



**Operations Policy and Planning Committee Meeting
December 9, 2019 – Tolmie Board Room**

REGULAR MINUTES

Committee Members Present: Rob Paynter, Committee Chair, Angie Hentze, Elaine Leonard, Ann Whiteaker

Administration: Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Colin Roberts, Associate Superintendent, Greg Kitchen, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Chuck Morris, Director of Facilities Services, Shauna Johnson - CUPE 947 Representative, Jodi Whiteman – VCPAC Representative, Robin Toszczak – GVTA Representative, Connor McCoy – VPVPA Representative.

The meeting was called to order at 7:01 p.m.

A. COMMENCEMENT OF MEETING

A1. Acknowledgement of Traditional Territories

Chair Paynter recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A2. Approval of the Agenda

It was moved by Trustee Whiteaker:

That the December 9, 2019 Operations Policy and Planning Committee meeting agenda be approved.

Motion Carried Unanimously

A3. Approval of the Minutes

It was moved by Trustee Whiteaker:

That the November 18, 2019 Operations Policy and Planning Committee meeting minutes be approved.

Motion Carried Unanimously

A4. Business Arising from the Minutes - None

B. PRESENTATIONS TO THE COMMITTEE

B1. Angus Matthews, Artificial Turf Field at Oak Bay High School

Angus Matthews, Oak Bay Community resident, expressed concerns regarding the disposal of the existing artificial turf field as well as the lack of a permanent perimeter around the field. Mr. Matthews also requested a meeting of involved stakeholders with District staff to discuss mitigation strategies.

C. SUPERINTENDENT'S REPORT

C1. Superintendent Shelley Green advised that there were no student representatives available for the meeting.

D. PERSONNEL ITEMS - None

E. FINANCE AND LEGAL AFFAIRS – None

F. FACILITIES PLANNING

F1. Reynolds Garden Project

Aaron Norris, Secondary Vice-Principal of Reynolds High School, introduced Leah Seltzer, LifeCycles Program Manager and Chris Hildreth, TOPSOIL Founder & CEO, along with seven students from Reynolds High School. The group provided an overview of the 9 week program “Seed the City” in which they participated during the summer/fall of 2019. Students highlighted the many positive impacts the program has had on each student. A key highlight was the recent award of a \$270,000 grant from the Vancouver Foundation to LifeCycles Program and TOPSOIL, which will help scale the project, providing core funding to the program for the next 3 years. Questions of clarification were asked.

F2. Facilities Plan Ad-Hoc Committee

Trustee Hentze, provided Trustees with an update relative to the next iteration of the Long Term Facilities Plan by way of the Board of Education’s Long Term Facilities Plan Ad-Hoc Committee. Secretary-Treasurer Morris presented a revised copy of the Long Term Facilities Plan Ad-Hoc Committee’s Terms of Reference for consideration. Suggested amendments were received. Staff to research the Board’s past resolution relative to posting of ad hoc committee minutes, and modify the procedural notes in the Terms of Reference as required to match.

It was moved by Trustee Hentze:

That the Board of Education of School District No. 61 (Greater Victoria) approve the Terms of Reference for the Long Term Facilities Plan Ad Hoc Committee, as amended. Motion Carried Unanimously
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F3. George Jay Renaming Consultation Report

Secretary Treasurer Morris, provided Trustees with a copy of the George Jay Engagement Summary Report along with the supporting documents for receipt, and for future consideration by the Trustees at the January 27, 2020 Board of Education Public Meeting.

F4. Monthly Operations Update

Director Morris of Facilities Services, provided Trustees with an overview of the Monthly Operations Update, including progress on minor and major capital projects, facilities maintenance, and transportation. Mr. Morris also provided an update on the Oak Bay artificial turf field, noting that a temporary perimeter has been installed on the field to avoid any further dispersing of turf debris. Questions of clarification were asked.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS – None

H. NEW BUSINESS – None

I. NOTICE OF MOTION – None

J. GENERAL ANNOUNCEMENTS – None

K. ADJOURNMENT

It was moved by Trustee Whiteaker:

That the meeting be adjourned. Motion Carried Unanimously

The meeting adjourned at 8:08 p.m.