



**Operations Policy and Planning Committee Meeting  
January 20, 2020 – Tolmie Board Room**

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**REGULAR MINUTES**

**Committee Members Present:** Elaine Leonard (Committee Chair), Rob Paynter, Angie Hentze, Ann Whiteaker, Jordan Watters

**Other Trustees Present:** Diane McNally, Ryan Painter

**Administration:** Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Colin Roberts, Associate Superintendent, Greg Kitchen, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Chuck Morris, Director of Facilities Services, Angela Leong - CUPE 947 Representative, Jodi Whiteman – VCPAC Representative, Robin Toszczak – GVTA Representative, Connor McCoy – VPVPA Representative, Christine Patterson – VPVPA Representative, Andree Porter (recorder)

The meeting was called to order at 6:59 p.m.

**A. COMMENCEMENT OF MEETING**

**A1. Acknowledgement of Traditional Territories**

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

**A2. Approval of the Agenda**

It was moved by Trustee Whiteaker:

That the January 20, 2020 Operations Policy and Planning Committee meeting agenda be approved.

**Motion Carried Unanimously**

**A3. Approval of the Minutes**

It was moved by Trustee Hentze:

That the December 9, 2019 Operations Policy and Planning Committee meeting minutes be approved.

**Motion Carried Unanimously**

**A4. Business Arising from the Minutes - None**

**B. PRESENTATIONS TO THE COMMITTEE**

- B1. Parents 4 Climate / Brian Bradley**
- B2. Parents 4 Climate / Dani Bedingfield**
- B3. Parents 4 Climate / Kate Lawes**

Mr. Bradley, Ms. Bedingfield and Ms. Lawes requested that the Victoria High School capital project be designed and funded to be a “net-zero” building.

**B4. George Jay Renaming / Angela Carmichael (George Jay PAC)**

Ms. Carmichael highlighted George Jay (the individual) and urged the Board to consider a name change for George Jay Elementary.

**C. SUPERINTENDENT'S REPORT**

**C1. Recognition of Student Representative**

Superintendent Shelley Green advised that there were no student representatives available to attend due to the recent re-scheduling of the meeting as well as exams taking place the following morning.

**C2. Climate Action Report**

Associate Superintendent Kitchen provided the committee with an overview of the current initiatives and action plans that are currently underway within the district to help combat environmental/climate issues. Superintendent Green noted that over the next 6 months the committee will see more presentations in relation to the initiatives and action plans listed on the "What are you doing" climate action snapshot, to provide a more in depth look at the work being done by staff and students across the district. Questions of clarification were asked.

**C3. Reynolds School Sustainability Project & Waste Management – Aaron Norris, Heather Coey & Student Group**

Aaron Norris, Vice-Principal of Reynolds High School, introduced Heather Coey, Teacher and Leadership Advisor, along with a group of 4 students from Reynolds High School. The student group presented the committee with an overview of the initiatives completed or in progress as well as issues they are facing as they work to create a more sustainable and environmentally friendly school and community, highlighting that they have recently become a stakeholder in the One Planet Saanich Initiative. The group urged School District 61 to (1) become a part of the One Planet Saanich Stakeholder group, (2) create a better system for recycling, (3) district level support for schools, (4) be responsive to climate action equipment repairs, and (5) to incorporate climate action into future Strategic Plans.

**D. PERSONNEL ITEMS - None**

**E. FINANCE AND LEGAL AFFAIRS**

**E1. MOE Updated Operating Grant**

Secretary Treasurer Morris provided the committee with an overview of the updated Ministry of Education Operating Grant released in December 2019, highlighting key changes to the District's preliminary budget for 2019-2020 based on the updated operating grant, and increased enrolment. Questions of clarification were asked.

**F. FACILITIES PLANNING**

**F1. Monthly Operations Update**

Director of Facilities Services, Morris provided the committee with an overview of the Monthly Operations Update for December 2019, including progress on network, communications and security systems, facilities occupational health and safety,

transportation, inclusive learning and minor and major capital projects. Mr. Morris made special note in regards to the retirement of Richard Renault who had worked with the operations department for the past 40 years. Questions of clarification were asked.

**G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS – None**

**H. NEW BUSINESS**

**H1. Organizational Chart**

Trustee McNally provided the committee with rationale in regards to the Organizational Chart. Questions of clarification were asked and a group discussion took place.

It was moved by Trustee McNally

That the Board of Education of School District No. 61 (Greater Victoria) task the Superintendent with provision of one comprehensive District organization / reporting lines chart that includes personnel in all departments, to (but not including) the clerical support level, to be provided to the Board and posted in the "About Us" sub-menu under the "Our District" menu before February 24, 2020.

**Motion Defeated**

**H2. BCSTA Motion**

Trustee Painter provided the committee with rationale (see attached supplemental report) in regards to the BCSTA 2020 Annual General Meeting.

It was moved by Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria) submit the following resolution to BCSTA for the 2020 Annual General Meeting:

"That BCSTA urge the Ministry of environment to increase funds available through the Carbon Neutral Capital Program (CNCP) to the Ministry of Education to enable School Districts to increase investment in less carbon intensive infrastructure."

**Motion Carried Unanimously**

**H3. BCSTA Motion**

Trustee Painter provided the committee with rationale in regards to the BCSTA 2020 Annual General Meeting.

It was moved by Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria) submit the following resolution to BCSTA for the 2020 Annual General Meeting:

"That BCSTA compel the Ministry of Environment and the Ministry of Education to collaborate to develop and implement a procurement framework/structure for all School Districts to acquire less carbon intensive technologies (i.e. solar panels) and alternative energy solutions."

**Motion Carried Unanimously**

### H3. BCSTA Motion

Trustee Watters provided the committee with rationale in regards to the BCSTA 2020 Annual General Meeting.

It was moved by Trustee Watters

That the Board of Education of School District No. 61 (Greater Victoria) submit the following resolution to BCSTA for the 2020 Annual General Meeting:

“That BCSTA urge the government to bring Early Childhood Learning and the appropriate full funding under the responsibility of the Ministry of Education.”

**Motion Carried Unanimously**

### I. NOTICE OF MOTION

Trustee Whiteaker noted that she will bring forward a motion directed to BCSTA at the January 27<sup>th</sup>, 2020 Board Meeting, in relation to MDI Funding.

Trustee McNally made note that she will bring forward the Organizational Chart motion to the January 27<sup>th</sup>, 2020 Regular Board Meeting.

### J. GENERAL ANNOUNCEMENTS – None

### K. ADJOURNMENT

It was moved by Trustee Whiteaker:

That the meeting be adjourned.

**Motion Carried Unanimously**

The meeting adjourned at 8:55 p.m.