



**Operations Policy and Planning Committee Meeting  
September 16, 2019 – Tolmie Board Room**

**REGULAR MINUTES**

**Committee Members Present:** Rob Paynter, Committee Chair, Angie Hentze, Elaine Leonard, Ann Whiteaker, Jordan Watters (Ex Officio)

**Other Trustees Present:** Nicole Duncan, Diane McNally

**Administration:** Shelley Green, Superintendent of Schools, Katrina Stride, Acting Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Colin Roberts, Associate Superintendent, Greg Kitchen, Associate Superintendent, Chuck Morris, Director of Facilities Services, Andy Canty, Director, Information Technology for Learning, Tammy Sherstobitoff, District Principal, Human Resource Services, Vicki Hanley, Executive Assistant

The meeting was called to order at 7:00 p.m.

**A. COMMENCEMENT OF MEETING**

**A1. Acknowledgement of Traditional Territories**

Chair Paynter recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

**A2. Approval of the Agenda**

It was moved by Trustee Hentze:

That the September 16, 2019 Operations Policy and Planning Committee meeting agenda be approved.

**Motion Carried Unanimously**

**A3. Approval of the Minutes**

It was moved by Trustee Hentze:

That the June 10, 2019 Operations Policy and Planning Committee meeting minutes be approved.

**Motion Carried Unanimously**

**A4. Business Arising from the Minutes**

- a) The Quadra Warehouse Name change motion postponed from the June 10, 2019 meeting has been placed on the October 21, 2019 agenda.

**B. PRESENTATIONS TO THE COMMITTEE**

**B1. Scott Fox, Victoria High School**

Mr. Fox spoke to the proposed land swap between the School District and the Capital Regional Housing Corporation (CRHC) at Victoria High School and expressed his interest in retaining lands at Vic High for academic purposes.

**B2. Corey Kowal, Victoria High School**

Ms. Kowal expressed concern regarding the loss of green space at the school site and the impact on student mental health if the land swap between the School District and the CRHC proceeds.

**B3. Skye Stegenga, George Jay Elementary School**

Ms. Stegenga thanked staff for engaging in ways in which to mitigate the space issues and loss of programs at George Jay Elementary School and spoke against the Caledonia Project at Victoria High School.

**B4. Angela Carmichael, George Jay Elementary School**

Ms. Carmichael spoke in favour of changing the name of George Jay Elementary School.

**B5. Brianna Day, George Jay Elementary School**

Ms. Day spoke about the overcrowding issues and loss of programs at George Jay Elementary School.

**C. SUPERINTENDENT'S REPORT – None**

**D. PERSONNEL ITEMS**

**D1. Staffing Update**

District Principal of Human Resource Services, Tammy Sherstobitoff, provided Trustees with an update with regard to teaching staff levels at this point in the school year and the need to hire more teachers and more specifically French immersion teachers. The District hosted two hiring fairs over the past year and will continue to recruit more teachers to the District.

**E. FINANCE AND LEGAL AFFAIRS**

**E1. eSCRIBE Software Update**

Acting Secretary-Treasurer, Katrina Stride, provided Trustees with an update with respect to the purchase of electronic meeting software for minute taking as per a motion that was passed in November 2018. Ms. Stride highlighted the process to date and the way in which it will be implemented over the next few months. Ms. Stride answered questions of clarification from Trustees.

**E2. Regulation 3323 – Purchasing Services**

Acting Secretary-Treasurer, Katrina Stride, referred Trustees to information in their agendas with regards to updating Regulation 3323, *Purchasing Services*. Ms. Stride pointed out the one minor change with regards to Standing Purchase Orders and the increase from \$500 to \$1000 with respect to the purchase of equipment. Ms. Stride answered questions of clarification from Trustees.

It was moved by Trustee Whiteaker:

That the Board of Education of School District No. 61 (Greater Victoria) accept revised Regulation 3323 *Purchasing Services* as presented.

**Motion Carried Unanimously**

## F. FACILITIES PLANNING

### F1. Water Quality Update

Director of Facilities Services, Chuck Morris, provided Trustees with an update with regards to the water quality testing at all school sites within the District. Mr. Morris advised Trustees that a dedicated plumber has been assigned to taking and testing water samples and replacing filters and faucets where needed. VIHA and the Ministry of Education have been kept informed and are satisfied with the progress to date. Mr. Morris answered questions of clarification from Trustees.

## G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS - None

## H. NEW BUSINESS

### H1. Trustee Questions

Superintendent Green responded to questions from Trustees with regards to the Strong Start program and outdoor learning space at George Jay Elementary and the Vic High land use, community consultation and disposition.

### H2. Trustee Watters – George Jay Elementary

Trustee Watters presented the motion and provided a rationale.

It was moved by Trustee Watters:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent, pursuant to Policy and Regulation 1421, to establish a committee to explore changing the name of George Jay Elementary School, and that this be done following a fulsome George Jay Elementary School focused consultation process.

Discussion ensued amongst the Trustees with recommendation being made to table the motion.

It was moved by Trustee Leonard:

That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent, pursuant to Policy and Regulation 1421, to establish a committee to explore changing the name of George Jay Elementary School, and that this be done following a fulsome George Jay Elementary School focused consultation process*" be tabled to the October 21, 2019 Operations Policy and Planning Committee meeting.

**Motion Defeated**

For: Trustee Leonard

Against: Trustees Hentze, Paynter and Whiteaker

Further discussion ensued amongst the Trustees with a suggestion being made to amend the motion.

It was moved by Trustee Whiteaker:

That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent, pursuant to Policy and Regulation 1421, to establish a committee to explore changing the name of George Jay Elementary School, and that this be done following a fulsome George Jay Elementary School focused consultation process*" be amended to strike the words "*and this be done following a fulsome George Jay Elementary School focused consultation process.*"

**Motion Carried Unanimously**

Further discussion ensued amongst the Trustees with a suggestion being made to amend the amended motion.

It was moved by Trustee Watters:

That the amended motion "*That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent, pursuant to Policy and Regulation 1421, to establish a committee to explore changing the name of George Jay Elementary School*" be amended to add the following words after 1421 "*and any applicable legislation.*"

**Motion Carried Unanimously**

Chair Paynter called for the vote on the main motion as amended.

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent, pursuant to Policy and Regulation 1421 and any applicable legislation, to establish a committee to explore changing the name of George Jay Elementary School.

**Motion Carried**

For: Trustees Hentze, Paynter and Whiteaker  
Against: Trustee Leonard

**I. NOTICE OF MOTION - None**

**J. GENERAL ANNOUNCEMENTS – None**

**K. ADJOURNMENT**

It was moved by Trustee Watters:

That the meeting be adjourned.

**Motion Carried Unanimously**

The meeting adjourned at 8:34 p.m.