



The Board of Education of School District No. 61 (Greater Victoria)
Operations Policy and Planning Committee
AGENDA

Monday, June 14, 2021, 7:00 p.m.

Broadcasted via YouTube

<https://bit.ly/3czx8bA>

Chairperson: Trustee Leonard

Pages

A. COMMENCEMENT OF MEETING

This meeting is being audio and video recorded. The video can be viewed on the District website.

A.1. Acknowledgement of Traditional Territories

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2. Approval of the Agenda

Recommended Motion:
That the June 14, 2021 Operations Policy and Planning Committee meeting agenda be approved.

A.3. Approval of the Minutes

Recommended Motion:
That the May 10, 2021 Operations Policy and Planning Committee meeting minutes be approved.

A.4. Business Arising from Minutes

B. PRESENTATIONS TO THE COMMITTEE

C. SUPERINTENDENT'S REPORT

C.1. Recycling Soft Plastic

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) re-establish green teams in every school who will work with facilities to create a process where the green teams categorize and weigh soft plastics once a week. This information will be collected by Mark Baggott in facilities and recommendations will be made in the spring of 2021-2022 on how to reduce waste of soft plastics.

D. PERSONNEL ITEMS

E. FINANCE AND LEGAL AFFAIRS

E.1. Policy Sub-Committee Report

- a. Draft New Policy 1330.1 - Child Care Providers - Feedback

E.2. Monthly Financial Report - May 2021 13

F. FACILITIES PLANNING

F.1. Operations Update: June 2021 16

F.2. Annual Five Year Capital Plan 19

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

H. NEW BUSINESS

H.1. Working Committee and Consultation on Compost and Waste - Trustee Whiteaker 33

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to oversee the creation of a Working Committee and consultation process, as outlined in Bylaw 9210, to prepare a draft *Compost and Waste* policy proposal to ensure consistent practices and supports across the district which are in alignment with our environmental values and goals.

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to prepare a Climate Action Plan as directed by the Board in its motion of 24 June 2019, by September 2021 for consideration by the Board and our stakeholders. Further the plan should establish measurable targets and strategies to reduce GHGs by 2030 commensurate with the Intergovernmental Panel on Climate Change's call to limit warming to 1.5 degrees. The plan should also include funding options to support targets and strategies such as available rebates and government funding to meet sectoral targets set by the provincial government.

I. NOTICE OF MOTION

J. GENERAL ANNOUNCEMENTS

K. ADJOURNMENT

Recommended Motion:

That the meeting adjourn.



Operations Policy and Planning Committee Meeting

REGULAR MINUTES

May 10, 2021, 7:00 p.m.
Broadcasted via YouTube
<https://bit.ly/3czx8bA>

Trustees Present: **Operations Policy and Planning Committee members:** Elaine Leonard (Chair), Rob Paynter, Angie Hentze , Ann Whiteaker, Jordan Watters (ex officio)
Education Policy and Directions Committee members: Nicole Duncan, Diane McNally, Ryan Painter

Administration: Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Colin Roberts, Associate Superintendent, Harold Caldwell, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Julie Lutner, Director of Finance, Budgets and Financial Reporting, Financial Services, Andy Canty, Director, Information Technology for Learning, Chuck Morris, Director of Facilities Services, Kelly Gorman, Recorder

Administration: Kristil Hammer, President, VCPAC, Mark Morrison, Second VP & Health & Safety Officer, GVTA, Jane Massy, President, CUPE 947, Cindy Graf, GVTA Representative.

A. COMMENCEMENT OF MEETING

The meeting was called to order at 7:02pm.

A.1 Acknowledgement of Traditional Territories

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A.2 Approval of the Agenda

That the May 10, 2021 agenda be approved with the following addition:

Finance and Legal Affairs

E.1. Budget 2021-2022 Update - Secretary-Treasurer Morris

Moved by Trustee Watters

That the May 10, 2021 Operations Policy and Planning Committee meeting agenda be approved, as amended.

Motion Carried Unanimously

A.3 Approval of the Minutes

That the April 12, 2021 minutes be approved with the following addition:

Under G2. Add Motion Carried Unanimously

Moved by Trustee Hentze

That the April 12, 2021 Operations Policy and Planning Committee meeting minutes be approved, as amended.

Motion Carried Unanimously

A.4 Business Arising from Minutes

None

B. PRESENTATIONS TO THE COMMITTEE

B.1 Reading Recovery - Erica Groening

Erica Groening presented on Reading Recovery. Trustees provided thanks for the presentation.

B.2 Reading Recovery - Bill Whitfield

Bill Whitfield presented on Reading Recovery. Trustees provided thanks for the presentation.

B.3 Youth and Family Counselling - Leila Durzi

Leila Durzi presented on Youth and Family Counselling. Trustees provided thanks for the presentation.

B.4 Music Proposed Budget Cuts - Emilia Vozian

Emilia Vozian presented on the proposed budget cuts to music. Trustees provided thanks for the presentation.

B.5 Clerical Budget Cuts - Blanche Philip

Blanche Philip presented on proposed budget cuts to clerical staff. Trustees provided thanks for the presentation.

B.6 Greater Victoria Acting Together - Matthew Cook

Matthew Cook presented on Youth and Family Counselling. Trustees provided thanks for the presentation.

C. SUPERINTENDENT'S REPORT

C.1 Compost and Recycling

Manager Building Operations Baggott spoke to the positive diversion rate of waste over the past five years in School District No. 61, (Greater Victoria). Superintendent Green stated that student representatives are engaged in compost and recycling and will be recommending a motion to the board next month.

D. PERSONNEL ITEMS

None

E. FINANCE AND LEGAL AFFAIRS

E.1 Budget 2021-2022 - Secretary-Treasurer Morris

Secretary-Treasurer Morris presented on the current proposed budget. Staffing for Teachers, CUPE 947 and Principals/Vice-Principals, highlighting the 2020-2021 one-time federal funding that are not available in 2021-2022 and subsequent years. Secretary-Treasurer Morris also summarized impacts of the budget to classroom, realignment to strategic plan, shift toward equity, data relative to indigenous learners and upcoming pressures to 2022-2023 and subsequent years.

E.2 Policy Sub-Committee Report

- a. Revised Bylaw 9140, Ad Hoc Committee of the Board

Secretary-Treasurer Morris presented the revised Draft Bylaw 9140, Ad Hoc Committee of the Board. Revised Bylaw 9140 was reviewed and amendments were made.

Amendment:

Moved by Trustee Duncan

Add 14. "Ad Hoc Committee meeting materials including agendas, minutes, reports and up to date Terms of Reference for all Ad Hoc Committees will be posted to the District website."

For (3): Trustee Paynter, Trustee Hentze, and Trustee Whiteaker

Against (2): Trustee Leonard, and Trustee Watters

Motion Carried (3 to 2)

Moved by Trustee Leonard

That the Board of Education of School District No. 61 (Greater Victoria) approve revised Bylaw 9140, Ad Hoc Committee of the Board, as amended.

For (4): Trustee Leonard, Trustee Paynter, Trustee Hentze, and Trustee Whiteaker

Abstain (1): Trustee Watters

Motion Carried (4 to 0)

E.3 Monthly Financial Report - March 2021

Secretary-Treasurer Morris presented the monthly budget review for March 2021. Questions of clarification were asked.

E.4 Energy Manager Presentation

Energy Manager Leslie presented on Energy Management in the school district. 90% of greenhouse gas is coming from buildings. Buildings are the largest opportunity for savings because of heating demands. LED lighting upgrades have resulted in 1,886,150 kWh per year savings, and approximately \$208,000 per year savings. Secretary-Treasurer Morris thanked him for his first presentation to the committee. Trustees provided thanks for the report.

F. FACILITIES PLANNING

F.1 Operations Update: May 2021

Director of Facilities Services Morris presented the May, 2021 report. Trustee Duncan requested an update on air quality at Cedar Hill Middle School and Macaulay Elementary School at the June 14, 2021 Operations Policy and Planning Committee meeting.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

None

H. NEW BUSINESS

H.1 Working Committee and Consultation on Compost and Waste - Trustee Whiteaker

Trustee Whiteaker provided rationale for her motion. A video was played of local students in support of the motion.

Moved by Trustee Whiteaker

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to oversee the creation of a Working Committee and consultation process, as outlined in Bylaw 9210, to prepare a draft *Compost and Waste* policy proposal to ensure consistent practices and supports across the district which are in alignment with our environmental values and goals.

Discussion ensued amongst the Trustees with a recommendation being made to refer the motion.

Moved by Trustee Watters

That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to oversee the creation of a Working Committee and consultation process, as outlined in Bylaw 9210, to prepare a draft Compost and Waste policy proposal to ensure consistent practices and supports across the district which are in alignment with our environmental values and goals.*" be referred to the June 14, 2021 Operations Policy and Planning Committee meeting.

For (3): Trustee Leonard, Trustee Hentze, and Trustee Watters

Against (2): Trustee Paynter, and Trustee Whiteaker

Motion Carried (3 to 2)

H.2 Adendum to Bylaw 9360 - Correspondence Treatment - Trustee Watters

Trustee Watters presented rationale for the motion. Trustees debated the motion.

Moved by Trustee Watters

That the Board of Education of School District No. 61 (Greater Victoria) direct the Policy Development Sub-Committee to develop an addition or addendum to Bylaw 9360 addressing the how Board correspondence is managed in order to provide clear direction and transparency around Board processes.

Motion Carried Unanimously

H.3 Annual Salary Increments for Senior Administrative Staff - Trustee Paynter

Trustee Paynter presented rationale for the motion. Superintendent Green spoke to the motion. Trustees debated the motion.

Moved by Trustee Paynter

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to engage in discussion with staff in senior administrative positions to voluntarily suspend their annual salary increments for the school year 2021/2022 to signal their commitment to share in the impacts resulting from budget cuts necessary to enable the district to function within its annual budget.

Motion Defeated Unanimously

H.4 Reduce Trustee Stipends - Trustee Paynter

Trustee Paynter provided rationale for the motion. Trustees debated the motion.

Moved by Trustee Paynter

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent direct financial staff to reduce trustee

stipends by 25% for the school year 2021/2022 to signal our commitment to share in the impacts resulting from budget cuts necessary to enable the district to function within its annual budget.

For (1): Trustee Paynter

Against (4): Trustee Leonard, Trustee Hentze, Trustee Whiteaker, and Trustee Watters

Motion Defeated (1 to 4)

H.5 Budget Reset - Trustee McNally

Trustee McNally provided rationale for the motion. Debate ensued amongst the public, stakeholders, trustees and staff.

Moved by Trustee Leonard

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to halt the current budget and a) provide at least two alternative budget scenarios that move the cuts farther from the classroom, include significant cuts to Tolmie-based management, and that do not attempt to "solve" the \$7 million shortfall in one fiscal year, for the May 17 Board Meeting and (b) move the final vote to June 21, 2021.

For (2): Trustee Paynter, and Trustee Whiteaker

Against (3): Trustee Leonard, Trustee Hentze, and Trustee Watters

Motion Defeated (2 to 3)

H.6 Central Deposit Program - Trustee McNally

Trustee McNally provided rationale for the motion. Debate ensued amongst the public, stakeholders, trustees and staff.

That the Board of Education of School District No. 61 (Greater Victoria) task the Secretary-Treasurer via direction from the Superintendent, to immediately begin required steps to withdraw \$7 million from the \$33-\$43 million School District No. 61 account held in the CDP, full amount to be withdrawn as soon as possible, and used to offset the School District No. 61 \$7 million budget shortfall for the fiscal year 2021-2022.

For (2): Trustee Paynter, and Trustee Whiteaker

Against (3): Trustee Leonard, Trustee Hentze, and Trustee Watters

Motion Defeated (2 to 3)

Moved by Trustee Hentze

That the Board of Education of School District No. 61 (Greater Victoria) extend the meeting past 11 pm if required.

Motion Carried Unanimously

H.7 Contact Minister - Trustee McNally

Trustee McNally provided rationale for the motion. Debate ensued amongst the public, stakeholders, trustees and staff.

That the Board of Education of School District No. 61 (Greater Victoria) (a) direct the Chair to write to, or contact the Minister of Education Jennifer Whiteside in the most expeditious method of communication, on May 11, urgently requesting approval from the Minister for School District No. 61 to incur a deficit budget for the 2021-2022 fiscal year, as per BC School Act Section 156 (12): A board must not incur a deficit of any kind unless the board has the approval of the minister.

For (2): Trustee Paynter, and Trustee Whiteaker

Against (3): Trustee Leonard, Trustee Hentze, and Trustee Watters

Motion Defeated (2 to 3)

I. NOTICE OF MOTION

Trustee McNally provided 3 Notices of Motion for the May 17, 2021 Board Meeting.

I.1 That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to halt the current budget and a) provide at least two alternative budget scenarios that move the cuts farther from the classroom, include significant cuts to Tolmie-based management, and that do not attempt to "solve" the \$7 million shortfall in one fiscal year, for the May 17 Board Meeting and (b) move the final vote to June 21, 2021.

I.2 That the Board of Education of School District No. 61 (Greater Victoria) task the Secretary-Treasurer via direction from the Superintendent, to

immediately begin required steps to withdraw \$7 million from the \$33-\$43 million School District No. 61 account held in the CDP, full amount to be withdrawn as soon as possible, and used to offset the School District No. 61 \$7 million budget shortfall for the fiscal year 2021-2022.

I.3 That the Board of Education of School District No. 61 (Greater Victoria) (a) direct the Chair to write to, or contact the Minister of Education Jennifer Whiteside in the most expeditious method of communication, on May 18, urgently requesting approval from the Minister for School District No. 61 to incur a deficit budget for the 2021-2022 fiscal year, as per BC School Act Section 156 (12): A board must not incur a deficit of any kind unless the board has the approval of the minister.

J. GENERAL ANNOUNCEMENTS

None

K. ADJOURNMENT

The meeting adjourned at 11:06pm

Moved by Trustee Whiteaker

That the meeting adjourn.

Motion Carried Unanimously

Chair

Secretary-Treasurer

MONTHLY FINANCIAL REPORT - OPERATING REVENUES - May 2021

2020-2021							2019-2020						
	Budget	May 2021	YTD	Available	%	!!		Budget	May 2020	YTD	Available	%	
602 CE/HL OTHER FEES	300	30	284	16	5%	!!	602 CE/HL OTHER FEES	500	10	310	190	38%	
605 CE/HL REGISTRATION FEES	10,650	175	7,825	2,825	27%	!!	605 CE/HL REGISTRATION FEES	12,475	325	10,775	1,700	14%	
621 MINISTRY BLOCK FUNDING	182,905,359	18,112,608	163,641,480	19,263,879	11%	!!	621 MINISTRY BLOCK FUNDING	181,291,074	17,850,994	162,159,908	19,131,166	11%	
629 OTHER MIN OF ED GRANTS	8,356,917	1,319,853	7,987,521	369,396	4%	!!	629 OTHER MIN OF ED GRANTS	6,909,680	3,049,845	7,121,917	(212,237)	-3%	
641 REVENUE - OTHER PROV MINISTRIES	125,870	0	125,870	0	0%	!!	641 REVENUE - OTHER PROV MINISTRIES	52,138	906	52,200	(62)	0%	
642 REVENUE - OTHER SCHOOL DIST	0	0	2,700	(2,700)	0%	!!	642 REVENUE - OTHER SCHOOL DIST	0	0	2,700	(2,700)	0%	
643 SUMMER SCHOOL FEES	1,720	0	1,720	0	0%	!!	643 SUMMER SCHOOL FEES	28,581	0	28,581	(0)	0%	
644 CE/HL COURSE FEES	25,000	0	21,675	3,325	13%	!!	644 CE/HL COURSE FEES	18,500	2,900	23,925	(5,425)	-29%	
645 REVENUE-CAFETERIA	53,297	7,005	52,387	910	2%	!!	645 REVENUE-CAFETERIA	101,045	269	101,663	(618)	-1%	
647 OFFSHORE STUDENTS TUITION FEES	8,953,171	(67,870)	9,495,394	(542,223)	-6%	!!	647 OFFSHORE STUDENTS TUITION FEES	14,727,559	101,497	14,989,782	(262,223)	-2%	
648 LOCAL EDUCATION AGREEMENTS	966,444	0	724,833	241,611	25%	!!	648 LOCAL EDUCATION AGREEMENTS	1,063,116	0	773,205	289,911	27%	
649 MISC FEES & REVENUE	950,767	215,227	918,773	31,994	3%	!!	649 MISC FEES & REVENUE	1,098,091	470,244	1,407,860	(309,769)	-28%	
651 COMMUNITY USE OF FACILITIES	862,854	62,965	770,360	92,494	11%	!!	651 COMMUNITY USE OF FACILITIES	1,819,508	39,959	1,041,433	778,075	43%	
652 COMMUNITY USE OF FIELDS	1,327	1,620	3,347	(2,020)	-152%	!!	652 COMMUNITY USE OF FIELDS	0	6,613	54,219	(54,219)	0%	
653 COMMUNITY USE OF THEATRE	1,347	313	1,660	(313)	-23%	!!	653 COMMUNITY USE OF THEATRE	26,588	(1,494)	57,346	(30,758)	-116%	
654 PARKING FEES	12,300	35	13,605	(1,305)	-11%	!!	654 PARKING FEES	0	998	31,642	(31,642)	0%	
655 RENTALS LIAB INS REVENUE	20	0	40	(20)	-100%	!!	655 RENTALS LIAB INS REVENUE	0	0	5,770	(5,770)	0%	
659 OTHER RENTALS & LEASES	673,109	51,895	673,931	(822)	0%	!!	659 OTHER RENTALS & LEASES	2,000	38,928	639,312	(637,312)	-31866%	
661 INTEREST	6,331	444	5,203	1,128	18%	!!	661 INTEREST	0	667	29,721	(29,721)	0%	
669 INVESTMENT REVENUE	517,520	52,033	488,662	28,858	6%	!!	669 INVESTMENT REVENUE	1,030,000	49,965	901,378	128,622	12%	
671 SURPLUS FROM PRIOR YEAR	17,979,328	0	17,979,328	0	0%	!!	671 SURPLUS FROM PRIOR YEAR	20,276,921	0	14,827,885	5,449,036	27%	
GRAND TOTAL	222,403,631	19,756,333	202,916,596	19,487,035	9%		GRAND TOTAL	228,457,776- 6,60	228,457,776	21,612,623	204,261,533	24,196,243	11%

MONTHLY FINANCIAL REPORT - OPERATING EXPENDITURES - May 2021

2020-2021							2019-2020								
	Budget	May 2021	YTD	Encumbrances	Total Exp	Available	%	!!	Budget	May 2020	YTD	Encumbrances	Total Exp	Available	%
SALARIES															
111 CERTIFICATED TEACHERS	90,089,229	9,123,600	80,757,784		80,757,784	9,331,445	10%	!!	91,509,190	10,752,437	81,591,770	0	81,591,770	9,917,420	11%
112 P&VP SALARIES	13,817,002	1,166,283	12,945,536		12,945,536	871,466	6%	!!	13,854,934	1,109,280	12,127,781	0	12,127,781	1,727,153	12%
114 ALLIED SPECIALISTS	2,077,045	177,082	1,588,494		1,588,494	488,551	24%	!!	1,555,569	140,420	1,226,430	0	1,226,430	329,139	21%
115 DEPARTMENT HEAD ALLOWANCES	257,686	25,611	231,315		231,315	26,371	10%	!!	255,635	28,200	228,001	0	228,001	27,634	11%
120 EXEMPT STAFF (CERT)	1,255,874	93,561	1,125,604		1,125,604	130,270	10%	!!	1,167,219	88,751	1,053,506	0	1,053,506	113,713	10%
121 EXEMPT STAFF (NON-CERT)	3,717,960	287,340	3,271,292		3,271,292	446,668	12%	!!	3,436,452	256,015	2,918,052	0	2,918,052	518,400	15%
122 CUSTODIANS	2,400,837	173,825	2,026,694		2,026,694	374,143	16%	!!	2,255,875	259,492	2,072,782	0	2,072,782	183,093	8%
123 JANITORS	3,473,549	248,878	3,102,443		3,102,443	371,106	11%	!!	3,443,343	430,590	3,223,907	0	3,223,907	219,436	6%
125 FOREMEN	533,365	37,961	490,900		490,900	42,465	8%	!!	493,510	57,725	424,378	0	424,378	69,132	14%
126 TRADESMEN/LABOURERS	3,964,506	292,210	3,596,384		3,596,384	368,122	9%	!!	3,655,575	416,991	3,330,296	0	3,330,296	325,279	9%
131 SCHOOL ASSISTANT SALARIES	16,711,811	1,496,353	13,302,415		13,302,415	3,409,396	20%	!!	17,501,670	1,549,939	14,551,882	0	14,551,882	2,949,788	17%
142 CLERICAL SALARIES	8,726,248	717,725	7,513,302		7,513,302	1,212,946	14%	!!	8,650,034	673,704	7,225,413	0	7,225,413	1,424,621	16%
161 TTOC SALARIES	8,705,012	827,498	7,150,230		7,150,230	1,554,782	18%	!!	7,298,457	389,572	6,575,949	0	6,575,949	722,508	10%
165 RELIEF LABOUR	442,857	63,364	461,702		461,702	(18,845)	-4%	!!	442,655	71,310	328,878	0	328,878	113,777	26%
167 SCHOOL ASSIST RELIEF	704,393	19,106	104,925		104,925	599,468	85%	!!	714,332	(4,698)	420,099	0	420,099	294,233	41%
168 CASUAL CLERICAL SALARIES	130,972	3,279	37,274		37,274	93,698	72%	!!	154,370	69	78,206	0	78,206	76,164	49%
170 MONITORS	0		0		0	0	!!	!!	15,917	3,435	15,917	0	15,917	0	0%
191 TRUSTEES INDEMNITY	222,622	18,649	203,972		203,972	18,650	8%	!!	218,822	18,452	200,369	0	200,369	18,453	8%
199 RECOVERIES	(764,391)	(30,154)	(804,210)		(804,210)	39,819	-5%	!!	(531,044)	(44,753)	(426,027)	0	(426,027)	(105,017)	20%
TOTAL -- SALARIES	156,466,577	14,742,169	137,106,057	0	137,106,057	19,360,520	12%	!!	156,092,515	16,196,931	137,167,590	0	137,167,590	18,924,925	12%
BENEFITS															
211 TEACHER BENEFITS	21,162,210	2,568,758	19,283,679		19,283,679	1,878,531	9%	!!	21,321,878	2,923,367	19,756,475	0	19,756,475	1,565,403	7%
212 P&VP BENEFITS	2,774,310	278,220	2,584,714		2,584,714	189,596	7%	!!	2,757,129	250,727	2,328,020	0	2,328,020	429,109	16%
214 ALLIED SPECIALISTS BENEFITS	427,871	39,973	320,853		320,853	107,018	25%	!!	295,560	31,220	250,216	0	250,216	45,344	15%
215 DEPT HEAD ALLOWANCE BENEFITS	61,587	6,865	47,565		47,565	14,022	23%	!!	59,564	7,076	46,955	0	46,955	12,609	21%
218 EMPLOYEE FUTURE BENEFITS EXPENSE	380,735	569	56,209		56,209	324,526	85%	!!	0	15,021	138,944	0	138,944	(138,944)	
220 EXEMPT (CERT) - BENEFITS	241,079	18,042	210,525		210,525	30,554	13%	!!	230,619	16,035	201,273	0	201,273	29,346	13%
221 EXEMPT (N-CERT) BENEFITS	730,674	61,978	619,988		619,988	110,686	15%	!!	676,694	55,734	572,109	0	572,109	104,585	15%
222 CUSTODIAN BENEFITS	528,185	33,259	428,238		428,238	99,947	19%	!!	527,262	51,659	457,463	0	457,463	69,799	13%
223 JANITOR BENEFITS	783,233	43,464	646,746		646,746	136,487	17%	!!	805,686	88,096	700,978	0	700,978	104,708	13%
225 FOREMEN BENEFITS	117,340	8,555	107,419		107,419	9,921	8%	!!	115,067	12,384	94,152	0	94,152	20,915	18%
226 TRADESMEN/LABOURER BENEFITS	872,005	69,188	798,629		798,629	73,376	8%	!!	853,744	91,185	757,044	0	757,044	96,700	11%
231 SCHOOL ASSISTANT BENEFITS	3,977,378	346,484	3,205,266		3,205,266	772,112	19%	!!	4,279,516	369,823	3,456,128	0	3,456,128	823,388	19%
242 CLERICAL BENEFITS	2,076,352	174,193	1,806,105		1,806,105	270,247	13%	!!	2,120,802	165,846	1,796,807	0	1,796,807	323,995	15%
261 TTOC BENEFITS	1,591,347	144,761	1,208,840		1,208,840	382,507	24%	!!	1,334,070	48,149	1,074,665	0	1,074,665	259,405	19%
265 RELIEF LABOUR BENEFITS	65,279	19,299	89,624		89,624	(24,345)	-37%	!!	64,184	5,752	53,365	0	53,365	10,819	17%
267 RELIEF ASSISTANT BENEFITS	79,722	10,043	34,388		34,388	45,334	57%	!!	87,616	2,390	118,364	0	118,364	(30,748)	-35%
268 CASUAL CLERICAL BENEFITS	21,878	(6)	3,893		3,893	17,985	82%	!!	21,605	(6)	762	0	762	20,843	96%
270 MONITORS BENEFITS			0		0	0	!!	!!	1,513	330	1,534	0	1,534	(21)	-1%
291 TRUSTEE BENEFITS	13,580	1,160	12,531		12,531	1,049	8%	!!	4,376	1,122	11,975	0	11,975	(7,599)	-174%
299 OTHER - BENEFITS	(79,458)	0	(70,123)		(70,123)	(9,335)	12%	!!	(57,689)	0	0	0	0	(57,689)	100%
TOTAL -- BENEFITS	35,825,307	3,824,805	31,395,089	0	31,395,089	4,430,218	12%	!!	35,499,196	4,135,910	31,817,230	0	31,817,230	3,681,966	10%
SERVICES & SUPPLIES															
310 PROFESSIONAL & TECHNICAL SERVICE	0	0	0		0	0	0%	!!	10,000	0	194		194	9,806	98%
311 AUDIT	26,924	0	296		296	26,628	99%	!!	25,000	0	33,528		33,528	(8,528)	-34%
312 LEGAL	229,697	14,434	268,882		268,882	(39,185)	-17%	!!	178,580	12,429	158,878		158,878	19,702	11%
323 SOFTWARE MAINTENANCE	1,091,587	53,310	821,874	1,585	823,459	268,128	25%	!!	1,003,369	40,122	960,602	20,760	981,362	22,007	2%
324 HARDWARE MAINTENANCE	99,099	0	97,172		97,172	1,927	2%	!!	85,806	0	85,806		85,806	(0)	0%
331 CONTRACTED TRANSPORTATION	929,640	80,890	696,278	293,778	990,055	(60,415)	-6%	!!	1,048,412	93,167	689,474	337,144	1,026,618	21,794	2%
332 TRANSPORTATION ASSISTANCE	27,003	2,687	24,360		24,360	2,643	10%	!!	32,353	352	11,189		11,189	21,164	65%
334 SCHOOL JOURNEYS	10,613	576	4,122		4,122	6,491	61%	!!	82,200	(27)	82,223		82,223	(23)	0%
341 PRO-D & TRAVEL	1,843,761	43,679	572,331		572,331	1,271,430	69%	!!	1,023,786	3,794	782,711		782,711	241,075	24%
342 TRAVEL MILEAGE	2,393	0	465		465	1,928	81%	!!	4,298	235	8,369		8,369	(4,071)	-95%
343 LOCAL MILEAGE	68,241	3,036	34,346		34,346	33,895	50%	!!	88,654	1,062	48,454		48,454	40,200	45%
345 STAFF TRAINING	0	0	0		0	0	!!	!!	4,424	0	4,424		4,424	0	0%
364 VEHICLE LEASES	111,354	9,154	111,210		111,210	144	0%	!!	115,235	9,603	115,250		115,250	(15)	0%
371 MEMBERSHIP FEES	121,544	1,069	108,220		108,220	13,324	11%	!!	107,515	0	101,574		101,574	5,941	6%
391 PREMIUMS	439,970	0	415,846		415,846	24,124	5%	!!	359,998	0	378,682		378,682	(18,684)	-5%
399 SERVICES RECOVERY	(1,588)	(210)	(16,590)		(16,590)	15,002	-945%	!!	(7,594)	(830)	(14,088)		(14,088)	6,494	-86%
421 VISA EXPENSE	27,000	3,654	16,757		16,757	10,243	38%	!!	30,763	836	28,390		28,390	2,374	8%
422 BANK SERVICE CHARGES	107,100	7,754	73,965		73,965	33,135	31%	!!	124,261	1,387	95,782		95,782	28,479	23%

MONTHLY FINANCIAL REPORT - OPERATING EXPENDITURES - May 2021

	2020-2021					2019-2020									
	Budget	May 2021	YTD	Encumbrances	Total Exp	Available	%	!!	Budget	May 2020	YTD	Encumbrances	Total Exp	Available	%
431 LAND TELEPHONE	157,136	3,210	151,569		151,569	5,567	4%	!!	150,722	78	80,112		80,112	70,610	47%
438 CELL PHONES	848,173	16,281	823,070		823,070	25,103	3%	!!	797,968	18,669	622,008		622,008	175,960	22%
441 POSTAGE	54,408	1,026	34,962		34,962	19,446	36%	!!	56,592	1,846	38,099		38,099	18,493	33%
444 COURIER SERVICE	36,220	1,070	35,995		35,995	225	1%	!!	30,649	2,753	29,385		29,385	1,264	4%
445 ADVERTISING	78,366	8,401	113,098		113,098	(34,732)	-44%	!!	237,900	17,168	215,098		215,098	22,802	10%
446 PHOTOCOPYING	257,042	19,435	205,211		205,211	51,831	20%	!!	226,321	733	184,172		184,172	42,149	19%
447 PRINTING SERVICES	22,762	605	10,793		10,793	11,969	53%	!!	52,949	0	40,073		40,073	12,876	24%
448 AGENT FEE	655,445	18,642	502,125		502,125	153,320	23%	!!	1,275,380	63,991	1,256,019		1,256,019	19,361	2%
450 GRANTS	59,827	0	39,158		39,158	20,669	35%	!!	62,350	0	36,784		36,784	25,566	41%
451 CULTURAL ENRICHMENT	10,232	0	400		400	9,832	96%	!!	8,060	0	7,828		7,828	232	3%
452 HONORARIA	16,647	2,050	9,350		9,350	7,297	44%	!!	13,342	0	12,595		12,595	747	6%
453 SCHOLARSHIPS	7,000	0	6,000		6,000	1,000	14%	!!	7,000	0	6,000		6,000	1,000	14%
457 GIFT / GIFT CERTIFICATES	1,818	0	2,081		2,081	(263)	-14%	!!	2,472	0	1,426		1,426	1,046	42%
459 LAUNDRY	0	0	0		0	0	0%	!!	0	0	110		110	(110)	
460 LICENCES	21,935	0	21,930		21,930	5	0%	!!	20,500	0	21,692		21,692	(1,192)	-6%
461 FREIGHT AND CARTAGE	200	0	(100)		(100)	300	150%	!!	200	0	0		0	200	100%
462 SECURITY	100,434	11,620	103,149	4,978	108,127	(7,693)	-8%	!!	100,282	15,000	131,848	15,850	147,697	(47,415)	-47%
467 FLEET TELEMATICS	20,700	591	20,625		20,625	75	0%	!!	19,200	3,909	15,970		15,970	3,230	17%
468 CONTRACT SERV - FACIL	829,265	70,671	772,878	141,723	914,601	(85,336)	-10%	!!	672,337	117,931	622,000	71,948	693,948	(21,611)	-3%
469 MISCELLANEOUS SERVICES	2,735,993	236,914	1,886,777	195,850	2,082,627	653,366	24%	!!	2,696,239	204,921	2,297,901	250,710	2,548,611	147,628	5%
481 PORTABLE MOVES	60,000	0	37,663		37,663	22,337	37%	!!	60,000	0	0		0	60,000	100%
499 COST RECOVERIES	(11,497)	(26)	(24,876)		(24,876)	13,379	-116%	!!	(1,019)	(424)	(35,984)		(35,984)	34,965	-3431%
501 CAFETERIA FOOD	152,833	13,134	120,529		120,529	32,304	21%	!!	162,197	1,220	114,336		114,336	47,861	30%
503 WOOD	15,543	2,473	13,857		13,857	1,686	11%	!!	15,125	193	12,648		12,648	2,477	16%
504 METAL	3,806	73	3,743		3,743	63	2%	!!	6,436	0	6,434		6,434	2	0%
505 APPLIED TECHNOLOGY SUPPLIES	2,323	182	182		182	2,141	92%	!!	1,972	0	104		104	1,868	95%
506 DRAFTING SUPPLIES	968	0	968		968	0	0%	!!	122	0	122		122	0	0%
508 AUTOMOTIVE	1,328	212	1,994		1,994	(666)	-50%	!!	2,937	(1)	2,936		2,936	1	0%
511 ADMINISTRATIVE SUPPLIES	266,095	23,745	193,024		193,024	73,071	27%	!!	348,625	14,013	248,876		248,876	99,749	29%
512 COPY/PRINTER SUPPLIES	197,479	17,081	144,356		144,356	53,123	27%	!!	197,211	5,770	159,184		159,184	38,027	19%
514 JANITORIAL SUPPLIES	403,383	44,303	427,485	42,392	469,877	(66,494)	-16%	!!	403,383	51,470	435,079		435,079	(31,696)	-8%
515 VEHICLE SUPPLIES	62,782	6,391	74,116	0	74,116	(11,334)	-18%	!!	15,000	1,022	12,120		12,120	2,880	19%
516 MEDICAL SUPPLIES	6,676	584	3,838		3,838	2,838	43%	!!	4,979	0	3,245		3,245	1,734	35%
518 VEHICLE FUEL PURCHASES	154,137	15,375	139,872		139,872	14,265	9%	!!	155,298	11,058	126,746		126,746	28,552	18%
519 INSTRUCTIONAL SUPPLIES	10,591,060	367,563	3,448,365	130,353	3,578,718	7,012,342	66%	!!	17,429,494	243,964	2,774,072	80,900	2,854,973	14,574,521	84%
520 BOOKS & GUIDES	569,297	65,847	378,601	6,252	384,853	184,444	32%	!!	595,465	11,500	313,958		313,958	281,507	47%
525 MAGAZINES & PERIODICALS	7,163	247	7,819		7,819	(656)	-9%	!!	3,505	92	2,996		2,996	509	15%
530 AUDIO VISUAL MATERIALS	4,945	0	4,994		4,994	(49)	-1%	!!	14	0	15		15	(1)	-7%
534 SOFTWARE	106,775	6,565	121,017	4,591	125,608	(18,833)	-18%	!!	56,603	2,593	98,068		98,068	(41,465)	-73%
541 LIGHT & POWER	1,660,528	124,523	1,355,534		1,355,534	304,994	18%	!!	1,717,413	131,466	1,406,445		1,406,445	310,968	18%
551 GAS	1,117,626	118,770	911,225		911,225	206,401	18%	!!	1,090,848	313,429	822,598		822,598	268,250	25%
552 OIL	120,000	0	9,178		9,178	110,822	92%	!!	62,501	0	0		0	62,501	100%
561 WATER	442,617	20,321	358,074		358,074	84,543	19%	!!	432,060	26,831	382,832		382,832	49,228	11%
562 SEWER USER CHARGE	283,784	24,180	241,218		241,218	42,566	15%	!!	267,796	33,651	242,885		242,885	24,911	9%
563 STORMWATER	77,360	0	75,834		75,834	1,526	2%	!!	77,360	0	84,431		84,431	(7,071)	-9%
572 GARBAGE DISPOSAL	220,372	22,231	210,784		210,784	9,588	4%	!!	216,810	21,495	193,020		193,020	23,790	11%
581 FURNITURE & EQUIP PURCH	1,029,336	102,089	956,407	289,233	1,245,640	(216,304)	-21%	!!	949,311	34,127	536,298	321,693	857,991	91,320	10%
582 VEHICLE PURCHASES	59,486	35,044	94,530		94,530	(35,044)	-59%	!!	98,206	963	11,063		11,063	87,143	89%
590 COMPUTER PURCHASES	1,732,890	303,562	1,322,639	242,581	1,565,221	167,670	10%	!!	1,205,882	48,711	678,109	122,721	800,829	405,053	34%
594 RECONCILIATION ADJUSTMENTS	0	7	1,194		1,194	(1,194)		!!	0	2	31,490		31,490	(31,490)	
595 INTERFUND TRANSFERS	0	0	0		0	0	0%	!!	639,270	0	0		0	639,270	100%
599 SUPPLIES RECOVERIES	(276,805)	(27,291)	(303,305)		(303,305)	26,500	-10%	!!	(96,262)	(11,002)	(153,264)		(153,264)	57,002	-59%
TOTAL -- SERVICES & SUPPLIES	30,110,231	1,897,732	18,299,463	1,353,316	19,652,778	10,457,453	35%	!!	36,866,065	1,551,271	17,701,422	1,221,725	18,923,146	17,942,919	49%
GRAND TOTAL	222,402,115	20,464,706	186,800,608	1,353,316	188,153,924	34,248,191	15%	!!	228,457,776	21,884,113	186,686,241	1,221,725	187,907,966	40,549,810	18%



FACILITIES SERVICES

491 CECILIA AVENUE, VICTORIA, BRITISH COLUMBIA V8T 4T4
PHONE (250) 920-3400 FAX (250) 920-3461

Update for June 14th, 2021

Maintenance Services | Minor Capital | Major Capital | Operations
Transportation | Health & Safety | Networks / Communication / Security | Climate / Energy Management

BUILDING MAINTENANCE SERVICES

We, like other departments, have noted a significant price increase of 30% to 400% in building materials and equipment as compared to previous years. This year we have also responded to some major equipment failures such as Sprinkler system valves, air compressors, and building hot water, that were all due to the age of infrastructure.

That being said, Maintenance is on route to be on budget by the end of this fiscal year.

While preparing the base at Oaklands for the arrival of the Totem, two of our Carpenters worked late that Friday as concrete arrived late. Both Crawford Orr and Jade Magee volunteered their time to get this job done. My hat is off to those two.

Indoor Air Quality at Cedar Hill and Macaulay have both been investigated. Macaulay was an old leak from the roof that had damaged a small section of wall outside the VP office. Cedar Hill was investigated and a recommended method of cleaning was suggested. Adequate fresh air during heating season was evident and CO2 levels were well within guidelines.

MINOR CAPITAL

Inclusive Learning Spaces

- Following locations are in progress, Oak Bay Braille signage and braille room as well as Spectrum Braille signage

Federal COVID Funding

- 95% of Heat Recovery Ventilation units installed to assist with ventilation
- Spectrum Basketball court is laid – waiting on the standards to arrive
- Mt. Doug external door installation in progress
- Doncaster outdoor classroom in progress

Child Care Studio Progress

- Campus View: Child care provider is currently working with VIHA to license
- Oaklands: Finishing decking and light standard and child care provider is currently working with VIHA to license
- Braefoot: Building Permit received, Unit 1 is 80% complete –being built in the Tolmie Trades Building

MAJOR CAPITAL

Cedar Hill Middle School – anticipating Ministry approval in June 2021.

Vic High design is almost complete. We are starting work on assessing the scope of the additional amenities to be provided, including the proposed artificial turf field. We have now received the required variances and the complex building permit from the City of Victoria.

Asbestos abatement and demolition are continuing and will be completed in June, and interior excavation and other works associated with the concrete shear walls and footing are continuing. Mechanical and electrical layout has started.

A Class A cost estimate has been received from our Construction Manager and a Budget submission for the Ministry is being prepared.

OPERATIONS

Absenteeism continues to keep every relief custodians at full hours. Our spike in absenteeism is due in part to the vaccine rollout and paid time off to get the vaccine, but we also suspect that “COVID fatigue” is partly to blame. Custodian staff are working overtime several nights per week to ensure all spaces are maintained adequately.

Our administration team is finalizing our summer plans to refinish all floors this summer. We are predicting a busier summer, as we will need to either remove or work around floor tape in all hallways and classrooms. We will restart our window washing routine, getting to about one-third of the district this summer. Schools not receiving window washing this summer can expect to be done in 2022 or 2023.

Our cartage team will handle all school-to-school teacher moves and with no major moves, we should have a quieter summer.

Our security team will be working on a seamless transition to a new monitoring supplier in July. This change should not be noticeable for any student or staff member.

TRANSPORTATION

All bus routes for students with diverse needs and regular busing have been built and vetted. At this time we are expecting 13 diverse needs runs and 4 regular bus runs. Parent communication for the 2021/22 year has started and will continue for the foreseeable future.

We have requested Thirdwave keep a daily attendance of riders next year.

OCCUPATIONAL HEALTH & SAFETY

- Finalize equipment catalogue with Human Works and develop new process
- Follow up with noise level concerns in shops (Cedar Hill/Monterey)
- Facilities JOHS Team meeting/inspections/training
- DOHS Covid-19 Protocols updates/Recommendations/Review
- Develop new execution plan for JOHS training due to shortage of TTOC's

NETWORK, COMMUNICATION and SECURITY

The team focused on security and communication issues that arose at some of our facilities that have older security systems. They were experiencing problems associated with recent TELUS service upgrades. On the classroom technology side we have installed 125 of the new voice amplification systems that work in conjunction with the tech packages. We also improved the capabilities of the older existing Tech in eight classrooms to match our current standard.

CLIMATE and ENERGY

- All carbon neutral reporting requirements completed for 2020
- 2020 Climate Change Accountability report submitted
- LED upgrades for Sir James Douglas, South Park, and James Bay Community continue.
- LED Lighting materials for Colquitz, Tolmie, Facilities sent to purchasing
- Rebates received for Mount Douglas, Lansdowne, Reynolds LED lighting
 - Total rebates: \$46,581
- Rebate received for Oak Bay EV Chargers
 - Total rebate: \$12,000
- Refund received for Oak bay Secondary retroactive billing error regarding district owned transformer.
 - Total refund: \$8,000
 - Additional savings of \$100 /month going forward.
- Programmable thermostats have now replaced non-programmable in 20 portables identified with baseboard heating. An additional 16 existing thermostats have been reprogrammed.
 - Estimated savings of \$500 per year, per site.
 - Net present value of project (10 years, 5% interest): ~\$140,000
 - Total cost: approximately \$2,000
 - Created a bi-annual maintenance program for summer shutdown and to ensure proper settings are maintained. Cost: \$320 /year creating additional \$900 year savings
- Was able to repurpose first generation LED lights salvaged from Reynolds Secondary into Cedar Hill Middle School.
 - Total Savings: \$1500 (over next 3 years)



One *Learning* Community



DRAFT 5-Year Capital Plan 2022-2023

Operations Policy & Planning Meeting
June 14, 2020

Presenters: Chuck Morris, Jim Soles, Marni Vistisen-Harwood

DRAFT Planning Principles

1. Safety
2. Enrolment & Capacity
3. Existing Building Condition
4. Climate
5. Funding Categories Available

DRAFT Annual Facilities Grant 2021-2022

- Used to maintain assets that are not minor or major capital threshold
 - 41 projects

DRAFT Additions 2022-2023

- Used to increase capacity
 - 1 Projects
 - Sundance Elementary
 - Increase capacity to 200

DRAFT New School 2022-2023

- Used to add new space to the District
 - 1 Project:
 - Site acquisition and construction of downtown Victoria Elementary School

DRAFT Seismic 2022-2023

- Used to seismically upgrade existing school to mitigate seismic risk

- 6 Projects

- | | |
|---|------------------|
| • Sundance | Upgrade 3 blocks |
| • James Bay | Upgrade 1 block |
| • Reynolds | Upgrade 7 blocks |
| • Northridge | Upgrade 4 blocks |
| • McKenzie | Upgrade 3 blocks |
| • Victoria West | Upgrade 3 blocks |
| • NOTE: Awaiting response from Nations re: placement of Shoreline/Craigflower TBD | |

DRAFT School Enhancement Program

2022-2023

- Used to renovate or upgrade buildings that are not big enough for major capital but bigger than AFG can manage
 - 6 Projects
 - South Park – Roofing - Replacement Phase 1
 - Strawberry Vale – Exterior Walls Systems - Siding replacement Phase 1
 - Victoria High – Exterior Wall Systems – Window Replacement Phase 2
 - Victoria High – HVAC – Mechanical Upgrade Phase 2
 - Mount Douglas – Exterior Wall Systems – Window Upgrade Phase 5
 - Esquimalt High – HVAC - Dust Collection System Woodshop

DRAFT CNCP Intake 2022-2023

- Used to improve carbon neutrality
 - 5 Projects
 - Sundance - HVAC – replace unit ventilators
 - Spectrum – Energy - Upgrade DDC to Reliable Controls
 - Doncaster – HVAC – replace air handling units
 - Lambrick Park – HVAC - Boiler replacement
 - Lambrick Park – Energy - Upgrade DDC to Reliable Controls

DRAFT Playground Enhancement Program 2022-2023

- Used to add or replace playground equipment that may have previously fallen to PACs to fundraise
 - 3 Projects (all universally accessible playgrounds)
 - Macaulay - replacement
 - Hillcrest - replacement
 - Sundance - new

Submission Summary

Submission Summary:	AFG 2021/2022 2021-06-30
Submission Type:	Expenditure Plan
School District:	Greater Victoria (SD61)
Open Date:	2021-05-20
Close Date:	2021-06-30
Submission Status:	Draft

Submission Category	Sum Total Project Cost
AFG	\$4,086,641
Total	\$4,086,641

AFG							
Project Number	Existing Facility?	Facility/Site	Project Type	VFA Requirement #	SD Project ID	Project Description	Total Project Cost
152405	Yes	Arbutus Global Middle School	Electrical			Fire Panel Upgrade	\$75,000
152403	No	Board Office	Electrical			Lighting Upgrade	\$30,000
152373	Yes	Campus View Elementary	Site Upgrades			Site Improvements to pathways and exterior paint	\$200,000
152394	Yes	Campus View Elementary	Electrical			Improvements to Telecommunications	\$15,000
152406	Yes	Cloverdale Traditional Elementary	Electrical			Fire Panel Upgrade	\$60,000
152411	Yes	Cloverdale Traditional Elementary	Site Upgrades			Asphalt Repair	\$100,000
152380	Yes	Colquitz Middle School	Electrical			Security System Renewal	\$25,000
152397	Yes	Colquitz Middle School	Electrical			Lighting Upgrade	\$60,000
152409	Yes	Colquitz Middle School	Site Upgrades			Site improvements for the new busses arrival	\$250,000
152410	Yes	Colquitz Middle School	Site Upgrades			Field Repairs and improvements	\$150,000
152398	Yes	Craigflower Elementary	Electrical			Lighting Upgrades	\$40,000
152384	Yes	Doncaster Elementary	Electrical			Improvements to Telecommunications	\$15,000
152374	Yes	Ecole Macaulay Elementary	Site Upgrades			Pathway improvements	\$50,000
152388	Yes	Ecole Willows Elementary	Electrical			Improvements to Telecommunications	\$10,000
152407	Yes	Esquimalt High	Electrical			Fire Panel Upgrade	\$110,000
152386	Yes	Frank Hobbs Elementary	Electrical			Improvements to Telecommunications	\$15,000
152400	Yes	Frank Hobbs Elementary	Electrical			Lighting Upgrade	\$25,000
152392	Yes	George Jay Elementary	Electrical			Improvements to Telecommunications	\$10,000
152382	Yes	Glanford Middle School	Electrical			Security System Renewal	\$25,000
152390	Yes	Hillcrest Elementary	Electrical			Improvements to Telecommunications	\$10,000

Submission Summary

152375	Yes	James Bay Community	Roofing			Roof Replacements - 2 ply -areas 5,6, 7 and 4a	\$750,000
152378	Yes	James Bay Community	Electrical			Security System Renewal	\$25,000
152399	No	Maintenance Facility	Electrical			Lighting Upgrade	\$45,000
152381	Yes	Mckenzie Elementary	Electrical			Security System Renewal	\$25,000
152389	Yes	Mckenzie Elementary	Electrical			Improvements to Telecommunications	\$10,000
152391	Yes	Rockheights Middle School	Electrical			Improvements to Telecommunications	\$10,000
152385	Yes	Rogers Elementary	Electrical			Improvements to Telecommunications	\$20,000
152376	Yes	S.J. Willis	Roofing			Roof Replacement of areas 5, 6a, 6b, 6c, 6e	\$725,000
152372	Yes	Shoreline Community Middle School	Roofing			Flood Coat and gravel for area 9 roof	\$90,000
152387	Yes	Shoreline Community Middle School	Electrical			Improvements to Telecommunications	\$15,000
152379	Yes	South Park Family School	Electrical			Security System Renewal	\$25,000
152408	Yes	South Park Family School	Interior Construction			Carpet removal in den area	\$50,000
152383	Yes	Spectrum Community School	Electrical			Improvements to Telecommunications	\$30,000
152402	Yes	Strawberry Vale Elementary	Electrical			Lighting Upgrade	\$50,000
152377	Yes	Sundance Elementary - Leased To Sd93	Roofing			Roof replacement of areas 1 and 2 - 2 ply	\$400,000
152431	Yes	Sundance Elementary - Leased To Sd93	Interior Construction			Classroom improvements	\$31,641
152404	Yes	Uplands Elementary	Electrical			Lighting Upgrade	\$25,000
152395	No	Various Facilities	Asbestos Abatement			Asbestos Abatement	\$100,000
152396	No	Various Facilities	Electrical			Wood and Metal Shop upgrades at all middle and	\$350,000
152401	Yes	Victoria High	Electrical			Lighting Upgrade (Fairy Tec shop area)	\$20,000
152393	Yes	View Royal Elementary	Electrical			Improvements to Telecommunications	\$15,000
						Submission Category Total:	\$4,086,641

Submission Summary

Submission Summary:	Major 2022/2023 2021-07-31
Submission Type:	Capital Plan
School District:	Greater Victoria (SD61)
Open Date:	2021-05-27
Close Date:	2021-07-31
Submission Status:	Draft

Submission Category	Sum Total Project Cost
Addition	\$4,762,000
New School	\$20,055,057
Seismic	\$51,131,090
Total	\$75,948,147

ADDITION					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	150126	Sundance Elementary	Addition	Increase capacity to 200	\$4,762,000
				Submission Category Total:	\$4,762,000
NEW SCHOOL					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	150203	New Downtown Victoria School	New	Proposed New 350 Capacity K-5 School in Vic High Catchment Area	\$20,055,057
				Submission Category Total:	\$20,055,057
SEISMIC					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	150466	Sundance Elementary	Upgrade	Seismic Upgrade of 3 H1 Blocks	\$4,095,991
2	150380	James Bay Community	Upgrade	Seismic upgrade of 1 H1 Block	\$2,780,494
3	150443	Reynolds Secondary	Upgrade	Seismic Upgrade of 7 H1 Blocks	\$25,135,065
4	150419	Northridge Elementary	Upgrade	Seismic Upgrade of 4 H1 Blocks	\$10,267,226
5	150409	Mckenzie Elementary	Upgrade	Seismic Upgrade of 1 H1 Block, 1 H2 Block and 1 H3 Block	\$4,426,157
6	150473	Victoria West Elementary	Upgrade	Seismic Upgrade of 3 H1 Blocks	\$4,426,157
				Submission Category Total:	\$51,131,090

Submission Summary

Submission Summary:	Minor 2022/2023 2021-09-30
Submission Type:	Capital Plan
School District:	Greater Victoria (SD61)
Open Date:	2021-05-28
Close Date:	2021-09-30
Submission Status:	Draft

Submission Category	Sum Total Funding Requested
CNCP	\$2,350,000
SEP	\$5,050,000
PEP	\$495,000
Total	\$7,895,000

CNCP					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Funding Requested
1	153612	Sundance Elementary	HVAC	Replace original 1969 Unit Ventilators that are at the end of their life and upgrade	\$700,000
2	151403	Spectrum Community School	Energy	Upgrade the DDC to a Reliable system - Good portion of the school on pneumatic	\$350,000
3	151402	Doncaster Elementary	HVAC	Replace the original AHU that serve four classrooms and replace with unit	\$300,000
4	151404	Lambrick Park Secondary	HVAC	Replace existing boilers with new energy efficient units. New units will save	\$600,000
5	151405	Lambrick Park Secondary	Energy	Upgrade the DDC to a reliable system - Good portion of the school on pneumatic	\$400,000
Submission Category Total:					\$2,350,000
PEP					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Funding Requested
1	153617	Ecole Macaulay Elementary	Replacement	School has an old wooden playground that is nearing end of life. Like to replace	\$165,000
2	153613	Hillcrest Elementary	Replacement	Hillcrest has a small older playground that is not accessible. Like to replace this	\$165,000
3	153623	Sundance Elementary	New	Sundance will be expanding significantly. They have one playground that is not	\$165,000
Submission Category Total:					\$495,000
SEP					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Funding Requested
1	151681	South Park Family School	Roofing	Roof Replacement - Phase 1 of an historic slate roof. Roof is starting to leak in	\$1,500,000
2	153610	Strawberry Vale Elementary	Exterior Wall Systems	Phase 1 -Replace exterior siding that is rotting and causing significant maintenance	\$450,000
3	153607	Victoria High	Exterior Wall Systems	Window Replacement , Phase 2 of 2 Work associated with the Vic High Seismic	\$1,100,000
4	151687	Victoria High	HVAC	Mechanical Upgrade Phase 2 of 2. Work Associated with the Vic High Seismic	\$850,000
5	153628	Mount Douglas Secondary	Exterior Wall Systems	Phase 5 of the window upgrade	\$450,000
6	153608	Esquimalt High	HVAC	Upgrade the dust collector at Esq Woodshop to ensure collector is sized correctly	\$700,000
Submission Category Total:					\$5,050,000

TO: Board of Education

FROM: Trustee Whiteaker

RE: Compost and Waste Policy Working Committee

DATE: April 12, 2021

Rationale (Issue):

As we continue to acknowledge the climate emergency and the need to take action and make changes to the current unsustainable norms practised across the District and within our greater family community. As a system and as role models to our youth we must ensure that our practises and learning opportunities for students are in alignment with each other and with our values as a District.

As a District we have repeatedly expressed our commitment and support for addressing the climate emergency and composting is vital in nourishing our soil for future harvests and in reducing harmful methane gases. Additionally, composting provides rich learning opportunities for students while also modelling sustainable practises, building good stewardship and social responsibility traits in our students and communities.

While the District in the past has implemented composting opportunities in our schools the program has experienced several challenges and critiques around cleanliness, fruit flies and other insects, excess bin locations and lack of funding, creating additional work load on teachers as they attempted to minimize the insects and mess in their classrooms.

How we identify and handle our waste in schools must model what we want or expect from society. While composting and minimizing our waste will not solve the climate crisis it is part of the solution and part of the mind shift we must all make as a society for the health of all future students.

Alignment to Strategic Plan:

This motion asks for a policy creation in alignment with Goal one and Goal three. This motion will encourage engagement and collaboration with students, families and staff and support implementation of learning opportunities that will enhance student and community well being.

Recommendation:

That the Board of Education of SD 61 (Greater Victoria) direct the Superintendent to oversee the creation of a working committee and consultation process, as outlined in Bylaw 9210, to prepare a draft Compost and Waste policy proposal to ensure consistent practices and supports across the district which are in alignment with our environmental values and goals.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Board of Education

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

Chair: Jordan Watters Vice-Chair: Elaine Leonard
Trustees: Nicole Duncan, Tom Ferris, Angie Hentze,
Diane McNally, Ryan Painter, Rob Paynter, Ann Whiteaker

TO: Board of Education
FROM: Trustee Duncan
RE: Motion for OPPTS
DATE: June 14, 2021

Background: Since 2008 the School District of Greater Victoria No. 61 has been required to submit an annual Carbon Neutral Action Report. Previous reports can be found via the following url:

<https://www2.gov.bc.ca/gov/content/environment/climate-change/public-sector/cnar/annual-reports-cnars-table>

This reporting sets out our emission profile, the total offsets to reach net-zero emissions and the actions we have taken in the calendar year to offset our emissions in line with our obligations under the Climate Change Accountability Act and Carbon Neutral Government Regulation. The Climate Change Accountability Act section 6.1 sets out that:

Public sector buildings and fleets

6.1 *A public sector organization must manage the risks to the public sector organization that could reasonably be expected to result from a changing climate and minimize the public sector organization's adverse environmental effects by complying with the prescribed requirements and achieving the prescribed targets respecting*

- (a) buildings owned or leased by the public sector organization,*
- (b) motor vehicles and other mobile combustion sources owned or leased by the public sector organization, and*
- (c) the fuels used in or by the things referred to in paragraphs (a) and (b), that are owned or leased by the public sector organization, and the infrastructure used to dispense those fuels.*

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In the 2019 Carbon Neutral Action Report, we set out that the Board of Education, “...clearly recognizes its role as a leader in environmental stewardship and will continue to support initiatives that will reduce energy consumption and reduce our impact on the environment.” (2019 Carbon Neutral Action Report, p. 3) In this report we also commit to posting the Carbon Neutral Action Report to our website by June 2020.

School Districts are in a unique position to show leadership in mitigating and adapting to address the impacts of climate change. We are a member of the public sector with responsibility to both manage our resources such as our buildings and infrastructure in an environmentally sustainable manner, and to support an environmental ethic including the importance of sustainability in our educational programs.

Rationale:

On June 24, 2019 through the passing of a motion of the Board we declared a Climate Emergency and directed the Superintendent to develop a Climate Change Action Plan with specific objectives and measurements that are in alignment with the United Nation’s Intergovernmental Panel on Climate Change (IPCC). It is now just days to the 2nd anniversary of this declaration and the Board and school community has yet to see a concrete plan with measurable targets and goals. What is the plan for reducing our GHGs and how will that be achieved to keep us to below 1.5 degrees of global warming as laid out by the IPCC?

Recently the provincial government updated its’ requirement for GHG reductions in buildings with sectoral targets. Sectoral GHG targets have been established for 2030 in transportation, industry, oil and gas, and buildings and communities. Sectoral GHG targets for 2030 are expressed as a percentage reduction from 2007 sector emissions. Target ranges for each sector are as follows:

- Transportation- 27 to 32%;
- Industry- 38 to 43%;
- Oil and gas- 33 to 38%; and
- Buildings and communities- 59 to 64%.

Sectoral targets were established based on emissions modelling done by the Climate Action Secretariat and input from engagement with stakeholders and partners.

<https://news.gov.bc.ca/releases/2021ENV0022-000561>

The Province has launched a new round of applications for emission reduction projects for 2021 through the CleanBC Industry Fund with temporary changes to increase the provincial share of funding up to 90% of project costs with a cap of \$25 million per project to encourage a greater number of proposals. However, to be eligible for funding through the CleanBC Industry Fund, applicants must have emissions over 10,000 tonnes of carbon dioxide equivalent per year.

<https://news.gov.bc.ca/releases/2021ENV0022-000561>

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One *Learning* Community



Our School District's most recent Carbon Neutral Report on June 2019 reports 4,868 tonnes of carbon dioxide equivalent were emitted during the annual reporting period. Therefore, as it stands we are not eligible for the new funding available to support sectoral targets.

Clean energy retrofits funded by the province could solve some of the budgetary challenges faced by school districts who should not be forced to sell assets in order to fund retrofits. It is a moral imperative that the Board act swiftly on climate change. We need a plan and we need to monitor the implementation of that plan. Our School District was one of the first School Board's in Canada to declare a climate emergency. We need to show our learning community and the country that this wasn't just hollow words.

The proposed motion supports the Board's Environment Policy 3324 which includes a commitment to environmental management through considering the environmental impact in the planning of all operational and educational programs and to working with community and government agencies to support good environmental practices.

The proposed motion also supports the Board's Energy, Environment and Climate Change Policy 4216.22 which states, *"The Board of Education takes it as its responsibility to ensure that every effort is made to conserve energy and resources in order to reduce the District's carbon foot print. This requires an ongoing, integrated and systematic approach to energy management, including assessing performance, setting goals, creating an action plan, and tracking and communicating results. Greenhouse emission reduction is the joint responsibility of the trustees, administrators, staff, and students. Every employee is expected to be cognizant of their energy use and contribute to energy efficiencies."*

Alignment to Strategic Plan:

The proposed motion aligns with all goals of the Strategic Plan. At the core of the proposed motion is a clear commitment to our District's Strategic Plan and the core values expressed in that plan of sustainability, social responsibility, innovation, openness and transparency. In June 2019 our Board recognized that the breakdown of the stable climate and sea level under which human life has developed constitutes an emergency. We know that we must take action to mitigate and adapt to address climate change. The action directed in the motion is intended to support ongoing climate accountability.

Recommended motion:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to prepare a Climate Action Plan as directed by the Board in its motion of 24 June 2019, **by September 2021** for consideration by the Board and our stakeholders. Further the plan should establish measurable targets and strategies to reduce GHGs by 2030 commensurate with the Intergovernmental Panel on Climate Change's call to limit warming to 1.5 degrees. The plan should also include funding options to support targets and strategies such as available rebates and government funding to meet sectoral targets set by the provincial government.

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