



The Board of Education of School District No. 61 (Greater Victoria)
Operations Policy and Planning Committee
AGENDA

Monday, October 21, 2019, 7:00 p.m.
Tolmie Boardroom, 556 Boleskine Road

Chairperson: Trustee Paynter

	Pages
A. COMMENCEMENT OF MEETING	7:00 PM
A.1 Acknowledgement of Traditional Territories	
<i>The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.</i>	
A.2 Approval of the Agenda	
Recommended Motion: That the October 21, 2019 agenda be approved.	
A.3 Approval of the Minutes	
a. Approval of the September 16, 2019 Operations Policy and Planning Committee meeting minutes	3
Recommended Motion: That the September 16, 2019 Operations Policy and Planning Committee meeting minutes be approved.	
A.4 Business arising from the Minutes	
B. PRESENTATIONS TO THE COMMITTEE	7:10 PM
B.1 Scott Fox, Victoria High School land use	
B.2 Chris Grieve, Victoria High School land use	

B.3 Brianna Day, George Jay Elementary School

C. SUPERINTENDENT'S REPORT 7:25 PM

C.1 Recognition of Student Representative - Shelley Green (Emily Wang - Mt. Douglas Secondary School)

D. PERSONNEL ITEMS 7:30 PM

D.1 Staffing Update - Tammy Sherstobitoff, District Principal, Human Resource Services

E. FINANCE AND LEGAL AFFAIRS 7:35 PM

E.1 Policy Sub-Committee Report - Trustee Paynter

E.2 Managed Print Services

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F. FACILITIES PLANNING 7:55 PM

F.1 Vic High Update

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

H. NEW BUSINESS

I. NOTICE OF MOTION

J. GENERAL ANNOUNCEMENTS

K. ADJOURNMENT

Recommended Motion:
That the meeting be adjourned.



**Operations Policy and Planning Committee Meeting
September 16, 2019 – Tolmie Board Room**

REGULAR MINUTES

Committee Members Present: Rob Paynter, Committee Chair, Angie Hentze, Elaine Leonard, Ann Whiteaker, Jordan Watters (Ex Officio)

Other Trustees Present: Nicole Duncan, Diane McNally

Administration: Shelley Green, Superintendent of Schools, Katrina Stride, Acting Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Colin Roberts, Associate Superintendent, Greg Kitchen, Associate Superintendent, Chuck Morris, Director of Facilities Services, Andy Canty, Director, Information Technology for Learning, Tammy Sherstobitoff, District Principal, Human Resource Services, Vicki Hanley, Executive Assistant

The meeting was called to order at 7:00 p.m.

A. COMMENCEMENT OF MEETING

A1. Acknowledgement of Traditional Territories

Chair Paynter recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

A2. Approval of the Agenda

It was moved by Trustee Hentze:

That the September 16, 2019 Operations Policy and Planning Committee meeting agenda be approved.

Motion Carried Unanimously

A3. Approval of the Minutes

It was moved by Trustee Hentze:

That the June 10, 2019 Operations Policy and Planning Committee meeting minutes be approved.

Motion Carried Unanimously

A4. Business Arising from the Minutes

- a) The Quadra Warehouse Name change motion postponed from the June 10, 2019 meeting has been placed on the October 21, 2019 agenda.

B. PRESENTATIONS TO THE COMMITTEE

B1. Scott Fox, Victoria High School

Mr. Fox spoke against the Caledonia Project and the proposed land swap between the School District and the Capital Regional Housing Corporation (CRHC) at Victoria High School.

B2. Corey Kowal, Victoria High School

Ms. Kowal spoke against the Caledonia Project at Victoria High School and the loss of green space at the school site if the project and land swap between the School District and the CRHC proceeds.

B3. Skye Stegenga, George Jay Elementary School

Ms. Stegenga thanked staff for engaging in ways in which to mitigate the space issues and loss of programs at George Jay Elementary School and spoke against the Caledonia Project at Victoria High School.

B4. Angela Carmichael, George Jay Elementary School

Ms. Carmichael spoke in favour of changing the name of George Jay Elementary School.

B5. Brianna Day, George Jay Elementary School

Ms. Day spoke about the overcrowding issues and loss of programs at George Jay Elementary School.

C. SUPERINTENDENT'S REPORT – None

D. PERSONNEL ITEMS

D1. Staffing Update

District Principal of Human Resource Services, Tammy Sherstobitoff, provided Trustees with an update with regard to teaching staff levels at this point in the school year and the need to hire more teachers and more specifically French immersion teachers. The District hosted two hiring fairs over the past year and will continue to recruit more teachers to the District.

E. FINANCE AND LEGAL AFFAIRS

E1. eSCRIBE Software Update

Acting Secretary-Treasurer, Katrina Stride, provided Trustees with an update with respect to the purchase of electronic meeting software for minute taking as per a motion that was passed in November 2018. Ms. Stride highlighted the process to date and the way in which it will be implemented over the next few months. Ms. Stride answered questions of clarification from Trustees.

E2. Regulation 3323 – Purchasing Services

Acting Secretary-Treasurer, Katrina Stride, referred Trustees to information in their agendas with regards to updating Regulation 3323, *Purchasing Services*. Ms. Stride pointed out the one minor change with regards to Standing Purchase Orders and the increase from \$500 to \$1000 with respect to the purchase of equipment. Ms. Stride answered questions of clarification from Trustees.

It was moved by Trustee Whiteaker:

That the Board of Education of School District No. 61 (Greater Victoria) accept revised Regulation 3323 *Purchasing Services* as presented.

Motion Carried Unanimously

F. FACILITIES PLANNING

F1. Water Quality Update

Director of Facilities Services, Chuck Morris, provided Trustees with an update with regards to the water quality testing at all school sites within the District. Mr. Morris advised Trustees that a dedicated plumber has been assigned to taking and testing water samples and replacing filters and faucets where needed. VIHA and the Ministry of Education have been kept informed and are satisfied with the progress to date. Mr. Morris answered questions of clarification from Trustees.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS - None

H. NEW BUSINESS

H1. Trustee Questions

Superintendent Green responded to questions from Trustees with regards to the Strong Start program and outdoor learning space at George Jay Elementary and the Vic High land use, community consultation and disposition.

H2. Trustee Watters – George Jay Elementary

Trustee Watters presented the motion and provided a rationale.

It was moved by Trustee Watters:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent, pursuant to Policy and Regulation 1421, to establish a committee to explore changing the name of George Jay Elementary School, and that this be done following a fulsome George Jay Elementary School focused consultation process.

Discussion ensued amongst the Trustees with recommendation being made to table the motion.

It was moved by Trustee Leonard:

That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent, pursuant to Policy and Regulation 1421, to establish a committee to explore changing the name of George Jay Elementary School, and that this be done following a fulsome George Jay Elementary School focused consultation process*" be tabled to the October 21, 2019 Operations Policy and Planning Committee meeting.

Motion Defeated

For: Trustee Leonard

Against: Trustees Hentze, Paynter and Whiteaker

Further discussion ensued amongst the Trustees with a suggestion being made to amend the motion.

It was moved by Trustee Whiteaker:

That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent, pursuant to Policy and Regulation 1421, to establish a committee to explore changing the name of George Jay Elementary School, and that this be done following a fulsome George Jay Elementary School focused consultation process*" be amended to strike the words "*and this be done following a fulsome George Jay Elementary School focused consultation process.*"

Motion Carried Unanimously

Further discussion ensued amongst the Trustees with a suggestion being made to amend the amended motion.

It was moved by Trustee Watters:

That the amended motion "*That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent, pursuant to Policy and Regulation 1421, to establish a committee to explore changing the name of George Jay Elementary School*" be amended to add the following words after 1421 "*and any applicable legislation.*"

Motion Carried Unanimously

Chair Paynter called for the vote on the main motion as amended.

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent, pursuant to Policy and Regulation 1421 and any applicable legislation, to establish a committee to explore changing the name of George Jay Elementary School.

Motion Carried

For: Trustees Hentze, Paynter and Whiteaker
Against: Trustee Leonard

I. NOTICE OF MOTION - None

J. GENERAL ANNOUNCEMENTS – None

K. ADJOURNMENT

It was moved by Trustee Watters:

That the meeting be adjourned.

Motion Carried Unanimously

The meeting adjourned at 8:34 p.m.

To: Operations Policy and Planning Committee

From: Andy Canty, Director of IT for Learning

Date: October 16, 2019

RE: Managed Print Services

Background:

Much of our current print environment that is available to students and teachers relies heavily on single function printers and many of these devices are very old and very expensive to use. The IT for Learning Department along with Financial Services worked to develop a Managed Print Services (MPS) strategy to implement across the Greater Victoria School District. Please refer to the Managed Print Services Memo dated December 10, 2018 for more information regarding the original project launch.

Project benefits:

- Environmental sustainability. More conscious printing and use of paper and other resources.
- Equity of service. Provide students and teachers with standardized access to high quality printers, scanner, and copiers that support digital learning and teaching.
- Reduce long term print costs and enable strategic budgeting.
- Increase privacy and security by utilizing a secure print process as default.
- Ensure greater uptime for printing/scanning/copying services.

Discussion:

We have currently implemented Managed Print Services at seven locations across the district and are now bringing this back to this Operations Policy and Planning Committee to present our project findings and our plan for district wide implementation.

This initial pilot has been very successful and has validated the goals listed above. We have also seen some unexpected benefits such as the newly created print zones becoming informal collaborative spaces within the schools.

This project has been budgeted for the next two years and we are proposing that the district wide implementation moves ahead.

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