 2127.050 Facilities Planner									
Regulation 2127.0630 District Counsellors Referral Regulation and Procedure									
Regulation 2127.067 First Nations District Counsellor									P2127.067
Regulation 2202 Administrative Staff (Elementary Schools)									
Regulation 2203 Administrative Staff (Secondary Schools)									
Regulation 2211 Selection, Transfer, Assignment, Evaluation and Professional Learning of Principals									
Regulation 2211.15 Involvement of Parents in the Selection of Administrators									
Regulation 2212.2 District Principal Special Education Services									P2212.2
Regulation 2213 Selection, Transfer, Assignment, Evaluation and Professional Learning of Vice-Principals									
Regulation 2220.5 Community School Coordinator									


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Regulation 2221 Department Heads – Secondary Schools									
Regulation 3110 Presentation of New Educational Programs								P3110	
Regulation 3170 Board Reserves						P3110			
Regulation 3313.0 School Meal Program									
Regulation 3323 Purchasing Services									
Regulation 3324 The Environment									
Regulation 3326.01 Paying for Goods and Services									
Regulation 3328 Payments to Employees for Supplementary Projects						P3320			
Regulation 3450.1 School (Non-Public) Funds								P3450.1	
Regulation 3501 Annual Operating Budget						P3501			
Regulation 3502 Annual Facility Plan and Capital Budget									
Regulation 3510.1 Operation of Plant									
Regulation 3510.11 Safety of Personnel									
Regulation 3510.2 Stray Animals in Schools									
Regulation 3517.1 Security – Keys / Code Access									
Regulation 3517.2 Security – Locks									
Regulation 3517.3 Security – Video Surveillance at School Sites									
Regulation 3520.1 Maintenance of Plant									
Regulation 3521.0 Integrated Pest Management								P3521.0	
Regulation 3521.2 Tree Planting – All Schools									
Regulation 3521.3 Playfields									
Regulation 3545.1 Transportation									
Regulation 3545.2 Field Trips								R3545.2a	
Regulation 3545.2(a) Field Trips (attachment)									


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Regulation 3545.25 Overnight Accommodation									
Regulation 3545.3 School Owned or Leased Buses									
Regulation 3547 Investments									
Regulation 3548 School District Signing Authority									
Regulation 4010 Employee Relations							A.27 GVTA, 14.01 CUPE 382, and 947		
Regulation 4111 Appointment and Assignment of Teachers to Teaching Vacancies							E 20 GVTA		
Regulation 4112.2 Teaching Personnel – Documentation									
Regulation 4113 Appointment and Assignment of Teachers to Alternate Programs							E 20 GVTA		
Regulation 4114 Criminal Records Review									
Regulation 4115.1 Teacher Exchanges (Within School District #61)									
Regulation 4115.4 Position (Job) Sharing								4115.1 is in CA	
Regulation 4116 Sexual Harassment							E.2 GVTA, 29 CUPE 947, 30 CUPE 382		
Regulation 4117 Supervision and Evaluation of Educational Personnel									
4117 (a) Supervision and Evaluation of Educational Personnel (attachment)									
Regulation 4117.1 Probation and Evaluation: Termination of Probationary Appointments									
Regulation 4122 Substitute Teachers									
Regulation 4123 Salary Regulations – Part-time Service							B.20.3 GVTA		
Regulation 4124 Salary Regulations – Partial-year Service							B.20.3 GVTA		
Regulation 4145.1 Medical Services Association and and Group Life Insurance Contributions							B.11 GVTA		
Regulation 4152.3 Sick Leave									
Regulation 4152.4 Maternity and Parenthood Leave									
Regulation 4210.1 Clerical Time Allocation in Schools									
Regulation 4213 Universal Precautions									


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	Policy Sub-Committee Action									
Regulation 4213 (a) Universal Precautions (attachment)										
Regulation 4214 AIDS in the Workplace										
Regulation 4216.1 General Responsibility of School Custodians										
Regulation 4300 District Health and Safety Committee							R4300			
Regulation 4300.1 Health and Safety										
Regulation 4300.2 Site-Based Joint Occupational Health and Safety Committees										
Regulation 4301 Non-Professional Personnel										
Regulation 4302 Multiculturalism										
Regulation 4303 Discrimination							P4303			
Regulation 4304 Bullying and Harassment										
REGULATION 4305 Gender Identity and Gender Expression										
Regulation 5114 Exclusion of Pupils										
Regulation 5118.1 Charging or Waiving Fees for Tuition of Certain Pupils of School Age and Certain Persons Over School Age Resident and Nonresident									P5118.1	
Regulation 5118.2 Student Enrollment and Transfers										
Regulation 5118.3 Enrolment of Non-Resident Students in District Support Services Programs										
Regulation 5118.4 Fees for Psychological and Speech Assessment of Nonresident Students										
Regulation 5123 Promotional Procedures Secondary Schools Introduction										
Regulation 5125 Evaluation of Student Progress Responsibilities and Accountabilities										
Regulation 5125.1 Student Records									P5125.1	
Regulation 5130 Technology Education and Student Safety										
Regulation 5131.0 Personal Safety and Security in the greater Victoria School District										
Regulation 5131.1 Discipline										
Regulation 5131.2 Threats to Students, Employees, or Volunteers/Sponsors								include in R5131.1		

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Regulation 5131.3 Prohibition of Weapons in School									
Regulation 5131.4 Substance Abuse									
Regulation 5131.5 Smoking						P5131.5			
Regulation 5131.6 Student Attendance									
Regulation 5131.7 Student Suspensions									
REGULATION 5132 Student Dress Code									
Regulation 5133.1 Organizations – Safety Patrols									
Regulation 5134 Student Input									
Regulation 5134.1 Police Sponsored Youth Activities in School District No.61 (Greater Victoria) Facilites									
Regulation 5140.1 Child Abuse									
Regulation 5140.2 Child Abuse and School District Employees									
Regulation 5141 Concussion Awareness								P5141.22	
Regulation 5141.11 Workplace Hazardous Materials								P5141.11	
Regulation 5141.20 Oral Topical Medication								P5141.20	
Regulation 5141.21 Anaphylaxis								P5141.21	
Regulation 5141.21(a) Anaphylaxis Plan (attachment)									
Regulation 5141.3 Use of Provincial Ambulance Services by Schools									
Regulation 5142 Blood-Borne Diseases								P5142	
Regulation 5142(a) Blood-Borne Diseases (attachment)									
Regulation 5143 Student Accident Insurance									
Regulation 5145 Police Questioning of Students in School								P5145	
Regulation 5147 Inclusion of Students with Special Needs									
Regulation 5147.1 Special Student Assistant Coverage for Level II Health Care Plan Special Needs Students									
Regulation 5148 Alternatives to the Integrated Classroom									

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Regulation 5210 Continuing Education									
Regulation 6112.1 School Hours									
Regulation 6114 Maintenance of Order									
Regulation 6120 Learner-Focused Education						P6120			
Regulation 6120.1 Programs of Choice									
Regulation 6120.2 School Planning Councils									
Regulation 6130.1 Primary Program									
Regulation 6135.1 Career Development: Career Preparation Programs									
Regulation 6141.4 Teaching Writing Skills Across the Across the Curriculum									
Regulation 6142.04 First Nations Education									
Regulation 6145.01 Extra-Curricular Athletics									
Regulation 6145.02 Supervision Requirements for Secondary School and Middle School Extra-Curricular Athletics								R6145.01	
Regulation 6151 Class Size									
Regulation 6160 Student Fees and Deposits								R6161.4	
Regulation 6160.1 Textbook Allocation									
Regulation 6161 Charges for Books and School Supplies									
Regulation 6161.1 Learning Resources for Classroom Use									
Regulation 6161.4 Rental of District Owned Musical Instruments									
Regulation 6162.5 Research									
Regulation 6162.8 District Assessment of Students and Programs									
Regulation 6162.9 Prior Learning Assessment Challenge and Equivalency									
Regulation 6163.1 Learning Resources									
Regulation 6163.1(a) Learning Resources (attachment)									
Regulation 6163.7 Classroom Pets									

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Regulation 6164.03 Physical Restraint Hold (Physical Interventions) or Seclusion									
Regulation 6164.1 School Health Services									
Regulation 6164.3 Consumption of Nutritious Foods						P6164.3			
Regulation 6165.3 Construction Programs for Students									
Regulation 6173 Home School Learners									
Regulation 6174 Summer School									
Regulation 6502.11 Data Processing Regulation									
Regulation 7110 Disposal of Real Property						P7110			
Regulation 7111.1 Use of Space in Schools for Non-School Purposes									
Regulation 7122 Community Involvement in the Process of Building and Site Development									
Regulation 7130 Cost Sharing for School Facilities									
Regulation 7210.1 Appointment of Architects									
Regulation 7211.3 Service of Architects – Preliminary Drawings and Specifications									
Regulation 7223.1 School Playground Equipment									
Regulation 7231 Design Process – Sketch Plans – Working Drawings									
Regulation 7310.1 Funding: Capital, Minor Alterations, and Plant Maintenance									
Regulation 7415.1 Tender Opening Committee – Construction Projects									
Regulation 7430 Change Orders									
Regulation 7451.1 Supervision of Projects									
Regulation 7460.2 Architects' Inspection									
Regulation 7530 Acceptance of Completed Projects									
Regulation 7540.1 Assembling and Preserving Important Documents									
Regulation 8200 Trustee Election Protocol									
Regulation 8230 Trustee Remuneration and Expenses						P8200			

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Regulation 8240 Expense Reimbursement Guideline for Expenses Incurred While Travelling On or Attending to Board Business or Staff Development Activities									
REMOVED									
Policy 1325.1 Student Photographs	Abandon								
Policy 1420.1 A Survival Plan for Greater Victoria Schools (Civil Defence)	Abandon								
Policy 2105 District Leadership Team	Admin Manual								
Policy 2120.5 Executive Assistant	Abandon								
Policy 2221 Department Heads -Secondary Schools	Admin Manual						GVTA B.21		
Policy 3500 Capital Expenditures	Abandon								
Policy 3502 Annual Facility Plan and Capital Budget	Abandon								
Policy 3545.3 School Owned or Leased Buses	Admin Manual								
Policy 4111 Hiring of Teachers	Abandon								
Policy 4117 Supervision and Evaluation of Educational Personnel	Abandon								
Policy 4122 Substitute Teachers	Abandon								
Policy 4210.1 Clerical Assistance in Schools	Abandon								
Policy 4302 Multiculturalism	Abandon						R4302		
Policy 5118.3 Enrolment of Non-resident Students in District Support Services Programs	Admin Manual						R5118.3		
Policy 5118.4 Fees for Psychological and Speech Assessment of Non-Residents Students	Abandon								
Policy 5119.5 Student Retention (PreventativeRemedial)	Abandon								
Policy 5125 Evaluation of Student Progress	Abandon								
Policy 5125.1 Student Records	Abandon								
Policy 5141.3 Use of Provincial Ambulance Services by Schools	Admin Manual								
Policy 5143 Student Accident Insurance	Admin Manual								

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Policy 5210 Continuing Education	Abandon								
Policy 6112.1 School Hours	Abandon								
Policy 6120.2 School Planning Councils	Abandon								
Policy 6121 Organization of Schools	Abandon								
Policy 6130.1 Primary Program	Abandon								
Policy 6135.1 Career Development Career Preparation Programs	Abandon								
Policy 6141.4 Teaching Writing Skills Across the Curriculum	Abandon								
Policy 6142.01 Elementary Physical Education	Abandon								

Child Care Motion Rationale

Background

The Board enthusiastically embraced the proposal by the former SD61 Secretary-Treasurer to staff before and after school child care with CUPE 947 staff when presented with a pilot program at Tillicum Elementary which would allow CUPE947 members to increase hours. The pilot fell through because of building timelines. However, the personnel concept and commitment should not be affected.

A 2017 discussion paper written by former SD61 Superintendent Piet Langstraat summarizes the issues for SD61. This motion addresses issues 3, 4, and 5.

“ While child care is distinctly different, the District has a fundamental role in determining how this type of programming is delivered in GVSD buildings on District land. There are guiding principles that ensure that the GVSD has control over both lands and buildings.

There are a number of elements of child care and early learning which the District must consider. These include:

1. Use of land and buildings
2. Governance structures
3. Quality of programming including existing programming
4. Staffing levels and staff qualifications
5. Funding structures

As discussions continue at the provincial government level it will be incumbent on the Board of Education of the GVSD to have a voice in the determination of child care models in the province of British Columbia and the District.”

Rationale

A social justice lens demands that workers, often women, in the early childhood care / childhood care fields – and indeed any child care position – be well paid if we truly value this work and value our children.

An inclusive lens reminds us that continuity of care in personnel is important for many children who find change stressful. A seamless transition between before school care, school, and after school care is ideal, and we strive for the ideal.

Alignment With Strategic Plan

1. Mission: “We nurture each student’s learning and well-being in a safe, responsive and inclusive learning community.” Nurture is key, and care by staff who know the child well, and can provide continuity of care, supports this mission statement for children in care and for all children.
2. Goal 3 Strategy 2: “Work in collaboration with Ministry of Children & Family Development to provide joint educational planning and support for children and youth in care that helps develop the child’s personality, talents and mental and physical abilities to the fullest for current and future success.” The Board and District value joint planning and support for our children.

Staffing child care with staff who already know the children well simplifies this process in this context.

3. Goal 3 Strategy 4: “Address the inequity of opportunity for all learners to maximize physical health and mental well-being.” Planning for children’s well-being must take into account as an initial critical element, the provision of optimal care and support for children with needs for additional support in every environment. Some children do not handle transitions well, and the fewer transitions in a day and the smoother they are, the better the well-being of the child.

4. Core Value: “We create open and respectful partnerships with each member of our learning community.” Providing an opportunity for CUPE Local 947 Education Assistants to increase hours, a topic discussed in the context of the Tillicum pilot project and often brought to the Board’s attention by CUPE 947 executive and members, would support an open and respectful partnership with members of CUPE Local 947, who are essential members of our learning community.

Rationale: Mask letter

Background

A motion directing wearing of masks by students and all adults in school in SD61 was narrowly defeated at the January 25th Board meeting. There was some interest in the second part of the motion which directed the Board Chair to write to Provincial Health Officer Dr Henry on behalf of the Board, asking for a broadened mask mandate in schools, with exceptions on an individual basis.

COVID exposures have occurred in several SD61 schools as well as across the province. Provincial Health Officer Dr Bonnie Henry stated “The mask mandate that we put in place very recently talks about those public indoor places. And yes, children are required to wear masks in public indoor spaces as well as in their schools.” Unless they’re in a classroom.

The Surrey School District has reported concerning numbers of exposures. Surrey Teachers’ Association letter to Dr Bonnie Henry in December 2020 asserts that masks should be mandated for everyone in schools--not only teachers and adults – and in every school space.

Dr Amy Tan, a Victoria physician recommends masks mandated for students in kindergarten to Grade 12, with exemptions on an individual basis for students who can’t wear masks for various reasons.

Ontario requires all students age 10 and up to wear masks everywhere in school, including classrooms.

The Toronto District School board issued a directive mandating the wearing of appropriate masks in TDSB schools or buildings, with exemptions on an individual basis.

Edmonton Public Schools have directed mask wearing as mandatory as an additional means of protection for staff and students, with exemptions on an individual basis.

Saskatchewan's Chief Medical Health Officer Dr. Saqib Shahab has mandated masks for all students age 3 and older (who are able to wear a mask) , and all employee and visitors in schools, with the exception of while they are eating or drinking.

The US Centers for Disease Control site states that “In general, children 2 years and older should wear a mask ...” with exceptions for “children with certain disabilities...”.

Clearly, other jurisdictions have taken more extensive precautionary measures than BC has to protect students, front line educators, and other staff.

Alignment With Strategic Plan:

- Mission: “We nurture each student’s learning and well-being in a **safe**, responsive and inclusive learning community.”
- Goal 3, Strategy 4: “...maximize physical health and mental well-being.”