



The Board of Education of School District No. 61 (Greater Victoria)
Operations Policy and Planning Committee
AGENDA

Monday, May 10, 2021, 7:00 p.m.

Broadcasted via YouTube

<https://bit.ly/3czx8bA>

Chairperson: Trustee Leonard

Pages

A. COMMENCEMENT OF MEETING

This meeting is being audio and video recorded. The video can be viewed on the District website.

A.1. Acknowledgement of Traditional Territories

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2. Approval of the Agenda

Recommended Motion:
That the May 10, 2021 Operations Policy and Planning Committee meeting agenda be approved.

A.3. Approval of the Minutes

Recommended Motion:
That the April 12, 2021 Operations Policy and Planning Committee meeting minutes be approved.

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A.4. Business Arising from Minutes

B. PRESENTATIONS TO THE COMMITTEE

B.1. Reading Recovery - Erica Groening

B.2. Reading Recovery - Bill Whitfield

B.3.	Budget - Leila Durzi	
B.4.	Music Proposed Budget Cuts - Emilia Vozian	
B.5.	Clerical Budget Cuts - Blanche Philip	
B.6.	Greater Victoria Acting Together - Matthew Cook	
C.	SUPERINTENDENT'S REPORT	
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D.	PERSONNEL ITEMS	
E.	FINANCE AND LEGAL AFFAIRS	
E.1.	Policy Sub-Committee Report	
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E.3.	Energy Manager Presentation	22
F.	FACILITIES PLANNING	
F.1.	Operations Update: May 2021	38
G.	PUBLIC DISCLOSURE OF IN-CAMERA ITEMS	
H.	NEW BUSINESS	
H.1.	Working Committee and Consultation on Compost and Waste - Trustee Whiteaker	41

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to oversee the creation of a Working Committee and consultation process, as outlined in Bylaw 9210, to prepare a draft *Compost and Waste* policy proposal to ensure consistent practices and supports across the district which are in alignment with our environmental values and goals.

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| a. | Waste Policy - Student Video |
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H.2. Addendum to Bylaw 9360 - Correspondence Treatment - Trustee Watters

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Policy Development Sub-Committee to develop an addition or addendum to Bylaw 9360 addressing the how Board correspondence is managed in order to provide clear direction and transparency around Board processes.

H.3. Annual Salary Increments for Senior Administrative Staff - Trustee Paynter

42

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to engage in discussion with staff in senior administrative positions to voluntarily suspend their annual salary increments for the school year 2021/2022 to signal their commitment to share in the impacts resulting from budget cuts necessary to enable the district to function within its annual budget.

H.4. Reduce Trustee Stipends - Trustee Paynter

44

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent direct financial staff to reduce trustee stipends by 25% for the school year 2021/2022 to signal our commitment to share in the impacts resulting from budget cuts necessary to enable the district to function within its annual budget.

H.5. Budget Reset - Trustee McNally

46

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to halt the current budget and a) provide at least two alternative budget scenarios that move the cuts farther from the classroom, include significant cuts to Tolmie-based management, and that do not attempt to "solve" the \$7 million shortfall in one fiscal year, for the May 17 Board Meeting and (b) move the final vote to June 21, 2021.

H.6. Central Deposit Program - Trustee McNally

48

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) task the Secretary-Treasurer via direction from the Superintendent, to immediately begin required steps to withdraw \$7 million from the \$33-\$43 million School District No. 61 account held in the CDP, full amount to be withdrawn as soon as possible, and used to offset the School District No. 61 \$7 million budget shortfall for the fiscal year 2021-2022.

H.7. Contact Minister - Trustee McNally

82

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) (a) direct the Chair to write to, or contact the Minister of Education Jennifer Whiteside in the most expeditious method of communication, on May 11, urgently requesting approval from the Minister for School District No. 61 to incur a deficit budget for the 2021-2022 fiscal year, as per BC School Act Section 156 (12): A board must not incur a deficit of any kind unless the board has the approval of the minister.

I. NOTICE OF MOTION

J. GENERAL ANNOUNCEMENTS

K. ADJOURNMENT

Recommended Motion:

That the meeting adjourn.



Operations Policy and Planning Committee Meeting

REGULAR MINUTES

April 12, 2021, 7:00 p.m.
Broadcasted via YouTube
<https://bit.ly/3czx8bA>

Trustees Present:	Operations Policy and Planning Committee members: Elaine Leonard (Chair), Rob Paynter, Angie Hentze , Ann Whiteaker, Jordan Watters (ex officio) Education Policy and Directions Committee members: Nicole Duncan, Tom Ferris
Administration:	Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Colin Roberts, Associate Superintendent, Harold Caldwell, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Andy Canty, Director, Information Technology for Learning, Kelly Gorman, Recorder
Stakeholders:	Kristil Hammer, President, VCPAC, Mark Morrison, Second VP & Health & Safety Officer, GVTA, Kerrie Proudlove, CUPE 947

A. COMMENCEMENT OF MEETING

The meeting was called to order at 7:01pm.

A.1 Acknowledgement of Traditional Territories

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2 Approval of the Agenda

Moved by Trustee Whiteaker

That the April 12, 2021 Operations Policy and Planning Committee meeting agenda be approved.

Motion Carried Unanimously

A.3 Approval of the Minutes

Moved by Trustee Watters

That the March 8, 2021 Operations Policy and Planning Committee meeting minutes be approved, as amended.

Amendment:

Moved by Trustee Whiteaker

Under C.1. Remove: "Trustee McNally stated her appreciation for the change to the motion." and "Trustee Hentze prefers the Superintendents motion, the wording needs to come from the Nations and not from staff."

Motion Carried Unanimously

Amendment:

Moved by Trustee Whiteaker

Under H.6., I.1. and I.2. change the heading to the topic, not the Trustee name.

Motion Carried Unanimously

A.4 Business Arising from Minutes

Trustee Whiteaker asked staff if Jane Massy will be presenting at a future Operations Policy and Planning Committee meeting. Staff will be reaching out to Jane Massy to re-schedule.

B. PRESENTATIONS TO THE COMMITTEE

B.1 Sustainability and Composting - Sadie Fox

Sadie Fox presented on Sustainability and Composting. Trustees provided thanks to Sadie Fox for the informative presentation.

C. SUPERINTENDENT'S REPORT

Nil

D. PERSONNEL ITEMS

Nil

E. FINANCE AND LEGAL AFFAIRS

E.1 Policy Sub-Committee Report

a. Draft Child Care Policy 1330

Secretary-Treasurer Morris presented the proposed draft policy. Questions of clarification were asked. Trustees asked questions and suggested updates.

Moved by Trustee Watters

That the Board of Education of Greater Victoria (School District 61) disseminate draft Policy 1330, Child Care out for feedback.

Motion Carried Unanimously

b. New Policy 4116.13, Whistleblower Protection

Secretary -Treasurer Morris presented Policy 4116.13 Whistleblower Protection. Questions of clarification were asked.

Moved by Trustee Watters

That the Board of Education approve Policy 4116.13 Whistleblower Protection, as presented.

Discussion ensued amongst the Trustees with a recommendation being made to refer the motion so staff can provide revisions.

Amendment:

Moved by Trustee Watters

That the motion "*That the Board of Education approve Policy 4116.13 Whistleblower Protection, as presented*" be referred to the September 2021 Operations Policy and Planning Committee meeting.

Motion Carried Unanimously

- c. Defer Draft Bylaw 9140, Ad Hoc Committee of the Board and Draft Policy 8251, Trustees' Code of Conduct

At the February 8, 2021 committee meeting, Bylaw 9140 and Draft Policy 8251 were deferred to the March 8, 2021 committee meeting. The items were not dispatched at the March meeting and require a further deferral.

Moved by Trustee Hentze

That the Board of Education of School District No. 61 (Greater Victoria) defer Draft Bylaw 9140, Ad Hoc Committee of the Board and Draft Policy 8251, Trustees' Code of Conduct to the May 10, 2021 Operations Policy and Planning Committee meeting.

For (4): Trustee Leonard, Trustee Paynter, Trustee Hentze, and Jordan Watters

Against (1): Trustee Whiteaker

Motion Carried

E.2 Monthly Financial Report - February 2021

Secretary-Treasurer Morris provided Trustees the Monthly Financial Report for February 2021. The yearly revenue and expenses were compared against those for the year prior. Questions of clarification were asked.

F. FACILITIES PLANNING

F.1 Operations Update: April 2021

Secretary-Treasurer Morris answered questions about the report in Director of Facilities Morris' absence.

F.2 2020/2021 Lead in Water Report

Secretary-Treasurer Morris recorded questions to give to Director of Facilities Morris to be included on the Operations Update: May 2021.

G. NEW BUSINESS

G.1 Budget Allocation Process - Trustee Paynter

Trustee Paynter provided rationale for the motion. Trustees and Stakeholders debated the motion.

Moved by Trustee Paynter

That the Board of Education of Greater Victoria (School District 61) direct the Superintendent to develop an annual budget process that targets the supports needed for vulnerable students (specifically students requiring special education assessments, those with special education designations and students living in poverty) to fulfill their potential and pursue their aspirations as the primary objective, followed by allocation of remaining resources on a per student basis. FURTHER, that the District:

- Make standard the use of early screening tools to identify learning difficulties and behavioural or developmental challenges;
- Provide additional staff time to support early intervention programming at the K-5 level;
- Actively participate in delivering wrap-around programming and support for students including inclusive childcare, after school programming, and family support programs where appropriate, through engaged cooperation with provincial agencies, municipalities and community associations.

For (1): Trustee Paynter

Against (4): Trustee Leonard, Trustee Paynter, Trustee Hentze, and Jordan Watters

Motion Defeated

Trustee Watters advised H.2 was intended to be a notice of motion. Moved to I.1.

G.2 Working Committee and Consultation on Compost and Waste - Trustee Whiteaker

Trustee Whiteaker provided rationale for the motion.

Moved by Trustee Whiteaker

That the Board of Education of SD 61 (Greater Victoria) direct the Superintendent to oversee the creation of a Working Committee and consultation process, as outlined in Bylaw 9210, to prepare a draft *Compost and Waste* policy proposal to ensure consistent practices and supports across the district which are in alignment with our environmental values and goals.

Discussion ensued amongst the Trustees with a recommendation being made to refer the motion.

Amendment:

Moved by Trustee Whiteaker

That the motion "*That the Board of Education of SD 61 (Greater Victoria) direct the Superintendent to oversee the creation of a Working Committee and consultation process, as outlined in Bylaw 9210, to prepare a draft Compost and Waste policy proposal to ensure consistent practices and supports across the district which are in alignment with our environmental values and goals*" be referred to the May 10, 2021 Operations Policy and Planning Committee meeting.

G.3 N95 Masks - Trustee Paynter

Trustee Paynter provided rationale for the motion.

That the Board of Education of Greater Victoria (School District 61) in recognition of increasing numbers of COVID-19 in the local community and district schools, direct the Superintendent to purchase sufficient supplies of N95 (or equivalent standard) masks and eye protection to supply all district staff in regular, close contact with students or other staff.

For (1): Trustee Paynter

Against (4): Trustee Leonard, Trustee Paynter, Trustee Hentze, and Jordan Watters

Motion Defeated

G.4 George Jay Naming Committee Terms of Reference - Trustee Hentze

Trustee Hentze provided the George Jay Naming Committee Terms of Reference.

Moved by Trustee Hentze

That the Board of Education of School District No. 61 (Greater Victoria) approve the George Jay Naming Committee Terms of Reference as presented.

Motion Carried Unanimously

H. NOTICE OF MOTION

April 12, 2021/Operations Policy and Planning Committee

H.1 Adendum to Bylaw 9360 - Correspondence Treatment - Trustee Watters

Trustee Watters provided a Notice of Motion for the May 10, 2021 Operations Policy and Planning Committee.

That the Greater Victoria School District direct the Policy Development Sub-Committee to develop an addition or addendum to Bylaw 9360 addressing the how Board correspondence is managed in order to provide clear direction and transparency around Board processes.

I. ADJOURNMENT

The meeting adjourned at 9:00pm

Moved by Trustee Watters

That the meeting adjourn.

Motion Carried Unanimously

Chair

Secretary-Treasurer

TO: Board of Education
FROM: Mark Baqqott
RE: Compost and Recycling
DATE: May 6, 2021

Background:

Facilities Services met with GVSD 61 student representatives to discuss compost and recycling initiatives at a school level. Further investigation revealed that compost and recycling collection is occurring at all schools and has an increasing diversion rate over the past 3 calendar years (2018 – 39.0%; 2019 – 40.5%; 2020 – 41.7%).





After considering this information, Facilities Services will support the following student-led initiatives.

1. Students have expressed particular concern regarding soft-film plastics going into the landfill. This is globally recognized as an economical issue. Facilities Services recommends pursuing a measurement and reduction strategy.
2. Increasing the diversion rate can be achieved by re-igniting the 'green teams' at each school. These green teams can focus on reducing contamination in organic compost and plastic/tin recycling.





These initiatives will reduce the overall waste produced in schools and increase the diversion rate to reusable resources.

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Compost and Recycling- Waste Streams

				
Waste Stream	Garbage	Paper / Cardboard	Plastic / Metal	Organics
Destination	Hartland Landfill	Cascades or Emterra for recycling on the island and eventually end up on the mainland where they are transported to a pulping facility.	Cascades and Emterra on the mainland for sorting at a Materials Recycling Facility (MRF).	Hartland Landfill or Sunridge Farms to be composted.
End Product		Pulped fiber for recycling is then distributed to manufacturers to make post-consumer recycled paper products	Metals (tin, steel, aluminum) are recycled back into cans or sheets/bars for manufacturing	Compost – typical contamination rates are ~10% of material collected goes to the landfill. The remainder is composted.

Compost and Recycling- Diversion Rate

				
Diversion Rate	Garbage	Paper / Cardboard	Plastic / Metal	Organics
2018	61.0%	39.0%		40.6 tons
2019	59.5%	40.5%		44.5 tons
2020	58.3%	41.7%		31.4 tons

Compost and Recycling- Proposal

Student led initiatives:

1. Soft film plastics reduction = minimize landfill impact
2. Re-institute 'green teams' at schools = increased diversion rate

BYLAW 9140

AD HOC COMMITTEE OF THE BOARD

1. The Board may establish Ad Hoc Committees of the Board.
2. An Ad Hoc Committee shall be an advisory committee established for a temporary purpose to deal with a specific issue. The Ad Hoc Committee shall report to the appropriate Standing Committee of the Board, within the time prescribed and within its terms of reference, with recommendation for action, which may include a recommendation for policy change.
3. All committees established by the Board of Education including Standing Committees of the Board, are considered advisory committees to the Board.
- ~~9.~~ 4. The membership of the Committee shall select a Chair at the first meeting of the Committee and select a note taker at each meeting.
- ~~4.~~ 5. Chair of the Committee, or the Chair's delegate, will be responsible for preparing the agenda.
- ~~12.~~ 6. Two or more members attending ad hoc committees will form quorum regardless of type of member.
- ~~6.~~ Ad Hoc Committee minutes will be attached to and reported by a member Trustee at the appropriate standing committee.
- ~~5.~~ 7. A member Trustee will be responsible for providing the minutes and reporting to the Standing Committee.
- ~~7.~~ 8. Ad Hoc Committees of the Board require a Terms of Reference document (template attached), which will be drafted by school district senior administration and presented to the Board.
- ~~8.~~ 9. Trustee members of any Ad Hoc Committee shall be as selected by the Board.

Modification to this document is not permitted without prior written consent from the Greater Victoria School District.

10. The Chairperson of the Board shall be a member of all Ad Hoc Committees, without voting rights.
11. The Superintendent or designate may be a member of all Ad Hoc Committees.
- ~~13.~~ 12. The Ad Hoc Committee shall be dissolved by motion of the Board.
13. Any changes to the TOR will be approved by the Board.

Greater Victoria School District

Approved:	April 27, 1981
Revised:	Sept. 22, 1986
Revised:	October 24, 1988
Minor revisions:	June 1998
Adopted:	February 25, 2002
Reviewed:	March 2012
Revised:	April 20, 2015
Revised:	November 16, 2015
Revised:	XXX

Ad Hoc Committee Terms of Reference Template

Purpose:

Deliverables:

Membership:

Timeline:

Voting:

Procedural Notes:

Date Adopted:

MONTHLY FINANCIAL REPORT - OPERATING REVENUES - March 2021

	2020-2021						2019-2020					
	Budget	Mar 2021	YTD	Available	% !!		Budget	Mar 2020	YTD	Available	%	
602 CE/HL OTHER FEES	300	10	229	71	24% !!	602 CE/HL OTHER FEES	500	10	275	225	45%	
605 CE/HL REGISTRATION FEES	10,650	275	6,800	3,850	36% !!	605 CE/HL REGISTRATION FEES	12,475	225	10,175	2,300	18%	
621 MINISTRY BLOCK FUNDING	182,905,359	18,055,360	127,217,894	55,687,465	30% !!	621 MINISTRY BLOCK FUNDING	181,291,074	17,785,873	126,523,042	54,768,032	30%	
629 OTHER MIN OF ED GRANTS	8,356,917	659,835	5,268,587	3,088,330	37% !!	629 OTHER MIN OF ED GRANTS	6,909,680	1,138,207	3,110,498	3,799,182	55%	
641 REVENUE -OTHER PROV MINISTRIES	125,870	1,744	113,763	12,107	10% !!	641 REVENUE -OTHER PROV MINISTRIES	52,138	0	50,323	1,815	3%	
643 SUMMER SCHOOL FEES	1,720	0	1,720	0	0% !!	643 SUMMER SCHOOL FEES	28,581	0	28,581	(0)	0%	
644 CE/HL COURSE FEES	25,000	1,300	22,400	2,600	10% !!	644 CE/HL COURSE FEES	18,500	2,175	18,850	(350)	-2%	
645 REVENUE-CAFETERIA	44,782	4,639	40,010	4,772	11% !!	645 REVENUE-CAFETERIA	101,045	17,404	84,694	16,351	16%	
647 OFFSHORE STUDENTS TUITION FEES	8,953,171	174,835	9,589,094	(635,923)	-7% !!	647 OFFSHORE STUDENTS TUITION FEES	14,727,559	820,512	14,941,321	(213,762)	-1%	
648 LOCAL EDUCATION AGREEMENTS	966,444	0	724,833	241,611	25% !!	648 LOCAL EDUCATION AGREEMENTS	1,063,116	0	773,205	289,911	27%	
649 MISC FEES & REVENUE	915,767	111,229	619,219	296,548	32% !!	649 MISC FEES & REVENUE	1,098,091	71,738	904,197	193,894	18%	
651 COMMUNITY USE OF FACILITIES	862,854	67,274	645,190	217,664	25% !!	651 COMMUNITY USE OF FACILITIES	1,819,508	67,478	916,077	903,431	50%	
652 COMMUNITY USE OF FIELDS	1,327	0	1,327	0	0% !!	652 COMMUNITY USE OF FIELDS	0	57	43,896	(43,896)		
653 COMMUNITY USE OF THEATRE	1,347		1,348	(1)	0% !!	653 COMMUNITY USE OF THEATRE	26,588	788	57,384	(30,796)	-116%	
654 PARKING FEES	12,300		12,300	0	0% !!	654 PARKING FEES	0	225	31,320	(31,320)		
655 RENTALS LIAB INS REVENUE	20		20	0	0% !!	655 RENTALS LIAB INS REVENUE	0	(50)	5,850	(5,850)		
659 OTHER RENTALS & LEASES	673,109	15,000	595,528	77,581	12% !!	659 OTHER RENTALS & LEASES	2,000	14,356	583,686	(581,686)	-29084%	
661 INTEREST	6,331	357	4,371	1,960	31% !!	661 INTEREST	0	3,118	26,843	(26,843)		
669 INVESTMENT REVENUE	517,520	41,279	389,028	128,492	25% !!	669 INVESTMENT REVENUE	1,030,000	71,807	809,076	220,924	21%	
671 SURPLUS FROM PRIOR YEAR	17,979,328		17,979,328	0	0% !!	671 SURPLUS FROM PRIOR YEAR	20,276,921	0	14,827,885	5,449,036	27%	
GRAND TOTAL	222,360,116	19,133,137	163,232,989	59,127,127	27%	GRAND TOTAL	228,457,776- 6,6	228,457,776	19,993,922	163,747,178	64,710,598	28%

MONTHLY FINANCIAL REPORT - OPERATING EXPENDITURES - March 2021

	2020-2021							2019-2020						
	Budget	Mar 2021	YTD	Encumbrances	Total Exp	Available	%	Budget	Mar 2020	YTD	Encumbrances	Total Exp	Available	%
SALARIES														
111 CERTIFICATED TEACHERS	90,089,229	9,024,154	62,441,081		62,441,081	27,648,148	31%	91,509,190	8,893,894	61,911,484	0	61,911,484	29,597,706	32%
112 P&VP SALARIES	13,817,002	1,192,032	10,610,649		10,610,649	3,206,353	23%	13,854,934	1,092,630	9,913,858	0	9,913,858	3,941,076	28%
114 ALLIED SPECIALISTS	2,077,045	177,518	1,234,331		1,234,331	842,714	41%	1,555,569	136,469	947,239	0	947,239	608,330	39%
115 DEPARTMENT HEAD ALLOWANCES	257,686	25,620	179,935		179,935	77,751	30%	255,635	24,809	174,800	0	174,800	80,835	32%
120 EXEMPT STAFF (CERT)	1,255,874	93,560	938,483		938,483	317,391	25%	1,167,219	133,127	876,003	0	876,003	291,216	25%
121 EXEMPT STAFF (NON-CERT)	3,717,960	280,191	2,696,612		2,696,612	1,021,348	27%	3,436,452	381,098	2,404,400	0	2,404,400	1,032,052	30%
122 CUSTODIANS	2,400,837	165,477	1,600,625		1,600,625	800,212	33%	2,255,875	167,827	1,649,533	0	1,649,533	606,342	27%
123 JANITORS	3,473,549	239,451	2,476,867		2,476,867	996,682	29%	3,443,343	261,637	2,537,460	0	2,537,460	905,883	26%
125 FOREMEN	533,365	37,789	394,439		394,439	138,926	26%	493,510	38,457	318,144	0	318,144	175,366	36%
126 TRADESMEN/LABOURERS	3,944,506	338,957	2,864,461		2,864,461	1,080,045	27%	3,655,575	292,916	2,604,554	0	2,604,554	1,051,021	29%
131 SCHOOL ASSISTANT SALARIES	16,718,774	1,367,302	10,322,403		10,322,403	6,396,371	38%	17,501,670	1,451,071	11,461,790	0	11,461,790	6,039,880	35%
142 CLERICAL SALARIES	8,726,248	710,231	6,067,161		6,067,161	2,659,087	30%	8,650,034	680,612	5,890,710	0	5,890,710	2,759,324	32%
161 TTOC SALARIES	8,690,529	742,193	5,267,729		5,267,729	3,422,800	39%	7,298,457	911,413	6,000,088	0	6,000,088	1,298,369	18%
165 RELIEF LABOUR	442,857	32,397	345,511		345,511	97,346	22%	442,655	36,746	235,582	0	235,582	207,073	47%
167 SCHOOL ASSIST RELIEF	704,426	1,606	91,091		91,091	613,335	87%	714,332	13,081	438,045	0	438,045	276,287	39%
168 CASUAL CLERICAL SALARIES	131,698	2,253	33,564		33,564	98,134	75%	154,370	3,620	78,137	0	78,137	76,233	49%
170 MONITORS	0		0		0	0		15,917	2,256	10,226	0	10,226	5,691	36%
191 TRUSTEES INDEMNITY	222,622	18,649	166,674		166,674	55,948	25%	218,822	18,452	163,465	0	163,465	55,357	25%
199 RECOVERIES	(658,886)	(89,771)	(693,548)		(693,548)	34,662	-5%	(531,044)	(18,466)	(349,842)	0	(349,842)	(181,202)	34%
TOTAL -- SALARIES	156,545,321	14,359,611	107,038,068	0	107,038,068	49,507,253	32%	156,092,515	14,521,652	107,265,677	0	107,265,677	48,826,838	31%
BENEFITS														
211 TEACHER BENEFITS	21,162,210	2,230,972	14,423,613		14,423,613	6,738,597	32%	21,321,878	2,205,712	14,636,198	0	14,636,198	6,685,680	31%
212 P&VP BENEFITS	2,774,310	287,417	2,027,698		2,027,698	746,612	27%	2,757,129	249,795	1,824,679	0	1,824,679	932,450	34%
214 ALLIED SPECIALISTS BENEFITS	427,871	38,701	238,610		238,610	189,261	44%	295,560	30,115	190,226	0	190,226	105,334	36%
215 DEPT HEAD ALLOWANCE BENEFITS	61,587	6,177	34,492		34,492	27,095	44%	59,564	5,899	33,939	0	33,939	25,625	43%
218 EMPLOYEE FUTURE BENEFITS EXPENSE	380,735	303,932	48,565		48,565	332,170	87%	0	225,417	120,847	0	120,847	(120,847)	
220 EXEMPT (CERT) - BENEFITS	241,079	22,105	170,855		170,855	70,224	29%	230,619	32,500	166,339	0	166,339	64,280	28%
221 EXEMPT (N-CERT) BENEFITS	730,674	61,726	493,742		493,742	236,932	32%	676,694	88,909	458,593	0	458,593	218,101	32%
222 CUSTODIAN BENEFITS	528,185	60,982	348,786		348,786	179,399	34%	527,262	36,085	370,258	0	370,258	157,004	30%
223 JANITOR BENEFITS	783,233	94,169	539,121		539,121	244,112	31%	805,686	53,311	560,686	0	560,686	245,000	30%
225 FOREMEN BENEFITS	117,340	13,226	86,325		86,325	31,015	26%	115,067	8,619	72,384	0	72,384	42,683	37%
226 TRADESMEN/LABOURER BENEFITS	867,605	67,494	632,309		632,309	235,296	27%	853,744	66,116	596,822	0	596,822	256,922	30%
231 SCHOOL ASSISTANT BENEFITS	3,979,035	327,058	2,517,663		2,517,663	1,461,372	37%	4,279,516	343,775	2,724,778	0	2,724,778	1,554,738	36%
242 CLERICAL BENEFITS	2,076,352	169,737	1,459,113		1,459,113	617,239	30%	2,120,802	166,730	1,469,220	0	1,469,220	651,582	31%
261 TTOC BENEFITS	1,588,704	123,401	869,628		869,628	719,076	45%	1,334,070	142,885	1,016,526	0	1,016,526	317,544	24%
265 RELIEF LABOUR BENEFITS	65,279	(43,441)	49,408		49,408	15,871	24%	64,184	7,993	41,449	0	41,449	22,735	35%
267 RELIEF ASSISTANT BENEFITS	79,726	3,056	19,390		19,390	60,336	76%	87,616	6,947	113,014	0	113,014	(25,398)	-29%
268 CASUAL CLERICAL BENEFITS	21,977	(18)	3,902		3,902	18,075	82%	21,605	326	768	0	768	20,837	96%
270 MONITORS BENEFITS			0		0	0		1,513	217	987	0	987	526	35%
291 TRUSTEE BENEFITS	13,580	1,160	10,211		10,211	3,369	25%	4,376	1,122	9,732	0	9,732	(5,356)	-122%
299 OTHER - BENEFITS	(79,458)	0	(70,123)		(70,123)	(9,335)	12%	(57,689)	0	0	0	0	(57,689)	100%
TOTAL -- BENEFITS	35,820,024	3,767,854	23,903,308	0	23,903,308	11,916,716	33%	35,499,196	3,672,473	24,407,445	0	24,407,445	11,091,751	31%
SERVICES & SUPPLIES														
310 PROFESSIONAL & TECHNICAL SERVICE	0	0	0		0	0	0%	10,000	0	40		40	9,960	100%
311 AUDIT	26,924	0	296		296	26,628	99%	25,000	8,128	33,528		33,528	(8,528)	-34%
312 LEGAL	229,697	86,117	210,995		210,995	18,702	8%	178,580	5,551	145,755		145,755	32,825	18%
323 SOFTWARE MAINTENANCE	1,037,863	42,071	671,708		671,708	366,155	35%	1,003,369	67,217	807,089	27,150	834,239	169,130	17%
324 HARDWARE MAINTENANCE	99,099	0	97,172		97,172	1,927	2%	85,806	382	85,806		85,806	(0)	0%
331 CONTRACTED TRANSPORTATION	929,640	80,657	540,724	445,039	985,763	(56,123)	-6%	1,048,412	158,006	595,418	430,311	1,025,729	22,683	2%
332 TRANSPORTATION ASSISTANCE	27,003	2,643	16,254		16,254	10,749	40%	32,353	2,026	10,836		10,836	21,517	67%
334 SCHOOL JOURNEYS	9,728	45	2,203		2,203	7,525	77%	82,200	5,895	77,683		77,683	4,517	5%
341 PRO-D & TRAVEL	1,840,391	15,686	398,993		398,993	1,441,398	78%	1,023,786	42,367	765,936		765,936	257,850	25%
342 TRAVEL MILEAGE	2,393	0	465		465	1,928	81%	4,298	796	7,955		7,955	(3,657)	-85%
343 LOCAL MILEAGE	69,954	3,979	26,930		26,930	43,024	62%	88,654	5,762	43,862		43,862	44,792	51%
345 STAFF TRAINING	0	0	0		0	0		4,424	0	4,424		4,424	0	0%
364 VEHICLE LEASES	111,354	(829)	83,892		83,892	27,463	25%	115,235	9,603	96,044		96,044	19,191	17%
371 MEMBERSHIP FEES	117,851	2,955	106,302		106,302	11,549	10%	107,515	4,033	101,772		101,772	5,743	5%
391 PREMIUMS	439,970	0	421,053		421,053	18,917	4%	359,998	378,682	378,682		378,682	(18,684)	-5%
399 SERVICES RECOVERY	(1,378)	(1,215)	(16,380)		(16,380)	15,002	-1089%	(7,594)	(12,758)	(12,758)		(12,758)	5,164	-68%
421 VISA EXPENSE	27,000	1,824	11,350		11,350	15,650	58%	30,763	3,962	25,776		25,776	4,987	16%
422 BANK SERVICE CHARGES	107,100	7,990	58,580		58,580	48,520	45%	124,261	14,287	86,397		86,397	37,864	30%

MONTHLY FINANCIAL REPORT - OPERATING EXPENDITURES - March 2021

	2020-2021						!!	2019-2020						
	Budget	Mar 2021	YTD	Encumbrances	Total Exp	Available		Budget	Mar 2020	YTD	Encumbrances	Total Exp	Available	%
431 LAND TELEPHONE	158,436	25,886	134,619		134,619	23,817	15%	150,722	(3,855)	77,886		77,886	72,836	48%
438 CELL PHONES	846,955	640,520	788,337		788,337	58,618	7%	797,968	429,457	587,229		587,229	210,739	26%
441 POSTAGE	55,106	838	32,359		32,359	22,747	41%	56,592	1,180	34,812		34,812	21,780	38%
444 COURIER SERVICE	36,353	131	33,958		33,958	2,395	7%	30,649	1,873	21,563		21,563	9,086	30%
445 ADVERTISING	78,867	1,686	73,196		73,196	5,671	7%	237,900	6,893	195,775		195,775	42,125	18%
446 PHOTOCOPYING	251,108	26,320	159,272		159,272	91,836	37%	226,321	28,197	183,295		183,295	43,026	19%
447 PRINTING SERVICES	22,019	872	10,188		10,188	11,831	54%	52,949	973	40,006		40,006	12,943	24%
448 AGENT FEE	655,445	83,673	421,823		421,823	233,622	36%	1,275,380	164,036	1,186,363		1,186,363	89,017	7%
450 GRANTS	59,827	750	39,158		39,158	20,669	35%	62,350	0	36,784		36,784	25,566	41%
451 CULTURAL ENRICHMENT	10,232	400	400		400	9,832	96%	8,060	1,180	7,778		7,778	282	4%
452 HONORARIA	16,647	600	5,500		5,500	11,147	67%	13,342	(150)	12,595		12,595	747	6%
453 SCHOLARSHIPS	7,000	0	6,000		6,000	1,000	14%	7,000	1,000	6,000		6,000	1,000	14%
457 GIFT / GIFT CERTIFICATES	1,818	0	1,829		1,829	(11)	-1%	2,472	0	1,307		1,307	1,165	47%
459 LAUNDRY	0	0	0		0	0	!!	0	0	110		110	(110)	
460 LICENCES	21,935	0	10,469	11,466	21,935	0	0%	20,500	0	21,692		21,692	(1,192)	-6%
461 FREIGHT AND CARTAGE	200	0	(100)		(100)	300	150%	200	0	0		0	200	100%
462 SECURITY	100,434	4,223	86,449	4,978	91,428	9,006	9%	100,282	13,149	108,329	15,850	124,179	(23,897)	-24%
467 FLEET TELEMATICS	20,700	0	18,545		18,545	2,155	10%	19,200	149	9,736		9,736	9,464	49%
468 CONTRACT SERV - FACIL	809,265	61,719	637,139	119,043	756,183	53,082	7%	672,337	48,597	459,296	60,417	519,713	152,624	23%
469 MISCELLANEOUS SERVICES	2,730,910	235,397	1,460,359	412,686	1,873,046	857,864	31%	2,696,239	250,235	1,946,568	362,588	2,309,157	387,082	14%
481 PORTABLE MOVES	60,000	0	20,940		20,940	39,060	65%	60,000	0	0		0	60,000	100%
499 COST RECOVERIES	(11,497)	(13,348)	(24,845)		(24,845)	13,348	-116%	(1,019)	(1)	(35,560)		(35,560)	34,541	-3390%
501 CAFETERIA FOOD	147,857	8,872	87,409		87,409	60,448	41%	162,197	12,496	106,641		106,641	55,556	34%
503 WOOD	14,629	91	10,747		10,747	3,882	27%	15,125	847	11,995		11,995	3,130	21%
504 METAL	3,408	0	3,954		3,954	(546)	-16%	6,436	491	6,434		6,434	2	0%
505 APPLIED TECHNOLOGY SUPPLIES	2,323	0	0		0	2,323	100%	1,972	51	51		51	1,921	97%
506 DRAFTING SUPPLIES	968	0	1,022		1,022	(54)	-6%	122	0	122		122	0	0%
508 AUTOMOTIVE	1,328	5	2,722		2,722	(1,394)	-105%	2,937	215	2,767		2,767	170	6%
511 ADMINISTRATIVE SUPPLIES	265,789	9,622	152,152		152,152	113,637	43%	348,625	7,648	216,975		216,975	131,650	38%
512 COPY/PRINTER SUPPLIES	206,737	7,952	108,713		108,713	98,024	47%	197,211	10,415	142,682		142,682	54,529	28%
514 JANITORIAL SUPPLIES	403,383	(23,997)	314,090		314,090	89,293	22%	403,383	38,835	375,980	1,288	377,268	26,115	6%
515 VEHICLE SUPPLIES	62,782	2,932	56,929		56,929	5,853	9%	15,000	1,009	10,184		10,184	4,816	32%
516 MEDICAL SUPPLIES	6,539	41	3,153		3,153	3,386	52%	4,979	517	3,182		3,182	1,797	36%
518 VEHICLE FUEL PURCHASES	154,195	848	110,465		110,465	43,730	28%	155,298	11,246	105,811		105,811	49,487	32%
519 INSTRUCTIONAL SUPPLIES	10,663,778	232,064	2,590,275	153,396	2,743,671	7,920,107	74%	17,429,494	155,339	2,271,594	160,073	2,431,667	14,997,828	86%
520 BOOKS & GUIDES	568,470	16,113	258,973		258,973	309,497	54%	595,465	15,387	287,491		287,491	307,974	52%
525 MAGAZINES & PERIODICALS	7,475	1,412	7,075		7,075	400	5%	3,505	900	2,904		2,904	601	17%
530 AUDIO VISUAL MATERIALS	4,945	0	4,994		4,994	(49)	-1%	14	0	15		15	(1)	-7%
534 SOFTWARE	97,547	2,454	110,288		110,288	(12,741)	-13%	56,603	4,211	92,946		92,946	(36,343)	-64%
541 LIGHT & POWER	1,660,528	144,175	1,066,504		1,066,504	594,024	36%	1,717,413	163,646	1,132,030		1,132,030	585,383	34%
551 GAS	1,117,626	184,712	643,916		643,916	473,710	42%	1,090,848	126,566	503,906		503,906	586,942	54%
552 OIL	120,000	0	9,178		9,178	110,822	92%	62,501	0	0		0	62,501	100%
561 WATER	442,617	17,801	322,342		322,342	120,275	27%	432,060	14,680	346,967		346,967	85,093	20%
562 SEWER USER CHARGE	283,784	18,406	201,591		201,591	82,193	29%	267,796	27,460	200,317		200,317	67,479	25%
563 STORMWATER	77,360	0	75,834		75,834	1,526	2%	77,360	12,073	84,431		84,431	(7,071)	-9%
572 GARBAGE DISPOSAL	220,372	20,393	167,496		167,496	52,876	24%	216,810	20,579	152,278		152,278	64,532	30%
581 FURNITURE & EQUIP PURCH	919,066	77,302	786,373	34,570	820,942	98,124	11%	949,311	52,951	474,671	83,192	557,863	391,448	41%
582 VEHICLE PURCHASES	59,486	0	59,486		59,486	0	0%	98,206	0	10,100		10,100	88,106	90%
590 COMPUTER PURCHASES	1,722,128	62,493	974,369	6,283	980,652	741,476	43%	1,205,882	118,950	612,168	37,743	649,911	555,971	46%
594 RECONCILIATION ADJUSTMENTS	0	1,635	1,249		1,249	(1,249)	!!	0	0	31,489		31,489	(31,489)	
595 INTERFUND TRANSFERS	0	0	0	0	0	0	!!	639,270	0	0		0	639,270	100%
599 SUPPLIES RECOVERIES	(246,698)	(7,635)	(250,294)		(250,294)	3,596	-1%	(96,262)	(1,268)	(233,714)		(233,714)	137,452	-143%
TOTAL -- SERVICES & SUPPLIES	29,994,771	2,089,279	14,427,134	1,187,462	15,614,595	14,380,176	48%	36,866,065	2,066,175	15,108,226	1,178,611	16,286,837	20,579,228	56%
					0		!!							
GRAND TOTAL	222,360,116	20,216,744	145,368,510	1,187,462	146,555,971	75,804,145	34%	228,457,776	20,260,300	146,781,347	1,178,611	147,959,958	80,497,818	35%



One *Learning* Community



Energy Management

- Decreasing GHG
- Conservation
- Reducing Energy Waste
- Generation (Solar, Wind...)

- Natural Gas, Electricity, Water, Fuel, Paper

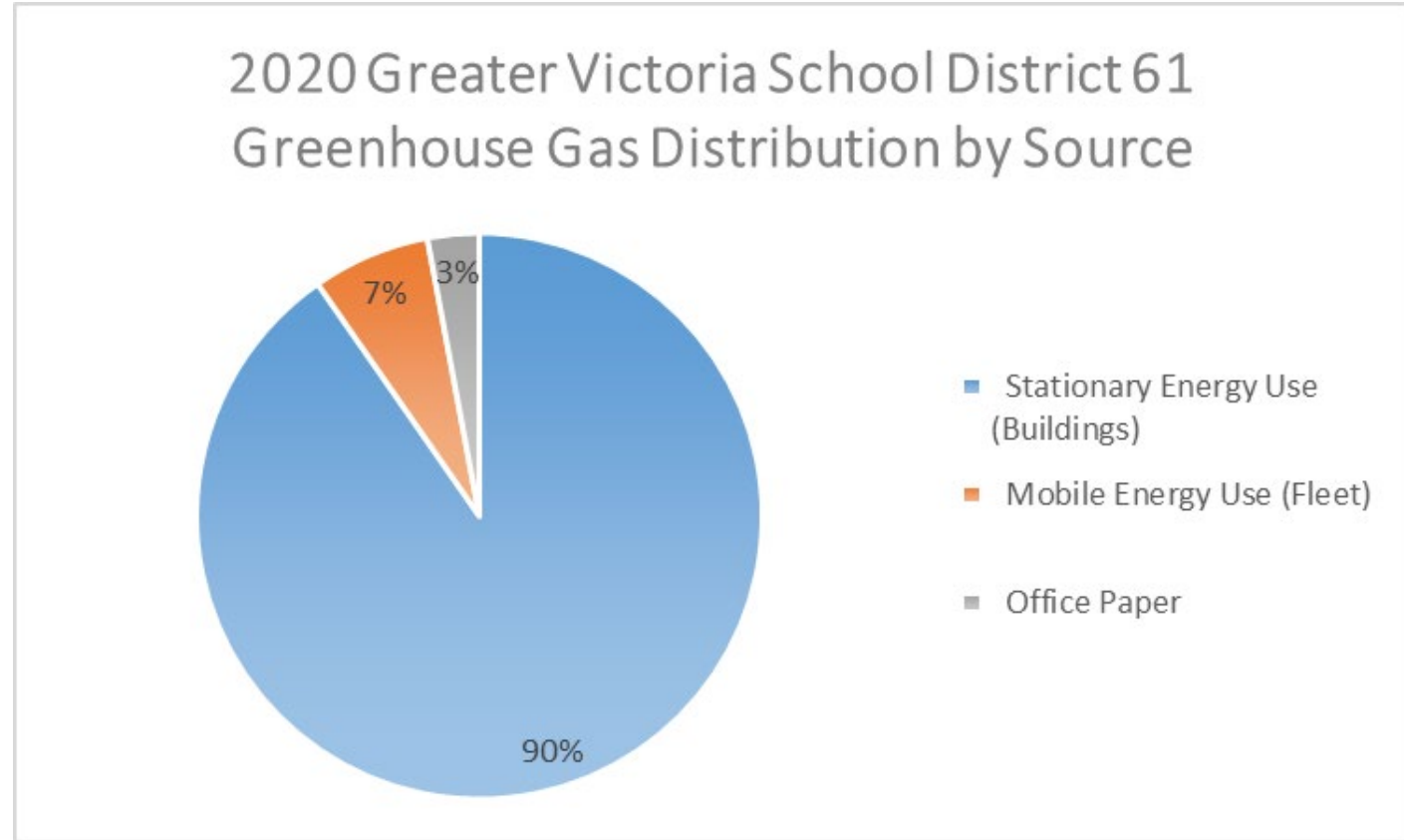


Energy Management SD61

- Decreasing GHG
- Conservation
- Reducing Energy Waste
- Generation (Solar, Wind...)
- **Natural Gas, Electricity,**
Water, Fuel, Paper

Greenhouse Gas (GHG) Sources

- **Largest opportunities are in buildings**
- **Within buildings heating dominates GHG production**

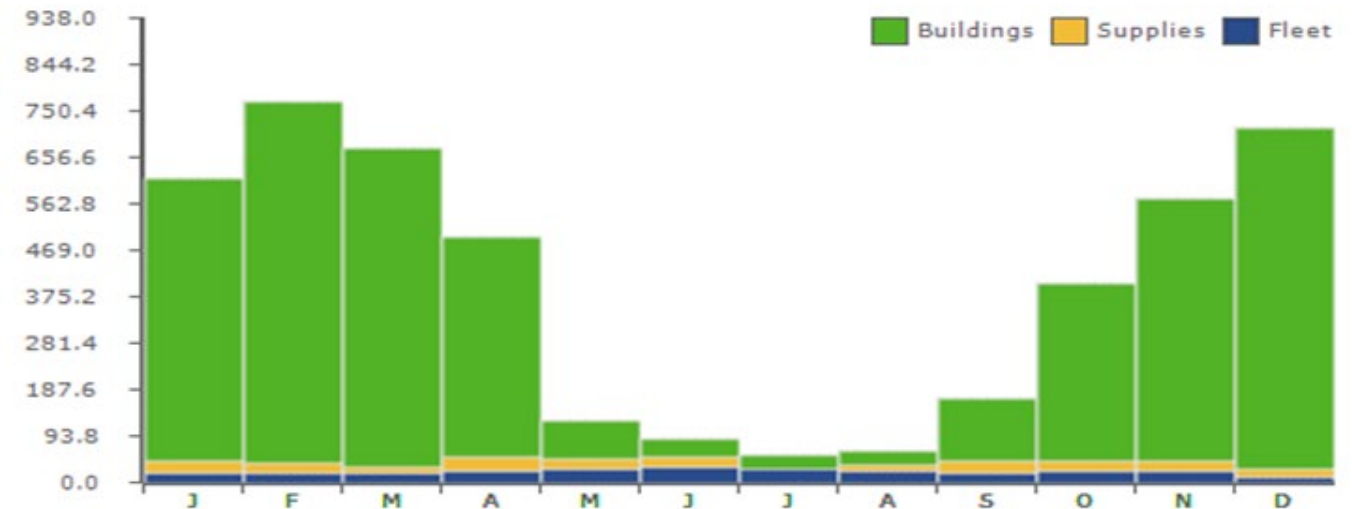


Greenhouse Gas (GHG) Monthly

- Largest opportunities are in buildings
- Within buildings heating dominates GHG production

**Total Emissions
Calendar Year 2018
School District 61 - Greater Victoria**

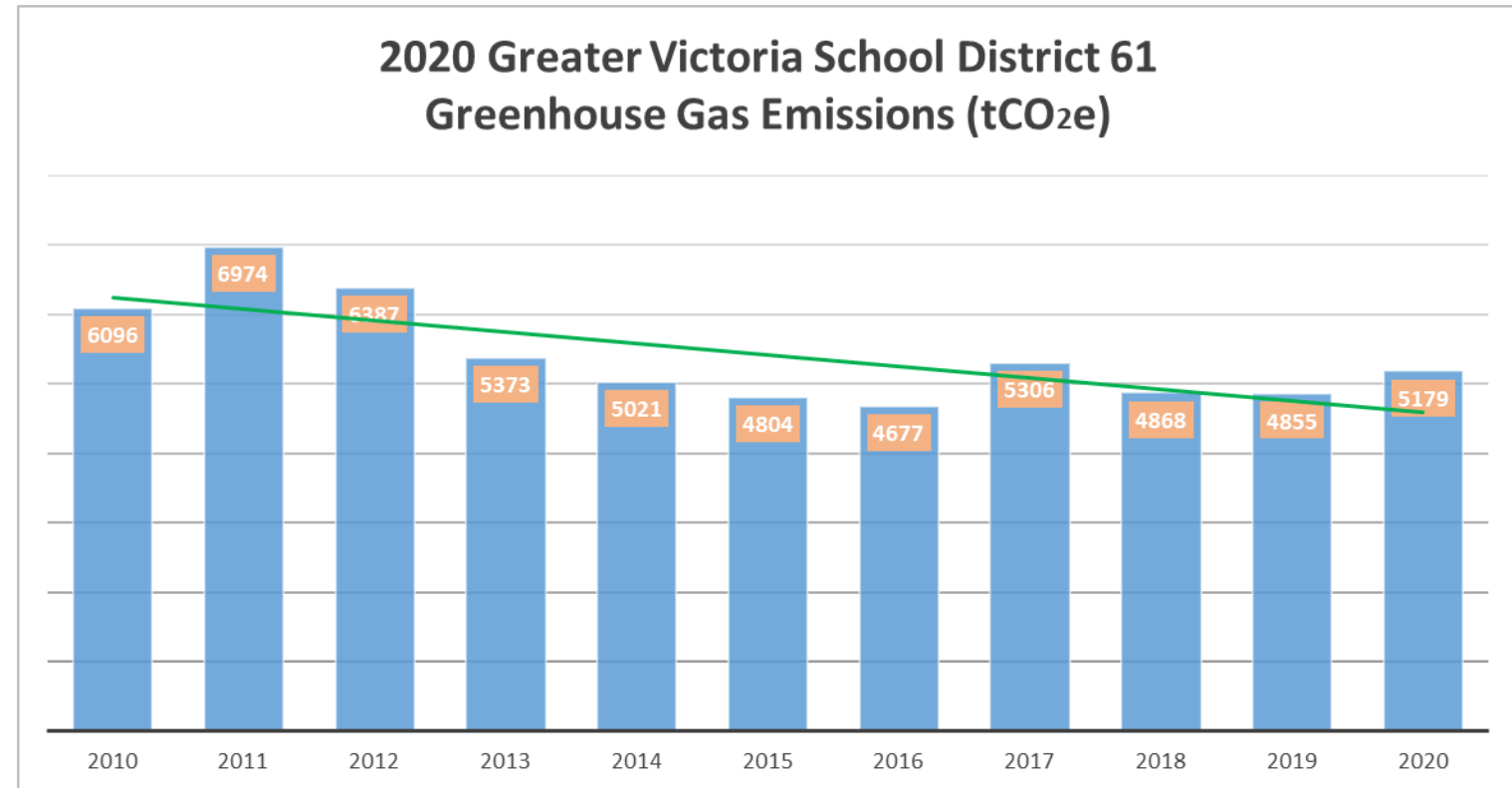
Metric tonnes
CO2 equivalent (tCO2e)



Click on the bars to view data for each month

Climate Action Progress

- Boiler Upgrades
- Building Envelope Improvements

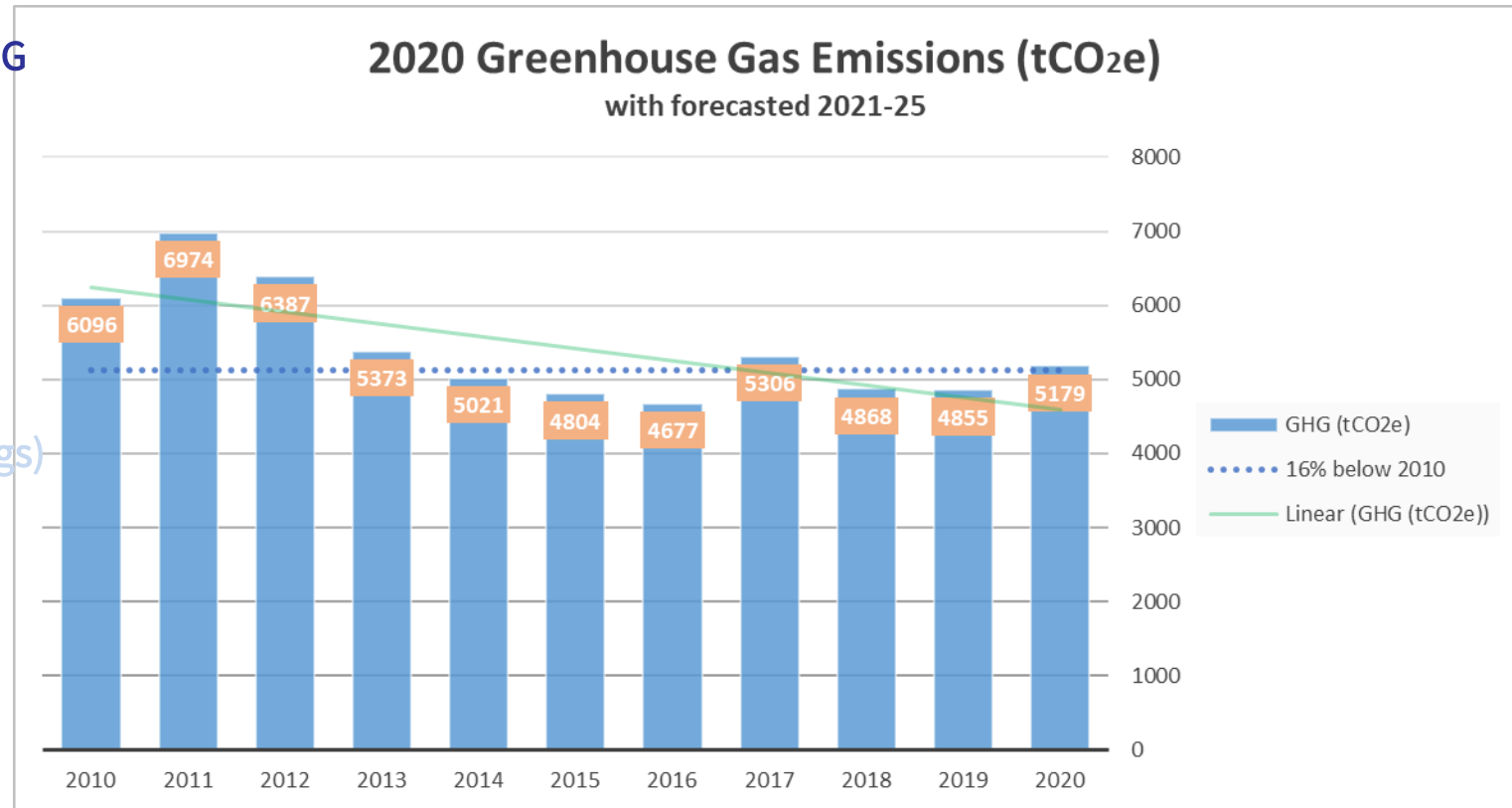


GHG Goals

- 16% (30%) reduction of GHG emissions by 2025
- 40% reduction of GHG emissions by 2030 (fleet)
- 50% reduction of GHG emissions by 2030 (buildings)
- 60% Reduction of GHG emission by 2050

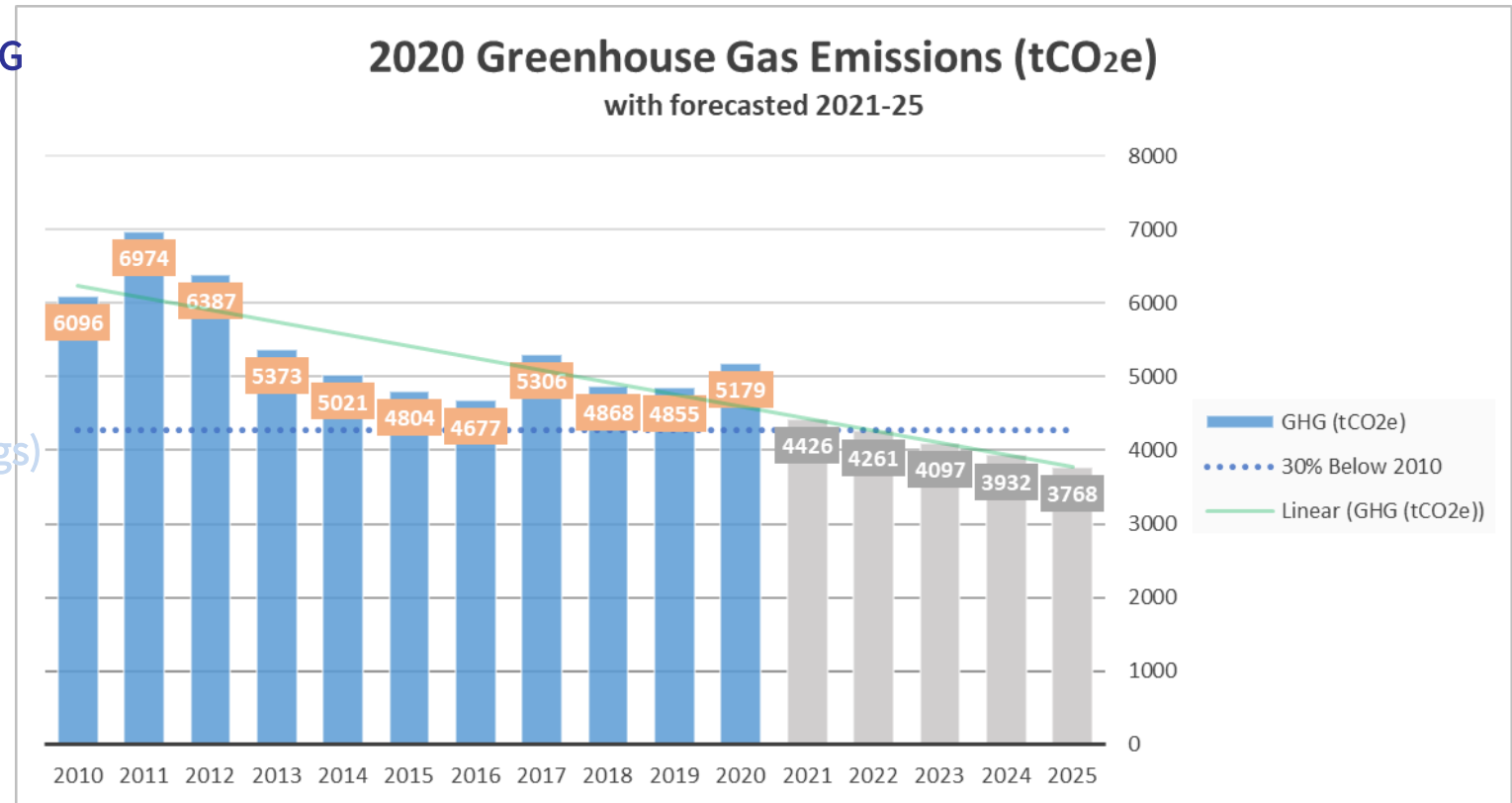
Current GHG Reduction

- 16% (30%) reduction of GHG emissions by 2025
- 40% reduction of GHG emissions by 2030 (fleet)
- 50% reduction of GHG emissions by 2030 (buildings)
- 60% Reduction of GHG emission by 2050



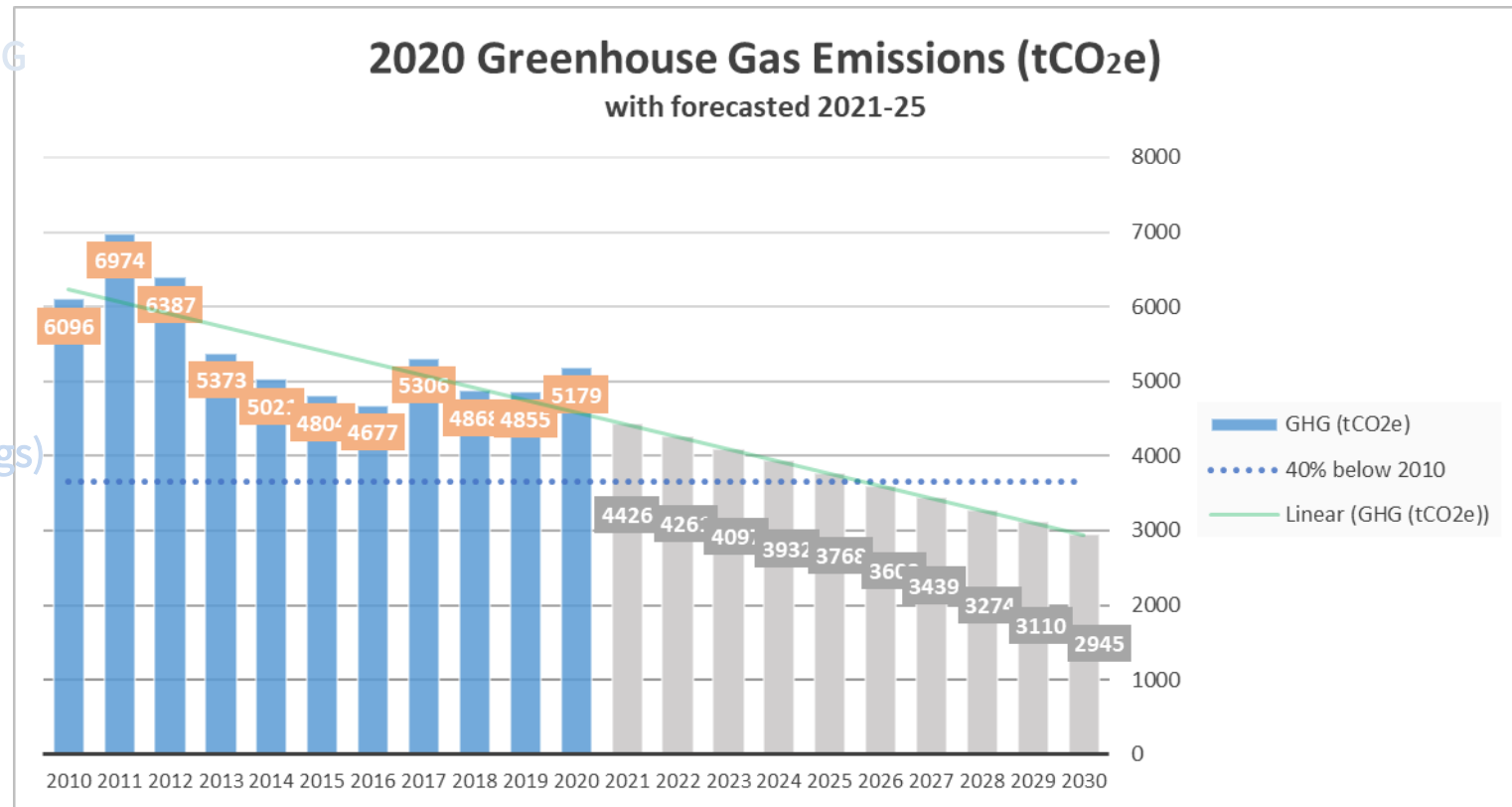
2025 Projection

- 16% (30%) reduction of GHG emissions by 2025
- 40% reduction of GHG emissions by 2030 (fleet)
- 50% reduction of GHG emissions by 2030 (buildings)
- 60% Reduction of GHG emission by 2050



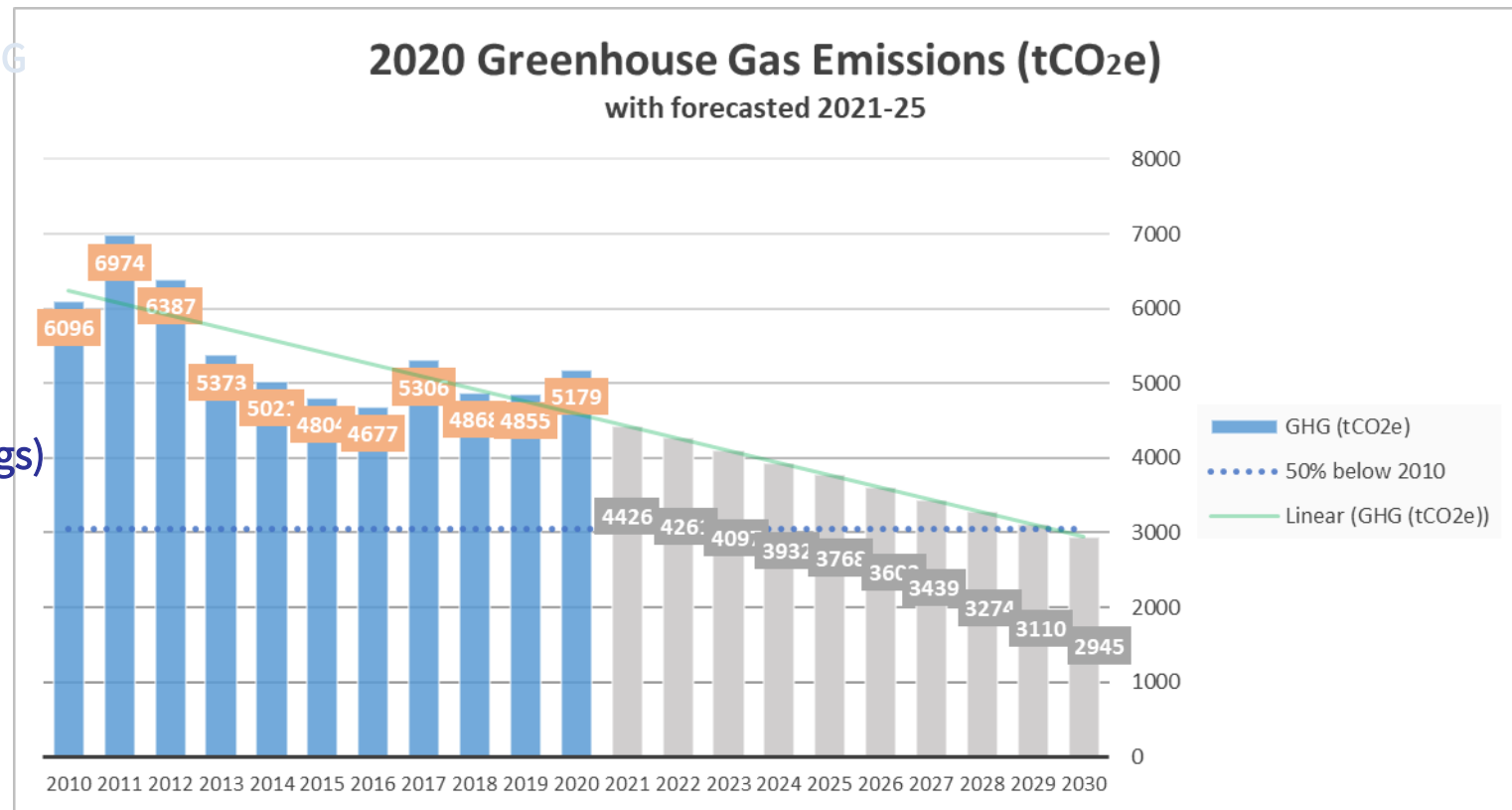
2030 Projection

- 16% (30%) reduction of GHG emissions by 2025
- 40% reduction of GHG emissions by 2030 (fleet)
- 50% reduction of GHG emissions by 2030 (buildings)
- 60% Reduction of GHG emission by 2050



2030 Projection

- 16% (30%) reduction of GHG emissions by 2025
- 40% reduction of GHG emissions by 2030 (fleet)
- 50% reduction of GHG emissions by 2030 (buildings)
- 60% Reduction of GHG emission by 2050



LED Lighting Upgrades

- Started May 2019
- Completed first school in September 2019 (Lansdowne south)
- Now completed 21 buildings



LED Lighting Upgrades

- Just reached 1,836,110 kWh per year savings!!!!
- Approximately \$208,000 per year
- Return on investment 3.1 years
- This is like getting 25.1% per year interest on your investment!!!!
- Value added goes beyond savings



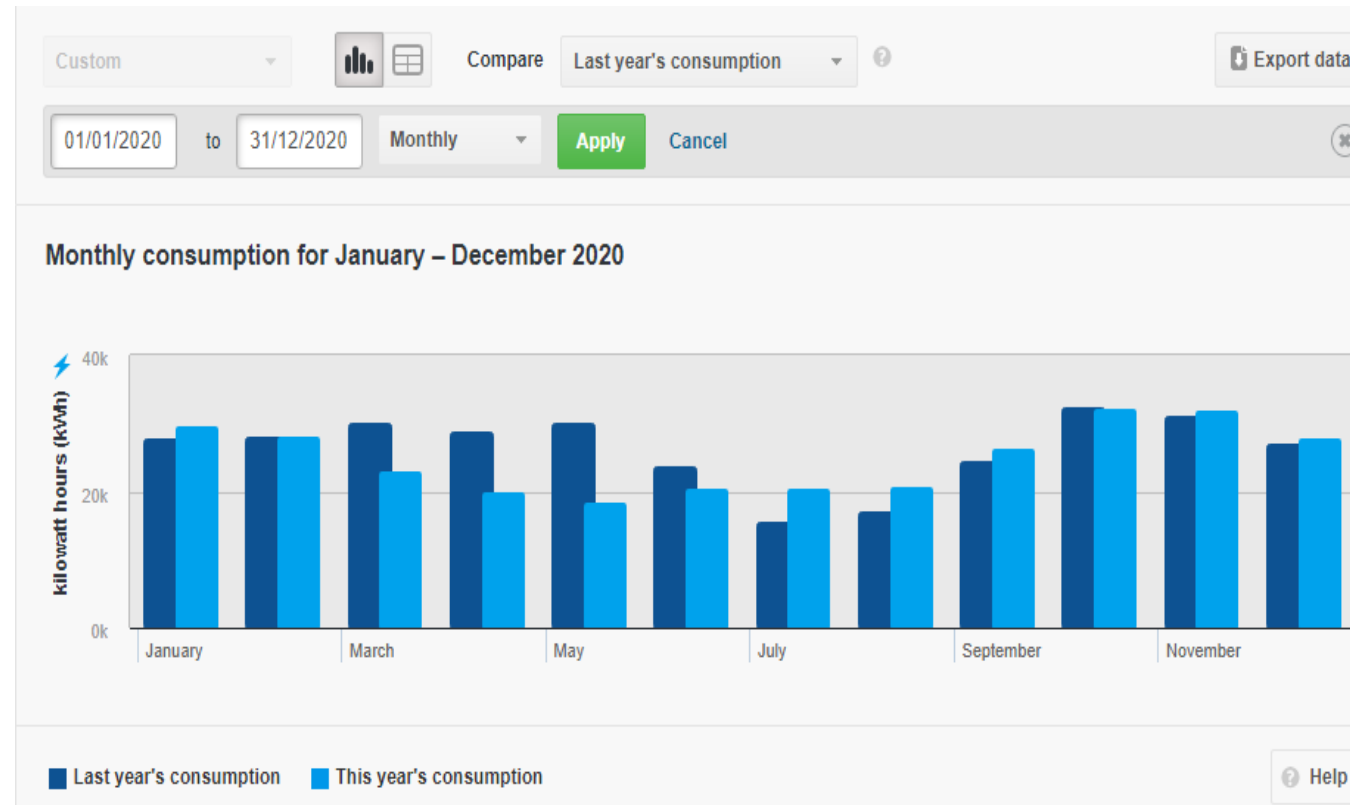
LED Lighting Upgrades

- Value added goes beyond savings



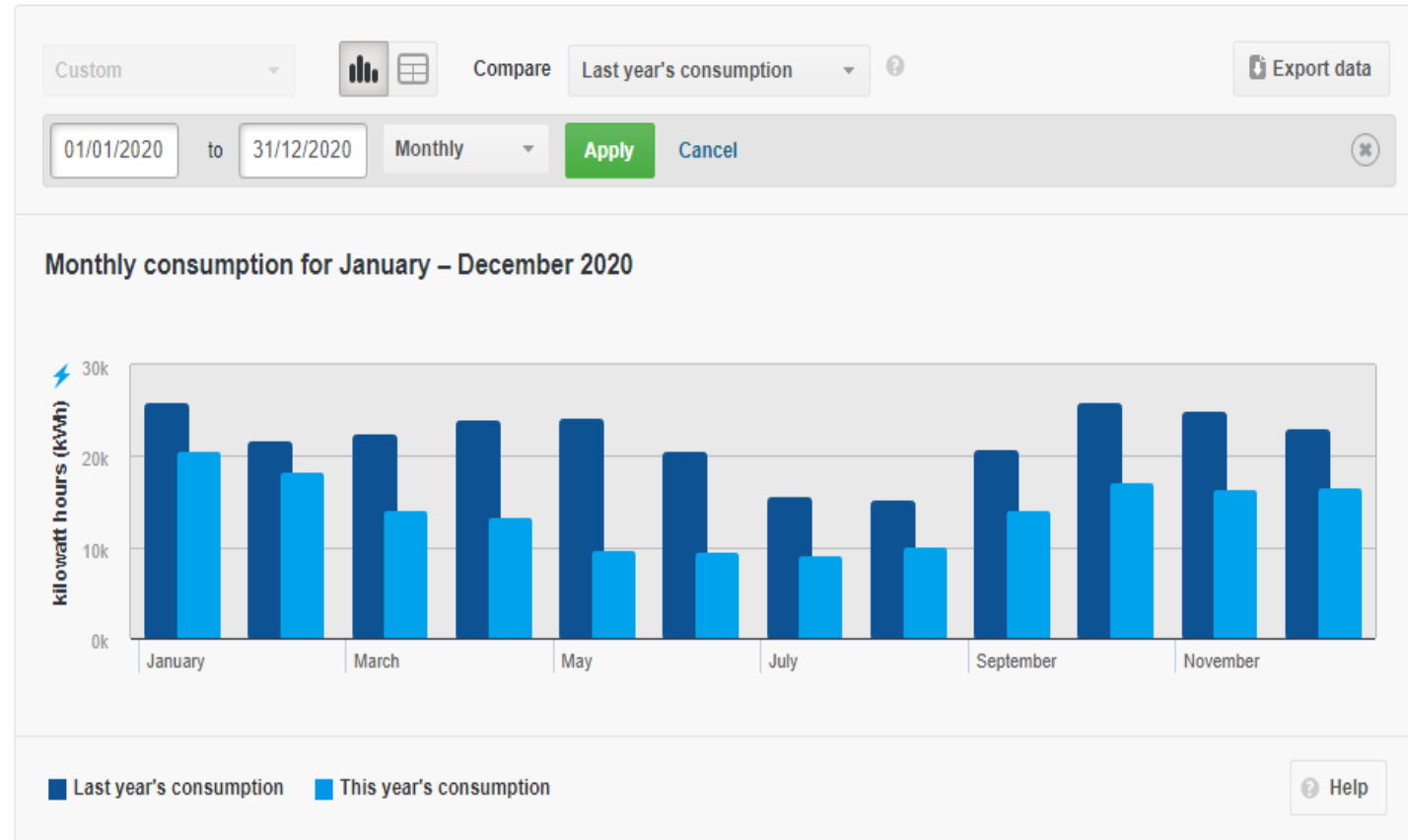
Colquitz Middle School – 2020 (BC Hydro Data)

- Has not yet undergone LED upgrades
- Will be upgraded this summer



Gordon Head Middle School – 2020 (BC Hydro Data)

- Underwent LED upgrades Jan. 2020
- Calculated results predicted 3.8 year return on investment.
- Measured results are consistent at 3.5 year return on investment.





FACILITIES SERVICES

491 CECELIA AVENUE, VICTORIA, BRITISH COLUMBIA V8T 4T4
PHONE (250) 920-3400 FAX (250) 920-3461

Update for May 10th, 2021

Maintenance Services | Minor Capital | Major Capital | Operations
Transportation | Health & Safety | Networks / Communication / Security | Climate / Energy Management

BUILDING MAINTENANCE SERVICES

Ops Report – Maintenance

- New COVID protocols as issued by Shelley created a fair amount of plexi glass screens being requested from schools. So far we have been able to keep up but materials are once again becoming hard to source.
- We have entered into the planning process for work to happen over the summer. Finishing the exterior painting of Rogers school and then moving to the exterior of Strawberry Vale next.
- There has been an observed rise in after hour activity at South Park and George Jay, we have increased patrolling frequency of the school ground and play areas for drug paraphernalia/waste to keep students safe.

Q&A around the Lead Report:

Q Trust this is a favorable Report (**Trustee Leonard**)?

A Yes, we are in compliance throughout the district.

Q Do we do pre and post flush testing on water sources that require flushing for 30 seconds (**Trustee Duncan**)

A Yes, we are required by the Ministry to perform testing on 1/3rd of all sources each year. We believe that in order to be properly diligent, we do testing of ALL sources each year. We also do pre and post test after installation of a new hardware or filter installation for those sources.

Q What remediation have we planned for those sources where we still need to flush? (**Trustee Duncan**)

A The successful mitigation strategy for the sources that still require a flush, is to install filtration and replace all existing hardware with lead free materials. This includes all piping and the faucet itself. Typically the sources that have tested over the acceptable minimum is due to water that sits inside the faucet overnight, due to the age of the faucet and manufacturing practices of the time. (**Trustee Duncan**)

Q How well is our filtration used at sinks/fountains and our side of the waterline working?

A The filtration systems on the water entry line have been effective in reducing the issues with premature filter clogging at the lead filters. The units have very low maintenance and practically no repairs outside of the regular maintenance requirements. They use a stainless steel filter and create no land fill waste. The pre filtration that takes place does not remove lead. They were installed to remove sediment and bio matter that was clogging lead filters.

The lead filters at point of use remove the lead. The lead is captured and kept at the filter and does not leak out. As the filter loads eventually the flow of water lessens alerting us it is time to change it. **(Trustee Duncan)**

Q Why are there lead results at Eagle view? I thought the school was new enough not to have lead issues.

A The .05 minimum threshold is extremely low. We have seen some fluctuations where a source will fail one day and pass the next. It could be the fitting on the fountain or faucet at a sink had a minute amount of lead in the manufacturing process. If the time between uses was longer than normal on a particular day the very small amount of lead could leech into the water that is trapped within the faucet until released when it is turned on by someone. The constant testing and resulting lab reports we receive allow us to pick these anomalies up when/should they occur. The three areas at Eagle view in question have lead filters on them now. **(Trustee Paynter)**

MINOR CAPITAL

Roofing Tenders in progress for James Bay, SJ Willis, Shoreline and Sundance.

Inclusive Learning Spaces

- Following locations are in progress,
 - Oak Bay Braille signage and braille room and Spectrum Braille Signage

Federal COVID Funding: Gym curtain installations complete at Torquay, Quadra, George Jay, Braefoot and Marigold; Outside sensory design complete for James Bay, with installation in early June; Mt. Doug external door installation in progress

Child Care Studio Progress

- Campus View June Completion, Vic West complete, Oaklands June, Geo Jay June
- Braefoot waiting for building permit from Saanich

MAJOR CAPITAL

Cedar Hill Middle School – anticipating Ministry approval in May 2021.

Vic High design is almost complete. We are starting work on assessing the scope of the additional amenities to be provided, including the proposed artificial turf field. We are still awaiting receipt of the required Variances and the final Building Permit from the City of Victoria, which is now delaying the start of work on the Additions.

OPERATIONS

Recently purchased auto-scrubbers are rolling out into the schools now. The custodial staff are very pleased with the new machines as they will help save time when cleaning larger areas, allowing for other tasks to be completed more frequently.

Our evening custodial staff continue to disinfect all hard surfaces every night. Our Day custodians are keeping up with disinfecting all the high touch surfaces daily.

TRANSPORTATION

Registration for busing has opened and closed. Initial registrations stand at 236 total riders. 120 regular, 67 door-to-door and the remainder are BC Transit pass recipients.

Initial routing of our door-to-door riders has begun.

The demand for field trips has also increased. We have a total of 26 field trips scheduled for the remainder of the school year compared to a total of 12 the previous months.

OCCUPATIONAL HEALTH & SAFETY

- Review ergo equipment catalogue with Human Works and develop new process
- Develop and review new safe work procedure for needle pick up/drop off
- Follow up with air quality concerns – Cedar hill/Macaulay
- Incident Investigations
- Preliminary plan developed for new H&S section of our SD61 website
- Facilities JOHS Team meeting/inspections/training
- DOHS Covid-19 Protocols updates/Recommendations/Review
- Ergonomic assessments
- Facilities inspections

NETWORK, COMMUNICATION and SECURITY

The team is moving ahead with the Managed Print Services project at Rockheights, George Jay, Doncaster and Rogers. We have completed the library projection project across the district, so now all of our libraries have a built in projection system providing an alternate space for classes or meetings.

CLIMATE and ENERGY

- All Fleet and Paper successfully exported into CGRT (Clean Government reporting Tool) tool for GHG (Green House Gas) reporting 2020. Data entry phase now complete.
- Completed first draft of Climate Change Accountability Report
- LED Upgrades for Sir James Douglas, South Park, and James Bay Community continue.
- Completed all Custom lighting applications and sent to BC Hydro for approval
 - Tolmie building, Facilities, Fairey Tech Buildings
 - Strawberry vale, Uplands, Frank Hobbs, Craigflower Elementary
 - Colquitz Middle Schools
- Installed and connected new electric vehicle charging station at Oak Bay Secondary
 - Both defective units have been replaced and installed.
 - Employees have been registered with FLO software and all non-employees no longer have access.
 - Rebate application submitted \$13,000
- Completed Application for Fairy Tech Natural Gas Boiler Rebates \$24,000
- Conversation has begun about summer heating systems shutdown. Current plans are first or second week in May.
- Have begun replacing non-programmable thermostats in portables fitted with HRV units. Should recover \$300-\$400 per year for \$175 investment (paid with COVID money).

TO: Board of Education

FROM: Trustee Whiteaker

RE: Compost and Waste Policy Working Committee

DATE: April 12, 2021

Rationale (Issue):

As we continue to acknowledge the climate emergency and the need to take action and make changes to the current unsustainable norms practised across the District and within our greater family community. As a system and as role models to our youth we must ensure that our practises and learning opportunities for students are in alignment with each other and with our values as a District.

As a District we have repeatedly expressed our commitment and support for addressing the climate emergency and composting is vital in nourishing our soil for future harvests and in reducing harmful methane gases. Additionally, composting provides rich learning opportunities for students while also modelling sustainable practises, building good stewardship and social responsibility traits in our students and communities.

While the District in the past has implemented composting opportunities in our schools the program has experienced several challenges and critiques around cleanliness, fruit flies and other insects, excess bin locations and lack of funding, creating additional work load on teachers as they attempted to minimize the insects and mess in their classrooms.

How we identify and handle our waste in schools must model what we want or expect from society. While composting and minimizing our waste will not solve the climate crisis it is part of the solution and part of the mind shift we must all make as a society for the health of all future students.

Alignment to Strategic Plan:

This motion asks for a policy creation in alignment with Goal one and Goal three. This motion will encourage engagement and collaboration with students, families and staff and support implementation of learning opportunities that will enhance student and community well being.

Recommendation:

That the Board of Education of SD 61 (Greater Victoria) direct the Superintendent to oversee the creation of a working committee and consultation process, as outlined in Bylaw 9210, to prepare a draft Compost and Waste policy proposal to ensure consistent practices and supports across the district which are in alignment with our environmental values and goals.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

TO: Operations Policy and Planning Committee

FROM: Trustee Rob Paynter

Re: Senior Administration Annual Salary Increase Suspension.

DATE: 10 May 2021

Background:

The FY 21/22 District budget has come as a shock to staff, parents, and students. While it was understood by members of the Board that the district was dealing with reduced revenue from facility rentals, and international student rates, when the decision was made in 2020 to pass a rollover budget, it is nevertheless a surprise to learn that the district has apparently not pursued any sort of spending restraint over the course of the past year and is now in a position where significant cuts are proposed.

Rationale:

Responsibility for the decisions that have resulted in this situation land squarely with senior administration and the board, whose fiduciary responsibility it is to ensure judicious allocation of scarce resources in the manner that best supports all students.

Alignment to the Strategic Plan: As this proposal reflects the allocation of resources to support student success, it with:

Goal 1

Create an inclusive and culturally responsive learning environment that will support and improve all learners' personal and academic success

Goal 2

Create a culturally responsive learning environment that will support and improve indigenous learners' personal and academic success

Goal 3

Create an inclusive and culturally responsive learning environment that will support all learners' physical and mental well-being.

Recommendation:

That the Board of Education of Greater Victoria (School District 61) direct the Superintendent to engage in discussion with staff in senior administrative positions to voluntarily suspend their annual salary increments for the school year 2021/2022 to signal their commitment to share in the impacts resulting from budget cuts necessary to enable the district to function within its annual budget.

TO: Operations Policy and Planning Committee

FROM: Trustee Rob Paynter

Re: Trustee Stipend Reduction

DATE: 10 May 2021

Background:

The FY 21/22 District budget has come as a shock to staff, parents, and students. While it was understood by members of the Board that the district was dealing with reduced revenue from facility rentals, and international student rates, when the decision was made in 2020 to pass a rollover budget, it is nevertheless a surprise to learn that the district has apparently not pursued any sort of spending restraint over the course of the past year and is now in a position where significant cuts are proposed.

Rationale:

Responsibility for the decisions that have resulted in this situation land squarely with senior administration and the board, whose fiduciary responsibility it is to ensure judicious allocation of scarce resources in the manner that best supports all students.

Alignment to the Strategic Plan: As this proposal reflects the allocation of resources to support student success, it with:

Goal 1

Create an inclusive and culturally responsive learning environment that will support and improve all learners' personal and academic success

Goal 2

Create a culturally responsive learning environment that will support and improve indigenous learners' personal and academic success

Goal 3

Create an inclusive and culturally responsive learning environment that will support all learners' physical and mental well-being.

Recommendation:

That the Board of Education of Greater Victoria (School District 61) direct the Superintendent direct financial staff to reduce trustee stipends by 25% for the school year 2021/2022 to signal our commitment to share in the impacts resulting from budget cuts necessary to enable the district to function within its annual budget.

Board of Education

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

Chair: Jordan Watters Vice-Chair: Elaine Leonard
Trustees: Nicole Duncan, Tom Ferris, Angie Hentze,
Diane McNally, Ryan Painter, Rob Paynter, Ann Whiteaker

TO: Board of Education
FROM: Diane McNally, Trustee
RE: Motion: Budget Reset: Operations Policy & Planning Committee May 10
DATE: May 4 / 21

Motion:

That the Board of Education SD61 Greater Victoria direct the Superintendent to halt the current budget and a) provide at least two alternative budget scenarios that move the cuts farther from the classroom, include significant cuts to Tolmie-based management, and that do not attempt to “solve” the \$7 million shortfall in one fiscal year, for the May 17 Board Meeting and (b) move the final vote to June 21, 2021.

Rationale:

The Board has until the end of June to submit a budget: *School Act: 113 (1) A board, by bylaw, (a) must adopt an annual budget on or before June 30 of each year for the next fiscal year*

The GVTA President has said the GVTA could deal with any “chaos” resulting from that timing, and it is quite possible that CUPE 947 would prefer some “chaos” that could save jobs to the proposed almost \$700,000 in cuts to Education Assistant jobs that provide support to the most vulnerable students we serve.

We have all heard from close to 2,000 individuals expressing fear, distress, and outrage with the cuts proposed in the current budget proposal.

Many individuals in the community have expressed dismay with the budget consultation survey setting up rankings of importance, pitting one essential service against another, notably Question 5 that asks the community to rank the importance of Indigenous students in “the system”:

5. The strategic plan focuses on three goals, including 10 strategies. What goal of the strategic plan do you think needs the most investment? 1. an inclusive and culturally responsive learning environment that will support and improve all learners’ personal and academic success 2. a culturally responsive learning environment that will support Indigenous learners’ personal and

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

academic success, or 3. an inclusive and culturally responsive learning environment that will support all learners' physical and mental well-being.

Any "chaos" resulting from a reset is not a problem of the same magnitude as allowing this budget to come forward for a vote May 17.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

One *Learning* Community



Board of Education

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

Chair: Jordan Watters Vice-Chair: Elaine Leonard
Trustees: Nicole Duncan, Tom Ferris, Angie Hentze,
Diane McNally, Ryan Painter, Rob Paynter, Ann Whiteaker

TO: Board of Education
FROM: Diane McNally, Trustee
RE: Central Deposit Program
DATE: May 4 / 21

Motion:

That the Board of Education SD61 Greater Victoria Task the Secretary-Treasurer via direction from the Superintendent, to immediately begin required steps to withdraw \$7 million from the \$33-\$43 million SD61 account held in the CDP, full amount to be withdrawn as soon as possible, and used to offset the SD61 \$7 million budget shortfall for the fiscal year 2021-2022.

Rationale:

The 2018 Ministry document below lists deposits and withdrawals and total on hand for SD61. In 2018, the **SD61 “bank balance” was \$42,411,181.54**. Interest earned and on hand was **\$3,414,880.17**. The “withdrawals to date” column for SD61 shows \$3,698.63. SD62 Sooke, for example, has withdrawn \$25 million.

From the document “Ministry of Finance Provincial Treasury Fact Sheet”, 2018:

The Central Deposit Program (CDP) is an offset banking agreement that provides a completely liquid investment option available to all government bodies.

The program operates similar to a bank account. It is not intended for daily operating transactions; rather it works best for larger amounts (\$1 million +) that are not required for anywhere from a few weeks to multiple months.

(Next page)

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Participants are set up with access to the mainframe CDP system and trigger withdrawals by selecting their Certificate of Deposit and specifying the amount to be withdrawn. An EFT payment is generated by that entry and will automatically be deposited into their regular operating bank account in three business days.

For further information, contact Alison Gunn, Sr. Manager Cash Management and Treasury Payments.

Alison.Gunn@gov.bc.ca

(250) 356-1274

“Withdrawal Procedures” means the procedures established by the Banking and Cash Management Branch, Provincial Treasury, Ministry of Finance for use of the Central Deposit Program; and

“Withdrawal Request” means an electronic withdrawal of Board Funds request, made in accordance with the Withdrawal Procedures.

The Board may request to have Board Funds withdrawn from the Withdrawal Account by making a Withdrawal Request.

The Province will ensure that payment to the Board of withdrawn Board Funds under section 2.04 will occur within three Business Days from the date that the Withdrawal Request is made by the Board.

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One *Learning* Community



**MINISTRY OF FINANCE
PROVINCIAL TREASURY
FACT SHEET**

NAME: CENTRAL DEPOSIT PROGRAM

**DESCRIPTION: INVESTMENT OPTION FOR SCHOOLS,
UNIVERSITIES, COLLEGES AND HOSPITALS (SUCH
SECTOR)**

- Provincial Treasury's Central Deposit Program (CDP) receives deposits of excess cash from the SUCH sector and other government organizations, pays a competitive deposit return to these entities, and redeploys this cash to offset government cash requirements, thereby reducing debt and the related debt service costs.
- The CDP reduces the Province's levels of borrowing – using idle cash from the SUCH sector and other public sector bodies, ensuring the Province does not incur unnecessary debt. CDP deposits are used to offset government cash requirements and are treated similar to deposits with a financial institution – held on account and available for draw down as and when required.
- The CDP earns competitive returns for school districts, health authorities, post-secondary institutions and crown corporations while providing superior liquidity and lowering investment risk of those funds.
- The CDP was established to address recommendations from the 2010 Office of the Auditor General of B.C. (OAG) report on *Management of Working Capital by Colleges and School Districts*. The CDP remains as one of the key initiatives which address excess liquidity and idle working capital balances in the SUCH sector, as identified by the OAG in its follow-up report.
- The OAG recommended that SUCH sector entities deposit excess cash with the central government in order to improve investment returns and/or reduce debt that would otherwise be incurred as government borrows for purposes such as large capital projects.

Contact: Jim Hopkins, ADM
Division: Provincial Treasury
File Name: Central Deposit Program.docx

Phone: 250 387-9295
Page: 1 of 2

**MINISTRY OF FINANCE
PROVINCIAL TREASURY
FACT SHEET**

- The value proposition of the program is that CDP participants are kept whole in regards to their interest earnings, the government saves on interest costs, overall government debt levels decrease, debt affordability improves and credit rating is protected, more expenditure room can be made available to fund programs and the taxpayer saves.

DATA TABLE: FUNDS ON DEPOSIT

	March 31, 2014	March 31, 2015	March 31, 2016	March 31, 2017
School Districts	311,869,092	714,672,394	740,642,615	839,011,369
Health Authorities	564,280,554	714,373,516	1,091,470,199	1,093,190,849
Universities & Colleges		109,280,208	152,001,905	164,772,831
Crown Corporations	332,233,202	133,716,504	69,750,825	601,877,040
Total Funds On Deposit	1,208,382,849	1,672,042,622	2,053,865,544	2,698,852,089

Additional information:

- The CDP pays a floating deposit rate of Prime minus $s.17$ (School districts, as first adopters, enjoy a superior rate of Prime minus $s.17$).
- CDP's expense is revenue to the receiving entity and is therefore fully offset on consolidation.
- At current forecasted rates, each additional dollar deposited saves about 1.18% of debt costs.
- Each dollar deposited will also lower the debt-to-GDP ratio (+/- \$200 million of debt equals about 0.1% change in debt to GDP ratio).
- Cumulative savings from the start of the program are estimated at approximately \$150 Million.
- The CDP has exceeded its original goal of \$1.7 billion in deposits.
- The balance is expected to grow to \$2.73 billion in 2017/18.

Contact: Jim Hopkins, ADM
Division: Provincial Treasury
File Name: Central Deposit Program.docx

Phone: 250 387-9295
Page: 2 of 2

Central Deposit Program

The Central Deposit Program (CDP) is an offset banking agreement that provides a completely liquid investment option available to all government bodies.

Under the *Financial Administration Act*, "government body" means

- (a) a government corporation,
- (b) a hospital district board, a board of school trustees or a francophone education authority as defined in the *School Act*,
- (c) a university or an institution as defined in the *College and Institute Act*, and
- (d) any other local or Provincial public authority designated by regulation of the Lieutenant Governor in Council;

The *Financial Administration Act* Part 9 specifically authorizes financial agreements between the government and government bodies and; for the efficient management of their money, [to] enter into offset banking agreements.

The program operates similar to a bank account. It is not intended for daily operating transactions; rather it works best for larger amounts (\$1 million +) that are not required for anywhere from a few weeks to multiple months.

The participants send their deposits to a specified provincial bank account and receive interest monthly, calculated on their daily balance. Currently the deposit rate for Crown Corporations is the prime rate of the province's principal banker (CIBC) less ^{s.17} (CIBC prime is 2.7% as of September 1, 2015)

To enroll in the program, an offset banking agreement needs to be signed by both parties. The agreement sets out the rate, confirms that the funds belong to the participant, and provides information about notification and contacts.

Participants are set up with access to the mainframe CDP system and trigger withdrawals by selecting their Certificate of Deposit and specifying the amount to be withdrawn. An EFT payment is generated by that entry and will automatically be deposited into their regular operating bank account in three business days.

For further information, contact Alison Gunn, Sr. Manager Cash Management and Treasury Payments.

Alison.Gunn@gov.bc.ca

(250) 356-1274

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2018/03/02
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Ministry of Finance
Central Deposit Program
Statistics : By Ministry

Page: 1

*** As At: MAR 01,2018 ***

Report Options:
Ministry : - All

	#		Interest	Withdrawals	
	Certs	Total Deposits	to Date	to Date	Total
-----	-----	-----	-----	-----	-----
AE ADVANCED EDUCATION	31	768,158,283.32	6,644,062.23	508,751,676.16	266,050,669.39
CC CROWN CORPORATIONS	6	1,085,890,000.00	12,488,125.39	482,326,513.85	616,051,611.54
ED EDUCATION	61	1,463,423,902.18	56,868,813.19	707,159,607.77	813,133,107.60
HE MINISTRY OF HEALTH	10	1,187,108,233.52	48,040,692.70	232,500,006.00	1,002,648,920.22
Total:	108	4,504,580,419.02	124,041,693.51	1,930,737,803.78	2,697,884,308.75

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2018/03/02
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Ministry of Finance
Central Deposit Program
Statistics : By Government Body

Page: 1

*** As At: MAR 01,2018 ***

Report Options:
Ministry : - All

Ministry : AE ADVANCED EDUCATION
Division : 03 UNIVERSITIES (CDP)

	# Certs	Total Deposits	Interest to Date	Withdrawals to Date	Total
0001 UNIVERSITY OF BRITISH COLUMBIA (CDP)	2	341,700,000.00	1,144,657.03	263,226,520.62	79,618,136.41
0002 SIMON FRASER UNIVERSITY (CDP)	1	5,000,000.00	6,943.71	5,005,424.84	1,518.87
0003 UNIVERISTY OF VICTORIA	1	119,000,000.00	177,149.11	110,005,326.02	9,171,823.09
0004 UNIVERSITY OF NORTHERN BC (CDP)	1	501,000.00	21,922.05	0.00	522,922.05
0005 ROYAL ROADS UNIVERSITY (CDP)	1	28,000,000.00	580,584.90	12,000,000.00	16,580,584.90
0008 THOMPSON RIVERS UNIVERSITY (CDP)	1	9,500,000.00	68,143.85	4,500,000.00	5,068,143.85
0010 EMILY CARR UNIVERSITY OF ART AND DESIGN	1	12,500,000.00	178,974.13	11,933,000.00	745,974.13
0011 KWANTLEN POLYTECHNIC UNIVERSITY	1	500,000.00	12,493.25	0.00	512,493.25
0012 VANCOUVER ISLAND UNIVERSITY (CDP)	1	974,000.00	34,561.39	0.00	1,008,561.39
0013 UNIVERSITY OF THE FRASER VALLEY	1	58,025,000.00	233,527.14	53,025,000.00	5,233,527.14
Division Total:	11	575,700,000.00	2,458,956.56	459,695,271.48	118,463,685.08

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Ministry of Finance
Central Deposit Program
Statistics : By Government Body

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*** As At: MAR 01,2018 ***

Report Options:
Ministry : - All

Ministry : AE ADVANCED EDUCATION
Division : 04 COLLEGES (CDP)

	# Certs	Total Deposits	Interest to Date	Withdrawals to Date	Total
0002 OKANAGAN COLLEGE (CDP)	1	4,500,000.00	67,621.50	2,000,000.00	2,567,621.50
0004 COLLEGE OF THE ROCKIES	4	17,354,108.91	498,978.80	3,354,108.91	14,498,978.80
0006 NORTHWEST COMMUNITY COLLEGE (CDP)	1	3,000,000.00	110,561.00	0.00	3,110,561.00
0007 JUSTICE INSTITUTE OF BC	1	1,050,000.00	18,285.23	0.00	1,068,285.23
0008 CAMOSUN COLLEGE (CDP)	1	17,000,000.00	410,647.09	2,000,000.00	15,410,647.09
0009 SELKIRK COLLEGE (CDP)	1	12,000,000.00	174,605.77	6,275,000.00	5,899,605.77
0010 BRITISH COLUMBIA INSTITUTE OF TECHNOLOGY	1	19,630,000.00	472,293.90	0.00	20,102,293.90
0011 VANCOUVER COMMUNITY COLLEGE	1	9,150,000.00	203,565.99	3,500,000.00	5,853,565.99
0012 NORTHERN LIGHTS COLLEGE (CDP)	1	2,000,000.00	79,903.69	0.00	2,079,903.69
0013 DOUGLAS COLLEGE	1	50,025,000.00	917,103.62	20,025,000.00	30,917,103.62
0017 COLLEGE OF NEW CALEDONIA	2	21,000,000.00	326,188.68	152,320.18	21,173,868.50
0019 NORTH ISLAND COLLEGE	1	4,000,000.00	77,056.25	2,500,000.00	1,577,056.25
0021 LANGARA COLLEGE	1	27,410,000.00	755,251.85	7,510,000.00	20,655,251.85
0022 NICOLA VALLEY INSTITUTE OF TECHNOLOGY	3	4,339,174.41	73,042.30	1,739,975.59	2,672,241.12
Division Total:	20	192,458,283.32	4,185,105.67	49,056,404.68	147,586,984.31

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Ministry of Finance
Central Deposit Program
Statistics : By Government Body

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*** As At: MAR 01,2018 ***

Report Options:
Ministry : - All

Ministry : CC CROWN CORPORATIONS
Division : 01 CROWN CORPORATIONS

	# Certs	Total Deposits	Interest to Date	Withdrawals to Date	Total
0002 BC IMMIGRANT INVESTMENT FUND LTD	1	364,290,000.00	3,115,287.89	329,212,977.03	38,192,310.86
0004 BC HOUSING MANAGMENT COMMISSION	1	650,000,000.00	8,705,435.95	102,862,481.03	555,842,954.92
0005 BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION	1	7,000,000.00	104,750.43	3,050,000.00	4,054,750.43
0006 GREAT NORTHERN WAY CAMPUS TRUST	1	18,000,000.00	271,258.76	7,000,000.00	11,271,258.76
0007 BC TRANSIT	1	40,000,000.00	222,808.18	40,201,055.79	21,752.39
0008 HEALTH EMPLOYERS ASSOCIATON OF BC	1	6,600,000.00	68,584.18	0.00	6,668,584.18
Division Total:	6	1,085,890,000.00	12,488,125.39	482,326,513.85	616,051,611.54

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2018/03/02
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Ministry of Finance
Central Deposit Program
Statistics : By Government Body

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*** As At: MAR 01,2018 ***

Report Options:
Ministry : - All

Ministry : ED EDUCATION
Division : 01 SCHOOL DISTRICTS

	# Certs	Total Deposits	Interest to Date	Withdrawals to Date	Total
0005 SD#5 SOUTHEAST KOOTENAY	1	10,500,000.00	292,913.99	5,365,514.65	5,427,399.34
0006 SD#6 ROCKY MOUNTAIN	1	5,000,000.00	171,771.57	4,000,000.00	1,171,771.57
0008 SD#8 KOOTENAY LAKE	1	4,000,000.00	208,408.66	2,035,000.00	2,173,408.66
0019 SD#19 REVELSTOKE	1	1,300,000.00	53,932.51	400,000.00	953,932.51
0020 SD#20 KOOTENAY-COLUMBIA	1	500,000.00	11,894.65	0.00	511,894.65
0022 SD#22 VERNON	1	10,000,000.00	511,854.42	0.00	10,511,854.42
0023 SD#23 CENTRAL OKANAGAN	1	39,100,000.00	631,595.79	32,600,000.00	7,131,595.79
0027 SD#27 CARIBOO-CHILCOTIN	1	3,000,000.00	276,953.38	351,657.49	2,925,295.89
0028 SD#28 QUESNEL	1	800,000.00	65,877.82	0.00	865,877.82
0033 SD#33 CHILLIWACK	1	45,500,000.00	1,560,868.50	26,500,000.00	20,560,868.50
0034 SD#34 ABBOTSFORD	1	30,052,000.00	1,532,598.10	12,000,000.00	19,584,598.10
0035 SD#35 LANGLEY	1	30,008,925.00	1,327,875.56	10,008,925.00	21,327,875.56
0036 SD#36 SURREY	1	50,000,000.00	3,385,230.91	10,000,000.00	43,385,230.91
0037 SD#37 DELTA	1	36,500,000.00	1,940,989.76	17,500,000.00	20,940,989.76
0038 SD#38 RICHMOND	1	80,000,000.00	4,968,032.95	0.00	84,968,032.95
0039 SD#39 VANCOUVER	1	194,500,000.00	7,735,318.04	108,500,000.00	93,735,318.04
0040 SD#40 NEW WESTMINSTER	1	23,500,000.00	620,424.19	14,305,000.00	9,815,424.19
0041 SD#41 BURNABY	1	107,000,000.00	4,959,277.91	43,500,000.00	68,459,277.91
0042 SD#42 MAPLE RIDGE-PITT MEADOWS	1	56,200,000.00	2,525,653.25	27,000,000.00	31,725,653.25
0043 SD#43 COQUITLAM	1	347,681,055.00	6,585,967.70	220,641,902.16	133,625,120.54
0044 SD#44 NORTH VANCOUVER	1	30,800,000.00	1,591,995.19	7,000,000.00	25,391,995.19
0045 SD#45 WEST VANCOUVER	1	18,000,000.00	840,038.95	12,500,000.00	6,340,038.95
0046 SD#46 SUNSHINE COAST	1	11,000,000.00	436,410.53	7,000,000.00	4,436,410.53
0047 SD#47 POWELL RIVER	1	750,000.00	30,652.08	500,000.00	280,652.08
0048 SD#48 SEA TO SKY	1	5,000,000.00	301,809.07	0.00	5,301,809.07
0049 SD#49 CENTRAL COAST	1	500,000.00	26,150.70	0.00	526,150.70
0050 SD#50 HAIDA GWAII	1	700,000.00	32,781.22	0.00	732,781.22
0051 SD#51 BOUNDARY	1	1,250,000.00	75,605.17	0.00	1,325,605.17
0052 SD#52 PRINCE RUPERT	1	1,862,000.00	101,788.73	0.00	1,963,788.73
0053 SD#53 OKANAGAN SIMILKAMEEN	1	1,500,000.00	95,160.17	0.00	1,595,160.17
0054 SD#54 BULKLEY VALLEY	1	3,000,000.00	163,543.72	0.00	3,163,543.72
0057 SD#57 PRINCE GEORGE	1	56,600,000.00	1,203,619.75	44,000,000.00	13,803,619.75
0058 SD#58 NICOLA-SIMILKAMEEN	1	3,000,000.00	139,762.34	0.00	3,139,762.34
0059 SD#59 PEACE RIVER SOUTH	1	8,500,000.00	578,645.53	2,000,000.00	7,078,645.53
0060 SD#60 PEACE RIVER NORTH	1	18,050,000.00	354,659.27	9,250,000.00	9,154,659.27
0061 SD#61 GREATER VICTORIA	1	39,000,000.00	3,414,880.17	3,698.63	42,411,181.54
0062 SD#62 SOOKE	2	30,739,720.97	961,584.71	25,217,176.72	6,484,128.96
0063 SD#63 SAANICH	1	9,900,000.00	644,101.74	2,500,000.00	8,044,101.74
0064 SD#64 GULF ISLANDS	2	2,690,077.42	171,526.76	750,000.00	2,111,604.18
0067 SD#67 OKANAGAN SKAHA	1	11,000,000.00	214,875.27	10,050,000.00	1,164,875.27
0068 SD#68 NANAIMO-LADYSMITH	1	17,000,000.00	1,256,004.05	5,000,000.00	13,256,004.05
0069 SD#69 QUALICUM	1	5,500,000.00	308,618.91	0.00	5,808,618.91
0070 SD#70 ALBERNI	1	1,000,000.00	37,834.66	500,000.00	537,834.66

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Ministry of Finance
Central Deposit Program
Statistics : By Government Body

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*** As At: MAR 01,2018 ***

Report Options:
Ministry : - All

Ministry : ED EDUCATION
Division : 01 SCHOOL DISTRICTS

	# Certs	Total Deposits	Interest to Date	Withdrawals to Date	Total
0071 SD#71 COMOX VALLEY	1	8,000,000.00	405,902.35	2,000,000.00	6,405,902.35
0072 SD#72 CAMPBELL RIVER	1	6,000,000.00	401,437.46	0.00	6,401,437.46
0073 SD#73 KAMLOOPS-THOMPSON	1	28,157,655.00	696,059.76	22,500,000.00	6,353,714.76
0074 SD#74 GOLD TRAIL	1	9,500,000.00	389,522.31	1,500,000.00	8,389,522.31
0075 SD#75 MISSION	1	4,500,000.00	202,334.02	0.00	4,702,334.02
0078 SD#78 FRASER-CASCADE	1	6,100,000.00	387,438.10	1,500,000.00	4,987,438.10
0079 SD#79 COWICHAN VALLEY	1	9,500,000.00	684,356.41	0.00	10,184,356.41
0081 SD#81 FORT NELSON	1	4,887,000.00	108,964.98	3,975,468.26	1,020,496.72
0082 SD#82 COAST MOUNTAINS	1	7,100,000.00	81,341.19	5,100,000.00	2,081,341.19
0083 SD#83 NORTH OKANAGAN-SHUSWAP	1	8,750,000.00	515,446.61	5,600,000.00	3,665,446.61
0084 SD#84 VANCOUVER ISLAND WEST	1	300,000.00	14,984.61	0.00	314,984.61
0085 SD#85 VANCOUVER ISLAND NORTH	1	1,700,000.00	63,525.02	0.00	1,763,525.02
0087 SD#87 STIKINE	1	3,700,000.00	223,205.63	0.00	3,923,205.63
0091 SD#91 NECHAKO LAKES	1	3,185,468.79	131,166.83	5,264.86	3,311,370.76
0092 SD#92 NISGA'A	1	260,000.00	10,586.23	0.00	270,586.23
0093 SD#93 FRANCOPHONE EDUCATION AUTHORITY	1	9,300,000.00	203,053.33	4,000,000.00	5,503,053.33
Division Total:	61	1,463,423,902.18	56,868,813.19	707,159,607.77	813,133,107.60

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Ministry of Finance
Central Deposit Program
Statistics : By Government Body

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*** As At: MAR 01,2018 ***

Report Options:
Ministry : - All

Ministry : HE MINISTRY OF HEALTH
Division : 11 PROVIDENCE HEALTH CARE (CDP)

	# Certs	Total Deposits	Interest to Date	Withdrawals to Date	Total
0099 PROVIDENCE HEALTH CARE (CDP)	2	12,549,251.39	405,240.67	1,000,000.00	11,954,492.06
Division Total:	2	12,549,251.39	405,240.67	1,000,000.00	11,954,492.06

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Ministry of Finance
Central Deposit Program
Statistics : By Government Body

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*** As At: MAR 01,2018 ***

Report Options:
Ministry : - All

Ministry : HE MINISTRY OF HEALTH
Division : 12 FRASER HEALTH AUTHORITY (CDP)

	# Certs	Total Deposits	Interest to Date	Withdrawals to Date	Total
0099 FRASER HEALTH AUTHORITY (CDP)	3	218,567,855.36	11,155,630.45	500,000.00	229,223,485.81
Division Total:	3	218,567,855.36	11,155,630.45	500,000.00	229,223,485.81

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Ministry of Finance
Central Deposit Program
Statistics : By Government Body

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*** As At: MAR 01,2018 ***

Report Options:
Ministry : - All

Ministry : HE MINISTRY OF HEALTH
Division : 13 INTERIOR HEALTH AUTHORITY (CDP)

	# Certs	Total Deposits	Interest to Date	Withdrawals to Date	Total
0099 INTERIOR HEALTH AUTHORITY (CDP)	1	250,547,472.30	8,821,028.28	65,000,000.00	194,368,500.58
Division Total:	1	250,547,472.30	8,821,028.28	65,000,000.00	194,368,500.58

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Ministry of Finance
Central Deposit Program
Statistics : By Government Body

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*** As At: MAR 01,2018 ***

Report Options:
Ministry : - All

Ministry : HE MINISTRY OF HEALTH
Division : 14 NORTHERN HEALTH AUTHORITY (CDP)

	# Certs	Total Deposits	Interest to Date	Withdrawals to Date	Total
0099 NORTHERN HEALTH AUTHORITY (CDP)	1	32,578,595.87	1,425,538.82	0.00	34,004,134.69
Division Total:	1	32,578,595.87	1,425,538.82	0.00	34,004,134.69

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Ministry of Finance
Central Deposit Program
Statistics : By Government Body

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*** As At: MAR 01,2018 ***

Report Options:
Ministry : - All

Ministry : HE MINISTRY OF HEALTH
Division : 15 VANCOUVER COASTAL HEALTH AUTHORITY (CDP)

	# Certs	Total Deposits	Interest to Date	Withdrawals to Date	Total
0099 VANCOUVER COASTAL HEALTH AUTH (CDP)	1	371,485,512.00	15,120,297.42	0.00	386,605,809.42
Division Total:	1	371,485,512.00	15,120,297.42	0.00	386,605,809.42

F08CAP15-03
2018/03/02
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Ministry of Finance
Central Deposit Program
Statistics : By Government Body

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*** As At: MAR 01,2018 ***

Report Options:
Ministry : - All

Ministry : HE MINISTRY OF HEALTH
Division : 16 VANCOUVER ISLAND HEALTH AUTHORITY (CDP)

	# Certs	Total Deposits	Interest to Date	Withdrawals to Date	Total
0099 VANCOUVER ISLAND HEALTH AUTH (CDP)	1	236,884,546.60	9,164,392.11	141,000,005.00	105,048,933.71
Division Total:	1	236,884,546.60	9,164,392.11	141,000,005.00	105,048,933.71

F08CAP15-03
2018/03/02
13:49:30

Ministry of Finance
Central Deposit Program
Statistics : By Government Body

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*** As At: MAR 01,2018 ***

Report Options:
Ministry : - All

Ministry : HE MINISTRY OF HEALTH
Division : 19 PROVINCIAL HEALTH SERVICES AUTH (CDP)

	# Certs	Total Deposits	Interest to Date	Withdrawals to Date	Total
0099 PROVINCIAL HEALTH SERVICES AUTH (CDP)	1	64,495,000.00	1,948,564.95	25,000,001.00	41,443,563.95
Division Total:	1	64,495,000.00	1,948,564.95	25,000,001.00	41,443,563.95

OFFSET BANKING AGREEMENT – CENTRAL DEPOSIT PROGRAM

THIS AGREEMENT dated for reference the _____ day of _____ 20____.

BETWEEN:

HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA, represented by the Minister of Finance

(the "**Province**")

AND:

The Board of Education of School District No. _____, a body corporate, continued as a corporation under the *School Act*, R.S.B.C. 1996, Chapter 412

(the "**Board**")

WHEREAS:

- A. The Board is a "government body" within the meaning of the *FAA*.
- B. Sections 76(1)(a)(ii) and 77(1)(a) and (c) of the *FAA* authorize the Province and the Board to enter into offset banking agreements for the efficient management of the Board's money.
- C. The Province and the Board wish to enter into an offset banking agreement for the efficient management of the Board's money on the terms and conditions set out in this Agreement.

NOW THEREFORE the parties agree as follows:

I. DEFINITIONS

1.01 In this Agreement, unless the context otherwise requires:

- (a) "**Agreement**" means this Agreement as it may be amended, extended or renewed from time to time by the parties in writing, including the above recitals;
- (b) "**Business Day**" means a day, other than a Saturday or Sunday, on which Provincial government offices are open for normal business in British Columbia;

- (c) **"Board Funds"** means the money of the Board held by the Province as part of the Central Deposit Program and as a result of this Agreement, and includes any accumulated interest earned on such money;
- (d) **"Certificate of Approval System"** means the electronic funds disbursement system maintained and administered by the Banking and Cash Management Branch, Provincial Treasury, Ministry of Finance;
- (e) **"Central Deposit Program"** means the program within the Certificate of Approval System which has been created to ensure the efficient management of public money by receiving excess cash balances from government bodies to offset government cash and borrowing requirements, while providing government bodies interest compensation and account administration;
- (f) **"Deposit Account"** means the Province's account number **bank 0010 transit 00090** ^{s.17} at the CIBC located at 1175 Douglas Street, Victoria, British Columbia;
- (g) **"Effective Date"** means _____;
- (h) **"FAA"** means the *Financial Administration Act*, R.S.B.C. 1996, c. 138;
- (i) **"Minister"** means the Minister of Finance;
- (j) **"Term"** means the term of this Agreement described in section 4.01;
- (k) **"Transaction Record"** means the record of
 - (i) deposits of money made by the Board into the Deposit Account;
 - (ii) withdrawals by the Board of Board Funds from the Withdrawal Account; and
 - (iii) interest earned on Board Funds,
 as entered into the Central Deposit Program;
- (l) **"Withdrawal Account"** means the Province's account number **bank 0809 transit 75180** ^{s.17} at the Central 1 Credit Union located at 1441 Creekside Drive, Vancouver, British Columbia;
- (m) **"Withdrawal Procedures"** means the procedures established by the Banking and Cash Management Branch, Provincial Treasury, Ministry of Finance for use of the Central Deposit Program; and
- (n) **"Withdrawal Request"** means an electronic withdrawal of Board Funds request, made in accordance with the Withdrawal Procedures.

II. THE ACCOUNTS

- 2.01 The Board may cause money to be deposited into the Deposit Account from time to time during the Term.
- 2.02 Upon the Board's first deposit of money, as contemplated under section 2.01, the Province will create an electronic Transaction Record under the Board's name in the Central Deposit Program.
- 2.03 The electronic Transaction Record, as described in section 2.02, will be updated from time to time by the Province to show any deposits of money made by the Board into the Deposit Account, withdrawals of Board Funds from the Withdrawal Account, and the amount of any interest earned on Board Funds as described in Article III of this Agreement.
- 2.04 The Board may request to have Board Funds withdrawn from the Withdrawal Account by making a Withdrawal Request.
- 2.05 The Province will ensure that payment to the Board of withdrawn Board Funds under section 2.04 will occur within three Business Days from the date that the Withdrawal Request is made by the Board.
- 2.06 The Board acknowledges and agrees that during the Term the only interest terms respecting the Board Funds are those interest terms described in Article III.
- 2.07 The Province acknowledges and agrees that, unless otherwise authorized by law, the Board, or its lawful successor or successors by statutory amalgamation, subdivision or reconstitution, is and will at all times be entitled to withdraw the outstanding balance of Board Funds in accordance with the Withdrawal Procedures, without deduction, set-off or forfeiture in any event.

III. INTEREST ON THE BOARD FUNDS

- 3.01 Interest on the Board Funds will be calculated on the daily closing balance of Board Funds, determined by reference to the Transaction Record.
- 3.02 The annual rate of interest applicable to the daily closing balances of Board Funds described in section 3.01 will be as follows:
 - (a) up to February 28, 2013, the prime lending rate of the principal banker to the Province less ^{s.17} percent; and
 - (b) after February 28, 2013, the prime lending rate of the principal banker to the Province less ^{s.17} percent, not to exceed the Province's ten year cost of borrowing.
- 3.03 The Province will notify the Board in writing of any proposed change to the interest formula or base referred to in section 3.02, provided that any such change may not

take effect until thirty days after delivery of such notice and the Board may at any time during or after that thirty day period elect to withdraw the entire balance of the Board Funds in accordance with the Withdrawal Procedures.

- 3.04 Interest allocated to the Board Funds under this Article III will be allocated monthly in arrears.

IV. TERM

- 4.01 Notwithstanding the actual date of execution and delivery of this Agreement, the term of this Agreement will commence on the Effective Date and will continue indefinitely until terminated by either party upon at least 90 days' written notice to the other party.

V. GENERAL COVENANTS

- 5.01 So long as this Agreement is in effect, the Board will maintain its corporate existence and carry on and conduct itself, and keep or cause to be kept proper books of account, in accordance with its bylaws and statutory obligations.
- 5.02 The Board will not by virtue of its relationship with the Province under this Agreement, commit or purport to commit the Province or the Minister to the payment of any money to any person, in any manner whatsoever.
- 5.03 The Board will not, without the prior written consent of the Minister, assign, either directly or indirectly, this Agreement or any right of the Board under this Agreement.

VI SUBJECT TO REGULATION

- 6.01 This Agreement is subject to any regulation of the Lieutenant Governor in Council which may be made under section 79 of the *FAA* establishing restrictions, limits or conditions on the authority of either the Province or the Board to enter into offset banking agreements.

VII. NOTICES

- 7.01 Any notice, statement or other document that either party may be required or may desire to give or deliver to the other shall be conclusively deemed to be validly given or delivered to and received by the addressee:
- (a) if delivered personally to the addressee's physical address specified below, on the day of delivery;
 - (b) if mailed to the addressee's physical address specified below during any period when normal postal services prevail, on the fifth business day after the time of mailing of the same by prepaid post, except in the case of mail interruption in which case actual receipt is required;

- (c) if transmitted by fax to the addressee's fax number specified below, on the day of transmittal unless transmitted after the normal business hours of the addressee or on a day that is not a business day in the addressee's jurisdiction, in which case it will be deemed to be received on the next following business day; or
- (d) if transmitted by email to the addressee's email address(es) specified below, on the day the intended recipient provides acknowledgement to the sender that the email has been received;

The specified physical addresses, fax numbers and email addresses for the parties are as follows:

for the Province and the Minister, or either of them:

Ministry of Finance
PO Box 9414 Stn Prov Govt
620 Superior Street
Victoria, British Columbia
V8W 9V1

Attention: Executive Director, Banking and Cash Management Branch,
Provincial Treasury

Fax: (250) 953-4765

Email Address: Kevin.MacMillen@gov.bc.ca and cdp@gov.bc.ca

and for the Board:

Board of Education of School District No. _____

Address

_____, British Columbia
City

Postal Code

Attention: _____

Fax: _____

Email Address: _____

- 7.02 Either party may, from time to time, advise the other by notice in writing of any change of physical address, fax number or email address of the party giving such notice and from and after the giving of such notice the physical address, fax number or email address therein specified will, for purposes of the preceding section, be deemed to be the physical address, fax number or email address, as the case may be, specified for the party giving such notice.

VIII. ADDITIONAL TERMS

8.01 Statutes

A reference to a statute in this Agreement, whether or not that statute has been defined, means a statute of the Province of British Columbia unless otherwise stated and includes every amendment to it, every regulation made under it and any enactment passed in substitution therefor or in replacement thereof.

8.02 Headings

The headings or captions in this Agreement are inserted for convenience only and do not form a part of this Agreement and in no way define, limit, alter or enlarge the scope or meaning of any provision of this Agreement.

8.03 Entire Agreement

This Agreement constitutes the entire agreement between the parties with respect to the subject matter of this Agreement and no understandings or agreements, oral or otherwise, exist between the parties with respect to the subject matter of this Agreement except as expressly set out in this Agreement.

8.04 Further Acts and Assurances

Each of the parties will, upon the reasonable request of the other, make, do, execute or cause to be made, done or executed all further and other lawful acts, deeds, things, devices, documents, instruments and assurances whatever for the better or more perfect and absolute performance of the terms and conditions of this Agreement.

8.05 Severability

If any provision of this Agreement or the application thereof to any person or circumstance is invalid or unenforceable to any extent, the remainder of this Agreement and the application of such provision to any other person or circumstance will not be affected or impaired thereby and will be valid and enforceable to the extent permitted by law.

8.06 Waiver

No consent or waiver, express or implied, by either party to or of a breach or default by the other party in the observance, performance or compliance by the other party of any

of its obligations under this Agreement will be deemed or construed to be a consent to or waiver of any other breach or default.

8.07 Time of Essence

Time will be of the essence of this Agreement.

8.08 Acting for Province or Minister

All the rights and obligations of the Province or the Minister under this Agreement may be exercised or performed by the Minister, the Deputy Minister of Finance or by any other person designated by either of them to act on their behalf with respect to any provision or provisions of this Agreement.

8.09 Governing Law

This Agreement will be governed by and construed and interpreted in accordance with the laws of the Province of British Columbia and the federal laws of Canada applicable therein.

[REST OF PAGE INTENTIONALLY BLANK]

8.10 Interpretation

In this Agreement, “includes” and “including” are not intended to be limiting.

8.11 Counterpart Execution

This Agreement may be entered into by each party signing a separate copy of this Agreement (including a photocopy or facsimile copy) and delivering it to the other party by facsimile transmission or by email in scanned PDF format.

IN WITNESS WHEREOF the parties to this Agreement have executed this Agreement as set out below:

SIGNED on behalf of Her Majesty the Queen in right of the Province of British Columbia by a duly authorized representative of the Minister of Finance on the _____ day of _____, 20____:

Signature

Print Name

Print Title

Signed on behalf of the Board of Education of School District No. _____ by its duly authorized representative on the _____ day of _____ 20____:

Signature

Print Name

Print Title

OFFSET BANKING AGREEMENT – CENTRAL DEPOSIT PROGRAM

THIS AGREEMENT dated for reference the _____ day of _____ 20_____.

BETWEEN:

HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA, represented by the Minister of Finance

(the "**Province**")

AND:

_____, a government body as defined within the meaning of the *Financial Administration Act*

(the "**Government Body**")

WHEREAS:

- A. Sections 76(1)(a)(ii) and 77(1)(a) and (c) of the *FAA* authorize the Province and the Government Body to enter into offset banking agreements for the efficient management of the Government Body's money.
- B. The Province and the Government Body wish to enter into an offset banking agreement for the efficient management of the Government Body's money on the terms and conditions set out in this Agreement.

NOW THEREFORE the parties agree as follows:

I. DEFINITIONS

1.01 In this Agreement, unless the context otherwise requires:

- (a) "**Agreement**" means this Agreement as it may be amended, extended or renewed from time to time by the parties in writing, including the above recitals;
- (b) "**Business Day**" means a day, other than a Saturday or Sunday, on which Provincial government offices are open for normal business in British Columbia;
- (c) "**Government Body Funds**" means the money of the Government Body held by the Province as part of the Central Deposit Program and as a result of this Agreement, and includes any accumulated interest earned on such money;

- (d) **"Certificate of Approval System"** means the electronic funds disbursement system maintained and administered by the Banking and Cash Management Branch, Provincial Treasury, Ministry of Finance;
- (e) **"Central Deposit Program"** means the program within the Certificate of Approval System which has been created to ensure the efficient management of public money by receiving excess cash balances from government bodies to offset government cash requirements, while providing government bodies interest compensation and account administration;
- (f) **"Deposit Account"** means the Province's account number **bank 0010 transit 00090** ^{s.17} at the CIBC located at 1175 Douglas Street, Victoria, British Columbia;
- (g) **"Effective Date"** means _____;
- (h) **"FAA"** means the *Financial Administration Act*, R.S.B.C. 1996, c. 138;
- (i) **"Minister"** means the Minister of Finance;
- (j) **"Term"** means the term of this Agreement described in section 4.01;
- (k) **"Transaction Record"** means the record of
 - (i) deposits of money made by the Government Body into the Deposit Account;
 - (ii) withdrawals by the Government Body of Government Body Funds from the Withdrawal Account; and
 - (iii) interest earned on Government Body Funds,
 as entered into the Central Deposit Program;
- (l) **"Withdrawal Account"** means the Province's account number **bank 0809 transit 75180** ^{s.17} at the Central 1 Credit Union located at 1441 Creekside Drive, Vancouver, British Columbia;
- (m) **"Withdrawal Procedures"** means the procedures established by the Banking and Cash Management Branch, Provincial Treasury, Ministry of Finance for use of the Central Deposit Program; and
- (n) **"Withdrawal Request"** means an electronic withdrawal of Government Body Funds request, made in accordance with the Withdrawal Procedures.

II. THE ACCOUNTS

- 2.01 The Government Body may cause money to be deposited into the Deposit Account from time to time during the Term.
- 2.02 Upon the Government Body's first deposit of money, as contemplated under section 2.01, the Province will create an electronic Transaction Record under the Government Body's name in the Central Deposit Program.
- 2.03 The electronic Transaction Record, as described in section 2.02, will be updated from time to time by the Province to show any deposits of money made by the Government Body into the Deposit Account, withdrawals of Government Body Funds from the Withdrawal Account, and the amount of any interest earned on Government Body Funds as described in Article III of this Agreement.
- 2.04 The Government Body may request to have Government Body Funds withdrawn from the Withdrawal Account by making a Withdrawal Request.
- 2.05 The Province will ensure that payment to the Government Body of withdrawn Government Body Funds under section 2.04 will occur within three Business Days from the date that the Withdrawal Request is made by the Government Body.
- 2.06 The Government Body acknowledges and agrees that during the Term the only interest terms respecting the Government Body Funds are those interest terms described in Article III.
- 2.07 The Province acknowledges and agrees that, unless otherwise authorized by law, the Government Body, or its lawful successor or successors by statutory amalgamation, subdivision or reconstitution, is and will at all times be entitled to withdraw the outstanding balance of Government Body Funds in accordance with the Withdrawal Procedures, without deduction, set-off or forfeiture in any event.

III. INTEREST ON THE GOVERNMENT BODY FUNDS

- 3.01 Interest on the Government Body Funds will be calculated on the daily closing balance of Government Body Funds, determined by reference to the Transaction Record.
- 3.02 The annual rate of interest applicable to the daily closing balances of Government Body Funds described in section 3.01 will be as follows:
 - (a) the prime lending rate of the principal banker to the Province less ^{s.17} percent;
- 3.03 The Province will notify the Government Body in writing of any proposed change to the interest formula or base referred to in section 3.02, provided that any such change may not take effect until thirty days after delivery of such notice and the Government Body may at any time during or after that thirty day period elect to withdraw the entire

balance of the Government Body Funds in accordance with the Withdrawal Procedures.

- 3.04 Interest allocated to the Government Body Funds under this Article III will be allocated monthly in arrears.

IV. TERM

- 4.01 Notwithstanding the actual date of execution and delivery of this Agreement, the term of this Agreement will commence on the Effective Date and will continue indefinitely until terminated by either party upon at least 90 days' written notice to the other party.

V. GENERAL COVENANTS

- 5.01 So long as this Agreement is in effect, the Government Body will maintain its corporate existence and carry on and conduct itself, and keep or cause to be kept proper books of account, in accordance with its bylaws and statutory obligations.
- 5.02 The Government Body will not by virtue of its relationship with the Province under this Agreement, commit or purport to commit the Province or the Minister to the payment of any money to any person, in any manner whatsoever.
- 5.03 The Government Body will not, without the prior written consent of the Minister, assign, either directly or indirectly, this Agreement or any right of the Government Body under this Agreement.

VI SUBJECT TO REGULATION

- 6.01 This Agreement is subject to any regulation of the Lieutenant Governor in Council which may be made under section 79 of the *FAA* establishing restrictions, limits or conditions on the authority of either the Province or the Government Body to enter into offset banking agreements.

VII. NOTICES

- 7.01 Any notice, statement or other document that either party may be required or may desire to give or deliver to the other shall be conclusively deemed to be validly given or delivered to and received by the addressee:
- (a) if delivered personally to the addressee's physical address specified below, on the day of delivery;
 - (b) if mailed to the addressee's physical address specified below during any period when normal postal services prevail, on the fifth business day after the time of mailing of the same by prepaid post, except in the case of mail interruption in which case actual receipt is required;

- (c) if transmitted by fax to the addressee's fax number specified below, on the day of transmittal unless transmitted after the normal business hours of the addressee or on a day that is not a business day in the addressee's jurisdiction, in which case it will be deemed to be received on the next following business day; or
- (d) if transmitted by email to the addressee's email address(es) specified below, on the day the intended recipient provides acknowledgement to the sender that the email has been received;

The specified physical addresses, fax numbers and email addresses for the parties are as follows:

for the Province and the Minister, or either of them:

Ministry of Finance
PO Box 9414 Stn Prov Govt
620 Superior Street
Victoria, British Columbia
V8W 9V1

Attention: Executive Director, Banking and Cash Management Branch,
Provincial Treasury

Fax: (250) 953-4765

Email Address: Kevin.MacMillen@gov.bc.ca and CDP@gov.bc.ca

and for the Government Body:

Address _____

_____, British Columbia
City

Postal Code _____

Attention: _____

Fax: _____

Email Address: _____

- 7.02 Either party may, from time to time, advise the other by notice in writing of any change of physical address, fax number or email address of the party giving such notice and from and after the giving of such notice the physical address, fax number or email address therein specified will, for purposes of the preceding section, be deemed to be the physical address, fax number or email address, as the case may be, specified for the party giving such notice.

VIII. ADDITIONAL TERMS

8.01 Statutes

A reference to a statute in this Agreement, whether or not that statute has been defined, means a statute of the Province of British Columbia unless otherwise stated and includes every amendment to it, every regulation made under it and any enactment passed in substitution therefor or in replacement thereof.

8.02 Headings

The headings or captions in this Agreement are inserted for convenience only and do not form a part of this Agreement and in no way define, limit, alter or enlarge the scope or meaning of any provision of this Agreement.

8.03 Entire Agreement

This Agreement constitutes the entire agreement between the parties with respect to the subject matter of this Agreement and no understandings or agreements, oral or otherwise, exist between the parties with respect to the subject matter of this Agreement except as expressly set out in this Agreement.

8.04 Further Acts and Assurances

Each of the parties will, upon the reasonable request of the other, make, do, execute or cause to be made, done or executed all further and other lawful acts, deeds, things, devices, documents, instruments and assurances whatever for the better or more perfect and absolute performance of the terms and conditions of this Agreement.

8.05 Severability

If any provision of this Agreement or the application thereof to any person or circumstance is invalid or unenforceable to any extent, the remainder of this Agreement and the application of such provision to any other person or circumstance will not be affected or impaired thereby and will be valid and enforceable to the extent permitted by law.

8.06 Waiver

No consent or waiver, express or implied, by either party to or of a breach or default by the other party in the observance, performance or compliance by the other party of any of its obligations under this Agreement will be deemed or construed to be a consent to or waiver of any other breach or default.

8.07 Time of Essence

Time will be of the essence of this Agreement.

8.08 Acting for Province or Minister

All the rights and obligations of the Province or the Minister under this Agreement may be exercised or performed by the Minister, the Deputy Minister of Finance or by any other person designated by either of them to act on their behalf with respect to any provision or provisions of this Agreement.

8.09 Governing Law

This Agreement will be governed by and construed and interpreted in accordance with the laws of the Province of British Columbia and the federal laws of Canada applicable therein.

[REST OF PAGE INTENTIONALLY BLANK]

8.10 Interpretation

In this Agreement, “includes” and “including” are not intended to be limiting.

8.11 Counterpart Execution

This Agreement may be entered into by each party signing a separate copy of this Agreement (including a photocopy or facsimile copy) and delivering it to the other party by facsimile transmission or by email in scanned PDF format.

IN WITNESS WHEREOF the parties to this Agreement have executed this Agreement as set out below:

SIGNED on behalf of Her Majesty the Queen in right of the Province of British Columbia by a duly authorized representative of the Minister of Finance on the _____ day of _____, 20____:

Signature

Print Name

Print Title

Signed on behalf of the Government Body by its duly authorized representative on the _____ day of _____ 20____:

Signature

Print Name

Print Title

Board of Education

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

Chair: Jordan Watters Vice-Chair: Elaine Leonard
Trustees: Nicole Duncan, Tom Ferris, Angie Hentze,
Diane McNally, Ryan Painter, Rob Paynter, Ann Whiteaker

TO: Board of Education
FROM: Diane McNally, Trustee
RE: Motion re Contact Minister : Operations Policy & Planning May 10/21
DATE: May 4/21

Motion:

McNally: That the Board of Education SD61 Greater Victoria (a) direct the Chair to write to, or contact the Minister of Education Jennifer Whiteside in the most expeditious method of communication, on May 11, urgently requesting approval from the Minister for SD61 to incur a deficit budget for the 2021-2022 fiscal year, as per BC School Act Section 156 (12): A board must not incur a deficit of any kind unless the board has the approval of the minister.

Rationale:

The Board of Education has received over 1500 emails from parents, students, and stakeholders, and community members expressing deep distress and determined objections to the current budget proposal.

The proposed budget negatively affects educational programs of the School District, and thus directly impacts students in obviously negative ways.

Students and their parents have taken the time to write to the Board and senior administration detailing their fear, distress, and sense of betrayal resulting from proposed cuts, particularly to music programs and Education Assistant FTE cuts.

Parents are asking why the Board has not taken this step in an official and publicly accountable way, and not "in conversation" with the Minister.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.