



The Board of Education of School District No. 61 (Greater Victoria)  
Operations Policy and Planning Committee  
AGENDA

Monday, November 18, 2019, 7:00 p.m.  
Tolmie Boardroom, 556 Boleskine Road

Chairperson: Trustee Paynter

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	Pages
<b>A. COMMENCEMENT OF MEETING</b>	7:00 PM
<b>A.1 Acknowledgement of Traditional Territories</b>	
<i>The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.</i>	
<b>A.2 Approval of the Agenda</b>	
Recommended Motion: That the November 18, 2019 agenda be approved.	
<b>A.3 Approval of the Minutes</b>	4
Recommended Motion: That the October 21, 2019 Operations Policy and Planning Committee meeting minutes be approved.	
<b>A.4 Business arising from Minutes</b>	
<b>B. PRESENTATIONS TO THE COMMITTEE</b>	7:10 PM
<b>B.1 Kate Wallace, Vic High Land Disposal</b>	
<b>B.2 Corey Kowal, Vic High Land Disposal</b>	
<b>B.3 Chris Grieve, Vic High Land Disposal</b>	
<b>B.4 Soli Callo, Vic High Land Disposal</b>	

- B.5 Bobby Arbess, Vic High Land Disposal
- B.6 Andrew Roderick, Vic High Land Disposal
- B.7 Amy Dorais, Vic High Land Disposal
- B.8 Tara Ehrcke, GVTA, Climate Action
- B.9 Faro Annie Sullivan, GVTA, Climate Action
- B.10 Mark Nykanen, GVTA, Climate Action
- B.11 Angela Carmichael, George Jay
- B.12 Skye Stegenga, George Jay

**C. SUPERINTENDENT'S REPORT 8:10 PM**

- C.1 Recognition of Student Representative  
Karmen Legge - Esquimalt High School

**D. PERSONNEL ITEMS**

**E. FINANCE AND LEGAL AFFAIRS 8:15 PM**

- E.1 Policy Sub-Committee Report

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Recommended Motion:  
That the Board of Education of School District No. 61 (Greater Victoria) approve the new Policy 5141.1 Provision of Menstrual Products to Students.

- E.2 IT for Learning Update - Andy Canty

**F. FACILITIES PLANNING 8:35 PM**

- F.1 Victoria High School Update - Kim Morris
- F.2 Lead Testing Update - Chuck Morris
- F.3 Victor Mold Remediation Update - Chuck Morris
- F.4 Monthly Operations Update - Chuck Morris

**G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS**

H. NEW BUSINESS

I. NOTICE OF MOTION

J. GENERAL ANNOUNCEMENTS

K. ADJOURNMENT

Recommended Motion:  
That the meeting adjourn.



**Operations Policy and Planning Committee Meeting  
October 21, 2019 – Tolmie Board Room**

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**REGULAR MINUTES**

**Committee Members Present:** Rob Paynter, Committee Chair, Angie Hentze, Elaine Leonard, Ann Whiteaker

**Other Trustees Present:** Diane McNally

**Administration:** Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Katrina Stride, Associate Secretary-Treasurer, Colin Roberts, Associate Superintendent, Greg Kitchen, Associate Superintendent, Chuck Morris, Director of Facilities Services, Andy Canty, Director, Information Technology for Learning, Tammy Sherstobitoff, District Principal, Human Resource Services, Vicki Hanley, Executive Assistant

The meeting was called to order at 7:00 p.m.

**A. COMMENCEMENT OF MEETING**

**A1. Acknowledgement of Traditional Territories**

Chair Paynter recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

**A2. Approval of the Agenda**

It was moved by Trustee Whiteaker:

That the October 21, 2019 Operations Policy and Planning Committee meeting agenda be approved.

**Motion Carried Unanimously**

**A3. Approval of the Minutes**

It was moved by Trustee Whiteaker:

That the September 16, 2019 Operations Policy and Planning Committee meeting minutes be approved as amended.

**Motion Carried Unanimously**

**A4. Business Arising from the Minutes**

- a) The Quadra Warehouse name change motion has been rescinded since the September 16, 2019 Operations Policy and Planning Committee meeting.

**B. PRESENTATIONS TO THE COMMITTEE**

**B1. Scott Fox, Victoria High School**

Mr. Fox spoke to the proposed land swap between the School District and the Capital Regional Housing Corporation (CRHC) at Victoria High School and expressed his interest in retaining lands at Vic High for academic purposes.

**B2. Brianna Day, George Jay Elementary School**

Ms. Day spoke to her concerns about the overcrowding and loss of programs at George Jay Elementary.

**C. SUPERINTENDENT'S REPORT**

- C1.** Superintendent Shelley Green introduced and welcomed Student Representative Emily Wang from Mount Douglas High School.

**D. PERSONNEL ITEMS**

**D1. Staffing Update**

District Principal of Human Resource Services, Tammy Sherstobitoff, provided Trustees with a verbal update, noting that 120 new hires in all employee groups have come on board since the start of August 2019. Ms. Sherstobitoff noted the intent to host another bridging program towards the end of November or early December 2019 with the aim of hiring more Education Assistants.

**E. FINANCE AND LEGAL AFFAIRS**

**E1. Policy Sub-Committee – Trustee Rob Paynter**

Trustee Paynter provided a verbal update in regards to the Policy Sub-Committee, noting that the current focus is the Trustees' Code of Ethics and the roles of the Chair & Vice-Chair. The Superintendent Evaluation will be the next focus. The next Policy Sub-Committee meeting will take place on October 24, 2019.

**E2. Managed Print Services – Andy Canty, Director of IT for Learning**

Director of IT for Learning, Andy Canty, presented the group with an overview of the Managed Print Services project, with plans to implement District-wide by 2023. Mr. Canty answered questions that arose from the presentation.

**F. FACILITIES PLANNING**

**F1. Vic High Update**

Secretary-Treasurer Morris provided Trustees with an update in regards to the Vic High Seismic project.

**G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS – None**

**H. NEW BUSINESS – None**

**I. NOTICE OF MOTION – None**

**J. GENERAL ANNOUNCEMENTS – None**

**K. ADJOURNMENT**

It was moved by Trustee Whiteaker:

That the meeting be adjourned.

**Motion Carried Unanimously**

The meeting adjourned at 8:10 p.m.

# **POLICY 5141.1**

## **PROVISION OF MENSTRUAL PRODUCTS TO STUDENTS**

Drafted: October 24, 2019

Adopted:

Revised:

Frequency of Review: Annual

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### **1.0 Rationale**

The Minister of Education amended the Support Services for Schools Order to require school districts to provide free menstrual products to students in school washrooms in a manner that protects student privacy. The Ministerial Order requires boards to establish policies and procedures related to the provision of free menstrual products to students.

### **2.0 Definitions**

### **3.0 Policy**

Every student in British Columbia should have access to healthy and effective learning environments. The school system is expected to promote gender equality and create an inclusive learning experience. Lack of access to menstrual products can negatively impact students' school attendance and their social-emotional well-being. Providing all students with convenient access to free menstrual products helps to support their full participation in school activities, reduces stigma and promotes gender equality.

The Board of Education of School District No. 61 (Greater Victoria School District) is committed to providing menstrual products to students who may require them.

#### **3.1 The Board will:**

- 3.1.1 ensure menstrual products are made available to students of all gender identities or expressions in a manner that protects student privacy;
- 3.1.2 provide barrier-free, easily accessible menstrual products at no cost to students;
- 3.1.3 provide menstrual products in school washrooms; and,
- 3.1.4 consider student feedback with respect to the provision of menstrual products.

School district staff will develop procedures regarding the provision of menstrual products to students.

#### **4.0 Responsibilities**

- 4.1 The Board of Education is responsible to ensure compliance with the *School Act*.
- 4.2 The Board of Education is responsible to ensure compliance with Ministerial Orders.
- 4.3 The Superintendent is responsible to ensure that District policy is upheld and regulations are enforced.

#### **5.0 References**

- 5.1 Sections 85(2)(a), 88(1) and 168(2)(t) of the *School Act*
- 5.2 Support Services for Schools Order M149/89) Amended by M127/19