Annual Budget

# **School District No. 61 (Greater Victoria)**

June 30, 2022

June 30, 2022

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\*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

#### ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 61 (GREATER VICTORIA) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2021/2022 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "*Act*").

- 1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
- 2. This bylaw may be cited as School District No. 61 (Greater Victoria) Annual Budget Bylaw for fiscal year 2021/2022.
- The attached Statement 2 showing the estimated revenue and expense for the 2021/2022 fiscal year and the total budget bylaw amount of \$254,266,826 for the 2021/2022 fiscal year was prepared in accordance with the Act.
- 4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2021/2022.

READ A FIRST TIME THE 2nd DAY OF JUNE, 2021;

READ A SECOND TIME THE 3rd DAY OF JUNE, 2021;

READ A THIRD TIME, PASSED AND ADOPTED THE 3rd DAY OF JUNE, 2021;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

HEREBY CERTIFY this to be a true original of School District No. 61 (Greater Victoria) Annual Budget Bylaw 2021/2022, adopted by the Board the 3rd DAY OF JUNE, 2021.

Secretary Treasure

Version: 5680-4934-2952 June 23, 2021 9:40

Annual Budget - Revenue and Expense Year Ended June 30, 2022

	2022	2021
Minister On and in a Count French of FTE !-	Annual Budget	Annual Budget
Ministry Operating Grant Funded FTE's	10 272 005	19,699.025
School-Age Adult	19,373.995 31.344	37.000
Adult Other	51.344 10.500	47.125
	19,415.839	19,783.150
Total Ministry Operating Grant Funded FTE's	19,415.839	19,783.150
Revenues	\$	\$
Provincial Grants		
Ministry of Education	216,081,028	216,339,721
Other	112,750	50,000
Tuition	12,242,537	8,333,604
Other Revenue	5,529,152	5,195,141
Rentals and Leases	1,779,874	1,815,064
Investment Income	415,552	1,150,200
Amortization of Deferred Capital Revenue	7,969,213	7,522,773
Total Revenue	244,130,106	240,406,503
Expenses		
Instruction	207,618,206	204,958,740
District Administration	6,329,294	6,083,638
Operations and Maintenance	38,027,511	38,271,527
Transportation and Housing	1,291,815	1,157,630
Total Expense	253,266,826	250,471,535
Net Revenue (Expense)	(9,136,720)	(10,065,032)
Budgeted Allocation (Retirement) of Surplus (Deficit)	5,658,406	7,046,806
Budgeted Surplus (Deficit), for the year	(3,478,314)	(3,018,226)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(3,478,314)	(3,018,226)
Budgeted Surplus (Deficit), for the year	(3,478,314)	(3,018,226)

Annual Budget - Revenue and Expense Year Ended June 30, 2022

	2022	2021
2	Annual Budget	Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	213,156,947	210,216,236
Operating - Tangible Capital Assets Purchased		1,339,270
Special Purpose Funds - Total Expense	27,658,352	26,945,030
Capital Fund - Total Expense	12,451,527	13,310,269
Capital Fund - Tangible Capital Assets Purchased from Local Capital	1,000,000	1,795,502
Total Budget Bylaw Amount	254,266,826	253,606,307

Approved by the Board

Signature of the Chairperson of the Board of Education

Signature of the Superintendent

a1

Signature of the Secretary Treasurer

Date Signed 2n 23

Date Signed

JUNE 23 (2021 Date Signed

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Annual Budget - Changes in Net Financial Assets (Debt) Year Ended June 30, 2022

	2022 Annual Budget	2021 Annual Budget
	\$	\$
Surplus (Deficit) for the year	(9,136,720)	(10,065,032)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds		(1,339,270)
From Local Capital	(1,000,000)	(1,795,502)
From Deferred Capital Revenue	(49,712,864)	(16,538,430)
Total Acquisition of Tangible Capital Assets	(50,712,864)	(19,673,202)
Amortization of Tangible Capital Assets	11,451,527	11,880,269
Total Effect of change in Tangible Capital Assets	(39,261,337)	(7,792,933)
Use of Prepaid Expenses	<u>-</u>	-
		-
(Increase) Decrease in Net Financial Assets (Debt)	(48,398,057)	(17,857,965)

Annual Budget - Operating Revenue and Expense Year Ended June 30, 2022

	2022	2021
	Annual Budget	Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	190,981,576	191,590,691
Other	112,750	50,000
Tuition	12,242,537	8,333,604
Other Revenue	2,029,152	1,689,341
Rentals and Leases	1,779,874	1,815,064
Investment Income	352,652	1,030,000
Total Revenue	207,498,541	204,508,700
Expenses		
Instruction	180,770,133	178,823,989
District Administration	6,329,294	6,083,638
Operations and Maintenance	24,765,705	24,150,979
Transportation and Housing	1,291,815	1,157,630
Total Expense	213,156,947	210,216,236
Net Revenue (Expense)	(5,658,406)	(5,707,536)
Budgeted Prior Year Surplus Appropriation	5,658,406	7,046,806
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	-	(1,339,270)
Total Net Transfers	-	(1,339,270)
Budgeted Surplus (Deficit), for the year		-

Annual Budget - Schedule of Operating Revenue by Source Year Ended June 30, 2022

	2022	2021
	Annual Budget	Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	188,753,064	183,882,816
ISC/LEA Recovery	(966,444)	(1,030,941)
Other Ministry of Education Grants		
Pay Equity	2,896,617	2,896,617
Funding for Graduated Adults	100,287	59,092
Student Transportation Fund	20,027	20,027
Support Staff Benefits Grant	193,437	91,283
Teachers' Labour Settlement Funding	-	5,654,057
FSA Scorer Grant	17,740	17,740
Summer School Operating Grant Reduction	(33,152)	-
Total Provincial Grants - Ministry of Education	190,981,576	191,590,691
	112 750	50.000
Provincial Grants - Other	112,750	50,000
Tuition		
Summer School Fees	-	28,581
Continuing Education	7,000	22,500
International and Out of Province Students	12,217,537	8,273,723
Distributed Learning	18,000	8,800
Total Tuition	12,242,537	8,333,604
Other Revenues		
Funding from First Nations	966,444	1,030,941
Miscellaneous		, · ,-
Odyssey French Language Assistant Funding	27,100	26,800
Indigenous Education Curriculum Project	5,000	10,000
Cafeteria Revenue	55,000	120,000
International Student Program Revenues	639,527	434,000
ArtsStarts Grant	17,600	17,600
BC Hydro Commercial Energy Manager Program Funding	37,500	50,000
Miscellaneous	280,981	-
Total Other Revenue	2,029,152	1,689,341
Rentals and Leases	1,779,874	1,815,064
Investment Income	352,652	1,030,000
Total Operating Revenue	207,498,541	204,508,700

Annual Budget - Schedule of Operating Expense by Object Year Ended June 30, 2022

	2022	2021
	Annual Budget	Annual Budget
	\$	\$
Salaries		
Teachers	92,198,153	91,528,262
Principals and Vice Principals	14,385,816	14,147,870
Educational Assistants	18,641,764	18,886,902
Support Staff	19,273,071	18,802,445
Other Professionals	4,957,013	4,798,558
Substitutes	8,570,336	8,139,995
Total Salaries	158,026,153	156,304,032
Employee Benefits	36,054,086	36,182,266
Total Salaries and Benefits	194,080,239	192,486,298
Services and Supplies		
Services	6,314,984	4,092,856
Student Transportation	1,076,545	1,019,460
Professional Development and Travel	727,897	674,017
Rentals and Leases	109,851	115,235
Dues and Fees	105,199	96,315
Insurance	420,003	372,000
Supplies	6,493,917	6,847,371
Utilities	3,828,312	4,512,684
Total Services and Supplies	19,076,708	17,729,938
Total Operating Expense	213,156,947	210,216,236

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2022

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	69,323,023	5,523,413	2,184,871	201,911	311,425	6,425,025	83,969,668
1.03 Career Programs	806,692	122,923	328,708			28,912	1,287,235
1.07 Library Services	2,131,855			401,369		76,940	2,610,164
1.08 Counselling	2,781,022					97,184	2,878,206
1.10 Special Education	10,054,334	416,741	15,459,640	220,609		1,111,340	27,262,664
1.30 English Language Learning	2,056,598	84,079		12,116		74,223	2,227,016
1.31 Indigenous Education	543,963	140,132	613,392	46,431	132,653	45,730	1,522,301
1.41 School Administration		7,799,852		4,069,886		45,000	11,914,738
1.60 Summer School							-
1.61 Continuing Education	159,459	28,758		59,464		5,543	253,224
1.62 International and Out of Province Students 1.64 Other	4,290,362	,		857,293	750,196	201,842	6,099,693 -
Total Function 1	92,147,308	14,115,898	18,586,611	5,869,079	1,194,274	8,111,739	140,024,909
4 District Administration							
4.11 Educational Administration		169,266		335,152	846,813	13,898	1,365,129
4.40 School District Governance		,		,	333,878	,	333,878
4.41 Business Administration		100,652		1,223,014	1,369,937	36,028	2,729,631
Total Function 4	-	269,918	-	1,558,166	2,550,628	49,926	4,428,638
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	50,845		55,153	321,162	961,146	7,345	1,395,651
5.50 Maintenance Operations				10,455,321	141,492	326,534	10,923,347
5.52 Maintenance of Grounds				997,396		74,792	1,072,188
5.56 Utilities				,		,	-
Total Function 5	50,845	-	55,153	11,773,879	1,102,638	408,671	13,391,186
7 Transportation and Housing							
7.41 Transportation and Housing Administration				25,549	109,473		135,022
7.70 Student Transportation				46,398	,		46,398
Total Function 7	-	-	-	71,947	109,473	-	181,420
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	92,198,153	14,385,816	18,641,764	19,273,071	4,957,013	8,570,336	158,026,153

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2022

	Total	Employee	Total Salaries	Services and	2022	2021
	Salaries \$	Benefits \$	and Benefits	Supplies \$	Annual Budget	Annual Budget \$
1 Instruction	Ф	Þ	Φ	Ф	Þ	\$
1.02 Regular Instruction	83,969,668	19,575,289	103,544,957	4,410,501	107,955,458	108,032,881
1.03 Career Programs	1,287,235	298,950	1,586,185	4,410,501 817,762	2,403,947	1,832,970
1.07 Library Services	2,610,164	612,681	3,222,845	817,702	3,222,845	3,168,229
1.07 Library Services		,				
1.10 Special Education	2,878,206	673,038	3,551,244	1 101 022	3,551,244	3,796,913
	27,262,664	6,376,787	33,639,451	1,101,023	34,740,474	34,468,816
1.30 English Language Learning	2,227,016	517,931	2,744,947	177,793	2,922,740	3,127,695
1.31 Indigenous Education	1,522,301	330,750	1,853,051	541,040	2,394,091	2,647,518
1.41 School Administration	11,914,738	2,505,182	14,419,920		14,419,920	14,539,319
1.60 Summer School	-		-		-	174,352
1.61 Continuing Education	253,224	58,637	311,861	7,746	319,607	370,795
1.62 International and Out of Province Students	6,099,693	1,393,076	7,492,769	1,234,288	8,727,057	6,650,753
1.64 Other	-		-	112,750	112,750	13,748
Total Function 1	140,024,909	32,342,321	172,367,230	8,402,903	180,770,133	178,823,989
4 District Administration						
4.11 Educational Administration	1,365,129	275,355	1,640,484	331,416	1,971,900	1,931,344
4.40 School District Governance	333,878	33,963	367,841	167,388	535,229	514,939
4.41 Business Administration	2,729,631	588,737	3,318,368	503,797	3,822,165	3,637,355
Total Function 4	4,428,638	898,055	5,326,693	1,002,601	6,329,294	6,083,638
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	1 205 651	287,408	1,683,059	633,333	2,316,392	2,192,661
	1,395,651	,	, , ,	,	, ,	, ,
5.50 Maintenance Operations	10,923,347	2,265,374	13,188,721	2,965,113	16,153,834	15,814,167
5.52 Maintenance of Grounds	1,072,188	222,641	1,294,829	356,086	1,650,915	1,628,867
5.56 Utilities	-		-	4,644,564	4,644,564	4,515,284
Total Function 5	13,391,186	2,775,423	16,166,609	8,599,096	24,765,705	24,150,979
7 Transportation and Housing						
7.41 Transportation and Housing Administration	135,022	27,151	162,173	3,307	165,480	157,670
7.70 Student Transportation	46,398	11,136	57,534	1,068,801	1,126,335	999,960
Total Function 7	181,420	38,287	219,707	1,072,108	1,291,815	1,157,630
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	158,026,153	36,054,086	194,080,239	19,076,708	213,156,947	210,216,236
Total Functions 1 - 9	150,020,155	30,034,080	194,000,239	19,070,708	213,130,947	210,210,230

Annual Budget - Special Purpose Revenue and Expense Year Ended June 30, 2022

	2022	2021
	Annual Budget	Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	24,099,452	23,374,030
Other Revenue	3,500,000	3,505,800
Investment Income	58,900	65,200
Total Revenue	27,658,352	26,945,030
Expenses		
Instruction	26,848,073	26,134,751
Operations and Maintenance	810,279	810,279
Total Expense	27,658,352	26,945,030

#### Annual Budget - Changes in Special Purpose Funds Year Ended June 30, 2022

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	Special Education Technology	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$		\$	\$
Deferred Revenue, beginning of year			673,304		3,681,822				200,000
Add: Restricted Grants									
Provincial Grants - Ministry of Education	810,279	657,183		253,960		192,000	66,150	407,238	3,998,998
Other			6,100		3,500,000				
Investment Income			49,000		14,400				
	810,279	657,183	55,100	253,960	3,514,400	192,000	66,150	407,238	3,998,998
Less: Allocated to Revenue	810,279	657,183	32,000	253,960	3,514,400	192,000	66,150	407,238	4,198,998
Deferred Revenue, end of year	-	-	696,404	-	3,681,822	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education	810,279	657,183		253,960		192,000	66,150	407,238	4,198,998
Other Revenue	010,279	007,100		200,000	3,500,000	1,000	00,100	107,200	1,150,550
Investment Income			32,000		14,400				
	810,279	657,183	32,000	253,960	3,514,400	192,000	66,150	407,238	4,198,998
Expenses									
Salaries									
Teachers				97,856				68,499	366,061
Principals and Vice Principals				5,221				56,053	17,977
Educational Assistants		531,066		95,007		147,569			329,898
Support Staff									108,439
Substitutes		21,569			30,000	2,544		60,000	27,105
	-	552,635	-	198,084	30,000	150,113	-	184,552	849,480
Employee Benefits		104,548		43,334	5,160	35,833		37,753	199,381
Services and Supplies	810,279		32,000	12,542	3,479,240	6,054	66,150	184,933	3,150,137
	810,279	657,183	32,000	253,960	3,514,400	192,000	66,150	407,238	4,198,998
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

#### Annual Budget - Changes in Special Purpose Funds Year Ended June 30, 2022

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Ledger School	Provincial Inclusion Outreach	Estate Trust	TOTAL
Deferred Revenue, beginning of year	\$	\$	\$	\$	<b>\$</b> 94,628	\$ 4,649,754
Add: Restricted Grants Provincial Grants - Ministry of Education Other	702,459	15,629,872	366,840	814,473		23,899,452 3,506,100
Investment Income	702.450	15 (20.072	266.040	014 472	12,500	75,900
	702,459	15,629,872	366,840	814,473	12,500	27,481,452
Less: Allocated to Revenue	702,459	15,629,872	366,840	814,473	12,500	27,658,352
Deferred Revenue, end of year	-	-	-	-	94,628	4,472,854
Revenues Provincial Grants - Ministry of Education Other Revenue Investment Income	702,459	15,629,872	366,840	814,473	12,500	24,099,452 3,500,000 58,900
	702,459	15,629,872	366,840	814,473	12,500	27,658,352
Expenses						
Salaries Teachers Principals and Vice Principals Educational Assistants		12,645,528	191,580 7,542 68,438	205,352 16,745 165,806		13,574,876 103,538 1,337,784
Support Staff	168,925		00,450	27,231		304,595
Substitutes	422,933		9,030	27,231		573,181
	591,858	12,645,528	276,590	415,134	-	15,893,974
Employee Benefits Services and Supplies	110,601	2,984,344	64,614 25,636	91,857 307,482	12,500	3,677,425 8,086,953
L L L	702,459	15,629,872	366,840	814,473	12,500	27,658,352
Net Revenue (Expense)	-	-	-	-	-	-

Annual Budget - Capital Revenue and Expense Year Ended June 30, 2022

	2022 Annual Budget			
	Invested in Tangible	Local	Fund	2021
	Capital Assets	Capital	Balance	Annual Budget
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Ministry of Education	1,000,000		1,000,000	1,375,000
Investment Income		4,000	4,000	55,000
Amortization of Deferred Capital Revenue	7,969,213		7,969,213	7,522,773
Total Revenue	8,969,213	4,000	8,973,213	8,952,773
Expenses				
Operations and Maintenance	1,000,000		1,000,000	1,430,000
Amortization of Tangible Capital Assets	, ,		, ,	, ,
Operations and Maintenance	11,451,527		11,451,527	11,880,269
Total Expense	12,451,527	-	12,451,527	13,310,269
Net Revenue (Expense)	(3,482,314)	4,000	(3,478,314)	(4,357,496)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased			-	1,339,270
Total Net Transfers	-	-	-	1,339,270
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	1,000,000	(1,000,000)	-	
Total Other Adjustments to Fund Balances	1,000,000	(1,000,000)	-	
Budgeted Surplus (Deficit), for the year	(2,482,314)	(996,000)	(3,478,314)	(3,018,226)