



**Operations Policy and Planning Committee Meeting  
November 18, 2019 – Tolmie Board Room**

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**REGULAR MINUTES**

**Committee Members Present:** Rob Paynter, Committee Chair, Angie Hentze, Elaine Leonard, Ann Whiteaker

**Other Trustees Present:** Diane McNally, Ryan Painter

**Administration:** Shelley Green, Superintendent of Schools, Kim Morris, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Colin Roberts, Associate Superintendent, Greg Kitchen, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Chuck Morris, Director of Facilities Services, Andy Canty, Director, Information Technology for Learning, Josh Barks, Vice Principal, Information Technology for Learning

The meeting was called to order at 7:15 p.m.

**A. COMMENCEMENT OF MEETING**

**A1. Acknowledgement of Traditional Territories**

Chair Paynter recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

**A2. Approval of the Agenda**

Trustee McNally informed the Committee that she would be providing notice of motion for the Regular Board meeting to be held on November 25, 2019 under section I. Notice of Motion.

It was moved by Trustee Whiteaker:

That the November 18, 2019 Operations Policy and Planning Committee meeting agenda be approved as amended.

**Motion Carried Unanimously**

**A3. Approval of the Minutes**

It was moved by Trustee Whiteaker:

That the October 21, 2019 Operations Policy and Planning Committee meeting minutes be approved.

**Motion Carried Unanimously**

**A4. Business Arising from the Minutes – None**

**B. PRESENTATIONS TO THE COMMITTEE**

**B1. Kate Wallace, Vic High Land Disposal**

Kate Wallace, Fernwood Community resident, expressed concerns regarding the proposed exchange and long-term lease of lands near Victoria High School.

**B2. Corey Kowal, Vic High Land Disposal**

Corey Kowal, Fernwood Community resident, expressed concerns regarding the proposed exchange and long-term lease of lands near Victoria High School.

**B3. Chris Grieve, Vic High Land Disposal**

Chris Grieve, Fernwood Community resident, expressed concerns regarding the proposed exchange and long-term lease of lands near Victoria High School.

**B4. Soli Callo, Vic High Land Disposal**

Soli Callo, student and Fernwood Community resident, spoke in opposition of the proposed Caledonia Project.

**B5. Bobby Arbess, Vic High Land Disposal**

Bobby Arbess, parent and Fernwood Community resident, spoke in favour of the proposed Caledonia Project.

**B6. Andrew Kerr, Vic High Land Disposal**

Andrew Kerr, Fernwood Community resident, spoke in favour of the proposed Caledonia Project.

**B7. Amy Dorais, Vic High Land Disposal**

Amy Dorais, teacher and Fernwood Community resident, spoke in favour of the proposed Caledonia Project.

**B8. Tara Ehrcke, GVTA, Climate Action**

Tara Ehrcke, teacher and Climate Action Committee Chair, spoke to the District's declaration of a climate emergency and requested concrete plans and timelines to reduce carbon emissions.

**B9. Faro Sullivan, GVTA, Climate Action**

Faro Sullivan, parent, spoke to the District's declaration of a climate emergency and requested that a climate action plan be considered a top priority for the Board.

**B10. Mark Nykanen, GVTA, Climate Action**

Mark Nykanen, concerned citizen, spoke to the District's declaration of a climate emergency and requested that the Board make progress on a climate action plan.

**B11. Angela Carmichael, George Jay**

Angela Carmichael, parent and George Jay PAC President, expressed concerns regarding overcrowding at George Jay.

**B12. Skye Stegenga, George Jay**

Skye Stegenga, parent, expressed concerns regarding overcrowding at George Jay.

**C. SUPERINTENDENT'S REPORT**

- C1.** Superintendent Shelley Green introduced and welcomed Student Representative Karmen Legge from Esquimalt High School.

**D. PERSONNEL ITEMS – None**

**E. FINANCE AND LEGAL AFFAIRS**

**E1. Policy Sub-Committee Report – Trustee Rob Paynter**

Trustee Paynter presented new Policy 5141.1 Provision of Menstrual Products to Students.

It was moved by Trustee Paynter:

That the Board of Education of School District No. 61 (Greater Victoria) approve the new Policy 5141.1 Provision of Menstrual Products to Students.

**Motion Carried Unanimously**

**E2. IT for Learning Strategy – Andy Canty, Director of IT for Learning**

Director of IT for Learning, Andy Canty, presented the Committee with an overview of the scope of services provided by the IT for Learning Department, including a discussion on emergent issues. Trustees and stakeholders asked questions of Mr. Canty.

**F. FACILITIES PLANNING**

**F1. Victoria High School Update**

Secretary-Treasurer Morris informed Trustees that the Vic High Open House welcomed over 200 attendees and that the feedback collected at the event would be provided to Trustees as soon as possible. Secretary-Treasurer Morris advised that a final decision would be made regarding the land exchange and long-term lease at the public Board meeting scheduled for November 25, 2019.

**F2. Lead Testing Update – Chuck Morris**

Chuck Morris, Director of Facilities Services, provided Trustees with an update on lead testing in District facilities. Mr. Morris advised that the District is in compliance with guidelines. Trustees and stakeholders asked questions of clarification.

**F3. Victor Mold Remediation Update – Chuck Morris**

Chuck Morris, Director of Facilities Services, provided Trustees with an update on mold remediation at Victor School. Mr. Morris advised that the first two phases of the project are complete and the third, and final, phase would be completed by March 2020. Trustees asked questions of clarification.

**F4. Monthly Operations Update – Chuck Morris**

Chuck Morris, Director of Facilities Services, provided Trustees with an update on Facilities Operations, including progress on minor and major capital projects, environmental sustainability and planning, maintenance orders, and transportation. Mr.

Morris also provided an update on the Oak Bay artificial turf field and plans for the field to be replaced under warranty in Spring 2020. Trustees asked questions of clarification.

**G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS – None**

**H. NEW BUSINESS – None**

**I. NOTICE OF MOTION**

**I1. Bylaw 9360 Amendment - Trustee McNally**

Trustee McNally provided notice of the following motion to be presented at the Regular Board meeting on November 25, 2019:

That the Board of Education of School District No. 61 (Greater Victoria) approve the following change to a) Bylaw 9360 Article 5 General Meeting of the Board, b) Bylaw 9360.2 Article B.3.4. regarding the agenda of the Operations Policy and Planning Standing Committee, and c) Bylaw 9360.2 Article B.4.4. regarding the agenda of the Education Policy and Planning Standing Committee, by adding, "The Community Presentations period is limited to a maximum of six speakers, each speaking a maximum of five minutes. In the event the named speaker on the list does not wish to speak, the speaking opportunity will be forfeited."

**J. GENERAL ANNOUNCEMENTS – None**

**K. ADJOURNMENT**

It was moved by Trustee Leonard:

That the meeting be adjourned.

**Motion Carried Unanimously**

The meeting adjourned at 9:14 p.m.