



**The Board of Education of School District No. 61 (Greater Victoria)**

**MINUTES**

**February 24, 2020, 7:30 p.m.**

Trustees Present: Jordan Watters, Board Chair, Ann Whiteaker, Vice-Chair, Nicole Duncan, Tom Ferris, Angie Hentze, Elaine Leonard, Diane McNally, Ryan Painter, Rob Paynter

Administration: Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Greg Kitchen, Associate Superintendent, Colin Roberts, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Shelly Niemi, District Administrator, Aboriginal Nations Education, Lisa McPhail, Communications Officer, Vicki Hanley, Executive Assistant

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**A. COMMENCEMENT OF MEETING**

The meeting was called to order at 7:28 p.m.

**A.1 Acknowledgement of Traditional Territories**

Chair Watters recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Introductions were made around the board table.

**A.2 Approval of the Agenda**

Agenda item E.2.b. Victoria High School Amenities, to be deleted.

**Moved by** Trustee Whiteaker

**Seconded by** Trustee Ferris

That the February 24, 2020 agenda be approved as amended.

**Motion Carried Unanimously**

**A.3 Approval of the Minutes**

**Moved by** Trustee Leonard

**Seconded by** Trustee Painter

That the January 27, 2020 Regular Board minutes be approved.

**Motion Carried Unanimously**

**A.4 Business Arising from the Minutes**

None

**A.5 Student Achievement**

None

**A.6 District Presentations**

None

**A.7 Community Presentations**

a. Abby Henry, SD61 Student, Climate Change

Ms. Henry spoke to Trustees about climate change and urged them for change within the District.

b. Jodi Whiteman, VCPAC, Leadership and Inclusion

Ms. Whiteman spoke to Trustees about inclusion and engagement in the District and thanked the leadership team for providing opportunities for inclusion.

**B. CORRESPONDENCE**

None

**C. TRUSTEE REPORTS**

**C.1 Chair's Report**

Chair Watters reported out the success of the round table budget discussion meeting and advised that there will be an update on the renewal of the Strategic Plan in April.

## **C.2 Trustees' Reports**

- a. Trustee Painter - BCSTA Representative - Provincial Council Report

Trustee Painter provided a few highlights of the BCSTA Provincial Council meeting in Vancouver and stated that he would provide a full report in his March report.

- b. Trustee Hentze - February Trustee Report

Trustee Hentze provided her report in the agenda package and highlighted the student budget symposium that she attended.

## **D. BOARD COMMITTEE REPORTS**

### **D.1 Education Policy and Directions Committee**

- a. Draft minutes from the February 3, 2020 meeting

The draft minutes from the February 3, 2020 Education Policy and Directions Committee meeting were received for information.

### **D.2 Operations Policy and Planning Committee**

- a. Draft minutes from the February 10, 2020 meeting

The draft minutes from the February 10, 2020 Operations Policy and Planning Committee meeting were received for information.

- b. Recommended motions from the February 10, 2020 meeting

- a. Policy Sub-Committee Report

Trustee Leonard reported out on the committee meeting and presented the following recommended motion. Discussion ensued amongst the Trustees with questions of clarification being asked of Superintendent Green.

That the Board of Education of School District No. 61 (Greater Victoria) abandon Policies 1325.1, 1420.1, 2105, 2120.5, 2221, 3500, 3502, 3545.3 and 4111;

**AND FURTHER**

That the Board refer Policies 2105, 2221 and 3545.3 to the Superintendent for administration manual consideration.

For (7): Trustee Watters, Trustee Whiteaker, Trustee Ferris, Trustee Hentze, Trustee Leonard, Trustee McNally, and Trustee Painter

Against (1): Trustee Paynter

Abstain (1): Trustee Duncan

**Motion Carried (7 to 1)**

b. 2019-2020 Amended Annual Budget

That the Board of Education of School District No. 61 (Greater Victoria) agree to give all three readings of the 2019/2020 Amended Annual Budget Bylaw at the Regular Board meeting on February 24, 2020.

**Motion Carried Unanimously**

That the School District No. 61 (Greater Victoria) Amended Annual Budget Bylaw for fiscal year 2019/2020 in the amount of \$262,397,401 be:

Read a first time the 24th day of February, 2020;

Read a second time the 24th day of February, 2020;

Read a third time, passed and adopted the 24th day of February, 2020;

And that the Secretary-Treasurer and the Board Chair be authorized to sign, seal and execute this Bylaw on behalf of the Board.

**Motion Carried Unanimously**

c. Health & Safety Reporting

That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent to provide the Board of Education a report on the operation of the District's student health and safety framework and communicate any

recommendations for operational and strategic level improvements specifically aimed at student health and safety.

For (8): Trustee Watters, Trustee Whiteaker, Trustee Duncan, Trustee Ferris, Trustee Hentze, Trustee Leonard, Trustee McNally, and Trustee Paynter  
Abstain (1): Trustee Painter

**Motion Carried (8 to 0)**

d. Health and Safety Reporting

That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent to provide the Board of Education annually, a report on the District's compliance with workplace safety legislation and communicate any recommendations for operational and strategic level improvements.

For (8): Trustee Watters, Trustee Whiteaker, Trustee Duncan, Trustee Ferris, Trustee Hentze, Trustee Leonard, Trustee McNally, and Trustee Paynter  
Abstain (1): Trustee Painter

**Motion Carried (8 to 0)**

**D.3 Audit Committee Report**

Secretary-Treasurer Morris presented the report and highlighted a few items. Secretary-Treasurer Morris thanked the Financial Services team for their work on the report.

**Moved by** Trustee Painter

**Seconded by** Trustee Ferris

That the Board of Education of School District No. 61 (Greater Victoria) accept the December 2019 Quarterly Financial Report as presented to the Audit Committee.

**Motion Carried Unanimously**

**E. DISTRICT LEADERSHIP TEAM REPORTS**

**E.1 Superintendent's Report**

a. Monthly Report

Superintendent Green presented the report and highlighted a few of the items.

**Moved by** Trustee Whiteaker

**Seconded by** Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report as presented.

**Motion Carried Unanimously**

b. Proposed 2020-2021 School Calendar

Associate Superintendent Kitchen presented the proposed 2020-2021 school calendar and advised that as per the *School Act*, it will be posted on the District website for thirty days for feedback.

Associate Superintendent Kitchen answered questions from stakeholders and Trustees.

**Moved by** Trustee Duncan

**Seconded by** Trustee Ferris

That the Board of Education of School District No. 61 (Greater Victoria) approve the posting of the following 2020/2021 school calendar on the School District's website for a period of one month:

2020/2021 School  
Calendar\*

School Opening	September 8, 2020
First non-instructional day	September 28, 2020
Thanksgiving	October 12, 2020
Second non-instructional day (Province wide)	October 23, 2020
Remembrance Day	November 11, 2020
Third non-instructional day	November 20, 2020

Schools close for Winter vacation	December 18, 2020
Schools re-open after Winter vacation	January 4, 2021
Fourth non-instructional day	February 12, 2021
Family Day	February 15, 2021
Schools close for Spring vacation	March 12, 2021
Schools re-open after Spring vacation	March 29, 2021
Good Friday	April 2, 2021
Easter Monday	April 5, 2021
Fifth non-instructional day	May 21, 2021
Victoria Day	May 24, 2021
Administrative Day and School Closing	June 25, 2021

\*Sixth non-instructional day to be chosen by each school

**Motion Carried Unanimously**

c. Trustee Questions

Superintendent Green and Secretary-Treasurer Morris responded to questions from Trustees with regards to the the Vic High amenities survey, the inclusive education survey and staffing of child care facilities using District EA's.

**E.2 Secretary-Treasurer's Report**

a. Monthly Report

Secretary-Treasurer Morris presented the report and highlighted a few items. Trustee Whiteaker thanked the Secretary-Treasurer for the added budget engagement meetings for students and stakeholders.

**Moved by** Trustee Whiteaker

**Seconded by** Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary- Treasurer's report as presented.

Motion Carried Unanimously

**F. QUESTION PERIOD**

None

**G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS**

None

**H. NEW BUSINESS/NOTICE OF MOTIONS**

**H.1 New Business**

None

**H.2 Notice of Motions**

None

**I. ADJOURNMENT**

The meeting adjourned at 8:29 p.m.

**Moved by** Trustee Whiteaker

**Seconded by** Trustee Ferris

That the meeting be adjourned.

Motion Carried Unanimously

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Chair

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Secretary-Treasurer