



The Board of Education of School District No. 61 (Greater Victoria)  
Regular Board Meeting  
AGENDA

Monday, December 14, 2020, 7:30 p.m.  
Broadcasted via YouTube  
<https://bit.ly/3czx8bA>

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Pages

**A. COMMENCEMENT OF MEETING**

This meeting is being audio and video recorded. The video can be viewed on the District website.

**A.1. Acknowledgement of Traditional Territories**

*The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.*

**A.2. Approval of the Agenda**

Recommended Motion:  
That the December 14, 2020 agenda be approved.

**A.3. Approval of the Minutes**

Recommended Motion:  
That the November 23, 2020 minutes be approved.

5

**A.4. Business Arising from the Minutes**

**A.5. Student Achievement**

- a. Quadra Elementary School - Connor McCoy, Principal

**A.6. District Presentations**

- a. Student Engagement: COVID-19 School Start-Up

## **A.7. Community Presentations**

(5 minutes per presentation)

- a. Sean Rumble, Teacher, Rockheights Middle School, Diversity in SD61

## **B. CORRESPONDENCE**

- B.1. November 10, 2020, SD72 to Minister of Education, FSA Testing 19
- B.2. November 23, 2020, CUPE 947 to SD61, Child Care Spaces in District 21
- B.3. December 1, 2020, SD61 to Minister of Education, Cancellation 2020-2021 FSA 24
- B.4. December 1, 2020, SD61 to Minister of Education, MyEd Student Information System: Gender 26
- B.5. December 9, 2020, SD61 to South Jubilee Neighbourhood Association, Bank Street School 28
- B.6. December 9, 2020, VCPAC to SD61, PAC Concerns 29

## **C. TRUSTEE REPORTS**

### **C.1. Chair's Report**

- a. December Report 31
- b. Annual Workplan: January 32
- c. Standing Committee Chair Elections
  - a. Education Policy and Directions Committee
  - b. Operations Policy and Planning Committee
- d. Trustee Standing Committee Assignments 34

### **C.2. Trustees' Reports**

(2 minutes per verbal presentation)

- a. Trustee Hentze 35

**D. BOARD COMMITTEE REPORTS**

**D.1. Combined Education Policy and Directions Committee and Operations Policy and Planning Committee**

- a. Draft combined minutes from the December 7, 2020 meeting - Information only 37
- b. Recommended motion from the December 7, 2020 meeting
  - a. 2021-2022 Budget Process 45

Recommended Motion:  
That the Board of Education of School District No. 61 (Greater Victoria) approve the 2021-2022 Budget Process as presented.

**E. DISTRICT LEADERSHIP TEAM REPORTS**

**E.1. Superintendent's Report**

- a. Monthly Report 46
- b. VCPAC Letter of November 18, 2020
- c. Trustee Questions 47

Recommended Motion:  
That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report as presented.

**E.2. Secretary-Treasurer's Report**

- a. Monthly Report 48

Recommended Motion:  
That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary- Treasurer's report as presented.

**F. QUESTION PERIOD**

(15 minutes total)

**G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS**

**G.1. Record of Special In-Camera Board of Education Meeting - November 23, 2020** 49

**G.2. Record of In-Camera Board of Education Meeting - November 23, 2020** 50

**H. NEW BUSINESS/NOTICE OF MOTIONS**

**H.1. New Business**

**a. Before and After School Care - Trustee McNally** 51

Recommended Motion:  
That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to staff early child care / child care before and after school programs with first consideration to CUPE 947 members who apply for the positions.

AND FURTHER,

That CUPE 947 EAs immediately / as soon as possible be offered the positions at their current hourly wage before wide advertisement or SD61 staff contracting with other community provider(s).

**H.2. Notice of Motions**

**I. ADJOURNMENT**

Recommended Motion:  
That the meeting be adjourned.



**The Board of Education of School District No. 61 (Greater Victoria)**

**MINUTES**

**November 23, 2020, 7:30 p.m.**

Trustees Present: Jordan Watters, Board Chair, Ann Whiteaker, Vice-Chair, Nicole Duncan, Tom Ferris, Angie Hentze , Elaine Leonard, Diane McNally, Ryan Painter, Rob Paynter

Administration: Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Colin Roberts, Associate Superintendent, Harold Caldwell, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Chuck Morris, Director, Facilities Services, Andy Canty, Director, Information Technology for Learning, Lisa McPhail, Communications and Community Engagement Manager , Vicki Hanley, Recorder

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**A. COMMENCEMENT OF MEETING**

The meeting was called to order at 7:42 p.m.

Secretary-Treasurer Morris explained that she would preside as Chair until after agenda item A.3.b. Election of Chair.

**A.1 Acknowledgement of Traditional Territories**

Secretary-Treasurer Morris recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn and we do our work.

**A.2 Approval of the Agenda**

**Moved by** Trustee Ferris

**Seconded by** Trustee Painter

That the November 23, 2020 agenda be approved with the following additions/amendments:

A.3.a. Election Process - Voting Procedure by Text

D.3.a.b. SJ Burnside Project Report

**Motion Carried Unanimously**

### **A.3 Trustee Elections**

a. Election Process - Vote by Text Message

**Moved by** Trustee Painter

**Seconded by** Trustee Ferris

That the Board of Education of School District No. 61 (Greater Victoria) proceed with the election process for nominating the Board Chair, Board Vice-Chair, British Columbia Public School Employers' Association Representative and the British Columbia School Trustees' Association Provincial Councilor proceed by Trustees sending in ballots by text to the Secretary-Treasurer and the Deputy Superintendent to be tabulated and reported.

Trustee McNally moved an amendment to the motion.

**Amendment:**

**Moved by** Trustee McNally

**Seconded by** Trustee Duncan

That the motion "That the Board of Education of School District No. 61 (Greater Victoria) proceed with the election process for nominating the Board Chair, Board Vice-Chair, British Columbia Public School Employers' Association Representative and the British Columbia School Trustees' Association Provincial Councilor proceed by Trustees sending in ballots by text to the Secretary-Treasurer and the Deputy Superintendent to be tabulated and reported" be amended to include "*AND FURTHER, that the report of votes will be as per Robert's Rules of Order, page 395, 12th Edition, scrutineers report shall include the number of votes cast, the necessary votes for election, the number of votes for each nominee.*"

For (3): Trustee Whiteaker, Trustee Duncan, and Trustee McNally

Against (5): Trustee Watters, Trustee Ferris, Trustee Leonard, Trustee Painter, and Trustee Paynter

Abstain (1): Trustee Hentze

**Motion Defeated (3 to 5)**

Secretary-Treasurer Morris called for the vote on the main motion as presented.

That the Board of Education of School District No. 61 (Greater Victoria) proceed with the election process of the Board Chair, Board Vice-Chair, British Columbia Public School Employers' Association Representative and the British Columbia School Trustees' Association Provincial Councilor proceed by Trustees sending in nominations and ballots by text to the Secretary-Treasurer and the Deputy Superintendent to be tabulated and reported out.

**Motion Carried Unanimously**

b. Election of Chair

Secretary-Treasurer Morris called for nominations for the position of Chair of the Board of Education for the term to November 2021.

Nominations were received for Trustees Duncan, Watters and Whiteaker.

Trustees Duncan and Watters accepted the nomination and Trustee Whiteaker declined.

A ballot vote via text to Secretary-Treasurer Morris and Deputy Superintendent Whitten was taken and Trustee Watters was declared the Chair of the Board of Education.

Chair Watters thanked Trustees for once again trusting her to lead the Board as its Chair.

c. Election of Vice-Chair

Chair Watters called for nominations for the position of Vice-Chair of the Board of Education for the term to November 2021.

Nominations were received for Trustees Duncan, Leonard and Whiteaker.

Trustees Leonard accepted the nomination and Trustees Duncan and Whiteaker declined. Chair Watters declared Trustee Leonard the Vice-Chair of the Board of Education by acclamation.

- d. Election of British Columbia Public School Employers' Association Representative

Chair Watters called for nominations for the position of British Columbia School Employers' Association (BCPSEA) Representative for the period ending November 2021. Nominations were received for Trustees Ferris, Hentze, Painter and Paynter.

Trustees Hentze, Painter and Paynter declined the nomination and Trustee Ferris accepted.

Chair Watters declared Trustee Ferris the representative to BCPSEA by acclamation.

- e. Election of British Columbia School Trustees' Association Provincial Councilor

Chair Watters called for nominations for the position of British Columbia School Trustees' Association (BCSTA) representative for the period to November 2021. Nominations were received for Trustees Painter and Paynter.

Trustees Painter and Paynter both accepted the nomination. A ballot vote was taken and Chair Watters declared Trustee Painter to be the BCSTA representative.

- f. Motion to Destroy Election Ballots

Trustee Duncan requested to know the number of ballots received for each candidate in each of the four categories. Discussion ensued amongst the Trustees with a decision being made to recess for five minutes in order for Secretary-Treasurer Morris and Deputy Superintendent Whitten to tabulate the votes and report out.

The meeting recessed at 8:23 p.m.

The meeting resumed at 8:29 p.m.

Secretary-Treasurer Morris reported out the following votes:



Chair - Trustee Watters received 5 votes and Trustee Duncan received 4.

Vice-Chair - Trustee Leonard was acclaimed

BCPSEA Representative - Trustee Ferris was acclaimed\

BCSTA Representative - Trustee Painter received 5 votes and Trustee Paynter received 4 votes.

**Moved by** Trustee Whiteaker

**Seconded by** Trustee Ferris

That the election ballots received by text message to Secretary-Treasurer Morris and Deputy Superintendent Whitten be destroyed.

**Motion Carried Unanimously**

#### **A.4 Approval of the Minutes**

**Moved by** Trustee Painter

**Seconded by** Trustee Leonard

Approval of the October 26, 2020 minutes.

**Motion Carried Unanimously**

#### **A.5 Business Arising from the Minutes**

Trustee Whiteaker requested information with respect to the security costs of the surveillance now added to the Victoria High School seismic project. Secretary-Treasurer advised that she would bring a full report of specifics and costing to the December 7, 2020 Operations Policy and Planning Committee meeting.

#### **A.6 Student Achievement**

- a. Gordon Head Middle School - Shawn Boulding, Principal

Shawn Boulding, Principal of Gordon Head Middle School, shared with Trustees areas the school is focusing on this year and ways in which they are achieving their goals. Mr. Boulding stated that due to the pandemic the main focus has shifted to social emotional learning and explained how staff and students are supporting each other.

Chair Watters thanked Principal Boulding for the presentation.

**A.7 District Presentations**

None

**A.8 Community Presentations**

None

**B. CORRESPONDENCE**

Chair Watters shared that she has received handwritten letters from Strawberry Vale Elementary students relative to how the District could support them to improve their outdoor learning experience. Chair Watters reported that she advised the class to write a letter to the Board for correspondence.

**B.1 October 28, 2020, South Jubilee Neighbourhood Association to SD61, Sundance and Bank Street Schools**

By consensus, Trustees directed the Chair to respond to the South Jubilee Neighbourhood Association to acknowledge receipt of their letter of October 28, 2020 and to advise that the District is awaiting a decision by the City of Victoria with respect to the potential heritage status of the Bank Street building.

**B.2 November 4, 2020, SD28 to Minister of Education, Cancellation of 2020-2021 FSA**

**B.3 November 5, 2020, Corporation of the Township of Esquimalt to SD61, 2021 Council Liaison Appointment**

**B.4 November 18, 2020, VCPAC to SD61, New Executive and Feedback**

By consensus, the Chair will follow up with VCPAC to discuss a process for response.

**C. TRUSTEE REPORTS**

**C.1 Chair's Report**

a. November Report

Chair Watters presented her report and highlighted a few meetings over the past month. Chair Watters further reported that the Board was provided an update earlier that day from Superintendent Green with respect to further restrictions due to the COVID-19 Pandemic.

- b. Annual Workplan: December

Chair Watters referred to the Board Workplan and highlighted December for information.

## **C.2 Trustees' Reports**

None

## **D. BOARD COMMITTEE REPORTS**

### **D.1 Education Policy and Directions Committee**

- a. Draft minutes from the November 2, 2020 meeting

The draft minutes from the November 2, 2020 Education Policy and Directions Committee meeting were received for information.

- b. Recommended motions from the November 2, 2020 meeting

Chair Watters referred to the meeting minutes and presented the following recommended motions.

**Moved by** Trustee Ferris

**Seconded by** Trustee Whiteaker

That the Board of Education of School District No. 61 (Greater Victoria) approve recommended motions D.1 b.a and D.1 b. b. from the November 2, 2020 Education Policy and Directions Committee meeting.

**Motion Carried Unanimously**

- a. MyEd Forms

That the Board of Education of School District No. 61 (Greater Victoria) write a letter to the Ministry of Education requesting that MyEd specific forms include "X" as an option for the "Gender" category

**AND FURTHER**

That the request of notification of gender for parents and siblings be removed.

**Motion Carried Unanimously**

b. Foundation Skills Assessment

That the Board of Education of School District No. 61 (Greater Victoria) write the Ministry of Education requesting the cancellation of the Foundation Skills Assessment for the 2020-2021 school year during COVID-19.

**Motion Carried Unanimously**

c. Religious Accommodation

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to develop a policy addressing religious accommodation in schools in accordance with the British Columbia Human Rights Code, after consultation with the Victoria Multifaith Society and Indigenous leadership, with specific attention to local religious and First Nations leadership, with specific attention to:

- Creation of a multi-faith calendar identifying key religious and spiritual, cultural and ceremonial days of observance, developed;
- Providing guidance respecting how practices can be reasonably accommodated;
- Developing procedures for how parents Direction on how parents and/or students can request accommodation for their practices and/or days of observance; and
- Providing direction to staff regarding their obligations to recognize requests for religious accommodation under the Human Rights Code in scheduling activities, tests and assignments.

For (3): Trustee Duncan, Trustee McNally, and Trustee Paynter

Against (6): Trustee Watters, Trustee Whiteaker, Trustee Ferris, Trustee Hentze, Trustee Leonard, and Trustee Painter

**Motion Defeated (3 to 6)**

- c. Recommended motion from the September 14, 2020 Education Policy and Directions Committee Meeting

- a. Dispensation for secondary level French Immersion students impacted by COVID-19 - Trustee Paynter

Chair Watters referred to the September 14, 2020 meeting minutes and stated that as a point of clarification a motion cannot be referred from a Committee meeting to an Ad Hoc Committee and will now be debated by the entire board. Discussion ensued amongst the Trustees.

That the motion "*That the Board of Education of Greater Victoria (School District 61) instruct the Chair to write a letter to the Minister of Education asking that Graduation Program Requirements for the Diplôme de fin d'études secondaires en Colombie-Britannique be relaxed for secondary students unable to attend in person classes to receive French language instruction during the 2020/2021 school year.*" be referred to the Advocacy Committee.

For (4): Trustee Duncan, Trustee Hentze, Trustee McNally, and Trustee Paynter

Against (4): Trustee Watters, Trustee Ferris, Trustee Leonard, and Trustee Painter

Abstain (1): Trustee Whiteaker

**Motion Defeated (4 to 4)**

## **D.2 Operations Policy and Planning Committee**

- a. Draft minutes from the November 9, 2020 meeting

The draft minutes from the November 9, 2020 Operations Policy and Planning Committee meeting were received for information.

- b. Recommended motion from the November 9, 2020 meeting

Trustee Leonard referred to the meeting minutes and presented the following recommended motion.

- a. Draft Policy 6161.5, Instruction: School Gardens  
That the Board of Education of School District No. 61 (Greater Victoria) approve new Policy 6161.5, *Instruction: School Gardens*; AND FURTHER  
Direct the Superintendent to develop an Administrative procedure.

**Motion Carried Unanimously**

- c. Policy Sub-Committee
  - a. Regulation 3323, Purchasing Services  
Revised Regulation 3323, *Purchasing Services*, was received for information.

### **D.3 Audit Committee**

- a. Audit Committee Report - November 4, 2020 Meeting  
Associate Secretary-Treasurer Stride presented the Audit Committee Report from the November 4, 2020 meeting and highlighted key information.
  - a. September 2020 Quarterly Financial Report  
**Moved by** Trustee Painter  
**Seconded by** Trustee Leonard  
That the Board of Education of School District No. 61 (Greater Victoria) accept the September 2020 Quarterly Financial Report as presented to the Audit Committee.

**Motion Carried Unanimously**

- b. SJ Burnside Project Report  
Secretary-Treasurer Morris provided an SJ Burnside Project Report in response to a motion carried at the June 22, 2020 Board of Education meeting. By consensus the report will be placed on the December 7, 2020 Operations Policy and Planning Committee meeting agenda.

## E. DISTRICT LEADERSHIP TEAM REPORTS

### E.1 Superintendent's Report

#### a. Monthly Report

Superintendent Green presented the report and highlighted an Elders' lunch recently held at the Tolmie Building and that she attended the Victoria Police Department for their Civil Service Awards whereby three Vic High students were recipients for their quick response to help a person having a medical emergency.

**Moved by** Trustee Leonard

**Seconded by** Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report as presented.

**Motion Carried Unanimously**

#### b. Local Education Agreement: SD61 and Songhees Nation

Associate Superintendent Roberts reminded Trustees that a draft copy of the Local Education Agreement between SD61 and the Songhees Nation came to the October Board meeting and presented the recommended motion to authorize the signing of the agreement. Trustees thanked Associate Superintendent Roberts for his work on the agreement.

**Moved by** Trustee Ferris

**Seconded by** Trustee Leonard

That the Board of Education of School District No. 61 (Greater Victoria) authorize the signing of the Local Education Agreement between the School District No. 61 and Songhees Nations as presented.

**Motion Carried Unanimously**

#### c. School Closure Process: Craigflower /Shoreline Seismic

Superintendent Green provided Trustees with an update to the next steps in the Craigflower/Shoreline seismic upgrade project and answered questions of clarification from Trustees.

**Moved by** Trustee Painter  
**Seconded by** Trustee Ferris

That the Board of Education of School District No. 61 (Greater Victoria) approve the Craigflower School Closure public consultation plan as presented.

For (8): Trustee Watters, Trustee Whiteaker, Trustee Duncan, Trustee Ferris, Trustee Hentze, Trustee McNally, Trustee Painter, and Trustee Paynter

Abstain (1): Trustee Leonard

**Motion Carried (8 to 0)**

d. Trustee Questions

Superintendent Green responded to a question from Trustee Duncan with respect to the Enhancing Student Learning Report submission to the Ministry of Education.

Trustee Paynter exited the meeting at 10:14 p.m.

**E.2 Secretary-Treasurer's Report**

a. Monthly Report

Secretary-Treasurer Morris presented the report and further added the departmental budget meetings have begun for 2021-2022.

**Moved by** Trustee Leonard  
**Seconded by** Trustee McNally

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary- Treasurer's report as presented.

**Motion Carried Unanimously**

**F. QUESTION PERIOD**

None



## **G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS**

### **G.1 Record of In-Camera Board Meeting - October 26, 2020**

### **G.2 Braefoot Turf Field Use Agreement**

The following motion was voted on at the November 23, 2020 In-Camera Board of Education Meeting:

*That the Board of Education of School District No. 61 (Greater Victoria) approve the Turf Field Use Agreement between the Lakehill Soccer Association and the Board of Education of School District No. 61 (Greater Victoria) for the term of 10 years commencing on September 1, 2019.*

### **G.3 Oak Bay All-Weather Artificial Turf Field Addendum**

The following motion was voted on at the November 23, 2020 In-Camera Board of Education Meeting:

*That the Board of Education of School District No. 61 (Greater Victoria) approve the Turf Field Use Agreement between Bays United Football Club and the Board of Education of School District No. 61 (Greater Victoria) for the term of 10 years commencing on July 1, 2020.*

### **G.4 SJ Burnside Upgrade Project**

The following motion was voted on at the November 23, 2020 In-Camera Board of Education Meeting:

*"That the Board of Education of School District No. 61 (Greater Victoria) release to the public the following seven motions pertaining to the SJ Burnside Project:*

*i) That the Board of Education of School District No. 61 (Greater Victoria) approve \$1,000,000 from the Technology Replacement Reserve in Local Capital to be allocated to the SJ Burnside Project.*

*ii) That the Board of Education of School District No. 61 (Greater Victoria) upon receipt of the \$1,000,000 from Pacifica Housing restrict \$1,000,000 for the Technology Replacement Reserve in Local Capital.*

*iii) That the Board of Education of School District No. 61 (Greater Victoria) request \$799,162 of unallocated funds in Ministry Restricted Capital to be allocated to the SJ Burnside Project.*

*iv) That the Board of Education of School District No. 61 (Greater Victoria) approve \$500,000 currently allocated to the Vic High Seismic Project in Local Capital to be allocated to the SJ Burnside Project.*

*v) That the Board of Education of School District No. 61 (Greater Victoria) approve \$500,000 currently allocated to the Shoreline Seismic Project in Local Capital to be allocated to the SJ Burnside Project.*

*vi) That the Board of Education of School District No. 61 (Greater Victoria) approve \$200,838 currently allocated to the Quadra Warehouse Project in Local Capital to be allocated to the SJ Burnside Project.*

*vii) That the Board of Education of School District No. 61 (Greater Victoria) upon receipt of future Local Capital dollars from the Vic High Seismic Project or another disposition allocate \$500,000 to the Shoreline Seismic Project in Local Capital."*

## **H. NEW BUSINESS/NOTICE OF MOTIONS**

### **H.1 New Business**

None

### **H.2 Notice of Motions**

None

## **I. ADJOURNMENT**

The meeting adjourned at 10:21 p.m.

**Moved by** Trustee McNally

**Seconded by** Trustee Painter

That the meeting be adjourned.

**Motion Carried Unanimously**

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Chair

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Secretary-Treasurer

November 10, 2020

Honourable Rob Fleming  
Minister of Education  
PO Box 9045 Stn Prov Govt  
Victoria, BC V8W 9E2

Re. Foundation Skills Assessment

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Dear Minister Fleming:

During the past several years the Foundation Skills Assessment (FSA) which is administered to students in grade 4 and 7, has come under attack from various groups. The Board of Education for SD72 (Campbell River) supports the use of the FSA for its intended purposes. However, the Board has serious concerns about how the results of the FSA have been used by outside parties in ways for which it was never intended.

Originally, the FSA was designed to provide a 'snapshot' of student achievement across the province to better inform decisions on instruction in districts and in schools. The Foundation Skills Assessment is based on the BC Performance Standards which are recognized world-wide as some of the best descriptors of student learning.

The purposes of the FSA are to:

- provide system level information on student performance.
- provide districts and schools with information on student performance.
- provide parents with a snapshot of how their children are performing in reading, writing, and numeracy.

The Foundation Skills Assessment meets its purpose by providing parents and school districts with important information about how well students are progressing in the foundation skills of Reading, Writing, and Mathematics. It allows SD72 to triangulate data provided by classroom teachers and SD72's assessments in these areas at the district and school levels. The FSA was designed by teachers in BC using the BC Performance Standards to ensure that the assessment results are both valid and reliable.

The results of the FSA over the years have guided districts across the province to set goals and have supported SD72's contention that Indigenous Education needs special attention and support from the province. FSA results partially informed the first goal of SD72's Strategic Plan – Improve Student Achievement. FSA results are included in one of the goals of the plan –*Staff will provide parents and the community with clear and consistent achievement data.*

However, the purposes of the FSA have been corrupted and misinterpreted by the Fraser Institute. This organization's interpretation of the limited data that it receives from the Ministry of Education has been used in ways that are far from the purposes of the assessment and which have been published province-wide in order to rank schools, with public schools almost always ranking below private schools. The resulting impression is that the public education system is inferior to private schools. SD72 has significant concerns about the use of FSA data to rank schools because it is the Board's contention that the ranking of schools is not purposeful, productive, accurate or advisable.

The misuse of data by the Fraser Institute could expose the identities and results of students in smaller schools and could threaten students' and parents' expectations of confidentiality.

The Board of Education for SD72 (Campbell River) suggests that the Ministry of Education consider the following recommendations:

- that individual student results should be shared with individual parents
- that results of the assessment should be shared with district administration on a district basis and not on a school by school basis
- that data should be presented in a manner that allows it to be disaggregated to allow districts to be informed of the progress of Indigenous students
- that data should be presented in a manner that allows it to be disaggregated to allow districts to examine student progress on a gender basis
- that the ministry of Education develop and disseminate a public information campaign that explains the purposes and intended uses of the Foundation Skills Assessment

The FSA is a valuable tool in determining student progress and achievement but it is a 'snapshot' that should only be used as a point of triangulation with district assessments and the ongoing and professional assessment of the classroom teacher. It was never intended to be used to rank schools and should never be used for that purpose.



John Kerr  
Chair  
SD72 Board of Education

cc: Honourable John Horgan, Premier  
Honourable Michele Babchuk, MLA , North Island  
Ms. Stephanie Higginson, President, BCSTA  
Ms. Candace Spilsbury, President, VISTA  
Mr. Dave Harper, President, CRDTA  
Mr. Laird Ruehlen, President, CRPVPA  
Ms. Andrea Craddock, President CUPE 723  
BCSTA members via email





Jane Massy  
*President*

Shawna Abbott  
*First Vice President*

SENT VIA EMAIL

November 23, 2020

Ms. Jordan Watters, Chair  
Greater Victoria Board of Trustees  
School District No. 61

Dear Chair Watters:

I am writing in regards to the recent announcement of 316 new child care spaces being created by the District and what seems like the Board's plan to contract the associated work to a third party organization. I would like to begin by applauding the Board's work to bring more affordable child care to our community, and to utilize our fellow CUPE members in work to construct the physical spaces. As strong supporters of expanded affordable child care on school grounds, this was welcome news. We do, however, have a strong objection to the ongoing work being contracted to a private third-party when our members are ready, willing and able to undertake this important early learning function.

I have in the past brought to your attention our concerns about the lack of hours for Educational Assistants (EAs) in the District and that by contrast, our neighbours in Sooke have managed to provide EAs with 30 hours per week. Equally, we have also previously advocated that we need our EA positions to provide sufficient employment so District staff don't have to have one or two additional jobs to make ends meet. Recent changes have reduced EA hours such that some professionals are now working four hours and twenty-two minutes, or five hours and sixteen minutes, with start and end times scheduled for 9:04am or 2:37pm.

Our EAs are an incredible group of workers who support the most vulnerable students within our school system. It is difficult not to view this sort of scheduling as disrespectful to the vital service these members provide students and families, not to mention their value as workers.

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Past discussions with the previous Secretary-Treasurer included consideration of a pilot program for District-run before- and after-school early learning and care program at Tillicum School. Discussions included recognition of such a program as a means to both respond to the acute need for child care services, and as a way to create more meaningful jobs for support staff. The model considered would deliver strong continuity of care, enabling the students and staff to expand their time together to realize both logistic and pedagogical benefit. At the time we had the support of the principal and EAs to move forward, but the idea was put on the back burner when the facility wasn't ready as scheduled. When we last raised this idea at our Labour Management meetings we were clearly told "there is no appetite in the District for our EAs to do this work" and that our district did not have the infrastructure to undertake this..

We would urge a reconsideration of this position. There are clearly multiple goals served by in-house operation of before- and after-school early learning and care, and these are well articulated in the paper circulated by CUPE. All trustees would have received a copy of this paper by email over the summer, and I have attached a summary document to this letter. The research surrounding seamless child care is very clear, and is supported by leaders within the child care advocacy community and early learning scholars. Further, this model is supported by the B.C. government, as evidenced by recent changes to the School Act to enable direct operation of integrated child care by school districts. Direct operation of before- and after-school early learning and care is better for families, kids, educators and taxpayers as the range of financial, logistic and educational benefits illustrate. Evidence of this can be found in the growing examples of this model. Since the CUPE paper was published, two additional districts have adopted the seamless model and active conversations about the proposal are ongoing among several others.

This model of child care with staffing provided by EAs also speaks to the retention issues currently experience by the District. Our schools are short an average of forty EAs every day, and while our Human Resources department is continually recruiting EAs, we are so seeing regular resignations. The Framework Agreement set out as part of the last round of bargaining mandates that the parties to work together to correct retention issues and work collaboratively on early learning and care, including before- and after-school care. Accordingly, this suggestion falls directly inline with what the parties agreed as part of the bargaining process. We believe it is incumbent on the District to follow-through on this commitment made as part of good faith bargaining.

The recent article regarding the new spaces notes that you are finalizing daycare providers, and the language implies that internal operation with in-house staff is not under consideration. The lack of consideration to your own employees is naturally

taken with both sadness and disappointment by a group of staff who work hard every day providing a vital service for a major employer, yet who also struggle to support their own families. The expansion of child care by the District is fantastic news and is worthy of recognition, but the denial of opportunity to the existing workforce, and the District's model of contracting-out, undermines positive feeling about this move. I am hopeful that our valid appeal in this letter, and our reminder of the terms agreed to in the Framework Agreement, will prompt some reflection on the current direction.

We want to work collaboratively with the District towards important goals that benefit the communities and families we all serve, relieve friction between the parties, and resolve the economic distress our members experience. We think that the provision of in-house before- and after-school early learning and care would do all three of those things, and ask that you reconsider your current direction on this matter.

Sincerely,



Jane Massy  
CUPE 947 President

cc. Board of Trustees  
Senior Leadership  
CUPE 382  
Paul Faoro, CUPE-BC President  
Hon. Rob Fleming, Minister of Education



# Board of Education

School District No. 61 (Greater Victoria)  
556 Boleskine Road, Victoria, BC V8Z 1E8  
Phone (250) 475-4106 Fax (250) 475-4112

*Chair: Jordan Watters, Vice-Chair: Elaine Leonard  
Trustees: Nicole Duncan, Tom Ferris, Angie Hentze,  
Diane McNally, Ryan Painter, Rob Paynter, Ann Whiteaker*

December 1, 2020

via email: [educ.minister@gov.bc.ca](mailto:educ.minister@gov.bc.ca)

The Honourable Jennifer Whiteside  
Minister of Education  
PO Box 9045,  
STN PROV GOVT  
Victoria, B.C. V8W 9E2

Dear Minister Whiteside:

RE: **Cancellation of 2020-2021 Foundation Skills Assessment**

The Board of Education of School District No. 61 (Greater Victoria) congratulates you on your election and on your appointment as Minister of Education. We look forward to advancing opportunities for students in our co-governance roles.

At its November 23, 2020 Regular Open Board meeting, the Board carried the following resolution:

*That the Board of Education write the Ministry of Education requesting the cancellation of the Foundation Skills Assessment for the 2020-2021 school year during COVID-19.*

We respectfully request that you consider the cancellation of the Foundation Skills Assessment in order for school districts to focus on recovering loss of learning resulting from COVID-19 along with health and safety protocols that can meet the needs and expectations of the communities we serve.

*The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.*

One *Learning* Community





Yours sincerely,



Jordan Watters  
Chair, Board of Education

Cc: Board of Education, School District No. 61  
Shelley Green, Superintendent/CEO  
Kim Morris, Secretary-Treasurer  
BCSTA - Boards of Education

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December 1, 2020

via email: [educ.minister@gov.bc.ca](mailto:educ.minister@gov.bc.ca)

The Honourable Jennifer Whiteside  
Minister of Education  
PO Box 9045,  
STN PROV GOVT  
Victoria, B.C. V8W 9E2

Dear Minister Whiteside:

RE: **MyEd Student Information System: Gender**

At its November 23, 2020 Regular Open Board meeting, the Board carried the following resolution:

*That the Board of Education write a letter to the Ministry of Education requesting that MyEd specific forms include "X" as an option for the "Gender" category;*

**AND FURTHER**

*That the request of notification of gender for parents and siblings be removed.*

A sense of belonging is essential for the well-being of our students and their families. Ensuring that forms provide options that represent the diversity of our community is integral to supporting this sense of belonging. Ensuring that forms are inclusive also ensures respect for gender expression, which is a protected ground under the B.C. Human Rights Code.

Currently, Ministry forms are limited to binary options that are not inclusive of trans people or people with non-binary genders. Forms also ask people to indicate the sex of a student or sibling when that information is not necessary.

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We respectfully request that you work with Ministry staff to make the Province's K-12 and StrongStart student information system inclusive, modern and relevant. Making this work a priority will further demonstrate the Ministry's commitment to inclusive schools and the SOGI 123 values we are so proud of.

Yours sincerely,



Jordan Watters  
Chair, Board of Education

Cc: Grace Lore, Parliamentary Secretary for Gender Equity  
Board of Education, School District No. 61  
Shelley Green, Superintendent/CEO, SD61  
Kim Morris, Secretary-Treasurer, SD61  
BCSTA - Boards of Education

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December 9, 2020

South Jubilee Neighbourhood Association

**BY E-MAIL:** [travelmg@lightspeed.ca](mailto:travelmg@lightspeed.ca)

**ATTENTION:** Matt Dell, President

Dear President Dell:

RE: **Sundance and Bank Street School Sites**

Thank you for your October 28, 2020 letter relative to Sundance and Bank St schools. The Board received your correspondence in its November 23, 2020 regular open meeting.

School District Staff have been in discussions with City of Victoria Heritage Staff. The Board is currently awaiting the City's determination of the cost of remediating Bank Street school for future viability, and whether or not the City will designate the building heritage status. Once the City has concluded its research, discussions will resume. In the meantime, no decisions have been made regarding Bank Street School.

The Board will be in contact with South Jubilee Resident Association once the City has determined what steps it is willing to take in terms of its heritage philosophical and financial commitment. At that stage we look forward to meaningful discussion with your organization.

Yours sincerely,



Jordan Watters  
Chair, Board of Education

Cc: Board of Education, School District No. 61  
Shelley Green, Superintendent, School District No. 61  
Kim Morris, Secretary-Treasurer, School District No. 61  
Chuck Morris, Director of Facilities Services, School District No. 61

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VICTORIA  
CONFEDERATION  
OF  
PARENT ADVISORY COUNCILS  
556 BOLESKINE ROAD, VICTORIA, BC V8W 2R1  
TELEPHONE (250) 475 4193  
WWW.VCPAC.CA

December 9, 2020

Board of Trustees  
The Greater Victoria School District 61

By email: trustees@sd61.bc.ca

We are writing to communicate our significant alarm over the safety of our children in shop classes in our district and the seeming lack of leadership by the Board on this issue.

We are also writing to identify for you continued challenges identified by our Membership at our November meeting.

**Shops:**

The shop audit reports included in your combined Ed. Policy and Ops. Committee meeting PAC ups on December 8<sup>th</sup> 2020 are extremely concerning and suggest our shops currently pose an unacceptable health and safety risk to our children. Given the level of disrepair suggested by the audit report we were dismayed by the Board tabling this matter until January 2021.

We **request** that the District immediately issue a written statement confirming injury incidents to students and teachers in school shops over the last 3 years and identify the steps it is taking to immediately remedy the issues identified in the audits.

We would also like an explanation as to why this issue was not brought before this current Board prior to now.

**Concerns - VCPAC November Meeting**

Our November meeting was attended by members representing 19 PACs in our school district, each representing schools with populations between 200 and 1000+ students.

Our membership raised the following concerns:

- Concern over lack of provincial post-secondary admission standard accommodations to reflect the impact of the pandemic on our grade 11 and 12 students and the unavoidable gaps in

education caused by the pandemic. We have sent a letter to the Superintendent to request a meeting be set up between VCPAC, Secondary School VCPAC representatives and PAC leaders, district representatives and post-secondary institutions to address our concerns.

- Outdoor learning, which has been identified as a factor that will increase the safety of our children while at school, has been sporadic across the district. PACs want to support teachers and students to bring learning outside. Our **request** is that the District encourages teachers and administrators to bring learning outside and engage with their PACS on identifying and overcoming barriers to outdoor learning that schools be encouraged to host a pro-development day to plan around increased outdoor learning.
- We are also concerned over the lack of consistency in ventilation in our schools, especially in leaving windows open and **request** the District communicate a clear standard and expectation and monitor for implementation at the school level.
- High school continues to be our main area of concern:
  - Significant and continuing concern over the mental health of our children at the high school level - depression levels in our students are increasing.
  - Students are losing connection with their peers and we believe it is important for our District to require and intentionally build into the schedule time for student connectivity in each class every day. In some classes there is no peer interaction at all.
  - Class curriculum is condensed and there is not enough time to cover the entire curriculum – we are concerned about how will this impact our children in the future, especially in post-secondary educational settings.
  - Loss of ceremonies to celebrate achievements– which for some students, high school ceremonies are their only celebration opportunity.
  - **We request:**
    - an person at each high school be paid a full time salary to identify solutions to student connectivity and celebration, and design a safe solution within covid protocols. We know it can be done and believe it is a matter of resource allocation.
    - Each class include time for student connection;
    - Teachers be hired to provide extra support to students to meet the demands of the quarter system, for example tutor teachers available on zoom during the day on a drop in basis.

We look forward to your reply and being approached by the Board and the District to discuss the concerns identified in this letter, and our letter from last month.

Kristil Hammer  
Chair

**VICTORIA CONFEDERATION OF PARENT ADVISORY COUNCILS**

School District No. 61 (Greater Victoria)  
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Elaine Leonard, Diane McNally, Ryan Painter, Rob Paynter*

TO: Board of Education  
FROM: Jordan Watters, Board Chair  
RE: Chair's Report  
DATE: December 14, 2020

I am honoured to serve as Chair for a third year and I want to extend my sincere thanks to my trustee colleagues for once again entrusting me with this role. I also want to extend my thanks and congratulations to Elaine Leonard who was acclaimed as Vice Chair, Tom Ferris for his election to be Board representative to BCPSEA, and Ryan Painter for his election to the role of BCSTA Provincial Council. I am proud of what our Board has accomplished over the first half of our term together, and I look forward to continuing this good work in partnership with staff, students, families, government agencies, local partners and our broader community.

This year has been surreal in a lot of ways as we have navigated the global pandemic. I am grateful for the strength and commitment of our learning community to making sure our schools remain as safe and joyful as possible.

I hope all of our staff are able to enjoy the holidays and find comfort and cheer in the traditions of the season even if they are a little different this year. Happy Holidays and warm wishes for a safe and healthy year ahead! May 2021 be a little bit easier on us all.

#### Update on Activities

- December 1 – BCSTA COVID-19 Working Group
- December 2 – Policy Sub-Committee

#### Committee Work

I am serving on the BCSTA COVID-19 Working Group which has been meeting weekly since June, and we recently submitted our final report to the BCSTA Board of Directors. I am continuing to serve on the BCSTA Student Citizenship Award Committee and our Policy Sub-Committee.

#### Professional Development

I have been reading all of the Premier John Horgan's mandate letters to his newly minted cabinet.

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JANUARY

SCHOOLS  
REOPEN  
JAN. 4

BCPSEA  
AGM  
JAN 28-29

## BOARD'S GOVERNANCE ACTIVITIES

### Strategic Direction And Context

- 2021-2022 Budget Process (Topic)
- Strategic Plan Alignment

### System Planning And Performance Monitoring

- Long Range Facilities Plan Update
- Student Projections for Coming School Year

### External Compliance and Accountability

- Receive Updated Ministry Operating Grant and Draft 2020-2021 Amended Budget
- Approve December 2020 Quarterly Financial Report through Audit Committee



JANUARY

SCHOOLS  
REOPEN  
JAN. 4

BCPSEA  
AGM  
JAN 28-29

## BOARD'S GOVERNANCE ACTIVITIES

Engagement with  
Stakeholders and Public  
Recognition Events

- Request Public Input for the Upcoming Year's Budget

Advocacy for Public  
Education and  
Provincial Liaison

- Attend BCPSEA AGM
- Prepare Submission of Motions to BCSTA AGM

**REVIEW POLICY  
POSITIONS FOR  
SUBMISSION TO  
BCSTA AGM**

## Trustee Committee Assignments for 2021

Type of Assignment	Angie	Ann	Diane	Elaine	Nicole	Rob	Ryan	Tom	Jordan
<b>Sub-Committee</b>									
Policy				✓					✓
<b>Ad Hoc Committees</b>									
Indigenous Education								✓	
Advocacy		✓			✓				
Audit				✓		✓			
Equity		✓					✓		
Facilities	✓								
French								✓	
George Jay Re-Naming	✓			✓					
Police Liaison Officers					✓			✓	
<b>District Committees</b>									
Indigenous Nations Education Council			✓						
Equity Scan		✓				✓			
GSA							✓		
Vic High Visioning					✓				
<b>Working Group</b>									
Superintendent Evaluation	✓			✓					
<b>External Committee</b>									
Victoria Family Court & Youth Justice	✓								
<b>External Organizations</b>									
BCPSEA								✓	
BCSTA							✓		

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TO: Board of Education  
FROM: Angie Hentze  
RE: BCSTA Trustee Academy  
DATE: December 9, 2020

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It was my pleasure to represent the SD61 Board of Education at the Trustee Academy this year. It took place on November 27 and 28, from the comfort of my home office.

The keynote speaker, Michael Fullan, spoke about deep learning, and how the pandemic has created opportunities for pedagogical change that will be beneficial for both teachers and students. It will be up to us to keep up the momentum, and use the lessons we've learned during the last year to improve deep learning for our students.

Dr. Reka Gustafson answered our questions about covid and schools, and stressed how well our health and safety plans are working to keep students safe. She focused on the difference between schools and "public places", and why the requirements for school are not the same as for public places like restaurants or shops. The data coming in to the health authorities are clear; our students are safer in schools than in the community, and even in their homes. One of her key messages was about how important it is to communicate to parents and the community that what we're doing is working.

Irvine Carvey spoke of the history of black people in Canada, and the racism he experienced in the education system and beyond. He talked about the importance of examining outcomes for racialized students in comparison to white students, and not just looking at aggregate data. During the district/branch discussion, Secretary-Treasurer Morris and I discussed how to look at that data, as "race" isn't information that is collected by the schools.

In lieu of getting to see a live performance by students, we were treated to a few videos. I highly recommend watching.

<https://www.youtube.com/watch?v=iryh0TIDzXc>

On Saturday, Jesse Hirsh spoke about using social media and other digital tools to personalize learning, and make it important and relevant to students. He was very inspiring and passionate, but on reflection, I wish I'd thought to talk to him about how to balance the negative effects use of social media can have on mental health.

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Our new Minister of Education, Jennifer Whiteside, gave a brief address, despite being less than 48 hours into her portfolio. She expressed her enthusiasm for the job, and looks forward to working with us to improve outcomes for students. She was particularly concerned about the impact the pandemic is having on vulnerable students, and mitigating that will be one of her focuses coming into the office.

We were given a brief account of the Framework to Enhance Student Learning, though I must admit much of that went over my head.

After our “Branch Brunch Break” (admittedly less fun at home than in person, though it was nice to connect with our local VISTA members, even remotely), we had an excellent plenary about Mental Health literacy, provided by Wendy Carr, Andrew Baxter, and Laura Dixon. Much of their work can be found here (<https://educ.ubc.ca/faculty-units/office-of-the-dean/initiatives/mental-health-literacy/>), along with a free course to help expand our own knowledge, as well as how to teach it.

Of particular interest was a discussion of the distinction between Mental Distress (an upcoming stressful event, such as a test or a speech), a Mental Health Problem (a longer lasting problem, such as the loss of a loved one or a major move), and Mental Disorder (ADHD, anxiety, depression etc). Dr. Baxter explained how one person can experience any number of these at a time, and highlighted which ones required intervention. I found this very helpful, and recommend visiting [www.teachmentalhealth.org](http://www.teachmentalhealth.org) to learn more.

I believe videos of most of the talks are available on the hub until December 15<sup>th</sup>.

I’d like to thank the BCSTA board of directors and President Higgenson for working so hard on the academy – it was well worth the time. Here’s hoping next year we can learn together in person.

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One *Learning* Community





**Combined Education Policy and Directions Committee & Operations Policy and Planning Committee Meeting**

**REGULAR MINUTES**

**December 7, 2020, 7:01 p.m.**

- Trustees Present:      **Education Policy and Directions members:** Nicole Duncan, Chair, Tom Ferris, Diane McNally, Ryan Painter, Jordan Watters (ex officio)  
**Operations Policy and Planning members:** Elaine Leonard, Chair, Rob Paynter, Angie Hentze, Ann Whiteaker, Jordan Watters (ex officio)
- Administration:      Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Colin Roberts, Associate Superintendent, Harold Caldwell, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Chuck Morris, Director of Facilities Services, Andy Canty, Director – Information Technology for Learning, Jeff Davis, Director of International Student Program, Simon Burgers, District Principal, Madeleine Challies, French Language Coordinator, Jim Soles, Associate Director of Facilities and Manager of Major Capital Projects, Marni Vistisen-Harwood, Manager, Capital Planning and Implementation, Facilities Services, Kelly Gorman, Recorder
- Stakeholders & Guests:      Christine Payne, VCPAC, Jane Massey, CUPE 947 President, Connor McCoy, GVPVPA President, Mark Morrison, Second VP & Health & Safety Officer, GVTA, Kristal Stevenot, HDR Architecture Associates, Inc., Jim Mann, HDR Architecture Associates, Inc., Rod Windjac, HDR Architecture Associates, Inc.

## **A. COMMENCEMENT OF MEETING**

The meeting was called to order at 7:01pm.

### **A.1 Acknowledgement of Traditional Territories**

Chair Duncan recognized and acknowledged the Esquimalt and Songhees Nation, on whose traditional territories we live, we learn and we do our work.

### **A.2 Approval of the Combined Education Policy and Directions Committee & Operations Policy and Planning Committee Meeting Agenda**

**Moved by** Tom Ferris

That the December 7, 2020 Combined Education Policy and Directions Committee and Operations Policy and Planning Committee meeting agenda be approved as amended with the addition of:

E1 Notice of Motion - McNally

Move H1 to C2

**Motion Carried Unanimously**

## **B. EDUCATION POLICY AND DIRECTIONS COMMITTEE**

### **B.1 Approval of the Minutes**

Trustee Whitaker requested that future minutes reflect the voting members for each committee.

- a. Approval of the November 2, 2020 Education Policy and Directions meeting minutes

**Moved by** Tom Ferris

That the November 2, 2020 Education Policy and Directions Committee meeting minutes be approved.

**Motion Carried Unanimously**

## **B.2 Business arising from Minutes**

Trustee Whiteaker advised she and Associate Superintendent Caldwell held a conversation relative to the budget allocated to counsellors in the , C.8 Mental Health Grant from the November 2, 2020 Education Policy and Directions Committee meeting.

## **C. PRESENTATIONS TO THE COMMITTEE**

### **C.1 ISP Annual Report - Director Davis**

Director Davis presented the International Student Program Annual Report. Student enrollment is down 50% due to the pandemic, which is a lower decrease than average International Student Programs in other school districts. Interest remains high based on the number of applications received. Travel restrictions from source countries have also contributed to a delay in student enrollment. Questions of clarification were asked.

### **C.2 HDR Architecture Associates, Inc. re: Victoria High School - Associate Director of Facilities and Manager of Major Capital Projects Soles**

Associate Director of Facilities and Manager of Major Capital Projects Soles introduced Kristal Stevenot, Jim Mann and Rod Windjac Representatives from HDR Architecture Associates, Inc. The presentation focused on accessibility, inclusivity, energy efficiency, water efficiency and fire sprinklers. Vic High's architects identified multi-purpose spaces and a rooftop garden which will allow for a more flexible floorplan to engage teachers and students. Questions of clarification were asked. Trustees provided thanks to HDR Architecture Associates, Inc.

## **D. NEW BUSINESS**

### **D.1 Introduction of Student Representative**

Superintendent Green introduced and welcomed Student Representative Madeline Astridge from Reynolds Secondary School.

### **D.2 District Team Update - Languages and Multicultural Initiatives - District Principal Burgers and French Language Coordinator Challies**

District Principal Burgers and French Language Coordinator Challies provided an update. French Language Coordinator is a new position for the Greater Victoria School district and has been highly utilized. Highlights were the creation of a digital library, Professional Development Day(s)

plans, as well as Indigenous and Career Education literature translated into French. Trustees provided thanks to the staff for their dedication.

### **D.3 Diversity & Inclusion Forum Update - Deputy Superintendent Whitten**

Deputy Superintendent Whitten reviewed the memo provided. Questions of clarification were asked.

### **D.4 Advocacy Committee Update - Trustee Whiteaker**

Trustee Whiteaker referred to the report and advised that the committee had no further work relative to student assessment through pandemic as most students have returned to school. Trustee Painter thanked Trustee Whiteaker.

## **E. NOTICE OF MOTION**

Trustee McNally Childcare Notice of Motion to be brought to the December 14 Board of Education Meeting.

### **E.1 Staffing Child Care SD 61 - Trustee McNally**

*That the motion "That the Board of Education SD61 Greater Victoria direct the Superintendent to staff early child care / child care before and after school programs with first consideration to CUPE 947 members who apply for the positions, and FURTHER, that CUPE 947 EAs immediately / as soon as possible be offered the positions at their current hourly wage before wide advertisement or SD61 staff contracting with other community provider(s)." be referred to the Board of Education meeting December 14, 2020.*

## **F. GENERAL ANNOUNCEMENTS**

## **G. OPERATIONS POLICY AND PLANNING COMMITTEE**

### **G.1 Approval of the Minutes**

- a. Approval of the November 9, 2020 Operation Policy and Planning meeting minutes

Trustee Paynter requested a name correction to Painter in the minutes item 8.2

**Moved by** Ann Whiteaker

That the November 9, 2020 Operations Policy and Planning Committee meeting minutes be approved as amended.



**G.2 Business Arising from Minutes**

**H. PRESENTATIONS**

**I. SUPERINTENDENT'S REPORT**

**J. PERSONNEL ITEMS**

**K. FINANCE AND LEGAL AFFAIRS**

**K.1 Policy Sub-Committee Report**

- a. Draft Bylaw 9360, General Meeting of the Board

Trustee Leonard presented Trustees with the latest version of Bylaw 9360 based on edits from the September, October and November Operations Policy and Planning Committee meetings. Committee members discussed items #1-9 of the bylaw. By consensus the remaining items #10-15 be postponed to the January 11, 2021 Operations Policy and Planning Committee meeting.

By consensus the committee referred **K.1** b-f to the January 11, 2021 Operations Policy and Planning Committee meeting.

- b. Draft Bylaw 9140, Ad Hoc Committee of the Board
- c. Draft Policy 8251, Trustees' Code of Conduct
- d. Draft Bylaw 9130.4, Audit Sub-Committee
- e. New Policy 4116.13, Whistleblower Protection
- f. Abandonment of Policies

That the motion *"That the Board of Education of School District No. 61 (Greater Victoria) abandon Policies 6142.03, 6151, 6161.2, and 6164.1; AND FURTHER THAT*

*The Board refer Policies 6145.01, 6145.02, 6161.1, 6162.5, and 6163.1 to the Superintendent for administration manual consideration."* be referred to the Operations Policy and Planning Committee meeting on Jan 11th, 2021

**K.2 Monthly Financial Report: November 2020 - Secretary-Treasurer Morris**

Secretary-Treasurer Morris provided Trustees the Monthly Financial Report for November 2020. The yearly revenue and expenses were compared against those from the year prior. Questions of clarification were asked. A breakdown of miscellaneous services was requested and will be provided at the January 11, 2021 Operations Policy and Planning Committee meeting.

**K.3 2021-2022 Budget Process - Secretary-Treasurer Morris**

Secretary-Treasurer Morris presented the proposed Budget Process for 2021-2022. Questions of clarification were asked.

**Moved by** Angie Hentze

That the Board of Education of School District No. 61 (Greater Victoria) approve the 2021-2022 Budget Process as presented.

**Motion Carried Unanimously**

**L. FACILITIES PLANNING**

**L.1 SJ Burnside Upgrade Project Report - Secretary-Treasurer Morris**

Secretary-Treasurer Morris provided a summary of the report. Trustee Leonard thanked staff for the report and acknowledged the time spent to create the review. Trustee Leonard stated that due to the time, questions of clarification were to be emailed to the Chair of the Board Trustee Watters, Secretary-Treasurer Morris, and Superintendent Green. Questions and answers will be reviewed at a future public meeting.

**L.2 Online Registration - Director Information and Technology for Learning Canty and Associate Superintendent Roberts**

Director Information and Technology for Learning Canty and Associate Superintendent Roberts advised the committee of the implementation of online registration for the 2021-2022 school year . Questions of clarification were asked.

**L.3 December 2020 Operations Report - Director of Facilities Morris**

Director of Facilities Services Morris, presented the Monthly Operations Update for December including an overview of recent work and progress on major and minor capital projects. Trustees thanked Director of Facilities Services Morris and his team for their ongoing hard work.

**L.4 Shops Audit Findings and Status Report - Secretary-Treasurer Morris**

By consensus Shops Audit Findings and Status Report be postponed to the January 11, 2021 Operations Policy and Planning Committee meeting.

**M. NEW BUSINESS**

**M.1 Website Report Menu and Sub-Menu - Trustee McNally**

**Moved by** Angie Hentze

*That the motion "That the Board of Education SD61 Greater Victoria direct the Superintendent to direct the Information Technology Department to set up submenus under the "Our District" menu, between "Provincial School Act" and "Trustee Elections",*

*AND FURTHER*

*That the Superintendent develop a protocol by the end of November 2020 with staff that will ensure all public reports are placed in the appropriate file, following approval / receipt by the Board, the day after the meeting that approves / receives the report." be referred to the Operations Policy and Planning Committee meeting on January 11th, 2021.*

**Motion Carried Unanimously**

**N. NOTICE OF MOTION**

**O. GENERAL ANNOUNCEMENTS**

Associate Superintendent Roberts was directed by Trustee Leonard to read the questions submitted from the public. The questions and answers will be brought forward to the January 11, 2021 Operations Policy and Planning Committee meeting.

**P. ADJOURNMENT**

The meeting adjourned at 11:01pm.

**Moved by** Ann Whiteaker

That the meeting adjourn.

**Note:** This meeting is being audio and video recorded. The video can be viewed on the District website.

**Motion Carried Unanimously**

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Chair

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Secretary-Treasurer

DRAFT

## Budget Process: 2021-2022

Board Approved: **DRAFT**

All	Students	Trustees	Staff	Stakeholders	PVP	Public
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Date	Location	Time	Event	All	Students	Trustees	Staff	Stakeholders	PVP	Public	Intended Outcome/Purpose
Dec 14	Tolmie	7:30 PM	Regular Open Board Meeting	✓	✓	✓	✓	✓	✓	✓	Approve Process and Public Engagement Plan
<b>WINTER BREAK DECEMBER 21 to JANUARY 1</b>											
Jan 11	Tolmie	7:00 PM	Operations Policy & Planning Committee	✓	✓	✓	✓	✓	✓	✓	Broad Budget Category Overview; Review Ministry & Board Strategic Plan
Jan 18	Tolmie	6:30 PM	Board Working Session - Finance Orientation			✓	✓				
Jan 25	Tolmie	7:30 PM	Regular Open Board Meeting	✓	✓	✓	✓	✓	✓	✓	
Feb 1	Tolmie	7:00 PM	Education Policy & Directions Committee	✓	✓	✓	✓	✓	✓	✓	Presentation by Learning Team: Opportunities & Gaps/Alignment to Strat Plan/21-22 Initiatives
Feb 4	TBD	9:00 AM - 2:30 PM	Student Symposium		✓	✓	✓				Facilitated discussion & activities; students informing budget about their needs
Feb 8	Tolmie	7:00 PM	Operations Policy & Planning Committee	✓	✓	✓	✓	✓	✓	✓	Public Engagement Update Incl. Students; Detailed Budget Category Review
<b>3-YEAR ENROLMENT PROJECTIONS TO MINISTRY - FEBRUARY 15</b>											
Feb 18	TBD	6:00-9:00 PM	Talking Tables (Incl. Dinner)			✓	✓	✓	✓		Dinner; Short Presentation; Facilitated Discussion (3-6 questions)
Feb 22	Tolmie	7:30 PM	Regular Open Board Meeting	✓	✓	✓	✓	✓	✓	✓	Report on Budget Feedback
Mar 8	Tolmie	7:00 PM	Operations Policy & Planning Committee	✓	✓	✓	✓	✓	✓	✓	Structural Surplus/Deficit
<b>MINISTRY FUNDING ANNOUNCEMENT - MARCH 12</b>											
<b>SPRING BREAK - MARCH 15 to 26</b>											
Mar 29	Tolmie	7:30 PM	Regular Open Board Meeting	✓	✓	✓	✓	✓	✓	✓	<b>First Reading</b> of Budget Bylaw (Revenue) & Status Quo Expenses; Structural Surplus/Deficit
Apr 13	Tolmie	TBD	SPECIAL Open Board Meeting	✓	✓	✓	✓	✓	✓	✓	Superintendent's (Staff's) Recommendation/ <b>Second Reading</b> put on the floor
Apr 19	Tolmie	7:00 PM	Operations Policy & Planning Committee	✓	✓	✓	✓	✓	✓	✓	Superintendent's Recommendations/Clarifying Questions/FAQ
Apr 26	Tolmie	7:30 PM	Regular Open Board Meeting	✓	✓	✓	✓	✓	✓	✓	Stakeholder Final Comments to Board/Board Debate & Changes/ <b>Second &amp; Third Reading: APPROVED</b>
<b>MINISTRY BUDGET SUBMISSION DEADLINE - JUNE 30</b>											
<b>STAFFING PROCESSES COMMENCE - MAY 1</b>											
May 10	Tolmie	7:00 PM	Operations Policy & Planning Committee	✓	✓	✓	✓	✓	✓	✓	21/22 Budget Process Debrief/Improvements for 22/23
May 17	Tolmie	7:30 PM	Regular Open Board Meeting	✓	✓	✓	✓	✓	✓	✓	

**MINISTRY BUDGET SUBMISSION DEADLINE - JUNE 30**

<https://www.sd61.bc.ca/our-district/financial/>

TO: The Board of Education

FROM: Shelley Green, Superintendent of Schools

RE: Superintendent's Report

DATE: December 14, 2020

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There are a number of items that the Superintendent wishes to bring to the attention of the Board of Education.

The Superintendent is pleased to report that two students from Spectrum Community School have joined the Representative Advisory Council of Students.

#### Events and Meetings

The Superintendent has attended a number of events and met with a number of individuals since the last Board meeting. These have included:

- District Committees
  - Equity Committee
  - Policy Sub Committee
- Meetings and Events
  - Professional Conversations
- Meetings
  - Admin Manual Prep Meetings
  - Generative Dialogue/Coaching
  - George Jay Elementary School
  - Island Health
  - Lansdowne Middle School
  - Marigold Elementary School
  - Ministry of Education
  - Oaklands Elementary School
  - Pandemic Review Team
  - Partners Meeting (GVTA, CUPE 382, CUPE 947, ASA)
  - Professional Relations Committee (GVTA)
  - Principals and Vice-Principals
  - Shoreline Middle School
  - Spectrum Community School
  - Strategic Planning Meeting
  - Strawberry Vale Elementary School
  - Tri-District Superintendents
  - Victor School
  - VPVPA

*The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.*

# Office of the Superintendent

*Shelley Green - Superintendent*

TO: The Board of Education

FROM: Shelley Green, Superintendent of Schools

RE: Superintendent's Report

DATE: December 14, 2020

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During this portion of the Board Meeting, Trustees will have the opportunity to raise questions. Where possible, an immediate response will be provided. In the event that research is necessary before a response is provided, the matter will be postponed until a researched response can be provided.

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School District No. 61 (Greater Victoria)  
556 Boleskine Road, Victoria, BC V8Z 1E8  
Phone (250) 475-4106 Fax (250) 475-4112

*Kim Morris - Secretary Treasurer*

**TO: Board of Education**  
**FROM: Kim Morris**  
**RE: Monthly Report**  
**DATE: December 14, 2020**

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The purpose of this memo is to update the Board on some of the activities of the Secretary-Treasurer's office since November's report.

- Ministry Funding Equity Committee Meeting representing BCASBO
- Facilities and Minor Capital Staff Weekly Meetings with Superintendent (3)
- Department Budget Meetings:
  - Operations
  - Careers (2)
  - Major Capital
  - The Link
  - Learning Team
  - International
  - Learning Support
  - Languages & Multi-Cultural
  - Communications
  - Transportation
- Policy Sub-Committee Meetings
- Administrators Meeting
- Staff Meetings re: Data
- Deputy Minister Meetings (2)
- Facilities Director Bi-Weekly Meeting
- Human Resources Bi-Weekly Meeting
- Shops Report Team Meeting (5 members)
- Victoria High School Seismic Project Bi-Weekly Meeting (2)
- Board and Committee meetings (2)
- Budget Process Planning Meetings (2)
- Oak Bay Piano Committee Meeting
- Vic High Staff Meeting
- BCSTA Virtual Trustee Academy
- Spectrum Turf Meeting

Information:

- Civil Forfeiture Crime Prevention & Remediation Grant Program Application

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## SECTION 72 REPORT

**Present:**

Trustees Jordan Watters, Chair, Ann Whiteaker, Vice-Chair, Nicole Duncan, Tom Ferris, Angie Hentze, Elaine Leonard, Ryan Painter, and Rob Paynter

**Sanctioned:**

Trustee Diane McNally

**Administration:**

Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer,

The Board of Education discussed the following matters:

- Personnel

## SECTION 72 REPORT

**Present:**

Trustees Jordan Watters, Chair, Ann Whiteaker, Vice-Chair, Nicole Duncan, Tom Ferris, Angie Hentze, Elaine Leonard, Ryan Painter, and Rob Paynter

**Sanctioned:**

Trustee Diane McNally

**Administration:**

Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Harold Caldwell, Associate Superintendent, Colin Robert, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Chuck Morris, Director, Facilities Services, Andy Canty, Director, Information Technology for Learning, Marne Jensen, Associate Director, Human Resource Services (exited meeting at 5:59 p.m.), Jim Soles, Associate Director, Facilities Services, Lisa McPhail, Communications and Community Engagement Manager, and Vicki Hanley, Recorder

The Board of Education discussed the following matters:

- Governance
- Property
- Legal
- Personnel



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## Office of Trustee Diane McNally

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To: Education Policy and Directions Standing Committee / Operations Policy and Planning Standing Committee, as appropriate

From: Trustee Diane McNally; second Trustee Rob Paynter

Re: NOTICE of Motion for Board Meeting December 14/20: Staffing Child Care SD61

Date: December 7, 2020

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### **Background**

The Board enthusiastically embraced the proposal by the former SD61 Secretary-Treasurer to staff before and after school child care with CUPE 947 staff when presented with a pilot program at Tillicum Elementary which would allow CUPE947 members to increase hours. The pilot fell through because of building timelines. However, the personnel concept and commitment should not be affected.

A 2017 discussion paper written by former SD61 Superintendent Piet Langstraat summarizes the issues for SD61. This motion addresses issues 3, 4, and 5.

“ While child care is distinctly different, the District has a fundamental role in determining how this type of programming is delivered in GVSD buildings on District land. There are guiding principles that ensure that the GVSD has control over both lands and buildings.

There are a number of elements of child care and early learning which the District must consider. These include:

1. Use of land and buildings
2. Governance structures
3. Quality of programming including existing programming
4. Staffing levels and staff qualifications
5. Funding structures

As discussions continue at the provincial government level it will be incumbent on the

Board of Education of the GVSD to have a voice in the determination of child care models in the province of British Columbia and the District.”

### **Rationale**

A social justice lens demands that workers, often women, in the early childhood care / childhood care fields – and indeed any child care position – be well paid if we truly value this work and value our children.

An inclusive lens reminds us that continuity of care in personnel is important for many children who find change stressful. A seamless transition between before school care, school, and after school care is ideal, and we strive for the ideal.

### **Alignment With Strategic Plan**

1.Mission: “We nurture each student’s learning and well-being in a safe, responsive and inclusive learning community.” Nurture is key, and care by staff who know the child well, and can provide continuity of care, supports this mission statement for children in care and for all children.

2.Goal 3 Strategy 2: “Work in collaboration with Ministry of Children & Family Development to provide joint educational planning and support for children and youth in care that helps develop the child’s personality, talents and mental and physical abilities to the fullest for current and future success.” The Board and District value joint planning and support for our children. Staffing child care with staff who already know the children well simplifies this process in this context.

3.Goal 3 Strategy 4: “Address the inequity of opportunity for all learners to maximize physical health and mental well-being.” Planning for children’s well-being must take into account as an initial critical element, the provision of optimal care and support for children with needs for additional support in every environment. Some children do not handle transitions well, and the fewer transitions in a day and the smoother they are, the better the well-being of the child.

4. Core Value: “We create open and respectful partnerships with each member of our learning community.” Providing an opportunity for CUPE Local 947 Education Assistants to increase hours, a topic discussed in the context of the Tillicum pilot project and often brought to the Board’s attention by CUPE 947 executive and members, would support an open and respectful partnership with members of CUPE Local 947, who are essential members of our learning community.

### **Recommendation**

That the Board of Education SD61 Greater Victoria direct the Superintendent to staff early child care / child care before and after school programs with first consideration to CUPE 947 members who apply for the positions, and FURTHER, that CUPE 947 EAs immediately / as soon as possible be offered the positions at their current hourly wage before wide advertisement or SD61 staff contracting with other community provider(s).