



Combined Education Policy and Directions Committee & Operations Policy and Planning Committee Meeting

REGULAR MINUTES

March 2, 2020, 7:00 p.m.

Trustees Present: Nicole Duncan, Elaine Leonard, Rob Paynter, Angie Hentze, Ann Whiteaker, Jordan Watters, Tom Ferris, Ryan Painter

Trustee Regrets: Diane McNally

Administration: Shelley Green, Superintendent of Schools, Deb Whitten, Deputy Superintendent, Kim Morris, Secretary-Treasurer, Colin Roberts, Associate Superintendent, Greg Kitchen, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Jim Soles, Associate Director of Facilities, Harold Caldwell, Director of District Team, Andy Canty, Director of IT for Learning, Lisa McPhail, Communications and Community Engagement Officer, Sean McCartney, District Principal, Shelly Niemi, District Administrator of Indigenous Education, Craig Schellenberg, District Principal of Indigenous Education, Leonie Ebert, Student Representative, Kristil Hammer, VCPAC Vice-President Representative, Connor McCoy, VPVPA Representative, Cindy Graf, GVTA Representative, Angela Leong, CUPE 947 Representative, Andree Porter, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

The meeting was called to order at 7:06 pm

1.1 Acknowledgement of Traditional Territories

Chair Duncan recognized and acknowledged the Esquimalt and Songhees Nation, on whose traditional territories we live, we learn and we do our work.

1.2 Approval of the Combined Education Policy and Directions Committee & Operations Policy and Planning Committee Meeting Agenda

Moved by Ann Whiteaker

That the March 2, 2020 Combined Education Policy and Directions Committee/Operations Policy and Planning Committee meeting agenda be approved with the following amendments:

Remove Item B.4.c Ad Hoc Committees – Trustee McNally

Add item C.6.b - Budget 2020-2021: Talking Tables Report

Move items C.3.a and C.3.b to B.3.b and B.3.c

Motion Carried Unanimously

2. EDUCATION POLICY AND DIRECTIONS COMMITTEE - Trustee Duncan, Chair

2.1 Approval of the Minutes

- a. Approval of the February 3, 2020 Education Policy and Directions Committee meeting minutes

Moved by Tom Ferris

That the February 3, 2020 Education Policy and Directions Committee meeting minutes be approved.

Motion Carried Unanimously

2.2 Business arising from Minutes

2.3 Presentations to the Committee

- a. French Immersion/International Bacculaureate Programs - Evelyn Funk

Ms. Funk outlined her concerns relative to space for students to enroll in the French Immersion/International Bacculaureate programs.

2.4 New Business

- a. Introduction of Student Representative - Shelley Green

Superintendent Green introduced and welcomed Student Representative, Leonie Ebert of Lambrick Park Secondary School.

- b. District Team Update - Harold Caldwell

Mr. Caldwell, Director of the District Team, reported on the District Team's learning opportunities for February 2020, reviewing the work being done in literacy, numeracy, mental health, student engagement and early years. Questions of clarification were asked.

- c. Aboriginal Education Annual Report - Shelly Niemi & Craig Schellenberg

Craig Schellenberg, District Principal of Indigenous Education and Shelly Niemi, District Administrator of Indigenous Education, reported on Indigenous student demographics and graduation rates within the district, and provided a walk-through of targeted goals and coordinated efforts being made to improve achievement rates for indigenous students. Ms. Niemi noted that more indigenous participation is being seen via opportunities offered through the district, such as the Pathways & Partnerships department. Mr. Schellenberg highlighted the work being done to support literacy at Craigflower School, as well as the work with the Teacher Librarian Local Specialist Association in the decolonizing of libraries. A handout related to the Indigenous Learning Leadership Series was provided to attendees. Ms. Niemi and Mr. Schellenberg thanked the Board of Education and District Staff for the ongoing support. Questions of clarification were asked.

- d. Privacy Update - Andy Canty

Director of Information Technology for Learning Canty, provided an update on the work being done in the district relative to privacy and security, including highlighting privacy related initiatives and privacy

projects that are currently underway. Mr. Canty outlined the relationship between privacy and security, noting that the overall goal is to better equip staff, students and parents with information on how to protect personal data. Questions of clarification were asked.

2.5 Notice of Motion

2.6 General Announcements

3. OPERATIONS POLICY AND PLANNING COMMITTEE - Trustee Leonard, Chair

3.1 Approval of the Minutes

- a. Approval of the February 10, 2020 Operation Policy and Planning Committee meeting minutes

Moved by Ann Whiteaker

That the March 2, 2020 Operations Policy and Planning Committee meeting minutes be approved.

Motion Carried Unanimously

3.2 Business Arising from Minutes

3.3 Presentations

- a. STAR Project - Audrey Smith
- b. STAR Project - Colin Kronchite

Ms. Smith and Mr. Kronchite presented on the proposed Spectrum Turf and Rink Project (STAR), and provided an update on their findings since the last presentation to the Operations Policy & Planning Committee in June 2019. The group requested the following: 1. That the Board of Education for SD No. 61 formally ask the Municipality of Saanich to consider the STAR Project in their feasibility study for an additional rink in Saanich. 2. That the STAR Committee receive permission to gather feedback from Burnside neighbours, and 3. Permission to begin formalizing turf partnerships. Questions of clarification were asked.

3.4 Superintendent's Report

3.5 Personnel Items

March 2, 2020/Combined Education & Operations Committee Meeting

3.6 Finance and Legal Affairs

a. Policy Sub-Committee Report

Trustee Loenard presented a list of policies recommended to the Board of Education for abandonment or reclassification as administrative procedures. Questions of clarification were asked.

Moved by Angie Hentze

That the Board of Education of School District No. 61 (Greater Victoria) abandon Policies 4117, 4122, 4210.1, 4302, 5118.4, 5119.5, 5125, 5125.1;

AND FURTHER

That the Board refer Policy 5118.3 to the Superintendent for administration manual consideration.

Carried Unanimously

b. Budget 2020-2021: Talking Tables Report

Secretary-Treasurer Morris presented a handout reporting on the Budget 2020-2021 Talking Tables event which took place on February 20th 2020. The report was received for information purposes and will be posted on the district website.

3.7 Facilities Planning

a. Climate Action Report: Information Technology for Learning – Andy Canty & Greg Kitchen

Director of Information Technology for Learning Canty, presented the "IT for Learning Department - Climate Action Report" which outlined a number of initiatives currently underway within the ITL Department and District to help reduce our carbon footprint. Some of the initiatives are the managed print services which reduces the number of unused printed documents, application development which digitizes paper workflows, and computer energy management, which helps reduce the amount of energy being used to power computers and other devices across the district. Mr. Canty highlighted next steps and made note of the ITL Monthly Updates hand-out which was circulated to the committee and will be uploaded to the district website.

b. 2019 Seismic Risk Re-Assessment

Secretary-Treasurer Morris provided an overview of the Seismic Re-Assessment report noting the importance of this information for the Board of Education's upcoming Capital Planning session. Ms. Morris introduced Jim Soles, Associate Director of Facilities Services, who noted that the new Seismic Retrofit Guidelines had a significant impact on Vancouver Island, and Victoria specifically.

c. Monthly Operations Update

Secretary-Treasurer Morris presented the Monthly Operations Update and made note of two items. The first item is in relation to the current work being done by district custodians to mitigate the risk of infection due to concerns related to the coronavirus. These concerns have created a need to revise the daily work procedures. The current state of daily work and the proposed daily work of custodians were discussed. Ms. Morris also made note of the recent decision to choose gas heating as the energy source for Victoria High School. Mr. Soles provided the rationale for this decision. Questions of clarification were asked.

d. Inclusion for Learning Strategy Update - Sean McCartney

District Principal, Sean McCartney, provided a brief overview of the Inclusion for Learning Strategy, created in May 2018, which aims to ensure that appropriate infrastructure and supplies are available so that each school within the district can offer an Inclusive Learning environment, and he provided an update on the status of capital, operations and equipment. Mr. McCartney presented a grid within the report which outlines completed work to date and the progress that is being made across the district. Questions of clarification were asked.

e. Capital Planning Cycle

Secretary-Treasurer Morris brought forward the Capital Planning Cycle report for information, encouraging the Board and Committee members to review the information presented as it can help provide a clear understanding of the sources of funding, and ways in which projects can be paid for within the capital budget. The 5 year capital plan will be put forward for Board approval in June 2020.

3.8 New Business

March 2, 2020/Combined Education & Operations Committee Meeting

3.9 Notice of Motion

Trustee Whiteaker stated her intention to put forward a notice of motion to the March 9, 2020 Board meeting relative to the Spectrum Turf and Rink project.

3.10 General Announcements

4. ADJOURNMENT

The meeting adjourned at 9:38 pm.

Moved by Angie Hentze

That the meeting adjourn.

Motion Carried Unanimously