



The Board of Education of School District No. 61 (Greater Victoria)
Regular Board Meeting
AGENDA

Monday, January 25, 2021, 7:30 p.m.
Broadcasted via YouTube
<https://bit.ly/3czx8bA>

Pages

A. COMMENCEMENT OF MEETING

This meeting is being audio and video recorded. The video can be viewed on the District website.

A.1. Acknowledgement of Traditional Territories

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A.2. Approval of the Agenda 7:35 PM

Recommended Motion:
That the January 25, 2021 agenda be approved.

A.3. Approval of the Minutes

8

Recommended Motion:
That the December 14, 2020 Regular meeting minutes be approved.

A.4. Business Arising from the Minutes

A.5. Student Achievement

- a. Spectrum Community School - Bruce Bidney, Principal

A.6. District Presentations

A.7. Community Presentations

(5 minutes per presentation)

B. CORRESPONDENCE

B.1.	December 2, 2020, SD72 to Minister of Education, covid vaccination	20
B.2.	December 11, 2020, BCSTA to Minister of Education, Provincial Council Motions and Priorities	21
B.3.	December 16, 2020, SD61 to VCPAC, Letter of Response	23
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B.5.	December 17, 2020, SD48 to Minister of Finance, Executive Compensation Freeze	26
B.6.	December 17, 2020, SD69 to Minister of Education, FSA Testing Cancellation	27
B.7.	December 21, 2020, District of Oak Bay to SD61, Municipal Council Liaison	29
B.8.	January 4, 2021, Strawberry Vale Students to the Board, Budget/Outdoor Education	30
B.9.	January 7, 2021, SD5 to Minister of Education, FSA Testing	32

C. TRUSTEE REPORTS

C.1.	Chair's Report	
	a. January Report	36
	b. Annual Workplan: February	37
C.2.	Trustees' Reports	
	(2 minutes per verbal presentation)	
	a. Trustee McNally	
	b. Trustee Duncan	39
C.3.	BCSTA AGM - Motions Submission Preparation	40

- a. Ministry Capital Funding of Net Zero

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve the following motion for submission to the 2021 BCSTA AGM:

"That the BCSTA urge the Ministry of Education and the Minister of Finance to fully fund net zero capital upgrade and replacement projects effective immediately."

D. BOARD COMMITTEE REPORTS

D.1. Education Policy and Directions Committee

- a. Draft minutes from the January 4, 2021 meeting - Information only 42
- b. Recommended motion from the January 4, 2021 meeting 45

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve the new Board Authority Authorized Course: Aviation Maintenance 12.

D.2. Operations Policy and Planning Committee

- a. Draft minutes from the January 11, 2021 meeting - Information only 53
- b. Recommended motion from the January 11, 2021 meeting
 - a. Bylaw 9130.4 - Audit Sub-Committee 63

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) adopt Bylaw 9130.4, *Audit Sub-Committee* as presented.

- D.3. Advocacy Committee Report 65

E. DISTRICT LEADERSHIP TEAM REPORTS

E.1. Superintendent's Report

- a. Monthly Report 66

Recommended Motion:
That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report as presented.

- b. Trustee Questions 67

E.2. Secretary-Treasurer's Report

- a. Monthly Report 68

Recommended Motion:
That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary- Treasurer's report as presented.

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve the granting of a Statutory Right-of-Way to British Columbia Hydro and Power Authority for the purpose of installing expanded services at Macaulay Elementary School, legally described as Lot 15, Block 20, Section 11, Esquimalt District, Plan 195A, PID 009-290-371.

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) agree to give all three readings of Disposal (Right-of-Way) of Real Property Bylaw No. 21-01 at the January 25, 2021 Board meeting.

Motion to be Carried Unanimously

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) Disposal (Right-of-Way) of Real Property Bylaw No. 21-01, being a bylaw to grant a Statutory Right-of-Way to British Columbia Hydro and Power Authority on the property legally described as Lot 15, Block 20, Section 11, Esquimalt District, Plan 195A, PID 009-290-371, for the purpose of installing expanded services at Macaulay Elementary School.

Read a first time the 25th day of January, 2021;

Read a second time the 25th day of January, 2021;

Read a third time, passed and adopted the 25th day of January, 2021;

And that the Chairperson and the Secretary-Treasurer be authorized to sign, seal and execute this Bylaw on behalf of the Board.

F. QUESTION PERIOD

(15 minutes total)

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

G.1. Record of In-Camera Board of Education Meeting - December 14, 2020

- G.2. Record of Special In-Camera Board of Education Meeting - December 15, 2020 72
- G.3. Record of Special In-Camera Board of Education Meeting - January 4, 2021 73

H. NEW BUSINESS/NOTICE OF MOTIONS

H.1. New Business

- a. Trustee Whiteaker - Burnside Education Center Project

Recommended Motion:

That Board of Education of School District 61 (Greater Victoria) hire an independent external auditor who will report directly to the Board and investigate the Burnside Education Center Project to a) identify what occurred to allow this project to progress from a proposed \$2.6 million project to an overall cost of \$8.1 million, b) to identify when Senior Staff and Trustees should have been aware of the overspending and what occurred that they were not aware or did not act, c) to make recommendations to the Board.

- b. Trustee Duncan - Climate Accountability Working Group 74

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to establish a Climate Accountability Working Group comprised of representatives from our stakeholder groups, including: staff, students, parents and representatives from First Nations along with Trustees in order to identify potential actions to minimize School District greenhouse gas emissions, plans to continue to minimize those emissions and to meet our obligations under the Climate Accountability Act and CleanBC.

Recommended Motion:

That the Board of Education SD61 (Greater Victoria) direct the Superintendent to direct the Information Technology Department to set up submenus under the “Our District” menu, between “Provincial School Act” and “Trustee Elections”,

And Further;

That the Superintendent develop a protocol by the end of November 2020 with staff that will ensure all public reports are placed in the appropriate file, following approval / receipt by the Board, the day after the meeting that approves / receives the report.

H.2. Notice of Motions

I. ADJOURNMENT

Recommended Motion:

That the meeting be adjourned.



The Board of Education of School District No. 61 (Greater Victoria)

MINUTES

December 14, 2020, 7:30 p.m.

Trustees Present: Jordan Watters, Board Chair, Elaine Leonard, Vice-Chair, Nicole Duncan, Tom Ferris, Angie Hentze, Diane McNally, Ryan Painter, Rob Paynter, Ann Whiteaker

Administration: Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Colin Roberts, Associate Superintendent, Harold Caldwell, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Andy Canty, Director, Information Technology for Learning, Lisa McPhail, Communications and Community Engagement Manager, Vicki Hanley, Recorder

A. COMMENCEMENT OF MEETING

The meeting was called to order at 7:32 p.m.

A.1 Acknowledgement of Traditional Territories

Chair Watters recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Chair Watters provided the email address for agenda item F. Question Period.

A.2 Approval of the Agenda

Moved by Trustee Ferris

Seconded by Trustee Whiteaker

That the December 14, 2020 agenda be approved with the following additions:

C.2 Trustees' Reports

b. Trustee McNally

c. Trustee Painter

G. Public Disclosure of In-Camera Items

G.3 Proposed CSF/Braefoot Land Lease and Modular School Build

G.4 Victoria High School Neighbourhood Learning Centre Pursuits

Motion Carried Unanimously

A.3 Approval of the Minutes

Trustee Duncan requested that the November 23, 2020 minutes be amended under item G.4 SJ Burnside Upgrade Project, to reflect and include the date these motions were passed as June 24, 2019.

Moved by Trustee Duncan

Seconded by Trustee Leonard

That the November 23, 2020 minutes be approved as amended.

Motion Carried Unanimously

A.4 Business Arising from the Minutes

Trustee Whiteaker requested a follow up to item A.5 of the November 23, 2020 minutes with respect to a report on the surveillance at the Victoria High School seismic upgrade project. Secretary-Treasurer Morris advised that staff was working through the regulation and will report further at the January 11, 2021 Operations Policy and Planning Committee agenda.

Trustee Whiteaker further requested to know if there has been follow up with regards to item B.4 of the November 23, 2020 minutes.

Superintendent Green advised that she had followed up with VCPAC with respect to their letter of November 18, 2020 and will speak further to this at her Superintendent Report.

Trustee Duncan requested follow up with regards to agenda item G.1 of the November 23, 2020 minutes and the Section 72 Report. Secretary-

Treasurer Morris advised that she had sought advice from the BC School Trustees' Association but had not had a response to date.

A.5 Student Achievement

a. Quadra Elementary School

Connor McCoy, Principal of Quadra Elementary School, shared a presentation with respect to collaboration around curriculum and common formative assessments to ensure high levels of learning for all students. Principal McCoy explained how this work aligns with the District Strategic Plan and how staff and students are navigating implementing the plan during the COVID pandemic.

Chair Watters thanked Principal McCoy for the presentation.

A.6 District Presentations

a. Student Engagement: COVID-19 School Start-Up

Lisa McPhail, Communications and Community Engagement Manager, along with student representatives, Annika from Victoria High School and Lassah from Esquimalt High School, presented data collected from a ThoughtExchange conducted with District high school students regarding school start up as it relates to the COVID-19 pandemic.

Chair Watters thanked Ms. McPhail and the students for the presentation.

A.7 Community Presentations

a. Sean Rumble, Teacher, Rockheights Middle School

Mr. Rumble spoke about Diversity in the District as it relates to ethnicity of current employees and implementing a policy on future hiring practices.

B. CORRESPONDENCE

B.1 November 10, 2020, SD72 to Minister of Education, FSA Testing

B.2 November 23, 2020, CUPE 947 to SD61, Child Care Spaces in District

B.3 December 1, 2020, SD61 to Minister of Education, Cancellation 2020-2021 FSA

B.4 December 1, 2020, SD61 to Minister of Education, MyEd Student Information System: Gender

B.5 December 9, 2020, SD61 to South Jubilee Neighbourhood Association, Bank Street School

B.6 December 9, 2020, VCPAC to SD61, PAC Concerns

Trustee Duncan requested to know if a response had been sent to VCPAC with respect to their December 9, 2020 letter. Chair Watters advised that it will be discussed further under the Superintendent's Report.

C. TRUSTEE REPORTS

C.1 Chair's Report

a. December Report

Chair Watters presented her report for information.

b. Annual Workplan: January

Chair Watters referred to the Board Workplan and highlighted January for information.

c. Standing Committee Chair Elections

Chair Watters advised that the two Standing Committees would remain the same with four Trustees assigned to each and herself ex-officio at both. The Trustees assigned to the Education Policy and Directions Committee are Trustees Duncan, Ferris, McNally and Painter. The Trustees assigned to the Operations Policy and Planning Committee are Trustees Hentze, Leonard, Paynter and Whiteaker.

a. Education Policy and Directions Committee

Chair Watters explained the process for voting for the Chair of the Education Policy and Directions Committee and requested that the assigned members text their nomination to the scrutineers, Secretary-Treasurer Morris and Deputy Superintendent Whitten.

Nominations were received for Trustees Duncan and Painter.

Trustees Duncan and Painter both accepted the nomination. A ballot vote was taken and Chair Watters declared Trustee

Painter to be the Chair of the Education Policy and Directions Committee.

b. Operations Policy and Planning Committee

Chair Watters called for nominations for the position of Chair of the Operations Policy and Planning Committee.

Nominations were received for Trustees Hentze, Leonard and Paynter.

Trustees Hentze and Paynter declined the nomination and Trustee Leonard accepted.

Chair Watters declared Trustee Leonard to be the Chair of the Operations Policy and Planning Committee by acclamation.

d. Trustee Standing Committee Assignments

Chair Watters presented the Trustee Committee assignments for 2021.

C.2 Trustees' Reports

a. Trustee Hentze

Trustee Hentze presented her report and highlighted the BCSTA Trustee Academy that she attended.

b. Trustee McNally

Trustee McNally provided a verbal report with regards to her assignment to the Indigenous Nations Education Committee. The report will be posted to the District website.

c. Trustee Painter

Trustee Painter provided a BCSTA Trustee Representative Report. The report will be posted to the District website.

D. BOARD COMMITTEE REPORTS

D.1 Combined Education Policy and Directions Committee and Operations Policy and Planning Committee

a. Draft combined minutes from the December 7, 2020 meeting

The draft minutes from the December 7, 2020 combined Education Policy and Directions and Operations Policy and Planning Committee meeting were presented for information.

- b. Recommended motion from the December 7, 2020 meeting
 - a. 2021-2022 Budget Process

Trustee Leonard referred to the December 7, 2020 meeting minutes and presented the following recommended motion.

That the Board of Education of School District No. 61 (Greater Victoria) approve the 2021-2022 Budget Process as presented.

Motion Carried Unanimously

E. DISTRICT LEADERSHIP TEAM REPORTS

E.1 Superintendent's Report

- a. Monthly Report

Superintendent Green presented the report and highlighted a few of the school visits that she has made and advised that the newest set of administrative procedures are close to completion with January being the target date. Trustee McNally requested an update with respect to the remediation at Victor School. Superintendent Green advised that it has been completed.

Moved by Trustee Leonard

Seconded by Trustee Whiteaker

That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report as presented.

Motion Carried Unanimously

- b. VCPAC Letter of November 18, 2020

Superintendent Green advised Trustees that she has shared VCPAC's November 18, 2020 letter with Principals as some of the issues mentioned directly involve schools. Superintendent Green stated that she requested Principals to add this as an agenda item

for their next meetings with their school PAC's and report back to her with outcomes, which she in turn will share with the Board.

c. Trustee Questions

Trustee Whiteaker stated that it was her understanding that the Chair was going to respond to the November 18, 2020 letter from VCPAC when it was received and suggested that a response be sent to acknowledge receipt of the letter.

Moved by Trustee Whiteaker

Seconded by Trustee Leonard

That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair to respond to the November 28, 2020 letter received from VCPAC;

AND FURTHER

That the letter contain answers to questions that can be answered now and advise that further information will be provided when it is available.

Motion Carried Unanimously

Superintendent Green responded to further questions from Trustees with respect to District Shops Audit Report, video surveillance as it relates to the Victoria High School seismic project, Trustee expenses, Victoria High School track and school space issues and data.

E.2 Secretary-Treasurer's Report

a. Monthly Report

Secretary-Treasurer Morris presented the report and highlighted the installation of solar panels at Torquay Elementary and the application for funding via the Civil Forfeiture Crime Prevention and Remediation Grant Program. If successful, the funding would be used to reduce crime due to vandalism at South Park Elementary and SJ Burnside.

Moved by Trustee McNally

Seconded by Trustee Duncan

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary- Treasurer's report as presented.

F. QUESTION PERIOD

Q. The school shop audit reports included in the combined Education Policy and Directions and Operations Policy and Planning Committee meeting on December 7, 2020 indicate that shops in our District are not safe educational places for our students. How is it that shop classes continue to be held in unsafe educational spaces? What is the immediate plan for remedying the safety issues outlined in the audit reports?

A. Chair Watters advised that this issue will be discussed and these questions will be addressed during the January 11, 2021 Operations Policy and Planning Committee meeting as the Shop Audit Findings and Status Report will be on the agenda.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

G.1 Record of Special In-Camera Board of Education Meeting - November 23, 2020

G.2 Record of In-Camera Board of Education Meeting - November 23, 2020

G.3 Proposed CSF / Braefoot Land Lease and Modular Build

The following motion was voted on at the December 14, 2020 In-Camera Board of Education meeting:

That the Board of Education of School District No. 61 (Greater Victoria) release to the public the proposed CSF Braefoot land lease and modular school build at the December 14, 2020 Regular Board of Education meeting.

G.4 Victoria High School Neighbourhood Learning Centre Pursuits

The following motion was voted on at the December 14, 2020 In-Camera Board of Education meeting:

That the Board of Education of School District No. 61 (Greater Victoria) release into the public at the December 14, 2020 Board of Education meeting, the plans for the Victoria High School Neighbourhood Learning Centre, as follows:

- *Child Care*

- *Inter-Cultural Association (ICA) office and combined meeting/classroom space*
- *Multi-Purpose Room enhanced servery space*
- *Enhancements to rooftop classroom/astronomy space with Indigenous learning elements*
- *Artificial turf field, in partnership with Bays United Football Club, City of Victoria, and the Victoria High School Alumni Association*

H. NEW BUSINESS/NOTICE OF MOTIONS

H.1 New Business

- a. Before and After School Care - Trustee McNally

Trustee McNally presented the motion and rationale.

Trustee Painter advised that he would be recusing himself from discussion and would be abstaining from voting on the following motion due to a non-pecuniary conflict of interest.

Moved by Trustee McNally

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to staff early child care / child care before and after school programs with first consideration to CUPE 947 members who apply for the positions.

AND FURTHER,

That CUPE 947 EAs immediately / as soon as possible be offered the positions at their current hourly wage before wide advertisement or SD61 staff contracting with other community provider(s).

Discussion ensued amongst the Trustees with a recommendation being made to amend the motion.

Amendment:

Moved by Trustee Duncan

Seconded by Trustee Whiteaker

That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to staff early child care / child care before and after school programs with first consideration to CUPE 947 members who apply for the positions.*

AND FURTHER,

That CUPE 947 EAs immediately / as soon as possible be offered the positions at their current hourly wage before wide advertisement or SD61 staff contracting with other community provider(s)" be postponed to the March 29, 2021 Board of Education meeting.

Further discussion ensued amongst the Trustees with a recommendation being made to amend the proposed amendment.

Amendment:

Moved by Trustee Leonard

Seconded by Trustee Ferris

That the motion "That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to staff early child care / child care before and after school programs with first consideration to CUPE 947 members who apply for the positions.

AND FURTHER,

That CUPE 947 EAs immediately / as soon as possible be offered the positions at their current hourly wage before wide advertisement or SD61 staff contracting with other community provider(s)" be amended to strike the March 29, 2021 Board meeting and replace with "be referred until more information is received from the Minister of Education with respect to child care as it relates to K-12 education and the ramifications of the changes."

For (2): Trustee Leonard, and Trustee Ferris

Against (6): Trustee Watters, Trustee Duncan, Trustee Hentze, Trustee McNally, Trustee Paynter, and Trustee Whiteaker

Abstain (1): Trustee Painter

Motion Defeated (2 to 6)

Further discussion ensued with a recommendation being made to postpone the motion to the March Operations meeting.

Amendment:

Moved by Trustee Leonard

Seconded by Trustee Whiteaker

That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to staff early child care / child care before and after school programs with first consideration to CUPE 947 members who apply for the positions.*"

AND FURTHER,

That CUPE 947 EAs immediately / as soon as possible be offered the positions at their current hourly wage before wide advertisement or SD61 staff contracting with other community provider(s)" be postponed to the March 8, 2021 Operations Policy and Planning Committee meeting.

For (8): Trustee Watters, Trustee Leonard, Trustee Duncan, Trustee Ferris, Trustee Hentze, Trustee McNally, Trustee Paynter, and Trustee Whiteaker

Abstain (1): Trustee Painter

Motion Carried (8 to 0)

Chair Watters called for the vote on the main motion as amended.

That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to staff early child care / child care before and after school programs with first consideration to CUPE 947 members who apply for the positions.*"

AND FURTHER,

That CUPE 947 EAs immediately / as soon as possible be offered the positions at their current hourly wage before wide advertisement or SD61 staff contracting with other community provider(s)" be postponed to the March 8, 2021 Operations Policy and Planning Committee meeting.

For (8): Trustee Watters, Trustee Leonard, Trustee Duncan, Trustee Ferris, Trustee Hentze, Trustee McNally, Trustee Paynter, and Trustee Whiteaker

Abstain (1): Trustee Painter

Motion Carried (8 to 0)

H.2 Notice of Motions

None

I. ADJOURNMENT

The meeting adjourned at 9:29 p.m.

Moved by Trustee Painter

Seconded by Trustee Paynter

That the meeting be adjourned.

Motion Carried Unanimously

Chair

Secretary-Treasurer



CAMPBELL RIVER

School District 72

December 2, 2020

Hon. Jennifer Whiteside
Minister of Education

Dear Minister:

The Campbell River Board of Education would like to express our heartfelt admiration and appreciation for all our district employees who made the return to school for students as safe as possible. As recognized by leaders in government and health, these employees are providing an essential service to the children of BC.

Despite uncertainty, frequent changes, fatigue, safety concerns, and stress, employees worked long and hard to make the return to school for students and colleagues as safe as possible. Despite some remaining concerns and questions that remain unanswerable, they continue to do so in classrooms, in hallways, on busses, and on school grounds, from the time students arrive each day until they leave. Those who work in classrooms are in a confined place with large numbers of students who are not required to wear masks. These workers are with the students for extended periods of time and may face the increased threat of infection from the Covid-19 virus as a result of these conditions.

The Board is very hopeful that an effective vaccine will be available in the near future. Although the timing for the availability of vaccines is still unknown, plans for implementation are well underway. A distribution system is being developed to identify and prioritize which parts of the population will receive earlier access to a vaccine. Currently this includes residents of long term care and retirement homes, hospitals and health care facilities; wherever the risk of infection and transmission is higher.

To demonstrate our support and appreciation for the work done by our school district employees, and to underline our concern for their ongoing health and safety, the Board strongly requests and advocates that these employees, both in our district and across the province, be considered front-line workers who are providing an essential service. As the provincial government deliberates on the groups of people who should receive the vaccine first, the Board asks that the government give a high level of priority to teachers, educational assistants and others who work with cohorts of students. In our opinion they deserve high priority to receive the Covid-19 vaccine as soon as possible.

Sincerely,

John Kerr
Chair, Board of Education
SD72 (Campbell River)

cc: Hon. John Horgan, Premier
Ms. Stephanie Higginson, President, BCSTA
Ms. Candice Spillsbury, President, VISTA
Mr. Dave Harper, President, CRDTA
Ms. Andrea Craddock, President, CUPE Local 723
Mr. Laird Ruehlen, President, CRPVPA
Boards of Education
Campbell River Mirror



British Columbia
School Trustees
Association

December 11, 2020

The Honourable Jennifer Whiteside

Minister of Education
Ministry of Education
PO Box 9045 Stn Prov Govt
Victoria, B.C. V8W 9E2
educ.minister@gov.bc.ca

Dear Minister Whiteside,

Subject: Review of BCSTA Provincial Council Motions and Priorities

On behalf of the sixty member boards of education of the British Columbia School Trustees Association (BCSTA), I would like to congratulate you on both becoming a Member of the Legislative Assembly and the Minister of Education. We are certainly looking forward to working with you and your staff to advance initiatives of common interest and to tackle issues of importance to the K-12 education sector. Strengthening our co-governance relationship for the betterment of student outcomes will remain a key priority for us.

Your effort to speak to trustees directly at the very beginning of your term in office is both recognized and appreciated.

I also look forward to meeting with you in the near future to share details about BCSTA's priorities for 2021. Our members continue to identify and reflect on key issues of importance, including:

- Improving student outcomes and equity across the province.
- Student resilience and mental health, especially in light of the pandemic.
- Successful implementation of the B.C. Tripartite Education Agreement.
- Sustainable funding for current programs and district priorities.
- Improving and growing our capital infrastructure.

BCSTA members come together at least three times each school year to identify, discuss and prioritize a number of emergent issues of importance to boards of education. Please find attached the motions passed at the October meeting of our Provincial Council, which identify a variety of issues and objectives for BCSTA. While we have had the opportunity to discuss these motions in general terms with your staff, I look forward to hearing from you, as well as Deputy Minister Scott MacDonald, on how we might best address the identified issues.



British Columbia
School Trustees
Association

The K-12 education sector is facing unprecedented challenges at this time, but I am confident that we can provide the students, families and communities we serve with world-class opportunities and services by working together. While we may not always share the same perspective or opinions about pathways, I am confident we already have common motivations and goals that put students at the forefront of everything we do.

Our executive and our member boards look forward to working with you in the months ahead and discussing in detail the priorities, concerns and objectives we will each put forward. Thank you for reviewing the information we have provided, and emphasizing your commitment to work in partnership with boards of education and BCSTA.

Yours truly,

A handwritten signature in blue ink, appearing to read "S. Higginson", with a long, sweeping horizontal line extending to the right.

Stephanie Higginson

President

British Columbia School Trustees Association

Enclosure: BCSTA October Provincial Council meeting motions

CC: Scott MacDonald, Deputy Minister
BCSTA member boards of education

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

*Chair: Jordan Watters, Vice-Chair: Elaine Leonard
Trustees: Nicole Duncan, Tom Ferris, Angie Hentze,
Diane McNally, Ryan Painter, Rob Paynter, Ann Whiteaker*

December 16, 2020

Victoria Confederation of Parent Advisory Councils
Sent via email: kristilh@vcpac.ca

Dear Ms. Hammer:

On behalf of the Board of Education, I acknowledge receipt of your letters dated November 18, 2020 and December 9, 2020. I have consulted with the Superintendent and confirmed that the “successes and challenges” that you bring forward on a monthly basis will be considered in:

- monthly reports from District staff at Education Policy and Directions and Operations Policy and Planning Committee meetings
- discussions with Principals and Vice-Principals for agenda items with their school PACs

Thank you for attending our monthly meetings and providing valuable input to our Trustees, District teams, departments and staff. We are grateful for VCPAC’s work supporting and encouraging PACs in our School District and creating opportunities for PACs to share the successes and challenges they observe at the school level.

Vice Chair Leonard and I would be happy to meet with you and your executive to hear more about the work VCPAC is undertaking on behalf of parents. I would also appreciate it if you could share VCPAC’s schedule of meetings with the Board so that Trustees might be able to attend and hear from your executive and membership directly.

Yours sincerely,



Jordan Watters
Chair, Board of Education

cc: Board of Education, School District No. 61
Shelley Green, Superintendent, School District No. 61
Kim Morris, Secretary-Treasurer, School District No. 61

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.



December 16, 2020

The Honourable Jennifer Whiteside
Minister of Education
PO Box 9045 Stn. Prov. Govt.
Victoria, B. C. V8W 9E2
educ.minister@gov.bc.ca

Dear Minister Whiteside,

Congratulations on your appointment as Education Minister. We are looking forward to working with you to find innovative and collaborative ways to support student achievement as we continue through the COVID-19 pandemic and the future recovery.

The Maple Ridge-Pitt Meadows school district is a suburban district that supports the learning needs for over 15,000 students of all ages. Our district has teamed up with several post-secondary institutions and trades training organizations to offer diverse apprenticeship training opportunities for students in grades 10 to 12.

Back in 2014, it was identified that the lack of funding after graduation was a barrier to students completing trades programming that they started in a secondary school program. School districts were encouraged to enroll trades students that may have graduated, but not yet reached 19 years of age, and funding for Youth Apprentices was provided by the Ministry of Education. In our school district trades training is offered in partnership with post-secondary institutions and the funding provided by the Ministry of Education helps offset the fees charged by these institutions.

Recently, the Industry Training Authority (ITA) changed the definition of Youth Apprentice, resulting in graduated students under 19 years of age no longer being eligible to receive funding from the Ministry of Education to complete trades programs that they started before graduation. In 2014, the ITA defined "Youth Apprentices" as apprentices between the ages of 15-19 years of age. Active Youth Apprentices were converted to adult apprenticeship status on their 20th birthday, or on their graduation date plus 150 days, whichever occurs first. The 2019 definition is "Youth Apprentices" as apprentices who are school age (i.e. up to completion of the school year in which the student turns 19) for the purposes of receiving Ministry of Education funding.

This means that a student that starts their trades program in grade 12 and graduates that year will not be funded by the Ministry of Education for their second year even if they are under 19 years of age. These students will have to pay the fees required to complete their second year of trades programming. Trades are an important sector of our economy and contribute to the ongoing growth and need in our communities. Supporting our youth to complete their 2-year program with the school district on their path to a full apprenticeship is an important step in their career path while also encouraging and supporting a robust economic trades sector.

We are writing to you today to request that the Ministry of Education reinstate funding for graduated students under the age of 19 who are continuing the second year of their trades training program with school districts. This request was also supported by boards of education around the province at the BCSTA October Provincial Council. Trades programming is integral for a robust economy and it is important to ensure access to trades training for students who might not otherwise have the resources to continue this important extension of their education.

Thank you for taking the time to read our letter and we look forward to your response.

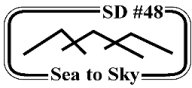
Sincerely,



Korleen Carreras, Chairperson
Board of Education

Cc:

The Board of Education, School District No. 42 (Maple Ridge-Pitt Meadows)
Ms. Sylvia Russell, Superintendent of Schools
Mr. Harry Dhillon, Deputy Superintendent
Ms. Flavia Coughlan, Secretary Treasurer
The Honourable Lisa Beare, Minister of Citizens' Services
Mr. Bob D'Eith, MLA Maple Ridge-Mission
All Boards of Education c/o BC School Trustees Association



December 17, 2020

Honourable Selina Robinson
Minister of Finance
PO Box 9048 Stn Prov Govt
Victoria, BC V8W 9E2

Email: FIN.Minister@gov.bc.ca

Subject: Executive Compensation Freeze

Dear Minister Robinson,

The Sea to Sky Board of Education passed a motion recently, asking me to express their concerns about the recent executive compensation freeze.

The Board wishes to convey their strong view that this freeze should not apply to the public education sector. In coming to this view, the board has considered the following:

1. challenges with recruitment, especially given that we must recruit across the country and the continent, in jurisdictions that do not have a freeze on compensation;
2. retention;
3. compression;
4. staff morale, especially coming out of the pandemic, when workloads and job-related stress are at historic highs;
5. the fact that this freeze seems more political than practical, given that there is no apparent reduction in funding to districts (for which, thanks!);
6. the freeze removes another prerogative of boards to govern, especially if applied, as requested, to the Superintendent of Schools. This seems contrary to our shared governance model;
7. the hasty timing of the announcement was inconsistent with a co-governance relationship.

Thank you for considering the Board's views on this important issue.

A handwritten signature in black ink, appearing to read "Rick Price".

Rick Price
Board Chair
School District No. 48 (Sea to Sky)

cc: Honourable Jennifer Whiteside, Minister of Education
BCSTA Members



SCHOOL DISTRICT No.69 (QUALICUM)

December 17, 2020

Honourable Jennifer Whiteside
Minister of Education
PO Box 9045, Stn Prov Govt
Victoria, BC V8W 9E2

via e-mail: Minister.educ@gov.bc.ca

Dear Minister Whiteside:

RE: Cancellation of Foundation Skills Assessment (FSA) 2020-2021

Further to a letter written to your predecessor in September 2020, at its regular board meeting of December 15, 2020 the Board of Education of School District 69 (Qualicum) again passed the following motion:

***THAT** the Board of Education of School District 69 (Qualicum) write a letter to the Minister of Education reiterating its original motion to cancel the Foundation Skills Assessment (FSA) testing for 2020/21, as the conditions under which the assessment is given have not changed and the results will be skewed and have no value, and to request a timely response.*

The concerns we outlined in our original motion still exist and are likely to be exacerbated in the new year. It is our belief that this data will not be authentic due to the many platforms for student learning that Districts have been offering over the past four months. The levels of anxiety that this assessment creates in some of our students is not a positive place at this time and places additional stress on our teaching staff. Therefore, we respectfully request that the FSA, scheduled to commence on January 18, 2021, be cancelled for this school year.

Your consideration of our request to remove the requirement for districts to administer this year's FSA is appreciated and we would appreciate a timely response to alleviate some of the pressure being experienced by the system.

Sincerely,

Eve Flynn, Board Chair

c: SD69 Board of Education
Kever Elder, Superintendent of Schools
Gillian Wilson, Associate Superintendent of Schools
Vivian Collyer, Director of Instruction
Debbie Comer, President, Mount Arrowsmith Teachers' Association
Andrea Buton, President, District Parent Advisory Council
BC Boards of Education (via BCSTA)

Att: Letter of September

File: 0530-01 MoE



SCHOOL DISTRICT No.69 (QUALICUM)

September 24, 2020

Honourable Rob Fleming
Minister of Education
PO Box 9150, Stn Prov Govt
Victoria, BC V8W 9H1

Dear Minister Fleming:

RE: Cancellation of Foundation Skills Assessment (FSA) 2020-2021

At its regular board meeting of September 22, 2020 the Board of Education of School District 69 (Qualicum) passed the following motion:

***THAT** the Board of Education of School District 69 (Qualicum) write a letter to the Minister of Education requesting that the Foundation Skills Assessment (FSA) testing for 2020/2021 be cancelled due to COVID-19.*

School Districts and the Provincial Ministries of Health and Education have acknowledged the anxiety and stress associated with these unusual times due to the current pandemic. We feel that to administer the FSA would place additional stressors on parents and students as well as staff.

School districts have been addressing the challenges of educational delivery since late March of this year. The diversity of educational environments for our learners is evolving as school districts identify and address issues resulting from these new formats. With so many variables in place, the result of the tests and the resulting distorted data would no longer be valid.

Your consideration of our request to remove the requirement for districts to administer this year's FSA is appreciated.

Sincerely,

Eve Flynn, Board Chair

c: SD69 Board of Education
Keven Elder, Superintendent of Schools
Gillian Wilson, Associate Superintendent of Schools
Vivian Collyer, Director of Instruction
Debbie Comer, President, Mount Arrowsmith Teachers' Association
Andrea Button, President, District Parent Advisory Council
BC Boards of Education (via BCSTA)

File: 0530-01 MoE

PO Box 430, 100 Jensen Ave. East, Parksville, B.C. V9P 2G5
Phone (250) 248-4241 Fax (250) 248-5767 www.sd69.bc.ca



THE CORPORATION OF THE DISTRICT OF OAK BAY
MUNICIPAL HALL – 2167 OAK BAY AVENUE – VICTORIA, B.C. V8R 1G2
PHONE 250-598-3311 · FAX 250-598-9108 · WEBSITE: www.oakbay.ca

December 21, 2020

Jordan Watters, Chair
Board of Education
Greater Victoria School District
556 Boleskine Road
Victoria, BC V8Z 1E8

Dear Jordan Watters:

**Oak Bay Municipal Council
Liaison to School District 61**

This will confirm that at the Council meeting held on December 7, 2020 Oak Bay Municipal Council appointed Councillor Hazel Braithwaite as Oak Bay's liaison to School District 61. Councillor Braithwaite will be available to discuss any issues of mutual concern which may arise from time to time between the Municipality and the School District.

Councillor Braithwaite's contact information is as follows:

Councillor Hazel Braithwaite
2167 Oak Bay Avenue
Victoria, BC V8R 1G2
Phone: 250-595-8200
Alt. Phone: 250-598-3311
email: hbraithwaite@oakbay.ca

Yours truly,



Selina Williams
Director of Corporate Services

cc Councillor Braithwaite

Dear Board of Education: Chair Jordan Watters January 4, 2021

We are the students of Strawberry Vale Elementary from Division 2 and we would like to ask that you consider our ideas for the upcoming budget. We believe that conducting and experiencing Education outside is very important in this new age. We worry that we don't have great air circulation indoors and coincidentally the great outdoors has great ventilation! Presently we don't have much area outside with shelter from rain and high wind, and we need to play and work outside as much as we can! We suggest that we work on outdoor areas to make sure that we all can be safe at school. We would like to propose outdoor shelters or ensure all new builds have a broad roof overhang. In our school yard we have some areas that could give students shelter, we have a big house that does not have a roof where kids could be learning outside. We propose that a rain roof be put on top of it. We also suggest a roof be put on our outdoor stage, deckadence. On our wet, west coast, we should have spaces where students can shelter from the rain and wind at times. We should experience the weather and know what it feels like and how important it is for our daily life. Indoor recess should only be for extreme weather events like negative 15 and when there are wind warnings. Students should come to school with the right gear to be outside; gumboots and rain jackets with layers and gloves when needed. We would like to recommend boots and rain gear be standard issue at all schools and put onto the school supply list or communicated in such a way that it is a priority for all families to be prepared for the weather. If the outdoors is healthiest for us all including staff, we all need to have the right gear to stay warm and dry.

We would like to have more outdoor learning spaces that use and take advantage of the natural learning of childhood, the enjoyment of life as a teen and as an adult. Neighbourhoods can be inclusive and welcoming if schools have local people to watch over the structures and claim the space ensuring weekend and afterschool use is continuing with outdoor activities. Likewise our playgrounds help the neighbourhoods come alive like; hopscotch, tether ball, 4 square, monkey bars and ziplines. Presently we have many of these locations and the activities need to be freshly repainted, in addition our mandala needs to be painted again, We also would like ziplines and swings to be put in. Ziplines are a good individual thrill and skill that could have a hand sanitizing station next to it. We have been working on our perimeter pathway for many years and many parts of it have not been completed yet, such as the large boulders of many types of rocks to learn from and climb on. We would also like to have better climbing walls. The playground ones are plastic and not grippy like rock. With digital obsessions taking over many young peoples' lives, we need to balance access, give parents advice on limitations, about what is healthy and unhealthy for certain ages and stages to consume and have access to and decide what kinds of firewalls and parental and teacher controls can be applied to keep children safe.

We all need to know what is around us in the natural world. What are the species on our school grounds? and what is interesting and fascinating about these species? What species are super important, or perhaps rare? What is common to all school grounds are; grasses, trees, worms, dandelions, rocks. All students should know about all of these things so that we can know if the species here are new, invasive, native, healthy or unhealthy. To care about the living beings near to you is something we should not be taking for granted. There are key indicators that tell us clues about whether a living being is healthy or not. We should all be caring for these ecosystems. They are indicators of our own health, or at least are canaries that indicate what will be happening soon. The lack of care and concern about the environment is a precursor and indicator as to whether or not a neighbourhood, a park or an ecosystem is intact and healthy.. The same is so for the humans we are around. There are indicator species that tell us if an environment is healthy for air, water, and soil. These three main indicators are; lichen, algae, kelp, worms, and bacteria. When these species are present in a biodiverse plethora, we can know that the environment is healthy. The other dangers that can take that health away are; chemicals, pollutants, and a lack of

Laetia Taylor

orig 01/11/21

Brie Eli
Mata

Marcel
bra
Amin
Hannah

SanYen
Malcolm
Brendan

Kesler Matilda
Eamon Riley
Aliya

biodiversity from not allowing biodiverse wild spaces to occur. Biodiversity is key for a healthy environment - clean air, water, and soil.

If there is garbage that is not being reused as a resource, chemicals being poured down the sinks, and people, institutions and companies are not taking responsibility for their waste and the products they use, these things have a real and negative consequence for the entire world. Plastics are now being found in mother's placentas, and in the deepest parts of the ocean. Humans have caused all of it. We can not continue to reshape and make things the way we want them, we need to work with the natural world, respect it and let it shape what we do, rather than paving over the whole thing. The natural cleaning systems of the world are being denigrated. We humans will be wiped out if we do not start taking responsibility. The natural world will create storms, more pandemics, disease, fires and all will go back to the natural ways with significantly fewer humans. Perhaps the meek shall inherit the earth? We need to all concentrate on natural systems for both the biodiversity of humans, plants, animals and also the use of renewable energy. We can do this by making sure our infrastructure, and institutions are not damaging the areas where we operate and instead make them vibrant, inclusive, biodiverse hubs of community.

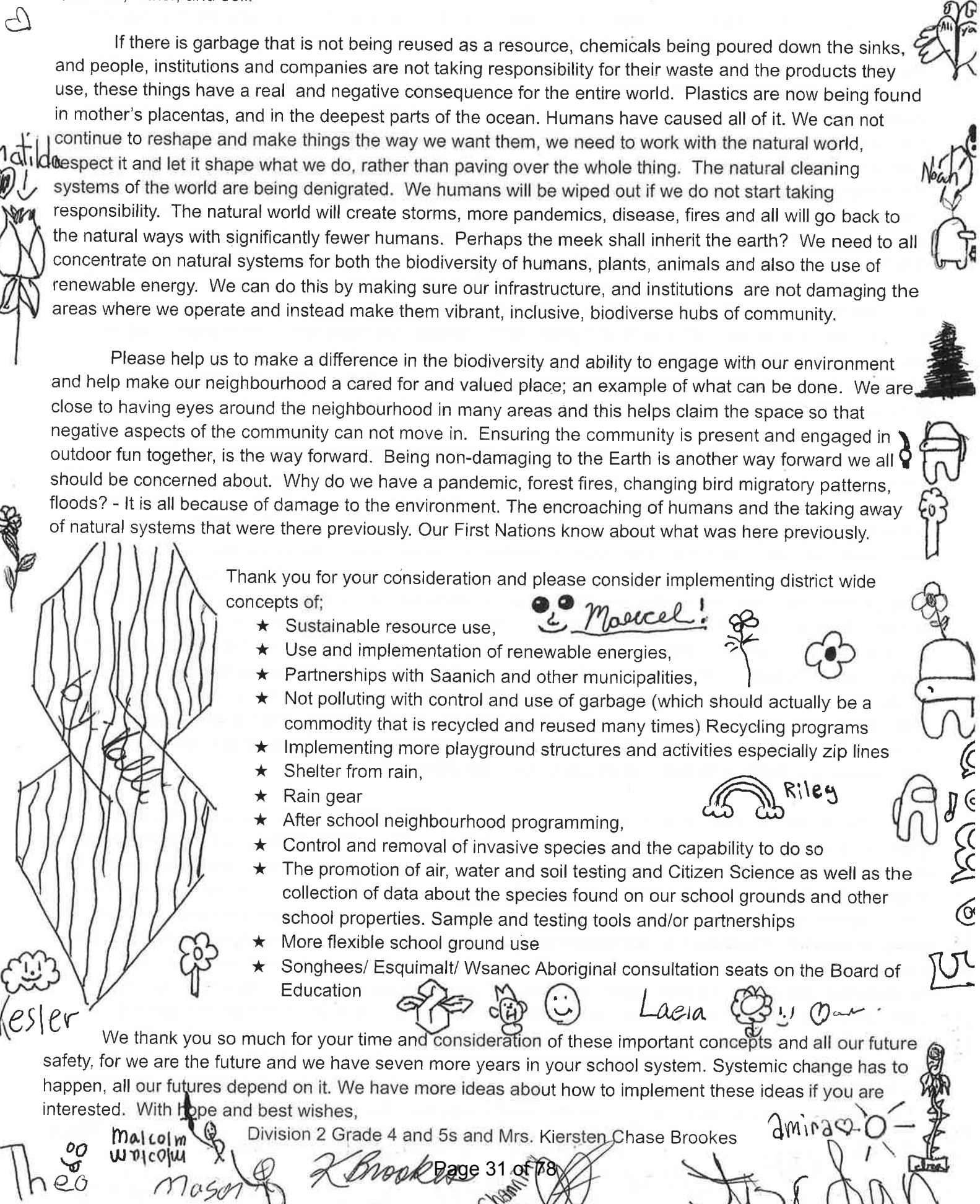
Please help us to make a difference in the biodiversity and ability to engage with our environment and help make our neighbourhood a cared for and valued place; an example of what can be done. We are close to having eyes around the neighbourhood in many areas and this helps claim the space so that negative aspects of the community can not move in. Ensuring the community is present and engaged in outdoor fun together, is the way forward. Being non-damaging to the Earth is another way forward we all should be concerned about. Why do we have a pandemic, forest fires, changing bird migratory patterns, floods? - It is all because of damage to the environment. The encroaching of humans and the taking away of natural systems that were there previously. Our First Nations know about what was here previously.

Thank you for your consideration and please consider implementing district wide concepts of;

- ★ Sustainable resource use,
- ★ Use and implementation of renewable energies,
- ★ Partnerships with Saanich and other municipalities,
- ★ Not polluting with control and use of garbage (which should actually be a commodity that is recycled and reused many times) Recycling programs
- ★ Implementing more playground structures and activities especially zip lines
- ★ Shelter from rain,
- ★ Rain gear
- ★ After school neighbourhood programming,
- ★ Control and removal of invasive species and the capability to do so
- ★ The promotion of air, water and soil testing and Citizen Science as well as the collection of data about the species found on our school grounds and other school properties. Sample and testing tools and/or partnerships
- ★ More flexible school ground use
- ★ Songhees/ Esquimalt/ Wsanec Aboriginal consultation seats on the Board of Education

We thank you so much for your time and consideration of these important concepts and all our future safety, for we are the future and we have seven more years in your school system. Systemic change has to happen, all our futures depend on it. We have more ideas about how to implement these ideas if you are interested. With hope and best wishes,

Division 2 Grade 4 and 5s and Mrs. Kiersten Chase Brookes





SCHOOL DISTRICT 5

S O U T H E A S T K O O T E N A Y

January 7, 2021

Hon. Jennifer Whiteside
Minister of Education
Room 124 Parliament Buildings
Victoria, BC V8V 1X4

Dear Minister Whiteside,

RE: Foundation Skills Assessment

School District 5 (SD5) Southeast Kootenay Board of Education would like to congratulate you on your posting to Minister of Education. We look forward to a long and productive relationship.

As you may or may not know, our Board has had previous communications with former Minister of Education, Rob Fleming as both the Minister of, and Shadow Minister for, Education regarding the FSA. We wish to continue this dialogue, as we believe this issue is important to the well-being of our schools, educators, parents and students.

While our Board appreciates that the Foundation Skills Assessment (FSA) has been postponed due to the Covid-19 pandemic, our Board believes that a delay in the administration of the controversial standardized test does nothing to address our ongoing concerns with its blanket application and unethical use of the FSA by the Fraser Institute.

Therefore, at our October 13th, 2020 Public Board meeting the Board once again carried the following motion:

That the Board write a letter articulating our continued opposition to the FSA on a province-wide basis for all students in grades 4 and 7.

Our Board deferred this letter, pending the outcome of the recent provincial election, subsequent cabinet appointments and the recent winter break.

Frank Lento (Chair) • Trina Ayling • Bev Bellina • Krista Damstrom
• Chris Johns • Kathryn Kitt • Doug McPhee • Wendy Turner • Patricia Whalen

In addition to this letter, you will have received a letter written to former Minister Fleming dated On April 11, 2019 and the October 15, 2018 letter from School District 5 (SD5) Board of Trustees in order to provide context to some of the content of this letter.

In former Minister Fleming's response to our letter of October 15, 2018 he states that, "These [FSA] assessments are informed by international best practice and robust evidence towards greater equity and improvement in student outcomes."

However, as we indicated in our 2018 letter, "*Random* sampling has been the standard international education assessment method for many years and has been proven to be statistically sound".

He further stated that "It would be inconsistent for the Ministry to sample students when its policy for student success focuses on the success of every single student in the Province", and further stated that, "Province-wide assessments allow us to...ensure that students across the province are receiving equitable education experiences".

Yet, as indicated in our 2018 letter, "Lower overall FSA scores for a specific school does not result in additional funding or resources for that school".

The former Education Minister also asserted in his letter that," Along with classroom assessment information, the FSA provides valuable information to parents on how their child is performing...[and]...allows educators to make early interventions that can enhance student success later in each child's schooling".

Our Board agrees that classroom assessment information is extremely valuable in assessment and identification of students' needs however, as we indicated in our 2018 letter:

- There is zero proof that when all students write an assessment, parents, teachers, schools and the province receive accurate information on how students are learning.
- FSA results are not used to calculate report card grades.
- FSA results are not used to diagnose learning problems.

The Minister's 2018 letter also states, "The FSA reflects current practices such as...collaboration and reflection...[and] choice over reading topics".

Frank Lento (Chair) • Trina Ayling • Bev Bellina • Krista Damstrom
• Chris Johns • Kathryn Kitt • Doug McPhee • Wendy Turner • Patricia Whalen

We reiterate the strong sentiment of our 2018 letter:

“Standardized testing cannot adequately capture or reflect personalized learning (the focus of the revised curriculum), due to its *inherently oppositional structure*.”

Personalized learning requires students to learn “by exploring their interests and passions” and then demonstrating understanding in uniquely personal ways, while standardized tests encourage and reflect “boiler-plate” learning, regardless of now suggesting students use “collaboration and reflection” when responding to test questions or providing them with limited “choice over reading topics”.

The Ministry of Education (MoE) and stakeholders have expended years of research and expertise and considerable financial resources in order to revise the BC curriculum so that “students can succeed in the 21st Century”. These efforts need to be reflected with **21st century assessment practices**.

We also note the omission in the Minister’s 2019 letter to any reference regarding our Boards concern over the unethical use of the FSA results by the Fraser Institute.

As the newly appointed Minister of Education, we want to ensure that you are aware that, according to the final report of the Advisory Group on Provincial Assessment (AGPA), past provincial assessments have been misinterpreted and that there is need for “...assessment within the educational system [to] be performed in an ethical, equitable and consistent manner.”

Teaching to and/or administering the FSA consumes valuable time and precious teaching and learning opportunities within our schools. Given the unprecedented challenges to financial resources, the additional burden of hand-washing on classroom instruction time and the increased anxiety of students due to the Covid-19 pandemic, there is no better time than now to replace the FSA with an assessment tool(s) that allows “students, parents, teachers, schools, boards of trustees, and the Province [to] receive accurate information on how students are learning with the ongoing aim of improving outcomes for all students.

It is still our hope that, under your leadership as Education Minister, the FSA will be replaced with randomized testing, and eventually with evaluation methods that reflect and assist the innovative revised curriculum teaching and learning practices our District continues to embrace.

Frank Lento (Chair) • Trina Ayling • Bev Bellina • Krista Damstrom
• Chris Johns • Kathryn Kitt • Doug McPhee • Wendy Turner • Patricia Whalen

940 Industrial Road #1, Cranbrook BC, V1C 4C6 • Tel: 250.417.2055 • Fax: 250.489.5460 • www.sd5.bc.ca

We look forward to your timely response to our concerns regarding the Ministry's current standardized method for testing the foundational skills of students.

Sincerely,



Frank Lento, SD5 Board Chair

Cc*: John Horgan, Premier, BC New Democratic Party
Shirley Bond, Interim Leader, BC Liberal Party
Sonia Furstenau, Leader, BC Green Party
Tom Shypitka, MLA Kootenay East BC
Jackie Tegart, Education Critic BC Liberal Party
Stephanie Higginson, President, BCSTA
BCSTA for distribution to member Boards of Education
Teri Mooring, President BC Teachers' Federation
Andrea Sinclair, President, BCCPAC
Shelley Balfour & Chris Kielpinski, CFTA Co-Chairs
Tara McKee, DPAC Chair
Aaron Thorn, President, SD5 Administrators' Association
107.5 Today FM Radio
Drive 102.9/B104 Radio
Cranbrook Daily Townsman
Elk Valley Herald
e-know Online News
Fernie Free Press

*This correspondence is public and transparent. Please feel free to share and/or respond with comment.

Frank Lento (Chair) • Trina Ayling • Bev Bellina • Krista Damstrom
• Chris Johns • Kathryn Kitt • Doug McPhee • Wendy Turner • Patricia Whalen

940 Industrial Road #1, Cranbrook BC, V1C 4C6 • Tel: 250.417.2055 • Fax: 250.489.5460 • www.sd5.bc.ca

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

*Chair: Jordan Watters Vice-Chair: Ann Whiteaker
Trustees: Nicole Duncan, Tom Ferris, Angie Hentze,
Elaine Leonard, Diane McNally, Ryan Painter, Rob Paynter*

TO: Board of Education
FROM: Jordan Watters, Board Chair
RE: Chair's Report
DATE: January 25, 2021

I hope everyone in our learning community is feeling buoyed by the possibilities inherent in the new year. I know the sunshine thus far in 2021 has been particularly welcome as well as developments around vaccines and the American presidency. The optimism of the moment is needed fuel as we are all being called to continue keeping each other safe by observing health protocols. The sacrificing for the greater good is the right thing, but certainly not the easy thing, so I want to acknowledge that each of us faces unique challenges in these difficult times. I am grateful for all the effort happening in community to ensure that our schools are as safe as possible.

Kindergarten registration is underway January 25. I know firsthand the excitement and apprehension that comes with this big step for families. I look forward to the future class of 2034, including my youngest, joining our schools in September!

Update on Activities

- December 16 – Policy Sub-Committee
- December 17 – BCSTA COVID Working Group
- December 29 – Agenda Setting Meeting
- January 5 – Agenda Setting Meeting
- January 13 – New Year Touch Base with Minister Whiteside
- January 18 – Meeting with View Royal Mayor regarding Craigflower and Shoreline
- January 18 – Quarterly meeting with Mayor Helps
- January 18 – Board Working Session – Budget
- January 19 – Agenda Setting Meeting
- January 21 – Craigflower Shoreline Seismic Option Virtual Open House
- January 22 – Minister of Education Virtual Partners Meeting

Committee Work

I am serving on the BCSTA COVID-19 Working Group which has been meeting weekly since June, and we recently submitted our final report to the BCSTA Board of Directors. I am continuing to serve on the BCSTA Student Citizenship Award Committee and our Policy Sub-Committee.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

BOARD'S GOVERNANCE ACTIVITIES

Strategic Direction and Context

- Propose the 2021/22 School Calendar
- 2020-2021 Budget Process Activity
- Pink Shirt Day – Anti-bullying

System Planning And Performance Monitoring

- Operational Plan Reporting
- Approve international student fees (every two years)
- Monthly Financial Summary
- Superintendent Report on Student Achievement Date

External Compliance And Accountability

- Approve the amended annual budget and bylaw for submission to the Ministry of Education
- Student Enrolment Report
- Boundary Review Implementation Update

FEBRUARY

BCSTA
PROVINCIAL
COUNCIL
FEB 19-20

NON-
INSTRUCTIONAL
DAY
FEB 12

BOARD'S GOVERNANCE ACTIVITIES

Engagement with Stakeholders
and Public Recognition Events

- Budget Activities - Overview

Advocacy for Public
Education and
Provincial Liaison

- Represent Board at BCSTA Provincial Council Meeting

TRUSTEE
PROFESSIONAL
DEVELOPMENT
IN-SERVICE

- BCSTA Motions to Propose – Provincial Direction
- Review BCSTA Provincial Council
- Governance

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

Chair: Jordan Watters Vice-Chair: Elaine Leonard
Trustees: Nicole Duncan, Tom Ferris, Angie Hentze,
Diane McNally, Ryan Painter, Rob Paynter, Ann Whiteaker

TO: Board of Education
FROM: Trustee Duncan
RE: Trustee Report
DATE: 25 January, 2021

Data Privacy Day 2021:

On **28th January** each year we celebrate **Data Privacy Day** which is an international effort that brings together individuals, government, corporations, non-profits, academics, educators and students to increase awareness of privacy and data protection issues amongst individuals in all sectors.

Data Protection Day began in the U.S. and Canada in 2008 as an extension of the Data Protection Day celebrated in Europe. Data Protection Day in Europe commemorates the January 28, 1981 signing of Convention 108, the first legally binding international treaty dealing with the protection of personal privacy and data.

Data Privacy Day highlights the impact technology is having on our privacy rights and the importance of valuing and protecting personal information. The goal is to empower people to protect their privacy, control their digital footprint and recognize that data protection and privacy are everyone's responsibility.

Importantly, Data Privacy Day promotes education and awareness to further the understanding that protecting personal privacy is our shared responsibility. Raising awareness about the importance of respecting personal privacy, safeguarding data and staying safe online is particularly important for our students who are growing up in a world where privacy rights and cybersecurity is a growing concern affecting all individuals. I look forward to contributing to and participating in an ongoing conversation within our learning community about privacy rights and data protection as a shared responsibility throughout 2021.

Highlights: To be provided verbally.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

*Chair: Jordan Watters Vice-Chair: Ann Whiteaker
Trustees: Nicole Duncan, Tom Ferris, Angie Hentze,
Elaine Leonard, Diane McNally, Ryan Painter, Rob Paynter*

TO: Board of Education
FROM: Angie Hentze
RE: Motion to Bring to BCSTA AGM
DATE: January 25, 2021

Rationale:

The BC government recognizes the vital importance of clean energy, and the CleanBC initiative outlines their plan for fighting climate change by changing “how we get around, heat our homes, and fuel our industry”. As part of this initiative, “By 2032, all new buildings constructed in B.C. will be *“net-zero energy ready.” Net-zero energy ready buildings are designed to be so efficient that they could meet all or most of their own energy consumption requirements with onsite renewable energy technologies.*” From their website:

Cleaner public-sector buildings

New schools, hospitals and other facilities continue to be built in B.C. to achieve high levels of environmental performance, meeting Leadership in Energy and Environmental Design (LEED) Gold certification or equivalent. On average, these facilities have been designed to perform 40 per cent better than LEED’s reference energy standard.

With this strategy we’re also taking steps to make our existing stock of buildings cleaner, smarter and more energy efficient by taking advantage of the latest proven technologies. Early analysis of net-zero construction shows that savings more than make up for any added costs. As we retrofit older public buildings in communities throughout B.C. we’ll create opportunities for local businesses, Indigenous peoples, professions and trades to develop the new energy step code skills and expertise to retrofit other buildings in their communities. For every one per cent improvement in its energy efficiency, including buildings and vehicles, B.C.’s public sector reduces its energy costs by an estimated \$4 million a year.

The Ministry of Education funds major capital projects through districts’ annual 5-year capital plans. Major capital upgrade or replacement projects are funded by government.

Given the current climate emergency, and SD61’s June 2019 climate emergency resolution, it is incumbent on Boards of Education to build major capital projects to a “net zero” standard. Currently “net zero” is at each Board’s cost. For example: In the case of upcoming replacement project in

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

SD61, the cost to bridge the Ministry's funding to net zero is \$2.5 million. This cost is untenable for school districts, and may require diverting funds from classrooms to capital.

This is not just a local problem. Throughout the province, districts struggle to finance climate change action. Rather than limit our advocacy to our own district, we believe BCSTA should advocate for all districts. SD61 should present this motion at the BCSTA AGM this spring.

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve the following motion for submission to the 2021 BCSTA AGM:

"That the BCSTA urge the Ministry of Education and the Minister of Finance to fully fund net zero capital upgrade and replacement projects effective immediately."

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

One *Learning* Community





Education Policy and Directions Committee Meeting

MINUTES

January 4, 2021

Broadcasted via YouTube

<https://bit.ly/3czx8bA>

Trustees Present: **Education Policy and Directions members:** Ryan Painter, Nicole Duncan, Tom Ferris
Operations Policy and Planning members: Elaine Leonard, Ann Whiteaker, Angie Hentze

Regrets: **Education Policy and Directions member:** Diane McNally

Administration: Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Colin Roberts, Associate Superintendent, Harold Caldwell, Associate Superintendent, Sean McCartney, District Principal, Pam Halverson, District Principal, Lindsay Johnson, District Vice-Principal, Andy Canty, Director-Information Technology for Learning, Kelly Gorman, Recorder

Stakeholders & Guests: Christine Payne, VCPAC, Cindy Graf, GVTA, Jeanette Alexander, Speech-Language Pathologist, Annika Clark, Student from Victoria High School

A. COMMENCEMENT OF MEETING

The meeting was called to order at 7:00pm.

A.1 Acknowledgement of Traditional Territories

Chair Painter recognized and acknowledged the Esquimalt and Songhees Nation, on whose traditional territories we live, we learn and we do our work.

A.2 Approval of the Agenda

Moved by Trustee Ferris

That the January 4, 2021 Education Policy and Directions Committee meeting agenda be approved.

Motion Carried Unanimously

A.3 Approval of the Minutes

Moved by Trustee Ferris

That the December 7, 2020 Combined Education Policy and Directions Committee and Operations Policy and Planning Committee meeting minutes as they pertain to Education Policy and Directions Committee, be approved.

Motion Carried Unanimously

C. NEW BUSINESS

C.1 Introduction of Student Representative

Superintendent Green introduced and welcomed Student Representative Anika Clark from Victoria High School.

C.2 District Team Update - Inclusive Learning - District Principal Sean McCartney

District Principal Sean McCartney and District Principal Pam Halverson provided the District Team - Learning Support update:

1. Inclusive Learning Strategy 70% complete (Elem, Middle); 2021 focus on Secondary schools.

2. 144 EA's have registered for the 6 part paid after-school series; Jan - June 2021. Trustees provided thanks to the staff for their dedication. Questions of clarification were asked. District Principal Sean McCartney and District Principal Pam Halverson will present March 1, 2021 with a more detailed update.

C.3 Board Authority Authorized Courses

a. Aviation Maintenance 12

District Vice-Principal, Johnson presented the new Aviation Maintenance 12 course. Questions of clarification were asked.

Moved by Trustee Ferris

That the Board of Education of School District No. 61 (Greater Victoria) approve the new Board Authority Authorized Course Aviation Maintenance 12.

Motion Carried Unanimously

D. NOTICE OF MOTION

E. GENERAL ANNOUNCEMENTS

F. ADJOURNMENT

The meeting adjourned at 8:03pm

Moved by Trustee Duncan

That the meeting adjourn.

Note: This meeting is being audio and video recorded. The video can be viewed on the District website.

Motion Carried Unanimously

Chair

Secretary-Treasurer



DEB WHITTEN, DEPUTY SUPERINTENDENT	250-475-4117
GREG KITCHEN, ASSOCIATE SUPERINTENDENT	250-475-4220
COLIN ROBERTS, ASSOCIATE SUPERINTENDENT	250-475-4220

556 BOLESKINE ROAD, VICTORIA, BRITISH COLUMBIA V8Z 1E8 FAX: 250-475-4115

To: Board of Education
From: Colin Roberts, Associate Superintendent
Date: January 25, 2021
RE: Board/Authority Authorized Course

The following new Board/Authority Authorized course requires Board approval:

- Aviation Maintenance 12

A description of the course was included with the agenda for the January 4, 2021 Education Policy and Directions Committee Meeting.

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve the new Board/Authority Authorized course: Aviation Maintenance 12.

School District/Independent School Authority Name: Greater Victoria School district	School District/Independent School Authority Number: 61
Developed by: John Sumner	Date Developed: December 2020
School Name: Mount Douglas Secondary School	Principal's Name: Donna Thompson
Superintendent Approval Date (for School Districts only):	Superintendent Signature (for School Districts only):
Board/Authority Approval Date:	Board/Authority Chair Signature:
Course Name: Aviation Maintenance	Grade Level of Course: 12
Number of Course Credits: 4	Number of Hours of Instruction: 120

Special Training, Facilities or Equipment Required: The teacher will be a Technology Education specialist. The facility should have a classroom space to do the theory components of the course and an aviation shop equipped with an aircraft to do the practical components.

Course Synopsis: This course is designed to give students insight and experience into the field of aircraft maintenance. Students need to complete both the theory and practical applications of the modules covered. The hands-on, practical component of the course provides the opportunity to apply and refine the theoretical components, as well as develop workplace and employment skills necessary in the aviation field.

Goals and Rationale: Industry, education and government recognize the need to increase training capacity for the aviation industry. This is especially necessary with the increasing complexity of the industry and with an increasingly aged aviation technician workforce. It is important for students to have the opportunity for personal and professional development while gaining lifelong skills and knowledge. They will be able to think critically, use cross-disciplinary logic, math, and science knowledge and skills, as well as become familiar with the complex existing and emerging technologies that will enable them to become more employable in the aviation industry. Students can use the skills and knowledge

gained to access further post-secondary education in the aviation field, as well as other fields such as engineering and business. The knowledge and skills learned in this course will enhance everyday experiences for the learner, and enable them to get more out of their academic, vocational, and personal lives.

Aboriginal Worldviews and Perspectives: Aviation maintenance explores its content through **experiential learning**; all theory involves **hands-on** components. All work in the shop is **learner-centered**, and students work at their **own strength level and at their own pace**. **Practical applications** Of all curriculum theory is at the center of any career trades course – the students learn to do a career that will pay them well and contribute to their store of practical life skills.

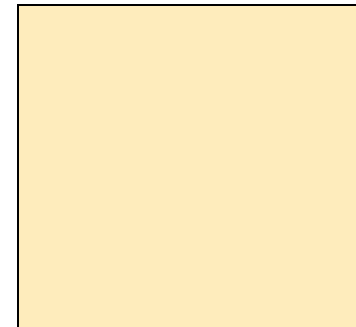
BIG IDEAS

Aircraft operation, service, and maintenance include consideration of **social and environmental impacts**.

Professional service and maintenance interests require the evaluation and refinement of skills.

Tools and **technologies** can be adapted for specific purposes.

Career-training includes ongoing cycles of diagnosing, planning, deciding, doing and reflecting.



Learning Standards

Curricular Competencies	Content
<p><i>Students are expected to do the following:</i></p> <p>Applied Design</p> <p><i>Understanding context</i></p> <ul style="list-style-type: none"> ● Interpret circumstances of or factors in a particular aircraft situation or challenge in the context of regular servicing and repair <p><i>Defining</i></p> <ul style="list-style-type: none"> ● Identify potential issues and troubleshoot ● Identify requirements, intended impacts, and possible unintended negative consequences of service and repair ● Determine whether activity is collaborative or self-directed <p><i>Ideating</i></p> <ul style="list-style-type: none"> ● Generate ideas to create a range of possibilities and add to others' ideas in ways that create additional possibilities ● Critically analyze how competing social, ethical, and sustainability considerations impact creation and development of solutions ● Choose an idea to pursue and maintain an open mind about other potentially viable ideas 	<p><i>Students are expected to know the following:</i></p> <ul style="list-style-type: none"> ● Basic repair and maintenance and preventative maintenance procedures ● social, legal, and ethical responsibilities associated with vehicle operation and repair ● Inspection procedures and processes ● use of advanced technical information and manuals for the purpose of diagnostics and repair ● Specialty aviation tools and equipment ● lifting equipment and procedures ● engine diagnostic and inspection systems ● emerging and alternative energy sources used to power aircraft ● advanced engine operation ● Aircraft maintenance and special services ● electrical and electronic applications ● advanced hydraulic and mechanical vehicle braking system and landing gear system operation

Prototyping

- Identify and apply a variety of sources of information to develop a plan that includes key stages and resources
- Analyze the **design for the life cycle** and evaluate its **impacts**
- Consider a variety of materials for effective use and their potential for reuse, recycling, and biodegradability
- Make changes to tools, materials, and procedures as needed

Testing

- Identify and communicate with sources of feedback
- Develop an **appropriate test**, conduct the test, and collect and compile data
- Apply information based on feedback and testing results to make necessary changes

Making

- Identify appropriate tools, technologies, materials, processes, and time needed
- Carry out updated plan, incorporating feedback from self and others and from testing results
- Use materials in ways that minimize waste

Sharing

- Decide how and with whom to **share** their processes, to solicit and generate feedback
- Share final plans, products and processes to evaluate their success
- Critically reflect on plans, products and processes, and identify new goals
- Identify and analyze new possibilities for plans, products and processes, including how they or others might build on them

Applied Skills

- Master safety procedures for themselves, co-workers, and operators in both physical and digital environments
- Individually or collaboratively identify and assess skills needed for automotive service plans, products and processes
- Develop mastery and proficiency in skills at various levels involving manual dexterity, mechanics, and maintenance
- Develop specific plans to learn or refine identified skills over time

- advanced hydraulic and mechanical aircraft braking system diagnosis and repair
- advanced aircraft suspension systems operation
- advanced vehicle suspension system diagnosis and repair
- wheels and tires
- flying control (Fixed wing and rotary wing)
- advanced flying control system types and operation
- advanced flying system diagnosis and repair
- environmental systems
- engine systems
- Aircraft safety systems
- design for the life cycle

Applied Technologies

- Explore existing, new, and emerging tools, technologies, and systems to evaluate suitability for aircraft maintenance and repair interests
- Evaluate impacts, including unintended negative consequences, of choices made about technology use
- Examine the role that advancing technologies play in aviation contexts

Big Ideas – Elaborations

- **social and environmental impacts:** including operator and public safety; emissions and effects on the environment; manufacturing, packaging, disposal, and recycling considerations related to aircraft parts and products
- **technologies:** tools that extend human capabilities
- career-training

Curricular Competencies – Elaborations

- **Design for the life cycle:** taking into account economic costs and social and environmental impacts of the product, from the extraction of raw materials to eventual reuse or recycling of component materials
- **Impacts:** including the social and environmental impacts of extraction and transportation of raw materials; manufacturing, packaging, and transportation to markets; servicing or providing replacement parts; expected usable lifetime; and reuse or recycling of component materials
- **Appropriate test:** includes evaluating the degree of authenticity required for the setting of the test, deciding on an appropriate type and number of trials, and collecting and compiling data
- **Share:** may include showing to others or use by others, giving away, or marketing and selling

Content – Elaborations

- **Diagnostics:** onboard diagnostic systems, external diagnostic systems
- **Fundamental avia tools and equipment:** hand, power, and pneumatic tools and equipment (e.g., hydraulic test bed, tire changer, airframe rigging)
- **Train level automotive tools: for example** engine machine and hoist, scan tool, NDT testing, Intrscope inspections
- **Lifting equipment:** for example, jacks, hoists, stands
- **Procedures:** planning, integrity, stability
- **Aircraft systems:** for example, flying controls, landing gear, suspension, engine controls, electric generating
- **Aircraft safety systems:** for example, ejection seats, fire suppression systems, emergency landing gear systems

Recommended Instructional Components: The course will be broken into 80% project based, collaborative hands-on learning in the shop and 20% direct classroom instruction.

- Integrated online and digital information management. Example: Google Classroom
- Class located in a computer lab and/or maker space environment
- Learning opportunities for both individual and collaborative work
- Communal learning: Mini-tutorials presented by both the teacher and student experts
- Design challenges to build design thinking skills and strategies
- Many connections to authentic problems, users, and/or challenges in the local community
- Frequent check-ins, conversations and monitoring of student work during individual project phase of the course

Recommended Assessment Components: Ensure alignment with the [Principles of Quality Assessment](#)

Using the principles of quality assessment, students will demonstrate their understanding of theory through tests and quizzes, and will perform ongoing performance based tasks to demonstrate their skill development and practical understanding. Students will perform self-evaluation which will include tracking their own practical learning and provide feedback to their peers (working groups), as well as receive formative and summative feedback on their project work. Assessment of the direct classroom instruction will be primarily from quizzes and unit tests, but obviously the direct classroom instruction will also impact their practical learning.

- Use of competency-based assessment rubrics/charts with the following levels of proficiency: emerging, developing, proficient, extending.
 - Competency charts can support the wide variety and individualization of student learning, projects and work.
 - Competency charts can support and promote an environment where failure (during prototype/testing) is expected, accepted, and learned from
- Student self-assessment and reflection as they work through the design process
 - students will self-assess and reflect on the progress of their design solution while they are developing it
 - students will reflect on the design thinking process as they implement each step
 - students will reflect on their learning throughout the process
- Formative assessment throughout the skills phase and learning (part 1) and project process (part 2).
- Summative assessment of the final project and student sharing of that learning, idea, or design solution to an audience.
- On-going and individualized 1-1 feedback provided by the instructor

Learning Resources:

- Online
- Jeppesen books and manuals
- AME Training Manuals

- Aviation Mechanic handbook
- Aircraft components and equipment
- A & P Technician General
- A & P Technician General Test guide and oral study guide
- A & P Technician Airframe
- Helicopter maintenance, Jeppesen, Joseph Schafer
- Sheet Metal, ATP publication, Leo A. Meyer
- Viking Air training manual



Operations Policy and Planning Committee Meeting

REGULAR MINUTES

January 11, 2021, 7:00 p.m.

Broadcasted via YouTube

<https://bit.ly/3czx8bA>

Trustees Present: **Operations Policy and Planning members:** Elaine Leonard, Rob Paynter, Angie Hentze, Ann Whiteaker, Jordan Watters (ex officio)
Education Policy and Directions members: Ryan Painter, Nicole Duncan

Administration: Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Colin Roberts, Associate Superintendent, Harold Caldwell, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Chuck Morris, Director of Facilities Services, Andy Canty, Director – Information Technology for Learning, Marni Vistisen-Harwood, Manager, Capital Planning and Implementation, Facilities Services, Kelly Gorman, Recorder

Stakeholders & Guests: Kristil Hammer, VCPAC, Connor McCoy, GVPVPA President, Mark Morrison, Second VP & Health & Safety Officer GVTA, Abby Henry, SD 61 Student, Annika Clark, Victoria High School, Student Representative

A. COMMENCEMENT OF MEETING

The meeting was called to order at 7:03pm

A.1 Acknowledgement of Traditional Territories

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nation, on whose traditional territories we learn and we do our work.

A.2 Approval of the Agenda

Moved by Trustee Paynter

That the January 11, 2021 agenda be approved with the following amendments:

Move F2 between D and E

Move E1 to follow H2

Motion Carried Unanimously

A.3 Approval of the Minutes

Moved by Trustee Whiteaker

That the December 7, 2020 Combined Education Policy and Directions Committee and Operations Policy and Planning Committee meeting minutes as they pertain to Operations Policy and Planning Committee, be approved.

Motion Carried Unanimously

A.4 Business arising from Minutes

Questions were asked relative to Inter-Cultural Association in the Vic High Neighbourhood Learning Centre, Burnside Q and A and Advocacy Committee relative to dual credit French Immersion.

B. PRESENTATIONS TO THE COMMITTEE

B.1 Climate Emergency Plan - Abby Henry, SD61 Student

Student Abby Henry presented on Climate Emergency for the third time asking the Board what advocacy or action the Board has taken with its Climate Emergency motion,

C. SUPERINTENDENT'S REPORT

C.1 Recognition of Student Representative

Superintendent Green introduced and welcomed Student Representative Annika Clark from Victoria High School.

D. Shops Audit Findings and Status Report

Secretary-Treasurer Morris presented the report and provided the sequence of recommendations from Staff. Trustees thanked staff for their work on this report. VCPAC Hammer asked if the shops are a safe environment for our children right now. Superintendent Green responded and stated that a baseline of safety has been established and is mandatory for all shops. Director of Facilities Services Morris will provide an implementation plan including budget to the February 8, 2021 Operations Policy and Planning Committee Meeting. Discussions ensued with staff indicating recommendation #1: Staff developed priority replacement plan is coming to the February 2021 Operations Policy and Planning Committee.

Moved by Trustee Duncan

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to immediately allocate funds from the to be determined budget to address the following outstanding health and safety remediations in the 17 school shops which were identified by the independent audit report in 2016/17: equipment guards (5,000), equipment spacing tbd, delineation lines around equipment/safety lines (6,000) and non-skid areas tbd, eye wash stations (500), storage and isolation of hazardous materials (2,000+2,000), emergency response materials (\$1,000), eye protection (1,000), ear protection (1,000), protective clothing (5,000) and equipment instructions and conflation zone signage (1,500 + 500). (\$25,500 per shop + non-skid area cost= \$433,500)

Trustees discussed the motion and Trustee Whiteaker referred the motion to the February Operations Policy and Planning Committee meeting.

Amendment:

Moved by Trustee Whiteaker

"That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to immediately allocate funds from the to be determined budget to address the following outstanding health and safety remediation's in the 17 school shops which were identified by the independent audit report in 2016/17: equipment guards (5,000), equipment spacing tbd, delineation lines around equipment/safety lines (6,000) and non-skid areas tbd, eye wash stations (500), storage and isolation of hazardous materials (2,000+2,000), emergency response materials (\$1,000), eye protection (1,000), ear protection (1,000), protective clothing (5,000) and equipment instructions and conflation zone signage (1,500 + 500). (\$25,500 per shop + non-skid area cost= \$433,500)" be

referred to the Operations Policy and Planning Committee meeting February 8, 2021.

Motion Carried Unanimously

Moved by Trustee Paynter

Move that the proposed 1.0 FTE CUPE staff position identified in recommendation 4 be amended to a qualified engineer capable of undertaking the necessary safety assessments, equipment spacing and engineering to complete shop upgrades.

Motion Defeated

Moved by Trustee Paynter

That a trades teacher representative be involved in all subsequent planning for this initiative.

Motion Defeated

E. FINANCE AND LEGAL AFFAIRS

E.1 2020-2021 Budget Change Report - January 2021

Secretary-Treasurer Morris provided Trustees the Monthly Budget Change Report for Jan 2021. Questions of clarification were asked.

E.2 Monthly Financial Report - December 2020

Secretary-Treasurer Morris provided Trustees the Monthly Financial Report for December 2020. The yearly revenue and expenses were compared against those from the year prior. Questions of clarification were asked.

E.3 2020-2021 Ministry Operating Grant Re-Calculation

Secretary-Treasurer Morris provided Trustees the 2020-2021 Ministry Operating Grant Re-Calculation, highlighting increases and decreases in various categories. The decrease in operation grant was expected to be \$2.5 million but the actual decrease is \$1.7 million.

E.4 2021-2022 Budget

a. 2021-2022 Budget Presentation

Secretary-Treasurer Morris presented how the budget will align the Strategic Plan, Board Work Plan, District Operational Plan and School Growth Plans for optimal resource allocation and student success over the next four years. The plan is to move the budget from a rollover budget to more needs based. Trustees provided thanks to the team for all of their ongoing hard work.

b. Enrolment Estimate

Secretary-Treasurer Morris presented projected enrollment for 2021-2022 indicating a 36.4 FTE decrease. Three year projected enrollment is due to the Minister by February 15, 2021.

F. FACILITIES PLANNING

F.1 SJ Burnside Upgrade Project Report

- a. December 7, 2020 Combined Education Policy and Directions Committee and Operations Policy and Planning Committee Meeting Question and answer follow up.

Trustee Leonard advised the Question & Answers from the SJ Burnside Upgrade Project Report will be posted on the website January 12, 2021 under January 11, 2021 Operations Policy and Planning Committee Meeting on the meeting calendar online.

F.2 Operations Update: January 2021

Director of Facilities Services Morris provided an overview of recent work and progress on major and minor capital projects, and the hiring of an Energy Manager, who will report on Climate and Energy Management in the Operations report monthly. Questions of clarification were asked. Trustees gave praise for all of the work completed and in progress by the facilities team.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

H. NEW BUSINESS

H.1 Website Report Menu and Sub-Menu - Trustee McNally

Trustee Paynter presented the motion to improve public access to the reports brought to Committee and Board Meetings.

Moved by Trustee Paynter

That the Board of Education SD61 Greater Victoria direct the Superintendent to direct the Information Technology Department to set up submenus under the “Board of Education” menu, between “Provincial School Act” and “Trustee Elections”,

AND FURTHER

That the Superintendent develop a protocol by the end of February 2021 with staff that will ensure all public reports are placed in the appropriate file, following approval / receipt by the Board, the day after the meeting that approves / receives the report.

Motion Defeated

H.2 Climate Accountability Working Group - Trustee Duncan

Superintendent Green spoke to Trustees and Stakeholders about the newly hired Energy Manager and how they will be undertaking Climate and Energy Management for the District. We need to prioritize our staff to deal with current initiatives and trust that the newly hired Climate and Energy Manager will do their job well. Trustee Duncan presented a motion for a Climate Accountability Working Group. Trustees debated about the need for a working group.

Moved by

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to establish a Climate Accountability Working Group comprised of representatives from our stakeholder groups, including: staff, students, parents and representatives from First Nations along with Trustees in order to identify potential actions to minimize School District greenhouse gas emissions, plans to continue to minimize those emissions and to meet our obligations under the Climate Accountability Act and CleanBC.

Motion Defeated

- a. Policy Sub-Committee Report
 - a. Draft Bylaw 9130.4, Audit Sub-Committee

Moved by Trustee Leonard

That the Board of Education of School District No. 61 (Greater Victoria) adopt Bylaw 9130.4, Audit Sub-Committee as presented.

Motion Carried

- b. Draft Policy 1330 - Community Use of Facilities

Moved by Trustee Watters

That the Board of Education of School District No. 61 (Greater Victoria) approve the revised Policy 1330 *Community Use of Facilities*.

Amendment:

Moved by Trustee Whiteaker

That the Board of Education of School District No. 61 (Greater Victoria) amend Policy 1330 to read "A secondary use, recognized and promoted by the Greater Victoria School District, is to meet community needs that are aligned with the Board's mission, vision and values, and **comply with relevant** policies and regulations. ~~and w~~ Whenever possible the District will attempt to accommodate and encourage community use of school facilities.

Motion Carried Unanimously

Amendment:

Moved by Trustee Paynter

"That the Board of Education of School District No. 61 (Greater Victoria) approve the revised *Policy 1330 Community Use of Facilities*." be postponed to a future date once legal review is complete.

Motion Carried

- c. Draft New Policy 1330.1 - Child Care Providers

Moved by Trustee Whiteaker

"That the Board of Education of School District No. 61 (Greater Victoria) approve new Policy 1330.1 Child Care Providers; AND FURTHER

Direct the Superintendent to develop an Administrative Procedure." be referred back to the Policy Committee.

Motion Carried Unanimously

d. Draft Bylaw 9330.1 Appeal Process

Superintendent Green reminded Trustees of the need to realign the Appeal Process with the Parent Complaint Process as per the ombudsperson recommendations. Superintendent Green suggested that this Bylaw come back to a future meeting so that Trustees can send input to Trustee Watters and Trustee Leonard.

Moved by Trustee Watters

That the Board of Education of School District No. 61 (Greater Victoria) approve the revised Policy 9330.1 *Appeal Process*.

Amendment:

Moved by Trustee Paynter

That the Board of Education of School District No. 61 (Greater Victoria) amend Policy 9330.1 to read "The Board of Education encourages **but does not require**, students, parents and guardians to pursue a resolution of any question or concern through the problem solving processes set up under Policy and Regulation 1155, *Complaint Process for a Resolution of Concerns*."

Motion Defeated

Amendment:

Moved by Trustee Whiteaker

That the Board of Education of School District No. 61 (Greater Victoria) amend Policy 9330.1 to read "The Board of Education encourages students, parents and guardians to

pursue a resolution of any ~~question~~ **complaint** or concern through the problem solving processes set up under Policy and Regulation 1155, *Complaint Process for a Resolution of Concerns.*"

Motion Defeated

Amendment:

Moved by Trustee Paynter

That the Board of Education of School District No. 61 (Greater Victoria) amend Policy 9330.1 to read "I f) any other decision that significantly impacts the present or future educational ~~program~~ **outcome** of the student. "

Motion Defeated

By consensus the committee referred E.1. e through i to the February 8, 2021 Operations Policy and Planning Committee Meeting.

- e. Draft Bylaw 9360, General Meeting of the Board
- f. Draft Bylaw 9140, Ad Hoc Committee of the Board
- g. New Policy 4116.13, Whistleblower Protection
- h. Draft Policy 8251, Trustees' Code of Conduct
- i. Abandonment of Policies

I. NOTICE OF MOTION

Moved by Trustee Whiteaker

That the Board of Education of School District No. 61 (Greater Victoria) hire an external auditor who will report directly to the Board and investigate the Burnside Education Center project to a) identify what occurred to allow this project to progress from a proposed \$2.6 million project to an overall cost of \$8.1 million; b) to identify when senior staff and Trustees should have been aware of the overspending and what occurred that they were not aware or did not act; and c) to make recommendations to the Board.

J. GENERAL ANNOUNCEMENTS

Associate Superintendent Roberts was directed by Trustee Leonard to read the questions submitted from the public. The first question will be brought forward to the February 8, 2021 Operations Policy and Planning Committee meeting. The second question will be posted on the website January 12, 2021 under January

11, 2021 Operations Policy and Planning Committee Meeting on the meeting calendar online.

K. ADJOURNMENT

The meeting adjourned at 10:39pm

Moved by Trustee Whiteaker

That the meeting adjourn.

Note: This meeting is being audio and video recorded. The video can be viewed on the District website.

Motion Carried Unanimously

Chair

Secretary-Treasurer

DRAFT

BYLAW 9130.4

AUDIT SUB-COMMITTEE

1. Within thirty days from the date of the election of Trustees to the Board of Education of School District No. 61 (Greater Victoria) and thereafter following the November Board meeting of each year, the Chair of the Board shall appoint two Trustees to comprise the membership of the Audit Sub-Committee.
2. At the first meeting of the Audit Sub-Committee the members of the Sub-Committee shall select a Chair.
3. Associated with the Sub-Committee shall be:
 - a) the Superintendent of Schools or delegate and any other staff as may be required by the Sub-Committee;
 - b) up to three (3) community members with financial or business backgrounds determined by the Chair of the Audit Committee
4. The Audit Sub-Committee shall meet as required:
 - a) Assist the Board of Education in fulfilling its oversight responsibilities for the financial reporting process, the system of internal control, risk assessment and mitigation strategies, internal and external audit functions and compliance matters.
 - b) Review and recommend approval of the School District's annual audited financial statements to the Board of Education
 - c) Review quarterly financial reports;
 - d) understand the scope of the external auditors' review of internal control over financial reporting, and obtain reports on significant findings and recommendations, together with management's responses;
 - e) Assess risk matters and determine the adequacy of risk mitigation strategies implemented by Management.
 - f) Recommend the appointment and compensation of the external auditor to the Board of Education
 - g) Review the audit engagement letter
 - h) Review and confirm the independence of the external auditors
 - i) Ensure that direct and open communications exist among the audit committee, management and the external auditor
 - j) Meet with the external auditor to review and approve the annual audit plan, including scope, materiality levels, areas of audit risk and timelines
 - k) Receive and review the results of the annual financial statement audit including the post audit management letter together with management's responses

- l) Receive and review operational audit results
- m) Review the results of the internal audit of the elementary, middle and secondary schools' accounting records and processes
- n) Advise the Board of Education with respect to the plan, conduct and reporting of the annual external audit and the internal audit function
- o) will ensure that Management has the proper review system in place to ensure that the District's financial statements, reports and other financial information disseminated to the public and government organizations satisfy legal requirements
- p) Receive and review data to ensure that programming is meeting desired outcomes
- q) Make recommendations on programming as it aligns with District goals

5. The Audit Sub-Committee shall report to the Board of Education.

Greater Victoria School District

Adopted: XXXXXXXX

Modification to this document is not permitted without prior written consent from the Greater Victoria School District.

Bylaw 9130.4

Page 2 of 2

TO: Board of Education

FROM: Advocacy Committee Chair, Trustee Ann Whiteaker

RE: Advocacy Committee Direction

DATE: January 25, 2021

Background:

In 2017 the Advocacy Ad hoc Committee was established by the Board to create action plans for specific topics and address other items that may arise from time to time from the Board. In the Spring of 2018, the Board of Education passed several motions directing the Advocacy Committee to focus on various areas of their work.

May 2018 - That the Board of Education of School District No. 61 (Greater Victoria) endorse children in care and youth in youth agreements, as a priority area of focus for the Advocacy Ad Hoc Committee and task that committee with developing an action plan to be brought back to a future Education Policy and Directions meeting.

June 2018 - That the Board of Education of School District No.61 (Greater Victoria) endorse mental health literacy and mental wellness, for the entire school community, as a priority area of focus for the Advocacy Ad Hoc Committee and task that committee with developing an action plan to be brought back to a future Education Policy and Directions Committee meeting.

These motions were incorporated into the most recent TOR and work of the committee (please see attached TOR) and approved in the fall of 2020, after a Covid delay. Since that time the Advocacy committee has met several times, has reviewed and reported on all motions referred from the Board.

At our last meeting of the committee, as we sought to determine our next tasks, it became apparent that the focus areas of the committee are the same work being done by staff and “flowing through the strategic plan”. This work has been committed to and under taken by staff working groups and presented to the Ed Policy Committee by staff over the last few months as part of operational plans.

Discussion

With the reality that staff has essentially, taken on the work of the committee as listed in the TOR, either through Learning Team Operational Plans or working groups, as chair of the Advocacy Committee, I seek direction from the Board as to how you would like the committee to proceed.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

TO: The Board of Education

FROM: Shelley Green, Superintendent of Schools

RE: Superintendent's Report

DATE: January 25, 2021

There are a number of items that the Superintendent wishes to bring to the attention of the Board of Education.

Events and Meetings

The Superintendent has attended a number of events and met with a number of individuals since the last Board meeting. These have included:

- District Committees
 - Equity Committee
 - Policy Sub Committee
- Meetings and Events
 - Professional Conversations
- Meetings
 - Board of Education Working Session
 - Eagle View Elementary
 - Esquimalt High
 - Generative Dialogue/Coaching
 - GVTA
 - Joint Committee (GVTA)
 - Macaulay Elementary
 - Ministry of Education Weekly Update Meetings
 - Ministry of Education Virtual Partner Liaison Meeting
 - Pandemic Response Team
 - Professional Relations Committee (GVTA)
 - Principals and Vice-Principals
 - Tri-District Superintendents
 - VPVPA

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Office of the Superintendent

Shelley Green - Superintendent

TO: The Board of Education
FROM: Shelley Green, Superintendent of Schools
RE: Superintendent's Report
DATE: January 25, 2021

During this portion of the Board Meeting, Trustees will have the opportunity to raise questions. Where possible, an immediate response will be provided. In the event that research is necessary before a response is provided, the matter will be postponed until a researched response can be provided.

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

TO: Board of Education
FROM: Kim Morris
RE: Monthly Report
DATE: January 25, 2021

The purpose of this memo is to update the Board on some of the activities of the Secretary-Treasurer's office since December's report.

- Ministry Funding Equity Committee Meeting representing BCASBO
- SOGI 123 Collaborative Meeting representing BCASBO
- Facilities and Minor Capital Staff Weekly Meetings with Superintendent
- Department Budget Meetings:
 - Learning Support
 - IT
- Policy Sub-Committee Bi-Weekly Meetings
- Administrators Meeting
- Deputy Minister Meetings (2)
- Facilities Director Bi-Weekly Meetings
- Human Resources Bi-Weekly Meetings
- Victoria High School Seismic Project Bi-Weekly Meetings
- Board and Committee meetings
- Spectrum Turf Meeting
- Ministry of Education December Operating Grant Re-Calc Conference Call
- BCASBO Leadership Cohort
- Craigflower/Shoreline Seismic Option Consultation Presentations (3): View Royal, School Staffs and Virtual Public Open House
- Board working session: Budget 2021-2022

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TO: The Board of Education
FROM: Kim Morris, Secretary-Treasurer
DATE: January 25, 2021
**RE: MACAULAY ELEMENTARY SCHOOL
STATUTORY RIGHT-OF-WAY FOR B.C. HYDRO**

A Statutory Right-of-Way is required for the land legally described as Lot 15, Block 20, Section 11, Esquimalt District, Plan 195A, PID 009-290-371, otherwise known as Macaulay Elementary School.

Regulation 7110 *Disposal of Real Property* has been considered. This regulation states that statutory right-of-ways are not subject to this Regulation.

With the new Child Care spaces, the purpose of the right of way is to provide a new hydro service to Macaulay Elementary as the current service is not large enough.

Recommended Motions:

That the Board of Education of School District No. 61 (Greater Victoria) approve the granting of a Statutory Right-of-Way to British Columbia Hydro and Power Authority for the purpose of installing expanded services at Macaulay Elementary School, legally described as Lot 15, Block 20, Section 11, Esquimalt District, Plan 195A, PID 009-290-371.

That the Board of Education of School District No. 61 (Greater Victoria) agree to give all three readings of the Disposal (Right-of-Way) of Real Property Bylaw No. 21-01 at the January 25, 2021 Board meeting.

Motion to be Carried Unanimously

That the Board of Education of School District No. 61 (Greater Victoria) Disposal (Right-of-Way) of Real Property Bylaw No. 21-01, being a bylaw to grant a Statutory Right-of-Way to British Columbia Hydro and Power Authority on the property legally described as Lot 15, Block 20, Section 11, Esquimalt District, Plan 195A, PID 009-290-371, for the purpose of installing expanded services at Macaulay Elementary School.

Read a first time the 25th day of January, 2021;
Read a second time the 25th day of January, 2021;
Read a third time, passed and adopted the 25th day of January, 2021;

And that the Chairperson and the Secretary-Treasurer be authorized to sign, seal and execute this Bylaw on behalf of the Board.

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**THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 61 (GREATER VICTORIA)**

DISPOSAL (RIGHT-OF-WAY) OF REAL PROPERTY BYLAW NO. 21-01

WHEREAS Section 65(5) of the *School Act* requires that a board may exercise a power with respect to the acquisition or disposal of property owned or administered by the board only by bylaw;

AND WHEREAS pursuant to Section 96(1) of the *School Act*, "land" includes any interest in land, including any right, title or estate in it of any tenure;

AND WHEREAS pursuant to Section 96(3) of the *School Act*, a board may dispose of land or improvements or both;

NOW THEREFORE be it resolved that the Board of Education of School District No. 61 (Greater Victoria) hereby advises their intention, pursuant to Section 96(3) of the *School Act*, to grant a Statutory Right of Way to British Columbia Hydro and Power Authority, on the property legally described as Lot 15, Block 20, Section 11, Esquimalt District, Plan 195A, PID 009-290-371, to allow for installation of expanded services at Macaulay Elementary School.

The granting of this statutory right-of-way at Macaulay Elementary School, 1010 Wychbury Avenue will not adversely affect the educational services or programs provided in School District No. 61 (Greater Victoria).

This bylaw may be cited as School District No. 61 (Greater Victoria) Disposal (Right-of-Way) of Real Property Bylaw No. 21-01.

Read a first time this 25th day of January, 2021;
Read a second time this 25th day of January, 2021;
Read a third time, passed and adopted this 25th day of January, 2021

Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 61 (Greater Victoria) Disposal (Right-of-Way) of Real Property Bylaw No. 21-01 adopted by the Board of Education this 25th day of January, 2021.

Secretary-Treasurer

SECTION 72 REPORT

Present:

Trustees Jordan Watters, Chair, Elaine Leonard, Vice-Chair, Nicole Duncan, Tom Ferris, Angie Hentze, Ryan Painter, Rob Paynter, and Ann Whiteaker

Sanctioned:

Trustee Diane McNally

Administration:

Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Harold Caldwell, Associate Superintendent, Colin Robert, Associate Superintendent, Chuck Morris, Director of Facilities Services, Andy Cauty, Director of Information Technology for Learning (exited at 5:25 p.m.), and Vicki Hanley, Recorder

The Board of Education discussed the following matters:

- Governance
- Property
- Legal
- Personnel
- Privacy

SECTION 72 REPORT

Present:

Trustees Jordan Watters, Chair, Elaine Leonard, Vice-Chair, Nicole Duncan, Tom Ferris, Angie Hentze, Ryan Painter, Rob Paynter, and Ann Whiteaker

Sanctioned:

Trustee Diane McNally

Administration:

Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Colin Roberts, Associate Superintendent, Harold Caldwell, Associate Superintendent, Chuck Morris, Director, Facilities Services and Vicki Hanley, Recorder

The Board of Education discussed the following matters:

- Land

SECTION 72 REPORT

Present:

Trustees Jordan Watters, Chair, Elaine Leonard, Vice-Chair, Nicole Duncan, Tom Ferris, Angie Hentze, Ryan Painter, Rob Paynter, and Ann Whiteaker

Sanctioned:

Trustee Diane McNally

Administration:

Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Colin Roberts, Associate Superintendent, Harold Caldwell, Associate Superintendent and Vicki Hanley, Recorder

The Board of Education discussed the following matters:

- Land
- Legal

Board of Education

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

Chair: Jordan Watters Vice-Chair: Elaine Leonard
Trustees: Nicole Duncan, Tom Ferris, Angie Hentze,
Diane McNally, Ryan Painter, Rob Paynter, Ann Whiteaker

TO: Board of Education
FROM: Trustee Duncan
RE: Motion for OPPS
DATE: January 11, 2021

Background: Since 2008 the School District of Greater Victoria No. 61 has been required to submit an annual Carbon Neutral Action Report. Previous reports can be found via the following url:

<https://www2.gov.bc.ca/gov/content/environment/climate-change/public-sector/cnar/annual-reports-cnars-table>

This reporting sets out our emission profile, the total offsets to reach net-zero emissions and the actions we have taken in the calendar year to offset our emissions in line with our obligations under the Climate Change Accountability Act and Carbon Neutral Government Regulation.

In the 2019 Carbon Neutral Action Report, we set out that the Board of Education, “...*clearly recognizes its role as a leader in environmental stewardship and will continue to support initiatives that will reduce energy consumption and reduce our impact on the environment.*” (2019 Carbon Neutral Action Report, p. 3) In this report we also commit to posting the Carbon Neutral Action Report to our website by June 2020.

School Districts are in a unique position to show leadership in mitigating and adapting to address the impacts of climate change. We are a member of the public sector with responsibility to both manage our resources such as our buildings and infrastructure in an environmentally sustainable manner, and to support an environmental ethic including the importance of sustainability in our educational programs.

Rationale:

The recommendation set out in the proposed motion is to create a Climate Accountability Working Group to assist our District to identify potential actions to minimize School District

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greenhouse gas emissions, plans to continue to minimize those emissions and to meet our obligations under the Climate Accountability Act and CleanBC.

According to our Board Policy 3324 Environment *“[t]he Board of School Trustees believes that the maintenance of our environment is necessary to the quality of our lives. Further, it believes that the district and its schools have the responsibility of fostering and reinforcing positive environmental concepts, concepts that will enhance the relationship between living things and their natural and built surroundings.*

The introduction of these concepts must begin early in the life of each child in order to develop a responsible environmental ethic which will be sustained throughout life.”

The proposed motion supports the Board’s Environment Policy 3324 which includes three broad areas of focus: 1) environmental practices; 2) environmental education; 3) environmental management.

Environmental practices focuses on purchasing (such as prioritizing the purchase of products that are the least harmful to the environment), waste management and facilities management.

Environmental education refers to supporting integrated environmental studies whereby the district fosters the use of an environmental theme at every level as a focus for integrating existing curriculum and inclusion of environmental education resources in school library/resource centres, environmental studies that encourage the inclusion of Ministry of Education and locally developed environmental studies course/and or units in the program offerings of schools including integrating appropriate environmental field trips.

Environmental management refers to the District’s commitment to considering the environmental impact in the planning of all operational and educational programs and to working with community and government agencies to support good environmental practices.

The proposed motion also supports the Board’s Policy 4216.22 Energy, Environment and Climate Change which states *“The Board of Education takes it as its responsibility to ensure that every effort is made to conserve energy and resources in order to reduce the District’s carbon foot print. This requires an ongoing, integrated and systematic approach to energy management, including assessing performance, setting goals, creating an action plan, and tracking and communicating results. Greenhouse emission reduction is the joint responsibility of the trustees, administrators, staff, and students. Every employee is expected to be cognizant of their energy use and contribute to energy efficiencies.”*

In addition, the proposed motion supports the operation of Regulation 3323 Purchasing Services which sets out our District’s stated commitment to considering the environmental impacts of our procurement decisions from a perspective of the overall life cycle value, so from purchase to end of life considerations (i.e. disposal, reuse or recycling).

In undertaking its work the Climate Accountability Working Group should be made aware of our District’s obligations under the Climate Accountability Act and CleanBC. Relevant Board policy

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and regulations should be considered by the Climate Accountability Working Group when reporting recommendations to the appropriate Standing Committee of the Board. In my view, ongoing monitoring and evaluation of our District's progress in order to identify areas for improvement is a matter of ensuring our compliance with the Board's policies and regulations, obligations under the School Act (i.e. section 74 Management of Schools and Property), in addition to the Board's responsibility under the Climate Accountability Act, associated regulations and CleanBC.

Alignment to Strategic Plan:

The proposed motion aligns with all goals of the Strategic Plan aimed at supporting and improving learners' personal and academic success, physical and mental well being. At the core of the proposed motion is a clear commitment to our District's Strategic Plan and the core values expressed in that plan of sustainability, social responsibility, innovation, openness and transparency. In June 2019 our Board recognized that the breakdown of the stable climate and sea level under which human life has developed constitutes an emergency. We know that we must take action to mitigate and adapt to address climate change. The action directed in the motion is intended to support ongoing climate accountability.

Recommended motion:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to establish a Climate Accountability Working Group comprised of representatives from our stakeholder groups, including: staff, students, parents and representatives from First Nations along with Trustees in order to identify potential actions to minimize School District greenhouse gas emissions, plans to continue to minimize those emissions and to meet our obligations under the Climate Accountability Act and CleanBC.

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School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

Office of Trustee Diane McNally

To: Operations Policy and Planning Standing Committee

From: Trustee Diane McNally

Re: Report Menu and Submenus SD61 Website, OPPS Agenda Nov 9/20

Date: November 2, 2020

Background

Trustees, parents, and other partners / stakeholders spend a frustrating amount of time searching through agendas and minutes, even when using the “search” function, to find specific information reports and updates from the District Team, Facilities , Senior Administration, and other staff who present reports to the Board. There is a “Reports” menu under “Our District” high level menu, but very few reports are filed there.

Rationale

A submenu repository for all reports made to the Board or Standing Committees would not create additional work for staff once the menus are set up by IT, while significantly simplifying the work of Trustees, as well as creating additional transparency and ease of access to critical information for partners and stakeholders. Student Representatives, who are already busy, will be able to find information that affects their learning, an aspect of student engagement particularly applicable at the secondary level. All reports from staff are critical information and should be easily and quickly available online.

Alignment With Strategic Plan

- Aligns with Core Value “Transparency”: “Accountable for decisions we make and how we make them”
- Aligns with Core Value “Engagement”: “We work to actively engage students in their education and make them feel more connected to their learning”
- Aligns with Core Value “Partnerships” : “Open and respectful partnerships”

Recommendation

That the Board of Education SD61 Greater Victoria direct the Superintendent to direct the Information Technology Department to set up submenus under the “Our District” menu, between “Provincial School Act” and “Trustee Elections”, and
Further, that the Superintendent develop a protocol by the end of November 2020 with staff that will ensure all public reports are placed in the appropriate file, following approval / receipt by the Board, the day after the meeting that approves / receives the report.