

### Teacher Teaching On Call Application Requirements

#### Employment Equity

The Greater Victoria School District is committed to employment equity through fair treatment, access, opportunity and advancement for everyone in a workplace free from barriers (systemic, cultural, and attitudinal) and discrimination, both intentional and unintentional. No one shall be denied employment opportunities for reasons unrelated to the hiring criteria. Equal employment opportunities will extend to all persons regardless of race, color, ancestry, place of origin, political belief, religion, marital status, family status, physical or mental challenge, gender identity, sexual orientation and age.

**The Greater Victoria School District No. 61 will consider applicants who meet the following criteria:**

- Outstanding practicum reports
- High academic achievement
- Excellent professional references

#### Document Requirements:

The Greater Victoria School District uses the [Make a Future Website](#) for the intake of Teachers Teaching on Call Applications. All applicants are encouraged to apply electronically via the Make a Future site. For assistance please call Make a Future help desk 1.866.806.6851.

Please ensure to include the following documentation in the application:

- Cover letter (addressed to District Principal, Human Resources)
- Resume
- Two letters of professional reference
- Teacher Evaluation Reports and/or Student Practicum Reports
- Official University Transcripts
- [BC Ministry of Education Certificate of Qualification](#)
- [Teacher Qualification Service](#) (TQS) Category Card. For information, please contact TQS at 1.604.736.5484.

*Please note: Only Applicants short-listed for Interviews will be contacted.*

*Updated: May 2021*

*The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.*